



**CITY OF BELLE MEADE  
BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA PACKET  
JANUARY 15, 2025, 04:00 PM**



**AGENDA BOARD OF COMMISSIONERS  
REGULAR MEETING  
JANUARY 15, 2025, 04:00 PM  
BELLE MEADE CITY HALL, 4705 HARDING PIKE**

**Call To Order**

**I. PLEDGE OF ALLEGIANCE**

**II. PUBLIC COMMENTS**

**A. Special Presentation - Officer David Read - Outstanding Service Award - Chief Williams pg 5**

Attachment: [Wilds Nomination.pdf](#)

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**III. MINUTES - pg 9**

Consideration of the minutes of the Regular Meeting of the Board of Commissioners, held December 18, 2024

Attachment: [BoC Minutes December 18 2024.pdf](#)

**IV. PUBLIC WORKS**

**A. Monthly Reports - Nathan McVay pg 15**

Attachment: [PW December 2024 activity report.pdf](#)

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**V. CITY SERVICES**

**A. Public Safety**

**1. 2024 Annual Report - Chief Williams pg 21**

Attachment: [2024 Annual Report.pdf](#)

**2. Monthly Reports - Chief Williams pg 39**

Attachment: [combined PD December 2024.pdf](#)

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**3. Approve an Annual Service Agreement with SkyCop, Inc, totaling \$29,042.99, to support the law enforcement camera system - Chief Williams pg 45**

Attachment: [MEMO for SkyCop Service Agreement 2025.pdf](#)

**B. Health and Sanitation**

**1. Monthly Reports - Nathan McVay pg 47**

Attachment: [HS Service Calls.pdf](#)

Attachment: [HS December TN One Calls Report.pdf](#)

**2. Approve Task Order No.1, not to exceed \$7,500, with LDA Engineering for**

## **evaluation of the city's odor and erosion control program - Jennifer Moody pg 51**

Attachment: [Memo - LDA Engineering.pdf](#)

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### **C.Building/Zoning/Planning**

#### **1. 2024 Annual Report - Mary Samaniego pg 55**

Attachment: [PL\\_BC 2024 YEAR IN REVIEW.pdf](#)

#### **2. Monthly Report - Mary Samaniego pg 65**

Attachment: [PL\\_BC DECEMBER 2024 Report.pdf](#)

### **D.Waste Collection - No Matters**

### **E.Beautification/ Landscape**

#### **1. Monthly Report - Chip Wilkison at meeting**

### **F.City Communications and Technology - Jennifer Moody at meeting**

## **VI.ADMINISTRATION**

### **A.City Manager Reports - Jennifer Moody pg 71**

Attachment: [CM Year End Report.pdf](#)

Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

Attachment: [CM Complaint Log - Dec report.pdf](#)

Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

Attachment: [CM Chart 7mo complaints.pdf](#)

Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

Attachment: [2025 01 Memo Capital Projects.pdf](#)

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### **Finance - Leigh Mills**

#### **1. Financial Statements - November 2024 pg 83**

Attachment: [combined fin reports Nov 2024.pdf](#)

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#### **2. Investment Schedules - December 2024 pg 93**

Attachment: [combined investments DEC 24.pdf](#)

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#### **3. Approval of Invoices Over \$5,000 pg 97**

1) Civil & Environmental Consultants, Inc. (engineering review)  
\$11,299.72

2) Clean Earth Collections (January Brush) \$15,700.00

3) Kraft CPAs (audit) \$9,690.00

4) Mixed Drink Tax Revenue Distribution (November) \$7,316.75

5) Mixed Drink Tax Revenue Distribution (October) \$6,892.00

|                                                     |             |
|-----------------------------------------------------|-------------|
| 6) Miller and Martin (December)                     | \$5,000.00  |
| 7) Wascon, Inc. (E-one, Sewer Fund)                 | \$8,618.65  |
| 8) Wex (December fuel charges)                      | \$5,112.59  |
| 9) Barge Civil Associates (Zoning Map Update)       | \$6,835.00  |
| 10) LDA Engineering (TDEC/Sewer Project - November) | \$60,307.50 |
| 11) LDA Engineering (TDEC/Sewer Project - December) | \$46,670.00 |

Attachment: [Invoices over 5000.pdf](#)

Attachment: [Benesch Eng Invoice.pdf](#)

Attachment: [Snow and Ice Invoice.pdf](#)

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## **B.Facilities - No Matters**

## **C.Human Resources / Personnel - No Matters**

## **VII.LEGISLATION**

### **VIII.Consider a Resolution No. 2025-01 Amending Resolution 2022-05 Establishing Amounts of Fees to be Charged by the City of Belle Meade for Permit Applications and Other Fees - Mary Samaniego pg 127**

Attachment: [Resolution 2025-01 Revised master fee schedule.pdf](#)

## **IX.OTHER MATTERS**

## **X.ADJOURN**

**The next scheduled meeting of the Board of Commissioners will be Wednesday,  
February 19, 2025 at Belle Meade City Hall 4705 Harding Pike Nashville, TN**

Belle Meade Police Department Awards  
Nomination Form

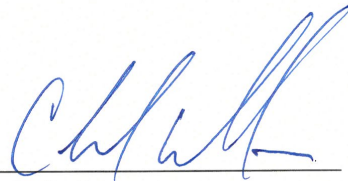
Name of person being nominated for award: David Read  
For the following Award:

☐ Exemplary Service Award

☒ Outstanding Service Award

Please elaborate as to why this person deserves recognition or state a specific reason to which this person should be recognized. For example, explain the officer's actions, i.e., meritorious conduct for professionalism and compassion at a death scene. Also, attach appropriate documentation (i.e.-newspaper article, crime reports, etc.).

The City of Belle Meade and its residents take traffic safety very seriously. Officer David Read has made it his mission to combat unsafe driving in Belle Meade. In 2024, he issued 1,268 citations. Additionally, the Tennessee Highway Safety Office recognized Officer Read in December 2024, when he received their speed enforcement award for all middle Tennessee officers. Officer Read works very hard to enforce the traffic laws in Belle Meade, and I think he deserves the David and Cindy Wilds Outstanding Service Award for his efforts.



Nominating Person

## BELLE MEADE POLICE DEPARTMENT DAVID AND CINDY WILDS POLICE FORMAL AWARD'S PROGRAM

### PURPOSE

To establish a formal procedure for implementing an awards program within the police department, and to identify the awards categories and set the standards for qualification.

### POLICY

The establishment of a formal awards program is essential in providing a method to recognize exceptional effort, heroism, or other highly commendable actions by members of the Belle Meade Police Department.

The authorized formal awards for the Belle Meade Police Department are as listed in this directive and implemented pursuant to this procedure.

- A. Class A Award —Exemplary Service
- B. Class B Award —Outstanding Service

This directive sets forth the department's Formal Awards Program and does not affect interdepartmental letters of commendation from the Chief of Police or from any other source from within the department or city.

### PROCEDURE

- A. Recommendation — Recommendation for an award must be made in writing to the Awards Review Committee. The recommendation must contain complete detailed information of the incident and reasons why the recommendation is being made. The recommendation should indicate a specific award when making the recommendation.
- B. Awards Review Committee
  - 1. The Awards Committee shall be composed of the following five (5) members: City Manager, Police Chief, Finance Director and the Mayor or other designated Commissioner. The City Manager or designee shall be the chairman of the Fund Committee. No meeting of the Awards Committee may be conducted without a quorum, which shall consist of a majority of the committee's members. No decision of the Awards Committee may be reached without the affirmative vote of a majority of the members present. Nominations for this award shall be made in writing and submitted to the chairman of the Fund Committee, who shall call a meeting of the Committee to consider the request. In considering a request, the Awards Committee may interview the employee, other employees, or supervisors as well as any other person(s) who can provide information about the circumstances of the actions and events leading up to the request.

C. Awards Categories

1. Class A Award shall include a commendation certificate explaining the actions warranting the award and a \$1000.00 monetary check. Class A Award standards are as follows:

Exemplary Service — This award recognizes acts of courage or outstanding performance under unusually difficult or dangerous circumstances, whether or not in connection with the performance of assigned duties. Sustained superior performance while under threat of physical attack or harassment and/or maintaining composure under extreme turmoil, or an individual act of courage or exceptional performance at the risk of personal safety.

2. Class B Award shall include a commendation certificate explaining actions warranting this award and a \$500.00 monetary check. Class B Award standards are as follows:

Outstanding Service — This award may be given to a police officer for service rendered in the line of duty when an officer, because of their diligence and perseverance, performs a difficult task in order to prevent crime, protect life and property, or apprehend criminals. The criteria for this award may also include exceptional actions and professional service to the Citizens of Belle Meade, which may tend to further the Department's progress. This award will be considered for performance over and above the normal course of duty in such instances as the arrest of individuals through exceptional, diligent, or uncommon perseverance in police work. It shall be awarded for those instances where the officer's own initiative played an important part in the action, i.e., burglary discovered on patrol would be treated differently than an officer responding to a dispatched complaint. (\$500.00)

- D. Award Issuance — The Chief of Police or his designee will present all formal awards to the recipients at the monthly Commissioners Meeting. A copy of all award certificates will be placed in the employee's personnel file.

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**MINUTES**  
**BOARD OF COMMISSIONERS – REGULAR MEETING**  
**DECEMBER 18, 2024, 4:00 PM**  
**BELLE MEADE CITY HALL, 4705 HARDING PIKE**

**Call To Order**

Mayor Rusty Moore called the meeting to order at 4:00 p.m.

**Board Members in Attendance**

Mayor Rusty Moore  
Vice-Mayor Haley Dale  
Louise Bryan  
Neal Clayton  
Tom Starkey

**Staff Members Present**

City Manager Jennifer Moody  
Chief of Police Charles Williams  
Public Works Director Nathan McVay  
Finance Director Leigh Mills  
Planning Director Mary Samaniego  
City Recorder Rusty Terry  
City Attorney Doug Berry

**PLEDGE OF ALLEGIANCE - led by Mayor Moore**

**SPECIAL PRESENTATION - Presentation of a Naming Resolution to the Caldwell Family in recognition of their generous donation of real property to be dedicated as "Caldwell Meadow" - Rusty Moore**

Mayor Rusty Moore recognized Wentworth Caldwell, Junior and wife Barry M. Caldwell for their donation of a gift of property given to the city in 2022, reading Resolution 2022-08 which recognized the donation and the naming of the property as Caldwell Meadow. Following the reading of the Resolution, Commissioner Louise Bryan presented a framed copy of the resolution which includes a rendering of the property. Vice-Mayor Haley Dale and Commissioners Neal Clayton and Tom Starkey joined Mayor Moore and Commissioner Bryan in congratulating the Caldwell family.

**PUBLIC COMMENTS**

**MINUTES**

Consideration of the minutes of the Regular Meeting of the Board of Commissioners, held November 20, 2024.

Motion to approve: Dale Second: Clayton Vote: All aye

## **PUBLIC WORKS**

### **Monthly Reports - Nathan McVay**

There were no questions on the reports.

**Approve a one-year Contract Extension with Clean Earth Collections to provide brush and chipper services, totaling \$188,400 for 12 months, through November 30, 2025 - Nathan McVay pg 20**

Public Works Director McVay reviewed the request for the contract extension.

Motion to approve: Dale Second: Bryan Vote: All aye

**Approve a one-year Contract Extension with Sammie Gibbs Construction for Snow and Ice Removal through November 30, 2025, with services provided only as needed and not to exceed \$60,000 in the current fiscal year ending June 30, 2025 - Nathan McVay pg 24**

Public Works Director McVay reviewed the request for the contract extension.

Motion to approve: Dale Second: Bryan Vote: All aye

## **CITY SERVICES**

### **Public Safety**

#### **Monthly Reports - Chief Williams**

Chief Chuck Williams began by thanking the community for coming out for the Holiday Parade on December 7.

Following an inquiry from Vice-Mayor Dale on the volume of stops made by Officer David Read, Chief Williams noted that Officer Read was recently recognized by Tennessee Highway Safety Office with the Speed Enforcement Award adding that out of the twenty-three counties in Middle Tennessee Officer Read is number 1.

There were no questions on the reports

**Approve the purchase of traffic safety and enforcement equipment, supported fully by an award from the Tennessee Highway Safety Office grant program, totaling \$10,136.00 from Applied Concepts, Inc., utilizing competitive pricing from state contract - Chief Williams**

Chief Williams reviewed the request for the equipment purchase.

Motion to approve: Dale Second: Clayton Vote: All aye

**Approve a purchase of a speed sign, totaling \$3,285.62, from All Traffic Solutions, Inc. to be fully reimbursed by an award from the Tennessee Highway Safety Office grant program - Chief Williams**

Chief Williams reviewed the request for the purchase of a speed sign.

Motion to approve: Dale Second: Clayton Vote: All aye

**Approve the purchase of three (3) police tablets, totaling \$10,200, from Route 1 under competitive pricing available through the city's membership in a national collaborative purchasing alliance (Omnia Partners) - Chuck Williams**

Chief Williams reviewed the request for the purchase of three police tablets.

Motion to approve: Dale

City Attorney Doug Berry recommended deletion of two paragraphs from the document, number 3 and number 17 and number 18 to be modified.

Motion to amend the motion to approve the quote with the deletion of term number 3, item number 17 and item number 18 be modified to reflect the State of Tennessee: Bryan Second: Dale Vote: All aye

## **Health and Sanitation**

### **Monthly Reports - Nathan McVay**

There were no questions on the reports.

**Approve the purchase of ten (10) grinder pumps, totaling \$17,440, from Straeffer Pump and Supply Inc. a sole-source regional distributor of myers pumps- Nathan McVay**

Public Works Director reviewed the memo as provided explaining the need for the purchase of the pumps.

Motion to approve: Dale

A period of questions ensued and answered by McVay.

Second: Bryan Vote: All aye

**Approve a Master Services Agreement with LDA Engineering for as-needed, general engineering consulting on the city's sewer collection system, subject to the City Attorney's review and approval of all terms and**

**conditions - Jennifer Moody**

City Manager Jennifer Moody reviewed the proposal, answering questions as asked by the commissioners.

Motion to approve subject to the City Attorney's review of the terms and conditions: Dale Second: Clayton Vote: All aye

**Building/Zoning/Planning**

**Monthly Reports - Mary Samaniego**

Planning Director Mary Samaniego provided highlights of the monthly reports. There were no questions on the reports.

**Waste Collection - No Matters**

**City Manager Reports - Jennifer Moody**

City Manager Jennifer Moody reviewed highlights from the report as submitted; following the report Moody answered questions as asked by the commissioners.

**Beautification/ Landscape**

**Monthly report - Jennifer Moody**

City Manager Moody provided an update on the activities of the Beautification committee adding that the new committee chairman were working to make sure expectations for the committee are being met.

**ADMINISTRATION**

**Finance - Leigh Mills**

**Approval of Fiscal Year Ending June 30, 2024 Financial Audit Report - Leigh Mills**

Motion to Approve: Clayton Second: Dale Vote: Aye

**Approve a Bid Award and three-year Agreement for Municipal Audit Services with Crosslin, PLLC for fiscal years 2025, 2026 and 2027 - Leigh Mills**

Finance Director Mills reviewed the RFQ process, noting the scoring, and recommending Crosslin, PLLC for audit services.

Motion to approve: Dale Second: Bryan Vote: All aye

City Attorney stated there would need to be a review of the contract.

Vice-Mayor Dale stated for the record that the motion approved was subject to review of the contract by the City Attorney.

#### **Financial Statements - October 2024**

Finance Director Mills provided highlights of the financial statements.

