

RESOLUTION 26-164

A RESOLUTION ADOPTING A REVISED PURCHASING POLICY

WHEREAS, the City of Spring Hill desires to maintain purchasing policies and procedures that support accountability, consistency, transparency, and the responsible use of public funds; and

WHEREAS, the City previously adopted a Purchasing Policy and later amended that policy by Resolution 22-187 to update the threshold for purchases requiring public advertisement and competitive bidding; and

WHEREAS, City staff has reviewed the City's current Purchasing Policy and determined that revisions are needed to update procedures, clarify approval requirements, improve internal controls, and better reflect current City operations; and

WHEREAS, the revised Purchasing Policy is intended to provide guidance to City departments regarding purchasing procedures, purchasing thresholds, approvals, documentation, competitive bidding, exceptions, emergency purchases, sole source purchases, blanket purchase orders, surplus property, and other purchasing-related matters; and

WHEREAS, the revised Purchasing Policy is intended to comply with applicable Tennessee law, including the Tennessee Municipal Purchasing Law of 1983, T.C.A. § 6-56-301 et seq., T.C.A. § 12-3-1212, the City Charter, City ordinances, and other applicable requirements; and

WHEREAS, the revised Purchasing Policy is attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, the Board of Mayor and Aldermen has reviewed the revised Purchasing Policy and finds that adoption of the revised policy is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPRING HILL, TENNESSEE, AS FOLLOWS:

Section 1. The revised Purchasing Policy, attached hereto as Exhibit A and incorporated herein by reference, is hereby adopted and approved.

Section 2. City staff is authorized and directed to implement the revised Purchasing Policy attached as Exhibit A and to use it as the governing purchasing policy for City departments beginning July 1, 2026.

Section 3. Upon its effective date, the revised Purchasing Policy attached as Exhibit A shall supersede and replace the City's prior Purchasing Policy, including any prior amendments, resolutions, or provisions in conflict with the revised policy, including Resolution 22-187, to the extent applicable.

Section 4. This Resolution shall take effect upon its passage, with the revised Purchasing Policy becoming effective on July 1, 2026.

**Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill,
Tennessee on the 1st day of June 2026.**

Matt Fitterer, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney

EXHIBIT A

The Revised Purchasing Policy adopted by this Resolution is attached hereto and incorporated herein by reference. The policy follows on the subsequent pages.