SPRING HILL
TENNESSEE

STAFF MEMORANDUM

TO: Board of Mayor and Aldermen

FROM: Rebecca Holden, Finance Director

DATE: 03/16/2026

SUBJECT: Harvey Park Greenway Grant Contract Amendment Request

STAFF RECOMMENDATION:

Staff recommends approval of the resolution authorizing submission of a request to amend the TDOT Local Agency Project Agreement for the Harvey Park Greenway Project. Approval will allow the City to request an extension of the grant contract so the project may continue under the existing grant agreement.

SUMMARY:

The City of Spring Hill previously entered into a Local Agency Project Agreement with the Tennessee Department of Transportation (TDOT) for the Harvey Park Greenway Project, which was authorized by Resolution 19-227.

The project is funded through a combination of federal Transportation Alternatives Program (TAP) funds and Surface Transportation Block Grant (STBG) funds administered by TDOT. TAP funds are programmed for construction and Construction Engineering and Inspection (CEI), while STBG funds support the NEPA design phase and right-of-way acquisition. Both funding sources operate under an 80 percent federal and 20 percent local cost share.

The current grant contract for the project expired on December 31, 2025. To continue administration of the project and maintain eligibility for the associated federal funding, the City must request an amendment to the Local Agency Project Agreement to extend the project schedule and contract term.

Approval of this resolution authorizes staff to submit the necessary documentation to TDOT requesting the contract extension. Supporting documentation provided with this request includes a summary from the City's consultant, Verdantas, and an updated project timeline outlining the anticipated schedule for completion of the remaining project phases.

If TDOT approves the amendment request, the proposed amendment will be brought back to the Board of Mayor and Aldermen for approval and authorization for execution.

FINANCIAL IMPACT:

Approval of this resolution will allow the City to request an amendment to extend the grant contract and project schedule. This action does not authorize additional expenditures and does not increase the City's previously approved local financial contribution to the project

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