



**CITY OF BELLE MEADE
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA PACKET
MAY 15, 2024, 04:00 PM**



**AGENDA BOARD OF COMMISSIONERS
REGULAR MEETING
MAY 15, 2024, 04:00 PM
BELLE MEADE CITY HALL, 4705 HARDING PIKE**

Call To Order

I. PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENTS

A. Special Presentation - Introducing new Patrol Officer Seth Norris - Chief Williams at meeting

B. Special Presentation - Detective Tom Sexton - Outstanding Service Award - Chief Williams pg 6

Attachment: [Memo and Nomination Form-Detective Sexton.pdf](#)

C. Hold a Public Hearing for 4:00 p.m. on May 15, 2024 on Ordinance 2024-1 to Close, Vacate and Abandon the Right of Way of Redwing Avenue - Rusty Moore - at meeting

III. MINUTES pg 8

Consideration of the Minutes of the Board of Commissioners Regular Meeting held April 15, 2024

Attachment: [Minutes - BOC April 15 2024.pdf](#)

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IV. PUBLIC WORKS

A. Monthly Reports - Nathan McVay pg 14

Attachment: [April Public Works Report.pdf](#)

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B. Approve a Contract with Four Star Paving, LLC, not to exceed \$326,000, for the 2024 Street Resurfacing Program and authorize related expenses not to exceed \$4,960 for a payment and performance bond - Jennifer Moody pg 18

Attachment: [Award Recommend ltr2.pdf](#)

Attachment: [Bid Tabulation 2023-2024 5-10-24.pdf](#)

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V. CITY SERVICES

A. Public Safety

1. Monthly Reports - Chief Williams pg 20

Attachment: [combined Monthly Stats April 2024.pdf](#)

2. Approve Traffic Safety Grant Applications, totaling \$56,700, for the FY

2025 grant year with the Tennessee Department of Safety and Homeland Security - Chief Williams pg 26

Attachment: [MEMO for THSO.pdf](#)

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B.Health and Sanitation

1. Monthly Reports - Nathan McVay pg 28

Attachment: [H S Service Calls.pdf](#)

Attachment: [April TN One Calls Report.pdf](#)

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C.Building/Zoning/Planning

1. Monthly Reports - Mary Samaniego pg 34

Attachment: [Building Activities April 2024 Report.pdf](#)

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D.Waste Collection

1. Report on Brush and Yard Trimmings Collection - Notice to Residents of Paper Bags Only - Jennifer Moody at meeting

E.Beautification/ Landscape

1. Monthly report - Laura Katherine Wood - at meeting

2. Landscaping Plan Presentation for Donated Land - Gavin Duke at meeting

Attachment: [Caldwell Property Rendering 05-13-2024.pdf](#)

3. Approve Proposals from Landscape Services Inc., totaling \$11,224, for additional maintenance services in addendum to the annual maintenance contract- Jennifer Moody pg 44

Attachment: [LSI Proposal 66460 - Crepe Myrtle Scale Treatments.pdf](#)

Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

Attachment: [LSI Proposal 66616 - Fix Boulevard Ruts.pdf](#)

Attachment: [LSI Proposal 66705 May Watering.pdf](#)

Attachment: [LSI Proposal 66732 - June Watering.pdf](#)

F.City Communications and Technology - No Matters

VI.ADMINISTRATION

A.Capital Projects Update - Jennifer Moody pg 62

Attachment: [2024 05 Memo Grant Projects .pdf.pdf](#)

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Finance - Leigh Mills

1. Financial Statements - March 2024 pg 66

Attachment: [March Financial Statements.pdf](#)

2. Investment Schedules - April 2024 pg 76

Attachment: [April Investment Schedules.pdf](#)

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3. Approval of Invoices Over \$5,000 pg 80

- 1) Barge Civil (2024 Street Resurfacing) \$ 7,730.50
- 2) Commonwealth Chemical (Sewer Fund) \$ 8,052.00
- 3) LSI (City Hall replacements) \$ 7,093.00
- 4) LSI (Spring Plantings) \$ 15,663.38
- 5) Wascon, Inc. (Sewer Fund) \$ 23,554.80
- 6) Wascon, Inc. (Sewer Fund) \$ 8,384.13

Attachment: [Invoices over 5k.pdf](#)

B. Facilities - No Matters

C. Human Resources / Personnel - No Matters

VII. LEGISLATION

A. ORDINANCE 2024-6 - AN ORDINANCE TO AMEND SECTION 17-103 OF THE BELLE MEADE MUNICIPAL CODE TO DELETE THE REQUIREMENT THAT TREE TRIMMINGS, GRASS CLIPPINGS AND OTHER SIMILAR YARD WASTE BE PLACED INTO PLASTIC BAGS AND REPLACE THAT TERM WITH PAPER BAGS, for approval on the first of two readings - Jennifer Moody pg 90

Attachment: [Ordinance 2024-6 Yard Waste.pdf](#)

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B. ORDINANCE 2024-7 - AN ORDINANCE AMENDING ORDINANCE 2024-3 TO PROVIDE FOR THE INCREASE OR DECREASE IN VARIOUS EXPENDITURE AND REVENUE APPROPRIATIONS IN THE FISCAL YEAR 2024 BUDGET, for approval on the first of two readings - Leigh Mills pg 92

Attachment: [Memo FY 2024 Budget Amendment _2.pdf](#)

Attachment: [Ordinance 2024-7 FY 2024 Budget Amending Ordinance.pdf](#)

C. ORDINANCE 2024-8 - AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING ON JUNE 30, 2025, for approval on the first of two readings - Leigh Mills and Jennifer Moody pg 96

Attachment: [Ordinance 2024-8 Budget FY 2025 on 1st reading.pdf](#)

D. ORDINANCE 2024-9 - AN ORDINANCE TO FIX THE TAX RATE FOR THE CITY OF BELLE MEADE FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025, for approval on the first of two readings - Leigh Mills pg 104

Attachment: [Ordinance 2024-9 Tax rate FY 2024-2025.pdf](#)

E. ORDINANCE 2024-10 - AN ORDINANCE AMENDING USER CHARGES FOR USERS OF THE

SANITARY SEWER COLLECTION FACILITIES OF THE CITY OF BELLE MEADE, for approval on the first of two readings - Leigh Mills pg 106

Attachment: [Ordinance 2024-10 amending sewer user charges.pdf](#)

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F.ORDINANCE 2024-1 - AN ORDINANCE TO CLOSE, VACATE AND ABANDON THE RIGHT OF WAY OF REDWING AVENUE, for approval on second and final reading - Doug Berry pg 108

Attachment: [ORD 2024 1 Abandon Redwing Avenue 27114707.1 .pdf](#)

Attachment: [Redwing Avenue Map 27115368.1 .pdf](#)

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G.ORDINANCE 2024-5 - AN ORDINANCE TO AMEND CERTAIN SECTIONS OF TITLE 13, CHAPTERS 1-3 ("PROPERTY MAINTENANCE REGULATIONS") TO CLARIFY AND SIMPLIFY ENFORCEMENT PROCEDURES, for approval on second and final reading - Doug Berry pg 112

Attachment: [Ordinance 2024-5 Draft 27402846.1 .pdf](#)

VIII.OTHER MATTERS

A.Announce vacancies on the Belle Meade Municipal Planning Commission (2), Board of Zoning Appeals (1), and Historic Zoning Commission (1) - Mayor Moore at meeting

IX.ADJOURN

The next scheduled meeting of the Board of Commissioners will be Wednesday, June 12, 2024 at Belle Meade City Hall 4705 Harding Pike Nashville, TN



**CITY OF BELLE MEADE
POLICE DEPARTMENT**

Memo

To: Belle Meade Commissioners
cc: Jennifer Moody
From: Chief Chuck Williams
Date: May 15, 2024
Re: David and Cindy Wilds' Outstanding Service Award

BACKGROUND

On April 23, 2024, I received a letter from Shelby Moody in reference to a case involving "check washing". Ms. Shelby Moody serves as a treasurer for an organization that had several thousand dollars stolen from a check washing crime. She states that she worked with Detective Sexton throughout the entire process. Detective Sexton helped her organization recover all the stolen funds. She commends Detective Sexton for being so helpful and empathetic during the entire investigation.

Detective Sexton was selected by the David and Cindy Wilds Committee Members to receive the outstanding service award.

FISCAL IMPACT

This money will come from the David and Cindy Wilds Exemplary Service Fund.

ATTACHMENT

Nomination Form

**DAVID & CINDY WILDS EXEMPLARY SERVICE AWARD
NOMINATION FORM**

Date: May 3, 2024

Name of person being nominated for award: Detective Tom Sexton

For the following Award::

 Exemplary Service Award

 X Outstanding Service

Nominating Person: Shelby Moody-Resident

Please elaborate in the Narrative below as to why this employee deserves recognition or state a specific reason to which this employee should be recognized. For example, explain the actions of the officer i.e., meritorious conduct for professionalism and compassion at a death scene. Also, attach appropriate documentation (i.e.-newspaper articles, crime reports, etc.).

Narrative:

Ms. Shelby Moody serves as a treasurer for an organization that had several thousand dollars stolen from a "check washing" crime. Ms. Moody states that she worked with Detective Sexton throughout the entire process. Detective Sexton helped her organization recover all the stolen funds. Ms. Moody commends Detective Sexton for being so helpful and empathetic during the entire investigation.



**MINUTES
BOARD OF COMMISSIONERS – REGULAR MEETING
APRIL 15, 2024, 4:00 PM
BELLE MEADE CITY HALL, 4705 HARDING PIKE**

Call To Order

Mayor Rusty Moore called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE - led by Mayor Moore

PUBLIC COMMENTS - There were no Public Comments

MINUTES

Motion to approve: Dickens **Second:** Dale **Vote:** All aye

PUBLIC WORKS

Monthly Reports - Public Works Director Nathan McVay

There were no questions on the monthly report.

Approve an Agreement, not to exceed \$16,000, with Barge Civil Associates, LLC for civil engineering services related to the annual street paving program

McVay reviewed the proposal.

City Attorney Doug Berry answered questions posed by Commissioner Bryan regarding the terms of the contract, noting he had redlined the contract recommending an amendment with approval.

Motion to approve subject to certain deletions in Billing and Payments, Design Without Construction Phase Services, Indemnification, Document Ownership and Standard Care as per City Attorney, and any other recommendations he (the city attorney) makes: Bryan **Second:** Dale
Vote: All aye

CITY SERVICES

Public Safety

Monthly Reports - Chief of Police Chuck Williams

Chief Williams stated that the second week in April is National Public Safety Telecommunicators Week, adding that out of over one hundred thousand in the world we are fortunate to have the best seven, and he wanted to recognize them publicly.

Mayor Moore asked if the stolen vehicle was in addition to the ones from the

previous month. Williams stated that yes, the StarChase System is continuing to work well for them, adding they are also demoing the system for other agencies.

There were no other questions on the reports.

Accept a scholarship award, valued at \$3,000 and covering registration and all travel related expenses, for Chief Williams to attend the International Association of Chiefs of Police Conference in Boston, October 19-22, 2024 - Chief Williams

Williams reviewed the scholarship award proposal.

Motion to accept the scholarship award: Dale Second: Clayton
Vote: All aye

Health and Sanitation

Monthly Reports - Public Works Director Nathan McVay

McVay stated that the pump change numbers are remaining down.

There were no questions on the report.

Building/Zoning/Planning

Monthly Reports - Planning Director Mary Samaniego

Mayor Moore asked Samaniego to provide an update on the property at 4424 Shepard Place.

City Manager Jennifer Moody provided a review of the status of the work at the property, and how things would be progressing.

A discussion ensued about the property.

Mayor Moore asked for an update on the property at the next meeting.

There were no additional questions on the reports.

Zoning Ordinance Update

Mayor Moore provided an update on the progress of the Zoning Ordinance Update; Planning Director Samaniego stated that his information was correct.

Waste Collection - No Matters

Beautification/ Landscape

Monthly report - City Manager Jennifer Moody

City Manager Jennifer Moody provided an update on the April meeting of the Beautification Committee, noting the committee discussed the landscaping services with LSI and the desire for a more perennial driven landscaping design as opposed to annuals. Katlin Hollis, with LSI will attend their next meeting.

- Moody stated they had hoped to receive the landscape plan for the Caldwell property, noting that Gavin Duke had been invited to attend the Board of Commissioners May meeting to provide details.
- Mayor Moore stated he would like to celebrate officially the families gift to the city.
- Commissioner Dickens asked that we look at the NES substation on Harding Place, and is there anything we can plant around it to hide it.
- Moody stated she would pass the information along and see if we can get a recommendation.

City Communications and Technology

Municode Update (online, self-publishing municipal code software) - City Manager Jennifer Moody

Moody provided an update on the new software, adding the ordinances were not currently up-to-date and we would be using those in the upcoming training.

ADMINISTRATION

Capital Projects Update - City Manager Jennifer Moody

Moody reviewed the report, providing an update on the ongoing Grant and Capital Projects, answering questions as asked on each project.

Finance - Leigh Mills

Financial Statements - February 2024 - Reviewed by Finance Director Leigh Mills

There were no questions on the February Financial Statements.

Investment Schedules - March 2024 - Reviewed by Finance Director Leigh Mills

There were no questions on the March Investment Schedules.

Approval of Invoices Over \$5,000

1) Commonwealth Chemical, Inc. \$25,500

Motion to approve: Dale Second: Bryan Vote: All aye

Facilities - No Matters

Human Resources / Personnel - No Matters

LEGISLATION

ORDINANCE 2024-1 - AN ORDINANCE TO CLOSE, VACATE AND ABANDON THE RIGHT OF WAY OF REDWING AVENUE - for approval on the first of two readings - Doug Berry

Reviewed by City Attorney Doug Berry

Motion to approve on first reading: Dale Second: Clayton
Vote: All aye

Set a Public Hearing for 4:00 p.m. on May 15, 2024 on Ordinance 2024-1 to Close, Vacate and Abandon the Right of Way of Redwing Avenue - Doug Berry

Motion to set a Public Hearing on May 15, 2024 at 4:00 p.m. to abandon Right of Way of Redwing Avenue: Dale Second: Clayton Vote: All aye

ORDINANCE 2024-5 - AN ORDINANCE TO AMEND CERTAIN SECTIONS OF TITLE 13, CHAPTERS 1-3 ("PROPERTY MAINTENANCE REGULATIONS") TO CLARIFY AND SIMPLIFY ENFORCEMENT PROCEDURES, for approval on the first of two readings - Doug Berry

City Attorney Doug Berry reviewed the ordinance and reason for the change.

Motion to approve: Dale Second: Dickens Vote: All aye

ORDINANCE 2024-3 - AN ORDINANCE TO REPEAL TITLE 3, SECTION 205 "ELECTRONIC CITATION REGULATIONS AND FEES" OF THE MUNICIPAL CODE OF THE CITY OF BELLE MEADE IN ACCORDANCE WITH ITS FIVE-YEAR SUNSET PROVISION, for approval on the second and final reading

Motion to approve: Dale Second: Dickens Vote: All aye

ORDINANCE 2024-4 - AN ORDINANCE TO AMEND TITLE 11, SECTION 812 "COURT COSTS" OF THE MUNICIPAL CODE OF THE CITY OF BELLE MEADE TO RECOVER INCREASED COSTS ASSOCIATED WITH WRITTEN AND ELECTRONIC CITATIONS, for approval on the second and final reading

Motion to approve: Dale Second: Moore Vote: All aye

RESOLUTION 2024-04 - A Resolution Amending Resolution 2022-05 Establishing Amounts of Fees to be Charged by the City of Belle Meade for Permit Applications and Other Fees - Mary Samaniego pg 75

Planning Director Mary Samaniego reviewed the resolution and need for the change, answering questions as asked by the commissioners.

Motion to approve: Dale Second: Bryan Vote: All aye

OTHER MATTERS

Mayor Moore stated there are expiring terms on Board of Zoning Appeals, Historic Zoning Commission and Municipal Planning Commission and if there were recommendations for these boards to share those names.

Commissioner Clayton stated that Belle Meade Country Club would like to be removed from the process of having to request Tree Removal Permits.

Mayor Moore stated that the Club Manager would need to meet with the City Manager, and the City Manager and the City Attorney would need to determine what would need to be done to change that procedure and then bring that request to the Board of Commissioners.

The meeting adjourned at 5:08 p.m.

Mayor Rusty Moore

City Recorder Rusty Terry

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City of Belle Meade - Public Works Department Activity Report

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
4/1/2024	Restocked the paper products			City Hall		Nathan & Dylan	Completed	4/1/2024
4/4/2024	Straightened a few signs			Westhampton, Jackson, and		Nathan & Dylan	Completed	4/4/2024
4/6/2024	Helped with the Shred Day			City Hall		Dylan	Completed	4/6/2024
4/10/2024	Removed a dead animal out of the road			Walnut / Abbot Martin		Nathan & Dylan	Completed	4/10/2024
4/10/2024	Ran some new electrical for a new washer and dryer			Maintenance Shop		Nathan & Dylan	Completed	4/10/2024
4/10/2024	Met with Chief on where he wanted us to install a new LPR			West Tyne		Nathan & Dylan	Completed	4/10/2024

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
4/11/2024	Hooked up the washer and dryer.			Maintenance Shop		Nathan	Completed	4/11/2024
4/15/2024	Locaited all of the pot holes that need to be infareded.			City		Nathan	Completed	4/15/2024
4/15/2024	Checked on a sick racoon that someone caught and told them to call Metro Animal Control.		11	Carraige Hill		Dylan	Completed	4/15/2024
4/16/2024	Fixed a street name sign			E. Brookfield / Belle Meade		Dylan	Completed	4/16/2024
4/16/2024	Removed a yard sign from the right of way.			Lynwood / Harding Pike		Dylan	Completed	4/16/2024
4/18/2024	Cut a tree out of the road.			Glen Eden		Dylan	Completed	4/18/2024
4/19/2024	Removed a limb out of the road			Lynwood Blvd		Dylan	Completed	4/19/2024

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
4/19/2024	Removed a few limbs out of the road			Hillwood / Harding Pk		Nathan & Dylan	Completed	4/19/2024
4/22/2024	Helped LSI load up all of the Backflows so they cal install them.			Maintenance Shop		Nathan & Dylan	Completed	4/22/2024
4/24/2024	Showed Kerr Electric what needed to be fixed in City Hall			City Hall		Nathan & Dylan	Completed	4/24/2024
4/26/2024	Picked up trash in a few islands.			Belle Meade Blvd		Nathan	Completed	4/26/2024

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May 10, 2024

Via Email and Postal Mail

Ms. Jennifer Moody, City Manager
City of Belle Meade
4705 Harding Road
Nashville, Tennessee 37205

Re: 2023-2024 Street Resurfacing Improvements
Award Recommendation Letter
BC&A No. 2327-48

Dear Ms. Moody:

Barge Civil Associates, LLC (BCA) has reviewed the five bids received on today's date for the above-referenced project, all of which were conforming and responsive to the bidding requirements. The low base bid was submitted by Four Star Paving, LLC in the amount of \$496,000.00, with an additional price of \$4,960.00 to pull performance and payment bonds. A bid tabulation is attached for your records as well as the conforming Bid Form and attachments submitted by Four Star Paving, LLC.

BCA has verified that Four Star's contractor's license is current with the TN Department of Commerce and Insurance. A certificate of insurance, W9 and a current business license were also provided in the bid and are attached for your records. Please note the business license expires May 15, 2024, (next week) and a new one should be requested by the City.

Based on the information contained herein, we recommend awarding the contract to Four Star Paving, LLC in the contract amount of \$496,000.00, with a cost of \$4,960.00 to engage the bonds.

As stated in the Instructions to Bidders, the City shall provide a Notice of Award letter to the successful Bidder and shortly afterward provide the Contractor with two (2) copies of the Agreement and all other contract documents containing signatures of the Mayor of Belle Meade during a prescheduled preconstruction meeting. The Notice to Proceed letter will be prepared by BCA on behalf of the City and delivered to the awarded bidder during the preconstruction meeting.

BCA will be returning the six original bid envelopes received to the City of Belle Meade under separate cover next week.

If you have any questions or require additional information, please contact me at (615) 356-9911.

Sincerely,

A handwritten signature in blue ink, appearing to read "Seth Sparkman".

Seth Sparkman, RLS
Client Manager

Imr

Enclosures

civil\2327\2327-48\corr\awardrecommend.ltr.doc

6606 CHARLOTTE PIKE ▼ SUITE 210 ▼ NASHVILLE, TN 37209 ▼ 615.356.9911

BCAcivil.com

* 2024 *

Form W-9
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
FOUR STAR PAVING LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☒ Partnership

☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) **P**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1441 ELM HILL PIKE

6 City, state, and ZIP code
NASHVILLE, TN 37210

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-						
or									
Employer identification number									
7	2	-	1	5	4	1	9	6	4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person Mary Johnson	Date 1/8/2024
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

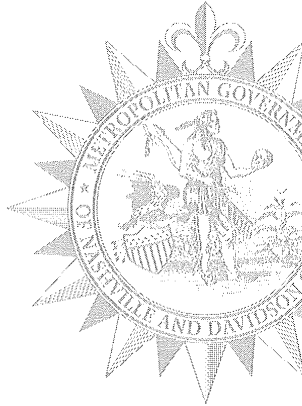
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

Cat No. 10231X

Form W-9 (Rev. 10-2018)

Davidson County Clerk's Office
700 Second Avenue South, Suite 101
P.O. Box 196333
Nashville, Tennessee 37219-6333
615-862-6254



FOUR STAR PAVING
1441 ELM HILL PIKE
NASHVILLE, TN 37210

**NASHVILLE AND DAVIDSON COUNTY BUSINESS
TAX LICENSE**

BUSINESS NUMBER	118133
RECEIPT NUMBER	0989605
THIS LICENSE EXPIRES	05/15/2024

OWNER(S)/OFFICER(S)	
MICHAEL G MAYNARD	

BUSINESS LOCATION ADDRESS	
FOUR STAR PAVING	
1441 ELM HILL PIKE	
NASHVILLE, TN 37210	

MUST DISPLAY IN A CONSPICUOUS PLACE

Contact Metro Codes to verify this location is properly zoned.

