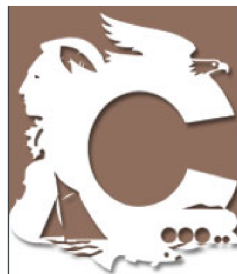


Engineers ♦ Land Surveyors ♦ Environmental Professionals ♦ Planners ♦ Landscape Architects

STATEMENT OF QUALIFICATIONS AND COST PROPOSAL

Wolf Road & Cook Lane
Infrastructure Improvements

Village of Croton-on-Hudson
Westchester County, New York



Prepared by

The Chazen Companies

for:

Village of Croton-on-Hudson
Municipal Building
1 Van Wyck Street
Croton-on-Hudson, NY
10520

February 10, 2012

Proposal Contact:
Mr. Michael E Fanning, PE
Project Manager
Municipal Engineering
21 Fox Street
Poughkeepsie, NY 12601
Phone: (845) 486-1539

PM12-003

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Engineers
Environmental Professionals
Land Surveyors
Landscape Architects
Planners

Hudson Valley Office

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P: (845) 454-3980 F: (845) 454-4026
www.chazencompanies.com

Capital District Office (518) 273-0055
North Country Office (518) 812-0513

February 10, 2012

Ms. Janine King
Assistant Village Manager
Village of Croton-on-Hudson
Municipal Building
1 Van Wyck Street
Croton-on-Hudson, New York 10520

**Re: *Proposal for Professional Services
 Village of Croton-on-Hudson
 Wolf Road and Cook Lane
 Water Infrastructure Improvements***

Dear Ms. King:

The Chazen Companies (Chazen) is pleased to submit our Proposal for Professional Services for the design and bidding assistance of the Village of Croton-on-Hudson Wolf Road and Cook Lane Water Infrastructure Improvements Project. Chazen is pleased to have the opportunity to continue to work with the Village on this important project.

Chazen brings the staff, experience and expertise to provide the services necessary to achieve the stated project goals. Further, Chazen is confident that our effort will be consistent with the project timelines, specifically the start of construction by May 1, 2013.

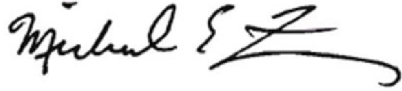
Chazen's engineering staff has extensive experience completing water supply infrastructure design, permitting, construction administration and inspection services on behalf of municipalities. A detailed list of relevant experience is included for your consideration, as well as contact information for previous projects.

Chazen has experience working with many local communities in completing infrastructure improvements. We are currently working with or have provided services to communities including the Town of Southeast, Village of Millbrook, Village of Mount Kisco, the Village of South Glens Falls and the City of Glens Falls. For the Town of Southeast, Chazen has worked with the Town to secure \$1.7 million in loans for design and construction of a replacement water system. For the Village of Millbrook, Chazen obtained a \$200,000 Green Grant for cost-saving improvements to the Village WWTP. For the Village of South Glens Falls, we are completing the design of upgrades to their water treatment plant. Most recently, we have been selected by the Town of

Ticonderoga to provide survey, engineering, permitting, and construction administration/inspection services for a sewer and water infrastructure project.

We would appreciate the opportunity to work with you on this project. Please feel free to contact me directly at 845-486-1539 if you have any questions or require any additional information. Chazen staff would be pleased to meet with the project team to discuss this proposal and our overall project approach if you so desire. Thank you again for your consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael E. Fanning". The signature is fluid and cursive, with a large, stylized "F" at the end.

Michael E. Fanning

Project Manager

Ph: (845) 454-3980

Fax: (845) 454-4026

mfanning@chazencompanies.com

Name

Chazen Engineering, Land Surveying & Landscape Architecture Co., P.C.
Chazen Environmental Services, Inc.
The Chazen Companies, Inc.

Proposal Contact

Mr. Michael E. Fanning, P.E., Project Manager

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Form of Business

Professional Corporation

Ownership of Business*Senior Principals:*

Richard H. Chazen, PE
Daniel W. Stone, PE

Principals:

Mark A. Kastner, PE, President
Steven J. Alex, LS, Vice President/Land Surveying
Joseph M. Lanaro, Vice President/Engineering
John Montagne, RLA, AICP, LEED® AP, Vice President/Land Development

Associates:

Joel Bianchi, PE, Senior Director Municipal Engineering
James Connors, PE, Senior Director Land Development
Roger Keating, PE, LEED® AP, Director Land Development
James "Andy" Rymph, LA, LEED® AP, Director Landscape Architecture
Peter Romano, PE, Director Land Development
Chris LaPine, PE, Director Land Development

The Chazen Companies is a professional Corporation legally able to provide professional Land Surveying services (certificate #0003425) and professional Engineering services (certificate #0004753) in the State of New York.

www.chazencompanies.com

Toll Free: 1-888-539-9073

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ATTACHMENTS:

- Attachment A: Staff Resumes
- Attachment B: W9 & Insurance Requirements
- Attachment C: Independent Client Reviews

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4.1 General Project Background & Need

The Village of Croton-on-Hudson has ongoing problems with aged water distribution infrastructure, and wishes to address the issue through replacement of existing infrastructure, while attempting to improve the circulation of potable water in the distribution system by eliminating dead ends.

The work includes the replacement of water lines that have reputedly experienced significant tuberculation with new 8-inch diameter mains. Works also includes the installation of new service lines within the Village right of way and curb stops/curb box, and connection to the existing services. In addition, a new loop will be created in the water distribution system by extending the water line from the dead end point on Wolf Road to the intersection of North Riverside and Old Post Road North.

Water services are to be maintained during construction.

4.2 Requested Scope of Services

The Village of Croton-on-Hudson has requested the following professional services relating to the advancement of this project:

- Create detailed design and work specifications for the water lines and related infrastructure;
- Prepare cost estimates and technical specifications at the 60% and 95% submissions;
- Secure appropriate permits and approvals from all applicable Federal, State and Local Agencies;
- Provide a complete Project Manual, including bid and contract documents, plans and technical specifications, for solicitation of proposals from qualified construction contractors;
- Respond to technical questions from prospective bidders during the bid process;
- Potentially, conduct periodic site inspections during the construction project, prepare inspection reports and provide to the Village upon project completion. Specific items to be observed during the construction process will include the pressure testing of new water pipes and the disinfection of the piping. State requirements for the maintenance and protection of traffic during construction in the state ROW will also be a focus.

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5.1 Firm Background

The Chazen Companies was founded in the Historic Hudson Valley region of New York in 1947. Chazen is a mid-size firm that is regional in reach with clients representing all walks of business—non-profits, municipalities, government agencies, as well as commercial developers, private institutions and industries. We have greatly expanded over the past few decades, yet we remain a family-run company rooted in Main Street values.

We provide technical expertise in planning, engineering, surveying, landscape architecture, and environmental consulting to a wide variety of clients throughout the Northeast. We focus on creating effective, long-term partnerships, and aim to deliver world class levels of performance to all of our clients. Since 1947, our work has grown to encompass a larger region of the Northeast. We serve clients from offices in Glens Falls, Troy, and Poughkeepsie, New York with capabilities to provide a full range of services with a staff of more than 90 professionals.

Our portfolio spans planning, environmental consulting, infrastructure management, civil engineering, land surveying, landscape architecture, and construction inspection services. From project concept to completion, we collaborate closely with clients, taking a customized approach that provides each client with the personal and professional service expected. Increasingly, our clients expect a focus on sustainable and green planning and design approaches. We have responded by adding LEED® credentials and closely reviewing emerging technologies to ensure that clients are introduced to the highest value, reliable, and cost-effective green design options.

Chazen's Municipal Service Group provides a wide range of services to meet the needs of small communities and growing urban areas. Our municipal engineers are well versed in providing consultation services to municipal boards. Further, our engineers are experienced in the planning and design of infrastructure and can advise clients on cost effective construction and maintenance methods. Our municipal planners and engineers assist municipalities with community design, zoning revisions, land use permitting, sustainable code reviews, and compliance as well as helping communities identify funds for planning and infrastructure needs.

Chazen's interdisciplinary approach allows us to assemble a team of engineers, planners, landscape architects, ecologists, GIS specialists and land surveyors to support a wide range of specific needs. Areas of practice include:

- | | | |
|------------------------------|----------------------------------|----------------------------|
| ▪ Civil Engineering | ▪ Structural Engineering | ▪ Solid Waste |
| ▪ Transportation Engineering | ▪ Transportation Planning | ▪ Geotechnical Engineering |
| ▪ Park Planning and Design | ▪ Visual Impact Assessment | ▪ Landscape Architecture |
| ▪ Comprehensive Planning | ▪ Zoning and Land Use Regulation | ▪ Visual Simulation |
| ▪ GIS | ▪ Grantsmanship | ▪ Ecology |
| ▪ SEQRA and NEPA | ▪ Wetlands | ▪ Brownfields |
| ▪ Construction Observation | ▪ Water Resources | ▪ Survey |
| ▪ Public Participation | ▪ Environmental Remediation | ▪ Industrial Hygiene |



Chazen Serves as Consulting Engineers to the following communities:

- Village of Millbrook
- Village of Mount Kisco
- Village of Croton-on-Hudson
- Town of Malta
- Town of Stillwater
- Town of Queensbury
- Town of Lake Luzerne
- Town of Bethlehem
- Town of East Greenbush
- Town of Niskayuna
- Town of Glenville
- Village of Stillwater
- Village of S. Glens Falls
- Village of Menands

