

AGENDA ITEM SUMMARY SHEET
VILLAGE COUNCIL MEETING
March 16, 2022

Agenda Item:

Sandy Lane & Broadway East Bicycle/Pedestrian Improvements Design and Permitting Services (CN 2022-02) Contract

Motion to approve the contract with Atkins North America for the Sandy Lane & Broadway East Bicycle/Pedestrian Improvements Design and Permitting Services (CN 2022-02).

Background:

Sandy Lane and Broadway Ave. East do not currently have any bicycle or pedestrian facilities. Residents are required to walk in the roadway or along the roadway shoulder. The Village's Bicycle and Pedestrian Master Plan identified Sandy Lane and Broadway East bicycle and pedestrian as important projects to improve access to safe bicycle and pedestrian facilities.

The Village's 5-year Capital Improvement Program (CIP) [current fiscal year budget includes \$341,400 in Fiscal Year 2021-2022 budget and \$714,792 in Fiscal Year 2022-2023 budget for the design and permitting of bicycle and pedestrian improvements along Sandy Lane and Broadway Ave. East.

Description:

Pursuant to Chapter 287.055 Florida Statutes, the engagement of a firm to provide professional engineering services such as those required for the Sandy Lane and Broadway East Bicycle/Pedestrian Improvements Project requires the solicitation of Letters of Interest from firms, the short listing of a minimum of three firms by an evaluation committee, and the final ranking of firms by that committee following interviews of the short listed firms.

On February 2, 2022, the Village Council approved the ranking of firms under CN 2022-02 and authorized the negotiation of a contract with the ranked firms in descending order to initiate the work. Contract negotiations have been completed with the number one ranked firm Atkins North America, Inc.

Village Staff has negotiated a contract with Atkins to design and permit the bicycle and pedestrian improvements along Sandy Lane and Broadway East. Following is a brief outline of the services Atkins will be providing to the Village of Estero.

1. Overall Project Management
2. Public Involvement
3. Concept Design
4. Construction Plans
5. Permitting
6. Services During Construction

In an effort to expedite construction of the improvements along Sandy Lane, Atkins will be preparing two separate sets of construction documents and permit submittals. The plan is to start construction on the Sandy Lane improvements near the end of 2022, contingent upon permitting.

Staff has attached firm ownership disclosure of greater than 5% as recommended by the Village Attorney.

Action Requested:

Motion to approve the contract with Atkins North America to provide design and permitting services for the Sandy Lane and Broadway East Bicycle/Pedestrian Improvements Project in the amount of \$671,513.25

Also approve a contingency fund amount of \$67,000 (an amount equal to 10% of the total project cost) to cover unforeseen circumstances which may occur.

Authorize the Village Manager to execute the contract with Atkins North American and any other related ancillary documents on behalf of the Village Council.

Process and Timeline:

The project will be split into two somewhat separate projects, Sandy Lane and Broadway East. This is proposed to prevent any delays or permitting issues associated with Broadway East from affecting Sandy Lane.

Construction plans for Sandy Lane are scheduled to be completed by December 2022 and construction plans for Broadway East are scheduled to be completed by April 2023. More detailed project schedules are attached to the contract.

Financial Impact:

Fiscal impact is \$738,513.25 which includes the contract amount of \$671,513.25 plus a 10% contingency of \$67,000.

The Fiscal Year 2021-2022 budget includes \$341,400 and \$714,792 in Fiscal Year 2022-2023 budget (Total \$1,056,192) for the design and permitting of bicycle and pedestrian improvements along Sandy Lane and Broadway Ave. East.

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Attachments:

1. Project Location Map
2. Contract
3. Ownership Disclosure