BUSINESS NUMBER	118133
RECEIPT NUMBER	0989605
CLASSIFICATION	4

TAX PERIOD

FROM	01/01/2022
TO	12/31/2022

THIS LICENSE EXPIRES 05/15/2024

ISSUE DATE 05/10/2023

Brenda Wynn

BRENDA WYNN, COUNTY CLERK

T DRAKE
DEPUTY CLERK



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/07/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown Insurance Services, Inc. 6 Cadillac Drive Suite 200 Brentwood TN 37027		CONTACT NAME: PHONE (A/C, No, Ext): (615) 385-8301 FAX (A/C, No): (615) 385-8206 E-MAIL: leann.sterry@bbrown.com ADDRESS:															
INSURED Four Star Paving LLC 1441 Elm Hill Pike Nashville TN 37210		INSURER(S) AFFORDING COVERAGE <table border="1"> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: The Phoenix Insurance Company</td> <td>25623</td> </tr> <tr> <td>INSURER B: The Travelers Indemnity Company</td> <td>25658</td> </tr> <tr> <td>INSURER C: Travelers Property Casualty Company of America</td> <td>25674</td> </tr> <tr> <td>INSURER D: Travelers Casualty and Surety Company</td> <td>19038</td> </tr> <tr> <td>INSURER E: The Charter Oak Fire Insurance Company</td> <td>25615</td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER	NAIC #	INSURER A: The Phoenix Insurance Company	25623	INSURER B: The Travelers Indemnity Company	25658	INSURER C: Travelers Property Casualty Company of America	25674	INSURER D: Travelers Casualty and Surety Company	19038	INSURER E: The Charter Oak Fire Insurance Company	25615	INSURER F:	
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INSURER E: The Charter Oak Fire Insurance Company	25615																
INSURER F:																	

COVERAGES **CERTIFICATE NUMBER:** 12/21/2023-24 MASTER **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	Y	CO4P451936	12/21/2023	12/21/2024	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					MED EXP (Any one person) \$ 5,000
	☐ POLICY ☒ PRO-JECT ☐ LOC					PERSONAL & ADV INJURY \$ 1,000,000
	OTHER:					GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
B	☒ AUTOMOBILE LIABILITY		BA4P335199	12/21/2023	12/21/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☒ ANY AUTO					BODILY INJURY (Per person) \$
	☒ OWNED AUTOS ONLY	☐ SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	☒ HIRED AUTOS ONLY	☒ NOW-OWNED AUTOS ONLY				PROPERTY DAMAGE (Per accident) \$
C	☒ UMBRELLA LIAB		CUP4P480004	12/21/2023	12/21/2024	EACH OCCURRENCE \$ 5,000,000
	☒ EXCESS LIAB					AGGREGATE \$ 5,000,000
	DED ☒ RETENTION \$ 10,000					\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N ☐ N	UB005X576481	12/21/2023	12/21/2024	☒ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
E	CONTRACTORS EQUIPMENT LEASED/RENTED COVERAGE		QT6604P033947COF23	12/21/2023	12/21/2024	E.L. DISEASE - POLICY LIMIT \$ 1,000,000
						LEASED/RENTED LIMIT 500,000
						DEDUCTIBLE 500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

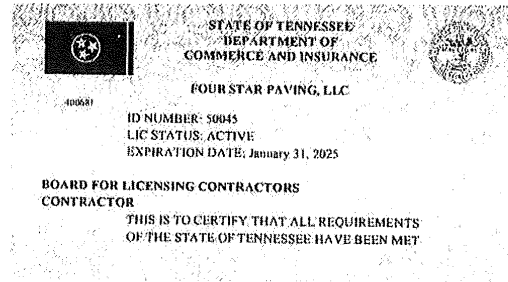
RE: 2024 STREET RESURFACING IMPROVEMENT, BELLE MEADE, TN
 As respects General Liability, the certificate holder is additional insured per form CGD604 with respect to the written contract between the certificate holder and the named insured for the referenced project or agreement.

CERTIFICATE HOLDER CITY OF BELLE MEADE 4705 HARDING ROAD NASHVILLE TN 37205	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2016/03)

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ATTN:MICHAEL MAYNARD
FOUR STAR PAVING, LLC
1441 ELM HILL PIKE
NASHVILLE, TN 37210



2024 Street Resurfacing Improvements
BC&A No. 2327-48

Section 00 41 00 – Bid Form

00 41 00 – BID FORM

COPY

PROJECT: 2024 Street Resurfacing Improvements
Belle Meade, Tennessee

SUBMIT BIDS TO: The City of Belle Meade, Attn: Ms. Jennifer Ward Moody, City Manager
4705 Harding Road, Nashville, TN 37205

SUBMIT BY: 9:00 a.m. CST on Friday, May 10, 2023.

State Contractor License No. 50045

1.01 In submitting this Bid, Bidder represents, as set forth in the Agreement, that:

- A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of all which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>
<u>1</u>	<u>4-29-24</u>
<u>2</u>	<u>5-1-24</u>

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. Bidder does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
- E. Bidder has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by ENGINEER is acceptable to Bidder.
- F. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.
- 2.01** Bidder will complete the Work in accordance with the Contract Documents for the following price(s). Unit pricing will be used for determining additions/deletions to the Lump Sum Bid.

Bidder: Four Star Paving, LLC (type/hand write name of company)

© Barge Civil Associates, LLC.

00 41 00 -1

2024 Street Resurfacing Improvements
BC&A No. 2327-48

Section 00 41 00 – Bid Form

COPY

BID FORM 2024 STREET RESURFACING IMPROVEMENTS		
DESCRIPTION	UNIT	UNIT PRICE
Cold milling 1-1/4" depth	SY	\$ 5.00
Asphalt pavement (TDOT 411 Grading E, PG 64-22 (standard mix)) 1-1/2" depth	SY	\$ 14.50
*Asphalt pavement (TDOT 411 Grading E, PG 70-22 (polymer modified mix)) 1-1/2" depth	SY	\$ 15.50
Thermoplastic pavement marking	LF	\$ 6.00
* Erosion control silt fencing	LF	\$ 10.00
* Undercut of roadway subgrade (including removal of unsuitable materials, haul off, and filling with B Modified Binder)	CY	\$ 1,000
* Removal of existing STOP Bar	EA	\$ 180.00
* Installation of new STOP Bar (assume 12-foot length)	EA	\$ 300.00

*NOTE: Line items with an asterisk are to be applied at the discretion of the Owner. Actual utilization of these line items and quantities are to be determined.

The Bidders agree to perform all the work described in the contract documents for 2024 Street Resurfacing Improvements, and all permits and inspection fees, and other work covered by plans prepared by Barge Civil Associates, LLC., necessary and incidental to the project for and at the lump sum price of:

TOTAL LUMP SUM PRICE \$ Four hundred and ninety-six thousand and zero cents
(Words)

In the event the Owner must revise the scope of work due to budgetary purposes, prices to complete work for each individual roadway are described below. Prices listed below are included within the TOTAL LUMP SUM PRICE shown above and are not in addition to the TOTAL LUMP SUM PRICE.

INDIVIDUAL STREET RESURFACING PRICE BREAKDOWN

1) Bellevue Drive South	TOTAL PRICE \$	<u>56,500</u>
2) Royal Oaks Place	TOTAL PRICE \$	<u>63,500</u>
3) Manor Drive	TOTAL PRICE \$	<u>27,500</u>
4) Harding Place (East)	TOTAL PRICE \$	<u>225,000</u>
5) Harding Place (West)	TOTAL PRICE \$	<u>101,000</u>
6.) Drew Place	TOTAL PRICE \$	<u>22,500</u>
		<u>= \$ 496,000.00</u>

Bidder: Four Star Paving, LLC (type/hand write name of company)

© Barge Civil Associates, LLC.

00 41 00 - 2

2024 Street Resurfacing Improvements
BC&A No. 2327-48

Drug-Free Workplace Affidavit Form

DRUG-FREE WORKPLACE AFFIDAVIT

COPY

STATE OF Tennessee

COUNTY OF Davidson

THE UNDERSIGNED PRINCIPAL OFFICER OF

Four Star Paving LLC (The "Company"), being duly authorized to execute this affidavit on its behalf makes oath as follows:

1. The Company is an employer of no less than five (5) employees receiving pay and is submitting a bid to the City of Belle Meade for a contract to provide construction services.
2. The Company has a drug-free workplace program in full compliance with Title 50, Chapter 9, of the Tennessee Code Annotated, in effect at the time of the submission of such bid.
3. This affidavit is submitted in compliance with T.C.A. 50-9-113.

Further affiant saith not.

Principal Officer: [Signature]

Title: Partner - VP

STATE OF Tennessee

COUNTY OF Davidson

Before me personally appeared Robert Loudermilk with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that the statements contained in the forgoing affidavit are true of his own knowledge.

Witness my hand and seal at office this 9 day of May, 2024.

Notary Public: [Signature]

My Commission Expires: 7/6/2026





Department of
General Services

Central
Procurement Office

COPY

NOTICE

Tenn. Code Ann. § 12-12-106 requires the chief procurement officer to publish, using credible information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105.

For these purposes, the State intends to use the attached list of "Entities determined to be non-responsive bidders/offers pursuant to the New York State Iran Divestment Act of 2012."

While inclusion on this list would make a person ineligible to contract with the state of Tennessee, if a person ceases its engagement in investment activities in Iran, it may be removed from the list.

If you feel as though you have been erroneously included on this list please contact the Central Procurement Office at CPO.Website@tn.gov.

Tennessee Tower, 3rd Floor • 312 Rosa L. Parks Avenue • Nashville, TN 37243
615-741-1035 • Fax: 615-741-0684 • tn.gov/generalservices

7903

COPY



CONTRACTOR CERTIFICATION
TCA Title 12, Chapter 12 – IRAN DIVESTMENT ACT

Date: 5-9-24

Contractor Name Four Star Paving, LLC

Address 1441 Elm Hill Pike

City, State Nashville, TN 37210

Contract Name/description: 2024 STREET RESURFACING IMPROVEMENTS

The City of Belle Meade has executed and hands you herewith an executed counterpart of its contract with you for the performance of the above work. In your performance on this contract, we call to your attention the provisions of Tennessee Code Annotated Title 12, Chapter 12, Iran Divestment Act, which requires that any bidder submitting a bid or proposal, or who contracts with the state or political subdivision of the state, including a contract renewal or assumption, shall certify the following statement as true under the penalties of perjury: "By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to TCA Section 12-12-106" (copy attached).

In your performance of this contract, we shall expect full compliance with the requirements of this statute and request your confirmation of this fact upon the line provided below.

THE CITY OF BELLE MEADE

By: _____
 Mayor

Date: _____

_____ (Contractor) certifies that it understands the requirements of the above-referenced statute and agrees that it will comply fully with the same in the performance of the above contract.

By: [Signature]
 (Contractor's Representative)

Date: 5-9-24

Jacob Norrod

Print name of Representative

BID TABULATION FOR 2023 STREET RESURFACING IMPROVEMENTS FOR THE CITY OF BELLE MEADE

BC&A No. 2327-48

Bid Opening May 10, 2024

Name of Bidder	LUMP SUM PRICING		TOTAL W BONDS	WORK AREA PRICING							UNIT PRICING							
	Lump Sum Price	Payment & Performance Bond Price		Bellevue Drive South	Royal Oaks Place	Manor Drive	Harding Place (East)	Harding Place (West)	Drew Place	TOTAL	Cold Milling 1-1/4" Depth SY	Asphalt Pvmnt (Stand. Mix) 1 1/2" Depth SY	Asphalt Pvmnt (Polymer Mod Mix) 1-1/2" SY	Thermoplastic Pvmnt Marking-LF	Erosion Control Silt Fencing-LF	Undercut of Roadway Subgrade-CY	Removal of existing STOP bar	Installation of new STOP bar
Sessions Paving Company	\$504,138.00	\$5,000.00	\$509,138.00	\$56,840.00	\$62,425.00	\$27,208.00	\$219,870.00	\$113,346.00	\$24,449.00	\$504,138.00	\$8.00	\$15.00	\$17.50	\$5.00	\$23.00	\$875.00	\$250.00	\$425.00
AMI Construction, INC.	\$510,297.81	\$8,975.00	\$519,272.81	\$63,501.10	\$68,707.00	\$27,891.63	\$217,155.73	\$108,102.64	\$24,939.71	\$510,297.81	\$4.76	\$12.81	\$19.91	\$1.80	\$2.60	\$231.92	\$216.00	\$360.00
Four Star Paving, LLC	\$496,000.00	\$4,960.00	\$500,960.00	\$56,500.00	\$63,500.00	\$27,500.00	\$225,000.00	\$101,000.00	\$22,500.00	\$496,000.00	\$5.00	\$14.50	\$15.50	\$6.00	\$10.00	\$1,000.00	\$180.00	\$300.00
Jones Brothers Contractors, LLC	\$544,145.00	\$5,000.00	\$549,145.00	\$64,830.00	\$68,220.00	\$26,110.00	\$239,620.00	\$116,930.00	\$28,435.00	\$544,145.00	\$4.30	\$18.00	\$23.00	\$1.65	\$6.00	\$100.00	\$200.00	\$400.00
Grade A Construction, LLC	\$615,175.00	\$7,500.00	\$622,675.00	\$64,979.00	\$74,751.00	\$33,814.00	\$272,713.00	\$137,134.00	\$31,784.00	\$615,175.00	\$4.95	\$16.25	\$18.75	\$2.10	\$18.00	\$650.00	\$300.00	\$400.00
AVERAGES:	\$533,951.16	\$6,287.00	\$540,238.16	\$61,330.02	\$67,520.60	\$28,504.73	\$234,871.75	\$115,302.53	\$26,421.54	\$533,951.16	\$5.40	\$15.31	\$18.93	\$3.31	\$11.92	\$571.38	\$229.20	\$377.00

Prepared by:


Seth Sparkman, Project Manager

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**Board of Commissioners Meeting
Police Department Statistical Summary
April 2024**

Call Type	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24
Alarms	31	33	28	38	31	35	34
Arrests	5	9	3	1	3	12	3
Burglary	1	0	0	0	0	0	0
Citations Issued	277	306	277	237	426	455	518
Community Contacts	205	231	195	89	227	241	266
Fingerprint Customers	15	13	24	14	15	26	33
House Checks	602	999	1,472	858	927	1,110	816
LPR Camera Hits	13	3	16	4	6	6	10
Non-Residential Checks	887	868	926	745	803	778	840
Reports Taken	20	21	16	23	13	29	18
Theft of Property	2	3	0	3	2	0	1
Traffic Crashes	4	5	4	5	3	9	5
Total Patrol Miles	10,074	10,076	9,761	7,612	9,728	10,187	8,453
P.D. Monthly Revenue	\$21,886.05	\$30,836.00	\$32,614.65	\$29,536.79	\$18,798.24	\$20,266.70	\$22,908.55

Belle Meade Police Department
Monthly Statistics

April 2024

Officer	Calls Answered	Citations Written	Traffic Stops	Verbal Warnings	Community Contacts	Reports Completed	Auto Crash Property	Auto Crash Injury	Arrests	Fingerprint Calls	Child Seats Installed	Houses Checked	Business Checks	Miles Patrolled
Bowker	13	16	15	9	2	4	1			13	10	130	52	692
Cloxtan	14	32	24	9	48	1	1					19	99	475
Corter	15	11	13	7	2							98	108	780
Donegan	7	3	7	8	4							77	81	780
Doty	17	19	35	20	2	2	1		1			57		838
Dunn		9	7											53
Germany		24	31	13	21									134
Norris	9	30	28	14	3							127	73	231
Parrish	7	16	15	16	1	1			1			72	96	468
Read	25	132	88	13	101	4	2			5		44	71	817
Roark	14	136	96	40	60	1				9		38	20	1,021
Samol	25	32	28	14	10	1						36	144	1016
Scarborough	13	22	19	5	9	2			1	2		69	32	509
Wright	10	19	12	5	3	2				4		39	64	483
Yokley	1	17	13	5								10		156
Totals:	170	518	431	178	266	18	5	0	3	33	10	816	840	8,453

LPR/StarChase REPORT - April 2024

Missing Person

1- Officers checked the area but were unable to locate the vehicle.

Stolen Tags

1- Officers checked the area but were unable to locate the vehicle.

Stolen Vehicles

6- Officers checked the area but were unable to locate the vehicle.

1- Officers were able to locate the stolen vehicle and deploy a StarChase dart. The driver was taken into custody and the vehicle was recovered.

1- Officers were able to locate the vehicle and deploy a StarChase dart. After stopping the vehicle, it was determined that the tag on this vehicle had been swapped with the tag belonging on the stolen vehicle. The stolen tag was seized and a report was completed for the victim's stolen tag.

City of Belle Meade
Wex Fuel Statement Activity

Gallons Purchased At The Pump				
Police	Streets	Sewer	Codes	Admin

Apr-23	1500.809	158.512	126.600	0.000	87.459
May-23	1689.391	221.689	159.741	0.000	78.753
Jun-23	1518.494	211.238	173.446	0.000	76.488
Jul-23	1621.122	160.372	99.224	0.000	50.300
Aug-23	1723.780	138.584	187.860	0.000	22.813
Sep-23	1683.678	128.890	72.200	0.000	13.829
Oct-23	1714.593	62.580	154.920	16.913	20.449
Nov-23	1723.518	116.997	155.210	0.000	0.000
Dec-23	1462.804	89.357	138.200	0.000	10.960
Jan-24	1594.581	73.440	142.690	0.000	0.000
Feb-24	1565.147	91.310	156.623	0.000	0.000
Mar-24	1515.081	90.484	125.232	10.950	13.970
Apr-24	1691.455	91.682	140.165	0.000	0.000

Fuel Cost Per Month For Each Department				
Police	Streets	Sewer	Codes	Admin

Apr-23	\$4,984.07	\$515.05	\$404.59	\$0.00	\$273.11
May-23	\$5,414.00	\$718.83	\$477.84	\$0.00	\$236.38
Jun-23	\$4,787.50	\$648.62	\$503.78	\$0.00	\$226.24
Jul-23	\$5,206.58	\$509.00	\$298.85	\$0.00	\$144.03
Aug-23	\$5,920.93	\$478.23	\$631.80	\$0.00	\$76.31
Sep-23	\$5,787.28	\$443.93	\$260.90	\$0.00	\$44.47
Oct-23	\$5,421.18	\$203.75	\$445.21	\$45.78	\$59.33
Nov-23	\$5,176.42	\$341.45	\$418.63	\$0.00	\$0.00
Dec-23	\$4,156.94	\$236.78	\$346.13	\$0.00	\$28.64
Jan-24	\$4,368.70	\$195.61	\$359.10	\$0.00	\$0.00
Feb-24	\$4,458.80	\$258.43	\$423.84	\$0.00	\$0.00
Mar-24	\$4,595.08	\$277.56	\$375.06	\$33.28	\$47.62
Apr-24	\$5,388.94	\$291.31	\$430.32	\$0.00	\$0.00



Police Department Monthly Report May 1, 2024

To: Charles Williams, Chief of Police

From: Tom Sexton – Detective

Dates: April 1, 2024 to May 1, 2024

NEW CASES ASSIGNED

24-0086 Theft Stolen tag was recovered and the tag that was supposed to be on the vehicle was recovered on another vehicle in Clarksville, TN.

24-0089 Child Abuse Report A concerned citizen reported an incident of possible child abuse occurring in a Metro Park. Belle Meade officers gathered all the pertinent information, videos and LPR data. Results of their prelim investigation were turned over to the Metro SID unit working those cases.

24-0090 Harassment A resident received several phone calls that were very disturbing. The individual making those calls has been identified, witnesses have been interviewed. Investigation is continuing.

24-0094 Identity Theft Belle Meade employee had their identity stolen in attempts to collect unemployment benefits from the City of Belle Meade.

24-0096 Theft of Property A unknown person that appears to be a Hispanic male for the second time in recent months walked into the Belle Meade Country Club golf shop and removed a item from the shop.

Continuing Investigations:

As reported last month Identity theft investigation cases are still on-going. We are working with multiple police agencies across the United States to co-ordinate prosecution. The loss sustained by the victims in this investigation is well over seven figures at this time.

ASSISTING RESIDENTS

We are still working with numerous individuals who are experiencing mental health issues.

Assisting local religious organization in identifying an individual that is creating great concern for their staff and congregants. We have reached out to family members and other agencies to see if we can provide assistance in receiving mental health treatment.

ASSISTING OTHER AGENCIES

Metro Nashville Police Assist in homicide investigation.

Metro Nashville Police Assist in stolen vehicle investigation.

Metro Nashville Police Assisting in property crime investigations occurring in the West Nashville area.

Spring Hill Police – Brentwood Police Assisting with individuals suffering from mental health issues who frequent Belle Meade. Update from last month... We were able to assist the family in getting long term mental health treatment for this individual.



CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

To: Belle Meade Commissioners
cc: Jennifer Moody
From: Chief Chuck Williams
Date: May 15, 2024
Re: THSO Grant

BACKGROUND

The Tennessee Highway Safety Office (THSO) is a division of the Tennessee Department of Safety and Homeland Security advocating for traffic safety. The THSO works in tandem with the National Highway Traffic Safety Administration to implement statewide programs addressing occupant protection, impaired driving, speed enforcement, pedestrian and bicycle safety, and crash data collection and analysis. Programs administered by the THSO are 100 percent federally funded. The Belle Meade Police Department applies for multiple grants yearly to help purchase traffic related equipment and to pay the salaries of our two part time police officers. In the 2024-2025 grant year, we are requesting \$56,700 in grant funds.

RECOMENDATION

The Belle Meade Board of Mayor and Commissioners is recommended approve applying for the two grants.

FISCAL IMPACT

This will be a reimbursement grant and will be added to the 2024-2025 budget.

