



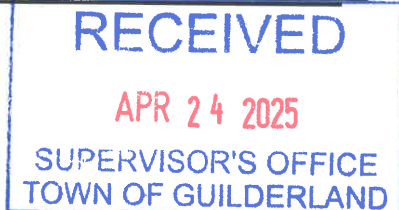
AGENDA ITEM #5

PETER BARBER
SUPERVISOR

SEAN MCGAUGHNEA
DIRECTOR OF EMS

Memorandum

To: Peter G. Barber, Town Supervisor & Town Board Members
From: Sean McGaughnea, Director of EMS
Date: April 23, 2025
RE: Ambulance RFP



Please accept this memo as my formal recommendation that the Town Board accept and award the Request for Proposal (RFP) for the New Type I ambulance to Gorman Emergency Vehicles. Gorman Emergency Vehicles submitted the sole bid for this project, totaling \$326,273.00. Their bid met all of our bid requirements outlined in the RFP.

Due to the uncertainty surrounding pricing and the rising cost of materials, I would also like to recommend that the board approve the payment plan outlined in the bid when signing the contract. This request involves 50% of the total contract price paid upon completion of a signed contract. Additionally, 25% of the total will be paid at the time production starts. The remaining balance will be paid upon delivery of the vehicle. If we choose to wait and make payment at the end, the price could increase by an additional \$30,000, according to industry projections.

As stated in my memo previous memo, the RFP purchase would be sourced from the Ambulance Replacement Fund (R14), I am requesting a transfer of \$326,273.00 from the Ambulance Reserve (R14) for the purchase of the ambulance into account A3121-602600.

Thank you for your consideration of this request. Please let me know if you have any questions.