

MEETING ITEM COMMENTARY

AGENDA ITEM: Confirmation of the Mayor's Appointment of City Administrator

COUNCIL RESOURCE: Councilor Nathan Johnston, Ward 7

STAFF RESOURCE: Emily Cole-Prescott, Interim City Administrator

BACKGROUND: According to Section 3.01 of the City Charter: The Mayor and the City Council shall meet jointly to review all applications for the position of City Administrator. After consultation, the Mayor shall appoint and the City Council may confirm a City Administrator for a term of three (3) years, and the City Council shall fix the City Administrator's compensation. The City Administrator shall be appointed solely based on executive and administrative qualifications, with special reference to actual experience in, or knowledge of, accepted practice in respect to the duties of the office of City Administrator, as herein set forth. The City Administrator need not be a resident of the City or the State at the time of appointment but may reside outside the City while in office only with the approval of the City Council.

The Mayor and City Council have collaborated with human resource consultant, Betsy Oulten, to search for a new City Administrator. After reviewing resumes and interviewing several candidates, the Mayor has recommended the appointment of Ryan Pelletier as the new City Administrator for the City of Saco.

Ryan Pelletier brings more than 25 years of experience in leadership positions in a mix of municipal, county, and non-profit organizations.

SUGGESTED MOTION: *"Be it Ordered that the City Council confirms the appointment of Ryan Pelletier as the new City Administrator."*

"I move to approve the Order".