

**AGENDA ITEM SUMMARY SHEET**  
**VILLAGE COUNCIL MEETING**  
**November 17, 2021**

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**Agenda Item:**

Final Budget Amendment to close out Fiscal Year 2020/2021.

Resolution 2021-23 a resolution of the Village Council of the Village of Estero, Florida, Approving the final budget amendment of the fiscal year 2020/2021 to align certain budgeted line items within the General Fund and the Capital Improvement Fund.

**Description:**

Within the General Fund, eight line items were spent above the approved budgeted amounts. Within the Capital Improvement Fund there was one line items spent above the approved budgeted amount. While this level of budgetary control is within guidelines that do not require an appropriation, it is best practice to seek legislative action to ensure that no individual department within each fund remains overspent at the end of a fiscal year's activities.

**Action Requested:**

Adopt Resolution No. 2021-23.

**Financial Impact:**

NO additional appropriations are necessary to complete this amendment. Transfers to deficient account line items will be increased from budgeted line items with sufficient remaining budgeted dollars.

**Attachments:**

1. Budget Amendment worksheet
2. Resolution 2021-23

# Final Budget Amendment FY 2020/2021

## General Fund #1 - Village Attorney

	Account Description	Increase	Decrease	Budget	Actual	Variance
001-210-5143100	Village Attorney	<u>\$ 91,000</u>		\$ 150,000	\$ 240,742	\$ (90,742)
		\$ 91,000				
001-210-5143101	Land Use Legal		\$ 27,000	\$ 85,000	\$ 57,712	\$ 27,288
001-210-5143102	Comprehensive Plan Legal		\$ 15,000	\$ 15,000	\$ -	\$ 15,000
001-210-5143103	Code Enforcement Legal		\$ 10,000	\$ 12,000	\$ 1,613	\$ 10,388
001-210-5143104	Land Dev Code Legal		\$ 2,000	\$ 15,000	\$ 12,890	\$ 2,110
001-200-5123150	Miscellaneous Professional Srv		<u>\$ 37,000</u>	\$ 75,000	\$ 19,083	\$ 55,917
			\$ 91,000			

Justification: To provide adequate budget for Village Attorney expenditures.

## General Fund #2

	Account Description	Increase	Decrease	Budget	Actual	Variance
001-240-5151200	Cost Recovery-Wages	\$ 60,000		\$ 43,900	\$ 102,939	\$ (59,039)
001-240-5153109	Cost Recovery Prof Services	<u>\$ 20,000</u>		\$ -	\$ 20,071	\$ (20,071)
		\$ 80,000				
001-240-5153400	Planning & Zoning-Fixed Fee		\$ 37,000	\$ 350,000	\$ 312,321	\$ 37,679
001-239-5153150	Misc Professional Services		<u>\$ 43,000</u>	\$ 65,000	\$ -	\$ 65,000
			\$ 80,000			

Justification: To provide adequate budget for Cost Recovery expenditures.

## General Fund #3 - Information Technology

	Account Description	Increase	Decrease	Budget	Actual	Variance
001-270-5133402	Software Licensing	\$ 7,600		\$ 30,000	\$ 37,546	\$ (7,546)
001-270-5133404	Tech Development Services	<u>\$ 36,000</u>		\$ -	\$ 35,940	\$ (35,940)
		\$ 43,600				
001-270-5133403	Information Technology Srvs		\$ 9,500	\$ 125,000	\$ 115,490	\$ 9,510
001-270-5135250	Small tools & equipment		\$ 13,800	\$ 13,800	\$ -	\$ 13,800
001-270-5136400	Capital Outlay		\$ 10,000	\$ 10,000	\$ -	\$ 10,000
001-220-5133410	Election Services		<u>\$ 10,300</u>	\$ 70,000	\$ 15,724	\$ 54,276
			\$ 43,600			

Justification: To provide adequate budget for Information Technology expenditures.

# Final Budget Amendment FY 2020/2021

## General Fund #4 - COVID Response

	Account Description	Increase	Decrease	Budget	Actual	Variance
001-897-5693400	Covid Contractual Expenditures	\$ 7,100		\$ 185,400	\$ 192,496	\$ (7,096)
001-897-5694600	Repair and Maintenance	\$ 5,000		\$ -	\$ 4,950	\$ (4,950)
001-897-5695200	Covid Supplies	\$ 78,300		\$ 226,200	\$ 304,409	\$ (78,209)
		\$ 90,400				
001-800-5133450	Misc Contractual Srvcs		\$ 90,400	\$ 250,000	\$ 3,235	\$ 246,765

Justification: To provide adequate budget for COVID related expenditures.

## Capital Projects Fund #1 - Land Acquisition

	Account Description	Increase	Decrease	Budget	Actual	Variance
300-770-5196100	Land Purchase-Estero on River	\$ 41,050		\$ -	\$ 41,050	\$ (41,050)
300-710-5416303	Corkscrew Rd Signal-Puente Ln		\$ 41,050	\$ 1,634,950	\$ 1,159,356	\$ 475,594

Justification: To provide adequate budget for Land Acquisition expenditures.

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**VILLAGE OF ESTERO, FLORIDA**

**RESOLUTION NO. 2021 - 23**

**A RESOLUTION OF THE VILLAGE COUNCIL OF THE  
VILLAGE OF ESTERO, FLORIDA, APPROVING THE  
FINAL BUDGET AMENDMENT FOR FISCAL YEAR 2020-  
2021; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Resolution No. 2020-21, adopted the 2020-2021 fiscal year budget; and

**WHEREAS**, Resolution No. 2021-12, adopted third budget amendment to the 2020-2021 fiscal year budget for an additional \$275,000 for Williams Road Improvements; and

**WHEREAS**, as provided in the Village Charter Section 8(6)(d), the following transfer of unencumbered appropriations will be transferred within the 2020-2021 Budget.

**NOW, THEREFORE**, be it resolved by the Village Council of the Village of Estero, Florida:

**Section 1.** Transferring already appropriated funding of \$305,000 in the General Fund and \$41,050 in the Capital Improvement Program for expenditures above appropriated levels.

**Section 3.** This Resolution shall take effect immediately upon adoption.

**ADOPTED BY THE VILLAGE COUNCIL** of the Village of Estero, Florida this 17<sup>th</sup> day of November, 2021.

Attest:

**VILLAGE OF ESTERO, FLORIDA**

By: \_\_\_\_\_  
Carol Sacco, Village Clerk

By: \_\_\_\_\_  
Katy Errington, Mayor

Reviewed for legal sufficiency:

By: \_\_\_\_\_  
Burt Saunders, Esq., Village Attorney