5.2 Firm Competencies

Engineering

Chazen offers a variety of technical and professional services that serve many clients within a diverse group of markets. Our clients benefit by working with a team of professionals that are responsive to ever-changing technical environments and the convenience of working with one firm to fulfill most project related needs. Our range of Engineering Services includes:



- Municipal Planning and Engineering
- Civil/Site Planning and Development
- Storm Water Management (local, community and regional)
- Water Supply, Treatment and Distribution
- Wastewater Collection, Treatment and Disposal
- Highway/Transportation Planning and Design
- Subsurface Interpretation and Foundation Systems
- Structural Systems (Building and Special Structures)
- Solid Waste Management Facilities
- Utility Systems
- Construction Engineering and Administration
- Forensic Investigations (Condition Assessments, Investigations, Expert Witness Testimony)

Land Surveying

Since 1947, *Chazen's* Land Surveying Group has provided clients with professional land surveying services that utilize state-of-the-art technology and modern equipment. Our Land Surveyors combine unique quality assurance processes with knowledge and experience to offer a diverse range of survey and mapping products. Our computerized data collection systems, robotic total stations and GPS (Global Positioning Systems) capabilities translate to a project that is delivered on time and on budget, while maintaining the high quality expected by our clients. Land Survey services include:



- Subdivision, Residential Title and Property Line Surveys
- ALTA/ACSM Land Title Surveys
- Topographic Surveys
- Construction Layout
- GPS Surveying, Static and RTK
- Right-of-Way Mapping
- Digital Terrain Modeling
- Photogrammetric Control Surveys
- Land Records Research

Landscape Architecture

The Landscape Architecture (LA) Group at *Chazen* works closely with its clients and team members to combine the art of landscaping with the reality of site development. *Chazen's* LA Group is assembled to produce creative and functional ideas for a wide variety of clients and projects. We combine the art of landscape design with site development to create distinctive architectural solutions for any project. Our professionally accredited and accomplished staff collaborates with in-house groups to design and implement exceptional finished products. Our LA Group provides services such as:



- Feasibility Studies
- Site Design/Schematic Design
- Land Analysis
- Land Use Analysis
- Planting Design
- Public Presentations
- Parks & Recreation Design
- Site Inventories and Assessments
- Pedestrian and Traffic Circulation Systems
- Parking Studies
- Visual Assessments and Simulations
- Viewshed Analyses
- Wetland Mitigation
- Site Lighting Plans

Construction Services

Chazen's Construction Services Group assists our clients in turning design into reality. Working closely with our other service groups or an outside designer, our Inspection staff will strive to meet the true intent of the design and fulfill the client's needs while ensuring a quality, timely, cost effective product. The Construction Services team assists with:



- Construction Inspection and Administration
- Review of shop drawings and material submissions
- Budgeting and cost controls
- Field Engineering and Survey
- Scheduling
- Stormwater inspection
- Maintenance and Protection of Traffic
- Constructability reviews
- Analysis and mitigation of claims and "extras"

Environmental

Chazen's Environmental Services Group has been providing turnkey environmental consulting services to our municipal, commercial, industrial, and institutional clients for over 20 years. Whether your project is as straight-forward as a due diligence evaluation of property or as complex as the investigation and remediation of chemical impacts to soil, sediment, and water, you need a consultant that understands the scientific principles and regulatory requirements, and is able to leverage this knowledge against the project objectives. The Environmental Services Group assists our clients with:



- Environmental due diligence/property transaction support
- Regulatory compliance, permitting and auditing
- Environmental risk management and asset protection
- Flora, fauna and habitat assessment
- Wetlands survey, assessment and mitigation plans
- Water resource management
- Brownfield site redevelopment strategy
- Remedial site investigation, delineation and design
- Field services- GPR, soil and groundwater investigation, ACM and Pb paint surveys
- Site remediation
- Energy alternative support
- Environmental stewardship and sustainability

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Village of Menands, South Lyons Avenue Utility and Roadway Reconstruction

Client: Village of Menands, Albany County

Contact: William T. Smith, Jr., Village Clerk/Treasurer (518) 434-2922

Completion Date: On-going

The project is the replacement of deteriorated and undersized water distribution and sanitary sewer mains along South Lyons Avenue and Brookside Avenue along with replacement of water and sanitary sewer services to the road right-of-way line. The roadways are narrow village streets and require careful planning and consideration for traffic control and alignment of new utilities. The project includes approximately 2,500-feet of water and sewer main reconstruction. Design is complete and regulatory approval is pending. Construction is expected for 2011.

Village of Menands, Tillinghast Avenue Water System Rehabilitation

Client: Village of Menands, Albany County

Contact: William T. Smith, Jr., Village Clerk/Treasurer (518) 434-2922

Completion Date: 2010

Chazen was involved in the project following completion of final design drawings. The project was the replacement of approximately 1,200-feet of watermain along with new water services to approximately 30 homes fronting a traditional Village street. As part of the regulatory review process, Chazen completed the NEPA environmental review to support the Community Development Block Grant monies received. Chazen prepared the bidding specifications and administered the bidding process. Chazen provided construction administration and full time construction inspection services on the Village's behalf. During construction, Chazen assisted the Village's grant administrator with Community Development Block Grant payment distribution. Construction was completed in the early 2010 and the system is now fully operational.

Village of Mount Kisco, Raw Water Pump Station Operations and Condition Assessment

Client: Village of Mount Kisco, Westchester County

Contact: James Palmer., Village Manager (914) 864-0001

Completion Date: April 2011

The Village owns and operates its own water treatment and distribution system. The system can supply up to 3,000,000 gallons per day. The primary source of water for the Village supply is Lake Byram. The Village has a raw water pump station at the edge of the lake, to lift water to the Village's filtration plant for treatment and distribution. Recently, a failure at the pump station caused the Village to go to an adjacent community for water, at a significant cost to the Village. The Village retained Chazen to evaluate the condition and operation of the raw water pump station. Chazen staff inspected the facility and interviewed the Operator and Village administration, and reviewed available documentation. Chazen compiled recommendations for changes in the physical infrastructure, controls and monitoring system, and operations, for the purpose of effective operation, emergency protocols, and development of accurate budgets for operations and maintenance of the facility.

Town of Southeast, Springhouse Water District Replacement Supply and Treatment Facilities

Client: Town of Southeast, Putnam County

Contact: Levin Bedrosian, Special Districts Administrator (845)279-8206

Completion Date: On-going, 2011/2012 Construction

The Town of Southeast's Springhouse Water District obtains potable water from groundwater wells within the water district. This water supply source was declared a Groundwater Under the Direct Influence of Surface Water (GWUDI) by NYSDOH. Chazen was retained by the Town for replacement of the entire supply and treatment facilities. To date, Chazen has located and successfully tested a new groundwater supply for the district, aided the Town in resolution of a difficult issue regarding a federally endangered species located in proximity to the water district, and completed design of new facilities for treating and conveying the new supply to the existing distribution system. Chazen also prepared an Engineer's Report and application to the NYSEFC for funding of this project and was successful in securing \$1.7 million in

funding for the work. Additionally, Chazen will provide construction administration and inspection services. Chazen is currently completing the final permitting with construction planned for a fall 2011 start.

South Street Infrastructure Improvements NYSDOT PIN #1758.86

Client: City of Glens Falls, Warren Co., New York

Contact: Ed Bartholomew, Economic Development Coordinator, (518)761-3833

Completion Date: 2011

Chazen is currently working with the City of Glens Falls, preparing documents for streetscape and utility infrastructure improvements along South Street corridor in the City of Glens Falls – an area of the City targeted for economic revitalization. Initial funding for the project allowed Chazen to create a master plan for improvements substantiated by a previously prepared revitalization strategy where enhancing the streetscape condition and appearance were identified as critical short-term goals. The programmed improvements were outlined with a multi-phase implementation strategy tailored to available and future funding initiatives. Contract documents were completed for the initial phase (bookends of the corridor) of roadway, utility and pedestrian sidewalk improvements. Based upon the master plan and design development efforts, the City has recently secured additional grant funds for the entire 4 block study area, thereby allowing Chazen to continue to support the City in preparation of a comprehensive set of construction documents intended to be bid for construction in 2010. Chazen also completed all necessary SEQRA documentation for this project.

Village of Menands Wards Lane/Scott Drive/Broadway Sanitary Sewer Rehabilitation

Client: Village of Menands, Albany County

Contact: William T. Smith, Jr., Village Clerk/Treasurer (518) 434-2922

Completion Date: 2010

Chazen is currently working with the Village to advance sanitary sewer repairs as a result of prior sanitary sewer evaluation study and inflow/infiltration (I/I) investigation. Our responsibilities include identifying areas of greatest I/I, prioritize these areas and prepare improvements plans for public bidding. Due to the location of many of these existing sewer mains, “trenchless” technologies will be employed including slip lining and/or potential directional drilling for by-pass routing of sewers.

Town of Stillwater Sewer District No. 2 Investigation and Rehabilitation

Client: Town of Stillwater, Saratoga County

Contact: Mark Minick, Superintendent of Highway/Water/Sewer (518) 664-4611

Completion Date: 2011

In 2007, the Town took ownership of sewer infrastructure from a utility transportation corporation and formed a sewer district. Because the Town was not desirous of taking on long term responsibility of operating and maintaining the sewer district, they approach the Saratoga County Sewer District to determine what steps would be needed to convey the infrastructure to the County. After the Town legally formed the sewer district, Chazen was engaged to conduct a comprehensive condition assessment of the installed sewer systems which included approximately 5,000 feet of 8-inc gravity sewer. As part of our investigation, we televised all lines and conducted manhole inspections so that we could determine the current condition of all facilities. Following this effort, we developed a comprehensive listing of all system deficiencies, methods for improving the system and associated cost estimates. In 2010, the Town advanced system improvements so that they could convey the sewer system to the County, which was done in early 2011.