#### **Investment Schedules - November 2024**

Finance Director Mills provided highlights of the investment schedules.

#### **Monthly Check Register - November 2024**

There were no questions on the check register.

#### **Approval of Invoices Over \$5,000**

|                                                 |             |
|-------------------------------------------------|-------------|
| 1) SkyCop (1/2 system replacements)             | \$73,575.00 |
| 2) Miller and Martin, PLLC (November)           | \$5,000.00  |
| 3) Clean Earth Collections (December)           | \$15,700.00 |
| 4) Landscape Services Inc. (November)           | \$6,995.00  |
| 5) Landscape Services Inc. (December)           | \$6,995.00  |
| 6) LDA Engineering (TDEC Grant - Sewer Project) | \$51,620.00 |
| 7) Franklin Disposal (January)                  | \$33,417.20 |
| 8) Wascon Inc                                   | 23,679.80   |

Motion to approve: Dale Second: Clayton Vote: All aye

#### **Facilities - No Matters**

#### **Human Resources / Personnel - No Matters**

#### **LEGISLATION**

#### **OTHER MATTERS**

Mayor Rusty Moore noted there would be a poll to determine the date for the retreat.

Mayor Moore also stated there would be a leadership meeting providing a chance for all members of the other boards to learn about capital projects.

**City Communications and Technology - Jennifer Moody**

City Manager Moody provided an update on the No Solicitors Registry

**The Meeting Adjourned at 5:06 p.m.**

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Mayor Rusty Moore

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City Recorder Rusty Terry

## City of Belle Meade - Public Works Department Activity Report December 2024

| Date Reported | Complaint Request                                           | Location                       | Referred To    | Action Taken | Department   |
|---------------|-------------------------------------------------------------|--------------------------------|----------------|--------------|--------------|
| 12/2/2024     | Fixed a street name sign that fell.                         | Malone Pl. / Sunnyside Dr.     | Nathan & Dylan | Completed    | Streets      |
| 12/2/2024     | Plugged a tire for the Police Department.                   | Maintenance Shop               | Dylan          | Completed    | Public Works |
| 12/2/2024     | Picked up trash in one of the islands.                      | Belle Meade Blvd.              | Nathan & Dylan | Completed    | Public Works |
| 12/3/2024     | Straightened a stop sign                                    | Deer Park Cir. / Deer Park Dr. | Nathan & Dylan | Completed    | Streets      |
| 12/3/2024     | Removed a sign off of a utility pole.                       | Deer Park Cir. / Deer Park Dr. | Nathan & Dylan | Completed    | Streets      |
| 12/4/2024     | Drove the city and assessed the road conditions for paving. | The City                       | Nathan         | Completed    | Streets      |
| 12/4/2024     | Replaced a few light bulbs in the mens restroom.            | City Hall                      | Nathan & Dylan | Completed    | Public Works |

### City of Belle Meade - Public Works Department Activity Report December 2024

| Date Reported | Complaint Request                              | Location                             | Referred To    | Action Taken | Department     |
|---------------|------------------------------------------------|--------------------------------------|----------------|--------------|----------------|
| 12/5/2024     | Attended the Christmas Party                   | Belle Meade Historic Site and Winery | Nathan & Dylan | Completed    | City           |
| 12/6/2024     | Started hanging the Christmas wreaths.         | City                                 | Nathan & Dylan | In progress  | Beautification |
| 12/7/2024     | Finished hanging the Christmas wreaths.        | City                                 | Nathan & Dylan | Completed    | Beautification |
| 12/7/2024     | Worked the Christmas Parade.                   | Belle Meade Blvd.                    | Nathan & Dylan | Completed    | Public Works   |
| 12/9/2024     | Hung the wreaths and garland.                  | City Hall                            | Nathan & Dylan | Completed    | Beautification |
| 12/10/2024    | Picked up trash from the Parade.               | 1104 Belle Meade Blvd.               | Nathan & Dylan | Completed    | Public Works   |
| 12/10/2024    | Took the message board back the Coopertown PD. | Coopertown Police Dept.              | Nathan         | Completed    | Public Works   |

## City of Belle Meade - Public Works Department Activity Report December 2024

| Date Reported | Complaint Request                                       | Location                     | Referred To    | Action Taken | Department   |
|---------------|---------------------------------------------------------|------------------------------|----------------|--------------|--------------|
| 12/10/2024    | Helped Lieutenant Mangrum change someones tire.         | Harding Pl. / Westover Dr.   | Dylan          | Completed    | Public Works |
| 12/10/2024    | Tried to fix a TV issue in the Court Room.              | City Hall                    | Nathan         | Completed    | Public Works |
| 12/11/2024    | Attended a TCAPWA lunch                                 | Pavement Restorations Inc.   | Nathan & Dylan | Completed    | Public Works |
| 12/16/2024    | Straightened a few street signs.                        | Chickering Rd. / Herbert Pl. | Dylan          | Completed    | Streets      |
| 12/17/2024    | Picked up some trash                                    | Belle Meade Blvd.            | Nathan & Dylan | Completed    | Public Works |
| 12/18/2024    | Contacted NDOT / Metro Water about a patch in the road. | 815 Belle Meade Blvd.        | Nathan         | Completed    | Streets      |
| 12/18/2024    | Made up a recycle can for Rusty.                        | City Hall                    | Nathan         | Completed    | Public Works |

### City of Belle Meade - Public Works Department Activity Report December 2024

| Date Reported | Complaint Request                                             | Location                                   | Referred To | Action Taken | Department   |
|---------------|---------------------------------------------------------------|--------------------------------------------|-------------|--------------|--------------|
| 12/19/2024    | Turned the water off because of a leak.                       | 408 Leake Ave.                             | Nathan      | Completed    | Public Works |
| 12/19/2024    | Did a street line assessment on every street in the city.     | City                                       | Nathan      | Completed    | Streets      |
| 12/20/2024    | Picked up boxes around the cardboard dumpsters.               | City Hall                                  | Dylan       | Completed    | Public Works |
| 12/26/2024    | Picked up trash along side the road and the stone walls.      | Lynwood Blvd. to Leake Ave. on Harding Rd. | Dylan       | Completed    | Streets      |
| 12/30/2024    | Plugged two of the spare tires for PD.                        | Maintenance Shop                           | Dylan       | Completed    | Public Works |
| 12/31/2024    | Took two wheels and tires to get mounted and balanced for PD. | Firestone                                  | Dylan       | Completed    | Public Works |
| 12/31/2025    | Removed a sign from a utility pole.                           | Belle Meade Blvd. / Leake Ave.             | Dylan       | Completed    | Streets      |

City of Belle Meade - Public Works Department Activity Report December 2024

| Date Reported | Complaint Request                                      | Location  | Referred To | Action Taken | Department   |
|---------------|--------------------------------------------------------|-----------|-------------|--------------|--------------|
|               |                                                        |           |             |              |              |
| 12/31/2024    | Picked up boxes laying around the cardboard dumpsters. | City Hall | Dylan       | Completed    | Public Works |
|               |                                                        |           |             |              |              |
|               |                                                        |           |             |              |              |
|               |                                                        |           |             |              |              |
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## Annual Report 2024



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To save on printing costs, this report is provided in electronic format rather than the traditional printed format. Copies are available for download on the Belle Meade Police Department website at <http://www.citybellemeade.org/policedepartment>. Hard copies are available upon request.

## Mission Statement

The City of Belle Meade Police Department strives to provide community-oriented law enforcement that contributes to the quality of life expected by City residents through professional, visible, and respectful efforts of well-trained Police Department employees who are dedicated to public service. In carrying out its mission, the Police Department is especially mindful of and guided by the following values:

**Fairness** – Consistent and equitable enforcement of the law.

**Integrity** – Adherence to the highest moral and ethical standards.

**Respect** – Respect for the views, rights, and dignity of others.

**Teamwork** – Working together to accomplish our mission with efficiency and safety.

## Message from the Chief

To the Mayor, Commissioners, City Manager, Citizens of Belle Meade, and the Employees of the Belle Meade Police Department:

This report highlights the Belle Meade Police Department's many activities during 2024, including crime and traffic statistics. It will clearly explain our department's activities and community involvement.

Community policing remains a primary goal for our department. We enjoy working with our community at the Boulevard Bolt and the Nichol Lane Halloween event. This year, we continued the City of Belle Meade Holiday Parade, which was a huge success. The community contact initiative also encourages officers to stop and talk to residents that they see out in the yard and walking on the street. We hosted our women's self-defense class in 2024. Participation was down this year, as more than one hundred people have already attended this event.

Traffic safety continues to be a top priority for our agency as we attempt to combat the significant influx of volume that Belle Meade has seen in recent years. The 2024 citation data reflects how seriously we take traffic safety. Additionally, we have installed speed data signs on West Tyne Dr and in the 400 block of Lynwood Blvd to deter people from exceeding the speed limit.

Our Public Safety Security System began in July 2018 and continues to be an asset for our police officers and detectives. We also use the system to search for persons involved in crime in Belle Meade, which benefits other agencies' investigations. In 2024, we upgraded nine locations with new cameras to replace end-of-life cameras in place since 2018. The remaining end-of-life cameras will be replaced in 2025.

Certified Child Safety Technicians continue to help parents and caretakers install car seats correctly. Belle Meade Police Department is the only agency in Davidson County that does this.

The StarChase program continued to succeed in 2024, and the Belle Meade Police Department received a Safe Community award in Boston, MA, at the International Association of Chiefs of Police Conference.

I am grateful for the opportunity to serve with a dedicated group of officers and dispatchers daily. The city's administration is very supportive of our agency. They ensure that we have the tools we need to be productive. It is an honor to work for a community that supports us the way Belle Meade does!



Chuck Williams, Chief

## Department Administration

### Chief of Police Chuck Williams



Chief Chuck Williams has served with the Belle Meade Police Department for fourteen years and has twenty-two years of law enforcement experience. He has worked his way up from patrol officer to Chief of Police. Chief Williams received his associate's degree in criminal justice from Bethel University in 2021 and his bachelor's degree in criminal justice from Bethel University in 2023. He is a graduate of the Tennessee Association of the Chiefs of Police Executive Leadership Training and has numerous specialized police certifications.

He is an active member of the Tennessee Association of Chiefs of Police. In July 2024, Chief Williams was elected to the association's board of directors.

### Lieutenant Mack Mangrum

Lt. Mack Mangrum has served with the Belle Meade Police Department for 21 years. In January 2022, he rose from patrol officer to second-in-command.

Mack has extensive police training. Lt. Mangrum works closely with all divisions of the police department and oversees daily operations. He graduated from the Tennessee Association of Chiefs of Police Chief Executive Leadership Training in 2022.



Lt Mangrum is currently enrolled in Bethel University, studying Criminal Justice.

## Police Operations Section

The Police Operations Section is the largest component of the Police Department. It is comprised of the Patrol Division and the Criminal Investigation Division. The Police Operations Sections are under the direct supervision of the Lieutenant.

### Patrol Division

The Patrol Division's uniformed officers are the department's most visible members. Officers are assigned marked patrol cars equipped with radar, in-car video cameras, body cameras, and computer tablets.



The Patrol Division consists of 12 sworn officers assigned to four separate shifts. Each shift is made up of a Sergeant and two officers.

All members of the Patrol Division bring years of experience to the department. In addition to their patrol duties, many officers have other duties, such as Field Training Officers and instructors in various disciplines.

### Traffic Division



The traffic division consists of a full-time motorcycle officer and two part-time officers, who are paid for through a grant through THSO. Their primary responsibilities are to work crashes and conduct traffic enforcement. In July 2023, the motorcycle officer was assigned five days a week to be more visible. We receive many positive comments from the community about the motor's effectiveness. To request RADAR on your street, email Officer Germany at [mgermany@citybellemade.org](mailto:mgermany@citybellemade.org).

## Criminal Investigation Division

Detective Tom Sexton staffs the Criminal Investigation Division and provides crime prevention services to Belle Meade residents. In addition, Detective Sexton can call on the resources of the Metro Nashville Police Department as needed to assist in any investigation.

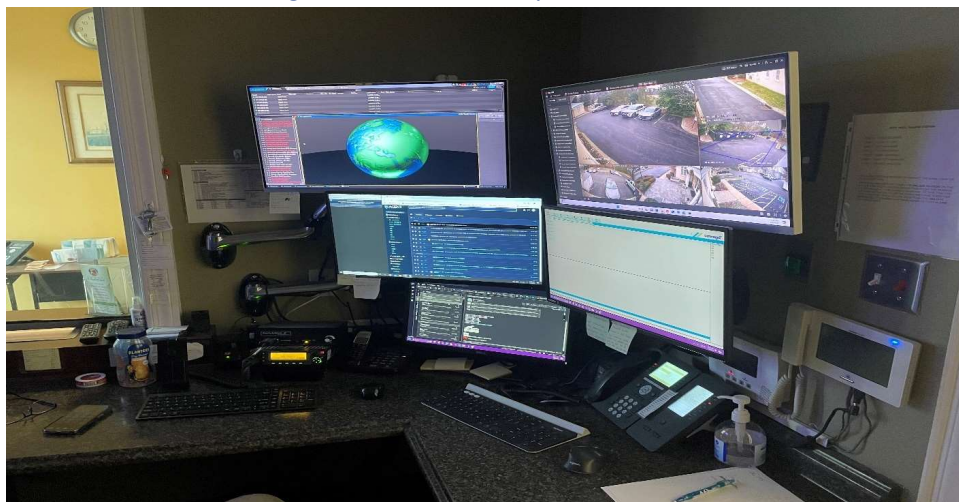


## Support Services Section

The Support Services Section is made up of the Communications Division and the Administrative Division. The Support Services Section is under the direct supervision of the Lieutenant.

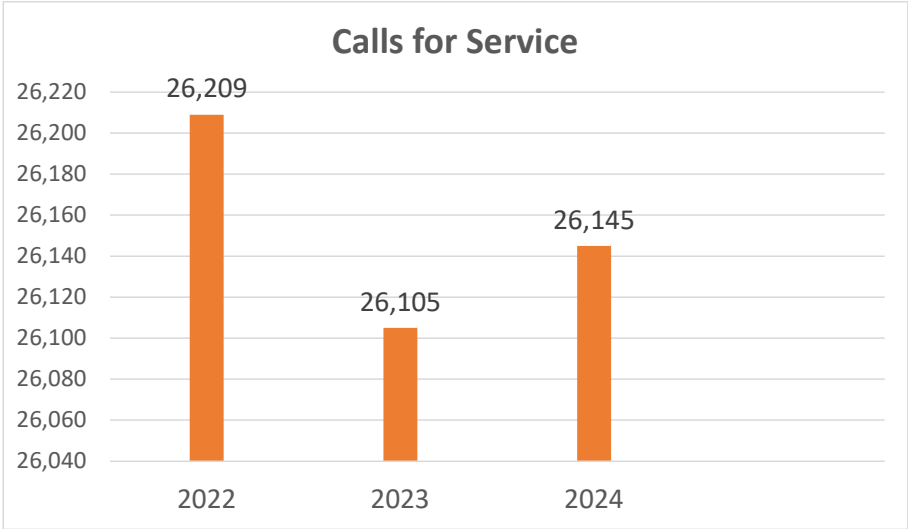
## Communications Division

The Communications Division is staffed by four full-time and two part-time Communications Officers. Each Communications Officer is certified by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation, and has access to the Tennessee Criminal Portal and the NCIC system. Communications Officers provide a link between callers and officers in the field. One Communications Officer is assigned to each of the four patrol shifts. Communications Sergeant Toni Tomlin supervises this division.



