



To: Mayor Lloyd and Collegedale City Commissioners
From: Jon Holmes, City Manager
Date: 07/02/2026
RE: Consideration of Ordinance #1176

Background:

This proposal was discussed at the June 22nd Commission Workshop. Proposed moving Commission reports to the front of the agenda and renaming it "Commission Forum."

Associated Documentation:

Reference all accompanying documentation that is in the agenda packet that the reader should reference in order to be more informed about the item up for consideration; i.e. resolution or ordinance to be considered, planning and zoning packets, previous resolutions or ordinance related to the agenda item, etc.

**1. Ordinance #1176 - AN ORDINANCE OF THE CITY OF COLLEGEDALE, TENNESSEE
CHANGING THE ORDER OF BUSINESS SET FORTH IN MUNICIPAL CODE SECTION 1-10**

Discussion:

It was requested that the agenda be revised to allow for a "Commissioner Forum" at the beginning of the Regular Commission Meetings. The following information would be added to the agenda to explain this agenda item for the benefit of the public.

Commission Forum

Commission Forum provides an opportunity for Commission Members to share information with the rest of the Commission regarding communications with constituents, meetings attended, request items to be put on the agenda, make requests of staff, or direct questions to staff regarding issues that are not on the agenda. This time may also be used for other items such as Staff/Citizen Recognitions, City Proclamations, or special acknowledgments by the City.

As stated above, this will continue to provide Commissioners a period of time share information with the rest of the Commission regarding communications with constituents, meetings attended, request items to be put on the agenda, make requests of staff, or direct questions to staff regarding issues that are not on the agenda.

It is also to assist in continuity when we have staff/citizen recognitions, city proclamations, or other non-routine items to attend to.

The City Manager will still provide a management report at the end of the meeting before adjournment. If the Commissioners have any last minute items, they will have that opportunity at that time.

Conclusion and/or Recommendations:

Recommend approval of Ordinance #1176