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Service Calls

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replaced	Serial #	Reason for Installation
4/1/2024	4309	Sunnybrook Dr	Dylan Hood	Red Light	Bad Pump		☒ Replaced Pump	WH759659	Replacement
4/2/2024	416	Sunnyside Dr	Dylan Hood	Issues	Broken discharge line		☒ Discharge line repaired		
4/3/2024	4322	Glen Eden Dr	Nathan McVay	Red Light	Bad start cap and start relay		☒ Replaced both start cap and start relay		
4/5/2024	7	Carriage Hill	Nathan/Dylan	Red Light	T/R 243 11.5		☒		
4/5/2024	121	Westhampton	Nathan/Dylan	Odor	Pumps working fine.		☒		
4/8/2024	812	Westview Ave	Nathan McVay	Alarm	Dog fence messed up and making noise		☒		
4/8/2024	305	Belle Meade B	Nathan McVay	Red Light	Alternator was unplugged		☒ Plugged the alternator back in		
4/14/2024	4412	Shepard Pl	Dylan Hood	Red Light	Bad Pump		☒ Replaced Pump	WH123456	Replacement
4/15/2024	4413	Warner Pl	Nathan/Dylan	Red Light	T/R 240 10.3 10.1		☒		

Monday, May 6, 2024

Page 1 of 2

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replaced	Serial #	Reason for Installation
4/15/2024	202	Sunnyside Dr	Nathan/Dylan	Start Up	Start Up	☒		WH876144 WH876150	New Construction
4/16/2024	4420	Forsythe Pl	Dylan Hood	Red Light	Bad start relay	☒	Replaced start relay		
4/16/2024	923	Westview Ave	Nathan/Dylan	Red Light	Bad Pump	☒	Replaced Pump	WH528919	
4/22/2024	305	Clarendon Ave	Nathan/Dylan	Red Light	Pumps working fine.	☒			
4/24/2024	214	Deer Park Dr	Dylan Hood	Issues	Not getting full power to the disconnect.	☒			
4/25/2024	4413	Warner Pl	Dylan Hood	Red Light	Bad on float	☒	Replaced on float		
4/26/2024	4408	Iroquois Ave	Nathan McVay	Red Light	T/R 244 11.2	☒			
4/29/2024	211	Paddock Ln	Dylan Hood	Red Light	Pumps working fine.	☒			

Monday, May 6, 2024

Page 2 of 2

City of Belle Meade**April TN One Calls**

ticketId	workStreet	workdonefor
9518536	WESTVIEW AVE	DANA SHERRARD
9519273	CHICKERING LN	HOMEOWNER
9519280	BELLE MEADE BLVD	HOMEOWNER
9523756	WARNER PL	NORTHEAST SIFFORD
9523795	SUNNYSIDE DR	METRO WATER AND SEWER
9523830	NICHOL LN	ELIZABETH HASSELBACK
9524052	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
9524776	WESTVIEW AVE	DANA SHERRARD
9524912	LYNNWOOD BLVD	EDWARD KOUNKE
9525634	FORSYTHE PL	JOHNSTON
9527281	WEBSTER LN	COWHEY
9529161	IROQUOIS AVE	BILL DECAMP
9531547	ELLENDALE AVE	MCAC CONTRACTOR
9534128	SUNNYBROOK DR	TREY MOORE
9534593	CLARENDON AVE	JL PLUMBING
9537362	WESTVIEW AVE	LINDA MORPHIS
9537782	CHICKERING RD	JOE RUSSELL
9538025	CHICKERING RD	JOE RUSSELL
9541164	JACKSON BLVD	RICHARD FRANCES
9541210	TYNE BLVD	TENNESSEE VALLEY HOMES, INC.
9541793	CHANCERY LN	COMCAST
9542984	LYNNWOOD BLVD	CHARLES KITCHEN
9543439	ELLENDALE AVE	BRENTWOOD PLUMBING
9546635	BELLEVUE DR S	CHANDELIER DEVELOPMENT
9547955	WESTHAMPTON PL	HAMMOND
9548116	JACKSON BLVD	SHARALENA MILLER
9551599	CHICKERING RD	JOE RUSSELL
9551718	SCOTLAND PL	CULLEN AND KERRY ROBERTS
9551722	SCOTLAND PL	BILL BOYLE
9551724	LYNNWOOD TER	WILSON SISK
9551905	LYNNWOOD BLVD	CHARMION HEARN
9552435	LYNNWOOD TER	CITY OF BELLE MEADE
9552510	SUNNYBROOK DR	JOHN DINKINS
9553945	TYNE BLVD	CITY OF FOREST HILLS
9554620	BELLE MEADE BLVD	CARYN FRIST
9555145	LYNNWOOD TER	SARA STEPHENS
9557082	BELLE MEADE BLVD	PATRICK AND BRIANNA LEWIS
9562109	PARK CENTER DR	DICKSON PLUMBING
9562206	LYNNWOOD LN	JESSICA JENNINGS
9565730	WESTVIEW AVE	ROGERSVILLE
9567632	WEBSTER LN	COWHEY
9567647	FORSYTHE PL	JOHNSTON
9568777	HARDING PL	THE PARENT COMPANY INC

City of Belle Meade**April TN One Calls**

9569231	WESTVIEW AVE	DIANA THOMPSON
9569368	WESTVIEW AVE	AT&T
9569371	GERALD PL	AT&T UTILITY OPERATIONS
9570350	CLARENDON AVE	BURK LINDSEY
9570617	LYNNWOOD BLVD	HOMEOWNER
9571464	WESTVIEW AVE	HOMEOWNER
9573100	IROQUOIS AVE	BILL DECAMP
9573375	E BROOKFIELD AVE	LIBBY GLISSON
9574167	HARDING PL	NDOT
9576983	W TYNE DR	SUNDAY CAMP
9577656	ENQUIRER AVE	JUSTIN FARRIS
9578667	GLEN EDEN DR	CHAD TIGERT
9579921	BELLE MEADE BLVD	JIM NANCE
9580159	WESTVIEW AVE	PITTS RESIDENCE
9580357	CHICKERING RD	HOMEOWNER
9584126	GLEN EDEN DR	NDOT
9584797	BELLEVUE DR S	CHANDELIER DEVELOPMENT
9585183	CHICKERING RD	PIEDMONT NATURAL GAS
9585584	WESTHAMPTON PL	PROPERTY OWNER
9586158	PARK HILL	COMCAST
9587699	HERBERT PL	ELLEN LEA
9589110	SUNNYSIDE DR	METRO WATER AND SEWER
9590199	IROQUOIS AVE	THE MAINTENANCE COMPANY
9591906	NICHOL LN	POWELL BUILDERS
9592593	WESTHAMPTON PL	HAMMOND
9592971	HERBERT PL	ELLEN LEA
9595288	SCOTLAND PL	CULLEN AND KERRY ROBERTS
9595290	SCOTLAND PL	BILL BOYLE
9595293	LYNNWOOD TER	WILSON SISK
9599351	PARK HILL	ASHLEY DINKINS
9599640	W BROOKFIELD AVE	RANDALL BALHORN
9601539	TYNE BLVD	CITY OF FOREST HILLS
9601939	CHICKERING RD	BABINEAU
9602394	CHICKERING RD	NDOT
9603087	LYNNWOOD BLVD	BRIDGET LEVY
9603105	BELLE MEADE BLVD	PATRICK AND BRIANNA LEWIS
9604336	EVELYN AVE	MARK POE BUILDERS
9604471	TYNE BLVD	TENNESSEE VALLEY HOMES, INC.
9606064	SHEPARD PL	HOMEOWNER
9607790	EVELYN AVE	MRS. JOHN WHITE
9609315	CHICKERING LN	PIEDMONT NATURAL GAS
9612492	ELLENDAL AVE	COMCAST
9613328	WEBSTER LN	COWHEY
9613342	FORSYTHE PL	JOHNSTON

City of Belle Meade

April TN One Calls

9615701

FORSYTHE PL

HOMEOWNER

9616228

HARDING PL

THE PARENT COMPANY INC

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April 2024 – Monthly Building, Stormwater, Planning and Code Enforcement Report

Building Activity

- Building Permits Issues – 4
 - Valuation - \$732,336
 - Permit Fees - \$4,072
 - Permit Fees for working without a permit - \$0
- Building Inspections – 14
 - Inspections passed – 12
 - Inspections failed – 2

Stormwater Activity

- Land Disturbance Permit Applications – 1 (626 Royal Oaks Place)
- Land Disturbance Permit Issued – 2 (4434 Sheppard Place and 4424 East Brookfield Avenue)
- As-Built Completed – 2 (510 Park Hill Drive and 1216 Belle Meade Boulevard)

Planning Activity

- Board of Zoning Appeals applications – 4
 - The application of Amy and Craig Clark, BZA 2024-5, 403 Sunnyside Drive, for Conditional Use for a garden shed and a Variance for the rear yard setback from 60' to 44'. APPROVED
 - The application of Patrick Lowry, BZA 2024-6, 215 Lynwood Terrace, for Conditional Use for a swimming pool and a Variance for a fence in an alternative location. APPROVED
 - The application of Shelton and Drew Kitchen, BZA 2024-7, 313 Lynwood Boulevard, for two Variances to exceed the maximum retaining wall height of 3' and to exceed the maximum percentage of grading allowed. APPROVED
 - The application of Barry Stowe, BZA 2024-9, 428 Westview Avenue, for a Variance to exceed the allowable footprint by 12%. APPROVED

Date	Permit #	Address	Improvement Type	Project Cost	Permit Fee	Company	Phone Number
4/11/2024	9320	415 West Brookfield Ave.	Remodel	\$98,000.00	\$586.00	Rob Carpenter Construction	615-207-4608
4/22/2024	9321	4422 East Brookfield Ave.	Remodel	\$60,000.00	\$320.00	Catalyst Builders Inc.	901-560-0204
4/25/2024	9322	627 Royal Oaks Place	Remodel	\$424,336.00	\$2,406.00	Jasper LLC	425-375-6659
4/29/2024	9323	227 Deer Park Circle	Remodel	\$150,000.00	\$760.00	Mark Poe Builders Inc.	615-300-7008



Permit Inspection Report

4/1/2024 - 4/30/2024

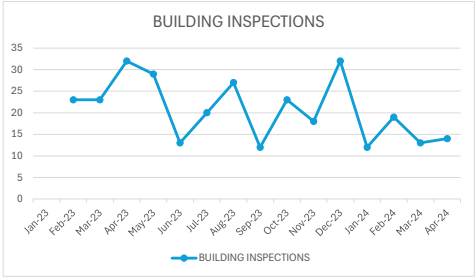
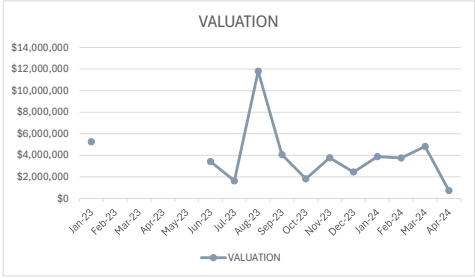
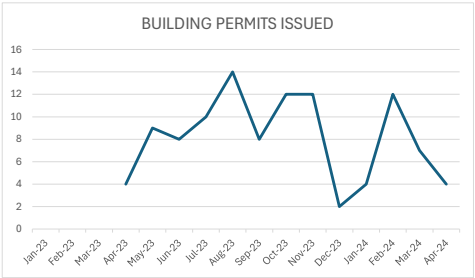
Permit #	Date	Jurisdiction	Project Address	Inspection Type	Description	Inspection Status
11339	4/30/2024	Belle Meade - TN	4411 Truxton Place	Final Inspection		Pass
11333	4/23/2024	Belle Meade - TN	430 Lynnwood Blvd.	Insulation		Pass
11335	4/23/2024	Belle Meade - TN		Final Inspection		Pass
11336	4/23/2024	Belle Meade - TN	1 Carriage Hill Drive	Final Inspection		Pass
11329	4/18/2024	Belle Meade - TN	116 Jackson Blvd.	Footings		Pass
11330	4/18/2024	Belle Meade - TN	4304 Iroquois Ave.	Footings		Pass
11327	4/17/2024	Belle Meade - TN	430 Lynnwood Blvd.	Framing		Pass
11315	4/12/2024	Belle Meade - TN	421 Royal Oaks Drive	Footings		Pass
11314	4/11/2024	Belle Meade - TN	124 Clarendon Ave.	Final Inspection		Pass
11310	4/10/2024	Belle Meade - TN	521 Westview Ave	Framing		Pass
11311	4/10/2024	Belle Meade - TN	510 Park Hill	Final Inspection		Pass
11308	4/9/2024	Belle Meade - TN	303 Jackson Blvd.	Footings		Pending
11292	4/3/2024	Belle Meade - TN	424 Royal Oaks Dr.	Framing		Pending
11291	4/2/2024	Belle Meade - TN	1207 Canterbury Dr.	Insulation		Pass

Total Records: 14

4/30/2024

Page: 1 of 1

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24
BUILDING PERMITS ISSUED	11			4	9	8	10	14	8	12	12	2	4	12	7	4
VALUATION	\$5,258,795					\$3,425,450	\$1,635,867	\$11,796,600	\$4,066,200	\$1,826,085	\$3,784,800	\$2,450,000	\$3,888,000	\$3,751,914	\$4,831,074	\$732,336
PERMIT FEES	\$28,831					\$16,780	\$9,142	\$67,844	\$23,378	\$11,615	\$22,509	\$12,110	\$19,068	\$18,384	\$22,310	\$7,042
BUILDING INSPECTIONS		23	23	32	29	13	20	27	12	23	18	32	12	19	13	14



- Planning Commission applications – 1
 - Recommendation for approval of the revised City of Belle Meade Zoning Ordinance. NO MEETING DUE TO LACK OF QUORUM
- Historic Zoning Commission applications – 1
 - The application for a Certificate of Appropriateness, HZC2024-8, of Patricia Fonseca representing Drew and Shelton Kitchen, 313 Lynwood Boulevard, to construct an addition to a single-family residence. APPROVED

Code Enforcement Activity

- Building Cases – 3
 - New - 1
 - Resolved - 1
- Stormwater Cases – 0
 - New - 0
 - Resolved - 0
- Property Maintenance Cases – 9
 - New - 3
 - Resolved – 2
- Planning Cases – 1
 - New – 0
 - Resolved - 1

PROPERTY MAINTENANCE CODE -- COMPLAINTS RECEIVED AND STATUS OF VIOLATIONS - Calendar Year 2024							
	Date of Complaint	Violation Address	Owner	Description	Department	Status upon Follow-up (Open/Closed)	NOTES
1	3/28/2023	207 Scotland Pl	Margaret Davitt	overgrown; vehicles parked on grass	Property Maintenance	OPEN	Yard has been improved. Still need to trim bushes more.
2	3/11/2024	215 Lynwood Terr	Patrick Lowry	no erosion control in place; no ROW permit	Building	OPEN	On 3/11/24 Mary Samaniego directed that construction entrance is to be removed, soded, and all landscaping in place. Then all silt fence and construction debris to be removed. House has been sold and new owner has submitted a right of way permit.
3	6/2/2023	717 Lynwood Blvd	Elaine Glezer	lot overgrown and inoperable vehicle; not habitable	Property Maintenance	OPEN	Came to court. Judge gave 60 days to remove remaining vehicles and revisit status of property. Pending court date this month. All vehicles have been removed and overgrown bushes have been trimmed.
4	7/5/2023	4435 E Brookfield Ave	Susan Freeman	dilapidated structure (possible not habitable and without power); broken windows; tarps, gutters on ground; outdoor storage	Property Maintenance	OPEN	sent NOV letter; sister is in communication and making progress. Lucy Freeman has obtained a building permit for the exterior condition, window, and roof work on Susan Freeman's house. Windows and roof have been partially repaired.
5	10/16/2023	4309 Glen Eden Drive	Brian & Amy Williams	pool fence is down	Property Maintenance	OPEN	Pool fence is down. Temporary fence in place. Two NOV sent. Fence damage was caused due to a tree that fell during a storm. Owner is waiting for his insurance company to settle his insurance claim so he can make needed repairs. Spoke with homeowners again and reiterated that the fence will have to be repaired as soon as possible.
6	11/20/2023	513 Lynwood Blvd.	Walter L. Wilson	Maintenance of Structure	Property Maintenance	OPEN	Sent NOV. 11/20/2023. Spoke with homeowner. Is in communication with a contractor to make repairs. Has received estimate from the Wills Company for repairs. Is working with the Wills Company to remedy issues.
7	1/8/2024	4424 Shepard Place	Tori Alexander	Unapproved demolition of home contrary to historic zoning commission	Building	OPEN	Scope of work exceeds building permit and HZC approval. Stop work issued 01/22/24; homeowners to provided updates scope description and obtain proper permits prior to any further work. Have met with homeowners. Received engineer letter and are waiting on engineer drawings.
8	2/26/2024	403 Sunnyside Dr.	Craig Clark	Storage shed build in rear of property on rear property line	Zoning	CLOSED	Scheduled for a variance in April. Variance granted and shed moved.
9	3/12/2024	344 Walnut Dr.	Michael King	Downed tree in yard	Property Maintenance	OPEN	Performed site visit. Took pictures. Opened new code enforcement case. NOV sent. Tree has been scheduled to be removed. Will update as soon as tree is removed.
10	4/3/2024	4434 Shepard Pl.		Digging in back yard	Building	CLOSED	No violation observed.
11	4/4/2024	4416 Harding Pl.	Randall Gross	Maintenance of front yard	Property Maintenance	CLOSED	All violations have been removed. 03/04/2024
12	4/9/2024	4400 Iroquois Ave.	Trut Edwards	No tree permit	Property Maintenance	CLOSED	Removed trees that were supposed to stay on property without a tree permit. NOV sent. Tree removal permit has been filed.
13	4/15/2024	105 Lynnwood Blvd.	Ruth Cowan	Condition of Premises/Overgrown yard	Property Maintenance	OPEN	Multiple complaints on property. Home is in a state of disrepair and yard is overgrown. Homeowner is working on selling house

Location	Recommendations	Phase 1 Projects	Probable Cost (Construction Materials/ Labor Only)	TOPIC	RESPONSIBILITY PARTY	ETD	ETA	BUDGETED	BUDGET YEARS	NOTES
Lynwood Boulevard from Harding Place to Abbott Martin Road	Create City network trail by constructing sidewalks on either/both sides of the road (there is sufficient ROW - 70 feet) for both sides). Will need to mitigate cross-slope/drainage and landscape encroachment. Chicanes concurrent with midblock crossing. Alternatively, shoulders could be added for bike lanes.	Install preferred traffic calming measures	\$156,250	Multi-modal and Traffic Calming	Study - TBD Construction -	TBD				Not started
Lynwood Terrace	Create City network trail with sidewalk to create a continuous connection to Harding Pike. <u>Install medians similar to existing median at Lynwood Boulevard (will require pavement expansion)</u> . Align marked crosswalks with sidewalk transitions if necessary.	Construct sidewalks to create a continuous connection to Harding Pike	\$126,500	Multi-Modal	Study- KCI Construction -	2022	2024	Study - yes Construction -	2023-2024	Study of traffic calming only - sidewalk study not completed
Harding Pike from Belle Meade Boulevard to Richland Creek	Create City network trail on east side to connect Belle Meade to retail node at White Bridge Pike. ROW acquisition will likely be required.	Construct sidewalk from St. George's Episcopal Church to existing sidewalk at Richland Creek to create continuous connection to White Bridge Road commercial node.	\$125,000	Multi-Modal	Multi-Modal Grant TDOT	2023	2024	Yes	2023-2024	Actual estimate is \$550,000 for construction only - not Eng.
Belle Meade Boulevard	Branding and beautification to include improved landscaping and/or signage and other branding elements. Pedestrian enhancements to include a median trail or sidewalks. Traffic operational enhancements to include raised/mountable transitions to divert through-traffic from inside turn lanes.	Advisory, brand, and monument signage for the entire boulevard	\$109,375	Branding	CERES	2023	2024	No	2023-2024	No agreement on signage concepts
		Install demonstration median from Belle Meade Boulevard to Chickering	\$85,125	Multi-Modal	KCI	2022	2022	Yes	2022	Public did not agree on pilot design. COMPLETED
		Install landscaping measures along entire boulevard	\$115,200	Landscaping	CERES	2023	2024	Yes	2023-24	Between CERES and LSI

Location	Recommendations	Phase 2 Projects	Probable Cost (Construction Materials/ Labor Only):	TOPIC	RESPONSIBILITY PARTY	ETD	ETA	BUDGETED	BUDGET YEARS	NOTES
Clarendon Avenue (particularly around the blind corner)	Install chicanes to create yield street condition, specifically at approaches to blind corner (with signage). Alternatively, medians can be installed, but landscaping/ stonework at will need to be considered for potential impacts.	Traffic calming demonstration project.	N/A	Traffic Calming	Study - TBD Construction -					Not started
Lynwood Terrace	Create City network trail with sidewalk to create a continuous connection to Harding Pike. Install medians similar to existing median at Lynwood Boulevard (will require pavement expansion); align marked crosswalks with sidewalk transitions, if necessary.	Install median with marked crosswalks.	\$33,800	Multi-Modal	Study - KCI Construction -	2022	2024	Study - yes Construction -	2023-2024	In progress - KCI cost estimate for traffic calming , sidewalks, landscaping - \$896,084
Jackson Boulevard from Harding Pike to Belle Meade Boulevard	Installation of chicanes to calm/discourage traffic entering from Harding Pike and to create a yield street condition. Implement left turn restrictions at Harding Pike and truck restrictions to preserve and protect historic bridge. Alternatively, medians can be installed but will require pavement expansion. There is also sufficient ROW to install sidewalks.	Traffic calming demonstration project. Implement preferred traffic calming measures (medians/ chicanes/ bulbouts/ curb extensions).	\$33,900	Traffic Calming	Study - KCI Construction -	2022	2024	Study - yes Construction -	2023-2024	Left Turn restrictions done. KCI cost estimate - \$143,482
Harding Place (from Lynwood Boulevard to Belle Meade Boulevard)	Install medians within existing pavement width (will likely result in 9 to 10 foot lane width at median). Mid-block pedestrian crossing treatments should be installed concurrent with medians to connect existing sidewalks. Landscaping in medians may be possible, depending on width.	Install medians with marked crosswalks.	\$33,800	Multi-Modal	Study - TBD Construction -					Pilot study completed. Formal study not started.
Lynwood Boulevard from Abbott Martin Road to Millrace Lane	Installation of traffic calming measures, which could include median islands or chicanes. Either option will require pavement expansion. Construct sidewalks on either/both sides of the road connecting to existing sidewalk at Lynwood Terrace and creating a continuous connection to Harding Pike. Will need to mitigate cross-slope/drainage and landscape encroachment. Chicanes concurrent with midblock crossing. Alternatively, shoulders could be added for bicycles.	Implement preferred traffic calming measures (medians/ chicanes/ bulbouts/ curb extensions) with marked crosswalks. Construct sidewalks.	\$490,575	Traffic Calming	Study - TBD Construction -					Not started
Hobbs Road/Glen Eden Drive and Lynwood Boulevard intersection	Operational enhancements to include a potential mini-roundabout with gateway treatments. Crossing enhancements (brick pavers preferred) to connect proposed sidewalks on Lynwood Boulevard.	Demonstration project (here or at Abbott Martin Road).	NA	Road Improvements, multi-modal	Study - TBD Construction -					Not started
Lynwood Boulevard and Abbott Martin Road	Operational enhancements to include a potential miniroundabout with gateway treatments. Possible creation of pocket park or gateway treatments by extending curb at southeast corner. Crossing enhancements (brick pavers preferred) to connect proposed sidewalks on Lynwood Boulevard, unless sidewalks run continuously on the west/south side (no crossing necessary).	Demonstration project (here or at Abbott Martin Road).	NA	Road Improvements, multi-modal	KCI - realignment but not complete project					Re-alignment and traffic safety. KCI cost estimate for traffic calming , landscaping - \$159,437
Belle Meade Boulevard and Harding Place Intersection	Replace standard crosswalks with brick pavers. Install marked pedestrian crossing with median cut at the southern approach. Expand raised median at northern approach to integrate with crosswalk/create pedestrian refuge. Evaluate possibility of prohibiting eastbound north turn. Replace painted triangle with curbed island/pedestrian refuge. Additional planting and minument signage/branding could be added at corners/ within medians if adequate ROW. Replace span wire signal with decorative mast arm and pedestrian indications.	Design intersection and gateway treatments.	\$7,500	Road Improvements, multi-modal	Study - KCI Construction -	2022	2024	Study - yes Construction -	2023-2024	In progress. KCI completing conceptual designs for this specific intersection.
Belle Meade Boulevard and Harding Pike Intersection	Install northbound left turn lane to facilitate shift of Harding Pike traffic from Jackson Boulevard. Brick paver crossing enhancements concurrent with proposed sidepath on Harding Pike. Install right turn channelizing island/pedestrian refuge with gateway treatments at Belle Meade Boulevard inbound.	Install left turn lane at Belle Meade Boulevard.	NA	Road Improvements, multi-modal	Study - TDOT Grant Construction -	2022	2024	Study - yes Construction -	2023-2024	Restriping and new signal completed. Intersection study not started.
Jackson Boulevard and Harding Pike Intersection	Installation of chicanes and/or medians with branding elements. Left turn restrictions from Jackson Boulevard to Harding Pike; consider channelization of right turn and installation of raised median island.	Install left turn restriction at Jackson Boulevard.	NA	Road Improvements, multi-modal, Traffic Calming, Branding	Study - KCI Construction -	2022	2024	Study - yes Construction -	2023-2024	Left turn restrictions done. KCI cost estimate \$14,180
Leake Avenue at Belle Meade Boulevard	Crossing enhancements to facilitate connection between proposed sidewalks on Leake and trail on Belle Meade Boulevard. Intersection operational/safety enhancements to include curb extensions, pavement marking/treatment and signage and other measures to make drivers more aware of intersection approach.	Demonstration project here and/or at Jackson Boulevard.	NA	Road Improvements, multi-modal, Traffic Calming, Branding	Study - TBD Construction -	2022	2024	Study - yes Construction -	2023-2024	Not started
Jackson Boulevard at Belle Meade Boulevard	Intersection operational/safety enhancements to include curb extensions, pavement treatment/markings, warning signs and other measures to make drivers more aware of four-way stop condition. Crossing enhancements to facilitate connection between proposed sidewalks on Jackson and trail on Belle Meade Boulevard.	Demonstration project here and/or at Leake Avenue.	NA	Road Improvements, multi-modal	Study - KCI Construction -	2022	2024	Study - yes Construction -	2023-2024	In progress - KCI for gateway crossings with cost estimate \$17,062