**Calls for Service**

Belle Meade officers responded to 26,145 calls for service in 2023.  
(This includes all activities).



**Grant Management**

In 2023, the Belle Meade Police Department received approximately \$56,000 in grant funding. This money is used to purchase equipment and pay part-time officers to conduct saturation patrols. Some of the equipment purchased through grant funding included a speed sign for West Tyne Drive, new tablets for officers, and a LIDAR.



West Tyne Speed Sign



Tablet/LIDAR

## Administrative Division

The Administrative Division consists of the Training Unit, the Accreditation Unit, the Records Unit, and the Firearms Training Unit. Except for the Records Unit, patrol officers' staff all other units as an additional duty.

**Training Unit** - The Training Unit is staffed by the General Departmental Instructor (GDI), who is responsible for ensuring all sworn personnel complete the annual training requirements set forth by the Tennessee POST Commission. Chief Chuck Williams currently serves as the GDI.

**Accreditation Unit** – The Accreditation Unit is staffed by the Accreditation Managers responsible for the Accreditation process. The department has completed the rigorous process of gaining compliance with the Tennessee Law Enforcement Accreditation program, which the Tennessee Association of Chiefs of Police administers: the Court Clerk, Kim Huffines, and Patrol Sgt. Chris Roark serves as the Accreditation Manager and is assisted by Chief Chuck Williams.

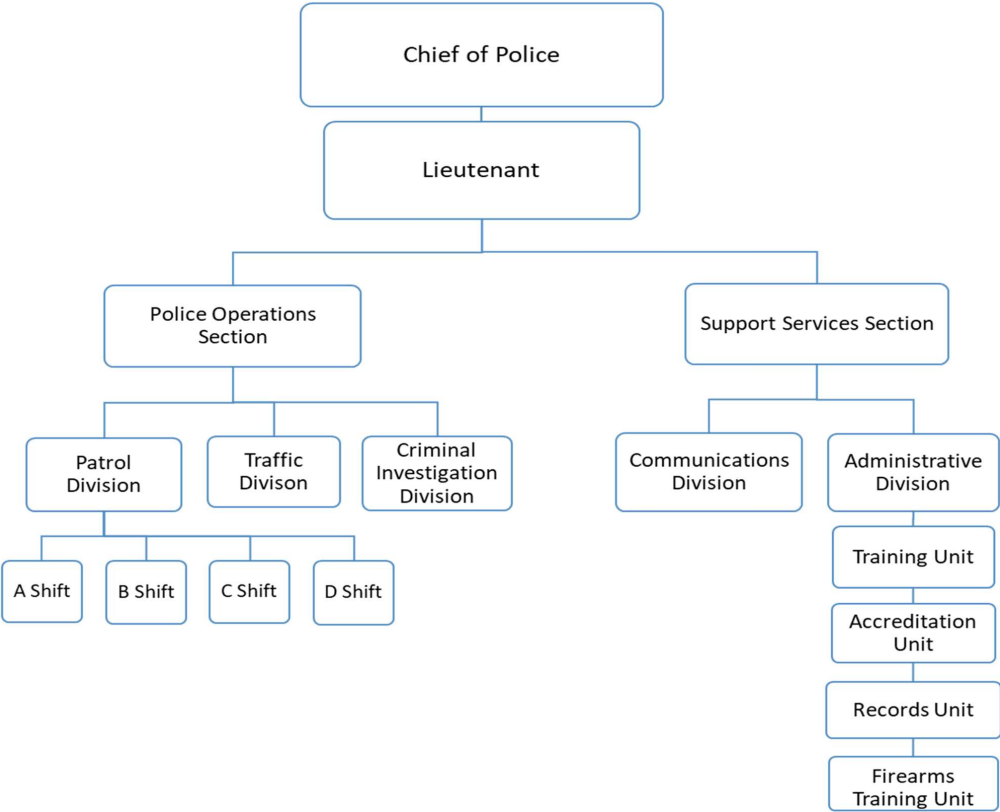
**Records Unit** – The Court Clerk is responsible for the Records Unit function as part of her duties. In this function, the clerk ensures all records and reports are maintained according to departmental policy and Tennessee state law.

**Firearms Training Unit** – The Firearms Training Unit is responsible for all firearms training and maintenance of all firearms issued by the department. This unit is under the supervision of Lt. Mack Mangrum and Sgt. David Wright.

# Organizational Chart



## Belle Meade Police Department



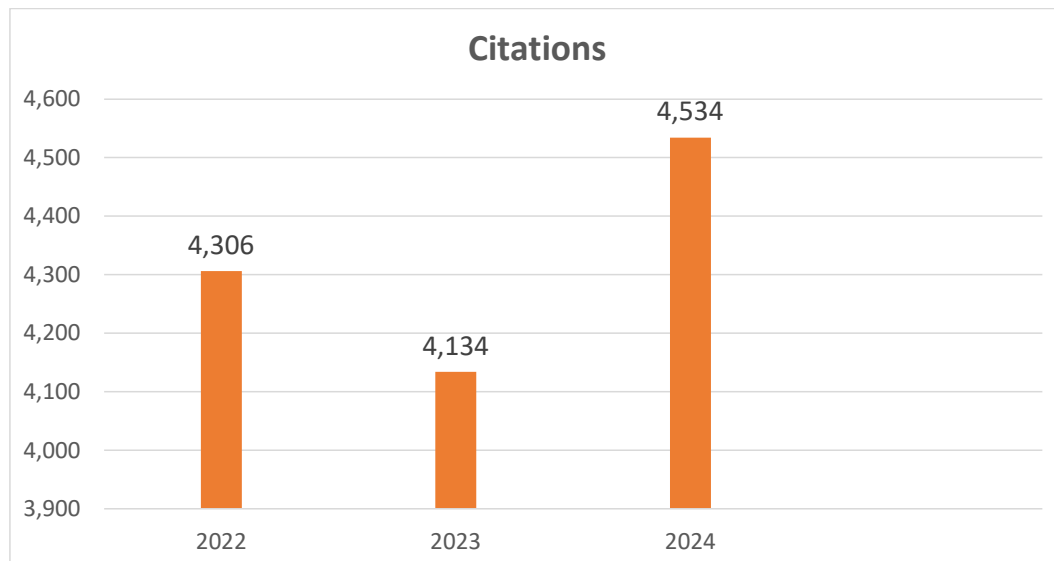
## Municipal Court

The City Court of Belle Meade is presided over by Judge Mark Beveridge. The Court hears cases concerning traffic violations and violations of other Belle Meade ordinances committed within the city. Court is held on Wednesday and Thursday once a month at 8:30 AM. The City Court Clerk, Kim Huffines, is responsible for administrative responsibilities concerning the Belle Meade City Court operation. Judge Beveridge can be contacted through the court clerk's office at 615-298-1223.



## Citations

Belle Meade officers issue citations to City Court for violations of Belle Meade ordinances. These citations are primarily for traffic violations, but other violations, such as curfew, may be included in these numbers. In 2024, 4,534 traffic citations were issued. This was a 9.6% increase from 2023.



# Community Outreach

The Belle Meade Police Department provides more than just law enforcement services. The department also offers several Community Outreach programs to better serve our community.

**Child Passenger Safety Program (CPSP)** - Certified child passenger safety technicians are available to give personal instructions on correctly installing child restraint equipment in vehicles. They can also answer questions concerning your child's safety while riding in a vehicle. MPO Wes Bowker serves as the CPSP Coordinator.



**Neighborhood Watch** - The city offers an on-site coordinator and liaison for neighborhood watch groups in Belle Meade. The coordinator communicates with block captains, who send information to residents in their group regarding BOLOs (Be on the Look Out), recent crimes in the city, and surrounding areas. The department is grateful for the extremely high participation rate in this program. Additionally, the Warner Place Neighborhood has a back-to-school bash/get-to-know-your-neighbor that we are always happy to attend.



**Prescription Drug Collection Program** - The prescription drug collection program offers the public a means to dispose of expired, unused, or unwanted prescription drugs anonymously and safely. The collection box is in the lobby of the Belle Meade Police Department at 4705 Harding Pike. (The Entrance is located to the right of city hall's main entrance.) It is available 24 hours a day, seven days a week.

Participants may dispose of medication in its original container. Loose pills should be disposed of using a clear plastic bag (provided). All medications collected from this program are destroyed by incineration. MPO Bowker and Officer Scarbrough manage this program.



#### **2024 Women's Self-Defense Class**



The women's self-defense class was held at St. George's Church. It was an informative class and had eager participants.

**Halloween Event-Nichol Lane**

Despite the weather not being ideal, there was an excellent turnout for the Halloween event on Nichol Lane this year. We are always happy to help with this event and ensure all the children have a safe and fun time trick or treating.



**2024 Belle Meade Holiday Parade** -The City of Belle Meade Holiday Parade was a huge success. It had the perfect small-town feel, and many residents flocked to the streets to enjoy the floats and fellowship. We thank all the parade participants, organizers, volunteers, and other agencies who assisted us with this fantastic event.



## City Administration

The City of Belle Meade is in western Davidson County and is considered a “satellite city” of the Metropolitan Government of Nashville and Davidson County. According to the 2020 U.S. Census Bureau, the population of Belle Meade is 2,901. The city was chartered in 1938 as a City Manager-Commissioner form of government. The Board of Commissioners is the policy-making body, while the City Manager is the Chief Administrative Officer. Jennifer Moody is the City Manager, and Leigh Mills is the Finance Director.



Jennifer Moody

Leigh Mills

The citizens elect five Commissioners for staggered four-year terms. The Commissioners then select two members to serve as Mayor and Vice-Mayor for two years.

### 2024 Board of Commissioners:

Mayor: Rusty Moore

Vice Mayor: Haley Dale

Commissioner: Louise Bryan

Commissioner: Neal Clayton

Commissioner: Marty Dickens/Tom Starkey

## Crime Statistics

The Tennessee Bureau of Investigation (TBI) is responsible for compiling crime statistics for the State. Crimes are placed into one of two groups. Group A includes crimes such as murder, rape, and theft. Group B includes DUI, drunkenness, and trespassing. Most crimes in Belle Meade are property crimes, which fall into Group A.

### TBI Crime Overview

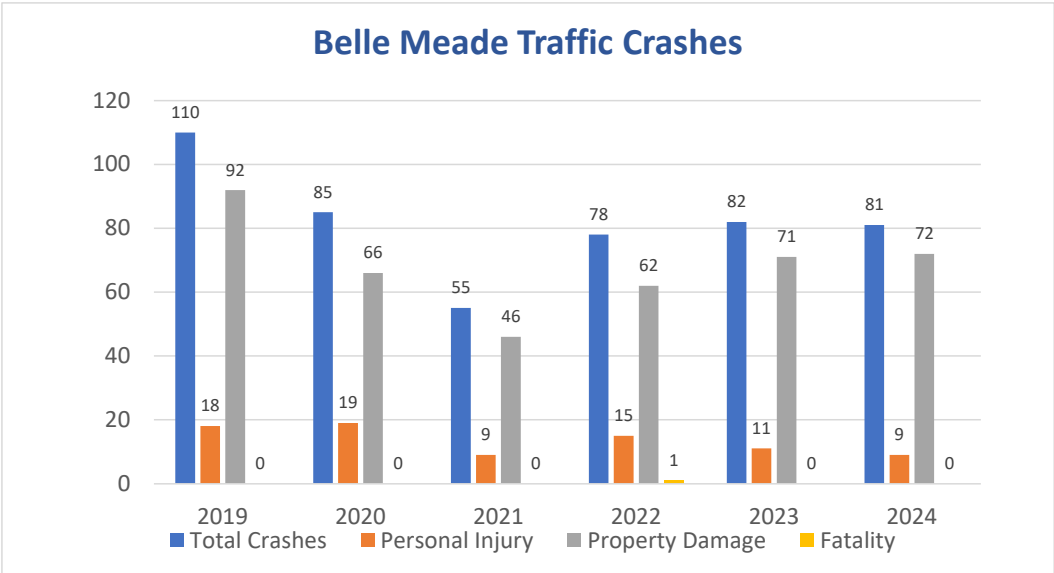
| GROUP A OFFENSES             |      |      |      |      |
|------------------------------|------|------|------|------|
| Crimes Against Persons       | 2021 | 2022 | 2023 | 2024 |
| Murder                       | 0    | 0    | 0    | 0    |
| Kidnapping                   | 0    | 0    | 0    | 0    |
| Forcible Rape                | 0    | 0    | 0    | 0    |
| Aggravated Assault           | 1    | 0    | 0    | 0    |
| Simple Assault               | 2    | 1    | 2    | 0    |
| Intimidation                 | 2    | 0    | 2    | 1    |
| Stalking                     | 2    | 0    | 1    | 1    |
| Crimes Against Property      | 2021 | 2022 | 2023 | 2024 |
| Arson                        | 0    | 0    | 0    | 0    |
| Burglary                     | 0    | 5    | 4    | 1    |
| Counterfeiting/Forgery       | 0    | 3    | 3    | 1    |
| Destruction/Damage/Vandalism | 5    | 8    | 12   | 5    |
| Extortion/Blackmail          | 0    | 0    | 0    | 1    |
| Fraud-False Pretenses        | 4    | 3    | 1    | 2    |
| Fraud- Credit Card/ATM       | 3    | 2    | 1    | 2    |
| Fraud-Impersonation          | 2    | 4    | 6    | 7    |
| Fraud-Identity Theft         | 0    | 0    | 3    | 0    |
| Robbery                      | 0    | 0    | 0    | 0    |
| Theft From Building          | 0    | 2    | 0    | 1    |
| Theft From Motor Vehicle     | 1    | 7    | 4    | 1    |
| Theft of Motor Vehicle Parts | 2    | 1    | 0    | 2    |
| Theft-All Other Larceny      | 6    | 7    | 12   | 12   |
| Motor Vehicle Theft          | 1    | 2    | 1    | 2    |

| Crimes Against Society             | 2021 | 2022 | 2023 | 2024 |
|------------------------------------|------|------|------|------|
| Drug/Narcotic Violations           | 2    | 6    | 7    | 0    |
| Drug/Narcotic Equipment Violations | 0    | 3    | 4    | 0    |
| Weapons Law Violation              | 2    | 2    | 0    | 1    |
| GROUP B OFFENSES                   |      |      |      |      |
| Offense                            | 2021 | 2022 | 2023 | 2024 |
| DUI                                | 11   | 8    | 16   | 3    |
| Drunkenness                        | 1    | 1    | 0    | 0    |
| Trespass                           | 0    | 1    | 0    | 0    |
| All Other Offenses                 | 10   | 13   | 3    | 1    |

Traffic Crashes

In 2024, the Belle Meade Police Department investigated 81 total crashes. There were nine crashes with injuries and seventy-two property damage crashes. Historically, Belle Meade averages about 100 crashes each year. This is the fifth year we have had fewer crashes than our usual average.

The leading causes of crashes in Belle Meade are failure to yield the right of way and following too closely.



In Davidson County, there were 107 fatal crashes in 2024. Davidson County had a total of 29,304 total crashes in 2024. Additionally, Davidson County had 8,751 injury crashes (493 serious injuries) in 2024. This was a 17% decrease in fatalities from 2023 to 2024.

