

[municipal letterhead]

MEMORANDUM

TO: Rachel Fishman, NYSERDA
Luisa Freeman, NYSERDA

FROM: *[Insert Municipality name]*

DATE: *[insert date]*

Re: Letter of Intent for Project MOVER

On behalf of *[municipality name]*, I am pleased to formally commit our support for Project MOVER, including its three flagship programs: E-Bikeshare, E-Bike Ownership Pathways, and E-Bike Libraries. We recognize the critical role these initiatives play in advancing equitable, sustainable, and safe transportation options for our community.

With this letter, we confirm our intent to execute a Site Agreement before any launch that permits Shared Mobility Inc. (SMI) and its operational partners to deploy bikeshare stations at municipal property and in the public right of way.

Our municipality is committed to working collaboratively with Shared Mobility Inc., Drop Mobility, and the broader Project MOVER team to refine bikeshare stations within our jurisdiction. We will work with them to jointly identify the final set of station sites (further detail on the site options can be found in the attached memo). While full station site approvals are currently being finalized, we are prepared to move forward, through this Letter of Intent, to ensure that the project can progress swiftly and efficiently.

[municipality] has engaged key departments—including Police, Fire, and Public Works—to ensure comprehensive support for the safe and effective deployment of these programs. The municipality is working closely with all stakeholders to ensure that Project MOVER is implemented in a way that meets both community needs and safety requirements. We endorse the goals of Project MOVER and look to these programs being implemented in our region.

Sincerely,