Belle Meade Boulevard	Branding and beautification to include improved landscaping and/or signage and other branding elements, relocation of overhead utilities. Pedestrian enhancements to include a median trail or sidewalks. Traffic operational enhancements to include raised/mountable transitions to divert through-traffic from inside turn lanes.	Begin preliminary study and design of pedestrian and landscape enhancements. Install transitions.	\$255,000	Road Improvements, multi-modal, Landscaping, Branding	Study- KCI Construction -	2022	2024	Study - yes Construction -	2023-2024	In progress KCI cost estimate for traffic calming only - \$32,692
Harding Place and Lynwood Boulevard	Reconstruct or improve intersection to include realignment, signalization and/or installation of peanut median concept. Pedestrian crossing and gateway enhancements concurrent with intersection improvements.	Begin preliminary study and design.	\$75,000	Road Improvements, multi-modal	Study - TBD Construction -					Not started

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PROACTIVE PERFORMANCE PARTNER
www.LandscapeServicesInc.com

2024 CONTRACT PROPOSAL

April 19, 2024

Proposal No. - 66460

PROPOSAL FOR

Nathan Mcvay

Belle Meade, City of
Belle Meade, City of
4705 Harding Road
Nashville, TN 37205

DESCRIPTION OF WORK TO BE PERFORMED

LSI will perform the following

To be performed by a certified arborist

Treat 3 Crepe Myrtles at City Hall with a basal drench for Crepe Myrtle bark scale

Treat 50 Crepe Myrtles along Belle Meade Boulevard with a basal drench for Crepe Myrtle bark scale

Total \$4,725.00

GENERAL CONDITIONS TO CONTRACT

1. **CONTRACTOR'S RESPONSIBILITIES:** The Work shall be performed in a good and workmanlike manner. With respect to any goods, products or materials used, Contractor shall comply with all standards and recommendations provided by the manufacturer or supplier of such goods, products or materials.
1. Owner shall clearly identify boundaries of the Property, shall provide surveys of the Property describing physical characteristics, legal limitations and utility locations and/or cause the Property to be staked if reasonably requested by Contractor. Watering shall be the sole obligation of Owner after Substantial Completion of the Work. Contractor shall have the right to increase the Contract Price or extend the Completion Date by Change Order if it incurs additional expenses or is delayed in performance as a result of the failure of Owner to comply with any of its responsibilities hereunder. Owner shall maintain all risk extended coverage property damage insurance covering all real and personal property located at the Property, including any plant materials in place at the Property which are subject to this Contract, for the full insurable value thereof.
1. **CHANGE ORDERS:** Changes in the Work, Contract Price, and Completion Date may be accomplished after execution of the Contract, without invalidating the Contract, by Change Order. A Change

Page 1 of 3

Work Order No. -
66460

Belle Meade, City of

April 19, 2024

Order shall be issued by Contractor either pursuant to its right to an increase in the Contract Price or an extension of the Completion Date, or in response to a request for a change in performance issued by Owner or Owner's Representative. A Change Order shall be in writing and shall specify: (i) the change in the Work (ii) the amount of any adjustment in the Contract Price; and (iii) the extent of any adjustment in the Completion Date.

1. Contractor shall be licensed to perform the Work in the jurisdiction in which the Property is located. Any additional licenses, permits or approvals which may be necessary in order to perform the Work must be obtained by Owner at its sole cost and expense, including additional costs imposed by the terms of such licenses, permits or approvals or by field inspectors, or by utility companies or their representatives.
1. Contractor assumes no responsibility for problems or damage due to (i) natural causes, (ii) unseen, unknown or concealed conditions (including, but not limited to, rock, water, clay pan, fill dirt or other obstacles encountered in excavation), (iii) weather conditions, (iv) vandalism, (v) acts of God, (vi) war or civil disturbance, (vii) exceeding property borders in the event that the Property boundaries were not staked by Owner, (viii) any performance in conformity with any manufacturer warranty, standards or recommendations or in conformity with industry standards, (ix) the conditions of the Property where such condition is not caused by services performed by Contractor hereunder, (x) any failure of Owner to fulfill any of its responsibilities under this Contract or (xi) any damage caused by Owner, Owner's contractors or other causes beyond the control of Contractor.
1. (a) Substantial Completion of the Work or of a designated portion of the Work shall mean that the Work has been substantially completed in accordance with the Contract Documents, subject to completion or correction of punch-list items and that the Work has reached that state of completion necessary for Owner to occupy or utilize the Work for the use for which it was intended. (b) The warranty for plant materials provided by Contractor under this Contract shall be for one (1) year excluding annuals and bulbs, commencing on the earlier of Substantial Completion of the Work (or portion thereof) or the date of acceptance. (c) All plants shall be alive and in satisfactory growth at the end of the warranty period. (d) Warranty is voided if the property does not have an automated irrigation system that separates the beds and turf areas, and if LSI is not the contractor hired by separate contract to maintain the site. (f) Replacement plants shall be of the same size and species as the original. (g) Contractor's warranty shall be void if the Contract is terminated as a result of Owner's default. (h) Plant material will include only a limited warranty if installed during the dormant season, and has no automated irrigation system. LSI will only guarantee that the plant material will 'leaf out' or 'flush' appropriately in the early Spring. i.) Any neglect by owner voids warranty.
1. **OWNER'S DEFAULT:** Owner shall be in default hereunder if it (a) fails to make any payment when due under this Contract, or (b) fails to perform any of its other obligations under this contract, and such failure continues for ten (10) days after Contractor gives Owner written notice thereof. If Owner is in default beyond any applicable cure period, Contractor shall have any or all of the following rights and remedies: (i) to terminate this Contract by giving Owner written notice five (5) days prior to the effective date thereof; (ii) to discontinue all work until all payments due have been made; (iii) to bring suit to collect all damages incurred by Contractor, including, without limitation, all amounts due for any work performed through the date of termination and the balance of all amounts which would have been due under this Contract had it not been terminated prior to the end of the term; (iv) to collect from Owner all collection costs, including reasonable legal fees in an amount not less than fifteen percent (15%) of the amount due to Contractor, (v) to remove all plant materials installed by Contractor at the Property for which full payment has not been made; and (vi) to any other remedy available at law, in equity, or under this Contract.
1. Contractor shall be in default under this Contract if it fails to substantially perform any of its material obligations under this Contract and such failure continues for ten (10) days after Owner gives Contractor written notice thereof, provided that if such failure is not capable of being cured within such ten (10)-day period, and Contractor commences and diligently pursues such cure within such ten(10)-day period, the time period within which Contractor may effect such cure shall be extended for such period of time as may be reasonably necessary to complete such cure. If Contractor is in default under this Contract beyond any applicable cure period, Owner shall have the following alternate rights and remedies: (a) Owner may order Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; (b) if Contractor fails to commence and continue correction of such default or neglect with diligence and promptness. Owner may after the initial ten (10)-day cure period give Contractor a second written notice to correct such deficiencies within an additional seven (7)-day period, after which Owner may, without prejudice to other remedies Owner may have, correct such deficiencies; or (c) Owner may terminate this Contract by giving Contractor five (5) days written notice, whereupon Owner shall pay Contractor for all services

Work Order No. -
66460

Belle Meade, City of

April 19, 2024

completed through the date of termination, less the cost of any property damage resulting from Contractor's breach of this Contract which is not covered by Owner's insurance. Notwithstanding the foregoing, in no event shall contractor be liable for any consequential damages.

1. (a) All claims against Contractor for improper work or damage to the Property must be made in writing and received by Contractor within twenty-one (21) days after the occurrence, giving rise to a Claim or such Claim shall be deemed to have been waived. Any additional Claims made after the initial Claim has been implemented by Change Order will not be considered unless submitted in accordance with the time limitations of this paragraph. (b) Owner and Contractor each waive trial by jury in any action, proceeding or counterclaim brought by either of the parties hereto against the other, on or in respect of any matter whatsoever arising out of, or in any way connected with this Contract. (c) In the event that any claims, disputes or other matters in question between the parties to this Contract arising out of or relating to this Contract or any breach hereof either party may require that such claims, disputes, or other matters shall be subject to and decided by arbitration in accordance with the Construction Industry Rules of the American Arbitration Association then in effect, by giving written notice thereof to the other. (d) No action related to this Contract may be brought against the Contractor more than one (1) year after the completion of work hereunder.
1. Owner hereby agrees to indemnify, defend and hold Contractor harmless from and against any cost, damage, claim, liability or expense (including attorney's fees) incurred by or claimed against Contractor, directly or indirectly, which is occasioned by or results from (i) any default by Owner under this Contract or any failure of Owner to fulfill any or all of its responsibilities under paragraph 2 of these General Conditions; (ii) any act, omission, fault, negligence or misconduct on the part of Owner, its agents, employees, other contractors, invitees, licensees, customers, clients, family members and guests; (iii) any of the circumstances for which Contractor is not responsible as described in paragraph 6; or (iv) any other use and occupancy of the Property or the conduct of Owner's business which is not caused by Contractor's default hereunder.
2. Any payment that is more than 30 days late shall be subject to a finance charge of 1 ½% per month (18% annually), until fully satisfied and paid. If LSI is required to engage the services of professionals to collect any amounts due and owing hereunder, in addition to the amounts owed, and interest thereon, it is acknowledged that the customer shall also be liable and pay LSI its costs, fees, attorney's fees, and expenses incurred as a result thereof.

By



Katlin M. Hollis

Date 4/19/2024

LSI

By

Date

Belle Meade, City of

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PROACTIVE PERFORMANCE PARTNER

www.LandscapeServicesInc.com

2024 CONTRACT PROPOSAL

April 23, 2024

Proposal No. - 66616

PROPOSAL FOR

Nathan Mcvay

Belle Meade, City of
Belle Meade, City of
4705 Harding Road
Nashville, TN 37205

DESCRIPTION OF WORK TO BE PERFORMED

LSI will perform the following

Fill ruts in the turf in the following islands:

Island 6

- Fill 2 ruts with quality topsoil
- Cover with Fescue seed and straw



Island 10

- Fill 2 holes with quality topsoil
- Cover with Fescue seed and straw

Work Order No. -
66616

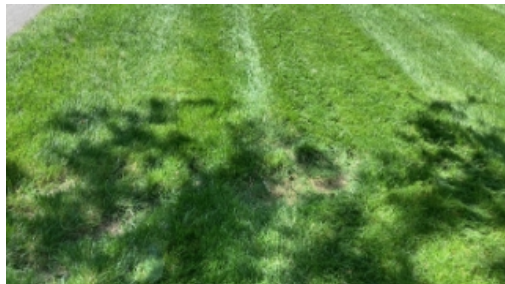
Belle Meade, City of

April 23, 2024



Island 11

- Fill 1 rut with quality topsoil
- Cover with Fescue seed and straw



Island 28

- Fill 1 rut with quality topsoil
- Cover with Fescue seed and straw

Work Order No. -
66616

Belle Meade, City of

April 23, 2024



Island with Statues

- Remove top layer of topsoil and gravel
- Install quality topsoil
- Cover with Fescue seed and straw



Work Order No. -
66616

Belle Meade, City of

April 23, 2024

Total \$1,819.00

GENERAL CONDITIONS TO CONTRACT

1. **CONTRACTOR'S RESPONSIBILITIES:** The Work shall be performed in a good and workmanlike manner. With respect to any goods, products or materials used, Contractor shall comply with all standards and recommendations provided by the manufacturer or supplier of such goods, products or materials.
1. Owner shall clearly identify boundaries of the Property, shall provide surveys of the Property describing physical characteristics, legal limitations and utility locations and/or cause the Property to be staked if reasonably requested by Contractor. Watering shall be the sole obligation of Owner after Substantial Completion of the Work. Contractor shall have the right to increase the Contract Price or extend the Completion Date by Change Order if it incurs additional expenses or is delayed in performance as a result of the failure of Owner to comply with any of its responsibilities hereunder. Owner shall maintain all risk extended coverage property damage insurance covering all real and personal property located at the Property, including any plant materials in place at the Property which are subject to this Contract, for the full insurable value thereof.
1. **CHANGE ORDERS:** Changes in the Work, Contract Price, and Completion Date may be accomplished after execution of the Contract, without invalidating the Contract, by Change Order. A Change Order shall be issued by Contractor either pursuant to its right to an increase in the Contract Price or an extension of the Completion Date, or in response to a request for a change in performance issued by Owner or Owner's Representative. A Change Order shall be in writing and shall specify: (i) the change in the Work (ii) the amount of any adjustment in the Contract Price; and (iii) the extent of any adjustment in the Completion Date.
1. Contractor shall be licensed to perform the Work in the jurisdiction in which the Property is located. Any additional licenses, permits or approvals which may be necessary in order to perform the Work must be obtained by Owner at its sole cost and expense, including additional costs imposed by the terms of such licenses, permits or approvals or by field inspectors, or by utility companies or their representatives.
1. Contractor assumes no responsibility for problems or damage due to (i) natural causes, (ii) unseen, unknown or concealed conditions (including, but not limited to, rock, water, clay pan, fill dirt or other obstacles encountered in excavation), (iii) weather conditions, (iv) vandalism, (v) acts of God, (vi) war or civil disturbance, (vii) exceeding property borders in the event that the Property boundaries were not staked by Owner, (viii) any performance in conformity with any manufacturer warranty, standards or recommendations or in conformity with industry standards, (ix) the conditions of the Property where such condition is not caused by services performed by Contractor hereunder, (x) any failure of Owner to fulfill any of its responsibilities under this Contract or (xi) any damage caused by Owner, Owner's contractors or other causes beyond the control of Contractor.
1. (a) Substantial Completion of the Work or of a designated portion of the Work shall mean that the Work has been substantially completed in accordance with the Contract Documents, subject to completion or correction of punch-list items and that the Work has reached that state of completion necessary for Owner to occupy or utilize the Work for the use for which it was intended. (b) The warranty for plant materials provided by Contractor under this Contract shall be for one (1) year excluding annuals and bulbs, commencing on the earlier of Substantial Completion of the Work (or portion thereof) or the date of acceptance. (c) All plants shall be alive and in satisfactory growth at the end of the warranty period. (d) Warranty is voided if the property does not have an automated irrigation system that separates the beds and turf areas, and if LSI is not the contractor hired by separate contract to maintain the site. (f) Replacement plants shall be of the same size and species as the original. (g) Contractor's warranty shall be void if the Contract is terminated as a result of Owner's default. (h) Plant material will include only a limited warranty if installed during the dormant season, and has no automated irrigation system. LSI will only guarantee that the plant material will 'leaf out' or 'flush' appropriately in the early Spring. i.) Any neglect by owner voids warranty.
1. **OWNER'S DEFAULT:** Owner shall be in default hereunder if it (a) fails to make any payment when due under this Contract, or (b) fails to perform any of its other obligations under this contract, and such failure continues for ten (10) days after Contractor gives Owner written notice thereof. If Owner is in default

Page 4 of 6

Work Order No. -
66616

Belle Meade, City of

April 23, 2024

- beyond any applicable cure period, Contractor shall have any or all of the following rights and remedies: (i) to terminate this Contract by giving Owner written notice five (5) days prior to the effective date thereof; (ii) to discontinue all work until all payments due have been made; (iii) to bring suit to collect all damages incurred by Contractor, including, without limitation, all amounts due for any work performed through the date of termination and the balance of all amounts which would have been due under this Contract had it not been terminated prior to the end of the term; (iv) to collect from Owner all collection costs, including reasonable legal fees in an amount not less than fifteen percent (15%) of the amount due to Contractor, (v) to remove all plant materials installed by Contractor at the Property for which full payment has not been made; and (vi) to any other remedy available at law, in equity, or under this Contract.
1. Contractor shall be in default under this Contract if it fails to substantially perform any of its material obligations under this Contract and such failure continues for ten (10) days after Owner gives Contractor written notice thereof, provided that if such failure is not capable of being cured within such ten (10)-day period, and Contractor commences and diligently pursues such cure within such ten(10)-day period, the time period within which Contractor may effect such cure shall be extended for such period of time as may be reasonably necessary to complete such cure. If Contractor is in default under this Contract beyond any applicable cure period, Owner shall have the following alternate rights and remedies: (a) Owner may order Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; (b) if Contractor fails to commence and continue correction of such default or neglect with diligence and promptness. Owner may after the initial ten (10)-day cure period give Contractor a second written notice to correct such deficiencies within an additional seven (7)-day period, after which Owner may, without prejudice to other remedies Owner may have, correct such deficiencies; or (c) Owner may terminate this Contract by giving Contractor five (5) days written notice, whereupon Owner shall pay Contractor for all services completed through the date of termination, less the cost of any property damage resulting from Contractor's breach of this Contract which is not covered by Owner's insurance. Notwithstanding the foregoing, in no event shall contractor be liable for any consequential damages.
 1. (a) All claims against Contractor for improper work or damage to the Property must be made in writing and received by Contractor within twenty-one (21) days after the occurrence, giving rise to a Claim or such Claim shall be deemed to have been waived. Any additional Claims made after the initial Claim has been implemented by Change Order will not be considered unless submitted in accordance with the time limitations of this paragraph. (b) Owner and Contractor each waive trial by jury in any action, proceeding or counterclaim brought by either of the parties hereto against the other, on or in respect of any matter whatsoever arising out of, or in any way connected with this Contract. (c) In the event that any claims, disputes or other matters in question between the parties to this Contract arising out of or relating to this Contract or any breach hereof either party may require that such claims, disputes, or other matters shall be subject to and decided by arbitration in accordance with the Construction Industry Rules of the American Arbitration Association then in effect, by giving written notice thereof to the other. (d) No action related to this Contract may be brought against the Contractor more than one (1) year after the completion of work hereunder.
 1. Owner hereby agrees to indemnify, defend and hold Contractor harmless from and against any cost, damage, claim, liability or expense (including attorney's fees) incurred by or claimed against Contractor, directly or indirectly, which is occasioned by or results from (i) any default by Owner under this Contract or any failure of Owner to fulfill any or all of its responsibilities under paragraph 2 of these General Conditions; (ii) any act, omission, fault, negligence or misconduct on the part of Owner, its agents, employees, other contractors, invitees, licensees, customers, clients, family members and guests; (iii) any of the circumstances for which Contractor is not responsible as described in paragraph 6; or (iv) any other use and occupancy of the Property or the conduct of Owner's business which is not caused by Contractor's default hereunder.
 2. Any payment that is more than 30 days late shall be subject to a finance charge of 1 ½% per month (18% annually), until fully satisfied and paid. If LSI is required to engage the services of professionals to collect any amounts due and owing hereunder, in addition to the amounts owed, and interest thereon, it is acknowledged that the customer shall also be liable and pay LSI its costs, fees, attorney's fees, and expenses incurred as a result thereof.



PROACTIVE PERFORMANCE PARTNER

www.LandscapeServicesInc.com

2024 CONTRACT PROPOSAL

April 26, 2024

Proposal No. - 66705

PROPOSAL FOR

Nathan Mcvay

Belle Meade, City of
Belle Meade, City of
4705 Harding Road
Nashville, TN 37205

DESCRIPTION OF WORK TO BE PERFORMED

Water flower beds in Belle Meade

Watering truck services for the month of May 2024:

5.16.2024 at 6 hours @ \$60.00 per hour = \$360

Work Order No. -
66705

Belle Meade, City of

April 26, 2024

5.21.2024 at 6 hours @ \$60.00 per hour = \$360

5.23.2024 at 6 hours @ \$60.00 per hour = \$360

5.28.2024 at 6 hours @ \$60.00 per hour = \$360

5.30.2024 at 6 hours @ \$60.00 per hour = \$360

Total \$1,800.00

GENERAL CONDITIONS TO CONTRACT

1. **CONTRACTOR'S RESPONSIBILITIES:** The Work shall be performed in a good and workmanlike manner. With respect to any goods, products or materials used, Contractor shall comply with all standards and recommendations provided by the manufacturer or supplier of such goods, products or materials.
1. Owner shall clearly identify boundaries of the Property, shall provide surveys of the Property describing physical characteristics, legal limitations and utility locations and/or cause the Property to be staked if reasonably requested by Contractor. Watering shall be the sole obligation of Owner after Substantial Completion of the Work. Contractor shall have the right to increase the Contract Price or extend the Completion Date by Change Order if it incurs additional expenses or is delayed in performance as a result of the failure of Owner to comply with any of its responsibilities hereunder. Owner shall maintain all risk extended coverage property damage insurance covering all real and personal property located at the Property, including any plant materials in place at the Property which are subject to this Contract, for the full insurable value thereof.
1. **CHANGE ORDERS:** Changes in the Work, Contract Price, and Completion Date may be accomplished after execution of the Contract, without invalidating the Contract, by Change Order. A Change Order shall be issued by Contractor either pursuant to its right to an increase in the Contract Price or an extension of the Completion Date, or in response to a request for a change in performance issued by Owner or Owner's Representative. A Change Order shall be in writing and shall specify: (i) the change in the Work (ii) the amount of any adjustment in the Contract Price; and (iii) the extent of any adjustment in the Completion Date.
1. Contractor shall be licensed to perform the Work in the jurisdiction in which the Property is located. Any additional licenses, permits or approvals which may be necessary in order to perform the Work must be obtained by Owner at its sole cost and expense, including additional costs imposed by the terms of such licenses, permits or approvals or by field inspectors, or by utility companies or their representatives.
1. Contractor assumes no responsibility for problems or damage due to (i) natural causes, (ii) unseen, unknown or concealed conditions (including, but not limited to, rock, water, clay pan, fill dirt or other obstacles encountered in excavation), (iii) weather conditions, (iv) vandalism, (v) acts of God, (vi) war or civil disturbance, (vii) exceeding property borders in the event that the Property boundaries were not staked by Owner, (viii) any performance in conformity with any manufacturer warranty, standards or recommendations or in conformity with industry standards, (ix) the conditions of the Property where such condition is not caused by services performed by Contractor hereunder, (x) any failure of Owner to fulfill any of its

Page 2 of 4

Work Order No. -
66705

Belle Meade, City of

April 26, 2024

responsibilities under this Contract or (xi) any damage caused by Owner, Owner's contractors or other causes beyond the control of Contractor.

