

**TOWN OF GUILDERLAND
LOCAL LAW NO. 1 OF 2024
AMENDMENTS TO TOWN CODE CHAPTER 280
(§ A285-1 (Listing of Fees in Code sections) and § A285-2 (Miscellaneous fees))**

Be it enacted by the Town Board of the Town of Guilderland that Chapter 280 (Zoning) of the Town Code is amended as follows:

Section 1. The following additions *italicized* and deletions ~~stricken~~ are made:

§ A285-1 (Listing of Fees in Code sections)		
Chapter 38, Department of Fire Prevention and Investigation		
	Single family home inspection	Included in building permit fee
	Multiple-family dwelling inspection	\$50 plus \$2.50 per unit
	Commercial space inspection (per business occupant, by square footage)	
	Less than 1,500 sf	\$50
	1,501 to 2,000 sf	\$55
	2,001 to 5,000 sf	\$65
	5,001 to 10,000 sf	\$90
	10,001 to 25,000 sf	\$110
	25,001 to 35,000 sf	\$140
	35,001 to 50,000 sf	\$195
	50,001 to 100,000 sf	\$250
	100,001 to 250,000 sf	\$385
	250,001 sf or greater	\$550

	Industrial and storage inspection (by square footage)	
	Per tenant, up to 5,000 sf	\$50
	Each additional 1,000 sf	\$2.50
	Public school fire inspection	\$150 \$100 annual book
	Public school structural inspection	\$150 \$100 annual book
	Private school inspection	\$150 \$100 annual book
	Public assembly inspection (by number of persons)	
	Up to 50	\$50
	51 to 100	\$60
	101 to 250	\$100
	251 to 500	\$150
	501 to 1,000	\$200
	1,001 to 2,500	\$250
	Over 2,500	\$300 plus \$50 per 100 persons over 100
	Re-inspection fee	\$25% of listed fee
	First re-inspection	\$0
	Second re-inspection	\$100
	Third re-inspection	\$125
	Any additional re-inspection	\$150
	Maximum occupancy placard	\$25
	Hazardous materials fee rate for inspector or investigator	\$150 per hour

	Late fees after 90 days	\$10 per month 10%
	Fire Training Center use fees (non-firefighting and emergency medical services)	
	Training classroom	\$65 per day
	Training grounds	
	Monday - Friday 9:00 a.m. - 4:30 p.m.	\$45 per hour
	Nights and weekends	\$60 per hour
	Fireworks permit	\$150 125
Chapter 66, Mynderse-Frederick House		
§ 66-2A(8)	Town residents (nonrefundable)	\$55 50
	Nonresidents (nonrefundable)	\$115 100
Chapter 89, Records		
§ 89-4	Photocopies not exceeding 8 1/2 x 14 inches	\$0.25 per page
	Thumb drive DVD fee	\$20
	Other records	Actual reproduction costs
Chapter 113, Alarms		
§ 113-4B	Annual fee for alarm supplier permits	\$25
§ 113-4C	One-time application fee	\$25
Chapter 120, Animals		
	Adoption of dog	\$75
	Senior rate	\$35

	Lost dog tag	\$5
	Redemptions:	
	First contact	\$20
	Second contact (within calendar year)	\$30
	Third contact (within calendar year)	\$40
	Dog park permits	\$20
	Additional dog, seniors, veterans and active military	\$10
	Boarding/impoundment	\$25 per day
§ 120-21C	Dog license: local fee	\$9
§ 120-21K	Penalty for failure to license dog	\$150
§ 120-21F	Guide, hearing, service dog, or police work dog	Local fee waived
§ 120-21C	Spayed/neutered dog	\$10
	Senior rate	\$5
§ 120-21C	Nonspayed/nonneutered dog	\$20
	Senior rate	\$10
§ 120-21A	Under 6 months/unaltered	\$10
Chapter 127, Auctions		
§ 127-3	Permit fee	\$10
Chapter 135, Bingo		
§ 135-4	License fee (per occasion)	\$18.75

