MEMORANDUM

TO: Bryan Healy, Village Manager

FROM: Friends of Croton Parks

DATE: October 29, 2026

SUBJECT: Budget Breakdown Request: Regional Resilience Grant Application for Gouveia Parkland Accessibility Trail & Native Plantings

DEADLINE: November 10, 2026

Dear Bryan Healy and Members of the Board of Trustees,

As we prepare our application for the upcoming Regional Resilience Grant to fund the interior parkland accessibility trail and native planting initiatives at Gouveia Park, we are finalizing our project budget. Based on the initial concept developed with our landscape architect, we are seeking specific financial estimates from the Village to ensure our application reflects accurate project costs and municipal contributions.

Our application will request **$60,000 for the interior trail** and **$25,000 for native plantings**. While the original concept estimate for the interior trail was $50,000, our updated plan includes outdoor sculpture pads and platforms to feature works donated or loaned by local artists.

To align with the grant guidelines (a sample worksheet is included with this memo), our financial packet requires line-item estimates across four key categories:

1. **Personnel (Department of Public Works & Village Staff):** Estimated labor hours, hourly rates, or projected in-kind/municipal contributions for DPW staff involved in site prep, trail clearing, or installation support.
2. **Outside Consultants & Contractors:** Projected costs for ongoing landscape architecture services, specialized contractors, or site engineering required for trail construction, bridge placement, or habitat installation.
3. **Project Expenses:** Estimated costs for materials and equipment (e.g., native plants, seed mixtures, trail gravel/woodchips, sculpture pads, signage, bridges) and printing/production (e.g., educational markers, site maps).
4. **Outreach & Community Engagement:** Projected costs for community workshops, volunteer workday supplies, promotional materials, or launch events.

To ensure we have sufficient time to compile the final submission packet, we kindly request that these budget estimates be provided by **Monday, November 10, 2026**.

If useful, I am available to meet briefly or talk through these line items alongside the DPW supervisor or finance director at your convenience.

Thank you for your continued partnership and support in making Gouveia Park a vibrant sanctuary for our community.

Judith Lewis

Co-Chair
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