



DATE: January 10, 2023

TO: BOMA

FROM: Micah Wood, AICP Planning Director
Bryan King, Maintenance Supervisor
Andrew Mills, Town Attorney

SUBJECT: Item 11 – Town Code amendment: An update to Title 16 of the Town Code to create Chapter 2 related to Street Standards and Specifications and Chapter 3 related to Parades and all other Right-of-Way occupancy and obstruction

This amendment to the Town Code is provided to create two new chapters in the Streets Title to establish definitive regulations for street standards and for the process of parades or other closing of Town Rights-of-Way for events.

Chapter 2 is established to create a process by which Town Staff can create and keep a set of Street Standards and Specification related to all aspects of construction, repair, and maintenance of Town roadways, sidewalks, drainage structures, and any other elements that may be within Town ROW. This chapter provides a tool that is typical in surrounding communities and affords Town Staff with a clear and predictable set of standards to provide to developers during construction of new roads and for repairs/reconstruction/resurfacing of existing roads.

Chapter 3 is established to create a process for a Street Closure Permit to ensure the Town has considered all safety implications of any parade, demonstration, or occupancy of within the Town's ROW.

Town Staff offers these amendments in an on-going effort to update, simplify, and streamline Town policies and procedures.

RECOMMENDATION

Approve the Amendment to the Town Code.