

**AGENDA ITEM SUMMARY SHEET**  
**VILLAGE COUNCIL MEETING**  
**September 7, 2023**

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**Agenda Item:**

Three Oaks Parkway Monument Sign Contract EC 2019-66 STA 41

Motion to approve EC 2019-66 Supplemental Task Authorization (STA)-41 for the engagement of P&T Lawn and Tractor to construct and install a monument sign on Three Oaks Parkway at a total cost of \$74,449.

Also approve a contingency fund amount of \$7,500 (an amount equal to 10% of the total project cost) to cover unforeseen circumstances which may occur.

Authorize the Village Manager to execute the STA on behalf of the Village of Estero Council.

**Background:**

The Village Council previously approved the design and permitting of four monument signs, two each on US 41 and Three Oaks Parkway/Imperial Parkway. The Village of Estero's consultant has completed the design and is working to obtain the final permits for the monument sign located on Three Oaks Parkway near the Village's northern boundary.

**Description:**

The Village of Estero previously qualified contractors under RFQ 2019-03 for Miscellaneous Contractor Services.

Of the firms selected under RFQ 2019-03, P&T Lawn and Tractor provides most of the services required for the Three Oaks Parkway Monument Sign project. As such, P&T was determined to be the most qualified firm to install the proposed sign.

**Action Requested:**

Motion to approve EC 2019-66 Supplemental Task Authorization (STA)-41 for the engagement of a Contractor to construct and install a monument sign on Three Oaks Parkway at a total cost of \$74,449.

Also approve a contingency fund amount of \$7,500 (an amount equal to 10% of the total project cost) to cover unforeseen circumstances which may occur.

Authorize the Village Manager to execute the STA on behalf of the Village of Estero Council.

**Process and Timeline:**

The contractor is expected start the project within 30 calendar days from the notice to proceed. Construction is expected to take approximately 45 calendar days to complete. Note: similar projects have experienced significant delays getting power from FPL.

**Financial Impact:**

The proposed financial impact is \$81,949 (Bid cost of \$74,449 plus \$7,500 for Contingency).

The Village of Estero Fiscal Year 2021-2022 budget includes \$420,000 for monument signs along US 41.

**Prepared by: David Willems, P.E.**

**Attachments:**

1. Location Map
2. EC 2019-66 STA 41
3. Ownership Disclosure
4. Civil Construction Plans
5. Landscape Plans