

**Town of Thompson's Station  
Utility Board  
Meeting Minutes  
November 16, 2022, 6:00 p.m.**

**Call to Order:**

Utility Board Members and staff attending the meeting were: Chairman Jeff Riden, Alderman Brian Stover, Utility Board Members Skip Beasley, Bruce Difrancisco, Joshua Mayo, Finance Director Steve Banks, Wastewater Operator Kenny Bond, and Town Attorney Kirk Vandivort. Utility Board Member Charles Stark, Town Administrator Ken McLawhon and Town Clerk Regina Fowler were absent.

**Minutes:**

**1. Consideration of the Minutes of the November 16, 2022, regular meeting was presented:**

Alderman Brian Stover made a motion to approve the November 16, 2022, regular meeting minutes. The motion was seconded by Skip Beasley and carried 5 yay 0 nay.

**2. System Operators Update- Kenny Bond:** None provided.

**3. Consideration of Wastewater Infrastructure Development Policy and Procedures:**

Alderman Brian Stover made a motion to approve the recommendation of the endorsement of Wastewater Infrastructure Development Policy and Procedures to be presented to BOMA for their perusal. The motion was seconded by Skip Beasley and carried 5 yay 0 nay.

**4. Consideration of On-site Wastewater Policy and Procedures:**

Mr. Skip Beasley made a motion to approve the consideration of submission to BOMA the On-site Wastewater Policy and Procedures. The motion was seconded by Alderman Bruce Difrancisco and carried 5 yay 0 nay.

**5. Barge Design Updates-Matthew Johnson:**

**a. Regional Plant Project Update:**

- ARP Grant application submitted pending review
- Updated plans and specifications submitted to TDEC under review
  1. The technical review by TDEC has been completed
  2. Minor comments on the documents were received from SRF on 11-14 and are being addressed
- Upon Approval of the P&S, project can be advertised for bid

**b. Highway 31 Pump Station and Force Main Update:**

- Church Leadership is agreeable with location of pump station
- The land acquisition documents are being finalized
- Developer has been directed to prepare estimate of construction costs

**c. Collection System Plan:**

- **Continue to scope capital improvement projects to serve identified areas for future wastewater service**
- **Conducting preliminary model review of future service area impacts**

**d. Capacity Reservations Update:**

<b>ID</b>	<b>Name</b>	<b>Requested Load (gallons per day)</b>	<b>BOMA Approval</b>	<b>Officially Reserved (gallons per day)</b>
1	Reliford Home	250	X	250
2A	Tollgate Village - Sec. 18B	78,000	X	78,000
3	Moon Property	47,500	X	47,500
4	Tollgate Village - Sec. 16B	17,250	X	17,250
5	Parsons Valley	88,250	X	88,250
6	Reliford Home - Pantall Rd	250	X	250
9	Twice Daily	3,000		
10	A1 Home Builders, Inc	3,000		
11	Anson Property	500	X	500
12	Street Scaping	500	X	500
13	2752 Critz Lane	1,500		
14A	4561 Columbia Pike	17,800	X	17,800
16	Connection Hill Church	1,600	X	1,600
19	1705 School St	250	X	250
22	West Harpeth	83,750		
23	Park at TS	93,865	X	93,865
24	995 Elliston Way	8,254		
26	4521 Columbia Pike	225,000		
Total		602,769		346,015

**6. Adjourn:**

There being no further business, Alderman Brian Stover made a motion to adjourn the meeting at 6:48 p.m. The motion was seconded by Chairman Jeff Riden and carried 5 yay 0 nay.

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**Chairman, Jeff Riden**