7.1 Base Scope of Services

Task 01: 30% Design Level

Scope – At the preliminary (30%) design stage, a replacement design for the existing water lines will be presented. A preliminary cost estimate for replacement will be prepared and submitted with the plans. Further, we will outline any potential additional testing that may be deemed appropriate.

For the submission, based on the preferred alignment, plans for proposed sub-surface exploration to support the design will also be presented for review and discussion. By obtaining this information prior to the advancement of significant design efforts, we will be able to address areas of concern to the greatest extent practicable. After submission of the 30% design documentation to the Village, Chazen will meet with Village representatives to discuss the information and reach a consensus of the path forward for the design.

Deliverables – Chazen will provide copies of the 30% design drawings, opinion of probable costs for utility improvements, as well as a memo summarizing the recommended means for utility improvements. The 30% submission will be provided in pdf format along with six (6) paper copies.

Task 02: 60% & 95% Design Level

Scope – In accordance with the Village RFP, Chazen proposes to advance 60% and 95% design efforts, which will include the following sub-tasks.

Contract Drawings

Chazen will prepare contract drawings for the replacement water line design at a scale of 1"=20' horizontal and 1"=5' vertical along with all required detail and special sheets. The design will detail the following improvements:

- 3,000± feet of new 8-inch cement lined DIP
- Two wet tap connections to existing mains on North Riverside and Old Post Road North
- Individual water service connections (typically ¾-inch) to the property line, including curb stop replacement for approximately 40 structures.

The design will include the noted vertical separation distances and the backfill material and compaction requirements. The water main alignment will generally be within existing rights-of-way where possible; however, temporary construction easements and/or permanent easements may be required in areas of utility conflicts. If there is a need for temporary construction easements, Chazen will promptly notify the Village so that resolution with land owners can be reached.

The design will account for the Village's requirement for continued water service to all service connections for the duration of the construction process.

The following drawings are anticipated for the contract drawing set:

- Title Sheet
- Notes and Legends
- Maintenance and Protection of Traffic Plans
- Utility Plan and Profile
- Site Improvement Plans
- Erosion and Sediment Control Details
- Water System Details
- General Site Improvement Details (pavement, sidewalk, curbing)

- Site and Restoration Details

Contract Specifications

Chazen will prepare Contract Specifications for submission for the Village's review at the 60% and 95% milestones. The Contract Specifications will include contractual/administrative requirements and technical specifications supporting the Contract Drawings. Chazen's standard boiler plate documents, including, a draft construction contract, general conditions, and general requirements supplemented by any specific regulatory or funding agency requirements. The specifications will include the following elements:

- Division 00 - Procurement And Contracting Requirements
- Division 01 - General Requirements
- Division 02 - Existing Conditions
- Division 03 - Concrete
- Division 31 - Earthwork
- Division 33 - Utilities

Opinion of Probable Project Cost

Chazen will prepare an opinion of probable construction cost at the 60% and 95% completion milestones for submission to the Village. Bid alternates for specific project elements may be included for economizing construction costs, at the Village's direction.

Assumptions – In the development of this task and associated fees, we have assumed that the water line alignment would be as outlined in the mapping provided with the RFP. In the event that the outcome of our Task 01 efforts demonstrates that another alignment is an economically feasible and practical alternative and the Village selects an alternative as part of the design improvements, then the fee stated for this task would likely be reduced and Chazen is open to re-negotiated fee.

Deliverables – Chazen will provide copies of the contract drawings, specifications and opinion of probable costs at the 60% and 95% design phases. The final submission will be in pdf format (with drawings in AutoCAD format) along with six (6) paper copies.

Task 03: Regulatory Agency Submission & Coordination

Scope – Upon acceptance by the Village, Chazen will submit the 95% Contract Drawings and Contract Specifications to the following agencies for permitting or approval:

- Westchester Co. Department of Health
- NYS DOT
- Other regulatory agencies, as identified during the design process.

Any drawing or specification modification required by the above agencies on the 95% Contract Drawings and Contract Specifications will be completed under Task 04 – Final Contract Documents.

Assumptions – Chazen has made the following assumptions in the developing this task:

- The Village will pay for any required regulatory permit / review fees.

Deliverables – Chazen will provide the Village with the regulatory agency correspondence.

Task 04: Final Contract Documents

Scope – Chazen will revise the Contract Drawings and Specifications based upon comments received from the Village and Plan Review Agencies' review of the 95% submission. Upon completion of this task, the Final Contract Documents will be considered complete and suitable for bidding.

Deliverables – Chazen will provide final contract documents in pdf and AutoCAD format along with six (6) plan sets.

Task 05: Design Phase Meetings

Scope – Chazen will prepare for and attend design phase meetings with the Village staff and boards as requested. A total of four meetings have been budgeted in this task.

Assumptions – For this task, Chazen assumes that sixteen (16) hours of design phase meetings will be required.

Deliverables – Chazen will provide meeting minutes as deemed necessary and will transmit copies of the same as directed by the Village.

7.2 Additional Scope of Services

Task 06: Sub-surface Investigation

Scope – Chazen will prepare a program of explorations to obtain subsurface information for project design as well as for the contractor's use in bid development. Data relative to soil strata, depth to bedrock, and depth to groundwater will be obtained. Chazen anticipates the following:

- The on-site investigations will consist of up to six (6) geo probes to ten (10) feet or refusal, spaced throughout the project area. Variations in proposed boring frequency or space can be considered at the direction of the Village. The explorations will be laid out in the field in advance of the geo probe work.
- A truck mounted drill rig will be able to access the geo probe locations and complete the explorations to the limits described. If clearing is required to provide access to explorations or an all-terrain vehicle (ATV) mounted rig is required, subcontractor costs may be in addition to the fee included herein.

- Maintenance and protection of traffic (MPT) in the form of orange cones will be established around the work zone.

Chazen does not anticipate installing any groundwater observation wells or collection of undisturbed samples. Consistent with the Village's RFP, we have provided a budgetary number for both a drilling contractor to conduct the work, as this would be contracted directly by the Village, and our efforts to coordinate the field investigations.

We would anticipate that subsurface explorations would be advanced on the onset of Task 02 so that this information would be available during the advancement of project design.

Deliverables – All exploration logs will be included in the contract documents for bidding purposes.

Task 07: Bid Phase Questions / Addendums (Hourly Basis)

Scope – During the bid period, Chazen will assist the Village in responding to all queries from prospective bidders and prepare necessary addenda to the Contract Documents in a timely manner.

Deliverables – Responses to bidder's questions or addendums to the contract documents will be furnished to the Village for distribution to plan holders as necessary.

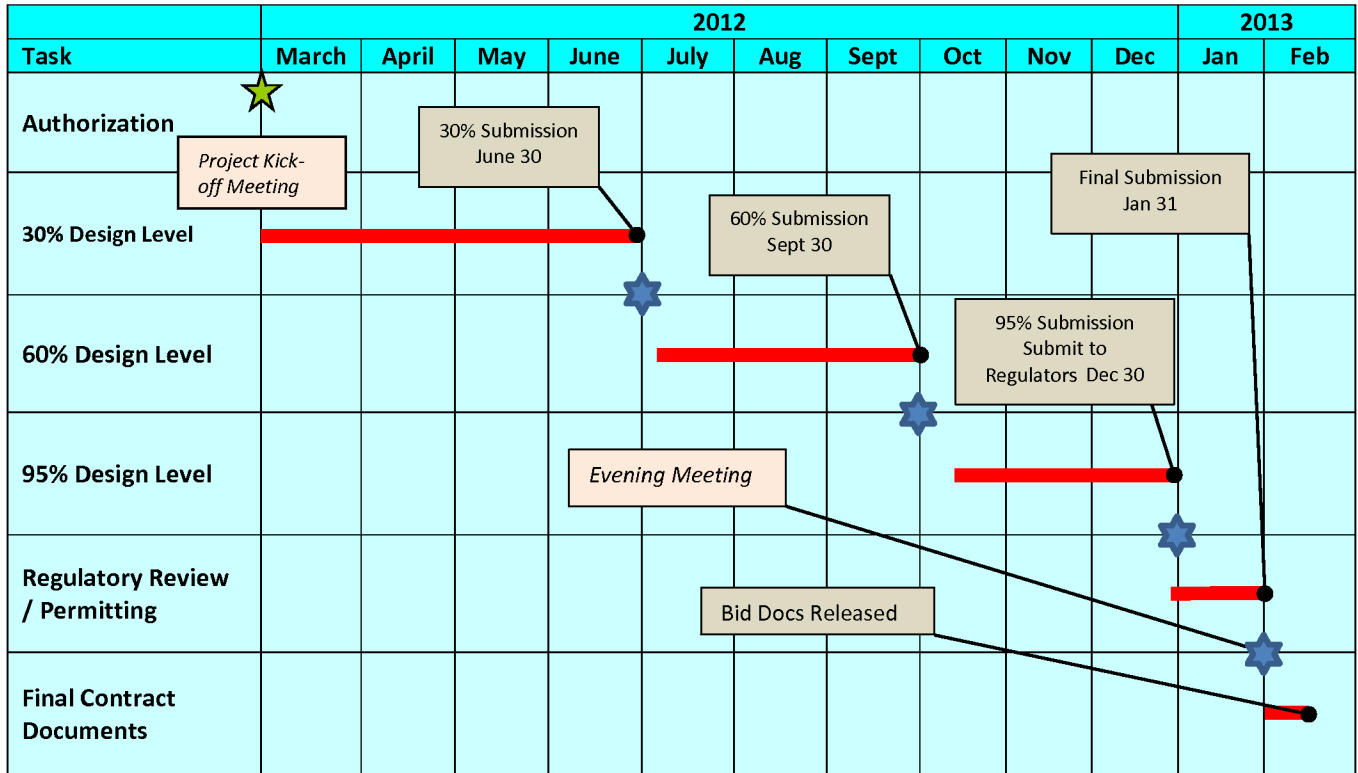
Task 08: Construction Observation (Hourly Basis)

Scope – If requested, Chazen will provide construction observation services to observe the quality of work, to verify general conformance with the Contract Documents and to assist in the completion of a close-out punch list. Inspection reports will be prepared and the Village and contractor will be notified of any noted deficiencies.

