

AGENDA ITEM SUMMARY SHEET
VILLAGE COUNCIL MEETING
September 22, 2021

Agenda Item:

US 41 & Three Oaks Monument Sign Construction Plans & Permitting Contract

Description:

With the conclusion of the Village of Estero's Branding effort, Council selected two locations to install the first Village of Estero monument signs. The locations are US 41 and Three Oaks Parkway at the Village's southern boundary. The Village's branding consultant completed the monument sign design concepts and was working toward construction plans, permitting and project bidding. Due to issues hiring sub-consultants, the Branding Consultant was unable to complete the construction plans, permitting and project bidding in a manner that complied with the Village's bidding requirements.

Over the past several months Village staff has been trying to locate and negotiate fees with a consultant that can prepare construction plans and obtain permits for the proposed monuments.

The attached contract is for DRMP, Inc. to prepare construction plans and permit the two monument signs along US 41 and Three Oaks Parkway. After the contract is executed construction plans and permits are expected to be completed in approximately 3-months.

Action Requested:

Approve award of Supplemental Task Authorization (STA) - 01 Contract EC 2020-72 with DRMP, Inc. to provide Construction Plan and Permitting services for Village of Estero monument signs under the Village's Misc. Service Contract CN 2020-01 for a not to exceed contract amount of \$59,960.00.

Also approve a contingency fund amount of \$6,000 (an amount equal to 10% of the total project cost) to cover unforeseen circumstances which may occur.

Authorize the Village Manager to execute the STA with DRMP, Inc. and any other related ancillary documents on behalf of the Village Council.

Financial Impact:

Fiscal impact is \$65,960 which includes the contract amount of \$59,960 plus a 10% contingency of \$6,000.

The proposed 2020-2021 Village of Estero US 41 and Three Oaks Parkway Monument Sign project budgets are both \$156,000 for a total of \$312,000.

Attachments:

1. Location Map
2. DRMP, Inc. Contract
3. Ownership Disclosure