

AGENDA ITEM SUMMARY SHEET
VILLAGE COUNCIL MEETING
October 15, 2025

Agenda Item:

Change Order No. 2 to Contract EC 2020-37 STA 1 with Tetra Tech, Inc. for the Package WWTP Utility Expansion project.

Motion to approve Change Order No. 2 to Contract EC 2020-37 STA 1

Authorize the Village Manager to sign the Change Order No. 2 and other additional implementing documents within the scope of the contract on behalf of the Village of Estero Council.

Background:

The Village of Estero entered into contract EC 2020-37 STA1 with Tetra Tech, Inc. in September 2021 to prepare plans and documentation to connect Cypress Bend, Sunny Grove, and Estero Bay Village to Lee County Utilities and eliminate the three private wastewater treatment plants. As the design plans were nearing completion, utility easement acquisition efforts encountered unreasonable delays and cost implications which led to redesign work for Cypress Bend and Sunny Grove. The re-design work was the subject of Change Order No. 1 and was funded using \$28,967.00 of the \$38,000.00 contingency approved by Village Council with the original contract and by shifting some funding out of the Construction Phase Services portion of the contract.

Subsequently, the Village needed to use the services of Tetra Tech, Inc. to assist with grant application document preparations to the State. During the permitting phases, multiple reviews from the various agencies required additional work to revise plans sets. Multiple easement sketches and legal descriptions were prepared for acquisition of needed utility easements. This extra work effort was billed against the contract.

The project has now entered the construction phase for the Cypress Bend and Sunny Grove properties. Wright Construction Group is the Construction Manager at Risk (CMAR) handling the construction. On-site construction activity is scheduled to begin in late October to early November. The Estero Bay Village property is not included in the current construction contracts.

Description:

Change Order No. 2 provides funding for the Construction Phase Services to be performed by Tetra Tech, Inc. staff for the Cypress Bend and Sunny Grove properties. These services include, but are not limited to, attendance at project progress meetings, preparation of conformed documents as needed, site visits, shop drawing reviews and technical assistance to the contractor, lift station startup testing documentation, substantial and final completion inspection walk-throughs, permit agency certifications, preparation of record drawings, and serving as the engineer of record for the project.

Action Requested:

Motion to approve Change Order No. 2 to Contract EC 2020-37 STA 1

Authorize the Village Manager to sign the Change Order No. 2 and other additional implementing documents within the scope of the contract on behalf of the Village of Estero Council.

Process and Timeline:

The project schedule for this Change Order No. 2 is driven by the successful completion of the construction work by Wright Construction Group. Their current construction schedule shows completion of the two project areas by the first week of September 2026. Tetra Tech's work effort for this Change Order No. 2 should end by November 2026.

Financial Impacts:

Current contract amount:	\$399,980.00
Change Order No. 2 amount:	<u>\$107,165.00</u>
New Total Contract amount:	\$507,145.00

Funds in the fiscal year 25-26 capital improvement plan budget will be used to fund this contract. Ultimately, this cost will be included in the utility assessment calculations for both Cypress Bend and Sunny Grove.

Prepared by: Robert Wiley, Project Manager

Attachments:

1. Location maps for Cypress Bend and Sunny Grove

2. Change Order No. 2 to Contract EC 2020-37 STA 1
3. Scope of Work Estero Sewer Conversion Construction Mgmt. Services 101025