Deliverables – Construction inspection reports will be provided for distribution for Village's records.

7.3 Project Schedule

In the execution of this project, Chazen has developed the following schedule for delivery of services. This schedule coincides with the project schedule outlined within the Village's RFP.



7.4 Fee Schedule

Chazen proposes to bill each task as indicated in the following Fee and Time Schedule Summary. Invoices will be issued monthly for all services performed during that month, and are payable upon receipt. Lump Sum tasks will be billed according to milestone completions for each deliverable, or commensurately with the percentage of the task which has been completed. Not to Exceed tasks will be billed based on the actual hours and reimbursable expenses incurred. Fees listed for Time and Materials tasks are estimates only. Our team will make its best effort to complete each of these tasks within the estimated amounts; however it is possible that it will be necessary to exceed these amounts in order to complete the scope of services for each task. We will not exceed any estimated fee amounts without written authorization from you.

Task No.	Description	Fee
01	30% Design Level	\$3,500 (Lump Sum)
02	60% & 95% Design Level	\$6,500 (Lump Sum)
03	Regulatory / Funding Agency Submission & Coordination	\$2,500 (Lump Sum)
04	Final Contract Documents	\$3,500 (Lump Sum)
05	Design Phase Meetings	\$1,800 (Not to Exceed)
RE00	Reimbursable Expenses	\$1,000 (Not to Exceed)
Total Not to Exceed Professional Project Fee		\$18,800

Task No.	Description	Unit Rate	Estimated Budget
06	Sub-surface Investigation	\$800/boring ⁽¹⁾	\$5,000 – driller ⁽²⁾ \$500 - Coordination
07	Bid Phase Questions / Addendums	\$110/hr	\$1,000
08	Construction Observation	\$85/hr + mileage	Periodic Inspections ⁽³⁾ \$8,500 – Labor \$800 - Expenses

(1) Includes contractor mobilization/demobilization cost.

(2) Budget is based upon six (6) geo-probes advanced to 10-foot depths and one day planned work within a NYSDOT right of way with no extensive traffic controls to complete efforts.

(3) Assumes a 6 week construction period and 2, 8 hour days per week or 16 labor hours per week and mileage reimbursement of \$0.555/mile.

This Scope of Services was developed based on known conditions of the project area and the specific tasks requested within the Village's RFP. Please note that over the course of our work, the Village may request additional technical studies, plans and documentation not outlined herein. Should such work be requested, Chazen will prepare a technical services change order for the Village's review, and will commence work upon receipt of an executed copy of same.

8.1 Personnel

Chazen staff is our most valuable asset. Our professionals are licensed and registered, and we encourage them to continuously advance their skills throughout their careers.

We invest in the most advanced internal infrastructure. Our tools and equipment include the most sophisticated electronic and robotic instrumentation on the market. The company's computerized systems are the newest generation, too. Linking all of our offices, they ensure that we serve clients with maximum speed, ease, and cost-effectiveness.



For the completion of work under this Contract, Chazen would be the lead consultant responsible for all work product and coordination of the sub-consultants. **Mr. Michael E. Fanning, PE** would serve as Chazen's contract and client manager for the project and would coordinate scopes and schedules between the Village of Croton-on-Hudson and the project team. **Mr. Joel Bianchi, PE** will be the responsible corporate officer for overall project delivery. Resumes of the Chazen team members are included under Attachment A of this proposal.

Joel Bianchi, P.E. – Senior Director of Municipal Engineering

Project Role: Principal-in-Charge & QA/QC

Mr. Bianchi has over 15 years of engineering experience with Chazen in addition to two years with an Albany area survey firm. He oversees the daily operation of the municipal engineering group, which includes overseeing a variety of municipal water and wastewater projects for many local communities. Mr. Bianchi has extensive experience in the execution of large municipal projects from design inception up through construction and project close out. For this project, Mr. Bianchi will be responsible with ensuring that the project team has adequate resources to complete the scope of work as well as completing QA/QC of work products.

Michael Fanning, P.E. - Senior Project Engineer / Manager

Project Role: Client/Contract Manager

Mr. Fanning has over 13 years of consulting engineering experience. His primary responsibilities include coordinating and managing municipal engineering projects. He is responsible for project development and oversight, including: planning, funding, design, construction administration, specification, budgeting, permitting, bidding, and construction review. For this project, Mr. Fanning's primary role will be the client/contract manager, project manager, and will also coordinate all project delivery elements.

Sean Doty, P.E., LEED® AP - Senior Project Engineer

Project Role: Lead Engineering Design

Mr. Doty has over seven years of consulting engineering experience. His responsibilities include developing municipal engineering projects, specifically wastewater collection and water distribution systems. He has been responsible for plan and specification preparation as well as managing the permitting process. Mr. Doty has acquired diverse design expertise in the areas of: water supply, distribution and storage, sanitary sewer collection and pumping, and stormwater conveyance and management. For this project, Mr. Doty's primary role will be as lead design engineer.

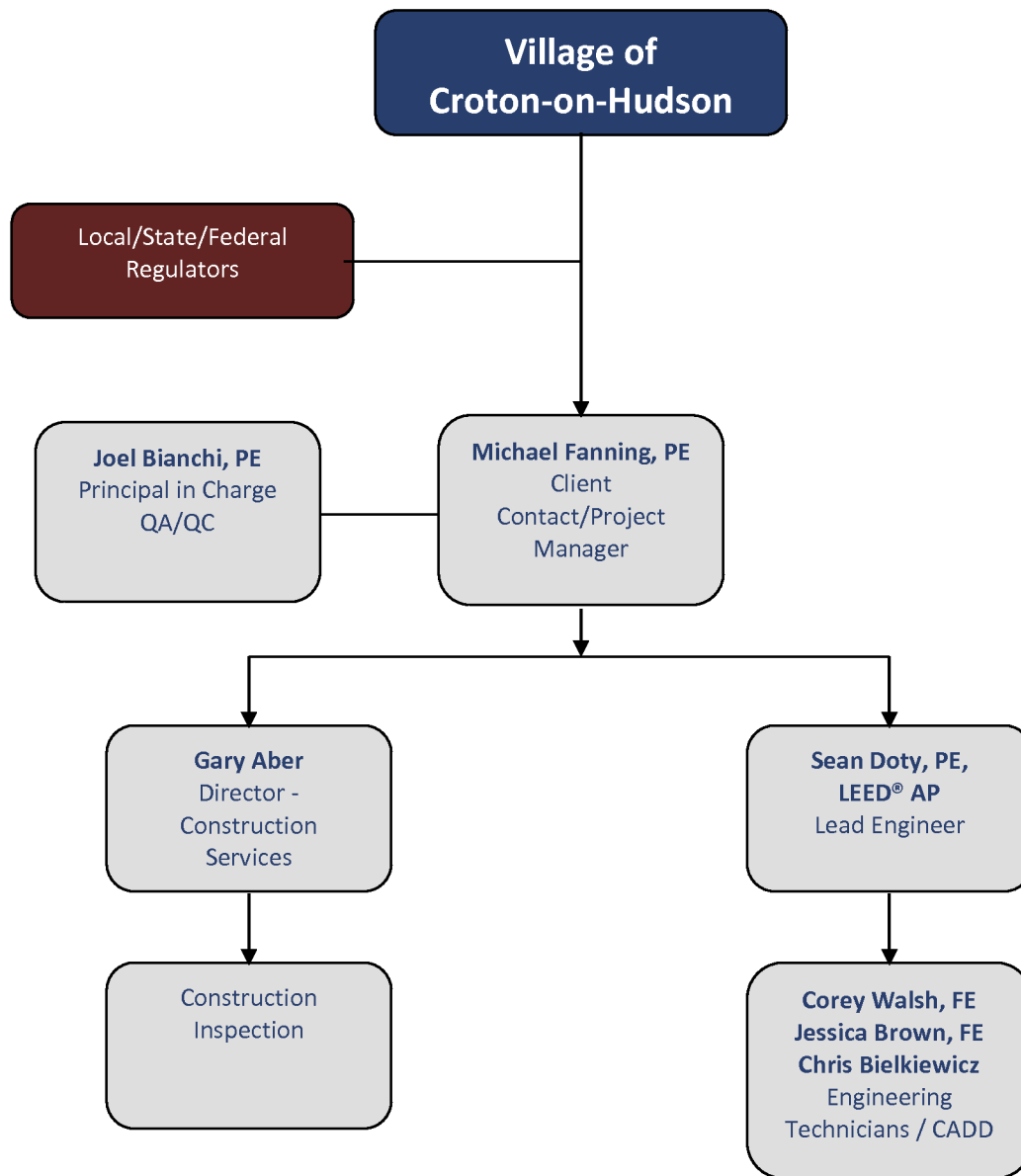
Gary Aber – Director, Construction Services

Project Role: Construction Phase Lead

Mr. Aber manages the corporate Construction Inspection group, and has been involved in the construction field for the past 30 years. He has extensive experience providing review and coordination of construction projects from preliminary design through construction. For this project, Mr. Aber's primary role will be as construction phase coordinator, working in concert with the design team and field personnel.