**Board of Commissioners Meeting  
Police Department Statistical Summary  
December 2024**

| Call Type              | Jun-24      | Jul-24      | Aug-24      | Sep-24      | Oct-24      | Nov-24      | Dec-24             |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------------|
| Alarms                 | 41          | 26          | 39          | 29          | 30          | 27          | <b>40</b>          |
| Arrests                | 5           | 6           | 4           | 3           | 2           | 2           | <b>1</b>           |
| Burglary               | 0           | 0           | 0           | 0           | 0           | 0           | <b>0</b>           |
| Citations Issued       | 317         | 330         | 356         | 390         | 393         | 422         | <b>224</b>         |
| Community Contacts     | 291         | 326         | 341         | 306         | 318         | 312         | <b>274</b>         |
| Fingerprint Customers  | 22          | 29          | 25          | 48          | 24          | 30          | <b>36</b>          |
| House Checks           | 1,109       | 1,464       | 804         | 861         | 837         | 615         | <b>1,265</b>       |
| LPR Camera Hits        | 3           | 6           | 8           | 4           | 3           | 4           | <b>12</b>          |
| Non-Residential Checks | 896         | 883         | 911         | 885         | 907         | 776         | <b>922</b>         |
| Reports Taken          | 24          | 26          | 22          | 15          | 29          | 18          | <b>28</b>          |
| Theft of Property      | 3           | 5           | 0           | 2           | 2           | 0           | <b>0</b>           |
| Traffic Crashes        | 5           | 5           | 7           | 9           | 8           | 7           | <b>6</b>           |
| Total Patrol Miles     | 8,030       | 8,606       | 8,486       | 8,033       | 8,255       | 7,388       | <b>8,113</b>       |
| P.D. Monthly Revenue   | \$23,918.61 | \$21,454.20 | \$24,520.25 | \$23,572.21 | \$22,278.61 | \$24,071.25 | <b>\$25,981.51</b> |

Belle Meade Police Department  
Monthly Statistics

December 2024

| Officer        | Calls Answered | Citations Written | Traffic Stops | Verbal Warnings | Community Contacts | Reports Completed | Auto Crash Property | Auto Crash Injury | Arrests  | Fingerprint Calls | Child Seats Installed | Houses Checked | Business Checks | Miles Patrolled |
|----------------|----------------|-------------------|---------------|-----------------|--------------------|-------------------|---------------------|-------------------|----------|-------------------|-----------------------|----------------|-----------------|-----------------|
| Bailey         | 9              | 3                 | 18            | 15              | 31                 | 5                 | 1                   |                   |          |                   |                       | 156            | 91              | 705             |
| Bowker         | 15             | 11                | 12            | 3               | 5                  | 2                 | 1                   |                   |          | 6                 | 4                     | 105            | 52              | 733             |
| Cloxtan        | 6              |                   |               |                 |                    |                   |                     |                   |          |                   |                       | 11             | 54              | 235             |
| Cortier        | 11             |                   | 2             | 2               |                    |                   |                     |                   |          |                   |                       | 119            | 144             | 973             |
| Donegan        | 14             |                   | 3             | 3               |                    |                   | 1                   |                   |          |                   |                       | 159            | 144             | 893             |
| Doty           | 23             | 6                 | 13            | 7               |                    | 5                 | 1                   |                   |          |                   |                       | 90             |                 | 402             |
| Dunn           |                |                   |               |                 |                    |                   |                     |                   |          |                   |                       |                |                 |                 |
| Germany        |                | 36                | 43            | 21              | 50                 |                   |                     |                   |          | 2                 |                       | 28             | 16              | 215             |
| Norris         | 10             | 35                | 30            | 17              | 2                  | 6                 |                     |                   | 1        |                   |                       | 113            | 91              | 642             |
| Parrish        | 10             | 7                 | 8             | 3               |                    |                   |                     |                   |          |                   |                       | 98             | 96              | 349             |
| Read           | 27             | 80                | 58            | 19              | 137                | 10                | 1                   |                   |          | 15                |                       | 143            | 66              | 903             |
| Roark          | 17             | 23                | 39            | 39              | 44                 |                   |                     |                   |          | 2                 |                       | 19             | 8               | 631             |
| Samol          | 12             | 4                 | 3             | 1               |                    |                   |                     |                   |          |                   |                       | 55             | 63              | 403             |
| Scarborough    | 33             | 13                | 13            | 6               |                    |                   |                     |                   |          | 11                |                       | 128            | 48              | 594             |
| Wright         | 11             | 6                 | 10            | 5               | 5                  |                   | 1                   |                   |          |                   |                       | 41             | 49              | 435             |
| Yokley         |                |                   |               |                 |                    |                   |                     |                   |          |                   |                       |                |                 |                 |
| <b>Totals:</b> | <b>198</b>     | <b>224</b>        | <b>252</b>    | <b>141</b>      | <b>274</b>         | <b>28</b>         | <b>6</b>            | <b>0</b>          | <b>1</b> | <b>36</b>         | <b>4</b>              | <b>1,265</b>   | <b>922</b>      | <b>8,113</b>    |

## LPR/StarChase Report - December 2024

### **Stolen Tags = 3**

- (1) Officers searched the area but were unable to locate the vehicle.
- (2) Officers located and stopped the vehicle. The registered owner was in possession and a report was completed to have the tag removed from NCIC.

### **Stolen Vehicles = 9**

- (1) Officers located and stopped the vehicle. The registered owner was in possession of the vehicle but the vehicle had not been removed from NCIC.
- (2) Officers located the vehicle and deployed StarChase darts but the darts did not stick due to the weather. The vehicle fled and Metro was notified of last known location and direction of travel.
- (2) Officers checked the area but were unable to locate the vehicle.
- (4) Officers located and attempted to stop the vehicle but the driver refused to stop. Metro was notified of the vehicles last known location and direction of travel.

**City of Belle Meade**  
**Wex Fuel Statement Activity**

| <b>Gallons Purchased At The Pump</b> |                |              |              |              |
|--------------------------------------|----------------|--------------|--------------|--------------|
| <b>Police</b>                        | <b>Streets</b> | <b>Sewer</b> | <b>Codes</b> | <b>Admin</b> |

|        |          |         |         |        |        |
|--------|----------|---------|---------|--------|--------|
| Dec-23 | 1462.804 | 89.357  | 138.200 | 0.000  | 10.960 |
| Jan-24 | 1594.581 | 73.440  | 142.690 | 0.000  | 0.000  |
| Feb-24 | 1565.147 | 91.310  | 156.623 | 0.000  | 0.000  |
| Mar-24 | 1515.081 | 90.484  | 125.232 | 10.950 | 13.970 |
| Apr-24 | 1691.455 | 91.682  | 140.165 | 0.000  | 0.000  |
| May-24 | 1786.522 | 67.098  | 191.686 | 15.040 | 0.000  |
| Jun-24 | 1438.971 | 104.012 | 150.650 | 0.000  | 0.000  |
| Jul-24 | 1766.104 | 109.215 | 142.210 | 12.910 | 0.000  |
| Aug-24 | 1745.959 | 92.852  | 141.250 | 0.000  | 0.000  |
| Sep-24 | 1680.779 | 111.809 | 118.360 | 15.660 | 13.160 |
| Oct-24 | 1700.187 | 85.144  | 204.375 | 0.000  | 11.206 |
| Nov-24 | 1545.255 | 85.520  | 168.160 | 11.690 | 0.000  |
| Dec-25 | 1704.847 | 73.564  | 137.733 | 0.000  | 0.000  |

| <b>Fuel Cost Per Month For Each Department</b> |                |              |              |              |
|------------------------------------------------|----------------|--------------|--------------|--------------|
| <b>Police</b>                                  | <b>Streets</b> | <b>Sewer</b> | <b>Codes</b> | <b>Admin</b> |

|        |            |          |          |         |         |
|--------|------------|----------|----------|---------|---------|
| Dec-23 | \$4,156.94 | \$236.78 | \$346.13 | \$0.00  | \$28.64 |
| Jan-24 | \$4,368.70 | \$195.61 | \$359.10 | \$0.00  | \$0.00  |
| Feb-24 | \$4,458.80 | \$258.43 | \$423.84 | \$0.00  | \$0.00  |
| Mar-24 | \$4,595.08 | \$277.56 | \$375.06 | \$33.28 | \$47.62 |
| Apr-24 | \$5,388.94 | \$291.31 | \$430.32 | \$0.00  | \$0.00  |
| May-24 | \$5,673.82 | \$220.57 | \$589.76 | \$50.96 | \$0.00  |
| Jun-24 | \$4,296.00 | \$320.55 | \$416.06 | \$0.00  | \$0.00  |
| Jul-24 | \$5,442.09 | \$333.94 | \$436.57 | \$41.41 | \$0.00  |
| Aug-24 | \$5,210.29 | \$271.13 | \$397.80 | \$0.00  | \$0.00  |
| Sep-24 | \$4,547.31 | \$303.05 | \$312.03 | \$42.90 | \$36.80 |
| Oct-24 | \$4,599.86 | \$231.18 | \$547.73 | \$0.00  | \$28.87 |
| Nov-24 | \$4,096.86 | \$235.17 | \$436.02 | \$34.12 | \$0.00  |
| Dec-24 | \$4,547.83 | \$205.54 | \$359.22 | \$0.00  | \$0.00  |



## **Police Department Monthly Report January 3, 2024**

To: Charles Williams, Chief of Police

From: Tom Sexton – Detective

Date: December 5, 2024 to January 3, 2025

### **NEW CASES ASSIGNED**

In keeping with the tradition of the past several year, we have had no major incidents in Belle Meade for the month of December.

We have had several matter of records report that were handled that involved a new group of juveniles ringing doorbells and fleeing the scene. Those incidents were handled in Parental Court.

### **ASSISTING RESIDENTS**

Assisted numerous Residents with health related issues.

### **ASSISTING OTHER AGENCIES**

Assisted the Metro Police Department on armed robbery case and stolen property cases. Also assisted them with a drive by shooting incident

Assisted Vanderbilt PD with the arrest of an individual that was breaking into condos and peeking into the window of female students living next door.

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## CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

**To:** Belle Meade Commissioners

**cc:** Jennifer Moody

**From:** Chief Chuck Williams

**Date:** January 15, 2025

**Re:** Service Agreement with SkyCop

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### BACKGROUND

In 2018, The City of Belle Meade began its video security system with SkyCop. The system has been a great success for crime determent and investigations. Each year the City of Belle Meade enters into a service agreement with SkyCop to ensure the system stays in good working condition. The maintenance includes cleaning the camera lenses, checking wiring, applying dielectric grease, readjusting cameras, refocusing LPRs, online support, connectivity, recording date, hard drive status, and performing any software and firmware upgrades. Additionally, this cost covers thirty-one camera licenses for the year.

### RECOMMENDATION

The Belle Meade Board of Mayor and Commissioners is recommended to approve the service agreement with SkyCop, Inc.

### FISCAL IMPACT

The cost for the cloud services program and licensing for thirty-one cameras is \$14,043.99. The cost for the annual service agreement for nine legacy units is \$14,099.00. The total for this agreement is \$29,042.99. There is \$49,460 budgeted in account 42100-262 for repaid and maintenance for the video surveillance system.

### ATTACHMENT

Quote from SkyCop

---

# Estimate



## Bill To

4705 Harding Rd.  
Nashville, TN, 37205 US  
cwilliams@citybellemade.org

## Ship To

4705 HARDING PIKE  
NASHVILLE, TN, 37205-2809 US  
cwilliams@citybellemeade.org

**Estimate Number: EST-6149-1**

**Estimate Prepared By: Joe Patty**

**Expiration Date: 01/22/2025**

| Item #                   | Name                                                                                             | Qty | Rate       | Amount     |
|--------------------------|--------------------------------------------------------------------------------------------------|-----|------------|------------|
| Billing Period: Annually |                                                                                                  |     |            |            |
| 1)                       | Miscellaneous Parts (Sale)                                                                       | 1   | \$14043.99 | \$14043.99 |
|                          | Genetec Manage Service for Cloud Services Platform \$3999.99 and 31 camera licenses @ \$324/each |     |            |            |

**Billing Period: Annually**

|    |                                              |   |            |            |
|----|----------------------------------------------|---|------------|------------|
| 2) | <b>Miscellaneous Parts (Subscription)</b>    | 1 | \$14999.00 | \$14999.00 |
|    | Annual Service Agreement for 9 legacy units. |   |            |            |

### Including Optional Quote Items

**Annually Total: \$29042.99**

**Sub Total: \$29042.99**

**Estimate Total \$29042.99**

Authorizing Signature \_\_\_\_\_

Date \_\_\_\_\_



Skycop Inc.

Email: [sales@skycopinc.com](mailto:sales@skycopinc.com)

Phone: (901) 410-2151

Address: 3736 Getwell Cove Memphis, Tennessee 38118

## Service Calls

| Date       | St #  | Address        | ServiceTech  | Problem   | Remarks                                      | PM                                  | Parts Replaced                                     | Serial # | Reason for Installation |
|------------|-------|----------------|--------------|-----------|----------------------------------------------|-------------------------------------|----------------------------------------------------|----------|-------------------------|
| 12/3/2024  | 411   | Ellendale Ave  | Nathan/Dylan | Red Light | Air locked                                   | <input checked="" type="checkbox"/> | Released the air.                                  |          |                         |
| 12/3/2024  | 111   | Westhampton    | Nathan/Dylan | Red Light | Reset the pump                               | <input checked="" type="checkbox"/> |                                                    |          |                         |
| 12/4/2024  | 1212  | Belle Meade B  | Nathan/Dylan | Red Light | Bad Pump                                     | <input checked="" type="checkbox"/> | Replaced Pump                                      | WH412573 | Replacement             |
| 12/9/2024  | 506 C | Park Center dr | Dylan Hood   | Odor      | Pump is working and pumped down              | <input checked="" type="checkbox"/> |                                                    |          |                         |
| 12/13/2024 | 211   | Scotland Pl    | Nathan/Dylan | Red Light | Pump was Jammed                              | <input checked="" type="checkbox"/> | Got the pump unjammed and put it back in the tank. |          |                         |
| 12/18/2024 | 4402  | Howell Pl      | Nathan McVay | Sewer Lid | Added the new screws to the tank lid.        | <input checked="" type="checkbox"/> |                                                    |          |                         |
| 12/19/2024 | 410   | Sunnyside Dr   | Nathan Mcvay | Red Light | T/R 242 11.2                                 | <input checked="" type="checkbox"/> |                                                    |          |                         |
| 12/20/2024 | 4311  | Glen Eden Dr   | Dylan Hood   | Red Light | Wasn't getting full power to the disconnect. | <input type="checkbox"/>            | Homeowner called a electrician.                    |          |                         |

Monday, January 6, 2025

Page 1 of 2

| Date       | St # | Address       | ServiceTech | Problem              | Remarks                                       | PM                                  | Parts Replaced                        | Serial # | Reason for Installation |
|------------|------|---------------|-------------|----------------------|-----------------------------------------------|-------------------------------------|---------------------------------------|----------|-------------------------|
| 12/23/2024 | 618  | Royal Oaks Pl | Dylan Hood  | Red Light            | Red Light was not on and it was pumped down.  | <input checked="" type="checkbox"/> |                                       |          |                         |
| 12/23/2024 | 4405 | Iroquois Ave  | Dylan Hood  | Odor                 | Fuses were bad in the disconnect              | <input checked="" type="checkbox"/> | Replaced the fuses                    |          |                         |
| 12/26/2024 | 630  | Royal Oaks Pl | Dylan Hood  | Backing Up           | Pump was turned off.                          | <input checked="" type="checkbox"/> | Turned the pump back on.              |          |                         |
| 12/27/2024 | 102  | Westhampton   | Dylan Hood  | Odor                 | Pumped down and no issues.                    | <input checked="" type="checkbox"/> |                                       |          |                         |
| 12/28/2024 | 4426 | Tyne Blvd     | Dylan Hood  | Backing Up**Bad Pump |                                               | <input checked="" type="checkbox"/> | Replaced Pump                         | WH123456 | Replacement             |
| 12/29/2024 | 518  | Park Center A | Dylan Hood  | Backing Up           | Bad 1 amp fuse and light bulb                 | <input checked="" type="checkbox"/> | Replaced the fuse and the light bulb. |          |                         |
| 12/31/2024 | 926  | Chancery Ln   | Dylan Hood  | Red Light            | Bad Pump                                      | <input checked="" type="checkbox"/> | Replaced Pump                         | WH711804 | Replacement             |
| 12/31/2024 | 4401 | Honeywood Dr  | Dylan Hood  | Red Light            | Red light wasn't on and the pump was working. | <input checked="" type="checkbox"/> |                                       |          |                         |

