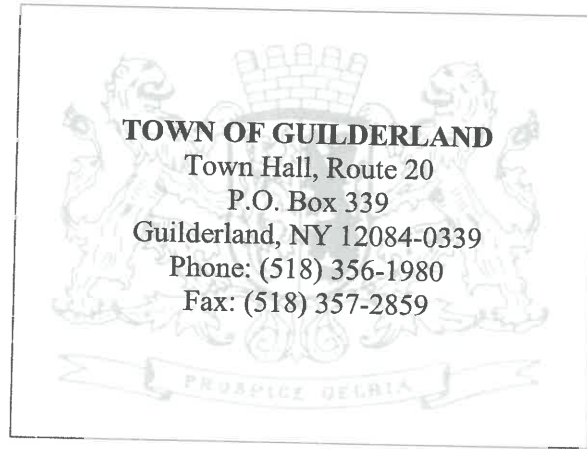


**PETER G. BARBER  
SUPERVISOR**



AGENDA ITEM #4

**STEPHEN J. FEENEY  
CHAIRMAN  
PLANNING BOARD**

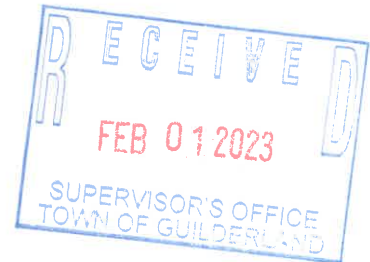
**MEMORANDUM**

**TO:** Peter G. Barber, Supervisor  
& Town Board

**FROM:** Kenneth Kovalchik, AICP

**DATE:** February 1, 2023

**SUBJ:** Consideration of Acceptance of Waterline Easements on Fuller Station Road



In October 2021 the Planning Board approved a 62 Lot (58 Residential/4 Open Space) cluster subdivision at Fuller Statin Road and West Old State Road. In April 2022 the Planning Board approved an amendment to the final plat. Included as part of the subdivision approval was a waterline extension on Fuller Station Road, from the project site to the vicinity of Williamsburg Drive. There are 11 property owners along Fuller station Road that permitted easements across portions of their property in order to install the proposed water line extension. A condition of the major subdivision approval required the applicant to go through the process of Town Board acceptance of the easements.

Enclosed are the following documents for review by the Town Board and for consideration of acceptance of the easement:

1. Completed TP584.
2. Legal description and exhibit map associated with the waterline easements.
3. Title report.

Once accepted it will be the responsibility of the applicant for the previously approved subdivision to record the easements with the Albany County Clerk and provide filing receipts to the town once recorded.



# Engineering and Land Surveying, P.C.

1533 Crescent Road, Clifton Park, NY 12065  
Phone: 518.371.0799 / Fax: 518.371.0822  
www.mjels.com

## LETTER OF TRANSMITTAL

<b>Date:</b>	<b>MJ #:</b>	<b>Contract:</b>
8/24/21	973.02	N/A-
<b>Attention:</b>		<b>PIN:</b>
James Melita		N/A
<b>Project:</b>		
Fuller Station Rd Subdivision		
<b>RE: Water Easement</b>		

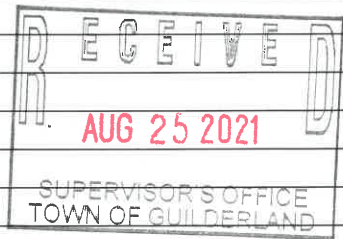
**TO:**

James Melita  
Town Attorney  
Guilderland Town Hall  
5209 Western Turnpike  
Guilderland NY 12084

**WE ARE SENDING:**

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Shop Drawings  | <input checked="" type="checkbox"/> Attached | <input type="checkbox"/> Separate Cover | <input type="checkbox"/> via regular mail the following items: |
| <input type="checkbox"/> Copy of Letter | <input checked="" type="checkbox"/> Prints   | <input type="checkbox"/> Plans          | <input type="checkbox"/> Samples                               |
|   | <input type="checkbox"/> Change Order        | <input checked="" type="checkbox"/> CD  | <input type="checkbox"/> Specifications                        |
|   |  |   | <input checked="" type="checkbox"/> Other <u>See Below</u>     |

Copies	Date	No.	Description
11			Waterline Easements & TP-584 Forms



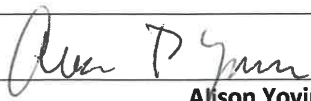
**ITEMS ARE TRANSMITTED as checked below:**

- |  |   |                                   |                               |
|--|---|-----------------------------------|-------------------------------|
| <input type="checkbox"/> For approval                      | <input type="checkbox"/> Approved as submitted            | <input type="checkbox"/> Resubmit | _____ copies for approval     |
| <input type="checkbox"/> For your use                      | <input type="checkbox"/> Approved as noted                | <input type="checkbox"/> Submit   | _____ copies for distribution |
| <input type="checkbox"/> As requested                      | <input type="checkbox"/> Returned for corrections         | <input type="checkbox"/> Resubmit | _____ corrected prints        |
| <input checked="" type="checkbox"/> For review and comment | <input type="checkbox"/> Prints returned after loan to us |                                   |                               |
| <input type="checkbox"/> For bids due _____                | <input type="checkbox"/> Other: _____                     |                                   |                               |

**Comments:**

James,  
As discussed, please have the supervisor sign the attached easements. Please let me know when done and we will pick up.  
Thanks  
Alison Yovine 518-371-0799 ext. 419  
ayovine@mjels.com

cc: file \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed:   
Alison Yovine, PLA