

USE OF FACILITIES/PROPERTY DOCUMENT

Village of Croton on Hudson, NY 10520

APPLICATION FOR USE OF COMMUNITY FACILITIES/PROPERTY

Today's Date: 06-28-2025 Date(s) Requested: 9/28/2025

Facility/Property Requested: Croton Harmon Train Station Parking Lot

INFORMATION ABOUT YOUR GROUP

Name of Organization or Individual: The Croton Rotary Club

Time: 8am to 4pm. Your supervisor in charge: Seaver Wang

Mailing Address: P.O. 323, Croton-on-Hudson, NY 10520

Telephone: (Day) 9172381249 (Night) 9172381249

INFORMATION ABOUT YOUR INTENDED USE OF MUNICIPAL FACILITIES/PROPERTY

Purpose of Use: 41st Annual Croton Rotary Car Show

This is an auto show and a community event

Total Participants Expected: 900 Adults: 800 Children: 100

Is material or equipment required from municipality? Yes ☒ No ☐

If needed, state what types and for what purpose: chairs, tables for dining and vendors

Residents (Number): 600 Non-Residents (Number): 300

Is an admission fee charged? Yes ☒ No ☐

If so, what will proceeds be used for? Rotary Scholarships, community service

AGREEMENT

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the municipality for the use and care of the facilities/property. He/she, on behalf of Name of Organization does hereby covenant and agree to defend, indemnify and hold harmless the Village of Croton on Hudson from and against any and all liability, loss, damages, claims, or actions (including costs and attorney's fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Croton on Hudson's property, facilities and/or services by Organization.

eSigned via GovOS.com
Janeen Violante
Key: 1872c9684160fe41b03244fe1ed186d9

Signature of Organization Representative

Address: P.O. 323, Croton on Hudson, NY

Telephone Number: 9145829353
Email address: rotaryofcroton@gmail.com

READ ATTACHED REQUIREMENTS AND RETURN APPLICATION TO:

Village of Croton on Hudson, 1 Van Wyck Street, Croton on Hudson, NY 10520

ATTENTION: Pauline DiSanto, Village Clerk

FACILITY/PROPERTY USE REQUIREMENTS

The use of all Municipal facilities/property shall be subject to the approval and rules of the Board of Trustees administered by the Village Clerk.

1. Organizations wishing to use municipal facilities/property shall first apply to the Village Clerk on the prescribed form. The Village Manager has final authority on approval.
2. In the event of inclement weather, the Village Manager or her designee has the final authority on whether facilities are usable.
3. **[Alcohol use is allowed only by permit. Alcohol is not permitted in glass bottles, kegs or barrels. A separate fee of \$150 is required for an alcohol permit.]**
4. All posted rules must be adhered to.
5. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises.
6. Any damage to municipal facilities/property shall be promptly repaired at the user's expense. No exceptions.
7. Organizations using the facilities/property must clean-up afterwards.
8. Permits may be revoked at any time.
9. Any organization with youth under 18 years old requires the presence of adequate adult supervision at all times.
11. The emergency telephone number for police is: 911; fire: 911. The appropriate authority must be contacted in the event of an emergency.
12. Users must provide the following insurance prior to using facilities/property:

FAILURE TO DO SO PRIOR TO USE WILL RESULT IN REVOCATION OF YOUR PERMIT:

Commercial Users:

- A. The user hereby agrees to effectuate the naming of the municipality as an unrestricted additional insured on the user's policy.
- B. The policy naming the municipality as an additional insured shall:
 - be an insurance policy from an A.M. Best rated "secured" New York State licensed insurer;
 - contain a 30-day notice of cancellation;
 - state that the organization's coverage for the Village of Croton-on-Hudson and their assigns, officers, employees, representatives and agents should be named as an "Additional Insured" on the policy and shall apply on a primary and non-contributory basis, including any self-insured retentions. The Certificate of Insurance should show this applies to the General Liability coverage on the certificate;
 - the Sponsor waives all rights of subrogation or similar rights against Village of Croton-on-Hudson, assigns, officers, employees, representatives and agents.
- C. The user agrees to indemnify the municipality for any applicable deductibles.
- D. Enclose a copy of the endorsement providing additional insured status.
- E. Required Insurance:

Commercial General Liability Insurance

\$1,000,000 per occurrence/ \$2,000,000 aggregate.

- F. User acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the municipality. The user is to provide the municipality with a certificate of insurance, evidencing the above requirements have been met. The failure of the municipality to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by the municipality.

Individuals:

Required Insurance:

•Homeowners Insurance

Section Two – Liability: \$300,000 limit of liability. Policy shall not exclude the off-premises activities of the insured.

13. In the event of an accident, please notify the police department.