§ 135-14	Admission fee for any room/place in which games of chance are held	Not to exceed \$1
	Participation fee (all games played under the license)	Not to exceed \$1 per opportunity
Chapter 140, Building Permits		
§ 140-3 Building Permit fees	Building permit fees (no refund after issuance of permit)	
Single-family and two-family dwellings (including garages):		
	New construction	
	Up to 1,500 sf	\$600
	Over 1,500 sf to 3,000 sf	\$1,000
	Over 3,000 sf to 4,500 sf	\$1,250
	Over 4,500 sf to 6,000 sf	\$1,500
	Over 6,000 sf to 7,500 sf	\$1,750
	Over 7,500 sf	\$2,000
	Alteration, addition, etc.	\$50 for first \$1,000 in cost, plus \$8 per additional \$1,000 or fraction
	Demolition	\$100 per building
Commercial, multiple-family dwellings, mixed-use, and industrial buildings:		
	New construction	
	First 1,000 sf	\$600
	Over 1,000 sf	Plus \$325 per additional 1,000 sf or fraction
	Parking fee	\$10 per new parking stall

	Alteration, addition, etc.	\$400 for first \$1,000 in cost, plus \$10 per additional \$1,000 or fraction
	Demolition	\$250 per building
	Building without a Permit	2 times the building permit fee
	Stop Work Order	\$200
	Unsafe Building Order	\$275
	Building Permits (Roof Replacement)	\$200
	Building Permits (Window Replacement)	\$75
	Building Permits (Siding)	\$100
	Building Permits (Standby Generator)	\$100
	Building Permits (Solar)	\$300
	Building Permits (EV Chargers)	\$100
	Building Permits (Plumbing)	\$50
	Building Permits (Fire Sprinklers)	\$50
	Building Permits (Extensions)	\$50
	Building Permits (Temporary Certificate of Occupancy)	\$50
	Building Permits (Failed Inspections)	\$50
	Building Permits (No Show/Not Ready Inspections)	\$50
Religious institutions, colleges, and not-for-profit organizations:		
	New construction	
	First 1,000 sf	\$150

	Over 1,000 sf	Plus \$100 per additional 1,000 sf or fraction
	Alteration, addition, etc.	\$250 for first \$1,000 in cost, plus \$7 per additional \$1,000 or fraction
	Demolition	\$250 per building
Accessory structures, including decks, sheds, fences		\$50 for first 100 square feet plus 10 cents per each additional square foot
Swimming pools:		
	Aboveground	
	Single- and two-family dwellings	\$100
	Others	\$200
	In-ground	
	Single- and two-family dwellings	\$250
	Others	\$500
	Change in tenancy	\$175
	Construction trailer and portable storage units	\$100
	Mall kiosk	\$100
Solid-fuel-burning appliance:		
	Residential	\$60
	Commercial	\$100
Zoning confirmation letter:		
	Single- and two-family dwellings	\$40
	Multiple-family dwellings	\$75

	Commercial, mixed-use and industrial	\$75
	No land use permit required letter	\$75
Wireless telecommunications:		
	New tower or extension of tower	\$7,500
	Other than new tower or extension	\$3,250
Chapter 200, Motorcycles (ATVs)		
§ 200-7C	Registration of off-highway motorcycle	\$5
Chapter 205, Noise		
§ 205-11B(11)	Special variance	\$25
Chapter 216, Peddling and Soliciting		
§ 216-5D	License application	\$250
	Additional employees	\$25 each
Chapter 220, Property Maintenance		
§ 220-3B	Registration fee (6 months)	\$300
	Renewal of registration	
	For properties abandoned for more than 6 months but less than 2 years	\$550
	For properties abandoned for more than 2 years but less than 3 years	\$1,100
	For properties abandoned for more than 3 years but less than 4 years	\$1,650
	For properties abandoned for more than 4 years, but less than 5 years	\$2,200
	For properties abandoned for more than 5 years	\$2,750, plus an additional \$550 for each year in excess of 5 years

§ 220-3E	Administrative fee	10% of escrow required under § 220-3D
Chapter 225, Sewers		
§ 225-12	Residential sewer permit and inspection	\$150 200
	Duplex and commercial sewer permit and inspection	\$200 250
	Residential connection fee	\$125 150
	Duplex/commercial connection fee	\$150 200
	Sewer tap (excavation by others)	\$1,000
§ 225-13	One-time hookup	
	Type of use Single-family residence	\$2,085
	Single-family, two-family, townhouse Industrial and commercial	\$750 per bedroom \$2,085 plus \$695 per 100 gpd usage
	Multiple-family, mixed-use dwelling	\$600 per bedroom
	Senior residential facility	\$500 per bedroom
	Affordable housing	\$400 per eligible bedroom
	Subsidized senior housing	\$400 per eligible bedroom
	Commercial, industrial, other uses	\$2,000 plus charge of \$7.50 per gallon per day based on standard engineering estimates
§ 225-15	Plan Reviews	
	Residential Developments Over 1,000 GPD	\$0.1 X Estimated Flow (GPD)
	Commercial/Industrial Developments	\$250 Min, or \$0.1 X Estimated Flow (GPD)
Chapter 236, Solid Waste		
§ 236-9A	Resident license for rubbish/garbage collection	\$50 each vehicle