Monday, January 6, 2025

Page 2 of 2

**City of Belle Meade****December TN One Calls**

| ticketId | workStreet       | workdonefor                |
|----------|------------------|----------------------------|
| 10264760 | BELLEVUE DR S    | CHANDELIER DEVELOPMENT     |
| 10267628 | BELLE MEADE BLVD | HOMEOWNER                  |
| 10267640 | WESTVIEW AVE     | SARA RESINER               |
| 10267756 | E BROOKFIELD AVE | HOMEOWNER                  |
| 10269020 | WARNER PL        | LIGHT TN                   |
| 10270069 | LEAKE AVE        | HOMEOWNER                  |
| 10270764 | LYNNWOOD BLVD    | CASTLE HOMES               |
| 10271225 | BELLEVUE DR S    | PIEDMONT                   |
| 10272064 | FORSYTHE PL      | ERIC SCOWDEN               |
| 10272403 | JACKSON BLVD     | PHIPPS CONSTRUCTION        |
| 10272435 | ROYAL OAKS DR    | PIEDMONT                   |
| 10273249 | MILLRACE LN      | MAURY RHETT                |
| 10274299 | WESTVIEW AVE     | HAND CONSTRUCTION SERVICES |
| 10275677 | WESTVIEW AVE     | KIM DAVIS                  |
| 10275947 | BELLE MEADE BLVD | ZIPS CONSTRUCTION          |
| 10278677 | SUNNYBROOK DR    | JAMIE DROKE                |
| 10279583 | BELLE MEADE BLVD | SED                        |
| 10281682 | BELLE MEADE BLVD | METRO WATER AND SEWER      |
| 10281830 | TYNE BLVD        | BYRAN FORT                 |
| 10282138 | LYNNWOOD BLVD    | PIEDMONT                   |
| 10282792 | PARK CENTER DR   | TABER                      |
| 10283020 | TYNE BLVD        | HOMEOWNER                  |
| 10283149 | BELLE MEADE BLVD | PATRICK AND BRIANNA LEWIS  |
| 10285040 | IROQUOIS AVE     | METRO WATER AND SEWER      |
| 10286333 | JACKSON BLVD     | BARNEY BYRD                |
| 10287258 | WARNER PL        | COMCAST                    |
| 10287328 | CHICKERING RD    | NDOT                       |
| 10287525 | W BROOKFIELD AVE | COMCAST                    |
| 10288250 | ELLENDALE AVE    | AT&T                       |
| 10288465 | WARNER PL        | CAROLINE STEPHENS          |
| 10292345 | LYNNWOOD BLVD    | HOMEOWNER                  |
| 10292760 | CHICKERING RD    | PIEDMONT                   |
| 10294909 | WESTVIEW AVE     | JILL DEBONA                |
| 10295310 | SHEPARD PL       | RIPLEY                     |
| 10295925 | WESTVIEW AVE     | LORRIANE ABRAMS            |
| 10297193 | ROYAL OAKS DR    | COMCAST                    |
| 10297732 | CHICKERING LN    | HOMEOWNER                  |
| 10298407 | WESTVIEW AVE     | JILL DEBONA                |
| 10299598 | E BROOKFIELD AVE | HOMEOWNER                  |
| 10300438 | PARK MANOR BLVD  | ABE'S GARDENS COMMUNITY    |
| 10304411 | BELLEVUE DR S    | CHANDELIER DEVELOPMENT     |
| 10304874 | LYNNWOOD BLVD    | AMY HASSAN                 |
| 10306517 | CANTERBURY DR    | KATE RUPERT                |

### City of Belle Meade

#### December TN One Calls

|          |                  |                           |
|----------|------------------|---------------------------|
| 10307631 | LEAKE AVE        | HOMEOWNER                 |
| 10308813 | HARDING PL       | THE PARENT COMPANY INC    |
| 10308963 | TYNE BLVD        | HOME OWNER                |
| 10309188 | WESTVIEW AVE     | PRO LINE FENCE            |
| 10309658 | SHEPARD PL       | BO BARTHOLOMEW            |
| 10309870 | BELLEVUE DR S    | PIEDMONT                  |
| 10309988 | MANOR DR         | WAGERS LANDSCAPE          |
| 10310056 | ROYAL OAKS DR    | PIEDMONT                  |
| 10310678 | BELLE MEADE BLVD | HOMEOWNER                 |
| 10312106 | ROYAL OAKS PL    | HAVEN HILLS HOMES         |
| 10312488 | LYNWOOD BLVD     | PIEDMONT                  |
| 10312871 | BELLE MEADE BLVD | MARK LAGASSE              |
| 10315393 | WESTVIEW AVE     | ROGERS BUILD              |
| 10316744 | LYNNWOOD BLVD    | PIEDMONT                  |
| 10318468 | BELLE MEADE BLVD | PATRICK AND BRIANNA LEWIS |
| 10319050 | CHICKERING RD    | NDOT                      |
| 10319149 | HARDING PL       | MARTY DICKENS             |
| 10319567 | LYNNWOOD BLVD    | HOMEOWNER                 |
| 10322333 | ELLENDAL AVE     | AT&T                      |
| 10326275 | SUNNYSIDE DR     | BURNS RESIDENCE           |
| 10326509 | CHICKERING RD    | PIEDMONT                  |
| 10329359 | WALNUT DR        | NIKKI MCKINNIS            |
| 10329991 | SHEPARD PL       | RIPLEY                    |
| 10332173 | BELLE MEADE BLVD | NDOT                      |
| 10332408 | BELLEVUE DR S    | PIEDMONT                  |
| 10332877 | ROYAL OAKS DR    | PIEDMONT                  |
| 10332941 | LYNNWOOD BLVD    | PIEDMONT                  |
| 10333567 | HARDING PL       | ELENA GRAVE               |
| 10334087 | HERBERT PL       | RANDY BALHORN             |
| 10334569 | BELLEVUE DR S    | CHANDELIER DEVELOPMENT    |
| 10335157 | BELLE MEADE BLVD | HOMEOWNER                 |
| 10337000 | HARDING PL       | PIEDMONT NATUAL GAS       |
| 10338276 | LEAKE AVE        | HOMEOWNER                 |
| 10338410 | E BROOKFIELD AVE | HOMEOWNER                 |
| 10339718 | BELLE MEADE BLVD | HOMEOWNER                 |



## CITY OF BELLE MEADE

### Memo

**To:** Belle Meade Commissioners  
**From:** Jennifer Moody, City Manager  
**Date:** January 15, 2025  
**Re:** Professional Services for Sewer Collection System

---

#### Background

The City of Belle Meade operates a wastewater collection system that includes primarily residential grinder pumps, low-pressure and gravity pipelines, and related equipment (including valves, control panels, and odor control stations). It is recommended that the city staff work collaboratively with consulting engineers that have expertise in designing and operating such systems.

#### Odor and Erosion Control Program

Specifically, LDA Engineering is being engaged under this Task Order No. 1 to assist city staff in evaluating the effectiveness of the city's odor and erosion control program. The City currently operates 5 odor control tanks and is mandated to control the presence of corrosive hydrogen sulfides below a certain percentage prescribed by our state operating permit in partnership with Metro-Nashville Water Department. The program has not been re-evaluated for effectiveness in several years and we want to conduct testing to evaluate whether more recently developed chemicals and/or alternative equipment may be more effective than our existing protocols; a change may also generate significant cost savings.

#### Recommendation

The Board is recommended to approve a Task Order No. 2, not to exceed \$7,500, with LDA Engineering to provide professional services as needed to evaluate the city's odor and erosion control program.

#### Fiscal Impact

In the current year's budget, \$7,500 is available to support professional services – architect, engineer, etc. in the Sewer Fund – account number 412-52210-254.

#### Attachments

Task Order No1

**TASK ORDER NO. 1 TO  
MASTER SERVICES AGREEMENT  
BETWEEN  
LDA Engineering AND  
City of Belle Meade**

This is Task Order No. 1 dated \_\_\_\_\_ attached to and made part of the Master Services Agreement dated \_\_\_\_\_, between LDA Engineering (LDA) and The City of Belle Meade Tennessee (OWNER).

This Task Order describes the Scope of Services, Time Schedule, Charges, and Payment Conditions for the Task Order known as: **Support for Odor Control System On-Call Services** (the "Project").

**1. Scope of Services**

LDA shall provide for The City of Belle Meade the following specific Services:

**Task 1: Support for Odor Control System**

LDA Engineering will provide evaluation, recommendations, and assistance with the procurement of an updated odor control system. The evaluation will cover five (5) existing stations. Specific activities may include, but are not limited to:

- Site evaluations and data collection for current odor control conditions
- Analysis of existing systems and identification of key areas for improvement
- Developing and presenting recommendations for updated odor control solutions
- Assisting in the procurement process, including developing specifications and supporting bid evaluations

**2. Time Schedule**

The time periods for the performance of LDA's Services are as follows:

Services will be provided on an on-call basis, with timelines determined by the City of Belle Meade and LDA staff as needs arise.

**3. Compensation and Invoicing**

Compensation for Services of LDA described in this Task Order will be on the following basis:

Services will be billed on an hourly basis, not to exceed a total task order upper limit of \$7,500.

A detailed rate sheet for staff is an attachment to this Task Order.

**4. Terms and Conditions**

The terms and conditions of the Agreement referred to above shall apply to this Task Order except to the extent expressly modified herein. In the event of any such modification, the

modification shall be set forth below and the Article of the Agreement to be modified shall be specifically referenced. Modifications included in this Task Order are:

None

5. Special Provisions from the Master Services Agreement:

None

6. Terms or Provisions in Conflict:

If the provisions set forth in the Agreement are in conflict with the provisions set forth in this Task Order, the provisions of this Task Order shall govern. Acceptance of the terms of this Task Order is acknowledged by the following authorized signatures of the parties to the Agreement:

**Lamar Dunn & Associates, Inc.**  
**d/b/a LDA Engineering:**

**City of Belle Meade:**

By (Signature): \_\_\_\_\_

By (Signature): \_\_\_\_\_

Name: Zack Daniel

Name: \_\_\_\_\_

Title: President

Title: \_\_\_\_\_

Date: 23 November 2024

Date: \_\_\_\_\_

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# **BELLE MEADE BUILDING AND ZONING 2024 YEAR IN REVIEW**



# BUILDING PERMITS

- BUILDING PERMITS ISSUED – 81
  - VALUATION - \$44,378,076
  - PERMIT FEES - \$231,396
- BUILDING INSPECTIONS - 166



# STORMWATER

- LAND DISTURBANCE PERMITS ISSUED - 20
- AS-BUILT COMPLETED - 13



# CODE ENFORCEMENT

- TOTAL CASES - 40
  - PROPERTY MAINTENANCE - 18
  - BUILDING - 7
  - ZONING - 9
  - STORMWATER - 6



# BOARD OF ZONING APPEALS

- TOTAL CASES - 42
  - SWIMMING POOLS - 12
  - CABANA - 2
  - POOL HOUSE – 4
  - TENNIS COURT – 1
- DRIVEWAY VARIANCE - 2
- RETAINING WALL VARIANCE - 3
- ADDITION VARIANCE (SETBACKS, HEIGHT, FAR, FOOTPRINT) – 13
- CASES DENIED OR WITHDRAWN - 5



# HISTORIC ZONING COMMISSION

- TOTAL CASES - 29
  - DEMOLITION – 3
    - DENIAL - 2
  - ADDITION - 15
  - NEW CONSTRUCTION – 8
    - DENIAL - 1



# MUNICIPAL PLANNING COMMISSION

- TOTAL CASES - 3
  - BUILDING ENVELOPE – 1
  - SUBDIVISION - 1
  - ROW SURPLUS - 1



# TEXT AMENDMENTS

- TOTAL TEXT AMENDMENTS - 6
  - NEW ZONING ORDINANCE
  - REVISED STORMWATER ORDINANCE
  - REVISED BUILDING CODE
  - REVISED FEE SCHEDULE
  - REVISED PROPERTY MAINTENANCE CODE
  - REVISED HISTORIC ZONING COMMISSION DESIGN GUIDELINES



# BELLE MEADE TOGETHER IMPLEMENTATION

- SIDEWALKS ON HARDING PIKE – ENVIRONMENTAL REVIEW
- TRAFFIC CALMING STUDY – COMPLETE
- TRAFFIC CALMING (LYNWOOD BLVD. AND W. TYNE BLVD.) – ENGINEERING/FINAL DESIGN
- BELLE MEADE BOULEVARD PEDESTRIAN STUDY – COMPLETE
- BELLE MEADE BOULEVARD PEDESTRIAN IMPROVEMENTS - ENGINEERING/FINAL DESIGN
- BELLE MEADE BOULEVARD/HARDING PLACE SIGNAL/INTERSECTION – ENGINEERING/FINAL DESIGN
- STREET SIGN ENHANCEMENTS – ENGINEERING/FINAL DESIGN
- WALNUT DRIVE STORMWATER – ON HOLD
- CALDWELL MEADOW – PLAN AND CLEAN UP APPROVED



# OPERATIONS

- HIRED BUILDING OFFICIAL
- IMPROVED OVERALL CODES ENFORCEMENT
- NEW ONLINE PERMITTING SYSTEM FOR ALL BUILDING, ZONING, STORMWATER, AND CODE ENFORCEMENT CASES
- INTRODUCED STAFF REPORTS AND RECOMMENDATIONS FOR BOARDS



## **December 2024 – Monthly Building, Stormwater, Planning and Code Enforcement Report**

### Building Activity

- Building Permits Issues – 8
  - Valuation - \$6,410,383
  - Permit Fees - \$29,948
- Building Inspections – 7
  - Inspections passed – 7
  - Inspections failed – 0

### Stormwater Activity

- Land Disturbance Permit Applications – 1 (4401 Iroquois Avenue)
- Land Disturbance Permit Issued – 2 (424 Westview Avenue, 1025 Chancery Lane)
- As-Built Completed – 3 (436 Lynwood Boulevard, 212 Clarendon Avenue, 402 Ellendale Avenue,)

### Planning Activity

- Board of Zoning Appeals applications – 0
- Planning Commission applications – 0
- Historic Zoning Commission applications – 5
  - The application for a Certificate of Appropriateness, #A24-25, of Catherine Sloan for Samonica Nashville Trust, 4414 Howell Place, for an addition to a single-family residence. APPROVED
  - The application for a Certificate of Appropriateness, #A24-26, of Catherine Sloan for Eddie Simon Trustee, 4406 Tyne Boulevard, to demolish a single-family residence. APPROVED
  - The application for a Certificate of Appropriateness, #A24-28, of Ben Chandler for John and Janie Berry, 612 Westview Avenue, for an addition to a single-family residence. APPROVED.
  - The application for a Certificate of Appropriateness, #A24-29, of Michael and Margery Hartley, 416 Lynwood Boulevard, to demolish a single-family residence. APPROVED