8.2 Team Structure

The identified team has been assembled to meet the contractual requirements, timely delivery of services and cost effective execution to meet the project goals and objectives of the Village. The team structure for delivery of services is as follows:



Attachment A: Staff Resumes

Joel Bianchi, PE

SENIOR DIRECTOR, MUNICIPAL ENGINEERING

Mr. Bianchi has over 15 years of engineering experience with Chazen in addition to two years with an Albany area survey firm. He has overall responsibility of the municipal engineering service line for Chazen. His responsibilities include coordination and managing medium to large scale state/municipal projects. His general responsibilities include project the oversight of development and oversight, planning, design, construction documentation, construction administration and quality control.

EDUCATION

- Master of Engineering, Civil Engineer, Clarkson University, 1996
- BS, Civil Engineering, Clarkson University, 1995

REGISTRATION

- Licensed Professional Engineer
NY 078397

AFFILIATIONS

- New York Water Environmental Association
- Water Environmental Federation
- American Water Works Association

PROJECT EXPERIENCE

Water Supply, Distribution & Treatment

- Village of Canton Water Supply Master Plan , WTP, Storage and Distribution Upgrades
- Cocksackie Corrections Facility Water Supply Improvements
- Camp Gabriels Corrections Facility Water Treatment Plant Improvements
- Eastern Corrections Facility Water System New SCADA System
- Green Haven Correctional Facility Water Plant Upgrades
- Woodbourne Correctional Facility Water Main Replacement
- Walkkill Correctional Facility Well Investigation
- Walkkill Correctional Facility New Water Plant
- Gore Mountain Ski Area Water Supply Improvements
- Town of Stillwater Water Dist 3
- Town of Stillwater Water Dist 4
- Town of Stillwater Water Master Planning
- Town of East Greenbush Water Distribution EPA Compliance
- SMSI Regional Water Study, Stillwater & Mechanicville, NY
- Village of Goshen Harness Estates Well Field And Treatment System
- New York International Plaza Campus Wide Water Distribution System Master Planning
- Town of Rotterdam Water District No. 5 Extension
- SUNY Potsdam Fire Protection Analysis, Potsdam, NY
- Village of Stillwater Water Plant Evaluation

Wastewater Disposal & Conveyance

- Camp Cass Water/Wastewater Investigations and Improvements
- Willard Drug Treatment Center SSES I/I Study
- Butler Correctional Facility WWTP Decommissioning
- Woodbourne Correctional Facility SSES/I&I Study
- SUNY Delhi Golf Course Irrigation System & Wastewater Reclamation Project
- New York International Plaza Campus Wide Sanitary Sewer System Master Planning
- Village of Stillwater North Hudson Avenue Sanitary Sewer Improvements
- Town of Stillwater Riverside 2 / Gurba Pump Station Upgrades And Sanitary Sewer Improvements
- Village of Potsdam Route 56 Water And Sewer Improvements
- Town of Rotterdam, City Of Schenectady- Inter-Municipal Sewer System
- Village of Stillwater Sewer District Expansion
- Village of Menands Sewer System I/I Remediation
- Town of Warrensburg WWTP Evaluation
- Town of Warrensburg UV Disinfection System
- Town of Warrensburg Sewer Districts
- Walkkill Correctional Facility New Sanitary Pump Station & Force main
- Kingston Armory Pump Station Evaluation and Upgrades
- Tow of East Greenbush Vermont Avenue Sewer Extension
- Gore Mountain Ski Area, WWTP Upgrades

Drainage & Stormwater Management

- Otisville Corrections Facility Drainage Improvements
- Arthur Kill Correctional Facility New Firing Range SWPPP Assessments
- Jones Beach State Park Culvert Investigation
- Town of Stillwater Gurba Drainage Improvements
- Town of Stillwater Riverside Drainage Improvements
- Town of Niskayuna Town Wide drainage Improvement projects
- Town of Rotterdam Sunrise Creek Drainage Improvements
- Town of Patterson Stormwater Management Planning
- Village of Lake George Drainage Improvements
- Town Of Queensbury Drainage Improvements
- Lloyd NYSDOT New Facility SWPPP Assessments
- Creedmore Psychiatric Center Stormwater Pollution Prevention Plan
- Mid Orange Corrections Facility Drainage Improvements
- Eastern Correctional Facility Electrical Upgrades SWPPP Preparation
- Bedford Hills Correctional Facility Electrical Upgrades SWPPP Preparation
- Bedford Hills Correctional Facility New Firing Range SWPPP Preparation & Assessments
- Camp Smith Readiness Center SWPPP Assessments

Transportation Projects

- Town of Niskayuna Banker Road Realignment
- City of Plattsburgh, Clinton Street Streetscape
- Town of Stillwater, Historic Multi-use Trail, PIN ME2267.30A
- Town of East Greenbush Gilligan Road Realignment
- Town of Malta Hempstead Place Sidewalk Extension, PIN 1MB006.00A
- Town of Stillwater Historic Stillwater Multi-Use Trail, PIN ME2267.30A
- Town of Malta Community Center Sidewalk Extension, PIN 1457.67, TIP#SA232

Municipal Planning Boards

- Town of Niskayuna, New York
- Town of Rotterdam, New York
- Town of Glenville, New York
- Town of Bethlehem, New York
- Town of Malta, New York
- Town of East Greenbush, New York

Michael E. Fanning, PE

SENIOR PROJECT ENGINEER

With 10 years experience, Mr. Fanning is responsible for civil and environmental engineering projects. His work experience is in design and construction of wastewater collection, pumping and treatment systems, design & construction of water treatment systems, conducting hydrologic/hydraulic studies, drainage studies and designs, bridge hydraulic studies, scour analysis and design, potable water distributions system analysis and design. He participates in preparing studies, reports, and designs for water and wastewater systems, and hydraulics and drainage improvements, as well as prepares preliminary and contract plans, quantities, specifications, cost estimates, and design support during construction. Also provides liaison and coordination of technical review of municipal planning board permit submittals. His software experience helps to solve design-engineering problems and he is familiar in the use of USACOE HEC, USDA SCS, and EPA software. He also has experience in design applications and permitting with regards to state and federal regulations.

EDUCATION

- BS, Civil and Environmental Engineering, University of Rhode Island, 1996
- BS, Industrial Technology Rhode Island College, 1992

REGISTRATION

- Professional Engineer
CT 023459

AFFILIATIONS

- Water Environmental Federation
- American Water Works Association

PROJECT EXPERIENCE

Water/Wastewater Project Experience

- Water Supply Improvements, Highland Central School District, Ulster Co., NY
- Corrosion Control Program, Village Of Croton-On-Hudson, Westchester County, NY
- Wastewater Permit Revision, Village Of Millbrook, Dutchess County, NY
- New Titusville Wwtp, Town Of Lagrange, Dutchess County, ny
- Evaluation of Water & Sewer System Demands, Suny New Paltz , Ulster Co., NY
- Collection System Revisions, Twin Brook Homeowners Association, Putnam County, NY
- Omega Institute Sewer Upgrades, Town Of Clinton, Dutchess County
- Anderson School WWTP Improvements, Town Of Hyde Park, Dutchess County
- Glenclyffe WWTP Replacement, Open Space Institute, Town Of Philipstown, Putnam County
- Corrosion Control Program, Village Of Millbrook, Dutchess county
- Southeast Connecticut Regional Water Supply Interconnection, Mohegan Tribal Utility Authority
- Water Distribution System Extension, Westport, CT
- Pier 2 Water Distribution System, Naval Station Newport, Newport, RI
- Regency at Bloomfield Water Distribution System, Toll Brothers, Inc., bloomfield, CT
- Kleen Energy Power Plant Cooling Water Supply, Middletown, CT
- Whitneyville Pump Station Evaluation – Town Of Hamden, CT

Road Rehabilitation Project Experience

- Balf Property, Tilcon Corp. Highway Improvements, Town Of Andover, CT
- Intersection Improvements, City Of Waterbury, CT
- Newington Pedestrian Study – Town Of Newington, CT
- Blaze Property Roadway Modificaitons And Sight Distance Improvements– Town Of Easton, CT
- Berry Farm Roadway Improvements – Town Of Southbury, CT

Drainage Project Experience

- Meriden Library Stormwater Improvements, City Of Meriden, CT
- Chestnut Hill Road And Booth Hill Road Culvert Replacement – Town Of Trumbull, CT
- Lake Whitney Water Quality Improvements, Town Of Hamden, CT
- Hydrologic Hydraulic Study – City Of Meriden, CT
- Todd Street Realignment, Town Of Hamden, CT
- State Route 25, Towns Of Trumbull & Monroe, CT
- Local Road Improvements, City Of New London, CT
- Reconstruction of U.S. Route 7 – town of wilton, CT
- King Street Rehabilitation – Town Of Stratford, CT
- Reconstruction Of East Road And Union Street At Route 69 – Town Of Bristol, CT
- Shelton Intermediate School – Town Of Shelton, CT
- Compo Beach Drainage Design – Town Of Westport, CT
- Hartford Road Improvements – Town Of Manchester, CT
- Local Road Improvements – Town Of Shelton, CT

Sean M. Doty, PE, LEED AP®

SENIOR PROJECT ENGINEER

Mr. Doty has over 8 years of experience developing private, municipal and state projects from the schematic design phase through construction, developing technical studies, analytical models, and regulatory applications as well as completing code studies and field investigations. Mr. Doty's experience includes serving as planning board engineer for municipalities, project management, guiding clients through project process, evaluation and design of stormwater management systems, water distribution systems, sewer conveyance systems, subsurface wastewater disposal systems, roadway networks, fire protection systems, and overall site designs. Mr. Doty is also experienced in providing construction administration and construction inspection.