1. (a) Substantial Completion of the Work or of a designated portion of the Work shall mean that the Work has been substantially completed in accordance with the Contract Documents, subject to completion or correction of punch-list items and that the Work has reached that state of completion necessary for Owner to occupy or utilize the Work for the use for which it was intended. (b) The warranty for plant materials provided by Contractor under this Contract shall be for one (1) year excluding annuals and bulbs, commencing on the earlier of Substantial Completion of the Work (or portion thereof) or the date of acceptance. (c) All plants shall be alive and in satisfactory growth at the end of the warranty period. (d) Warranty is voided if the property does not have an automated irrigation system that separates the beds and turf areas, and if LSI is not the contractor hired by separate contract to maintain the site. (f) Replacement plants shall be of the same size and species as the original. (g) Contractor's warranty shall be void if the Contract is terminated as a result of Owner's default. (h) Plant material will include only a limited warranty if installed during the dormant season, and has no automated irrigation system. LSI will only guarantee that the plant material will 'leaf out' or 'flush' appropriately in the early Spring. i.) Any neglect by owner voids warranty.
1. **OWNER'S DEFAULT:** Owner shall be in default hereunder if it (a) fails to make any payment when due under this Contract, or (b) fails to perform any of its other obligations under this contract, and such failure continues for ten (10) days after Contractor gives Owner written notice thereof. If Owner is in default beyond any applicable cure period, Contractor shall have any or all of the following rights and remedies: (i) to terminate this Contract by giving Owner written notice five (5) days prior to the effective date thereof; (ii) to discontinue all work until all payments due have been made; (iii) to bring suit to collect all damages incurred by Contractor, including, without limitation, all amounts due for any work performed through the date of termination and the balance of all amounts which would have been due under this Contract had it not been terminated prior to the end of the term; (iv) to collect from Owner all collection costs, including reasonable legal fees in an amount not less than fifteen percent (15%) of the amount due to Contractor, (v) to remove all plant materials installed by Contractor at the Property for which full payment has not been made; and (vi) to any other remedy available at law, in equity, or under this Contract.
1. Contractor shall be in default under this Contract if it fails to substantially perform any of its material obligations under this Contract and such failure continues for ten (10) days after Owner gives Contractor written notice thereof, provided that if such failure is not capable of being cured within such ten (10)-day period, and Contractor commences and diligently pursues such cure within such ten(10)-day period, the time period within which Contractor may effect such cure shall be extended for such period of time as may be reasonably necessary to complete such cure. If Contractor is in default under this Contract beyond any applicable cure period, Owner shall have the following alternate rights and remedies: (a) Owner may order Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; (b) if Contractor fails to commence and continue correction of such default or neglect with diligence and promptness. Owner may after the initial ten (10)-day cure period give Contractor a second written notice to correct such deficiencies within an additional seven (7)-day period, after which Owner may, without prejudice to other remedies Owner may have, correct such deficiencies; or (c) Owner may terminate this Contract by giving Contractor five (5) days written notice, whereupon Owner shall pay Contractor for all services completed through the date of termination, less the cost of any property damage resulting from Contractor's breach of this Contract which is not covered by Owner's insurance. Notwithstanding the foregoing, in no event shall contractor be liable for any consequential damages.
1. (a) All claims against Contractor for improper work or damage to the Property must be made in writing and received by Contractor within twenty-one (21) days after the occurrence, giving rise to a Claim or such Claim shall be deemed to have been waived. Any additional Claims made after the initial Claim has been implemented by Change Order will not be considered unless submitted in accordance with the time limitations of this paragraph. (b) Owner and Contractor each waive trial by jury in any action, proceeding or counterclaim brought by either of the parties hereto against the other, on or in respect of any matter whatsoever arising out of, or in any way connected with this Contract. (c) In the event that any claims, disputes or other matters in question between the parties to this Contract arising out of or relating to this Contract or any breach hereof either party may require that such claims, disputes, or other matters shall be subject to and decided by arbitration in accordance with the Construction Industry Rules of the American Arbitration Association then in effect, by giving written notice thereof to the other. (d) No action related to this Contract may be brought against the Contractor more than one (1) year after the completion of work hereunder.

Work Order No. -
66705

Belle Meade, City of

April 26, 2024

1. Owner hereby agrees to indemnify, defend and hold Contractor harmless from and against any cost, damage, claim, liability or expense (including attorney's fees) incurred by or claimed against Contractor, directly or indirectly, which is occasioned by or results from (i) any default by Owner under this Contract or any failure of Owner to fulfill any or all of its responsibilities under paragraph 2 of these General Conditions; (ii) any act, omission, fault, negligence or misconduct on the part of Owner, its agents, employees, other contractors, invitees, licensees, customers, clients, family members and guests; (iii) any of the circumstances for which Contractor is not responsible as described in paragraph 6; or (iv) any other use and occupancy of the Property or the conduct of Owner's business which is not caused by Contractor's default hereunder.
2. Any payment that is more than 30 days late shall be subject to a finance charge of 1 ½% per month (18% annually), until fully satisfied and paid. If LSI is required to engage the services of professionals to collect any amounts due and owing hereunder, in addition to the amounts owed, and interest thereon, it is acknowledged that the customer shall also be liable and pay LSI its costs, fees, attorney's fees, and expenses incurred as a result thereof.

By



Katlin M. Hollis

Date 4/26/2024

LSI

By

Date

Belle Meade, City of



PROACTIVE PERFORMANCE PARTNER
www.LandscapeServicesInc.com

2024 CONTRACT PROPOSAL

April 26, 2024

Proposal No. - 66732

PROPOSAL FOR

Nathan Mcvay

Belle Meade, City of
Belle Meade, City of
4705 Harding Road
Nashville, TN 37205

DESCRIPTION OF WORK TO BE PERFORMED

Water flower beds in Belle Meade

Watering truck services for the month of June 2024:

6.4.2024 at 6 hours @ \$60 per hour = \$360

6.6.2024 at 6 hours @\$60 per hour = \$360

6.11.2024 at 6 hours @ \$60.00 per hour = \$360

6.13.2024 at 6 hours @ \$60.00 per hour = \$360

6.18.2024 at 6 hours @ \$60.00 per hour = \$360

Work Order No. -
66732

Belle Meade, City of

April 26, 2024

6.20.2024 at 6 hours @ \$60.00 per hour = \$360

6.25.2024 at 6 hours @ \$60.00 per hour = \$360

6.27.2024 at 6 hours @ \$60.00 per hour = \$360

Total \$2,880.00

GENERAL CONDITIONS TO CONTRACT

1. **CONTRACTOR'S RESPONSIBILITIES:** The Work shall be performed in a good and workmanlike manner. With respect to any goods, products or materials used, Contractor shall comply with all standards and recommendations provided by the manufacturer or supplier of such goods, products or materials.
1. Owner shall clearly identify boundaries of the Property, shall provide surveys of the Property describing physical characteristics, legal limitations and utility locations and/or cause the Property to be staked if reasonably requested by Contractor. Watering shall be the sole obligation of Owner after Substantial Completion of the Work. Contractor shall have the right to increase the Contract Price or extend the Completion Date by Change Order if it incurs additional expenses or is delayed in performance as a result of the failure of Owner to comply with any of its responsibilities hereunder. Owner shall maintain all risk extended coverage property damage insurance covering all real and personal property located at the Property, including any plant materials in place at the Property which are subject to this Contract, for the full insurable value thereof.
1. **CHANGE ORDERS:** Changes in the Work, Contract Price, and Completion Date may be accomplished after execution of the Contract, without invalidating the Contract, by Change Order. A Change Order shall be issued by Contractor either pursuant to its right to an increase in the Contract Price or an extension of the Completion Date, or in response to a request for a change in performance issued by Owner or Owner's Representative. A Change Order shall be in writing and shall specify: (i) the change in the Work (ii) the amount of any adjustment in the Contract Price; and (iii) the extent of any adjustment in the Completion Date.
1. Contractor shall be licensed to perform the Work in the jurisdiction in which the Property is located. Any additional licenses, permits or approvals which may be necessary in order to perform the Work must be obtained by Owner at its sole cost and expense, including additional costs imposed by the terms of such licenses, permits or approvals or by field inspectors, or by utility companies or their representatives.
1. Contractor assumes no responsibility for problems or damage due to (i) natural causes, (ii) unseen, unknown or concealed conditions (including, but not limited to, rock, water, clay pan, fill dirt or other obstacles encountered in excavation), (iii) weather conditions, (iv) vandalism, (v) acts of God, (vi) war or civil disturbance, (vii) exceeding property borders in the event that the Property boundaries were not staked by Owner, (viii) any performance in conformity with any manufacturer warranty, standards or recommendations or in conformity with industry standards, (ix) the conditions of the Property where such condition is not caused by services performed by Contractor hereunder, (x) any failure of Owner to fulfill any of its responsibilities under this Contract or (xi) any damage caused by Owner, Owner's contractors or other causes beyond the control of Contractor.

Work Order No. -
66732

Belle Meade, City of

April 26, 2024

1. (a) Substantial Completion of the Work or of a designated portion of the Work shall mean that the Work has been substantially completed in accordance with the Contract Documents, subject to completion or correction of punch-list items and that the Work has reached that state of completion necessary for Owner to occupy or utilize the Work for the use for which it was intended. (b) The warranty for plant materials provided by Contractor under this Contract shall be for one (1) year excluding annuals and bulbs, commencing on the earlier of Substantial Completion of the Work (or portion thereof) or the date of acceptance. (c) All plants shall be alive and in satisfactory growth at the end of the warranty period. (d) Warranty is voided if the property does not have an automated irrigation system that separates the beds and turf areas, and if LSI is not the contractor hired by separate contract to maintain the site. (f) Replacement plants shall be of the same size and species as the original. (g) Contractor's warranty shall be void if the Contract is terminated as a result of Owner's default. (h) Plant material will include only a limited warranty if installed during the dormant season, and has no automated irrigation system. LSI will only guarantee that the plant material will 'leaf out' or 'flush' appropriately in the early Spring. i.) Any neglect by owner voids warranty.
1. **OWNER'S DEFAULT:** Owner shall be in default hereunder if it (a) fails to make any payment when due under this Contract, or (b) fails to perform any of its other obligations under this contract, and such failure continues for ten (10) days after Contractor gives Owner written notice thereof. If Owner is in default beyond any applicable cure period, Contractor shall have any or all of the following rights and remedies: (i) to terminate this Contract by giving Owner written notice five (5) days prior to the effective date thereof; (ii) to discontinue all work until all payments due have been made; (iii) to bring suit to collect all damages incurred by Contractor, including, without limitation, all amounts due for any work performed through the date of termination and the balance of all amounts which would have been due under this Contract had it not been terminated prior to the end of the term; (iv) to collect from Owner all collection costs, including reasonable legal fees in an amount not less than fifteen percent (15%) of the amount due to Contractor, (v) to remove all plant materials installed by Contractor at the Property for which full payment has not been made; and (vi) to any other remedy available at law, in equity, or under this Contract.
1. Contractor shall be in default under this Contract if it fails to substantially perform any of its material obligations under this Contract and such failure continues for ten (10) days after Owner gives Contractor written notice thereof, provided that if such failure is not capable of being cured within such ten (10)-day period, and Contractor commences and diligently pursues such cure within such ten(10)-day period, the time period within which Contractor may effect such cure shall be extended for such period of time as may be reasonably necessary to complete such cure. If Contractor is in default under this Contract beyond any applicable cure period, Owner shall have the following alternate rights and remedies: (a) Owner may order Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; (b) if Contractor fails to commence and continue correction of such default or neglect with diligence and promptness. Owner may after the initial ten (10)-day cure period give Contractor a second written notice to correct such deficiencies within an additional seven (7)-day period, after which Owner may, without prejudice to other remedies Owner may have, correct such deficiencies; or (c) Owner may terminate this Contract by giving Contractor five (5) days written notice, whereupon Owner shall pay Contractor for all services completed through the date of termination, less the cost of any property damage resulting from Contractor's breach of this Contract which is not covered by Owner's insurance. Notwithstanding the foregoing, in no event shall contractor be liable for any consequential damages.
1. (a) All claims against Contractor for improper work or damage to the Property must be made in writing and received by Contractor within twenty-one (21) days after the occurrence, giving rise to a Claim or such Claim shall be deemed to have been waived. Any additional Claims made after the initial Claim has been implemented by Change Order will not be considered unless submitted in accordance with the time limitations of this paragraph. (b) Owner and Contractor each waive trial by jury in any action, proceeding or counterclaim brought by either of the parties hereto against the other, on or in respect of any matter whatsoever arising out of, or in any way connected with this Contract. (c) In the event that any claims, disputes or other matters in question between the parties to this Contract arising out of or relating to this Contract or any breach hereof either party may require that such claims, disputes, or other matters shall be subject to and decided by arbitration in accordance with the Construction Industry Rules of the American Arbitration Association then in effect, by giving written notice thereof to the other. (d) No action related to this Contract may be brought against the Contractor more than one (1) year after the completion of work hereunder.
1. Owner hereby agrees to indemnify, defend and hold Contractor harmless from and against any cost, damage, claim, liability or expense (including attorney's fees) incurred by or claimed against Contractor,

Work Order No. -
66732

Belle Meade, City of

April 26, 2024

directly or indirectly, which is occasioned by or results from (I) any default by Owner under this Contract or any failure of Owner to fulfill any or all of its responsibilities under paragraph 2 of these General Conditions; (ii) any act, omission, fault, negligence or misconduct on the part of Owner, its agents, employees, other contractors, invitees, licensees, customers, clients, family members and guests; (iii) any of the circumstances for which Contractor is not responsible as described in paragraph 6; or (iv) any other use and occupancy of the Property or the conduct of Owner's business which is not caused by Contractor's default hereunder.

2. Any payment that is more than 30 days late shall be subject to a finance charge of 1 ½% per month (18% annually), until fully satisfied and paid. If LSI is required to engage the services of professionals to collect any amounts due and owing hereunder, in addition to the amounts owed, and interest thereon, it is acknowledged that the customer shall also be liable and pay LSI its costs, fees, attorney's fees, and expenses incurred as a result thereof.

By 
Katlin M. Hollis

Date 4/26/2024
LSI

By _____

Date _____
Belle Meade, City of



CITY OF BELLE MEADE ADMINISTRATION

Memo

To: Belle Meade Commissioners
From: Jennifer Moody, City Manager
Date: May 15, 2024
Re: Updates on Capital Projects

1. TDEC GRANT – SEWER SYSTEM IMPROVEMENT PROJECT – RFQ for ENGINEERING SERVICES

- a. Attending monthly town halls with TDEC on grant guidelines and required milestones.
- b. Submitted our pre-bid documents for review and they were approved by TDEC; the bid package is advertised with statements of qualifications from engineering firms to be opened on April 30, 2024.
- c. An evaluation committee, consisting of Jennifer Moody, Nathan McVay and Mary Samaniego, have met and reviewed all Statements of Qualifications received and next will begin working towards an agreement and cost proposal with the top firm. (see attached list of all firms who submitted Statements of Qualifications for this project)

2. MASTER PLAN PROJECT – BELLE MEADE BLVD PEDESTRIAN PROJECT – KCI ENGINEERING

- a. Mary and Jennifer reviewed and made comments on draft concepts on May 1st
- b. Delivery of multiple concepts for a pedestrian safety improvement between Harding Pl and Page Rd was delivered at an in-person workshop with Commissioners on May 7th.
- c. KCI is currently working on delivering a revised conceptual design which consistently narrows the travel lanes to 9' width and provides a designated pedestrian path with minimal impact on the existing median. They will also deliver a planning level estimate of cost for the proposed concept. The Board will receive a recommendation at the June meeting for how to further engage with KCI on the next design phase, which would include survey work and coordination with CEC for stormwater design elements.

3. MASTER PLAN PROJECT – TRAFFIC CALMING – KCI ENGINEERING

- a. KCI delivered a presentation of the final concepts and estimates of probable costs for all traffic calming recommendations on February 23rd.
- b. A Capital Projects work session is scheduled for May 15th at 3:00 p.m. and should include discussion of how much funding to allocate towards final design on any of the recommended concepts in the next 12 months. A new scope of work would need to be solicited and approved by the Board authorizing the next phase of these projects.

4. TDOT GRANT – HARDING PIKE (SR1/US70S) SIDEWALKS – BENESCH ENGINEERING

- a. Completed our second reimbursement request to TDOT for approximately \$50,000.

- b. Received an Amendment 2 to our Grant Contract that shifts allocations within the budget to match the engineering services agreement and more accurately reflect our actual NEPA expenses; requires the Mayor and City Attorney's e-signatures.
- c. Received an invoice demonstrating that CEC has completed the cultural resources survey required for the project and we should be close to being eligible for a Notice to Proceed to the next phase, Phase 2 Engineering Design.

5. ARPA FUNDING – WALNUT DR PROJECT – CEC ENGINEERING

- a. Project webpage at <https://citybellemead.org/walnut-drive-project/>
- b. The project is currently on hold, while we evaluate alternatives and timing for rebidding.
- c. March resident newsletter article about the project being delayed. Status letters were emailed and mailed to all Walnut Drive residents in May.
- d. ARPA funding must be obligated by 12/31/2024 and fully expended prior to 12/31/2026.

STATEMENT OF QUALIFICATIONS RECEIVED FOR BELLE MEADE SEWER ASSET MANAGEMENT PLAN
RFQ Deadline 4:00 PM on TUESDAY, APRIL 30, 2024

No.	NAME OF FIRM	ADDRESS	ADDRESS 2	CITY	STATE	ZIP	CONTACT	CONTACT EMAIL
1	Goodwin Mills Cawood	3310 West End Avenue	Suite 420	Nashville	TN	37027	Logan Dickinson	logan.dickinson@gmcnetwork.com
2	LDA Engineering	402 BNA Drive	Suite 403	Nashville	TN	37217	Taylor Hagood	THAGOOD@LDAINC.com
3	OHM Advisors	209 10th Avenue South		Nashville	TN	37203	Helen Orlet	Helen.Orlet@ohm-advisors.com
4	Collier Engineering Co., Inc.	2949 Nolensville Pike		Nashville	TN	37211	Chad Collier	Chad.CollierA@CollierEngineering.com
5	KCI	500 11th Avenue North	Suite 290	Nashville	TN	37203	Heidi Hammel	heidi.hammel@kci.com
6	Civil & Environmental Consultants, Inc. (CEC)			Nashville	TN		Steve Casey	scasey@cecinc.com

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City Of Belle Meade - General Fund
Condensed Financial Statement - (Budget vs Actual)
March 31, 2024

	Fiscal 2024 Budget	YTD 2024 Budget	YTD March-24 Actual	YTD Actual vs Budget	YTD Actual vs Budget
Operating Revenue					
Property and other taxes	\$ 3,334,202	\$ 3,193,514	\$ 3,279,332	\$ 85,818	3%
Mixed drink taxes	60,000	40,000	40,536	536	1%
Permits and fees	394,500	295,875	261,830	(34,045)	-12%
State sales taxes	348,120	232,080	232,702	622	0%
State income taxes	-	-	-	-	0%
Gross receipts - TVA	34,812	26,109	26,664	555	2%
Franchise taxes	80,000	26,667	29,853	3,187	12%
In lieu of tax - utilities	5,000	-	-	-	0%
Road Maintenance Fee MOU	333,533	333,533	333,533	0	0%
Public safety charges	40,000	26,667	73,603	46,936	176%
Stormwater User Fee	308,200	308,200	298,452	(9,748)	-3%
Court fines and costs	235,000	171,354	176,163	4,808	3%
State beer tax	1,334	889	1,275	386	43%
State-city streets	5,309	3,539	3,629	90	3%
Sports betting tax	2,901	1,934	2,704	770	40%
Other revenues	371,176	92,794.00	102,932	10,138	0%
Interest earnings	353,000	264,750	477,584	212,834	80%
Net Change in Value of Investments	-	-	106,283	106,283	0%
Contributions	20,000	15,000	17,750	2,750	18%
	<u>\$ 5,927,087</u>	<u>\$ 5,032,905</u>	<u>\$ 5,464,825</u>	<u>\$ 431,920</u>	<u>367%</u>
Operating Expenditures					
General government	\$ 1,015,921	\$ 761,941	\$ 682,057	\$ 79,884	-10%
Police	2,236,649	1,677,487	1,572,197	105,290	-6%
Building inspection	178,110	133,583	124,054	9,529	-7%
Highways and streets	498,159	373,619	342,437	31,182	-8%
Stormwater	232,960	174,720	143,891	30,829	-18%
Solid waste collection	642,200	535,167	505,591	29,576	-6%
Parkways and Blvds	230,000	172,500	105,781	66,719	-39%
	<u>\$ 5,033,999</u>	<u>\$ 3,829,016</u>	<u>\$ 3,476,007</u>	<u>\$ 353,009</u>	<u>-94%</u>
Excess rev vs (exp) from Operations	<u>\$ 893,088</u>	<u>\$ 1,203,889</u>	<u>\$ 1,988,818</u>	<u>\$ 78,911</u>	<u>461%</u>
Capital Revenue and Expenditures					
Transfer In from Undesignated Fund Balance	-	-	-	-	0%
Capital Project Expenses	1,273,264	954,948	510,506	444,442	-47%
Net rev vs net (exp)	<u>\$ (380,176)</u>	<u>\$ 248,941</u>	<u>\$ 1,478,312</u>	<u>\$ 1,229,371</u>	<u>-253%</u>
Assets			March 31, 2024	March 31, 2023	
Cash			\$ 156,652	\$ 162,115	
Investments			8,225,952	11,437,263	
Investments - Designated			10,126,793	6,358,473	
Property taxes receivable			3,357,543	3,329,233	
Other receivables			82,871	155,542	
Other assets			41,415	25,628	
			<u>\$ 21,991,225</u>	<u>\$ 21,468,253</u>	
Liabilities and Reserves					
Payables and accrued liab			\$ 12,666	\$ 84,310	
Deferred rev - prop taxes			3,357,543	3,329,233	
Deferred rev - ARPA grant			747,679	848,007	
Designated reserves			10,126,793	6,358,473	
Unrestricted funds			6,268,231	9,275,907	
Revenues < expenditures			1,478,312	1,572,322	
			<u>\$ 21,991,225</u>	<u>\$ 21,468,253</u>	

City of Belle Meade - General Fund
Condensed Financial Statement - 4 Year Summary
March 31, 2024

