



Concept Review Application

Kingston Springs, TN Planning Department

Phone: 615-952-2110

Fax: 615-952-2397

Applicant Name: _____ Date: _____

Applicant Phone: _____ Applicant Email: _____

Project Address: _____

If Applicant differs from Property Owner please complete below information

Property Owner Name: _____

Property Owner Phone: _____ Property Owner Email: _____

Association of Applicant to Property Owner: _____

Applicant Signature: Jaman A. Bass Date: _____

TO BE COMPLETED BY REVIEWER

Property Map Number: _____ Property Parcel Number: _____

Property Zoning: _____ Property Flood Zoning: _____

TYPE OF PROJECT TO BE REVIEWED (check all that apply):

NEW

ADDITION

REMODEL

REPAIR

Residential Construction

Commercial Construction

Accessory Structure

Grading/Excavating

Driveway

Demolition

Deck

Signage

Roofing

Pool (above and below ground)

Description of Project: _____

SITE PLAN

Please use the space below to illustrate your proposed project. Make sure to include all structures, driveways, known utilities (septic, sewer, water, gas), and setbacks. **NOTE:** *If you have a surveyed plat, topographical plat, architectural drawings, or other relevant material, please include along with this document.*

A large, empty rectangular area defined by a dashed black border, intended for the user to draw their site plan. The box is centered on the page and occupies most of the lower two-thirds of the document.

THIS PAGE FOR STAFF USE ONLY

Notes on Proposed Project from City Planner:

Potential Next Steps:

To Proceed with your Project you will need:

- The following Approved Permit(s):
 - Residential Construction
 - Commercial Construction
 - Accessory Structure
 - Grading/Excavating
 - Driveway
 - Demolition
 - Deck
 - Signage
 - Roofing
 - Pool (above and below ground)

- Surveyed Site Plan showing existing structures, driveways, utilities (septic, sewer, water, gas), setbacks, and proposed project location.
- Stamped Architect or Engineered Plans
- 911 Addressing Compliance
- Sewer Application, including septic tank size
- Contractor Documentation – TN License, Local Business License, Certificate of Liability Insurance.
- Sprinkler Plan

City Planner Signature: _____ Date: _____