EDUCATION

- BS, Civil Engineering with a Professional Concentration in Environmental Engineering, Clarkson University, 2003

ACCREDITATIONS

- Licensed Professional Engineer in the State of New York License Number 086024
- U.S. Green Building Council LEED Accredited Professional

AFFILIATIONS

- Member of the American Society of Civil Engineers – Mohawk Hudson Chapter

PRESENTATIONS

- "Sustainable Stormwater Design in Your Community" - 2008 North Country Stormwater Tradeshow & Conference; and 2009 Capital District's Engineer's Week

PROJECT EXPERIENCE

Municipal Planning Boards

- Town of Stillwater
- Town of Queensbury

Drainage & Stormwater Management

- Oneida County Facility Utility and Site Improvements
- Village of Stillwater Route 4 Sidewalk/Stormwater Improvements

Municipal Water Supply Distribution & Treatment

- Town of Stillwater – Elmore Robinson Road Water Transmission Main Design and Permitting
- Town of Stillwater – George Thompson Road, McDermott Road, County Route 75 Water Transmission Main – Design and Permitting
- Town of Stillwater – Water System Audit
- Eastern Correctional Facility, Napanoch, NY – Water Treatment Improvements and SCADA System Design
- Village of Mount Kisco – Water System Report for GIGP Funding
- Village of South Glens Falls – Water Treatment Plant Upgrades

Wastewater Disposal & Conveyance

- Lowe's Home Improvement Center, Lloyd, NY – Subsurface Disposal System Design
- Wallkill Correctional Facility, Wallkill, NY – Force Main Improvements Design
- Baptist Health Mixed Use Development – Sewer Design
- Latvian Lutheran Church Camp, Hunter, NY – Sewer System Evaluation

Transportation

- Cold Springs Road Corridor Highway Rehabilitation Project, Stillwater, NY
- Ridge Street Bus Shelter Relocation Project, Glens Falls, NY
- U.S. Route 9 & Spring Road Intersection Improvements, Poughkeepsie, NY

Land Development Projects

- Woodland Pond Senior Living Community, New Paltz, NY - Design
- Hudson Pointe/Esopus Lake Housing Project, Esopus, NY - Design
- Hudson International Business Center, Montgomery, NY – Design
- Lochlea Subdivision, Lake George, NY
- Silo Ridge Resort Community, Amenia, NY
- Mount Pleasant Subdivision, Mount Pleasant, NY
- Summer Cove Subdivision, Lake George, NY
- Seasons At White Lake, Bethel, NY
- Turnberry Condominiums, Queensbury, NY

Gary Aber

DIRECTOR OF CONSTRUCTION SERVICES & UTILITY DESIGN

Mr. Aber manages the corporate Construction Inspection group, and has been involved in the construction field for the past 30 years. He is responsible for all telephone, gas, fiber, electrical, and CATV conduit system design and installation. He has extensive experience providing review and coordination of these systems from preliminary design through construction of bridge hanger/conduit installations, gas line systems, fiber-optic conduit systems, manhole routing, Remote Terminal (RT) design and site layout, conduit rehabilitation, CEV turnkey operations, ROW survey and easement preparation, and submarine telecommunications cable crossings.

TRAINING

- Confined Space Training, Iroquois Gas Oper. Co. - Safety Seminar
- Conduit Inspection Operations
- New York Telephone Conduit and Manhole Design Course (Bell Core Curriculum)
- OSP Locating Seminar (AT&T Clarksville)
- Construction Safety and OSHA Seminar (Business Council of NYS)
- Regional Safety Seminar (Region 8, NYSDOT)

PROJECT EXPERIENCE

INTER-OFFICE FIBER OPTIC (IOF) PROJECTS, BELL ATLANTIC, VERIZON, DUTCHESS, ORANGE, ULSTER, AND SULLIVAN COUNTIES, NY

Project Manager/ Designer for numerous IOF projects, including aerial survey, field investigation, design mapping, permit coordination, inspection oversight, as-builts, projects requiring multiple agency approvals, blasting coordination, fiber optic conduit, and manhole routing. These were segmented designs throughout the Verizon Mid-Hudson territory between Central Office locations to provide fiber connectivity system capabilities. Bid document support services along with pay requisition certifications were provided.

VERIZON HUDSON DISTRICT INSPECTION OVERSIGHT

Project Coordinator for Contract Inspection force varying from 3 to 15 personnel for 5 ½ yrs. Duties included inspection, oversight, staff scheduling, drafting, recon for design, minor design, pay requisition approval, public relations with Municipalities, land owners, and NYSDOT. Mr. Aber provided oversight during Corporate Fiber Conduit installation to three engineering consultant inspection firms. Before closing the term, he trained company personnel to assume inspection responsibilities throughout the territory.

VASSAR COLLEGE FIBER OPTIC INFRASTRUCTURE

Project Manager/Designer, Inspection Oversight Coordinator, Joint Utilities Coordinator for NYNEX fiber optic underground campus feed. Project involved campus mapping of all underground utilities, design routing for conduit and manhole system, construction oversight.

STEWART INTERNATIONAL AIRPORT ACCESS IMPROVEMENTS, VERIZON, CHG&E, FRONTIER, CATV, NEW WINDSOR, NY

Project Manager/Designer, Inspection Oversight Coordinator, Joint Utilities Coordinator for \$8M joint utility (Verizon, Frontier, CHG&E Gas, CHG&E, CATV) relocation/upgrade. Designed into NYSDOT/NYSTA Project Construction, conduit and manhole designs, survey coordination, contract plans and details, status meeting attendance, construction and inspection oversight, permitting. Project included 25,000' design, two-bridge hanger attachments over Interstate 84 and the Catskill Aqueduct, and Crestview Lake Causeway crossing. Project completed to meet inclusion dates by NYSDOT/NYSTA.

CORPORATE FIBER ROUTE, NEW YORK TELEPHONE, NEWBURGH AND MONTICELLO, NY

Project Manager/Designer, Inspection Oversight Coordinator for \$3.5M fiber route project, including fiber optic conduit and manhole design, plans, survey coordination, ROW acquisition, bid documents, pre-bid conference, permitting, construction and inspection oversight for 20+ miles and three bridge crossings. Project was completed below budget and on time.

ROUTE 9/ INTERSTATE 84 NYSDOT RELOCATION, NYNEX, CHG&E, AT&T, FISHKILL, NY

Project Manager/Designer, Inspection Oversight Coordinator, and Joint Utilities Coordinator for \$5.1M utility relocation. Joint utility (AT&T, CATV, NYNEX, CHG&E Gas, CHG&E) relocation merged with and ahead of NYSDOT Project Construction, included conduit and manhole designs, survey coordination, contract documents, bid meeting presentation, construction and inspection oversight, permitting and as-builts. Construction oversight included survey stakeout 6 months prior to the NYSDOT project start, M&PT plan completion, construction coordination, contract management, placement of 6 blinded storm drainage crossing on line and grade for extension by the NYSDOT contractor subsequently. All constructed utilities satisfied line and grade requirements when the NYSDOT contractor proceeded with the project work. Project closeout included FIN form reimbursements for the electric company and pay requisition certification for NYNEX. Project completed on time and budget.

GAS MAIN RATE CASE, O&R UTILITIES, ORANGE COUNTY, NY

Project Director, Inspection Coordinator for coordination of aerial survey, field investigation, public records research, design mapping, wetlands research and design routing for a 23.5 mile gas routing project. All permit coordination, M&PT plans, E&SC plans and client-requested GIS mapping were performed under his oversight. Construction bidding documents were administered, construction oversight services provided and NYSDOT permit closeout provided. Project design included layout of an 800' +/- directional bore under the Wallkill River.

ELECTRIC SUBSTATION SITE PLANNING, CHG&E, NEW WINDSOR SUBSTATION, ORANGE COUNTY, NY

Project Manager for coordinating field survey, site plan layout, grading, and retaining wall design for an electric substation enlargement. Project scope included planning and zoning representation, public hearing presentations, utility design, drawings, municipal permitting and specification review. Construction phase services included coordination of poured and gabion wall inspections, review of grading, plantings, tie-in to existing substation facilities. The client requested an elevated stairway to connect between the existing and new substation expansion during design.

SUBMARINE CABLE CROSSINGS

Project Manager and Designer for eight submarine cable crossings of the Hudson River, New York and Hackensack, Passaic and Raritan Rivers in New Jersey. Duties included coordination of soundings, survey, permit application completion, oversight of drafting. Crossings were facilitated for New York Telephone, Bell Atlantic, MCI, and Verizon.