	YTD March-24 Actual	YTD March-23 Actual	YTD March-22 Actual	YTD March-21 Actual	Average March 2021 to 2024
Operating Revenue					
Property and other taxes	\$ 3,279,332	\$ 3,282,549	\$ 3,237,462	\$ 1,494,690	\$ 2,823,508
Mixed drink taxes	40,536	45,861	39,792	17,323	35,878
Permits and fees	261,830	351,210	403,562	185,790	300,598
State sales taxes	232,702	254,997	242,524	223,256	238,370
State income taxes	-	-	-	-	-
Gross receipts - TVA	26,664	26,160	22,590	24,964	25,095
Franchise taxes	29,853	43,482	53,404	39,082	41,455
In lieu of tax - utilities	-	-	-	-	-
Sports betting tax	2,704	4,019	2,205	700	2,407
Road Maintenance Fee MOU	333,533	323,191	297,872	253,191	301,947
Public safety charges	73,603	63,504	39,000	4,098	45,051
Stormwater User Fee	298,452	295,520	103,597	98,270	198,960
Court fines and costs	176,163	215,907	192,343	89,132	168,386
State beer tax	1,275	1,325	1,325	1,379	1,326
State-city streets	3,629	3,986	4,027	4,336	3,994
Other revenues (includes grants)	102,932	24,213	126,969	92,541	86,664
Interest earnings	477,584	284,261	46,517	101,154	227,379
Net Change in Value of Investments	106,283	(5,705)	(126,069)	(62,588)	(22,020)
Contributions	17,750	26,005	51,452	51,755	36,741
	<u>\$ 5,464,825</u>	<u>\$ 5,240,485</u>	<u>\$ 4,738,572</u>	<u>\$ 2,619,073</u>	<u>\$ 4,515,739</u>
Operating Expenditures					
General government	\$ 682,057	\$ 695,724	\$ 621,512	\$ 528,644	\$ 631,984
Police	1,572,197	1,537,166	1,463,575	1,449,215	1,505,538
Building inspection	124,054	127,250	97,145	88,615	109,266
Highways and streets	342,437	210,080	204,068	236,452	248,259
Stormwater	143,891	146,776	148,515	121,278	140,115
Solid waste collection	505,591	474,121	352,765	374,950	426,857
Parkways and Blvds	105,781	117,844	108,416	83,391	103,858
	<u>\$ 3,476,007</u>	<u>\$ 3,308,962</u>	<u>\$ 2,995,996</u>	<u>\$ 2,882,544</u>	<u>\$ 3,165,877</u>
Excess rev vs (exp) from Operations	<u>\$ 1,988,818</u>	<u>\$ 1,931,523</u>	<u>\$ 1,742,576</u>	<u>\$ (263,471)</u>	<u>\$ 1,349,861</u>
Capital Revenue and Expenditures					
Transfer In from Undesignated Fund Balance	-	-	-	-	-
Capital Project Expenses	510,506	359,201	172,108	809,225	462,760
Net rev vs net (exp)	<u>\$ 1,478,312</u>	<u>\$ 1,572,322</u>	<u>\$ 1,570,468</u>	<u>\$ (1,072,696)</u>	<u>\$ 887,102</u>
Assets					
Cash	\$ 156,652	\$ 162,115	\$ 152,441	\$ 179,261	
Investments	8,225,952	11,437,263	10,522,311	9,736,062	
Investments - Designated	10,126,793	6,358,473	6,015,020	5,009,065	
Property taxes receivable	3,357,543	3,329,233	3,306,275	1,787,609	
Other receivables	82,871	155,542	133,222	105,692	
Other assets	41,415	25,628	24,415	16,646	
	<u>\$ 21,991,225</u>	<u>\$ 21,468,253</u>	<u>\$ 20,153,684</u>	<u>\$ 16,834,336</u>	
Liabilities and Reserves					
Payables and accrued liab	12,666	84,310	35,372	32,953	
Deferred rev - prop taxes	3,357,543	3,329,233	3,306,275	1,787,609	
Deferred rev - ARPA grant	747,679	848,007	424,004	-	
Designated reserves	10,126,793	6,358,473	6,015,020	5,009,065	
Unrestricted funds	6,268,231	9,275,907	8,802,545	11,077,404	
Revenues < expenditures	1,478,312	1,572,322	1,570,468	(1,072,696)	
	<u>\$ 21,991,225</u>	<u>\$ 21,468,253</u>	<u>\$ 20,153,684</u>	<u>\$ 16,834,336</u>	

City of Belle Meade
 Other Revenue Breakdown
 For the month ended, March 31, 2024

Grant - State of TN: Highway Safety	\$ 26,492
Grant - VCIF	73,516
Grant - PEP	1,500
Vending Machine proceeds/Other	254
Voting Space rental	750
Supplies Reimbursement	75
Recycle Cans	345
Totals	<u>\$ 102,932</u>



Capital Budget Report - General Fund - March 31, 2024



Project/Budget Item	FY 24	FY 25	FY 26	FY 27	FY 28	Total	Actual Spent FY 24	Budget Variance FY 24
<u>Fleet Replacement</u>								
Vehicle Replacement	\$183,896	\$228,091	\$257,745	\$106,441	\$111,763	\$887,937	\$262,654	(\$78,758)
Total Fleet Replacement	\$183,896	\$228,091	\$257,745	\$106,441	\$111,763	\$887,937	\$262,654	(\$78,758)
<u>Machinery and Equipment</u>								
UTV, Starchase, Video Security System	\$113,712	\$82,000	\$86,100	\$92,169	\$100,764	\$474,745	\$71,586	\$42,126
Computers, Monitors, Servers	\$21,784	\$0	\$0	\$0	\$0	\$21,784	\$0	\$21,784
Total Machinery and Equipment	\$135,496	\$82,000	\$86,100	\$92,169	\$100,764	\$496,529	\$71,586	\$63,910
<u>Streets</u>								
Street paving- Per paving plan	\$497,872	\$300,000	\$315,000	\$330,750	\$347,288	\$1,790,910	\$5,756	\$492,116
Street paving- Master Plan, other	\$240,000	\$500,000	\$525,000	\$551,250	\$578,813	\$2,395,063	\$82,439	\$157,561
Total Streets	\$737,872	\$800,000	\$840,000	\$882,000	\$926,100	\$4,185,972	\$88,195	\$649,677
<u>Stormwater</u>								
Stormwater Imp- Undesignated	\$50,000	\$52,500	\$55,125	\$57,881	\$60,775	\$276,282	\$88,072	(\$38,072)
Total Stormwater	\$50,000	\$52,500	\$55,125	\$57,881	\$60,775	\$276,282	\$88,072	(\$38,072)
Total	\$1,107,264	\$1,162,591	\$1,238,970	\$1,138,492	\$1,199,403	\$5,846,719	\$510,506	\$596,757

**** Any fiscal years beyond the current approved fiscal year are for planning purposes only.**

City of Belle Meade, Tennessee
Statement of Net Position
Proprietary Fund (Sewer Fund)
March 31, 2024

ASSETS	FY 2024	FY 2023
Current assets:		
Cash and cash equivalents	\$ 169,758	\$ 222,251
Cash and cash equivalents- restricted		
Investments	1,871,799	1,493,294
Receivables (net of allowance for uncollectible)	51,550	41,764
Prepays	1,922	1,349
Inventory	13,439	15,064
Total current assets	<u>2,108,469</u>	<u>1,773,723</u>
Noncurrent assets:		
Capital assets		
Construction in progress	-	-
Improvements other than buildings	555,598	555,598
Machinery and equipment	7,317,389	7,198,383
Accumulated Depreciation	(6,749,716)	(6,499,371)
Total capital assets (net of accumulated depreciation)	<u>1,123,271</u>	<u>1,254,610</u>
TOTAL ASSETS	<u>\$ 3,231,740</u>	<u>\$ 3,028,333</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	25,609	12,462
Purchase orders payable	-	-
TOTAL CURRENT LIABILITIES	<u>25,609</u>	<u>12,462</u>
Long-term liabilities:		
Accrued leave	6,730	4,431
TOTAL LONG-TERM LIABILITIES	<u>6,730</u>	<u>4,431</u>
TOTAL LIABILITIES	<u>32,340</u>	<u>16,893</u>
NET POSITION		
Change in Net Position	376,276	401,875
Net investment in capital assets	322,627	588,920
Restricted	-	-
Unrestricted	2,500,497	2,020,645
TOTAL NET POSITION	<u>3,199,400</u>	<u>3,011,440</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 3,231,740</u>	<u>\$ 3,028,333</u>

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended March 31, 2024

	FY 2024 BUDGET	FY 2024 BUDGET YTD	FY 2024 ACTUAL YTD	FY 2023 ACTUAL YTD	Variance Actual vs Budget
Operating revenues:					
Sewer user fees	\$ 506,837	\$ 380,128	\$ 427,121	\$ 417,941	12%
Permits	1,600	1,200	1,600	2,200	33%
Total operating revenues	508,437	381,328	428,721	420,141	12%
Operating expenses:					
Salaries	62,332	46,749	38,838	39,870	17%
Payroll Taxes	4,309	3,232	2,870	2,967	11%
Health/Dental & Life Ins.	13,166	9,874	9,944	9,110	-1%
Retirement	4,506	3,380	3,269	3,144	3%
Clothing & Uniforms	1,330	998	385	794	61%
Education & Training	820	615	250	400	59%
Telephone, Internet	1,500	1,125	959	870	15%
Professional Services	16,430	12,323	3,473	3,425	72%
Insurance	8,400	6,300	5,942	4,046	6%
Repair & Maintenance Pumps	43,950	32,963	53,005	17,230	-61%
Repair & Maintenance Vehicle	2,500	1,875	1,914	7,608	-2%
Repair & Maintenance Other Equipment	1,000	750	-	-	100%
Operating Supplies	1,350	1,013	260	475	74%
Chemicals	115,000	86,250	76,395	80,923	11%
Gasoline, Oil	8,000	6,000	1,855	3,843	69%
Consumable Tools	500	375	-	211	100%
Depreciation	265,000	-	-	-	0%
Total operating expenses	550,094	213,820	199,356	174,916	7%
Operating income	(41,657)	167,507	229,365	245,225	-37%
Nonoperating revenues:					
Interest income	66,000	49,500	60,212	35,601	-22%
Other income	333,323	-	-	-	0%
Gain (loss) on sale of assets	-	-	-	-	0%
Total nonoperating revenues (expenses)	399,323	49,500	60,212	35,601	-22%
Income before contributions and transfers	357,666	217,007	289,576	280,826	-33%
Contributions and transfers					
Tap and access fees	16,000	12,000	16,000	22,000	-33%
Capital contributions	55,850	41,888	70,700	99,049	-69%
Total contributions and transfers	71,850	53,888	86,700	121,049	-61%
Change in position	\$ 429,516	\$ 270,895	\$ 376,276	\$ 401,875	-39%

City of Belle Meade, Tennessee
4 Year summary
Proprietary Fund (Sewer Fund)
March 31, 2024

ASSETS	FY 2024	FY 2023	FY 2022	FY 2021
Current assets:				
Cash and cash equivalents	\$ 169,758	\$ 222,251	\$ 200,628	\$ 133,593
Cash and cash equivalents- restricted	-	-	-	-
Investments	1,871,799	1,493,294	1,280,440	1,079,918
Receivables (net of allowance for uncollectible)	51,550	41,764	38,962	38,249
Prepays	1,922	1,349	1,285	876
Inventory	13,439	15,064	5,548	8,688
Total current assets	<u>2,108,469</u>	<u>1,773,723</u>	<u>1,526,863</u>	<u>1,261,325</u>
Noncurrent assets:				
Capital assets				
Construction in progress	-	-	-	(2,777)
Improvements other than buildings	555,598	555,598	555,598	541,158
Machinery and equipment	7,317,389	7,198,383	6,917,191	6,776,925
Accumulated Depreciation	(6,749,716)	(6,499,371)	(6,251,659)	(6,008,191)
Total capital assets (net of accumulated depreciation)	<u>1,123,271</u>	<u>1,254,610</u>	<u>1,221,130</u>	<u>1,307,115</u>
TOTAL ASSETS	<u>\$ 3,231,740</u>	<u>\$ 3,028,333</u>	<u>\$ 2,747,993</u>	<u>\$ 2,568,441</u>
LIABILITIES				
Current Liabilities:				
Accounts payable	25,609	12,462	11,619	4,865
Purchase orders payable	-	-	-	-
TOTAL CURRENT LIABILITIES	<u>25,609</u>	<u>12,462</u>	<u>11,619</u>	<u>4,865</u>
Long-term liabilities:				
Accrued leave	6,730	4,431	4,543	3,412
TOTAL LONG-TERM LIABILITIES	<u>6,730</u>	<u>4,431</u>	<u>4,543</u>	<u>3,412</u>
TOTAL LIABILITIES	<u>32,340</u>	<u>16,893</u>	<u>16,161</u>	<u>8,278</u>
NET POSITION				
Change in Net Position	376,276	401,875	303,556	290,820
Net investment in capital assets	322,627	588,920	836,632	1,080,100
Restricted	-	-	-	-
Unrestricted	2,500,497	2,020,645	1,591,644	1,189,243
TOTAL NET POSITION	<u>3,199,400</u>	<u>3,011,440</u>	<u>2,731,832</u>	<u>2,560,163</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 3,231,740</u>	<u>\$ 3,028,333</u>	<u>\$ 2,747,993</u>	<u>\$ 2,568,441</u>

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended March 31, 2024

	March 2024 FY	March 2023 FY	March 2022 FY	March 2021 FY	4 Year
	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Average
Operating revenues:					
Sewer user fees	\$ 427,121	\$ 417,941	\$ 387,500	\$ 349,470	\$ 395,508
Permits	1,600	2,200	1,200	3,400	2,100
Total operating revenues	\$ 428,721	\$ 420,141	\$ 388,700	\$ 352,870	\$ 397,608
Operating expenses:					
Salaries	\$ 38,838	\$ 39,870	\$ 37,417	\$ 34,288	\$ 37,603
Payroll Taxes	2,870	2,967	2,687	2,484	2,752
Health/Dental & Life Ins.	9,944	9,110	7,494	4,815	7,841
Retirement	3,269	3,144	3,033	2,689	3,034
Clothing & Uniforms	385	794	753	768	675
Education & Training	250	400	810	125	396
Telephone, Internet	959	870	815	828	868
Professional Services	3,473	3,425	2,466	3,166	3,132
Insurance	5,942	4,046	3,831	2,628	4,112
Repair & Maintenance Pumps	53,005	17,230	20,989	21,567	28,198
Repair & Maintenance Vehicle	1,914	7,608	410	542	2,619
Repair & Maintenance Other Equipment	-	-	-	-	-
Operating Supplies	260	475	1,058	375	542
Chemicals	76,395	80,923	77,286	83,893	79,624
Gasoline, Oil	1,855	3,843	2,499	987	2,296
Consumable Tools	-	211	122	-	83
Depreciation	-	-	-	-	-
Total operating expenses	\$ 199,356	\$ 174,916	\$ 161,672	\$ 159,155	\$ 173,775
Operating income	\$ 229,365	\$ 245,225	\$ 227,028	\$ 193,715	\$ 223,833
Nonoperating revenues:					
Interest income	60,212	35,601	486	1,342	24,410
Other income	-	-	20,340	26,559	11,725
Gain (loss) on sale of assets	-	-	-	-	-
Total nonoperating revenues (expenses)	60,212	35,601	20,826	27,901	36,135
Income before contributions and transfers	289,576	280,826	247,854	221,616	259,968
Contributions and transfers					
Tap and access fees	16,000	22,000	12,000	14,200	16,050
Capital contributions	70,700	99,049	43,702	55,004	67,114
Total contributions and transfers	86,700	121,049	55,702	69,204	83,164
Change in position	\$ 376,276	\$ 401,875	\$ 303,556	\$ 290,820	\$ 343,132

City of Belle Meade - Beautification Fund
Condensed Financial Statement - March 31, 2024

	Fiscal 2024 Budget	YTD 2024 Budget	YTD March-24 Actual	YTD March-23 Actual	YTD Actual vs Last Yr
Revenue					
Interest Earnings	\$ 2,000	\$ 1,500	\$ 2,515	\$ 1,746	44%
Grant Revenue	-	-	-	-	0%
Contributions-Memorials	500	375	1,000	250	300%
Contributions- Dues	75,000	56,250	9,790	7,675	28%
	<u>\$ 77,500</u>	<u>\$ 58,125</u>	<u>\$ 13,305</u>	<u>\$ 9,671</u>	<u>38%</u>
Expenditures					
Public Relations	4,000	3,000	799	2,236	-64%
Repair & Maintenance Services	11,000	8,250	6,300	9,540	-34%
Horticultural Supplies & Services	46,575	34,931	24,010	26,709	-10%
Other Improvements	50,000	-	-	-	0%
	<u>\$ 111,575</u>	<u>\$ 46,181</u>	<u>\$ 31,109</u>	<u>\$ 38,485</u>	<u>-19%</u>
Net rev vs (net exp)	<u>\$ (34,075)</u>	<u>\$ 11,944</u>	<u>\$ (17,804)</u>	<u>\$ (28,814)</u>	<u>-38%</u>
Assets					
Cash			\$ 253,935	\$ 216,828	
Other receivables				-	
Other assets			-	-	
			<u>\$ 253,935</u>	<u>\$ 216,828</u>	
Liabilities and Reserves					
Payables and accrued liabilities			-	-	
Fund Balance			271,739	245,642	
Revenues < expenditures			(17,804)	(28,814)	
			<u>\$ 253,935</u>	<u>\$ 216,828</u>	

City of Belle Meade - State Street Aid
Condensed Financial Statement - March 31, 2024

	Fiscal 2024 Budget	YTD 2024 Budget	YTD March-24 Actual	YTD March-23 Actual	YTD Actual vs Last Yr
Revenue					
Gasoline & Motor Fuel Tax	\$ 101,535	\$ 67,690	\$ 66,460	\$ 74,515	-11%
	<u>\$ 101,535</u>	<u>\$ 67,690</u>	<u>\$ 66,460</u>	<u>\$ 74,515</u>	<u>-11%</u>
Expenditures					
Street Lighting	67,500	50,625	41,615	48,545	-14%
Repair & Maintenance - Roads & R-O-W	34,035	25,526	19,202	21,384	-10%
	<u>\$ 101,535</u>	<u>\$ 76,151</u>	<u>\$ 60,817</u>	<u>\$ 69,929</u>	<u>-13%</u>
Net rev vs (net exp)	<u>\$ 0</u>	<u>\$ (8,461)</u>	<u>\$ 5,643</u>	<u>\$ 4,586</u>	<u>23%</u>

Assets

Cash	\$ 177,408	\$ 161,241
Other receivables	7,123	15,283
Other assets	-	-
	<u>\$ 184,531</u>	<u>\$ 176,524</u>

Liabilities and Reserves

Payables and accrued liabilities	-	-
Fund Balance	178,888	171,938
Revenues < expenditures	5,643	4,586
	<u>\$ 184,531</u>	<u>\$ 176,524</u>

City of Belle Meade
Investment Schedule - General Fund
Local Government Investment Pool
Balance at April 30, 2024

<u>Investment Type</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Current Rate</u>	<u>Previous Rate</u>	<u>Comments</u>
Liquid Investment Account	Local Government Investment Pool	\$ 10,484,079	5.31%	5.32%	Earnings rate is monthly average

Interest Earnings

Current month	\$ 45,796.67
Fiscal year-to-date	\$ 422,452.60

Cash Transfers

From Investment Pool to Operating Cash (withdrawal):

4/12/2024	\$ 150,000.00
-----------	---------------

Total	\$ 150,000.00
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From Operating Cash to Investment Pool (deposit):

Total	\$ -
--------------	-------------

Restricted funds in the LGIP balance:

**** American Rescue Plans Act (ARPA) fund restricted for specific uses.	\$ 747,679.00
** David & Cindy Wilds Exemplary Service Award funds restricted to police department employees per specific guidelines.	12,408.37
	<u>\$ 760,087.37</u>

City of Belle Meade
Investment Schedule
Certificates of Deposit Laddering
April 30, 2024

First Horizon Advisors Account	2024	
	Current Period	
Beginning Balance	\$	7,768,763.96
Additions & Withdrawals		(770,960.44)
Interest Income		26,960.44
Taxes, Fees & Expenses		-
Change in Value		(2,637.04)
Ending Balance	\$	<u>7,022,126.92</u>

Interest Income (includes First Horizon Checking Account):

July 2023	\$	17,801.06
August		10,529.25
September		23,546.54
October		14,704.59
November		33,844.33
December		14,474.45
January 2024		25,438.47
February		9,711.40
March		17,502.26
April		26,960.44
TOTAL	\$	<u>194,512.79</u>

City of Belle Meade					
Investment Schedule - Sewer Fund					
Local Government Investment Pool					
Balance at April 30, 2024					
Investment Type	Financial Institution	Balance	Current Rate	Previous Rate	Comments
Liquid Investment Account	Local Government Investment Pool	\$ 1,887,454	5.31%	5.32%	Earnings rate is monthly average
Interest Earnings					
	Current month		\$ 8,201.78		
	Fiscal year-to-date		\$ 75,867.14		
Cash Transfers					
From Investment Pool to Operating Cash (withdrawal):					
Total			\$ -		
From Operating Cash to Investment Pool (deposit):					
Total			\$ -		

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INVOICE #1

Ms. Jennifer Moody
City of Belle Meade
4705 Harding Road
Nashville, TN 37205

May 3, 2024
BCA Invoice No: 02327-048 - 0000001

Project 02327-048 Annual Street Paving Projects 2023

For professional civil engineering design services provided and expenses incurred in connection with the Annual Street Resurfacing Projects for 2023-2024 for the City of Belle Meade in Nashville, Tennessee.

Professional Services from April 1, 2024, to April 28, 2024

Fee

Billing Phase	Fee	% Complete	Total Earned	Previous Fee Billed	Current Fee Billed
Construction Documents	14,500.00	53.00	7,685.00	0.00	7,685.00
Construction Administration	1,500.00	0.00	0.00	0.00	0.00
Total Fee	16,000.00		7,685.00	0.00	7,685.00
Total Fee					7,685.00

Reimbursable Expenses

Reproduction (In-House)	45.50
Total Reimbursables	45.50

Total this Invoice \$7,730.50

[Signature]

Seth Sparkman, Sr. Civil Designer

Email Via: jmoody@citybellemeade.org

Total Contract: 16,000.00
This Invoice: 7,730.50
Remaining: 8,269.50

*reviewed 5/3/24
Jennifer Moody
acct # 110-43100-930
GF Capital
Highways & Streets -
Improvements Other
than Buildings*

4/24/2024 5:48 PM FROM: Staples TO: +16152970255 P. 1

INVOICE

Commonwealth Chemical INC.
PO Box 2723
Cookeville, TN 38502
931-265-7208

Invoice Number:
108
Invoice Date:
4-24-24

Bill To: City of Belle Meade Ship To: Same
4705 Harding Rd
Nashville, TN 37205

SALESPERSON	P.O. NUMBER	ORDER DATE	SHIP DATE	SHIP VIA	F.O.B
JR	3904	4-20-24	4-24-24	CC INC	

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
12-55gal Drums	Ferric Sulfate	\$670.00	\$8,052.00

☐	NET
☐	CASH
☒	CHECK
☐	CREDIT CARD
	MC VISA DC AX
NAME	
CARD NO	
EXPIRATION DATE	

SUBTOTAL	
SALES TAX	
DEPOSIT	
SHIPPING & HANDLING	
INVOICE TOTAL	8,052.00

Thanks for your business!



Office Use Only



Landscape Services, Inc.

