

January 25th, 2012

Marco Gennralli
Superintendent of Public Works
Village of Croton-on-Hudson
One Van Wyck Street
Croton-on-Hudson, NY 10520

Re: *Architectural Services for Kellerhouse Municipal Building Evaluation*

Dear Marco,

We are pleased to submit a proposal for architectural services for the evaluation of the roofing and the exterior masonry walls of the Kellerhouse Municipal building.

We propose to perform visual roof-top inspections to check the current condition of the roofing and built-in gutters, a visual inspection of the exterior brick facades, and prepare a report with findings and recommendations for repairs and or replacements. Please prepare a list of leaks before the inspections are performed.

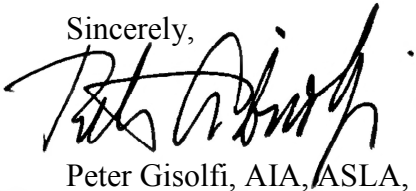
Our fee for the services of our architects and our proposed consultants for the inspections and report shall be \$6,500.

Our reimbursable expenses will be limited to printing, plotting, overnight delivery if needed, and travel expenses of the Roofing Consultant. While we charge a multiple of one and one tenth (1.1) times the amounts expended by the architect, the architect's employees and consultants in the interest of the project, the total cost of our reimbursable expenses will not exceed \$500.00. Bills will be submitted monthly, with payment due 30 days after receipt of our invoice.

Marco Genneralli
June 7, 2010 - Pg. 2

If the terms of this agreement meet with your approval, please sign both copies of this letter as indicated below, and return one signed copy to our office. We look forward to working with you and your staff on the evaluation of the Kellerhouse Municipal Building.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter Gisolfi", written over a horizontal line.

Peter Gisolfi, AIA, ASLA, LEED AP
Senior Partner

Approved for the Village of Croton-on Hudson by:

(signature)

(printed name and title)

(date)