



OFFICE OF THE VILLAGE MANAGER

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At the Heart of Community

Date: July 16, 2025
To: Ray Keller, Village Manager *RK*
From: Michael Duebner, Assistant Village Manager
C: Steve Husak, Chief of Police
David Pilgard, Fire Chief
Subject: Transition to Joint Emergency Telephone Systems Board of Lake County

Issue: The Village of Lake Zurich will be transitioning from its in-house dispatch center at the Police Department to the county-wide LakeComm dispatch center in Libertyville. As part of this transition, the Village will withdraw from the existing Lake County Emergency Telephone System Board (ETSB) and join the Joint Emergency Telephone System Board (JETSBS) of Lake County.

Analysis: An emergency telephone systems board is comprised of representatives from public safety and municipal administration to manage 9-1-1 surcharges. Surcharges are levied on both wireline and wireless telephone numbers to contribute to funding public safety answering points, also known as emergency dispatch centers. Recently, the State of Illinois has revised documentation requirements to formalize the transition from one emergency telephone system board to another. The enclosed memorandum of understanding (MOU) acknowledges this transition from the ETSB to the JETSBS.

Recommendation: The Village Board is requested to authorize the transition from the Lake County Emergency Telephone System Board (ETSB) to the Joint Emergency Telephone System Board (JETSBS) of Lake County. This transition will be effected through the execution of the Memorandum of Understanding (MOU) between the Village of Lake Zurich and the Joint Emergency Telephone System Board of Lake County.

Attachment: Memorandum of Understanding

AGENDA ITEM

6d

JOINT EMERGENCY TELEPHONE SYSTEM BOARD
OF LAKE COUNTY

July 10, 2025

Municipal Official(s):

The Joint Emergency Telephone System Board of Lake County (JETSb of Lake County) was established on October 9, 2024, to better support 9-1-1 communications and emergency dispatching throughout Lake County. This entity effectively and efficiently consolidated the Lake County, Northeast Lake County, Joint Central Lake County, Vernon Hills, CenCom, and Fox Lake ETSBs. Those seven (7) ETSBs have all taken official action to dissolve and to join the new JETSb. Currently, This JETSb will support the LakeComm and Lake County Sheriff's dispatch centers.

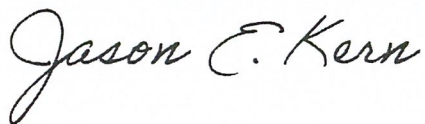
As part of the consolidation of 9-1-1 Emergency Communications Centers (ECCs) and Emergency Telephone System Boards (ETSBs) throughout Lake County appropriate documentation had previously been submitted to the State of Illinois.

Recently, the State has modified some document requirements as part of that plan submission and specifically asked that each Village/City that was a member of the Lake County ETSB sign a Memorandum of Understanding (MOU), attached to this correspondence, acknowledging the transition.

In an effort to return documentation to the State of Illinois in a timely fashion, we ask that you sign the MOU as soon as possible. With the varied municipal meetings schedules and processes, we would appreciate if you'd update us on the timing and intent of your municipality's return of the State's MOU.

Please contact me with any questions via e-mail at Jason.kern@lakecomm911.org or phone (815) 687-2821.

Regards,



Jason E. Kern, CPE
9-1-1 System Manager
Joint Emergency Telephone System Board of Lake County

MEMORANDUM OF UNDERSTANDING
BETWEEN THE JOINT EMERGENCY TELEPHONE SYSTEM BOARD OF LAKE COUNTY AND
THE VILLAGE (CITY) OF _____

This Memorandum of Understanding (MOU) is entered into by and between **the Joint Emergency Telephone System Board (JETSBS) of Lake County**, an Illinois Emergency Telephone System Board, and the _____, a municipal corporation within Lake County.

1. Purpose

The purpose of this MOU is to clearly identify the intentions of the parties as they relate to Lake County's dissolution of the existing Lake County Emergency Telephone System Board (ETSB) and the creation of the Joint Emergency Telephone System Board (JETSBS) of Lake County,

2. Background

The Village (City) was included in the County's 9-1-1 System Referendum on or about January 9, 1990. Subsequently, a new JETSBS was established on October 9, 2024, to serve as the entity responsible for providing 9-1-1 emergency telephone services. This JETSBS will serve the Village (City) of _____ for the purpose of providing 9-1-1 services; ensuring compliance with all applicable state and federal regulations; and coordinate operations with public safety answering points (PSAPs) and other emergency services. Subsequently, the County voted to dissolve the Lake County ETSB on April 8, 2025.

3. Acknowledgements

- a. That the Village (City) of _____ acknowledges that the Lake County Board has agreed to dissolve the Lake County Emergency Telephone System Board and join the Joint Emergency Telephone System Board of Lake County for the provision of 9-1-1 service to the area previously served by the Lake County Emergency Telephone System Board.
- b. That the Village (City) of _____ agrees that the provision of 9-1-1 service to its residents shall be by and under the authority of the Joint Emergency Telephone System Board of Lake County unless the VILLAGE (CITY) has entered into an intergovernmental agreement with another emergency telephone system board for the provision of 9-1-1 service.

3. The Emergency Telephone System Act (50 ILCS 750) and the Illinois Administrative Code Title 83, Part 1324, 1325 and 1326 and other state and Federal statutes are not impacted by this MOU.

4. The 911 Administrator shall be notified when there are any modifications to or terminations of this MOU.

5. Signatures

This MOU shall take effect upon the date of the last signature below.

JOINT EMERGENCY TELEPHONE SYSTEM BOARD OF LAKE COUNTY

By: _____

Chairman, Joint Emergency Telephone System Board of Lake County

Date: _____

VILLAGE (City) _____

By: _____

President, _____

Date: _____

By: _____

Clerk, _____

(With Village (City) Seal Affixed)

Date: _____