

AGENDA ITEM SUMMARY SHEET
VILLAGE COUNCIL MEETING
September 8, 2022

Agenda Item:

Imperial Parkway Monument Sign Contract

Motion to approve Contract with P&T Lawn and Tractor Service, Inc. to install a monument sign on Imperial Parkway.

Background:

The Village Council previously approved the design and permitting of four monument signs, two each on US 41 and Three Oaks Parkway/Imperial Parkway. The Village of Estero's consultant has completed the design and permitting for the first monument sign located on Imperial Parkway at the Village's southern boundary.

The Village's consultant is finalizing the permits for the southern US 41 monument sign. The construction contract for US 41 sign should be ready for Village Council approval in October.

Description:

The Village of Estero previously qualified contractors under RFQ 2019-03 for Miscellaneous Contractor Services. A total of 14 firms were selected and approved by Village Council under this RFQ to provide contractor services to the Village for a variety of construction projects.

Of the firms selected under RFQ 2019-03, only P&T Lawn and Tractor provides most of the services required for the Imperial Parkway Monument Sign project. As such, P&T was determined to be the most qualified firm to install the proposed sign. In addition, several other firms were contacted to gauge their interest, most responded they would not be able to provide a bid for the project.

Staff has attached firm ownership disclosure of greater than 5% as recommended by the Village Attorney.

Action Requested:

Approve Supplemental Task Authorization (STA)-28 under RFQ 2019-03 Miscellaneous Contractor Services to P & T Lawn and Tractor Service, Inc. for the engagement of a Contractor to construct and install a monument sign on Imperial Parkway (in the roadway median at the Village's southern limits approximately 645 feet south of Salerno Bay Road) at a total cost of \$58,941.50.

Also approve a contingency fund amount of \$5,890 (an amount equal to 10% of the total project cost) to cover unforeseen circumstances which may occur.

Authorize the Village Manager to execute the STA on behalf of the Village of Estero Council.

Process and Timeline:

Per the project bid and contract, the contractor has 30 calendar days from the notice to proceed to start construction and 45 calendar days from the start of construction to complete the project. The notice to proceed will be issued with the fully executed contract.

Financial Impact:

The proposed financial impact is \$64,831.50 (Bid cost of \$58,941.50 plus \$5,890 for Contingency).

The Village of Estero Fiscal Year 2021-2022 budget includes \$156,000 for monument signs along Three Oaks Parkway. There is currently approximately \$96,000 of available funds in this account for the construction of the proposed monument sign.

Prepared by: David Willems, P.E.

Attachments:

1. EC 2019-66 Supplemental Task Authorization (STA) - 28
2. Ownership Disclosure
3. Construction Plans