BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, AUGUST 7, 2025
7:00 PM

1. Call To Order
Call to Order by Mayor Anderson at 7:03PM.

2. Roll Call
- Staff present: City Manager Tom Daugherty, City Recorder Rachel Jones, Parks Director Keith Paisley, City Attorney Patrick Carter, City Planner Ethan Greer, Public Information Officer Richard Ross, Fire Chief Scott Hughes, Parks Program Coordinator Breanna Bailey
- Board present: Mayor Anderson, Vice Mayor McDonald, Commissioner Hall, Commissioner Roberts, Commissioner Bufalini

3. Prayer and Pledge
Prayer and Pledge lead by Mayor Anderson.

4. Mayor Comments
Mayor Anderson welcomed everyone. Mayor Anderson asked everyone to be respectful and kind while speaking. Mayor Anderson reminded everyone to use their microphones and to speak clearly.

5. Approval of Agenda
Motion to approve the agenda by Commissioner Hall. Seconded by Commissioner Bufalini. Motion carried, 5-0 (unanimous).

6. Citizen Comments
- Wyatt Jones (7207 Cox Pike) - Stated he is opposed to Ordinance 2025-11.
- Leslie Street (1062 Hwy 96 N) - Stated she would like to request developers and engineering agencies to meet at City Hall to answer questions from concerned citizens.

7. Public Announcements, Awards and Recognitions
- City Events - Community Relations Coordinator, Richard Ross

8. Staff Comments and Monthly Reports
- Planning Department Report - City Planner, Ethan Greer
- Parks Department Report - Parks Program Coordinator, Breanna Bailey
- Economic Development Report - City Manager, Tom Daugherty
- City Manager Report - City Manager, Tom Daugherty

9. Consent Agenda
Mayor Anderson asked to remove item 9.C. (Ordinance 2025-11) from the consent agenda for individual consideration. Ordinance 2025-11 moved to as Old Business item 10.A.

Motion to approve consent agenda minus item 9.C. (Ordinance 2025-11) by Commissioner Roberts. Seconded by Vice Mayor McDonald. Motion carried, 5-0 (unanimous).

A. Minutes from July 17, 2025, BOC Regular Meeting
BOC Minutes 7-17-2025.pdf (/ATT/fairviewtn/2025-08/9e2f0df646c18134c541ee15e71b783a38b2cf50.pdf)

B. Ordinance 2025-10
Second and Final Reading, Ordinance 2025-10, An Ordinance of the City of Fairview, Tennessee, adopting the 2024 editions of the International Building Code, International Residential Code, International Plumbing Code, International Mechanical Code, and International Energy Conservation Code, with local amendments, and providing for related matters. (City Planner)

Ordinance 2025-10.pdf (/ATT/fairviewtn/2025-08/7421e1bab70b26f9df51ecbb3b9d0364f2ed866d.pdf)

C. Ordinance 2025-11
Second and Final Reading, Ordinance 2025-11, An Ordinance regulating open burning within the Municipal Limits of Fairview, Tennessee. (Fire Chief)

Removed

D. Ordinance 2025-12
Second and Final Reading, Ordinance 2025-12, An Ordinance of the City of Fairview, Tennessee, to require Knox Box key access systems for certain occupancy groups to ensure emergency responder access. (Fire Chief)

Ordinance 2025-12.pdf (/ATT/fairviewtn/2025-08/340b293ce2b746dc19be2077ef71b7991f901929.pdf)

E. Ordinance 2025-13
Second and Final Reading, Ordinance 2025-13, An Ordinance of the City of Fairview, Tennessee, to amend Ordinance 2019-21 and Sections 7-201, 7-202, And 7-203 of the Fairview Municipal Code to adopt the 2024 Edition of the International Fire Code including all appendices and to establish additional fire protection requirements for certain occupancies. (Fire Chief)

Ordinance 2025-13.pdf (/ATT/fairviewtn/2025-08/ae1f4ff36a2dcfdbb426d150d3dda987a3d0c4c1.pdf)

F. Resolution 42-25

A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, authorizing the mayor to execute an extension to the Interlocal Agreement between Williamson County, Tennessee, and the City of Fairview, Tennessee, for the provision of periodic road work and maintenance to municipal roads. (City Manager)

Resolution 42-25.pdf (/ATT/fairviewtn/2025-08/a9b3188bbd1fdc104522cd4bd4862ef47274ceec.pdf)

10. Old Business

A. Ordinance 2025-11

Second and Final Reading, Ordinance 2025-11, An Ordinance regulating open burning within the Municipal Limits of Fairview, Tennessee. (Fire Chief)

Motion to approve by Commissioner Roberts. No second was made, motion failed for lack of a second.

11. New Business

A. Resolution 39-25

A Resolution of the City of Fairview Board of Commissioners to accept the design for welcome signage and granting authorization for the city to move forward with the project. (City Manager)

Mr. Daugherty explained that this resolution will allow the city to replace the welcome signs. Anneka Gilliam with Kimley-Horn presented design options. Discussion occurred.

Motion to approve by Commissioner Bufalini. Seconded by Commissioner Roberts.

Motion to defer to the September 4th BOC meeting by Vice Mayor McDonald. Seconded by Commissioner Bufalini. Motion carried, 5-0 (unanimous).

