



Mayor
Leo A.W. Wiegman

Trustees
Ann H. Gallelli
Ian W. Murtaugh
Gregory Schmidt
Casey Raskob

Village Manager
Abraham Zambrano

Assistant Village Manager
Janine King

Village Treasurer
Sandra Bullock

Village Engineer/Building Inspector
Daniel O'Connor, P.E.

Asst. Building Inspector/Assessor
Joseph Sperber

Fire Inspector
Peter Anfiteatro

MEMORANDUM

Date: November 22, 2011
To: Abe Zambrano (email only)
From: Daniel O'Connor
Subject: Asphalt Paving and Cold Milling Contract with ELQ Industries

A handwritten signature in black ink, appearing to read "Daniel O'Connor", is written over the "From:" line of the memorandum.

The Village signed a contract with ELQ Industries on 8/27/10 (see attached) for the asphalt paving and cold milling work in the Village; this contract was for a one year term. In the Fall of 2010 Grand Street, Batten Road, Alexander Lane, and Merwin Oak Parking lot were milled and paved.

Additional work; which included Quaker Bridge and Niles Roads, was scheduled for the end of August 2011 however was postponed due to tropical storm Irene. The work was later rescheduled after the Village recovered from Irene and the contractor was available for non-emergency work. Although the work was performed past the contract expiration date ELQ and the Village verbally agreed to extend the contract. I would recommend that the contract extension to 10/31/11 be formally approved by the Village and therefore be placed on the next Village Board agenda to have the Village Board formally agree to extend the contract with ELQ Industries for the asphalt paving and cold milling work in the Village until 10/31/11.

Attached is a letter from ELQ Industries requesting the contract extension.

Please let me know if any additional information is needed.

Enc.

cc: Janine King w/enc. (email only)
Paula DiSanto w/enc. (email only)
File w/enc.



ELQ INDUSTRIES INC.

Paving • Site Development
567 Fifth Avenue
New Rochelle, NY 10801
PHONE (914) 654-1040 • FAX (914) 654-1307

November 21, 2011

SENT VIA EMAIL

Village Of Croton-On-Hudson
1 Van Wyck Street
Croton-On-Hudson, NY 10520
Attention: Dan O'Connor, P.E. Village Engineer

Re: Contract Cold Milling and Paving Project 2010

Dear Mr. O'Connor:

Due to inclement weather, ELQ Industries, Inc. ("ELQ") did not complete work schedule for the late August under the above referenced contract until October 6, 2011. Therefore, we respectfully request that the contract be extended until October 31, 2011 so that we may bill the work complete after the original contract closed on August 27, 2011.

Thank you for your attention to this matter. If you have any questions or comments regarding the content of this letter please do not hesitate to contact me directly.

Very truly yours,

Jose Monteiro