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*Village Treasurer*  
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*Village Clerk*  
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To: Village Board of Trustees  
From: Bryan Healy, Village Manager  
Date: September 12, 2025  
Re: Rental Registry Law

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In 2020, the Village Board of Trustees established the Housing Task Force in response to the housing needs assessment that was conducted by Westchester County. The Housing Task Force met over the next 18 months and published a [report](#) to the Village Board in November 2021.

One of the recommendations from the Housing Task Force report was to establish a rental registry that would account for all rental units in the Village. Currently, the Village does not have data on the number of rental units in existence. Accounting for the number of rental units in the Village is important as these units have the “potential to impact upon the health, safety, general welfare and quality of life” of Village residents (quoted from § 186-3 of the proposed law).

Ensuring that these units have proper ingress and egress, working smoke and carbon monoxide detectors and other minimum standards under state law will protect the occupants of these rental units. While the Village is legally required to inspect multi-family buildings (defined as three or more units) on regular intervals, there is no such requirement for two-unit buildings or other rental properties.

The Village would be in good company with the creation of a rental registry. The Town of Cortlandt has required rental properties with three or more units to register since 2010, and the Village of Ossining adopted a rental registry law in 2024. Other Westchester County municipalities that have rental registry laws include Bedford, Mount Kisco, Peekskill, Port Chester, and Tuckahoe.

Please let me know if you have any questions. Thank you.