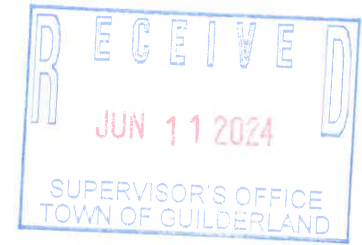


AGENDA ITEM #4

TOWN OF GUILDERLAND
P.O. BOX 339
GUILDERLAND, NY 12084
(518) 356-1980

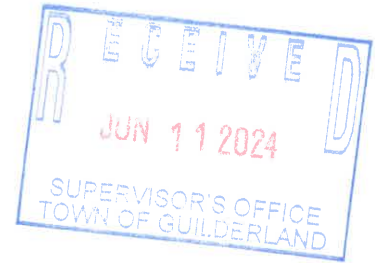


INTER-OFFICE MEMORANDUM

TO: Peter G. Barber, Town Supervisor and Board Members
FROM: Kaitlyn Craig, Personnel Assistant
DATE: June 11, 2024
RE: Town Board Agenda item(s)

Please consider the permanent appointment of Daniel Haggerty as recommended by the Director of Parks and Recreation for the position of Laborer I in the Parks Department as per the attached memo.

Memorandum



To: Peter G. Barber, Town of Guilderland Supervisor, and Darci Efaw, Comptroller
From: CJ Gallup, Director of Parks and Recreation
Date: 6/11/2024
Re: New Hire: Daniel Haggerty – Full Time Laborer I

This memo is to request the hiring of Daniel Haggerty as Laborer I due to his education, and experience working in the Parks Department for several years as a seasonal employee.

Dan worked primarily at the Nott Road sports fields during his time as a seasonal employee. He will be an extremely valuable employee who will have an immediate impact at Nott Road, Keenholts, and the neighborhood parks.

Dan will be an excellent addition to the Town of Guilderland Parks staff, and is eager to jump back in, and contribute to overall conditions at the Town Parks. I am requesting the Laborer I rate of \$19.73/hr. The additional salary can be achieved within the current 2024 budget.

Please let me know if you have any questions.

Very Respectfully,

A handwritten signature in black ink, appearing to read "Colin J. Gallup".

Colin J. Gallup

Director of Parks and Recreation