

AGENDA ITEM SUMMARY SHEET
VILLAGE COUNCIL MEETING
April 15, 2026

Agenda Item:

Vulnerability Assessment Change Order 01

Motion to approve Change Order 01 to Contract 25028 with APTIM Environmental & Infrastructure, LLC to increase the number of elevation certificates from 100 to 216 for an additional cost of not to exceed \$70,000.

Authorize the Village Manager to sign the contract change order and other additional implementing documents within the scope of the contract on behalf of the Village of Estero Council.

Background:

As part of the Village Vulnerability Assessment, the Village is offering free elevation certificates for Village of Estero residents. The number of requests received has exceeded the current budget.

At the April 1, 2026 Village Council meeting, Council directed Village staff to negotiate a change order with the Village's consultant APTIM to increase the number of elevation certificates included in the contract to cover those residents that are located within a special flood hazard area. The Village has received approximately 216 elevation certificate requests for structures located in a special flood hazard area.

Description:

The attached contract will increase the number of elevation certificates completed as part of the Vulnerability Assessment project from 100 to 216 at a not to exceed cost of \$70,000.

Action Requested:

Motion to approve Change Order 01 to Contract 25028 with APTIM Environmental & Infrastructure, LLC to increase the number of elevation certificates from 100 to 216 for an additional cost of not to exceed \$70,000.

Authorize the Village Manager to sign the contract change order and other additional implementing documents within the scope of the contract on behalf of the Village of Estero Council.

Process and Timeline:

Elevation certificates are scheduled to be completed by June 2026.

While there is no financial impact to the CDBG-DR grant, Lee County has been made aware of the change, and a contract amendment will be conducted to reflect the scope of work change pending their approval.

Financial Impact:

The proposed change order will increase the contract from \$425,500 to \$495,500. An increase of \$70,000. This will be funded using unallocated general funds.

Prepared by: David Willems, P.E.

Attachments:

1. Contract 22028 Change Order 01