

Town of Guilderland  
PO Box 339  
Guilderland, NY 12084  
(518) 356-1980 - Phone  
(518) 356-1990 - Fax



## Application for Sign Permit

DATE: 3/5/22

### APPLICANT INFORMATION:

Name Phillips Hardware  
Mailing Address Cosm Route 158  
Altamont NY 12009  
Daytime Phone # 518 861 5364  
Property Address same as mailing

Owner Jonathan Phillips  
Mailing Address Cosm Route 158  
Altamont NY 12009  
Daytime Phone # 518 281 2505

Please fill in the appropriate information:

SIGN: ☐ permanent free standing ☐ permanent bldg. mounted ☒ \* temporary free standing ☒ \* temporary bldg. mounted  
\* please indicate length of time requested

SIZE OF SIGN: 8 X 4 &     X      
X     size of letters/symbols  
✓ one sided or     two sided  
    sf per side     total sf of signage  
    total height of sign  
    total sf of other signs for property  
    total sf of all signs combined for business

ESTIMATED COST 360  
FEE    

2 banner signs  
both 8x4

\*\* No more than 2 rectangles may be used to enclose and measure the area of a sign

ILLUMINATION: ☐ internal ☐ external (if external, where would lighting be placed)

No illumination - banner

U.L. label required on all illuminated signs. Wiring and other electrical details shall be shown on plans.

### COLORED RENDERING SHALL INCLUDE THE FOLLOWING:

    dimensions on all items, including letters or symbols on signs  
    colors shown to be exactly as actual sign  
    materials used

Fees: Temporary Banner \$50 each  
Sign Panel Replacement \$75 each (1-sided or 2-sided)  
New Sign \$100 each

**PLOT PLAN:** One plot plan of the parcel on which the sign is to be placed shall submitted delineating property lines, street lines, building footprints and driveway parking areas. Other signs shall be noted showing the exact location and size of a Proposed sign shall be shown including dimensions of setbacks from property (front yard).

Where a parcel has more than one frontage, the primary frontage shall be designated plot plan.

Plot plan should show where the proposed sign would be located and shall include length of building if sign will be placed on facade.

Please fill out a Building Permit for each individual sign. Said Building Permit accompanied with a non-refundable check for the Building Permit fee and the following:

1. Structural details, including foundation, vertical and horizontal supports and fastening and joining methods and materials.
2. Statement prepared by a licensed NY State engineer indicating sign structure with Building Code of NYS.

\*\*\*ALL plans shall bear a signature, mailing address and daytime phone # of the applicant or designer responsible for design of sign.

I have read, understood and have provided the information requested from this provided. I hereby make application to the Zoning Board of Appeals, Town of G to permit the placement of a sign as described throughout and in the provided.

*John A. Phillips*

FOR OFFICE USE ONLY

Reviewed by:

8x4  
Banner

★ **SUPERIOR**



**SERVICE** ★

★ **Sharpening**

★ **Small Engine Repairs**

★ **Propane Fill**

★ **Paint Color Matching**

★ **Cutting Services**

★ **Window & Screen Repairs**

★ **Curbside Loading**

★ **Pool Water Testing**

8x4  
Banner

**STIHL®**

**Benjamin  
Moore®**



**carhartt**