ROUTE 9 CORRIDOR RELOCATION PROJECTS

Project Manager/Designer, Inspection Oversight Coordinator, and Joint Utilities Coordinator for for all underground utilities relocation projects from Fishkill through Hyde Park, a total of approx. 16 miles. Joint utility (AT&T, CATV, NYNEX, CHG&E Gas, CHG&E) relocation merged with and ahead of NYSDOT Project Construction, included conduit and manhole designs, survey coordination, contract documents, bid meeting presentation, construction and inspection oversight, permitting and as-builts. Construction oversight included survey stakeout prior to the NYSDOT project start, M&PT plan completion, construction coordination, and contract management. All constructed utilities satisfied line and grade requirements when the NYSDOT contractor proceeded with the project work. Project closeout included FIN form reimbursements for the electric company and pay requisition certification for NYNEX. Project completed on time and budget.

SITE DEVELOPMENT PROJECTS

Construction Services Manager/Coordinator for: Bank/Credit Union branches, Shopping center/Malls, Retail , Restaurant, Office, Mixed Use parcels. Coordinating Construction Inspection, reviewing grading, SWPPP, placement of drainage, sanitary, water, curbing, pavement, lighting, and landscaping. Reviewing Shop Drawing submittals, RFIs, pay requisitions. Attending site progress meetings, coordinating for public utility interface, NYSDOT Permit coordination and coverage.

Attachment B: W-9 & Insurance Requirements



CERTIFICATE OF LIABILITY INSURANCE

OP ID: SG

DATE (MM/DD/YYYY)

02/01/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ralph V Ellis Insurance Agency 85 Civic Center Plaza Ste 102 Poughkeepsie, NY 12601 Office		845-485-6300 845-485-6603	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: CHAZE-2	FAX (A/C, No):
INSURED	Chazen Engineering, Land Surveying, and Landscape Architecture Co., PC & Chazen Environmental Svcs Inc & Enviroplan Assoc Inc, 21 Fox Street Poughkeepsie, NY 12601		INSURER(S) AFFORDING COVERAGE INSURER A: SELECTIVE INS. CO. OF NEW YORK INSURER B: Hartford Ins Group INSURER C: INSURER D: INSURER E: INSURER F:	
			NAIC # 13730	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Design Prof Exclu GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PROJECT LOC	X		S1938191	06/30/11	06/30/12	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS X SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS X 500 Comp.			S1938191	06/30/11	06/30/12	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DEDUCTIBLE X RETENTION \$ 10,000			S1938191	06/30/11	06/30/12	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	16 WE EQ1689	12/31/11	12/31/12	X WC STATUTORY LIMITS X OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	SELECTIVE INS. CO.			S1938191	06/30/11	06/30/12	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate Holder is named as an Additional Insured with respect to General Liability as required by a written contract with the Named Insured for work performed by the above Named Insured.

CERTIFICATE HOLDER**CANCELLATION**

VILLA49 Village of Croton-on-Hudson Village Hall 1 Van Wyck St Croton-on-Hudson, NY 12520	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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NOTEPAD

INSURED'S NAME Chazen Engineering, Land

CHAZE-2

OP ID: SG

PAGE 2

DATE 02/01/12

Policy is subject to BF7195 (01/07) -Additional Insured, Primary and Non
Contributory; Blanket Additional Insureds if required in written contract
or written agreement between the named insured and the additional insured
subject to policy terms and conditions.
Policy subject to Commercial Auto Elite Pac CA7735NY 01-090 Blanket
Additional Insured-Primary and not Contributory as required by written
contract.



CERTIFICATE OF LIABILITY INSURANCE

OP ID: MBLA

DATE (MM/DD/YYYY)

02/01/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marshall & Sterling, Inc. 110 Main Street Poughkeepsie, NY 12601 Scott R. Sweeney		845-454-0800 845-485-7804	CONTACT NAME: Marva Blackmar PHONE (A/C, No, Ext): 845-454-0800 FAX (A/C, No): 845-454-0880 E-MAIL ADDRESS: mblackmar@marshallsterling.com PRODUCER CUSTOMER ID #: CHAZE-3	
INSURED Chazen Engineering, Land Surveying & Landscape Architecture Co., P.C. 21 Fox St Poughkeepsie, NY 12601		INSURER(S) AFFORDING COVERAGE INSURER A: Continental Casualty Co. INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		NAIC # 097

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DEDUCTIBLE \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y ☒ N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATUTORY LIMITS ☐ OTHER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional & Pollution Liab			ECH114083452	12/31/11	12/31/12	PER CLAIM 5,000,000 AGGREGATE 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

VILLACR

Village of Croton-on-Hudson
Village Hall
1 Van Wyck St.
Croton-on-Hudson, NY 10520**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return) Chazen Engineering, Land Surveying & Landscape Architecture Co., P.C.	
Business name/disregarded entity name, if different from above	
Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ ☐ Exempt payee ☐ Other (see instructions) ▶	
Address (number, street, and apt. or suite no.) 21 Fox Street	Requester's name and address (optional)
City, state, and ZIP code Poughkeepsie, NY 12601	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								

Employer identification number								
1	4		-	1	6	8	1	6
9	9							

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶ <i>Gail L. Selaro</i>	Date ▶ <i>1/30/12</i>
-----------	--	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

Attachment C: Independent Client Reviews



DAVID A. PATERSON
GOVERNOR

STATE OF NEW YORK
EXECUTIVE DEPARTMENT
OFFICE OF GENERAL SERVICES
MAYOR ERASTUS CORNING 2ND TOWER
THE GOVERNOR NELSON A. ROCKEFELLER EMPIRE STATE PLAZA
ALBANY, NEW YORK 12242

JOHN C. EGAN
COMMISSIONER

JAMES M. DAVIES, AIA
DEPUTY COMMISSIONER
DESIGN AND CONSTRUCTION

Chazen Engineering, Land Surveying
And Landscape Architectural Company, P. C.
547 River Street
Troy, New York 12180

February 6, 2009

Attention: Joel Bianchi

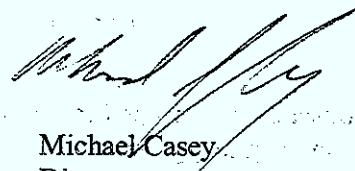
Re: OGS Project No. S4162
Study to Upgrade Facility Main Entrance
Oneida County Facility
Oriskany, New York

Dear Mr. Bianchi

Attached you will find a Design Consultant Performance Evaluation which demonstrates your performance for the above subject project. This form clearly indicates that your performance to date is excellent

Thank you for your dedication to the project and we are confident that your firm will continue to perform in this manner for the project duration. If you have any questions, please feel free to contact me at (518) 474-1314.

Sincerely,


Michael Casey
Director
Project Control

Dear Mr. Bianchi:

MC:bj
Attachment



Design and Construction

AN ISO 9001:2000 CERTIFIED ORGANIZATION

Project Control, 35th Floor, Corning Tower

The Governor Nelson A. Rockefeller Empire State Plaza

Albany, NY 12242

Phone: (518) 474-1314

Fax: (518) 474-0341

CONSULTANT PERFORMANCE EVALUATION

Program Phase

Project No.: **S4162**

Project Description: (Project Title and Facility Name)

Study to Upgrade Facility Main Entrance
Oneida County Facility

Consultant:

Chazen Engineering, Land Surveying & Landscape Arch. C

Term Contract:

S2412

Work Order No.:

37

Evaluation Date:

02/04/2009

Consultant's Performance (Performance in the following categories are based on a scale from 1 - 5, with 5 being the highest rating.)

	N/A	5	4	3	2	1
Cooperation		X				
Communication		X				
Timeliness		X				
Completeness		X				
Code Analysis	X					
Estimate Quality			X			
Report Quality		X				
Compliance with Design Procedures Manual		X				

Project Manager's Overall Impression

Excellent **X**

Good

Average

Fair

Poor

Comments:

Recommend to anyone.

Project Manager:

James Rudge

Signature

2/6/2009

Date

Business Unit Leader:

Martin Long

Initials and Date



DAVID A. PATERSON
GOVERNOR

STATE OF NEW YORK
EXECUTIVE DEPARTMENT
OFFICE OF GENERAL SERVICES
MAYOR ERASTUS CORNING 2ND TOWER
THE GOVERNOR NELSON A. ROCKEFELLER EMPIRE STATE PLAZA
ALBANY, NEW YORK 12242

JOHN C. EGAN
COMMISSIONER

JAMES M. DAVIES, AIA
DEPUTY COMMISSIONER
DESIGN AND CONSTRUCTION

Chazen Engineering, Land Surveying and
Landscape Architecture Company, P. C.
547 River Street
Troy, New York 12180

October 22, 2009

Attention: Joel Bianchi

Re: OGS Project No. 43100
Provide Laboratory & Weights and Measures Laboratory
Building No. 6
State Office Building Campus
Albany, New York

Dear Mr. Bianchi:

Attached you will find a Design Consultant Performance Evaluation which demonstrates your performance for the above subject project. This form clearly indicates that your performance to date is excellent.

Thank you for your dedication to the project and we are confident that your firm will continue to perform in this manner for the project duration. If you have any questions, please feel free to contact me at (518) 474-1314.

