

**AGENDA ITEM SUMMARY SHEET**  
**VILLAGE COUNCIL MEETING**  
**November 6, 2024**

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**Agenda Item:**

Brooks Community Development District Interlocal Agreement – Three Oaks Parkway Paths.

Motion to approve the Interlocal Agreement with The Brooks Community Development District (CDD) for improvements to the Three Oaks Parkway paths and authorize the Village Manager to execute the agreement and any related documents or amendments as may be necessary which do not increase cost above \$380,000.

**Background:**

The Brooks CDD owns and maintains the sidewalks along Three Oaks Parkway. Due to the age of the sidewalks, maintenance has become much more frequent and expensive in the past several years. The Brooks CDD has decided they are going to replace all the sidewalks along Three Oaks Parkway.

Changes to that sidewalk alignment could improve the pedestrian experience along Three Oaks Parkway. The best time to make any sidewalk improvements is while the rest of the sidewalk is being replaced.

Village Council approved a previous version of this Interlocal Agreement at the July 3, 2024 Council meeting.

**Description:**

The attached concept plan identifies areas where the sidewalk could be modified along Three Oaks Parkway to improve the pedestrian experience along Three Oaks Parkway.

The attached interlocal agreement outlines how the Village and the Brooks CDDs will partner to realign portions of the Three Oaks Parkway sidewalks. The following is a summary of the agreement.

- The CDD will bid their sidewalk project including the sidewalk realignment as a bid alternate.

- The Village will provide the CDD with plans (at Village expense) for the realigned sidewalk.
- CDD and Village will work together on construction oversight.
- Village has the right to inspect the realigned sidewalks. If corrective action is needed the CDD will direct the contractor.
- Village will provide payment within 10-days of reimbursement request.

Following is a summary of the changes from the previous version.

There was an original agreement approved in June, it apparently had not been reviewed by CDD legal counsel, who had requested several revisions, including correcting the CDDs' legal names, that were not consequential to the core terms.

**Action Requested:**

Motion to approve the Interlocal Agreement with The Brooks Community Development District (CDD) for improvements to the Three Oaks Parkway paths and authorize the Village Manager to execute the agreement and any related documents or amendments as may be necessary which do not increase cost above \$380,000.

**Process and Timeline:**

The Brooks CDD has reviewed bids for the project and selected Bonness to rebuild the sidewalks. The Village will reimburse the Brooks CDD for their costs.

**Financial Impact:**

The financial impact of the Interlocal agreement will be less than \$380,000, unless additional funds are approved by The Village Council. Unallocated general funds will be used to fund this project.

**Prepared by: David Willems**

**Attachments:**

1. Location Map
2. Sidewalk Concept Plans
3. Interlocal Agreement