



Public Works Department Staff Report
Tyler Scroggins, Public Works Director
June, 2026

Public Works Administration

- Numerous meetings with Lose Design regarding new Public Works facility
- Monthly in-house project status meeting
- Weekly meetings with Directors and Superintendents
- Multiple CSA discussions, site visits, and site work
- Awarded bid for basement HVAC
- FY26 Closeout
- Prepared several RFP's for Services and Supplies
- FY27 budget preparation for all divisions
- Attended several Legacy Point Meetings
- Attended several meetings regarding the 250th 4th of July event
- Prepared update to UDC guidelines for fences
- Conducted several interviews
- Continuous work on in-house construction projects, meetings, etc for Jim Warren, CSA, Library and Battle Creek

Parks Maintenance Division

- Replaced motor on filter pump for splash pad
- Installed new breaker in control panel for splash pad
- Hill Fest preparations and clean up
- Repaired broken outlet at Evans Park in batting cage area
- Fertilized athletic fields at Fischer Park
- Repaired ramp at skate park
- Playground inspections
- Cut out two areas on soccer fields and replaced with sod/fenced off area
- Cleared tree debris from creek at Evans Park
- Aerated, top dressed and drug all fields at Fischer Park; filled and leveled irrigation trenches
- Routine daily parks maintenance

Stormwater Division

- Completed 1 maintenance project
- Mowed detention areas
- Continued work at the intersection of Mahlon Moore Road and Battle Creek Way
- Daily routine maintenance

INSPECTIONS

41	Site inspections on active construction sites
29	Sidewalk inspections on new construction
0	Outfall Inspections for Post Construction
36	Detention pond inspections for post construction
25	Final grade “yard” inspections
2	Site visits with contractors at active construction sites
2	Site visits with residents regarding drainage complaints
36	Dry weather inspections for Post Construction (IDDE)
7	New swimming pool inspections

Facilities Division

COMPLETED WORK ORDERS

0	Plumbing
4	Electrical/Lighting
9	HVAC/Filters
0	Grounds
2	Equipment Maintenance
4	Citizen Requests
1	Inspections
1	Pest Control
2	Paint
1	Windows
4	Door/Walls
2	Preventative Maintenance
0	Health and Safety
7	Custodial
37	<i>TOTAL</i>

- Replacement of drywall and new flooring in sleep area of Fire Station 3
- Assisted with Basement Renovation Project
- Daily routine maintenance



Traffic Division

SIGNS

0	Street Name
40	Regulatory
0	Warning
0	TTC
0	Adopt A Street
4	Re zoning
0	General/Other
0	Vinyl
44	Total

SIGNALS

- Wired Polara push buttons at Miles Johnson @ Hwy 31
- 5 Section head replacement at Stephen P. Yokich
- Installation of Wavetronix system at Miles Johnson @ Main
- Pre-construction at Battle Creek signal
- Daily routine maintenance

Sanitation Division

BULKY, BRUSH AND BAG PICKUPS

271	Bulky Items
3,026	Brush
15,154	Bags



Street Division

- Continued sealing parking lot at Fischer Park
- Patched potholes throughout city roadways
- Repaired sink hole at Nuthatch Drive
- Asphalt repairs on McGee Cove & Schuller Place
- Removed and replaced 41LF of concrete panels
- Replaced 21LF of curbing
- Conducted litter collection throughout the city
- Daily routine maintenance

Construction Division

- Installed structures at pond #1 and piping for outfall at CSA site
- Removed wet clay and compacting red dirt for the roadway at CSA site
- HDPP piping for the stormwater control arrived on site and structures for sediment ponds have arrived
- TDEC visit

In-House Construction Projects:

Basement Renovation of City Hall

Project Status:

- Completed restroom partition installation
- Ceiling grid 40% complete
- Began access control installation
- Painting completed in office and common areas
- HVAC bid awarded

Battle Creek Way

Project Status:

- Currently in the process of paving turn lanes and Phase 2 has begun (entrance at High School, dedicated turn lane)
- Signal has been shifted and poles have been moved

Fleet Division

80	Total Serviced for the Month
\$47,891.23	Total for the Month

Internal Construction Costs Report CSA			
Monthly Cost Summary		6/30/2026	
Labor	\$ 39,445.05	Cumulative Spent Authorized Budget Budget % Used	\$ 265,734.31
Equipment	\$ 570.96		\$ 5,369,250.00
Materials	\$ 17,820.76		4.95%
Other	\$ 10,000.00		
Fuel	\$ 10,972.86		
Monthly Cost (Current Period)			\$ 78,809.63

Internal Construction Costs Report Battle Creek Way			
Monthly Cost Summary		6/30/2026	
Labor	\$ 7,402.08	Cumulative Spent Authorized Budget Budget % Used	\$ 40,461.08
Equipment	\$ 175.00		\$ 400,000.00
Materials	\$ 24,772.03		10.12%
Other	\$ -		
Fuel	\$ -		

Internal Construction Costs Report City Hall Basement			
Monthly Cost Summary		6/30/2026	
Labor	\$ 12,638.71	Cumulative Spent Authorized Budget Budget % Used	\$ 177,551.35
Equipment	\$ -		\$ 1,000,000.00
Materials	\$ 17,101.62		17.76%
Other	\$ 17,358.94		
Fuel	\$ -		
Monthly Cost (Current Period)			\$ 47,099.27