

CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
BOMA AGENDA NOTES
JANUARY 6, 2025
6:00 PM

VOTING AGENDA

CONSENT ITEMS

1. **Consider Resolution 25-01, to approve issuance of Certificate of Compliance for wine sales at Mac's Convenience Stores, LLC, dba Circle K#4703976 in Spring Hill, TN.** Wine sales in grocery stores were approved by referendum and sales began on July 1, 2016. Before receiving a license from the Alcoholic Beverage Commission (ABC) to sell wine, grocery stores must obtain a certificate of compliance from the municipality of their location. The only two requirements of the city are to verify appropriate zoning and that the applicant does not have any felony convictions within the 10-year period preceding the application. TBI Background Investigation Letter is included in packet.
April Goad, City Recorder
2. **Consider Resolution 25-02, to authorize the expenditure of budgeted funds to Waste Management for sludge disposal at the Wastewater Treatment Plant.** This is a request for approval of expenditure of the remaining budgeted funds of \$326,000.00 for sludge removal for the remainder of the fiscal year. Jessica Weaver, Utility Director
3. **Consider Resolution 25-03, to approve Amendment No. 2 with STV, Inc. for Professional Services for NEPA Studies for the Jim Warren Road Bridge over I-65 Improvements.** STV has submitted Amendment No. 2 for professional services related to additional tasks needed to complete the NEPA studies for the Jim Warren Road bridge over I-65. The funds are already approved by Res. 23-156. Missy Stahl, CIP Director
4. **Consider Resolution 25-04, to approve recommendation of projects for the Neighborhood Sidewalk Program Plan for fiscal year 2025 Fall.** This resolution would approve Neighborhood Sidewalk Program projects utilizing FY 25 budgeted funds. All projects are recommended by the Transportation Advisory Committee, as approved on December 16, 2024.
Missy Stahl, CIP Director; Tyler Scroggins, Public Works Director
5. **Consider Resolution 25-05, to authorize the mayor to sign the renewal contract for Municipal Street Sweeping with Sweeping Corporation of America.** The City has a contract with Sweeping Corp of America, as approved Res 22-259 to provide street sweeping services for the City. The contract was for one-year with two-additional (12) twelve-month periods, if both parties agreed. Both parties have agreed to the final renewal of the contract.
Tyler Scroggins, Public Works Director
6. **Consider Resolution 25-06, to approve renewal of contract for Annual Roofing Services with Don Kennedy Roofing.** The City is currently under contract with Don Kennedy Roofing for all of the City's annual roofing services. Resolution 23-191 approved Don Kennedy for the City's annual roofing services for a term of one year with the option to renew for two additional (12 month) periods. Staff recommends renewing the contract with Don Kennedy.
Tyler Scroggins, Public Works Director
7. **Consider Resolution 25-07, to approve renewal of contract for Annual Asphalt Paving with Rogers Group, Inc.** The City is currently under contract with Rogers Group, Inc. for the city paving and has one extension remaining under the contract. Both parties have agreed to the final extension of the contract with the same pricing.
Tyler Scroggins, Public Works Director

8. **Consider Resolution 25-08, to authorize the purchase of a pickup truck for Stormwater Inspector through state contact.**
Stormwater department was approved for a stormwater inspector in the FY25 budget however; the vehicle for this position was inadvertently left off. Funding for the vehicle was added in BA#1, Ordinance 24-21 and staff is seeking permission to purchase an 2025 Chevrolet Silverado for this position through State Contract from Wilson County Motors.
Tyler Scroggins, Public Works Director
9. **Consider Resolution 25-09, to authorize the purchase of four sludge hauling trailers for the Wastewater Treatment Plant through Sourcewell.** This resolution will authorize the purchase of 4 sludge hauling trailers for the Wastewater treatment facility.
Jessica Weaver, Utility Director
10. **Consider Resolution 25-10, to authorize the purchase of five flow meters for the Collections Division through Sole Source.**
This is to purchase 5 new flow meters for inflow and infiltration analysis in the collections division. Jessica Weaver, Utility Director
11. **Consider Resolution 25-11, to authorize the repairs, installation and payment of Harvest Point Lift Station. This is to authorize the expenditure of budget amendment no. 1 funds (insurance funds) from the vehicle accident involving the Harvest Point Lift station.** Jessica Weaver, Utility Director
12. **Consider Resolution 25-12, to authorize the Sole Source purchase of Badger Water Meter Reading Tablets for the Utility Department.** This resolution is to authorize the purchase of 4 meter reading tablets to replace obsolete hardware and software.
Jessica Weaver, Utility Director
13. **Consider Resolution 25-13, ratifying the adoption of Resolution 24-286 for annexing the associated property into the corporate limits of the City of Spring Hill, TN and adopting a Plan of Services.** A resolution to ratify the BOMA's adoption of Resolution 24-286 to annex property associated with the Spring Hill Commerce Center into the Spring Hill city limits. Dara Sanders, Development Services Director

PREVIOUS BUSINESS (None)

NEW BUSINESS

1. **Consider Resolution 25-14, a resolution in honor of Virgle Leon Stanford.**
2. **Consider Resolution 25-15, to appoint members to the Industrial Development Board of the City of Spring Hill.** This is a resolution to appoint two members to the vacant positions on the IDB. Tony Tolsted, Assistant City Administrator
3. **Consider Resolution 24-16, to appoint three members to the Parks and Recreation Commission.** The Parks and Recreation Commission has 2 expiring positions and 1 vacancy. Notice was posted, and 9 applications were received. Existing Commissioners Tim Hidley and Emily Shell both reapplied and wish to continue serving on the Commission. Please see staff memo for additional information.
4. **Consider First Reading of Ordinance 25-01, to approve Budget Amendment #2 for fiscal year 2024-2025.**
Rebecca Holden, Finance Director

WORK SESSION/DISCUSSION (None)

Acknowledgements

Adjourn