

AGENDA ITEM SUMMARY SHEET
VILLAGE COUNCIL MEETING
January 5, 2022

Agenda Item:

Estero Parkway Landscape Maintenance Contract

Description:

The Village of Estero contracts with private landscape maintenance companies to perform roadway landscape maintenance activities. The Village advertised the competitive bid for annual mowing, landscape, and irrigation maintenance (RFB-2021-01) for all Village owned and maintained roads (including US 41 and Estero Parkway) on November 23, 2020 and received bids on December 22, 2020. On January 20, 2021 Council approved the bid and authorized the Village to execute a contract with the low bidder P&T Lawn and Tractor Service, Inc. for the mowing of all Village owned and maintained roadways, except US 41 and Estero Parkway.

On July 7, 2021 Village Council approved adding US 41 to this maintenance contract at a cost of \$260,854.20.

Estero Parkway is currently in the maintenance period of a previously approved construction contract where the contractor that installed the landscape material is required to maintain the landscaping for 1-year after construction is complete. Council requested staff bring back the contract for the maintenance of Estero Parkway when it is needed.

The Estero Parkway landscaping will be maintained by the construction contractor through approximately January 22, 2022.

Staff is proposing to add the Estero Parkway landscaping maintenance to the current P&T Mowing, Landscape and Irrigation Maintenance Contract EC 2021-04 at the rates included in their original bid under RFB 2021-01.

Attached are copies of the proposed Amendment Two to Contract No. EC2021-04 along with the original bid, additional services (empty trash receptacles) and a project location map.

Action Requested:

Approve award of Request for Bid No. RFB 2021-01, Mowing, Landscape, and Irrigation Maintenance for the Village of Estero to P & T Lawn and Tractor Service, Inc. to provide mowing, landscape, and irrigation maintenance services Estero Parkway Landscaping as provided in the contract for a one-year period, at a rate of \$358,276.00 per year.

Authorize the Village Manager to renegotiate and execute the renewal of this contract for three additional one year terms under the same terms and conditions, if doing so is in the best interest of the Village of Estero.

Approve a contingency fund amount of \$ 71,700 (20% contingency) to cover unforeseen circumstances which may occur. This will include repairs of the irrigation system and replacement of plant material, as needed.

Authorize the Village Manager to execute the contract documents on behalf of the Village of Estero Council.

Financial Impact:

The financial impact of the proposed contract is approximately \$ 429,931 (bid plus 20% contingency) per year.

The Village is approximately four months into Fiscal Year 2020-2021. For Fiscal Year 2021-2022 Estero Parkway maintenance was estimated to cost \$364,856. For the remaining eight months in Fiscal Year 2021-2022 maintenance costs are expected to be \$289,700.

Attachments:

1. Location Map
2. Amendment Two to Contract No. EC 2021-04
3. P & T Lawn and Tractor Service, Inc. Bid
4. P & T Lawn and Tractor Services, Inc. Additional Services