

## STAFF MEMORANDUM

**TO:** Budget & Finance Advisory Committee  
**FROM:** Rebecca Holden, Finance Director  
**DATE:** 05/29/2026  
**SUBJECT:** FY26 Audit Calendar

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### **STAFF RECOMMENDATION:**

Information and discussion only

### **BACKGROUND:**

The following timeline outlines the major milestones and anticipated completion dates for the FY 2026 audit process:

- Week of June 29th: Remote Interim Work
- July 30<sup>th</sup>: Entrance Conference
- Week of July 6th: In-Person Interim Work
- October 19th: All audit requests due to CLA
- Week of November 2nd: Audit selections made by CLA
- Week of November 9th: In-Person Site Work
- November 13th: Planned Exit Conference

### **FISCAL IMPACT:**

None



**City of Spring Hill | Finance Department**

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