

Town of Thompson's Station

Board of Zoning Appeals

Minutes of the Meeting

February 2, 2023

Call to Order:

The meeting of the Board of Zoning Appeals of the Town of Thompson's Station was called to order at 6:00 PM on Thursday, February 2, 2023 with the required quorum.

Members and staff present were: Chair Mary Herring; Vice Chair Lorie Clemons; Board Member Bryce Levet; Board Member Jeff Risdan; Planning Director Micah Wood; Planning Technician Jennifer Banaszak; Town Attorney Andrew Mills. Board Member Kaitlin Riddle was unable to attend.

Consideration of Minutes:

The minutes of the November 29, 2022 meeting were submitted for approval.

Board Member Risdan made a motion to approve the minutes. The motion was seconded by Vice Chair Clemons and carried by all present.

Annual Meeting:

a. Election of Officers

Attorney Mills reviewed procedures with Chair Herring stating that the floor could be opened for nominations, anyone from the Board can make nominations, nominations will be closed, and there will be a roll call vote stating the name of the nominee being voted for.

i. Chair

Board Member Jeff Risdan nominated Mary Herring. There were no other nominations. Chair Herring closed the nominations.

Roll call vote as follows:

Vice Chair Clemons – Herring

Chair Herring – Herring

Board Member Risdan – Herring

Board Member Levet – Herring

ii. Vice Chair

Chair opened nominations for Vice Chair. Board Member Risden and Chair Herring nominated Lori Clemons. There were no other nominations.

Roll call vote as follows:

Board Member Levet – Clemons

Board Member Risden – Clemons

Chair Herring – Clemons

Vice Chair – Clemons

Agenda:

1. Request for Special Exception from the Ridgeline and Hilltop Protection Area for property located at 2015 Skyview Lane under Section 3.3.7 of the Land Development Ordinance.

Mr. Wood reviewed his staff report for the Board and stated that after a site visit Town Staff recommend approval with conditions. He also stated that the applicant was present, if there were any questions for them. Town Attorney Mills asked the applicant if they had drawings of the development; a discussion ensued.

Board Member Risden made a motion to approve the plans, including the accessory structure. Board Member Levet seconded the motion. Attorney Mills asked if that was to include all staff recommendations, which was confirmed by Board Member Risden; motion carried by all present.

2. Update to the BZA Bylaws.

Chair Herring stated that all members should have received copies of the new bylaws and asked if everyone had reviewed. Mr. Wood and Attorney Mills reviewed the new bylaws regarding time limits and other rules for public comments. Board Member Levet had a question regarding Section 4 which discussed rules in the absence of the Chair & Vice Chair. Mr. Wood clarified the procedure.

Board Member Risden made a motion to approve; Board Member Levet seconded the motion; motion was carried by all present.

Adjourn:

Board Member Risden made a motion to adjourn; Vice Chair Clemons seconded the motion; motion was carried by all present; adjourned at 6:58 PM.

Mary Herring, Chair

Micah Wood, Secretary