B. Resolution 40-25

A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, authorizing the mayor to execute the Subdivision Development Agreement Contract for Highland Trace Townhomes. (City Engineer)

Motion to defer indefinitely by Vice Mayor McDonald. Seconded by Commissioner Roberts. Motion carried, 5-0 (unanimous).

C. Resolution 41-25

A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, authorizing the mayor to execute the Subdivision Development Agreement Contract for Highway 96 Townhomes. (City Engineer)

Motion to defer indefinitely by Vice Mayor McDonald. Seconded by Commissioner Bufalini. Motion carried, 5-0 (unanimous).

D. Ordinance 2025-14

An Ordinance for an amendment to the City of Fairview, Tennessee, budget for fiscal year 2024-2025 budget. (City Manager)

Mr. Daugherty explained the city as a whole came in under budget however this budget amendment was recommended by the city's auditors to correct public safety payroll calculations for fiscal year 2025 to reflect all departments coming in under budget. This ordinance will require a second and final reading. Discussion occurred.

Motion to approve by Vice Mayor McDonald. Seconded by Commissioner Roberts. Motion carried, 5-0 (unanimous).

E. Ordinance 2025-15

An Ordinance for an amendment to the City of Fairview, Tennessee, budget for fiscal year 2025-2026 budget. (City Manager)

Mr. Daugherty explained this budget amendment appropriates bond funds for the recently approved Interstate I-40 lighting project. This ordinance will require a second and final reading.

Motion to approve by Vice Mayor McDonald. Seconded by Commissioner Hall. Motion carried, 5-0 (unanimous).

F. Resolution 43-25

A Resolution of the City of Fairview, Tennessee, amending the fiscal year 2026 budget. (City Manager)

Mr. Daugherty explained this resolution was requested by the state comptroller to amend the ordinance portion of the budget to match the detail portion which shows 2.2 million dollars in ARPA funds. Discussion occurred.

Motion to approve by Commissioner Roberts. Seconded by Commissioner Hall. Motion carried, 5-0 (unanimous).

Resolution 43-25.pdf (/ATT/fairviewtn/2025-08/ce95ccc3746cefb002c411762c595f042cbad147.pdf)

G. Discussion

Review of Planning Commission and Parks & Landscape Board. (Commissioner Bufalini)

Commissioner Bufalini asked the board to consider tasking the Parks and Landscape Board with projects they can focus on and discuss during their meetings to bring ideas to the BOC for approval. Vice Mayor McDonald suggested having the Parks and Landscape Board review the Parks Master Plan for ideas.

Commissioner Bufalini read aloud a written statement he prepared. Commissioner Bufalini asked the board to review the current Planning Commission members for lack of preparation and attendance. Commissioner Bufalini stated the IDT computer program shows what members are logging on to review plans. Commissioner Bufalini stated if the planning commissioners have other obligations and are unable to fulfill their duties to please step aside so others who are willing to serve can be appointed. Vice Mayor McDonald stated he understands some peoples lives have become busier and they may not now have the same time to dedicate towards the planning commission as they once did. Discussion occurred about how many meetings an individual is aloud to miss before they can be removed. Mayor Anderson explained she does not log onto the computer system to review plans however she attends meetings with the applicants and city planner to discuss projects. Commissioner Roberts stated the BOC should encourage the planning commission members to continue pushing forward and encouraged Commissioner Bufalini to be more specific with particular members he has concerns with so they may have the chance to be successful.

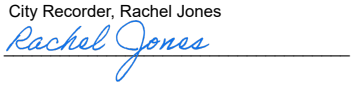
12. Roundtable: Mayor and Commissioners

- Commissioner Bufalini: Commissioner Bufalini reminded everyone about the start of football season. Commissioner Bufalini thanked the police and fire departments for everything they do.
- Commissioner Roberts: Commissioner Roberts thanked everyone for attending. Commissioner Roberts reminded everyone of the upcoming school sporting events, the upcoming book sale at the library, and the upcoming blood drive at city hall. Commissioner Robert also reminded everyone to shop local.
- Commissioner Hall: Commissioner Hall thanked all city staff for their hard work. Commissioner Hall also thanked all the BOC members, PC members, BOZA members, and P&L Board members.
- Vice Mayor McDonald: Vice Mayor McDonald reminded everyone about the high school football home opener and about the Fairview Titans home opener.
- Mayor Anderson: Mayor Anderson gave an update on the existing Hwy 100 traffic concerns. Mayor Anderson stated she is excited about all the activities being offered at Bowie Park. Mayor Anderson thanked the board and staff for their hard work. Mayor Anderson reminded everyone about the upcoming TPUDC presentation and about the upcoming MTAS strategic planning session. Mayor Anderson also reminded the board that only city issued devices may be used during public meetings. Mayor Anderson reminded everyone to help keep Fairview beautiful by picking up trash and not throwing it out.

13. Meeting Adjournment

Motion to adjourn by Commissioner Roberts at 9:50PM.

City Recorder, Rachel Jones



Mayor, Lisa Anderson

YouTube Video (https://www.youtube.com/watch?v=I-Bc-iMD8C8)

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