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To: Village Board of Trustees  
From: Bryan Healy, Village Manager  
Date: March 12, 2026  
Re: Village Prosecutor Requests

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The Village Prosecutor represents the Village in Village Justice Court on vehicle and traffic matters, as well as code violations such as building, tree and zoning violations. I have spoken with the Village Prosecutor, Casey Raskob, regarding two requests that will improve his efforts to represent the Village and adjudicate matters on behalf of the Village.

The first request is that the maximum penalty for violations be increased in an effort to deter violations. Currently, the penalties in the Zoning Chapter of the Village Code mirror those in the general provisions, which would be a maximum of \$250 per day. A number of communities (such as Ardsley, Scarsdale and Sleepy Hollow) have increased their penalty amounts in recent years to encourage adherence to the code regulations. I have included a copy of Scarsdale's law, as I feel it is a good example. The Scarsdale code has separate penalties for corporate and non-corporate owners, and also provides the ability to seek civil penalties when warranted.

The second request is to allow the court to pursue default judgments against violators who have not responded to summonses issued. Currently, if a summons/ticket is issued, the Village Justice Court sends three notices of hearing, before the case is put into an inactive file. For parking tickets, the village's ticket vendor will periodically send late notices seeking payment. For other violations, such as dog license violations, the only alternative is to issue an arrest warrant for failure to appear. Default judgments can be issued within a two-year period from the date of ticket issuance. The Village Attorney has prepared a memo explaining the process behind default judgments. For tickets which are more than two years overdue, the Village's parking ticket vendor has proposed an amnesty program that would waive the penalties due in an effort to collect the outstanding fine.