	Nonresident license for rubbish/garbage collection	\$100 each vehicle
Chapter 241, Stormwater Management		
§ 241-25D	Stormwater Permit Application Pollution Prevention Plan review (Grading Plan, Erosion & Sediment Control Plan)	
	1 acre or less disturbance	\$300
	Greater than 1 acre of disturbance	\$750
	Field inspection during construction	\$50 per inspection FDE charge if any
	Stop-work order issuance	\$500 375
	Continuing to work under a Stop Work Order Violation	\$250 per day
Chapter 243, Streets and Sidewalks		
§ 243-5	Block party permit application	\$25
Chapter 247, Subdivision of Land		
§ 247-8H(2)	Lot line amendment	\$200 -\$100
§ 247-8A(3)	Minor subdivision concept plan application	\$250
§ 247-9A(4)	Minor subdivision final plat plan hearing	\$100 75 per lot
§ 247-13A(3)	Major subdivision concept plan application	\$500 + \$100 per lot
§ 247-14A(2)	Major subdivision preliminary plat plan hearing	\$100 75 per lot
§ 247-32C	Fee in lieu of parkland reservation	See § 280-36
Chapter 272, Water		
§ 272-4G(5)	Underground sprinkler system inspection	

	Residential	\$300
	Commercial	\$500
§ 272-4	Duplex and commercial connection (size in inches)	
	1	\$200
	2	\$400
	3	\$600
	4	\$800
	6	\$1,200
	8	\$1,600
	10	\$2,000
	12	\$2,400
	Residential connection	\$100
	Plan Reviews	
	Residential Developments Over 1,000 GPD	\$0.1 X Estimated Usage (GPD)
	Commercial/Industrial Developments	\$250 Min, or \$0.1 X Estimated Usage (GPD)
§ 272-4G(5)	Underground sprinkler system inspection	
	Residential	\$300
	Commercial	\$600
§ 272-5B	Meters actual cost (size in inches)	
	¾	\$300 400
	1	\$450 525

	1 ½	\$790 1,700
	2	\$1050 1,925
	Meters larger than 2 inches are to be furnished by the owner and satisfy Guilderland Water District specifications.	
	Road excavation, bore and tap shall be borne by permittee.	
§ 272-5F(3)	Reestablishment of water service	\$50 minimum charge
§ 272-5H	Meter testing	\$150
	Final Meter Reading/Property Closings	\$50
	Service calls (nonemergency after work hours)	\$100
	Hydrant flow testing	\$500 1,000
	Frozen meter bottom replacement	Cost of replacement
§ 272-9.1C	Type of use	
	Single-family, two-family, townhouse	\$750 per bedroom
	Multiple-family, mixed-use dwelling	\$600 per bedroom
	Senior residential facility	\$500 per bedroom
	Affordable housing	\$400 per eligible bedroom
	Subsidized senior housing	\$400 per eligible bedroom
	Commercial, industrial, other uses	\$2,000 plus charge of \$7.50 per gallon per day based on standard engineering estimates
	Parcels outside water district	200% of the above fees based on type of use
Chapter 280, Zoning		
§ 280-17(E)	PUD Application	\$1,000

§280-17(E)(5)	Preliminary site plan review	\$300
§280-17(E)(7)	Local Law adoption	\$1,000
§280-17(F)	Change in tenancy or use	\$250 175
§280-19(B)(7)	Change in tenancy	\$250 175
§280-20(B)(2)	Change in tenancy	\$250 175
§280-21(B)(2)	Change in tenancy	\$250 175
§280-22(B)(1)	Change in tenancy	\$250 175
§280-23(B)(8)	Change in tenancy	\$250 175
§ 280-26B	Sign permit	
	Temporary banner or sign	\$50
	Replacement of sign face	\$75
	Permanent sign	\$100
§ 280-36	Open space, parks, and parkland fees	
	Single-family, two-family, townhouse	\$2,200 per dwelling unit
	Multiple family	\$1,200 per dwelling unit
	Mixed-use dwelling	\$600 per dwelling unit
	Residential facility independent living	\$500 per dwelling unit
§ 280-40F	Family apartment	\$25 per annual inspection
§ 280-40H(2)	Minor home occupation	\$50
§ 280-40K	Keeping of chickens	See § 140-3, Building permit fees
§ 280-40N	Mining and excavation	\$200 per acre

