

To:		Board of Education
From:		Karen Walters, Director of Accounting, Greg Thompson, Director Maintenance and Operations
Date:		March 17th, 2020
Subject:		Declaration of Surplus

The Administration recommends the items below be declared surplus and requests authorization for disposal

Building	Quantity	Item
Food Service	1	Red plastic food cart
Washington	6	Boxes of books
Technology		
Valley Academy	2	Mac Book
	2	APM desktops
	5	View Sonic Monitors
	1	Dell Monitor
	1	Envision Monitor
	1	HP printer
	1	Cannon Printer
WVTC	8	Dell Optiplex
	1	Box of Misc. peripherals
	1	IMac
	3	Epson power lite
	1	Dell Monitor
	1	Security pc
	1	Lattitude
	2	Doc Cam
District Office	2	Keyboards
	1	Mouse
	1	Samsung cell phone
	1	Brother HL