PO Box 200569
Dallas, TX 75320-0569
615-391-3434
payments@lsipros.net
www.LSIpros.com

Invoice 167961

PO#

BILL TO:

Belle Meade, City of
4705 Harding Rd
Nashville, TN 37205

PROPERTY ADDRESS:

Belle Meade, City of
4705 Harding Road
Nashville, TN 37205

INVOICE DATE 04/30/2024	PLEASE PAY \$7,093.00	DUE UPON CONTRACT TERMS
----------------------------	--------------------------	----------------------------

DESCRIPTION	UNIT PRICE	EXT PRICE	SALES TAX	LINE TOTAL
-------------	------------	-----------	-----------	------------

#64557 - City Hall Redesign- Holly

LSI will perform the following

At the front of City Hall facing Harding

- Remove 2 boxwoods
- Add Espoma Plant Tone Organic/Organic-Base Fertilizer 5-3-3 50 lb for fertilization as needed
- Install 3 Vardar Valley boxwoods- 5 gallon

Left and Right sides of the season color bed

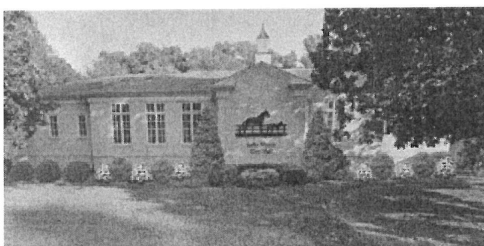
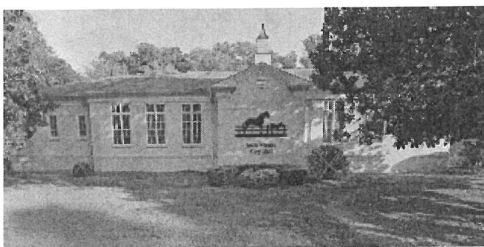
- Add Espoma Plant Tone Organic/Organic-Base Fertilizer 5-3-3 50 lb for fertilization as needed
- Install two Crimson Barberry in the back row- 7 gallon
- Install three Autumn Angel Encore Azalea- 7 gallon

Total of 4 Barberry and 6 Azalea

Framing the signage

- Add Espoma Plant Tone Organic/Organic-Base Fertilizer 5-3-3 50 lb for fertilization as needed
- Install two total Emerald Colonade Holly #10

- Cover all disturbed areas with pine straw for neat appearance



Entrance to City Hall

- Add Espoma Plant Tone Organic/Organic-Base Fertilizer 5-3-3 50 lb for fertilization as needed
- In the two planters, install 2 Wintergreen Korean Boxwood- 3 gallon
- Cover with shredded pine for neat appearance

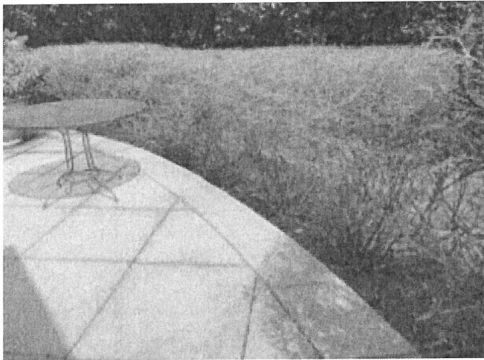


Sidewalk along front of City Hall

- Add Espoma Plant Tone Organic/Organic-Base Fertilizer 5-3-3 50 lb for fertilization as needed
- Install a total of 8 Plum Yews- 7 gallon
- Cover disturbed areas with pine straw for neat appearance

Back of City Hall

- Remove 7 dead Abelia
- Add Espoma Plant Tone Organic/Organic-Base Fertilizer 5-3-3 50 lb for fertilization as needed
- Install 7 Little Princess Spirea- 7 gallon
- Cover disturbed areas with pine straw for neat appearance



****please be advised pricing is valid for 30 days from proposal delivery.*

****please be advised this project will require digging around existing irrigation. If damage occurs to unforeseen irrigation lines additional charges will apply. A written list of repairs needed can be provided prior to repair, unless approved prior to work start date*

****please be advised LSI warranty on plants/trees is one year from date of installation on all irrigated properties maintained by LSI. If no irrigation is present or active at time of installation warranty may be voided at the discretion of LSI. Watering services can be provided by LSI at an additional cost, not covered by this proposal*



Landscape Services, Inc.
PO Box 200569
Dallas, TX 75320-0569
615-391-3434
payments@lsipros.net
www.LSIpros.com

Invoice 167806
PO#

BILL TO:
Belle Meade, City of
4705 Harding Rd
Nashville, TN 37205

PROPERTY ADDRESS:
Belle Meade, City of
4705 Harding Road
Nashville, TN 37205

INVOICE DATE 05/03/2024	PLEASE PAY \$15,663.38	DUE UPON CONTRACT TERMS
----------------------------	---------------------------	----------------------------

DESCRIPTION	UNIT PRICE	EXT PRICE	SALES TAX	LINE TOTAL
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#64626 - Spring Color 2024 LABOR AND INSTALLATION

Spring Color 2024 Installation and removal of spring annuals per the Beautification Committee requests.

Labor costs: 116 hours @ \$37.50 per contract flower installation = \$4,919.19

10 hours @ \$37.50 per contract for flower removal =\$375.00

Material costs: Includes 310 flats of annuals, soil amendments, fertilizer and shredded pine nuggets. Materials Costs: \$10,369.19

Total Accumulated Costs: \$15663.38

The beds and locations are as follows:

- 1 large bed at Lynwood Terrace/Blvd and Westhampton Pl
- 8 Planter boxes on Belle Meade Blvd (near Tyne)
- 2 beds on Lynwood Blvd at Harding Pl
- Corner of Lynwood and Abbott Martin Rd
- 1 bed at Deer Park Circle and Jackson Blvd
- 1 bed at Gerald Pl and Jackson Blvd
- 1 bed at Lynwood Terrace/Blvd/Ln intersection

- City Hall beds and planters
- End of Sunnyside Dr cul-de-sac
- End of Clarendon Ave
- End of Cornwall Ave
- End of Evelyn Ave

New Addition

- 1 bed at Sutherland Ave and Belle Meade Boulevard

INVOICE TOTAL	\$15,663.38
LESS PAYMENTS/CREDITS	\$0.00
BALANCE DUE	\$15,663.38

THANK YOU.

Please enter email address if you would rather have your invoices emailed:

Page 2 of 2

Wascon Inc.
910 EAST MAIN STREET
LIVINGSTON, TN. 38570
LIVINGSTON, TN. 38570
931-823-1388

Invoice

DATE	INVOICE #
4/19/2024	76275

BILL TO
CITY OF BELLE MEADE 4705 HARDING ROAD NASHVILLE, TN. 37205

SHIP TO
SAME

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
110-3898	Net 30		4/19/2024	OUR TRUCK		
QUANTITY	ITEM CODE	DESCRIPTION			PRICE EACH	AMOUNT
12	MTL	EXTREME E/ONE AMGP PUMPS S.N. WH891792 WH891791 WH891789 WH891790 WH891804 WH891800 WH891806 WH891801 WH891797 WH891798 WH889858 WH891799			1,962.90	23,554.80
					Total	\$23,554.80

Wascon Inc.
910 EAST MAIN STREET
LIVINGSTON, TN. 38570
LIVINGSTON, TN. 38570
931-823-1388

Invoice

DATE	INVOICE #
5/1/2024	76361

BILL TO
CITY OF BELLE MEADE 4705 HARDING ROAD NASHVILLE, TN. 37205

SHIP TO
SAME

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
110-3899	Net 30		5/1/2024	OUR TRUCK		
QUANTITY	ITEM CODE	DESCRIPTION			PRICE EACH	AMOUNT
1	MTL	36X84 DUPLEX STATION DUPLEX PROTECT PLUS PANEL W/ ADVISOR & MXM SS FLEX			8,091.95	8,091.95
2	MTL	75' CABLE WH00891188 WH00891214			146.09	292.18
					</	

ORDINANCE 2024-6

AN ORDINANCE TO AMEND SECTION 17-103 OF THE BELLE MEADE MUNICIPAL CODE TO DELETE THE REQUIREMENT THAT TREE TRIMMINGS, GRASS CLIPPINGS AND OTHER SIMILAR YARD WASTE BE PLACED INTO PLASTIC BAGS AND REPLACE THAT TERM WITH PAPER BAGS.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE AS FOLLOWS:

SECTION ONE. Section 17-103 (b) of the Belle Meade Municipal Code, is hereby amended to delete the phrase “plastic bags of sufficient strength to be securely tied and lifted by hand without breaking” from that section and to substitute therefor “paper bags of sufficient strength to be lifted by hand without breaking.”

SECTION TWO. This ordinance shall become effective immediately upon its passage, the health, safety and welfare of the citizens of Belle Meade requiring it.

Passed on First Reading: _____

Passed on Second Reading: _____

Rusty Moore, Mayor

Rusty Terry, City Recorder

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CITY OF **Belle Meade** TENNESSEE

T0: Belle Meade Commissioners

From: Leigh Mills

RE: Budget amendments 2023/2024

Date: May 15, 2024

The following is a summary of the proposed amendments to the current budget that are included in Ordinance 2024-7.

GENERAL FUND:

REVENUE – Net decrease of \$105,430, including:

- **Intergovernmental** – Decrease of \$40,000 due to receipts this fiscal year of franchise taxes.
- **Licenses & Permits** - Decrease of \$143,750 based on actual receipts received this fiscal year for building permits.
- **Interest Revenue** – Increase of \$277,320 due to actual receipts received this fiscal year.
- **Miscellaneous** – Decrease of \$199,000 due to actual receipts received from ARPA (American Rescue Plan Act) and TDOT (Tennessee Department of Transportation) grants. The funds received are based on reimbursements for project completion at various stages. The remainder of the grant revenue will be carried to next fiscal year.

EXPENDITURES – Net increase of \$47,890, includes:

- **Administration** – Net increase of \$5,000 due to increased cost of services provided by the IT vendor.
- **Public Safety** – Net increase of \$10,000, which includes adjustment for salaries and benefits accrued during the last month of June that will be paid in July.
- **Building & Zoning** – Net increase of \$32,890 for an additional employee, a Building Official. This includes salary, taxes, and benefits for this employee.

SEWER FUND:

REVENUE – Net decrease of \$290,323, including:

- **Interest Revenue** – Increase of \$28,000 due to actual receipts received this fiscal year.
- **Sewer User Fees** - Increase of \$15,000 due to actual receipts received this fiscal year.

4705 HARDING ROAD · NASHVILLE, TENNESSEE 37205 · 615-297-6041 · FAX 615-297-0255



CITY OF Belle Meade TENNESSEE

- **Miscellaneous** – Decrease of \$333,323 due to TDEC (Tennessee Department of Environment & Conservation) project that will not be completed this fiscal year but will carry over to next fiscal year.

EXPENDITURES – Net decrease of \$283,323 including:

- **Professional Services** - \$6,000 increase due to rate study to be completed for the Metro-Nashville Water Rate wholesale agreement.
- **Repair & Maintenance – Pumps** - \$14,000 increase for pumps to be repaired, these pumps could be repaired and did not need to be replaced.
- **Capital Projects** – \$303,323 decrease due to the TDEC project that will be completed next fiscal year.

BEAUTIFICATION FUND:

REVENUE – Net decrease of \$50,00, including:

- **Contributions** - Capital campaign began late this fiscal year, and most contributions are not expected to be received before the end of this fiscal year.

4705 HARDING ROAD · NASHVILLE, TENNESSEE 37205 · 615-297-6041 · FAX 615-297-0255

ORDINANCE 2024-7

AN ORDINANCE AMENDING ORDINANCE 2023-3 TO PROVIDE FOR THE INCREASE OR DECREASE IN THE VARIOUS EXPENDITURE AND REVENUE APPROPRIATIONS IN THE FISCAL YEAR 2024 BUDGET

NOW, THEREFORE, BE IT ORDAINED, by the City of Belle Meade as follows:

SECTION 1. There are hereby appropriated, by the City of Belle Meade, the following amounts of money, out of funds already in the Treasury of the City or reasonably anticipated to be on hand when payments therefrom shall be required:

<u>ORIGINAL APPROPRIATIONS:</u>							
<u>FUNCTIONS</u>	<u>GENERAL FUND</u>	<u>BEAUTIFICATION FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>SEWER UTILITY FUND</u>	<u>STREET AID FUND</u>	<u>WASTE COLLECT FUND</u>	<u>TOTAL</u>
EXPENDITURES							
Administration	1,015,920	-	21,784	-	-	-	1,037,704
Police	2,236,650	-	363,608	-	-	-	2,600,258
Building Insp.	178,112	-	-	-	-	-	178,112
Streets	498,160	-	737,872	-	101,535	-	1,337,566
Waste	-	-	-	-	-	642,200	642,200
Stormwater	232,960	-	150,000	-	-	-	382,960
Sewage	-	-	508,323	550,094	-	-	1,058,417
Parkways	229,999	61,575	50,000	-	-	-	341,574
Debt Service	-	-	-	-	-	-	-
Transfers	1,965,464 ¹	-	(1,831,587)	508,323	-	(642,200)	-
Totals:	6,357,264	61,575	(0)	1,058,417	101,535	-	7,578,791

(¹ Funds transfer from General Fund to Capital Projects Fund and Waste Collection Fund)

<u>AMENDED APPROPRIATIONS:</u>							
<u>FUNCTIONS</u>	<u>GENERAL FUND</u>	<u>BEAUTIFICATION FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>SEWER UTILITY FUND</u>	<u>STREET AID FUND</u>	<u>WASTE COLLECT FUND</u>	<u>TOTAL</u>
EXPENDITURES							
Administration	1,020,920	-	21,784	-	-	-	1,042,704
Police	2,246,650	-	363,608	-	-	-	2,610,258
Building Insp.	211,001	-	-	-	-	-	211,001
Streets	498,161	-	737,873	-	101,535	-	1,337,568
Waste	-	-	-	-	-	642,200	642,200
Stormwater	232,960	-	150,000	-	-	-	382,960
Sewage	-	-	205,000	570,094	-	-	775,094
Parkways	229,999	61,575	50,000	-	-	-	341,575
Debt Service	-	-	-	-	-	-	-
Transfers	1,965,465 ¹	-	(1,528,264)	205,000	-	(642,200)	-
Totals:	6,405,156	61,575	-	775,094	101,535	-	7,343,360

(¹ Funds transfer from General Fund to Capital Projects Fund and Waste Collection Fund)

SECTION 2. It is anticipated the following amounts of money will be received from the sources set out herein.

<u>ORIGINAL APPROPRIATIONS:</u>							
<u>FUNCTIONS</u>	<u>GENERAL</u>	<u>BEAUTI-</u>	<u>CAPITAL</u>	<u>SEWER</u>	<u>STREET</u>	<u>WASTE</u>	
<u>REVENUES</u>	<u>FUND</u>	<u>FICATION</u>	<u>PROJECTS</u>	<u>UTILITY</u>	<u>AID</u>	<u>COLLECT</u>	<u>TOTAL</u>
		<u>FUND</u>	<u>FUND</u>	<u>FUND</u>	<u>FUND</u>	<u>FUND</u>	
Local Taxes	3,339,202	-	-	-	-	-	3,339,202
Permits	394,500	-	-	1,600	-	-	396,100
Intergovernmental	866,009	-	-	-	101,535	-	967,544
Fines	235,000	-	-	-	-	-	235,000
Charges for Svcs.	348,200	-	-	506,837	-	-	855,037
Miscellaneous	744,176	2,000	-	471,173	-	-	1,217,349
Contributions	-	75,500	-	-	-	-	75,500
Transfers	-	-	(1,831,587)	-	-	(642,200)	(2,473,787)
Subtotals	5,927,087	77,500	(1,831,587)	979,610	101,535	(642,200)	7,085,732
From Reserves	430,178	-	-	78,807	-	-	508,985
Totals:	6,357,266	77,500	(1,831,587)	1,058,417	101,535	(642,200)	7,594,717

<u>AMENDED APPROPRIATIONS:</u>							
<u>FUNCTIONS</u>	<u>GENERAL</u>	<u>BEAUTI-</u>	<u>CAPITAL</u>	<u>SEWER</u>	<u>STREET</u>	<u>WASTE</u>	
<u>REVENUES</u>	<u>FUND</u>	<u>FICATION</u>	<u>PROJECTS</u>	<u>UTILITY</u>	<u>AID</u>	<u>COLLECT</u>	<u>TOTAL</u>
		<u>FUND</u>	<u>FUND</u>	<u>FUND</u>	<u>FUND</u>	<u>FUND</u>	
Local Taxes	3,339,201	-	-	-	-	-	3,339,201
Permits	250,751	-	-	1,600	-	-	252,351
Intergovernmental	826,010	-	-	-	101,535	-	927,545
Fines	235,001	-	-	-	-	-	235,001
Charges for Svcs.	348,201	-	-	534,837	-	-	883,038
Miscellaneous	822,496	2,000	-	152,850	-	-	977,346
Contributions	-	25,500	-	-	-	-	25,500
Transfers	-	-	(1,528,264)	-	-	(642,200)	(2,170,465)
Subtotals	5,821,659	27,500	(1,528,264)	689,288	101,535	(642,200)	6,639,983
From Reserves	583,497	34,075	-	85,806	-	-	703,378
Totals:	6,405,156	61,575	(1,528,264)	775,094	101,535	(642,200)	7,343,361

SECTION 3. This resolution shall become effective upon passage.

Passed on First Reading: _____

Passed on Second Reading: _____

Mayor Rusty Moore

City Recorder Rusty Terry

ORIDNANCE 2024-8

**AN ORDINANCE OF THE
CITY OF BELLE MEADE, TENNESSEE
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR
BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025**

- WHEREAS, Tenn, Code Ann. § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- WHEREAS, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELLE MEADE, TENNESSEE AS FOLLOWS:

- SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated amount for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2025, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year, and the estimated ending balances for the current fiscal years:

GENERAL FUND			Actual FY 2023	Estimated Actual FY 2024	Budget FY 2025
Revenues					
Local Taxes			\$ 3,374,550	\$ 3,350,832	\$ 3,339,201
Licenses and Permits			442,058	261,830	250,000
Intergovernmental					
State			854,249	822,683	819,853
Federal					
Charges for Services			90,198	78,103	60,000
Fines and Forfeitures			276,138	176,238	210,000
Other			610,829	562,736	1,330,769
Other Financing Sources					
Issuance of Debt/Debt Proceeds					
Sale of Capital Assets					
Transfers In - from other funds					
Transfers In - from other funds (PILOT)					
Total Revenues and Other Financing Sources			\$ 5,648,022	\$ 5,252,421	\$ 6,009,824
Appropriations					
Expenditures					
Department of Administration			\$ 1,143,309	\$ 937,403	\$ 1,115,312
Police Department			2,188,510	2,495,590	2,771,455
Building/Zoning Department			154,506	186,909	299,793
Public Works Department			674,237	803,838	2,237,789
Waste Collection Department			617,495	633,040	635,300
Landscaping Department			150,846	113,524	167,000
Debt Service - Principal and Interest					
Other Financing Uses					
Transfers Out - to other funds					
Total Appropriations			\$ 4,928,902	\$ 5,170,304	\$ 7,226,649
Change in Fund Balance (Revenues - Appropriations)			719,120	82,117	(1,216,825)
Beginning Fund Balance, July 1			14,817,565	15,536,685	15,618,802
Ending Fund Balance, June 30			\$ 15,536,685	\$ 15,618,802	\$ 14,401,977
Ending Fund Balance as a % of Total Appropriations			315.2%	302.1%	199.3%

State Street Aid			Actual	Estimated	
			FY 2023	Actual FY 2024	Budget FY 2025
Revenues					
State Gas and Motor Fuel Taxes			\$ 100,779	\$ 98,338	\$ 101,535
Other Financing Sources					
Issuance of Debt/Debt Proceeds					
Transfers In - from other funds					
Total Revenues and Other Financing Sources			\$ 100,779	\$ 98,338	\$ 101,535
Appropriations					
Street Lighting			\$ 64,128	\$ 62,616	\$ 67,500
Repairs and Maintenance - R-O-W			29,701	26,114	14,390
Total Appropriations			\$ 93,829	\$ 88,730	\$ 81,890
Change in Fund Balance (Revenues - Appropriations)			6,950	9,608	19,645
Beginning Fund Balance, July 1			162,354	169,304	178,912
Ending Fund Balance, June 30			169,304	178,912	198,558
Ending Fund Balance as a % of Total Appropriations			180.4%	201.6%	242.5%

Beautification Fund			Actual	Estimated	
			FY 2023	Actual FY 2024	Budget FY 2025
Revenues					
Donations - Ceres			\$ 88,475	\$ 75,790	\$ 75,500
Other Financing Sources					
Interest Income			2,817	3,765	2,000
Issuance of Debt/Debt Proceeds					
Transfers In - from other funds					
Total Revenues and Other Financing Sources			\$ 91,292	\$ 79,555	\$ 77,500
Appropriations					
Public Relations			\$ 3,316.61	\$ 3,798.90	\$ 4,000.00
Repairs and Maintenance			12,780	11,300	12,000
Horticultural Supplies and Services			49,098	48,535	64,500
Other Improvements			-	44,295	304,100
Total Appropriations			\$ 65,195	\$ 107,929	\$ 384,600
Change in Fund Balance (Revenues - Appropriations)			26,097	(28,374)	(307,100)
Beginning Fund Balance, July 1			198,684	224,781	196,407
Ending Fund Balance, June 30			\$ 224,781	\$ 196,407	\$ (110,693)
Ending Fund Balance as a % of Total Appropriations			344.8%	182.0%	-28.8%

Sewer Fund			Actual FY 2023	Estimated Actual FY 2024	Budget FY 2025
Operating Revenues					
Sewer Fees			\$ 547,664	\$ 555,571	\$ 511,617
Tap Fees			28,600	17,600	17,600
Miscellaneous Other Fees			117,185	70,700	55,850
Total Operating Revenues			\$ 693,449	\$ 643,871	\$ 585,067
Operating Expenses					
Sewer Department			\$ 246,083	\$ 280,840	\$ 1,247,058
Other					
Depreciation			266,293	270,000	275,000
Total Operating Expenses			\$ 512,376	\$ 550,840	\$ 1,522,058
Operating Income (Loss)			\$ 181,073	\$ 93,031	\$ (936,991)
Nonoperating Revenues (Expenses)					
Revenue: Investment Income			\$ 53,894	\$ 79,831	\$ 60,000
Grants - Operating			-	-	666,646
Other Income					
Expense: Debt Service - Interest Expense					
Other Expense					
Total Nonoperating Revenue (Expenses)			\$ 53,894	\$ 79,831	\$ 726,646
Income (Loss) Before Capital Contributions and Transfers			\$ 234,966	\$ 172,862	\$ (210,345)
Capital Contributions and Transfers					
Capital Contributions - Tap Fees in Excess of Cost			\$ 233,288	\$ 56,875	\$ 100,000
Capital Contributions - Grants					
Capital Contributions - Other					
Transfers In - from Other Funds					310,345
Transfers Out - to Other Funds (PILOT)					
Total Capital Contributions and Transfers			\$ 233,288	\$ 56,875	\$ 410,345
Change in Net Position			\$ 468,254	\$ 229,737	\$ 200,000
Beginning Net Position, July 1			1,591,644	2,059,898	2,289,635
Ending Net Position, June 30			\$ 2,059,898	\$ 2,289,635	\$ 2,489,635

Stormwater Fund			Actual FY 2023	Estimated Actual FY 2024	Budget FY 2025
Operating Revenues					
Stormwater Fees			\$ 298,679	\$ 298,452	\$ 296,000
Total Operating Revenues			\$ 298,679	\$ 298,452	\$ 296,000
Operating Expenses					
Stormwater Department			\$ 264,577	\$ 306,964	\$ 751,200
Other					
Depreciation					
Total Operating Expenses			\$ 264,577	\$ 306,964	\$ 751,200
Operating Income (Loss)			\$ 34,102	\$ (8,512)	\$ (455,200)
Nonoperating Revenues (Expenses)					
Revenue: Investment Income			\$ -	\$ -	\$ -
Grants - Operating					
Other Income					
Expense: Debt Service - Interest Expense					
Other Expense					
Total Nonoperating Revenue (Expenses)			\$ -	\$ -	\$ -
Income (Loss) Before Capital Contributions and Transfers			\$ 34,102	\$ (8,512)	\$ (455,200)
Capital Contributions and Transfers					
Capital Contributions - Tap Fees in Excess of Cost					
Capital Contributions - Grants					
Capital Contributions - Other					
Transfers In - from Other Funds					455,200
Total Capital Contributions and Transfers			\$ -	\$ -	\$ 455,200
Change in Net Position			\$ 34,102	\$ (8,512)	\$ -
Beginning Net Position, July 1			-	34,102	25,590
Ending Net Position, June 30			\$ 34,102	\$ 25,590	\$ 25,590

SECTION 2: At the end of the fiscal year 2024, the governing body estimates fund balances or deficits as follows:

FUND				Estimated Fund Balance/Net Position at June 30, 2024		
General Fund				\$ 15,618,802		
State Street Aid Fund				178,912		
Beautification Fund				196,407		
Sewer Fund				2,289,635		
Stormwater Fund				25,590		

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality had outstanding bonded and other indebtedness as follows:

Boned or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2024	FY 2025 Principal Payment	FY 2025 Interest Payment	
Bonds -	\$ -	\$ -	\$ -	\$ -	
Loan Agreements -	\$ -	\$ -	\$ -	\$ -	
Notes -	\$ -	\$ -	\$ -	\$ -	
Leases -	\$ -	\$ -	\$ -	\$ -	

SECTION 4: During the coming fiscal year (2025) the governing body has pending and planned capital projects with proposed funding as follows:

Pending Capital Projects (FY 2025)	Pending Capital Projects - Total Expense	Pending Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Pending Capital Projects Expense Financed by Debt Proceeds
Administrative Department			
IT Replacements	97,400	97,400	-
Police Department			
(9) SkyCop Cameras	84,000	84,000	-
(3) GTAC Tablets	10,200	10,200	-
(4) Stalker In-Car Radar	8,180	8,180	-
(1) Handheld Laser	2,346	2,346	-
(4) 2025 Ford Explorer SUV's	196,000	196,000	-
Building/Zoning Department			
Truck	46,000	46,000	-
Public Works Department			
Sidewalk Project (Harding)	120,630	120,630	-
Roadway Projects (Paving)	350,000	350,000	-
Garage door and Lift - PW	25,000	25,000	-
Master Plan Project - Phase I	240,000	240,000	-
BMB Pedestrian Safety Proj.	1,000,000	1,000,000	-
Street Signs Enhancement	220,000	220,000	-
Portable Generator	2,300	2,300	-
Beautification Fund			
Landscaping - CdwI Prop.	55,000	55,000	-
Landscaping - BMB	249,100	249,100	-
Sewer Fund			
Asset Management Software	866,565	866,565	-
Air Relief Valves	15,000	15,000	-
Pump Systems	60,000	60,000	-
Grinder Pump Replacements	100,000	100,000	-
Stormwater Fund			
Walnut Drive	500,000	500,000	-

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (Tenn. Code Ann. § 6-56-208).