§ 280-40W	Small cell wireless facility	
	Application fee for up to five small cell wireless facilities	\$700
	Each additional small cell wireless facility beyond five	\$150
	Additional application fee for new pole (not a collocation)	\$1,750
	Annual fee per small cell wireless facility for right of way access or attachment to municipally owned structure in the right-of-way	\$400
§ 280-50	Legal Notices	\$50
§ 280-51	Variances	
	Residential (Area Variance)	\$100
	Residential (Use Variance)	\$200
	Nonresidential (Area Variance)	\$200
	Nonresidential (Use Variance)	\$60
§ 280-52	Special use permit review	
	Residential	\$100
	Nonresidential	\$500
	Renewal	\$250
§ 280-53	Site plan review	
	Residential	\$250 \$400
	Nonresidential	\$500
	Renewal	\$250
§ 280-54	Interpretation	

	Residential	\$75	
	Nonresidential	\$300	
§ 280-58	Amendment	\$1,000	
§ A285-2 Miscellaneous fees			
Department of Parks and Recreation			
	Tawasentha Park		
	Entrance fee		
	Resident	Free with sticker	
	Non-Resident		
	Weekends	\$10 per vehicle	
	Weekends and holidays	\$20 per vehicle	
	Large passenger vehicle (10 + persons)	\$30 per vehicle (10 + persons)	
	Pool	Resident	Non Resident
	Adults (Residents)	\$6 5	\$8 7
	Adults (Non Residents)		
	Seniors (Residents)	Free	\$4 3
	Seniors (Non Residents)		
	Children 14 and under (Residents)	\$4 3	\$6 5
	Children 14 and under (Non Residents)		
	Children under 5 years (Residents)	Free	\$3

	Children under 5 years (Non-Residents)	
	Season pass (residents only)	
	Individual	\$ 80 75
	Family	\$ 140 125
	Swim lesson (residents only)	\$20 per 2-week period
	Cabana rental (resident only)	\$ 32 30 per 3-hour slot
	Rentals (must be reserved by resident) Pavilion Rentals (must be reserved by resident)	
	Large Pavilion	
	Residents	\$ 190 185
	Nonprofit groups	\$ 190 185
	Business/private groups	\$ 275 260
	Chalet	
	Residents	\$ 165 160
	Nonprofit groups	\$ 165 160
	Business/private groups	\$ 225 210
	Small Pavilion	
	Residents	\$ 140 135
	Nonprofit groups	\$ 140 135
	Business/private groups	\$ 175 160
	Picnic Areas (No. 1, 2 or 3)	
	Residents (limited to 25 persons)	\$ 65 60

	Alcohol Beverage Permit	\$12 40	
	Special events (per number of participants)		
	Up to 250 Up to 2 Up to 250	\$275	
	251 to 500	\$525	
	501 to 999	\$775	
	1,000 and up	\$1,000	
	Carry-in-carry-out trash policy	Prepaid fee of \$50 for park to remove	
	GPAC Stage Rental – Per 6 hrs rental	\$575	
	Summer recreational programs	Resident	Non Resident
	Day camp	\$100 95 per week session	\$110 per week session
	Junior volunteer counselor	\$35 32 per week session	
	Cancellation fee	\$15	
	Return check fee	\$30	
	Transfer fee	\$5	
	Nott Road Park		
	Field rental (per game)		
	Residents	\$34 32	
	Leagues	\$50 48	
	NPG/business/private groups of 100+	\$50 48	
	Use of lights	\$60	
	Tournaments, per field	\$255 250 per day	

	Ballet Barn	\$40 37 per hour (2 hour minimum)	
	Western Turnpike Golf Course Cross country skiing and snowshoeing (Residents only) Pickup and return at Park's main office		
	Ski, boot and pole rental (weekends) 24-hour rental or next business day	24-hour rental or next business day \$12 \$10 (pickup and return at Park's main office)	
	Snowshoe and pole rental (weekends)	\$8 \$7 (pickup and return at Park's main office)	
	Pickle Ball Set (paddle & ball)	\$6 \$5	
	Community Gardens		
	Single Plot	\$20	
	Additional Plot	\$25	
	Western Turnpike Golf Course		
	Golf Rates	Non Resident Rates	Resident Rates
	18 Holes, Weekend	\$37 35	\$27 25
	18 Holes, Weekday	\$35 33	\$27 25
	18 Holes, Twilight	\$25	\$20
	18 Holes, Senior-Weekend	\$30 28	\$24 22
	18 Holes, Senior-Weekday	\$30 28	\$24 22
	18 Holes, Junior-Weekend	\$24	\$22
	18 Holes, Junior-Weekday	\$24	\$22
	9 Holes, Weekend	\$25 23	\$17 15
	9 Holes, Weekday	\$23 22	\$17 15

