

RESOLUTION #572
A RESOLUTION OF THE CITY OF COLLEGEDALE, TENNESSEE
CREATING A MUNICIPAL AIRPORT BOARD AS AUTHORIZED BY
T.C.A. § 42-5-112 AND PRESCRIBING ITS POWERS AND DUTIES

WHEREAS, T.C.A. § 42-5-112 provides that any authority vested by Title 45, Chapter 2 of the Tennessee Code Annotated in a municipality or in the governing body thereof, for the planning, establishment, development, construction, enlargement, improvement, maintenance, equipment, operation, regulation, protection and policing of airports or other air navigation facilities established, owned or controlled, or to be established, owned or controlled by the municipality, may be vested by resolution of the governing body of the municipality in an officer or board or other municipal agency whose powers and duties shall be prescribed in the resolution; provided, that the expense of planning, establishment, development, construction, enlargement, improvement, maintenance, equipment, operation, regulation, protection and policing shall be a responsibility of the municipality; and

WHEREAS, the Collegedale City Commission hereby creates a board so authorized and in accordance with T.C.A. § 42-5-112 prescribes the powers and duties thereof;

NOW, THEREFORE, BE IT RESOLVED by the City of Collegedale, Tennessee as follows:

1. **Created.** There is hereby created, pursuant to T.C.A. § 42-5-112 a body to be known as the Collegedale Municipal Airport Board.

2. **Membership and Compensation.** The Collegedale Municipal Airport Board shall consist of five (5) members, three (3) of which shall be residents of the City of Collegedale, two (2) members having no residency restrictions, all shall be appointed by the Mayor subject to the approval of the City Commission. Members occupying the resident positions shall be appointed for staggered terms of three (3) years each. Members occupying the unrestricted residency positions shall be initially appointed for terms of one (1) and two (2) years respectively, once established these positions shall serve two (2) year staggered terms. Vacancies shall be filled for the unexpired term of any member whose term becomes vacated. The Board shall elect its own Chairman who shall serve for one (1) year. The members of the board shall serve without pay.

3. **Meetings — Records.** Meetings of the Collegedale Municipal Airport Board shall be held at the call of the Chairman and at such other times as the Board may determine. The Board shall meet at least quarterly in January, April, July, and October. The Chairman, or in his/her absence the Acting Chairman, may administer oaths and compel the attendance of witnesses. All meetings of the Board shall be in accordance with applicable Open Meetings and Open Records laws of the State of Tennessee and open to the public. The Board shall keep the minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote indicating such fact. The Board shall keep records of its examination and other official actions, all of which shall be immediately filed in the office of the City Recorder and shall be a public record. The presence of three (3) members shall be necessary to conduct official business.

4. **Limited Powers.** The Collegedale Municipal Airport Board shall be advisory in capacity to the City Commission, except to the extent specifically provided in this Resolution and shall have no power to obligate or bind the general revenues of the City nor shall it have the power to bind the City for any indebtedness for any purpose. The Collegedale Tennessee Airport Board may recommend rules, regulations and procedures concerning the operation and use of the Collegedale Municipal Airport to the Collegedale City Commission for consideration and formal adoption as the City Commission may deem necessary and appropriate. Such rules shall be recommended as may be consistent with the public interest and the public health, safety and general welfare of the airport and the Collegedale community.

5. **No authority to contract.** The Collegedale Municipal Airport Board has no independent authority to contract for the Airport. Any contract must be approved in accordance with the then-existing procedures adopted by the Collegedale City Commission in accordance with state law. This Section shall be deemed notice to all parties dealing with the Board.

6. **Removal.** The Mayor, at the request of the majority of the Airport Board and with the consent of the City Commission, may remove any appointed member of the Airport Board at any time for good and sufficient cause, cause shall include, but not be limited to, violations of the conflict-of-interest laws, any violation of any applicable law, regulation, or policy, being in arrears to the City, neglect of duty, and/or failure to attend three (3) or more consecutive meetings.

7. **Delegation subject to Ordinances and Amendment Authority.** The delegation of these powers and duties to the Commission shall be in all respects, subject to the Ordinances of the city as they may from time to time be adopted or amended. The city reserves the right to amend this resolution from time to time in its sole discretion, including the right to amend the resolution to provide for abolishing the Commission. In the event the Commission is abolished, the city shall be vested with the powers, authority and obligations previously held by the Commission.

8. **By-laws of the Board Adopted.** The by-laws of the Collegedale Municipal Airport Board are hereby adopted and attached hereto as Exhibit A.

Passed and approved by the Mayor and City Commission of the City of Collegedale on this _____ day of _____, 2026.

Mayor

City Recorder

Approved as to Form:

City Attorney