Sincerely,

Michael J. Casey
Director
Project Control

MJC: bj
Attachment



NYS OFFICE OF GENERAL SERVICES

Serving New York

Design and Construction

AN ISO 9001:2000 CERTIFIED ORGANIZATION

Project Control, 35th Floor, Corning Tower

The Governor Nelson A. Rockefeller Empire State Plaza

Albany, NY 12242

Phone: (518) 474-1314

Fax: (518) 474-0341

CONSULTANT PERFORMANCE EVALUATION

Program Phase

Project No.: **43100**

Project Description: (Project Title and Facility Name)

Provide Laboratory Facility, NYS AGM
Food Laboratory & Weights and Measures Laboratory, Cam

Consultant:

Chazen Engineering, Land Surveying & Landscape Arch. C

Term Contract:

S2412

Work Order No.:

46

Evaluation Date:

09/21/2009

Consultant's Performance (Performance in the following categories are based on a scale from 1 - 5, with 5 being the highest rating.)

	N/A	5	4	3	2	1
Cooperation		X				
Communication		X				
Timeliness		X				
Completeness		X				
Code Analysis		X				
Estimate Quality	X					
Report Quality		X				
Compliance with Design Procedures Manual		X				

Project Manager's Overall Impression

Excellent X

Good

Average

Fair

Poor

Comments:

I would use Chazen for any site or SEQR requirements for your project. Top shelf with timely responses.

Evaluator:

Michael Singleton

Signature

10/2/2009

Date

Reviewer:

Martin Long

Initials and Date



DAVID A. PATERSON
GOVERNOR

STATE OF NEW YORK
EXECUTIVE DEPARTMENT
OFFICE OF GENERAL SERVICES
MAYOR ERASTUS CORNING 2ND TOWER
THE GOVERNOR NELSON A. ROCKEFELLER EMPIRE STATE PLAZA
ALBANY, NEW YORK 12242

JOHN C. EGAN
COMMISSIONER

JAMES M. DAVIES, AIA
DEPUTY COMMISSIONER
DESIGN AND CONSTRUCTION

July 15, 2009

Chazen Engineering, Land Surveying & Landscape Architecture Company
547 River Street
Troy, New York 12180

Attention: Joel Bianchi

Re: OGS Project No. 43458
Provide Water Treatment Plant
Green Haven Correctional Facility

Dear Mr. Bianchi:

Please disregard our letter dated July 13, 2009. We inadvertently attached an incorrect Design Consultant Performance Evaluation. We are sorry for any inconvenience this may have caused.

Attached you will find a Design Consultant Performance Evaluation which demonstrates your performance for the above subject project. This form clearly indicates that your performance to date is satisfactory.

Thank you for your dedication to the project and we are confident that your firm will continue to perform in this manner for the project duration. If you have any questions, please feel free to contact me at (518) 474-1314.

Sincerely,

Michael J. Casey
Director
Project Control

MJC:bj
Attachment



Design and Construction
 AN ISO 9001:2000 CERTIFIED ORGANIZATION
 Project Control, 35th Floor, Corning Tower
 The Governor Nelson A. Rockefeller Empire State Plaza
 Albany, NY 12242
 Phone: (518) 474-1314 Fax: (518) 474-0341

CONSULTANT PERFORMANCE EVALUATION

100% Documents Phase

Project No.: 43458

Project Description: (Project Title and Facility Name)

Provide Water Treatment Plant
 Green Haven CF.

Consultant:

Chazen Engineering, Land Surveying & Landscape Arch. C

Term Contract:

S2412

Work Order No.:

15

Evaluation Date:

06/23/2009

Consultant's Performance (Performance in the following categories are based on a scale from 1 - 5, with 5 being the highest rating.)

	N/A	5	4	3	2	1
Cooperation		X				
Communication		X				
Timeliness				X		
Completeness					X	
Coordination/Trades			X			
Code Compliance			X			
Estimate Quality			X			
Project Manual Quality			X			
Compliance with Program			X			
Compliance with Design Procedures Manual			X			

Project Manager's Overall Impression

Excellent

Good X

Average

Fair

Poor

Comments:

OGS internal and field check reviews of the plans and specifications submitted for the 80 % and 100% submissions indicated innumerable deficiencies requiring multiple changes to the contract documents. Understandably the consultant was rushed to complete this project in a shorter time frame than would ordinarily be provided however we feel that insufficient QA/QC was provided by the consultant during the design phase of the project. This lead to not only numerous changes to the documents but also to time delays in getting the project out to bid

Evaluator:

Warren Longacker

Signature

7/10/2009

Date

Reviewer:

Dennis Ryan

Initials and Date



DAVID A. PATERSON
GOVERNOR

STATE OF NEW YORK
EXECUTIVE DEPARTMENT
OFFICE OF GENERAL SERVICES
MAYOR ERASTUS CORNING 2ND TOWER
THE GOVERNOR NELSON A. ROCKEFELLER EMPIRE STATE PLAZA
ALBANY, NEW YORK 12242

JOHN C. EGAN
COMMISSIONER

JAMES M. DAVIES, AIA
DEPUTY COMMISSIONER
DESIGN AND CONSTRUCTION

July 21, 2009

Chazen Engineering, Land Surveying & Landscape Architect Co., P. C.
547 River Street
Troy, New York 12180

Attention: Joel Bianchi

Re: OGS Project No. 43614
Provide Training Academy Expansion
Camp Cass

Dear Mr. Bianchi:

Attached you will find a Design Consultant Performance Evaluation which demonstrates your performance for the above subject project. This form clearly indicates that your performance is excellent.

Thank you for your dedication to the project. We are confident that your firm will continue to perform in this manner for future projects. If you have any questions, please feel free to contact me at (518) 474-1314.

Sincerely,

Michael J. Casey
Director
Project Control

MJC: bj
Attachment



Design and Construction

AN ISO 9001:2000 CERTIFIED ORGANIZATION

Project Control, 35th Floor, Corning Tower

The Governor Nelson A. Rockefeller Empire State Plaza

Albany, NY 12242

Phone: (518) 474-1314

Fax: (518) 474-0341

CONSULTANT PERFORMANCE EVALUATION

100% Documents Phase

Project No. : **43614**

Project Description: (Project Title and Facility Name)

Provide Training Academy Expansion
Camp Cass

Consultant:

Chazen Engineering, Land Surveying & Landscape Arch. C

Term Contract:

S2412

Work Order No.:

34

Evaluation Date:

07/14/2009

Consultant's Performance (Performance in the following categories are based on a scale from 1 - 5, with 5 being the highest rating.)

	N/A	5	4	3	2	1
Cooperation		X				
Communication		X				
Timeliness		X				
Completeness		X				
Coordination/Trades		X				
Code Compliance		X				
Estimate Quality		X				
Project Manual Quality		X				
Compliance with Program		X				
Compliance with Design Procedures Manual		X				

Project Manager's Overall Impression

Excellent **X**

Good

Average

Fair

Poor

Comments:

Chazen was tasked to evaluate the condition of existing infrastructure and it's capacity to handle new demands. Chazen successfully did this work in a timely and complete fashion. Good job.

Evaluator:

Kurt Arnold

Signature

7/17/2009

Date

Reviewer:

Dennis Ryan

Initials and Date



DAVID A. PATERSON
GOVERNOR

STATE OF NEW YORK
EXECUTIVE DEPARTMENT
OFFICE OF GENERAL SERVICES
MAYOR ERASTUS CORNING 2ND TOWER
THE GOVERNOR NELSON A. ROCKEFELLER EMPIRE STATE PLAZA
ALBANY, NEW YORK 12242

JOHN C. EGAN
COMMISSIONER

JAMES M. DAVIES, AIA
DEPUTY COMMISSIONER
DESIGN AND CONSTRUCTION

September 10, 2009

Chazen Engineering, Land Surveying & Landscape Architects
547 River Street
Troy, New York 12180

Attention: Joel Bianchi

Re: OGS Project No. S2618
Study for Well Water Usage
Greene Correctional Facility

Dear Mr. Bianchi:

Attached you will find a Design Consultant Performance Evaluation which demonstrates your performance for the above subject project. This form clearly indicates that your performance is satisfactory.

Thank you for your dedication to the project. We are confident that your firm will continue to perform in this manner for future projects. If you have any questions, please feel free to contact me at (518) 474-1314.

Sincerely,

Michael J. Casey
Director
Project Control

MJC: bj
Attachment



Design and Construction

AN ISO 9001:2000 CERTIFIED ORGANIZATION

Project Control, 35th Floor, Corning Tower

The Governor Nelson A. Rockefeller Empire State Plaza

Albany, NY 12242

Phone: (518) 474-1314

Fax: (518) 474-0341

CONSULTANT PERFORMANCE EVALUATION

Program Phase

Project No. : **S2618**

Project Description: (Project Title and Facility Name)

Study for Well Water Usage
Greene CF

Consultant:

Chazen Engineering, Land Surveying & Landscape Arch. C

Term Contract:

S2412

Work Order No.:

5

Evaluation Date:

08/31/2009

Consultant's Performance (Performance in the following categories are based on a scale from 1 - 5, with 5 being the highest rating.)

	N/A	5	4	3	2	1
Cooperation		X				
Communication		X				
Timeliness			X			
Completeness			X			
Code Analysis	X					
Estimate Quality	X					
Report Quality			X			
Compliance with Design Procedures Manual			X			

Project Manager's Overall Impression

Excellent

Good **X**

Average

Fair

Poor

Comments:

This project provided a detailed study of ground water conditions at Cossackie/Greene Correctional facilities providing information on the potential development of new wells to augment the existing surface water sources. This was a well thought approach, good study and well written report.

Evaluator:

Warren Longacker

Signature

9/9/2009

Date

Reviewer:

Kurt Arnold

Initials and Date