	9 Holes League	\$20	\$20
	Cart Rates		
	18 Holes, Two Riders	\$44 40	\$44 40
	18 Holes, One Rider	\$22 20	\$22 20
	9 Holes, One Rider	\$11 40	\$11 40
	Membership		
	Before 12/31/ 2022		
	Single	\$1225 1180	\$975 930
	Single-Senior	\$1150 1095	\$925 875
	Married-Couple	\$1800 1725	\$1425 1345
	Senior Married Couple	\$1650 1595	\$1300 1235
	Junior	\$500 475	\$400 375
	After 1/1/ 2023		
	Single	\$1450 1390	\$1175 1130
	Single-Senior	\$1150 1300	\$1100 1050
	Married-Couple	\$1800 1965	\$1675 1595
	Senior Married Couple	\$1650 1845	\$1525 1465
	Junior	\$500 475	\$400 375
	Transfer Station Department		
	Household kitchen garbage		
	Residents	\$8 7	

	Seniors (60 and older)	\$6
	Active volunteer firefighters/EMS	\$3
	Demolition materials, appliances and cleanouts (A service fee will be applied if using a Credit or Debit Card)	
	Residents	
	Up to 100 pounds	\$7.50 5.75
	Over 100 pounds	\$150 125 per ton (pro rata)
	Contractors and businesses	
	Up to 100 pounds	\$7.50 6.25
	Over 100 pounds	\$150 135 per ton (pro rata)
	20-pound propane tanks (actual cost to Town)	\$3
	Private use of weight scale	\$5
	Television	\$20
	Tire disposal	
	Passenger and light truck tires (on or off rim)	\$6 3
	On rim	\$6
	Industrial and small to medium commercial	\$10
	Commercial 20 inches to 24 1/2 inches	\$15
	On rim	\$20
	Small solid tires	\$30
	Medium solid tires	\$40
	Large solid tires	\$60

	Tractor trailer tires	\$30
	All larger tries (loader, etc.)	\$60
	Other tires not listed	Per schedule at Transfer Station
	Yard waste, business landscapers and tree services	
	Brush and yard waste	\$70 per ton (pro rata)
	100 pounds minimum	\$3.50
	Administrative fee to licensed garbage haulers	\$150 per vehicle
	Town Clerk	
	Marriage license	\$40
	Certified copies (Birth and Death)	\$10
	Genealogical searches provided by Town Clerk	Per New York State fee schedule, with option to waive
	Administrative fee to licensed garbage haulers	\$150 per vehicle
	E-Z Pass	\$25 per tag
	One- Day Marriage Officiant	\$25
	Return Check Fee	\$20
	Driveway Permit Fee (non-refundable)	\$50
	Permit to Open Street or Pavement including Catch Basin Installations	\$500 (full refund after one year) \$150 retained for Town and \$350 reimbursed to applicant after one year.
	Rezone application	\$1,000
	Copies of Town Code chapters	

	Chapter 280 , Zoning	\$20
	Chapter 243 , Article III, Street Specifications	\$5
	Chapter 247 , Subdivision of Land	\$5
	Photocopy of Town documents (9 by 14 inches maximum)	\$0.25
	Mass gathering permit fees	\$250

SECTION 2. SEQRA Determination.

The Town Board declares that this Local Law’s amendments to Chapter 280 is an Unlisted Action under the State Environmental Quality Review Act and determines that it will not have a significant impact upon the environment and that a negative declaration should issue.

SECTION 3. Inconsistency.

Any local law, ordinance, resolution or portions thereof of the Town of Guilderland not consistent with this Local Law in whole or in part shall be repealed.

SECTION 4. Severability.

If any provision of this Local Law or the application thereof shall be adjudged invalid or unconstitutional by any court of competent jurisdiction, the remainder of this Local Law shall not be affected thereby.

SECTION 5. Effective Date.

This Local Law shall become effective upon filing with the Secretary of State.