- Public Hearing and Approval of amendments to the City of Belle Meade Citywide Conservation Overlay Design Guidelines. POSTPONED

Code Enforcement Activity

- Building Cases – 1
  - New - 0
  - Resolved - 1
- Stormwater Cases – 2
  - New - 1
  - Resolved - 0
- Property Maintenance Cases – 3
  - New - 0
  - Resolved – 0
- Zoning Cases – 0
  - New – 0
  - Resolved - 0

| Date       | Permit # | Address              | Improvement Type    | Project Cost   | Permit Fee  | Company                      | Phone Number |
|------------|----------|----------------------|---------------------|----------------|-------------|------------------------------|--------------|
| 12/3/2024  | A24-0172 | 4314 Sunnybrook Dr.  | Addition            | \$125,000.00   | \$610.00    | Elemental Design & Build LLC | 629-228-9599 |
| 12/4/2024  | A24-0174 | 4307 Glen Eden Dr.   | Renovation          | \$720,000.00   | \$2,760.00  | Merrill Construction Group   | 615-879-1673 |
| 12/9/2024  | 24-0147  | 306 Westview Ave.    | Fence               | \$7,200.00     | \$300.00    | Pro-Line Fence Company       | 615-412-5315 |
| 12/9/2024  | A24-0178 | 110 Bonaventure Pl.  | Addition            | \$200,000.00   | \$1,060.00  | Torne White Homes            | 615-969-2876 |
| 12/10/2024 | 24-0143  | 4406 Chickering Ln.  | Accessory Structure | \$1,100,000.00 | \$4,660.00  | Hudson Builders              | 615-598-0571 |
| 12/17/2024 | 24-0144  | 424 Westview Ave     | New Build           | \$4,000,000.00 | \$19,160.00 | Rogers Build, Inc.           | 936-241-2720 |
| 12/18/2024 | A24-0184 | 332 Walnut Dr.       | Addition            | \$90,000.00    | \$530.00    | Homeowner                    | 615-512-5751 |
| 12/20/2024 | A24-0186 | 627 Royal Oaks Place | Addition            | \$168,183.00   | \$868.00    | Watermark Pools              | 615-864-5520 |



| Inspection Location   | Inspection Type     | Status | End Date            |
|-----------------------|---------------------|--------|---------------------|
| 1104 BELLE MEADE BLVD | Final               | Pass   | 2024-12-04 09:45:00 |
| 208 PADDOCK LN        | Final               | Pass   | 2024-12-04 11:35:00 |
| 715 LYNNWOOD BLVD     | Rough-in Mechanical | Pass   | 2024-12-11 12:35:00 |
| 87 VALLEY FRG         | Mechanical          | Pass   | 2024-12-11 12:35:00 |
| 224 LYNNWOOD BLVD     | Footing             | Pass   | 2024-12-11 12:35:00 |
| 87 VALLEY FRG         | Framing             | Pass   | 2024-12-13 11:35:00 |
| 4409 WARNER PL        | Final               | Pass   | 2024-12-30 11:50:00 |

7 Inspections

| PROPERTY MAINTENANCE CODE -- COMPLAINTS RECEIVED AND STATUS OF VIOLATIONS - Calendar Year 2024 |                   |                      |                      |                                      |                      |                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------------------------------------------------------------------------------------|-------------------|----------------------|----------------------|--------------------------------------|----------------------|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                | Date of Complaint | Violation Address    | Owner                | Description                          | Department           | Status upon Follow-up (Open/Closed) | NOTES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 1                                                                                              | 10/16/2023        | 4309 Glen Eden Drive | Brian & Amy Williams | pool fence is down                   | Property Maintenance | OPEN                                | Pool fence is down. Temporary fence in place. Two NOV sent. Fence damage was caused due to a tree that fell during a storm. Owner has gotten funding and has engaged a fence contractor. Says it will take two months. Scheduled follow up for 12 Aug. 2024. Conducted follow-up inspection and spoke with homeowner. They are actively working on flatwork in backyard around pool. Wanted to wait to install new fence until complete so that machinery can access back yard. Will conduct another follow-up inspection. Homeowners are finishing back yard flat work. Flat work in backyard is still under construction. Has engaged fence contractor. If not completed by the end of December will issue a court summons for January. |
| 2                                                                                              | 4/15/2024         | 105 Lynnwood Blvd.   | Ruth Cowan           | Condition of Premises/Overgrown yard | Property Maintenance | OPEN                                | Multiple complaints on property. Home is in a state of disrepair and yard is overgrown. Homeowner is working on selling house. Homeowner has been cited into codes court for October 17. City judge gave extension until January 28th.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 3                                                                                              | 6/11/2024         | 112 Lynnwood Blvd.   | Jack Fleischer       | LDP Violation                        | Stormwater           | OPEN                                | Disturbing land outside of approved area. CEC is preparing a list of corrections. 10/30/2024 Home owner emailed stating that he is waiting for his engineer to complete the updated as-built. Engineer has submitted the as-built and received comments. 27 Nov. 2024. Waiting for approved submittal.                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 4                                                                                              | 6/20/2024         | 4403 Harding Pl.     | Ginette Stone        | Condition of Premises                | Property Maintenance | OPEN                                | Remains of a collapsed shed are in back yard. Being covered by a fence with hanging tarps around it. Gutters are overgrown and need to be cleaned. Sent NOV 20 June 2024. Will follow up 1 July 2024. Spoke with homeowner on 26 June 2024. Says that she is going fix the violations and sell the property. Sent Email giving until September 2 to fix items listed. If not fixed by then will issue a court summons. Received email from property owner on 23 August 2024. States that most items have been remedied. Stated that she is in contact with a realtor and will be listing the house. House has been listed as of 29 August 2024. Case will continue to new homeowner.                                                      |

|   |           |                 |                 |                                  |            |        |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---|-----------|-----------------|-----------------|----------------------------------|------------|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5 | 9/13/2024 | 1106 Nichol Ln. | Richard Hammett | Expired Certificate of Occupancy | Building   | CLOSED | A temporary Certificate of Occupancy was issued for this address on 18 March 2024 pending approved final as-builts. The temporary Certificate of Occupancy expired on 16 June 2024. Planning Director Mary Samaniego has asked for as-built drawings numerous times, but they have not been submitted. The house is currently being occupied without valid Certificate of Occupancy. NOV has been sent. Certificate of Occupancy approved 12/3/2024 |
| 6 | 12/9/2024 | 4414 Tyne Blvd. | Cole Barfield   | Stormwater Violation             | Stormwater | OPEN   | It appears that the outlet pipe from the underground storage has been extended close to the ROW, as you had determined via the historical street view. NOV issued 12/10/2024                                                                                                                                                                                                                                                                        |



## **Year In Review 2024**

### **CITY LEGISLATIVE ACTIONS**

#### **Board of Commissioners – 15 Ordinances**

- 2024-1: Abandoned the right-of-way known as “Redwing Avenue”
- 2024-2: Mid-Year Budget Amendments to FY 2024 budget
- 2024-3: Repeal of “Electronic Citation Regulations and Fees” per its 5-year sunset provisions
- 2024-4: Amended Court Costs to recover increased costs associated with written and electronic citations
- 2024-5: Amended Title 13 “Property Maintenance Regulations” to create provisions for Codes Court
- 2024-6: Amended Title 17 to replace “plastic bags” with “paper bags” for yard trimmings
- 2024-7: Final End-of-Year Budget Amendments to FY 2024 budget
- 2024-8: Adopted Annual Budget for FY 2025
- 2024-9: Fixed the Tax Rate for FY 2025 with no change in the rate
- 2024-10: Amended Belle Meade Sewer User Charges with a 2% increase
- 2024-11: Adopted Plumbing and Mechanical Code and took over permitting and enforcement of the same from Metro-Nashville
- 2024-12: Budget Amendment for the FY 2025 budget (to add capital project to budget)
- 2024-13: Repealed and Replaced in its entirety the Stormwater Ordinance provisions, in compliance with federal permitting requirements
- 2024-14: Amended Title 14 to adopt a new Zoning Code and Map
- 2024-15: Amended Title 9 to regulate the hours of permitted solicitations in the city and to create a “Do Not Solicit” Registry Program for residents

#### **Board of Commissioners – 6 Resolutions**

- 2024-1: Support for Application to the Public Entity Partners Safety Grant
- 2024-2: Updating Investment Account Information with First Horizon Bank
- 2024-3: Surplus City Property Declaration and Authorization for Disposal
- 2024-4: Amended the City’s Master Fee Schedule (building permits and other fees)
- 2024-5: Establish a 25-mph Speed Limit on Chancery Lane
- 2024-6: Naming of donated land as “Caldwell Meadow”

## **CITY OPERATIONS AND SERVICES**

### **POLICE and City Court**

- Engaged with a volunteer, who receives a small stipend each court day, to provide in-person translation services to support municipal traffic court
- Engaged SkyCop for the first of a two year program to fully replace and upgrade the city's camera system (end-of-life equipment being replaced and to be upgraded at 9-locations)
- New 5-year Grant Award from State of Tennessee for TLETA basic training academy tuition reimbursement for new officers
- Annual Traffic Safety Grant award from Tennessee Highway Safety Office (THSO) for traffic safety equipment and enforcement officers (supported the purchase of new tablets, a speed sign, and radar equipment)
- Purchased four (4) Ford SUV's for police fleet and traded in three (3) Dodge Chargers (units 1702,1706,1711) and a 2011 Nissan Xterra; also surplused one additional (unit 1712 – due to complete engine failure)
- Approved Parade Permits for Cheekwood Classic Car Parade, Boulevard Bolt, St. George's Christmas Eve Services, and Belle Meade's Annual Holiday Parade
- Participated in a neighborhood block party on Warner Place
- Replaced computer equipment in Investigations
- Renewed subscription with Starchase to continue use of GPS tracking darts
- Chief Williams received a scholarship to support his first-ever attendance at the International Association of Chiefs of Police (IACP) Conference
- Hired patrol officers, Seth Norris and Tim Bailey, and part-time dispatcher, Jennifer Lester
- Jodi Stepp was promoted from part-time to full-time dispatcher
- Dispatchers Toni Tomlin and Mason Cauthen achieved Master Communications Operator; and Billy Scarbrough and Tyler Parrish achieved Master Patrol Officer designations in 2024
- Sergeant Kate Cloxton and Lieutenant Mack Mangrum continue to work towards higher education and degrees utilizing the City's Employee Assistance Program that provides for up to 100% tuition reimbursement
- Investigator Tom Sexton received the Wilds' Outstanding Service Award recognition in 2024

### **ADMINISTRATION and FINANCE**

- Implemented new Property Tax software to improve billing and recording of payments
- Approved an Interlocal Agreement with Metro-Nashville Department of Transportation on a Traffic Signal and Intersection Improvement Project at Harding Place and Belle Meade Boulevard
- Engaged KCI Technologies for engineering services (\$330,470) to complete final design and construction plans for the Belle Meade Boulevard Pedestrian Safety Improvement Project
- Engaged with KCI Technologies for design and construction plans for two traffic calming projects on W. Tyne Blvd and Lynwood Blvd as recommended by the Belle Meade Together Master Plan
- Conducted a competitive solicitation process and engaged Crosslin, PLLC for municipal audit services for the next three fiscal year reports
- Renewed or initiated new contracts for Street Maintenance and Repairs, Creek Debris Removal, Annual Street Repairs and Paving, Janitorial Services, Brush Collection, and Snow and Ice removal.
- Initiated a new Employee Tenure Recognition program recognizing employees on their 5-year, and each subsequent 5-year, anniversary date with a service award plaque.

### **PLANNING and BUILDING CODES**

- Implemented new online permitting, record-keeping, and payment system
- Developed a new Zoning Code with a task force, Planning Commission, and Commissioners

- Engaged with Barge Civil to update the City's Zoning Map per the newly adopted Zoning Code
- New monthly Codes Court for property maintenance, zoning, and building violation cases; has helped completely clear the city's backlog of cases from prior years
- Held annual board orientation and training session with Belle Meade's City Attorney
- Mary Samaniego and Matthew Singleton achieved Stormwater certifications in 2024

#### **PUBLIC WORKS**

- Replaced gutters and downpipes on the Public Works Maintenance Building
- Road/Driveway Repairs to City Hall and Public Works Building entrances
- Completed Annual Street Paving on Harding Place (East and West), Manor Drive, Drew Place, Royal Oaks Place, and Bellevue Drive South (\$496,000)
- Stone repairs to bridges and stone walls in the City
- Engaged Jarvis Award, Sign, and Flag Co. to upgrade city street signs at all intersections in the city to have matching black posts, post caps, frames and back plates (\$87,460)
- Responded to several storm/wind events throughout the year and coordinated quick response to remove downed trees and other brush

#### **SEWER COLLECTION SYSTEM**

- Dylan Hood successfully achieved Wastewater Collection Operator certification in 2024.
- Participated in 5-year rate study and a new 10-year wholesale customer agreement with Metro-Nashville Water Department
- Engaged LDA Engineering for the development of a Sewer Asset Management Plan supported by a grant award from TN Dept. of Environment and Conservation (TDEC)
- Utilizing the TDEC Grant, purchased new telemetry units for grinder pumps (totaling \$98,924)
- Engaged LDA Engineering for general engineering consulting services on the city's sewer system

#### **BEAUTIFICATION**

- Received over \$90,000 in donations into the Beautification Fund
- Recommended design concept for Caldwell Meadow
- Recommended design concepts for medians in Belle Meade Boulevard
- Selected plants and installation of Spring and Fall plantings and installed new plantings at City Hall (replacing those that died in the winter freeze)
- Completed major irrigation system repairs along Belle Meade Boulevard
- Hosted Garden Walks and contributed monthly educational articles in Belle Meade Stroll and City of Belle Meade's monthly resident newsletters
- Participated in the Belle Meade Holiday Parade and display of holiday wreaths across the city
- Engaged LSI to clear out scrub brush and small trees on the Caldwell Meadow
- Accepting donations from residents for deer statues to be installed on Deer Park Circle's "pocket park" (total improvements valued at approx. \$5,000)

