

*****September 08, 2025*****

The Signal Mountain Town Council held a Regular Meeting on Monday, September 8, 2025.
The meeting was called to order at 6:00 p.m.

Those present were: Mayor Elizabeth Baker
Vice Mayor Clay Crumbliss
Councilmember Andrew Gardner, joined 1 minute into the meeting
Councilmember Miles Jorgensen
Councilmember Charles Poss

Also present were: Town Manager Matthew Justice
Finance Director John Harr
Town Attorney Harry Cash
Mr. Jim Webster, Tree Board Member
See attached list for others present

Mayor Baker led the pledge of allegiance. A moment of silence was observed.

Roll Call

All Councilmembers were present.

Minutes

- 1) Vice Mayor Crumbliss made a motion to approve Minutes for the July 14, 2025 Regular Meeting and the Minutes for the August 11, 2025, Regular Meeting. Councilmember Jorgensen seconded the motion. All being in favor, the motion passed unanimously.
- 2) Vice Mayor Crumbliss made a motion to approve Minutes for the July 28, 2025 Special Called Meeting and the Minutes for the July 28, 2025 Work Session. Councilmember Poss seconded the motion. The motion passed, with Baker, Crumbliss, Poss, and Gardner in favor, and Jorgensen abstaining.

Citizens' Opportunity to Address Council

There were no requests to address the Council.

*******Signal Mountain Beer Board*******

An application for a Temporary Beer Permit was submitted to Council by Mr. Richard Graham for the 4th Annual SMPD/SMFD Cornhole Tournament at the MACC to benefit the Signal Mountain Social Services. Councilmember Jorgensen made a motion to approve the permit and wave the fee. Vice Mayor Crumbliss seconded the motion. Town Manager Justice conveyed a request by the event organizers to wave the fee for the permit. Crumbliss initiated discussion regarding waving fees. All being in favor, the permit was granted and the fee waved.

An application for a Temporary Beer Permit was submitted to Council by Ms. Emily Harmon to benefit the Dahlia Inclusive Playground. Councilmember Gardner made a motion to approve the permit and wave the fee. Councilmember Poss seconded the motion. All being in favor, the permit was granted and the fee waved.

*******Signal Mountain Town Council*******

Tree Board Updates

Mayor Baker opened the discussion providing background on items discussed at previous meetings regarding the combining of Boards and Committees, then introduced Mr. Webster of the Tree Board.

Mr. Webster conveyed the desire of the Tree Board to remain independent from other projects.

Further discussion took place regarding the ongoing direction and responsibilities of the Tree Board.

Resolutions

1. 2025-44: “A TOWN OF SIGNAL MOUNTAIN RESOLUTION AUTHORIZING THE TOWN MANAGER, AND/OR THEIR DESIGNEE, TO EXECUTE A RENEWAL AGREEMENT WITH THE SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT FOR PLANNING ADVISORY SERVICES IN AN AMOUNT NOT TO EXCEED TWENTY-ONE THOUSAND EIGHT HUNDRED AND EIGHTY-FIVE DOLLARS AND NO CENTS (\$21,885.00) PER YEAR FOR A TWO YEAR DURATION, FOR A TOTAL NOT TO EXCEED FORTY-THREE THOUSAND, SEVEN HUNDRED SEVENTY DOLLARS AND NO CENTS (\$43,770.00)”

Councilmember Poss made a motion to approve the resolution. Councilmember Jorgensen seconded the motion. All being in favor, the motion passed unanimously.

2. R2025-50: “A TOWN OF SIGNAL MOUNTAIN RESOLUTION AUTHORIZING A REVISED ORGANIZATION CHART AND APPROVING NEW JOB DESCRIPTIONS CORRESPONDING TO THE ORGANIZATION CHART”

Vice Mayor Crumbliss made a motion to approve the resolution. Councilmember Poss seconded the motion. All being in favor, the motion passed unanimously.

