

**AGENDA ITEM SUMMARY SHEET**  
**VILLAGE COUNCIL MEETING**  
**February 7, 2024**

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**Agenda Item:**

Sandy Lane Easement Acquisition Services Contract

Approve EC 2024-06 STA -02 in the amount of \$47,200 for Florida Acquisition & Appraisal Inc. to provide easement acquisition services for the Sandy Lane Bike/Ped Improvements Project.

Approve a \$4,700 contingency for additional services that may be required to complete the project.

Authorize the Village Manager to sign the contract and other additional implementing documents within the scope of the contract on behalf of the Village of Estero Council, and to approve and execute any subsequent amendments which do not require an increase in the not to exceed budget (with contingency).

**Background:**

The Village of Estero's consultant, Atkins, is nearing completion of the design and permitting for the proposed bicycle and pedestrian improvements along Sandy Lane from Corkscrew Road to Broadway Ave. East. The intent of the project is to install high quality pathways, landscaping, and lighting that will improve the safety and aesthetics along Sandy Lane and promote the use of the bike/ped improvements by Village residents.

The Village of Estero's preferred roadway section includes pathways as far away from the travel lanes as possible. The path should generally be located outside any roadside ditches or swales. To accomplish this, the Village will require sidewalk/construction easements from several of the property owners along Sandy Lane. The Village will require 11 easements to build the currently proposed improvements.

**Description:**

To continue moving the project forward and to specifically obtain the required easements, the Village of Estero Staff is proposing to hire Florida Acquisition & Appraisal, Inc. (FLAA) to help obtain the required easements along Sandy Lane. FLAA will provide the following services to help the Village obtain the required easements.

- Meetings with Village and property owners.
- Preparation of project related documents (easements and other agreements).
- Research parcel ownership.
- Site Visits.
- Contact property owners
- Negotiate easement language.
- Follow up as needed with property owners.
- Coordinate required signatures.
- Record documents, as needed.

**Action Requested:**

Approve EC 2024-06 STA -02 in the amount of \$47,200 for Florida Acquisition & Appraisal Inc. to provide easement acquisition services for the Sandy Lane Bike/Ped Improvements Project.

Approve a \$4,700 contingency for additional services that may be required to complete the project.

Authorize the Village Manager to sign the contract and other additional implementing documents within the scope of the contract on behalf of the Village of Estero Council, and to approve and execute any subsequent amendments which do not require an increase in the not to exceed budget (with contingency).

**Process and Timeline:**

FLAA will start working on easement acquisition after the contract is fully executed. They will work to complete the project as quickly as possible, but they are estimating completing all acquisitions could take as long as 5 months.

**Financial Impact:**

The financial impact of this contract is up to \$51,900 (contract amount plus 10% contingency).

This will be funded using the Fiscal Year 2023-2024 Budget for the Corkscrew Road Paths, Landscaping, & Street Lighting Project which includes \$2,463,790.

**Prepared by: David Willems, P.E.**

**Attachments:**

1. EC 2024-06 STA -02
2. Location Map
3. Vendor Disclosure Form