



Department of Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

LANCE MacMILLAN, P.E.
Regional Director

April 19, 2023

Bryan T. Healy
Village Manager
1 Van Wyck Street
Croton-on-Hudson, NY 10520

**RE: PIN 8763.05, NY-17 HALF MOON BAY BRIDGE (BIN 2270050)
RECONSTRUCTION PROJECT
VILLAGE OF CROTON-ON-HUDSON, WESTCHESTER COUNTY**

Dear Bryan Healy:

Attached is one (1) electronic Master Federal-Aid Local Project Agreement for the recently approved project referenced above. One (1) executed copy of the agreement, along with one (1) individually signed signature page, **EACH with original signatures and notarizations, and one (1) certified seal-stamp resolution should be provided.** The complete package should be returned to this office. A sample resolution is included for your use.

When executing the agreement, please be sure to:

- fill in the Resolution number, date of the meeting at which the resolution was passed, and the title of the person authorized to sign the agreement on behalf of the local agency.
- make sure the agreement is signed by the person authorized to sign the agreement on behalf of the local agency, by the agency's legal counsel, and by a notary public.

As the project progresses, for civil rights purposes, the sponsor will need to agree to comply with the terms and conditions to access and use NYSDOT's current reporting software.

To expedite State execution of the agreement, the language in the agreement and sample resolution should be used without addition or modification. If any additions or modifications to either the agreement or resolution language are desired, please contact me prior to making any changes to the documents.

April 19, 2023
Page Two

Per the Federal Highway Administration (FHWA) the funding for the phases within this agreement cannot be obligated until the agreement is returned to this office locally-executed. Your assistance in having the resolution passed and the agreement signed is appreciated.

Please note that under the terms of the agreement, the sponsor is responsible for progressing the project in accordance with the manual entitled "Local Projects Manual", including paying project related expenses first and then applying to the NYSDOT for reimbursement. Reimbursement can be made by NYSDOT periodically. Reimbursement of the federal share of project costs will be made by the Office of the State Comptroller as reimbursement requests are processed after the return of the fully-executed project agreement.

While primary responsibility for the progression of this project lies with the sponsor, the Region 8 Local Projects Unit is available to provide guidance as you progress your local project, and will monitor your activities for compliance with federal and state requirements. Questions concerning project development should be directed to the appropriate person in the Local Projects Unit:

Dania Anziani (845) 431-5774 Dania.Anziani@dot.ny.gov
funding, agreements, reimbursement requests & consultant procurement

Giselle Gutierrez (845) 431-5731 Giselle.Gutierrez@dot.ny.gov
funding, agreements, reimbursement requests & consultant procurement

Vaughan Banfield (845) 431-2310 Vaughan.Banfield@dot.ny.gov
preliminary design, detailed design, environmental procedures, bidding & Award documentation

Mohamed El-Khiat (845) 431-5815 Mohamed.El-Khiat@dot.ny.gov
bidding and construction / inspection procedures/Civil Rights Compliance

Sincerely,



Giselle Gutierrez
Transportation Analyst
Region 8 Local Projects Unit

Enclosures