

AGENDA ITEM SUMMARY SHEET
VILLAGE COUNCIL MEETING
November 6, 2024

Agenda Item:

Williams Road Drainage Ditch Acquisition Services Contract

Approve EC 2024-06 STA -07 in the amount of \$97,500 for Florida Acquisition & Appraisal Inc. to provide acquisition services for the Williams Road ditch.

Approve a \$9,750 contingency for additional services that may be required to complete the project.

Authorize the Village Manager to sign the contract and other additional implementing documents within the scope of the contract on behalf of the Village of Estero Council, and to approve and execute any subsequent amendments which do not require an increase in the not to exceed budget (with contingency).

Background:

The existing roadside ditch that runs along the north side of Williams Road between River Ranch Road and Three Oaks Parkway is located on private property. The ditch conveys water from River Ranch Road and Williams Road to drainage pipes along Three Oaks Parkway that flow into the South Branch of the Estero River.

The western portion of the ditch is located on single family lots because the lots were platted all the way to the Williams Road right of way. This would not be allowed under current development regulations.

The ditch being located on private property created some operational and maintenance challenges. Some portions of the ditch only received very limited maintenance.

Description:

Transferring the property to Village ownership and/or easements would allow the Village to maintain the ditch uniformly, leading to better drainage in the area. Village control of the ditch property could make maintenance of the adjacent sidewalk easier and provide some design flexibility for any future improvements along Williams Road.

Village of Estero Staff is proposing to hire Florida Acquisition & Appraisal, Inc. (FLAA) to help obtain the required easements or property rights along Williams Road. FLAA will provide the following services to help the Village obtain the required easements.

- Meetings with Village and property owners.
- Preparation of project related documents (easements and other agreements).
- Research parcel ownership.
- Site Visits.
- Contact property owners
- Negotiate property or easement acquisition.
- Follow up as needed with property owners.
- Coordinate required signatures.
- Record documents, as needed.

Action Requested:

Approve EC 2024-06 STA -07 in the amount of \$97,500 for Florida Acquisition & Appraisal Inc. to provide acquisition services for the Williams Road ditch.

Approve a \$9,750 contingency for additional services that may be required to complete the project.

Authorize the Village Manager to sign the contract and other additional implementing documents within the scope of the contract on behalf of the Village of Estero Council, and to approve and execute any subsequent amendments which do not require an increase in the not to exceed budget (with contingency).

Process and Timeline:

FLAA will start working on easement acquisition after the contract is fully executed. They will work to complete the project as quickly as possible, but they are estimating completing all acquisitions could take as long as 12 months.

Financial Impact:

The financial impact of this contract is up to \$107,500 (contract amount plus 10% contingency).

This will be funded using unallocated general funds.

Prepared by: David Willems, P.E.

Attachments:

1. EC 2024-06 STA -07
2. Location Map