SECTION 6: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 7: All ordinances or parts of ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION 8: This ordinance shall take effect July 1, 2024, after its passage, the health, safety, and welfare of the citizens of Belle Meade requiring it.

Passed on first reading:

Date

Passed on second reading:

Date

Rusty Moore, Mayor

Rusty Terry, City Recorder

ORDINANCE 2024-9

**AN ORDINANCE TO FIX THE TAX RATE FOR THE CITY OF BELLE MEADE FOR
THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025**

WHEREAS, Tennessee Code Annotated, Section 6-19-101, authorizes cities in Tennessee to assess, levy, and collect taxes for all general and special purposes on all subjects or objects of taxation, and privileges taxable by law for municipal purposes; and

WHEREAS, The Board of Commissioners desire to fix a tax rate for the upcoming fiscal year.

NOW THEREFORE:

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE
MEADE AS FOLLOWS**, by the City of Belle Meade, as follows:

Section 1. Taxes on all taxable property within the limits of the City of Belle Meade for the fiscal year 2024-2025 shall be collected and computed at the rate of \$0.50 cents per \$100.00 dollars of resulting assessed valuation. The property values as assessed by the Metropolitan Government of Nashville and Davidson County shall apply.

Section 2. This Ordinance shall become effective fifteen (15) days after passage, the health, safety, and welfare of the citizens of Belle Meade requiring it.

Passed on first reading:

Date

Passed on second reading:

Date

Mayor Rusty Moore

City Recorder Rusty Terry

ORDINANCE 2024-10

**AN ORDINANCE AMENDING USER CHARGES FOR USERS OF THE SANITARY SEWER
COLLECTION FACILITIES OF THE CITY OF BELLE MEADE**

BE IT ORDAINED, by the City of Belle Meade, as follows:

Section 1. Pursuant to Belle Meade Municipal Code, Title 18, Chapter 1, Section 18-117,
Schedule of Rates, the user charge for users of the sanitary sewer collection facilities of the City of Belle
Meade is amended as follows:

\$3.32 per 100 cubic feet of water consumed,
With a minimum of \$30.63 per month per user.

Section 2. The volume of water consumed shall be determined by actual meter readings,
adjusted so as to take into account water not normally entering the sewerage system (e.g., for filling
swimming pools, irrigation systems, etc.) in like manner as adjustments are made by the Metropolitan
Government of Nashville and Davidson County, Tennessee in the calculation of its sewer user charges to
its customers.

Section 3. This ordinance shall take effect July 1, 2024, the welfare of the City of Belle Meade requiring
it.

Passed on first reading:

Date

Passed on second reading:

Date

Mayor Rusty Moore

City Recorder Rusty Terry

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ORDINANCE 2024-1

AN ORDINANCE TO CLOSE, VACATE AND ABANDON THE RIGHT OF WAY OF
REDWING AVENUE.

WHEREAS, there is shown on the final plan of Pendleton and Blair's Subdivision of Lynwood Park dated June 1913 and of record in Book 421, Page 45, Register's Office of Davidson County, Tennessee ("RODC"), a proposed street.

WHEREAS, a revision of the plan of Lynwood Park, dated May 8, 1974, and recorded at Book 4675, Page 109 (RODC), identifies the proposed street as "Redwing Avenue" (hereinafter sometimes called "the Street"); and

WHEREAS, the Street is also shown on the recorded plan of the Resubdivision of Lots 21, 22, 23, and the Southerly 50 Feet of Lot 24 as Shown on the Unrecorded Plat of Honeywood Subdivision, of record in Plat Book 5200, Page 324 (RODC) and on the Recorded Plan of Deux Properties, of record in Plat Book 6900, Page 227 (RODC); and

WHEREAS, based upon the above recorded instruments, the right of way of the proposed Street is forty (40) feet in width wide, except for the portion extending in a more or less west-easterly direction, where it intersects with Lynwood Boulevard, which is fifty (50) feet wide; and

WHEREAS, a portion of the original right of way of the Street has already been abandoned and conveyed to one of the adjacent owners pursuant to Ordinance 2016-4, and is therefore excluded from this ordinance;

WHEREAS the Board of Commissioners of the City of Belle Meade hereby finds that the Street has never been improved or used as a public thoroughfare, is not required for public use, and that the closure of the Street as a public street and the abandonment of the right-of-way of the Street will not destroy or damage the access to any adjacent properties or properties intended to be served thereby; and

WHEREAS, the Street and its right way are shown on the map attached as Exhibit 1.

NOW, THEREFORE, BE IT ORDAINED by the City of Belle Meade as follows:

Section 1. The right-of-way of Redwing Avenue is hereby declared closed, vacated and abandoned.

Section 2. Any and all public utility or other easements in said right-of-way are hereby retained by the City of Belle Meade, its agents, servants and/or contractors, and utility companies operating under franchises from the City of Belle Meade, or from the Metropolitan Government of Nashville and Davidson County, Tennessee, for the right to enter, construct, operate, maintain, repair, rebuild, enlarge and patrol its now existing and/or future utilities, including sewer, water and drainage facilities, together with their appurtenances, and for the doing of any and all things necessary and incidental thereto.

Section 3. This Ordinance shall take effect immediately.

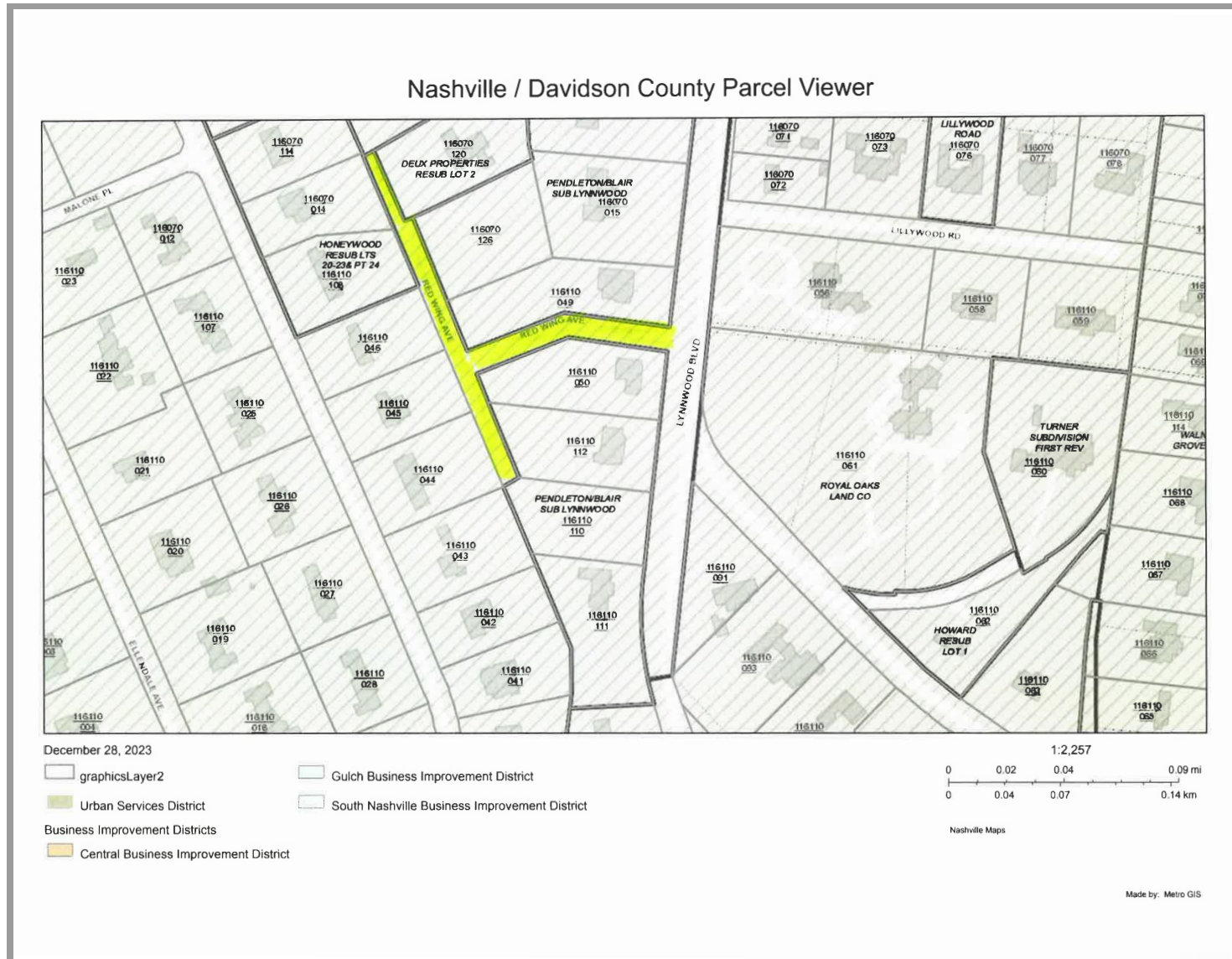
Rusty Moore, Mayor

Rusty Terry, City Recorder

Passed on first reading **April 15, 2024**

Approved by Municipal Planning Commission December 19, 2023

Passed on second reading _____



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ORDINANCE 2024-5**AN ORDINANCE TO AMEND CERTAIN SECTIONS OF TITLE 13, CHAPTERS 1-3 ("PROPERTY MAINTENANCE REGULATIONS") TO CLARIFY AND SIMPLIFY ENFORCEMENT PROCEDURES.**

WHEREAS, the Property Maintenance Regulations of the City of Belle Meade, as contained in Title 13, Chapters 1 to 3 of the Municipal Code, contain unnecessarily cumbersome provisions for the appeal of citations and other enforcement actions to either the board of commissioners or the board of building code appeals; and

WHEREAS, the Board of Commissioners of the City of Belle Meade hereby finds that the more efficient procedure for addressing a failure to comply with citations or orders from the city manager, building official, or other officer, without sacrificing fairness or due process, would be simply for the cases to be taken to city court.

NOW THEREFORE:**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE AS FOLLOWS:**

SECTION 1. Chapter 2 of Title 13 ("Unsafe Buildings") of the Belle Meade Municipal Code is hereby amended to delete Section 13-204 in its entirety, renumber all subsequent sections of the said chapter, and to add the following new section:

13-208. Enforcement in City Court. In addition to all other remedies provided in this chapter, the city manager or codes official may bring an action in city court as for any other violation of a city ordinance, pursuant to Title 3 and Title **11** of the Municipal Code.

SECTION 2. Chapter 3 of Title 13 ("Maintenance Code") is hereby amended to delete Section 13-308 in its entirety and to substitute the following therefor:

13-308. Notice of violation. (1) The city manager, building inspector, or other authorized official of the city is hereby directed to cause to be made regular inspections of all premises in the city of to determine if any violation of this maintenance code exists.

(2) In the event that the city manager or other authorized official determines that there exists a potential violation of the code, they shall prepare a draft notice of violation ("notice"), prepared in accordance with subsection (3) herein, setting forth the code section

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that is under review, describing the nature of the violation and appending to the draft notice photographs or other documentation of the violation and, if appropriate, the cost to correct such violation.

(3) Any notice, including the draft notice referenced above, shall be prepared as follows:

- (a) be in writing.
- (b) include a description of the premises and the owner of the premises; additionally, insofar as it is appropriate to the notice, the notice shall identify occupants of the premises.
- (c) include a statement of the violation or violations and why the notice is being issued.
- (d) include a correction order allowing a reasonable time to make the repairs and improvements required to bring the premises or structure into compliance with the provisions of this code.

SECTION 4. Chapter 3 of Title 13 ("Maintenance Code") is further amended to delete Section 13-309 in its entirety and to renumber the subsequent code sections accordingly.

SECTION 5. Chapter 3 of Title 13 ("Maintenance Code") is further amended to delete the following language from Section 13-310 (I) (now, as renumbered, Section 13-309 and captioned **Remedies for Violations**) and to renumber the subsequent sub-sections accordingly:

- (1) "Upon determination of the board of building codes appeals as set forth in §13-309(2)(b) above"

SECTION 6. Chapter 3 of Title 13 ("Maintenance Code") is further amended to delete The following language from Section 13-310 (4) (now, as renumbered, Section 13-309):

- (4) "the board of building code appeals determines that"

SECTION 7. Chapter 3 of Title 13 ("Maintenance Code") is further amended to delete the following language from Section 13-311 (now, as renumbered Section 13-310 and captioned **Demolitions**):

Introductory paragraph: "and hearing in accordance with §13-309 above... "

Subsection (1)(b): "by the board of building code appeals... "

Subsection (2): "by the board of building code appeals... "

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Subsection (3). Deleted in its entirety and subsequent subsections renumbered.

SECTION 8. Chapter 3 of Title 13 ("Maintenance Code") is further amended to delete from Section 13-312 (now section 13-311) (1), (2) and (3) the following language:

- (1) "members of the board of building code appeals"
- (2) "or board member"
- (3) "or board member"

SECTION 9. This ordinance shall become effective fifteen days after its passage, the health, safety, and welfare of the citizens of Belle Meade requiring it.

Passed on First Reading: April 15, 2024

Passed on Second Reading: _____

Rusty Moore, Mayor

Rusty Terry, City Recorder

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ORDINANCE 2024-5---EXHIBIT A

CHAPTER2

UNSAFE BUILDINGS

* * *

11-2.04. Appeal or hearing. The Owner, agent or person in control of a building or structure shall have the right, except in cases of emergency to appeal from the decision of the city manager as hereinafter provided and to appeal before the board of commissioners at a specified time and place to show cause why he should not comply with said notice. All Owners of property contiguous to or affected by the unsafe building or structure shall be afforded notice of said hearing in the manner prescribed herein.

13-208. Enforcement in city court. In addition to all other remedies provided for in this chapter, the city manager or codes official may bring an action in city court as for any other violation of a city ordinance, pursuant to Title 3 and Title 11 of the Municipal Code.

CHAPTER3

MAINTENANCE CODE

* * *

13-308. Notice of violation. (J) The City Manager city manager building inspector, or the authorized official of the City of Belle Meade city is hereby directed to cause to be made regular inspections of all premises in the City of Belle Meade to determine if any violation of the Belle Meade Maintenance Code this maintenance code exists.

(2) In the event that the city manager or other authorized official determines that there are 5ts exist a potential violation of the Belle Meade Maintenance Code the city manager code, they shall prepare a draft notice of violation ("notice"), prepared in accordance with subsection (3) herein, setting forth the code section of the Belle Meade Maintenance Code that is under review, describing the nature of the violation and appending to the draft notice photographs or other documentation of the violation and, if appropriate, the cost to correct such violation.

(3) Any notice, including the draft notice referenced above, shall be prepared as follows:

(a) Be be in writing.

(b) Include include a description of the premises and the owner of the premises; additionally insofar as it is appropriate to the notice, the notice shall identify occupant of the premises. 13-11

(c) Include include a statement of the violation or violations and why the notice is being issued.

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(d) Include in the code a correction order allowing a reasonable time to make the repairs and improvements required to bring the premises or structure into compliance with the provisions of this code.

(e) Inform the owner of the right to hearing before the board of building code appeals on a date set forth in the notice.

(t) Include a statement directing the owner to the range of remedies available to the city in accordance with §

13-309.

(4) The draft notice prepared in accordance with subsection (3) herein shall be presented to the board of building code appeals for review along with all supporting information, after which the board of building code appeals shall make a determination how to proceed.

(a) The board of building code appeals may direct any additional investigation that it determines necessary to its decision.

(b) If the board of building code appeals determines that a notice should issue, then it shall finalize the notice.

(c) The final notice as approved by the board of building code appeals prepared in accordance with subsection (3) above shall set a date on which a hearing will be held to ascertain whether there has been compliance with the notice.

(d) Insofar as the board of building code appeals determines that there is a violation of the Belle Meade Maintenance Code that presents an immediate risk of harm to the city or its residents:

(i) The board of building code appeals may direct that the city file suit in either the City Court of the City of Belle Meade or the Courts of Davidson County to enforce the Belle Meade Maintenance Code; and

(ii) The board of building code appeals may order the necessary work to be done including the boarding up of openings to render such structure temporarily safe whether or not the legal procedure herein described has been instituted; and shall cause such other action to be taken as the city manager deems necessary to meet such emergency; and direct that city manager employ the necessary labor and materials to perform the required work including demolition as expeditiously as possible.

(A) The costs incurred in the performance of emergency work shall be paid by the City of Belle Meade.

(B) The city attorney shall institute appropriate action against the owner and/or occupant of the premises for the recovery of such costs. (as added by Ord. #2011 10, Oct. 2011)

13 309. Hearing before board of building code appeals. If the hearing scheduled in accordance with § 13 308(4)(c) above the board of building code appeals may take any of the following actions:

(1) Upon advice by the city manager of compliance with the notice, no further action will be required and any fines that could have been assessed shall be automatically waived.

(2) Upon advice by either the city manager or the owner of a dispute regarding compliance with the notice, a hearing upon whether there has been compliance with the notice and a judgment thereon.

(a) There has been compliance with the notice, the city shall waive its right to a fine (as might be assessed in accordance with § 13 310(1) below) and no additional action is required;

(b) There has not been compliance with the notice and that the matter should be referred to the city for prosecution along with a recommendation of the board of building code appeals of the sanction that should be sought by the city; and

(c) If necessary that the city institute an action in the Courts of Davidson County to order compliance with the actions required by the notice; or

(d) That additional action is required in which event an amended notice shall issue and a new hearing date scheduled for a hearing on the new notice. (as added by Ord. #2011 J 10, Oct. 2011)

13 310. Remedies for violation. (1) Upon determination of the board of building code appeals as set forth in § 13 309(2)(b) above any

(1) Any person who fails to comply with the notice, or with any of the requirements thereof, shall be prosecuted within the limits provided by state law or local law.

(a) Each day that a violation continues after notice has been served shall be deemed a separate offense and subject to a fine.

(b) The fine for each offense may be in an amount up to fifty dollars (\$50.00) a day.

(2) The imposition of the remedies herein prescribed shall not preclude the city from instituting appropriate action to restrain, correct or abate a violation, or to prevent illegal occupancy of the premises, or to stop an illegal act, conduct, business, or utilization of the premises.

(3) It shall be unlawful for the owner of any dwelling premises who has received a notice to sell, transfer, mortgage, lease or otherwise dispose of such dwelling unit or structure to another until the provisions of the notice have been complied with, or until such owner shall first furnish the grantee, transferee, mortgagee or lessee a true copy of the notice and shall furnish to the city manager a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such notice and fully accepting the responsibility without condition for making the corrections or repairs required by such notice.

(4) If the board of building code appeals determines that (4) If the owner of the premises fails to comply with the notice, the city shall cause a lien to be placed upon the real estate for all costs incurred by the city in connection with the notice, and the actions required by the notice. (as added by Ord. #2011 J 10, Oct. 2011)

13-M-1-310. Demolition. After notice in accordance with § 13-308 above and hearing in accordance with § 13 309 above a structure may be ordered demolished and removed subject to the following terms and conditions:

(1) Any premises that is:

(a) ~~Ses~~ old, dilapidated or has become so out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human habitation or occupancy; and

(b) ~~Cannot~~ be reasonably repaired shall be ordered demolished and removed by the board of building code appeals.

(2) Any structure on which there has been a cessation of normal construction for a period of more than two (2) years shall be ordered demolished and removed by the board of building code appeals.

(3) ~~Provided however, if, after hearing in accordance with § 13 309 above the board of zoning appeals~~ (3) If the city manager or other authorized official finds that such structure

is capable of being made safe by repairs, then the owner, at the owner's option, may elect to demolish and remove the structure, or to repair and make safe and sanitary the structure, on such terms and conditions as may be imposed by the board of building code appeals in its sole discretion.

(4) Any costs incurred by the City of Belle Meade in the enforcement of this provision shall be borne by the owner.

(a) If the owner fails to comply with an order issued in accordance with this provision, then the City of Belle Meade may enforce the order and incur costs that shall be paid by the City of Belle Meade owner.

(b) The city attorney ~~shall~~ may institute appropriate action against the owner and/or occupant of the premises for the recovery of such costs. (as added by Ord. #2011 10 Oct. W-1-4

13 312. Limitation of Liability. (1) The city manager members of the board of building code appeals, building inspector or employee charged with the enforcement of this code while acting for the City of Belle Meade shall not thereby be rendered liable personally and are hereby relieved from all personal liability for any damage accruing to persons or property as a result of an act required or permitted in the discharge of official duties.

(2) Any suit instituted against any officer employee or board member because of an act performed by that officer, employee or board member in the lawful discharge of duties and under the provisions of this code shall be defended by the legal representative of the City of Belle Meade until the final termination of the proceedings.

(3) The city manager, employee officer or board member or any subordinate shall not be liable for costs in an action suit or proceeding that is instituted in pursuance of the provisions of this code when acting in good faith and without malice, and shall be free from liability for acts performed under any of its provisions or by reason of any act or omission in the performance of official duties in connection therewith. (as added by Ord. #2011 10).

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