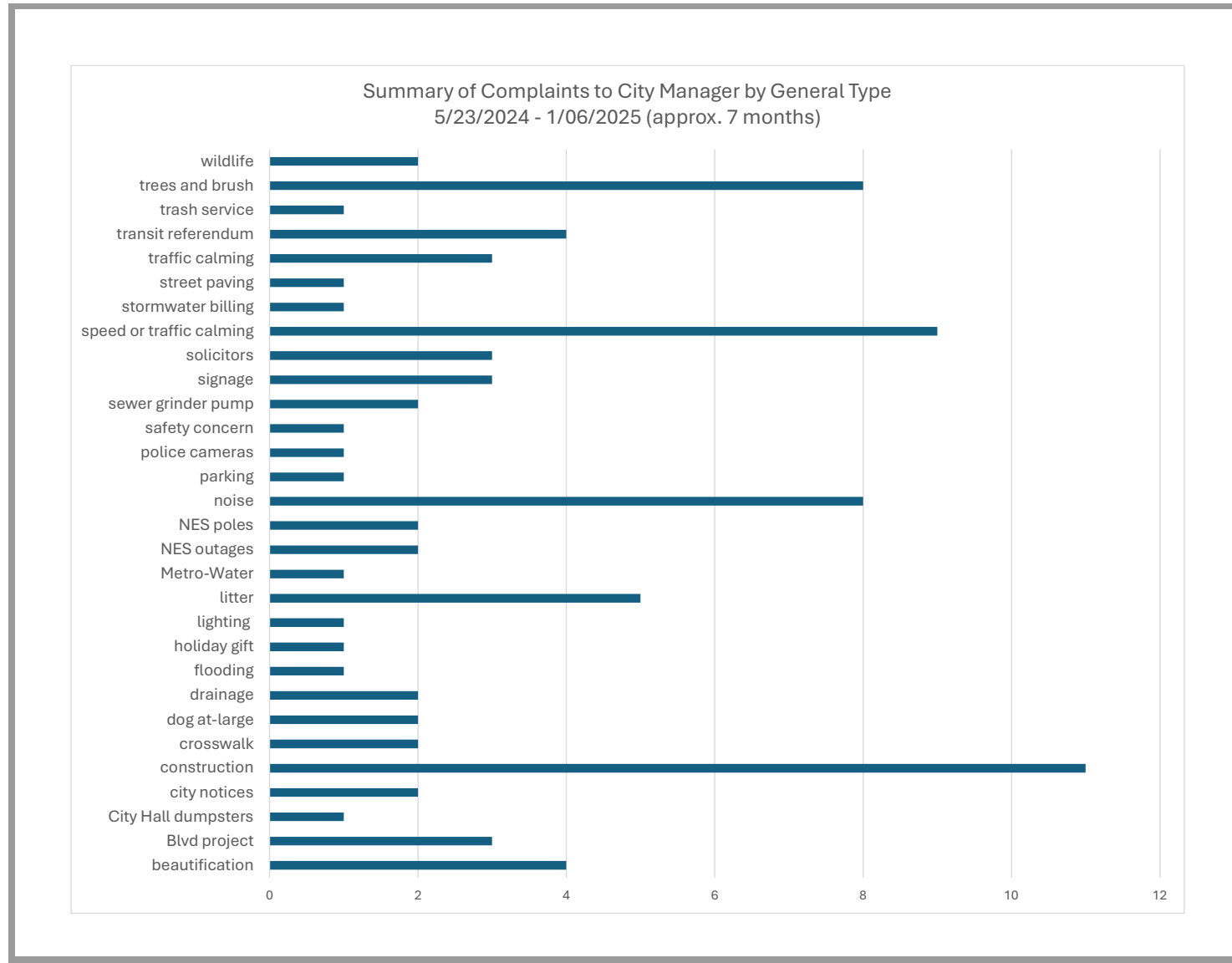
#### **STORMWATER**

- Updated the City's Stormwater Ordinance and related internal procedures and completed Annual Report for FY 2024 (per NPDES MS4 Permit)
- Completed annual creek debris removal

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| CITY MANAGER<br>RESIDENT CONTACT LOG |                |                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|--------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| DATE received                        | General Type   | Description/Notes                                                                                                                                                                                                                                             | Follow-up/Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 12/13/2024                           | litter         | reported litter along the stone wall past City Hall and up and down the Boulevard                                                                                                                                                                             | Jennifer forwarded the request to Public Works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 12/14/2024                           | holiday gift   | asked whether there was a protocol for giving holiday gift to garbage collectors - did we recommend sending to City Hall?                                                                                                                                     | Jennifer spoke with Rusty Terry and both agreed giving directly would be best, but we also would ensure funds go to the owner if received at City Hall                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 12/17/2024                           | city notices   | reported an issue with receiving city's email notices                                                                                                                                                                                                         | Jennifer researched and spoke with support at EMMA; the matter was resolved by making sure that groups, such as "monthly newsletter" are checked as emails are only sent out to the email addresses based upon which group they have selected to be a part of - if they check all groups, they receive all notices and if none are checked, then the person may be registered but will not receive any emails; it is best to at least have "monthly newsletter" checked on the registration form and unfortunately there is not a default at this time; I will need to make a new form with the help of EMMA support if we want to make "monthly newsletter" a default checked option |
| 12/17/2024                           | dog at-large   | reported being a delivery driver on Lynwood Lane and being attacked by 2 dogs running at-large in an unfenced front yard; wanted to make an official complaint                                                                                                | Jennifer shared that he would have to call BM Police to have an officer take an official report; also that he should have called 911 to have an officer immediately respond as no citation can be issued after the fact; and the information was shared with all shift Sergeants so that they can watch for any continued violations                                                                                                                                                                                                                                                                                                                                                  |
| 12/23/2024                           | construction   | reported frustration with trucks being parked in front of their home instead of parking on the property where the construction is permitted                                                                                                                   | Jennifer forwarded to Building Official and provided the resident with his direct email for future concerns                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 12/23/2024                           | safety concern | reported a driver/vehicle behaving strangely on Walnut Drive                                                                                                                                                                                                  | Jennifer responded to the report as it came in via the "general concern" on the city's website; also forwarded to Police who will add the street for extra house checks for the next few weeks                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 12/27/2024                           | deer           | reported a deer needing removal along Harding Pike between Jackson Blvd and the Historic Site                                                                                                                                                                 | Jennifer forwarded to Police; dispatch will make a HUB Nashville request for removal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 1/2/2025                             | construction   | reported that construction workers at 112 Lynwood Terrace are parking on top of and blocking the sidewalk (this has been a recurring issues since at least 8/01) and reported that the city's sidewalk appears to have been damaged by this repeated activity | Jennifer spoke with Police Dispatch, Chief and the Building Inspector - a note was made that no more warnings are to be given; an officer visited the site and issued two citations on 01/02; Matthew will call Brentwood Builders and give notice that if the illegal parking doesn't end today, we will next issue a stop work order on the building permit until an approved construction parking plan is submitted; Matthew will also inspect sidewalks for damage and hold the final C.O. until repairs are complete (if needed)                                                                                                                                                 |
| 1/6/2025                             | newsletter     | concerned that the print/font in the email is difficult to read and low quality when printing                                                                                                                                                                 | Jennifer offered a few options - recommended signing up to receive hard copy by mail; or using the link to the pdf on website; also attached the pdf copy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

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## **CITY OF BELLE MEADE ADMINISTRATION**

### **Memo**

**To:** Belle Meade Commissioners  
**From:** Jennifer Moody, City Manager  
**Date:** January 15, 2025  
**Re:** Updates on Capital Projects

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#### **1. ARPA FUNDING – STREET SIGN ENHANCEMENTS – PUBLIC WORKS**

- a. Jarvis provided some samples and is completing orders for all materials. We will communicate with residents when we have a start date.

#### **2. ARPA FUNDING – HARDING PLACE at BELLE MEADE BLVD SIGNAL UPGRADE – NDOT**

- a. Survey has been completed. Design work is in progress and a conceptual design should be available this week.
- b. NDOT sent an estimated project timeline of 5 weeks for the survey and 6-8 weeks for the signal and intersection design work. Based on this schedule design would be completed at the end of January 2025 with construction anticipated thereafter.
- c. Chip Knauf is the project manager with NDOT and is working with consulting engineers with KCI Technologies on design. The Board of Commissioners will have opportunity to comment prior to completion of final design plans for the intersection and will receive final cost estimates for actual construction expenses prior to NDOT awarding construction.

#### **3. TDOT GRANT – HARDING PIKE (SR1/US70S) SIDEWALKS – BENESCH ENGINEERING**

- a. Received TDOT signatures on our final environmental review documents on 12/19/2024!

- b. Awaiting notice to proceed from TDOT and we can officially begin phase 2 – engineering design.

**4. MASTER PLAN PROJECT – BELLE MEADE BLVD PEDESTRIAN PROJECT – KCI ENGINEERING**

- a. Preparing image boards and presentation materials for a city leadership informational meeting for January 16<sup>th</sup> at 3 pm.
- b. KCI is working on providing a schedule with key milestones.

**5. TDEC GRANT – SEWER SYSTEM IMPROVEMENT PROJECT – RFQ for ENGINEERING SERVICES**

- a. LDA continues to collect our asset data from all residential properties in the City (see most recent progress report attached). Approximately 30% complete with data collection in the field as of 01/07/2025.

**6. MASTER PLAN PROJECT – TRAFFIC CALMING – KCI ENGINEERING**

- a. No Update. The design contract was approved subject to the city attorney's review; Jennifer and Brandon Taylor need to schedule a kickoff meeting and develop a timeline for all key deliverables.
- b. In October, the Board approved KCI 's design proposal for 100% engineering design of the following two traffic calming projects; start of these projects was delayed while we completed revisions to the terms and conditions of the contractual agreement:
  - a. Traffic Calming on W. Tyne Blvd – install new traffic islands at two or three locations between Belle Meade Blvd and Nichol Ln
  - b. Traffic Calming on Lynwood Blvd – install new traffic islands in the 400 and 600 blocks of Lynwood Blvd

**7. LOCAL FUNDING – WALNUT DR PROJECT – CEC ENGINEERING**

- a. Requested a quote from Sammie Gibbs (street maintenance contractor) for a small concrete job that would assist with drainage in the cul-de-sac.

- b. Awaiting more information from CEC Engineering on improving the existing underground drainage lines in the cul-de-sac; including identifying any connection to Sugartree Creek.
- c. Jennifer Moody, Steve Casey with CEC, and Nathan McVay met on November 19<sup>th</sup> on-site to discuss drainage in the cul-de-sac segment of Walnut Drive. The immediate neighbors, the Caldwells and the Grays, were invited to participate in the meeting.
- d. Project webpage at <https://citybellemeade.org/walnut-drive-project/>
- e. The project is currently on hold and continue open communication with all Walnut Drive residents, while considering more economical solutions.

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**City Of Belle Meade - General Fund**  
**Condensed Financial Statement - (Budget vs Actual)**  
**November 30, 2024**

|                                            | <b>Fiscal<br/>2025<br/>Budget</b> | <b>YTD<br/>2025<br/>Budget</b> | <b>YTD<br/>November-24<br/>Actual</b> | <b>YTD<br/>Actual vs<br/>Budget</b> | <b>YTD<br/>Actual vs<br/>Budget</b> |
|--------------------------------------------|-----------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| <b>Operating Revenue</b>                   |                                   |                                |                                       |                                     |                                     |
| Property and other taxes                   | \$ 3,334,201                      | \$ 693,590                     | \$ 708,771                            | \$ 15,181                           | 2%                                  |
| Mixed drink taxes                          | 55,000                            | 18,333                         | 25,931                                | 7,598                               | 41%                                 |
| Permits and fees                           | 250,000                           | 104,167                        | 155,844                               | 51,677                              | 50%                                 |
| State sales taxes                          | 359,724                           | 119,908                        | 117,238                               | (2,670)                             | -2%                                 |
| State income taxes                         | -                                 | -                              | -                                     | -                                   | 0%                                  |
| Gross receipts - TVA                       | 35,392                            | 8,848                          | 8,811                                 | (37)                                | 0%                                  |
| Franchise taxes                            | 60,000                            | 10,000                         | 10,680                                | 680                                 | 0%                                  |
| In lieu of tax - utilities                 | 5,000                             | -                              | -                                     | -                                   | 0%                                  |
| Road Maintenance Fee MOU                   | 297,872                           | -                              | -                                     | -                                   | 0%                                  |
| Public safety charges                      | 60,000                            | 25,000                         | 58,291                                | 33,291                              | 133%                                |
| Stormwater User Fee                        | -                                 | -                              | -                                     | -                                   | 0%                                  |
| Court fines and costs                      | 210,000                           | 87,500                         | 106,950                               | 19,450                              | 22%                                 |
| State beer tax                             | 1,334                             | 445                            | 667                                   | 222                                 | 50%                                 |
| State-city streets                         | 5,309                             | 1,770                          | 1,650                                 | (120)                               | -7%                                 |
| Sports betting tax                         | 5,222                             | 1,741                          | 1,318                                 | (423)                               | -24%                                |
| Other revenues                             | 1,460                             | 608                            | 3,299                                 | 2,691                               | 442%                                |
| Interest earnings                          | 400,000                           | 166,667                        | 331,688                               | 165,021                             | 99%                                 |
| Net Change in Value of Investments         | -                                 | -                              | 69,314                                | 69,314                              | 0%                                  |
| Contributions                              | 15,000                            | 1,250                          | 3,095                                 | 1,845                               | 148%                                |
|                                            | <b>\$ 5,095,514</b>               | <b>\$ 1,239,826</b>            | <b>\$ 1,603,547</b>                   | <b>\$ 363,721</b>                   | <b>35%</b>                          |
| <b>Operating Expenditures</b>              |                                   |                                |                                       |                                     |                                     |
| General government                         | \$ 1,027,687                      | \$ 428,203                     | \$ 412,775                            | \$ 15,428                           | -4%                                 |
| Police                                     | 2,469,229                         | 1,028,845                      | 1,027,505                             | 1,340                               | 0%                                  |
| Building inspection                        | 255,293                           | 106,372                        | 113,642                               | (7,270)                             | 7%                                  |
| Public Works                               | 279,859                           | 116,608                        | 67,218                                | 49,390                              | -42%                                |
| Stormwater                                 | -                                 | -                              | -                                     | -                                   | 0%                                  |
| Solid waste collection                     | 635,300                           | 264,708                        | 290,287                               | (25,579)                            | 10%                                 |
| Landscape Services                         | 167,000                           | 69,583                         | 83,128                                | (13,545)                            | 19%                                 |
|                                            | <b>\$ 4,834,368</b>               | <b>\$ 2,014,320</b>            | <b>\$ 1,994,555</b>                   | <b>\$ 19,765</b>                    | <b>-10%</b>                         |
| <b>Excess rev vs (exp) from Operations</b> | <b>\$ 261,146</b>                 | <b>\$ (774,494)</b>            | <b>\$ (391,008)</b>                   | <b>\$ 343,956</b>                   | <b>45%</b>                          |
| <b>Capital Revenue and Expenditures</b>    |                                   |                                |                                       |                                     |                                     |
| Grant Revenue                              | 925,009                           | -                              | -                                     | -                                   | 0%                                  |
| Transfer In from Undesignated Fund Balance | -                                 | -                              | -                                     | -                                   | 0%                                  |
| Capital Project Expenses                   | 2,982,055                         | 1,242,523                      | 201,287                               | 1,041,236                           | -84%                                |
| <b>Net rev vs net (exp)</b>                | <b>\$ (1,795,900)</b>             | <b>\$ (2,017,017)</b>          | <b>\$ (592,295)</b>                   | <b>\$ 1,424,722</b>                 | <b>-11%</b>                         |
| <b>Assets</b>                              |                                   |                                |                                       |                                     |                                     |
|                                            |                                   |                                | <b>November 30, 2024</b>              | <b>November 30, 2023</b>            |                                     |
| Cash                                       |                                   |                                | \$ 267,136                            | \$ 156,556                          |                                     |
| Investments                                |                                   |                                | 6,913,208                             | 10,627,432                          |                                     |
| Investments - Designated                   |                                   |                                | 10,126,793                            | 6,358,473                           |                                     |
| Property taxes receivable                  |                                   |                                | 3,357,543                             | 3,357,543                           |                                     |
| Other receivables                          |                                   |                                | 72,889                                | 106,963                             |                                     |
| Other assets                               |                                   |                                | 82,794                                | 87,941                              |                                     |
|                                            |                                   |                                | <b>\$ 20,820,363</b>                  | <b>\$ 20,694,908</b>                |                                     |
| <b>Liabilities and Reserves</b>            |                                   |                                |                                       |                                     |                                     |
| Payables and accrued liab                  |                                   |                                | \$ 126,953                            | \$ 212,134                          |                                     |
| Deferred rev - prop taxes                  |                                   |                                | 3,357,543                             | 3,357,543                           |                                     |
| Deferred rev - ARPA grant                  |                                   |                                | 647,104                               | 747,679                             |                                     |
| Designated reserves                        |                                   |                                | 10,126,793                            | 6,358,473                           |                                     |
| Unrestricted funds                         |                                   |                                | 7,154,265                             | 10,036,551                          |                                     |
| Revenues < expenditures                    |                                   |                                | (592,295)                             | (17,472)                            |                                     |
|                                            |                                   |                                | <b>\$ 20,820,363</b>                  | <b>\$ 20,694,908</b>                |                                     |