3. R2025-45: “A TOWN OF SIGNAL MOUNTAIN RESOLUTION AUTHORIZING THE TOWN MANAGER, AND/OR THEIR DESIGNEE TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH TOTER, LLC FOR THE PURCHASE OF GARBAGE CARTS IN AN AMOUNT NOT TO EXCEED TWENTY-FOUR THOUSAND NINE HUNDRED SIXTY DOLLARS AND TWENTY-TWO CENTS (\$24,960.22)”

Councilmember Gardner made a motion to approve the resolution. Councilmember Jorgensen seconded the motion. All being in favor, the motion passed unanimously.

4. R2025-49: “A TOWN OF SIGNAL MOUNTAIN RESOLUTION AUTHORIZING THE TOWN MANAGER TO AWARD A 3-YEAR CONTRACT TO CLEARGOV BUDGETING SOFTWARE FOR A ONE-TIME AMOUNT OF EIGHTEEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS AND ZERO CENTS (\$18,750.00) AND AN ANNUAL COST OF TWELVE THOUSAND SIX HUNDRED THIRTY DOLLARS AND ZERO CENTS (\$12,630.00)”

Vice Mayor Crumbliss made a motion to approve the resolution. Councilmember Jorgensen seconded the motion. All being in favor, the motion passed unanimously.

Ordinances

There were no ordinances presented to the Council.

Discussion and Potential Vote

TDOT – Right of Way

Mayor Baker made a motion to authorize the Mayor to execute the transfer of three tracts of Town of Signal Mountain owned real property to ownership by the Tennessee Department of Transportation (TDOT) as part of the State’s right-of-way acquisitions for stormwater improvement projects; tracts and compensation as follows:

- 1) Tract # 55 in exchange for \$375.00
- 2) Tract # 69 in exchange for \$300.00
- 3) Tract # 77 in exchange for \$300.00

Councilmember Poss seconded the motion. All being in favor, the motion passed unanimously.

Discussion

1. Boards and Committees:

The Council reached consensus for Mayor Baker to reach out to neighboring communities on the ridge to discuss forming a single committee, hosted by the Town of Signal Mountain, for environmental objectives.

2. Communications and Reports from the Mayor/Council:

Vice Mayor Crumbliss mentioned the Lions Club Labor Day BBQ, and the upcoming Rock the Ridge details, and the County Commission passed Plan Hamilton.

3. Manager's Report: Town Manager Justice provided updates on several upcoming community events and ongoing projects.

Rock the Ridge Festival

The Town Manager announced that Rock the Ridge will be held on Saturday, September 13, from 12:00 p.m. to 7:00 p.m. at the Bachman Community Center. Proceeds from the event will support the Bachman Community Center as well as environmental initiatives across the ridge.

Car Seat Safety Checks

The Town Manager reported that the Police Department will conduct Car Seat Safety Checks on September 20th. This service is offered to the community at no cost, and families are encouraged to attend.

CommUNITY Cleanup

The CommUNITY Cleanup is scheduled for September 27th. Volunteers will work across multiple sites throughout the Town to support community beautification and environmental stewardship efforts.

Town Hall Engineering Assessment

The Town Manager noted that the engineering assessment of Town Hall has been completed. A full report will be provided to the Council for review and discussion at an upcoming meeting.

4. Reports from Committees and Boards:

Tree Board

Councilmember Jorgensen provided an update on behalf of the Tree Board. He noted that additional funding would be beneficial to support ongoing and upcoming Tree Board initiatives. He also emphasized the need for improved communication between boards to ensure better coordination on projects and community outreach.

The Tree Board reported that the Urban Forestry Council meeting will be held in Chattanooga, and the Board has requested funding to cover the cost of attending the event.

Upcoming community activities include pruning and mulching events scheduled for September 18th and October 16th. The Board is also exploring the possibility of hosting a tree give-away at a future date.

Planning Commission

Mayor Baker reported that training was provided at the recent Planning Commission meeting to all members of the commission.

Mayor Baker announced the next meeting date to be Monday, September 22nd, 2025.

With no further business, Councilmember Jorgensen made a motion to adjourn. Councilmember Poss seconded the motion. With all in favor, the meeting was adjourned at 7:50 p.m.

Elizabeth Baker, Mayor

Recorder