**City of Belle Meade - General Fund**  
**Condensed Financial Statement - 4 Year Summary**  
**November 30, 2024**

|                                            | YTD<br>November-24<br>Actual | YTD<br>November-23<br>Actual | YTD<br>November-22<br>Actual | YTD<br>November-21<br>Actual | Average<br>November<br>2021 to 2024 |
|--------------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|
| <b>Operating Revenue</b>                   |                              |                              |                              |                              |                                     |
| Property and other taxes                   | \$ 708,771                   | \$ 975,901                   | \$ 1,018,944                 | \$ 879,693                   | \$ 895,827                          |
| Mixed drink taxes                          | 25,931                       | 20,976                       | 27,710                       | 24,678                       | 24,824                              |
| Permits and fees                           | 155,844                      | 153,418                      | 230,088                      | 257,311                      | 199,165                             |
| State sales taxes                          | 117,238                      | 111,213                      | 138,422                      | 132,241                      | 124,779                             |
| State income taxes                         | -                            | -                            | -                            | -                            | -                                   |
| Gross receipts - TVA                       | 8,811                        | 17,776                       | 17,440                       | 15,060                       | 14,772                              |
| Franchise taxes                            | 10,680                       | 12,697                       | 18,340                       | 28,025                       | 17,436                              |
| In lieu of tax - utilities                 | -                            | -                            | -                            | -                            | -                                   |
| Sports betting tax                         | 1,318                        | 1,016                        | 1,008                        | 508                          | 963                                 |
| Road Maintenance Fee MOU                   | -                            | 333,533                      | 323,191                      | 297,872                      | 238,649                             |
| Public safety charges                      | 58,291                       | 43,587                       | 38,090                       | 23,565                       | 40,883                              |
| Stormwater User Fee                        | -                            | 297,685                      | 280,229                      | 88,135                       | 166,512                             |
| Court fines and costs                      | 106,950                      | 85,790                       | 122,171                      | 106,302                      | 105,303                             |
| State beer tax                             | 667                          | 699                          | 720                          | 704                          | 698                                 |
| State-city streets                         | 1,650                        | 1,772                        | 2,214                        | 2,255                        | 1,973                               |
| Other revenues (includes grants)           | 3,299                        | 5,118                        | 1,864                        | 67,220                       | 19,375                              |
| Interest earnings                          | 331,688                      | 303,088                      | 113,893                      | 28,955                       | 194,406                             |
| Net Change in Value of Investments         | 69,314                       | 63,940                       | (60,042)                     | (32,527)                     | 10,171                              |
| Contributions                              | 3,095                        | 3,270                        | 4,300                        | 29,860                       | 10,131                              |
|                                            | <u>\$ 1,603,547</u>          | <u>\$ 2,431,479</u>          | <u>\$ 2,278,582</u>          | <u>\$ 1,949,857</u>          | <u>\$ 2,065,866</u>                 |
| <b>Operating Expenditures</b>              |                              |                              |                              |                              |                                     |
| General government                         | \$ 412,775                   | \$ 375,913                   | \$ 381,895                   | \$ 333,142                   | \$ 375,931                          |
| Police                                     | 1,027,505                    | 1,076,931                    | 877,365                      | 854,598                      | 959,100                             |
| Building inspection                        | 113,642                      | 53,458                       | 52,524                       | 50,644                       | 67,567                              |
| Public Works                               | 67,218                       | 174,617                      | 97,123                       | 75,190                       | 103,537                             |
| Stormwater                                 | -                            | 138,769                      | 138,266                      | 140,046                      | 104,270                             |
| Solid waste collection                     | 290,287                      | 301,597                      | 270,594                      | 208,240                      | 267,680                             |
| Landscape Services                         | 83,128                       | 69,207                       | 81,768                       | 69,535                       | 75,910                              |
|                                            | <u>\$ 1,994,555</u>          | <u>\$ 2,190,492</u>          | <u>\$ 1,899,535</u>          | <u>\$ 1,731,395</u>          | <u>\$ 1,953,994</u>                 |
| <b>Excess rev vs (exp) from Operations</b> | <u>\$ (391,008)</u>          | <u>\$ 240,987</u>            | <u>\$ 379,047</u>            | <u>\$ 218,462</u>            | <u>\$ 111,872</u>                   |
| <b>Capital Revenue and Expenditures</b>    |                              |                              |                              |                              |                                     |
| Grant Revenue                              | -                            | -                            | -                            | -                            | -                                   |
| Transfer In from Undesignated Fund Balance | -                            | -                            | -                            | -                            | -                                   |
| Capital Project Expenses                   | 201,287                      | 258,459                      | 131,064                      | 56,946.00                    | 161,939                             |
| <b>Net rev vs net (exp)</b>                | <u>\$ (592,295)</u>          | <u>\$ (17,472)</u>           | <u>\$ 247,983</u>            | <u>\$ 161,516</u>            | <u>\$ (50,067)</u>                  |
| <b>Assets</b>                              |                              |                              |                              |                              |                                     |
| Cash                                       | \$ 267,136                   | \$ 156,556                   | \$ 293,972                   | \$ 293,095                   |                                     |
| Investments                                | 6,913,208                    | 10,627,432                   | 10,356,012                   | 9,979,248                    |                                     |
| Investments - Designated                   | 10,126,793                   | 6,358,473                    | 6,015,020                    | 5,009,065                    |                                     |
| Property taxes receivable                  | 3,357,543                    | 3,357,543                    | 3,329,233                    | 3,306,275                    |                                     |
| Other receivables                          | 72,889                       | 106,963                      | 161,071                      | 125,407                      |                                     |
| Other assets                               | 82,794                       | 87,941                       | 59,798                       | 56,971                       |                                     |
|                                            | <u>\$ 20,820,363</u>         | <u>\$ 20,694,908</u>         | <u>\$ 20,215,106</u>         | <u>\$ 18,770,061</u>         |                                     |
| <b>Liabilities and Reserves</b>            |                              |                              |                              |                              |                                     |
| Payables and accrued liab                  | 126,953                      | 212,134                      | 155,503                      | 60,702                       |                                     |
| Deferred rev - prop taxes                  | 3,357,543                    | 3,357,543                    | 3,329,233                    | 3,306,275                    |                                     |
| Deferred rev - ARPA grant                  | 647,104                      | 747,679                      | 848,007                      | 424,003                      |                                     |
| Designated reserves                        | 10,126,793                   | 6,358,473                    | 6,015,020                    | 5,009,065                    |                                     |
| Unrestricted funds                         | 7,154,265                    | 10,036,551                   | 9,619,360                    | 9,808,500                    |                                     |
| Revenues < expenditures                    | (592,295)                    | (17,472)                     | 247,983                      | 161,516                      |                                     |
|                                            | <u>\$ 20,820,363</u>         | <u>\$ 20,694,908</u>         | <u>\$ 20,215,106</u>         | <u>\$ 18,770,061</u>         |                                     |

**City of Belle Meade**  
Other Revenue Breakdown  
For the month ended, November 30, 2024

|                                     |    |              |
|-------------------------------------|----|--------------|
| Grant - State of TN: Highway Safety | \$ | 2,767        |
| Solicitor Permits                   |    | 12           |
| Holiday Permit Entrance Fees        |    | 490          |
| Recycle Cans                        |    | 30           |
| Totals                              | \$ | <u>3,299</u> |



### Capital Budget Report - General Fund - November 30, 2024



| Project/Budget Item                                                                                                    | FY 25              | FY 26              | FY 27              | FY 28            | FY 29            | Total              | Actual Spent FY 25 | Budget Variance FY 25 |
|------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|------------------|------------------|--------------------|--------------------|-----------------------|
| <b><u>Fleet Replacement</u></b>                                                                                        |                    |                    |                    |                  |                  |                    |                    |                       |
| Vehicle Replacement                                                                                                    | \$242,000          | \$254,100          | \$162,068          | \$170,172        | \$178,681        | \$1,007,021        | \$0                | \$242,000             |
| <b>Total Fleet Replacement</b>                                                                                         | <b>\$242,000</b>   | <b>\$254,100</b>   | <b>\$162,068</b>   | <b>\$170,172</b> | <b>\$178,681</b> | <b>\$1,007,021</b> | <b>\$0</b>         | <b>\$242,000</b>      |
| <b><u>Machinery and Equipment</u></b>                                                                                  |                    |                    |                    |                  |                  |                    |                    |                       |
| Video Security System                                                                                                  | \$104,726          | \$84,000           | \$0                | \$0              | \$0              | \$188,726          | \$0                | \$104,726             |
| Computers, Monitors, Servers, GTAC tablets, In-car radio                                                               | \$97,400           | \$0                | \$0                | \$0              | \$0              | \$97,400           | \$6,494            | \$90,906              |
| Street signs enhancement project, Harding PL/BMB signal upgrade, portable generator                                    | \$802,300          | \$0                | \$0                | \$0              | \$0              | \$802,300          | \$1,725            | \$800,575             |
| <b>Total Machinery and Equipment</b>                                                                                   | <b>\$1,004,426</b> | <b>\$84,000</b>    | <b>\$0</b>         | <b>\$0</b>       | <b>\$0</b>       | <b>\$1,088,426</b> | <b>\$8,219</b>     | <b>\$996,207</b>      |
| <b><u>Streets</u></b>                                                                                                  |                    |                    |                    |                  |                  |                    |                    |                       |
| Street paving- Per paving plan                                                                                         | \$350,000          | \$350,000          | \$350,000          | \$350,000        | \$350,000        | \$1,750,000        | \$0                | \$350,000             |
| Street paving- Master Plan, BMB safety pedestrian safety project, Public Works garage door lift, TDOT sidewalk project | \$1,385,630        | \$1,556,250        | \$643,207          | \$0              | \$0              | \$3,585,087        | \$193,068          | \$1,192,562           |
| <b>Total Streets</b>                                                                                                   | <b>\$1,735,630</b> | <b>\$1,906,250</b> | <b>\$993,207</b>   | <b>\$350,000</b> | <b>\$350,000</b> | <b>\$5,335,087</b> | <b>\$193,068</b>   | <b>\$1,542,562</b>    |
| <b>Total</b>                                                                                                           | <b>\$2,982,056</b> | <b>\$2,244,350</b> | <b>\$1,155,275</b> | <b>\$520,172</b> | <b>\$528,681</b> | <b>\$7,430,534</b> | <b>\$201,287</b>   | <b>\$2,780,769</b>    |

**\*\* Any fiscal years beyond the current approved fiscal year are for planning purposes only.**

**City of Belle Meade, Tennessee**  
**4 Year summary**  
**Proprietary Fund (Sewer Fund)**  
**November 30, 2024**

| <b>ASSETS</b>                                          | <b>FY 2025</b>             | <b>FY 2024</b>             | <b>FY 2023</b>             | <b>FY 2022</b>             |
|--------------------------------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Current assets:                                        |                            |                            |                            |                            |
| Cash and cash equivalents                              | \$ 94,796                  | \$ 142,671                 | \$ 165,621                 | \$ 102,174                 |
| Cash and cash equivalents- restricted                  | -                          | -                          | -                          | -                          |
| Investments                                            | 2,106,224                  | 1,747,457                  | 1,472,109                  | 1,280,068                  |
| Receivables (net of allowance for uncollectible)       | 45,571                     | 46,312                     | 42,788                     | 39,098                     |
| Prepays                                                | 4,358                      | 4,485                      | 3,147                      | 2,998                      |
| Inventory                                              | 11,069                     | 13,438                     | 15,064                     | 5,548                      |
| Total current assets                                   | <u>2,262,018</u>           | <u>1,954,363</u>           | <u>1,698,729</u>           | <u>1,429,886</u>           |
| Noncurrent assets:                                     |                            |                            |                            |                            |
| Capital assets                                         |                            |                            |                            |                            |
| Construction in progress                               | -                          | -                          | -                          | -                          |
| Improvements other than buildings                      | 666,747                    | 555,598                    | 555,598                    | 555,598                    |
| Machinery and equipment                                | 7,406,625                  | 7,286,094                  | 7,078,096                  | 6,883,315                  |
| Accumulated Depreciation                               | (6,922,205)                | (6,765,664)                | (6,499,371)                | (6,251,659)                |
| Total capital assets (net of accumulated depreciation) | <u>1,151,167</u>           | <u>1,076,027</u>           | <u>1,134,323</u>           | <u>1,187,254</u>           |
| <b>TOTAL ASSETS</b>                                    | <b><u>\$ 3,413,185</u></b> | <b><u>\$ 3,030,390</u></b> | <b><u>\$ 2,833,052</u></b> | <b><u>\$ 2,617,140</u></b> |
| <b>LIABILITIES</b>                                     |                            |                            |                            |                            |
| Current Liabilities:                                   |                            |                            |                            |                            |
| Accounts payable                                       | 44,380                     | 44,231                     | 12,650                     | 5,395                      |
| Purchase orders payable                                | -                          | -                          | -                          | -                          |
| <b>TOTAL CURRENT LIABILITIES</b>                       | <u>44,380</u>              | <u>44,231</u>              | <u>12,650</u>              | <u>5,395</u>               |
| Long-term liabilities:                                 |                            |                            |                            |                            |
| Accrued leave                                          | 6,969                      | 6,730                      | 4,431                      | 4,543                      |
| <b>TOTAL LONG-TERM LIABILITIES</b>                     | <u>6,969</u>               | <u>6,730</u>               | <u>4,431</u>               | <u>4,543</u>               |
| <b>TOTAL LIABILITIES</b>                               | <u>51,349</u>              | <u>50,961</u>              | <u>17,081</u>              | <u>9,938</u>               |
| <b>NET POSITION</b>                                    |                            |                            |                            |                            |
| Change in Net Position                                 | 251,401                    | 171,653                    | 208,005                    | 178,926                    |
| Net investment in capital assets                       | 166,086                    | 322,627                    | 588,920                    | 836,632                    |
| Restricted                                             | -                          | -                          | -                          | -                          |
| Unrestricted                                           | 2,944,349                  | 2,485,149                  | 2,019,046                  | 1,591,644                  |
| <b>TOTAL NET POSITION</b>                              | <u>3,361,836</u>           | <u>2,979,429</u>           | <u>2,815,971</u>           | <u>2,607,202</u>           |
| <b>TOTAL LIABILITIES AND NET POSITION</b>              | <b><u>\$ 3,413,185</u></b> | <b><u>\$ 3,030,390</u></b> | <b><u>\$ 2,833,052</u></b> | <b><u>\$ 2,617,140</u></b> |

**City of Belle Meade, Tennessee**  
**Statement of Revenues, Expenses and Change in Net Position**  
**Proprietary Fund (Sewer Fund)**  
**For the month ended November 30, 2024**

|                                                  | November          |                   | November          |                   | 4 Year            |
|--------------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                                  | November 2024     | 2023 FY Actual    | November 2022     | 2021 FY Actual    | Average           |
|                                                  | FY Actual YTD     | YTD               | FY Actual YTD     | YTD               |                   |
| <b>Operating revenues:</b>                       |                   |                   |                   |                   |                   |
| Sewer user fees                                  | \$ 240,659        | \$ 185,394        | \$ 228,555        | \$ 221,258        | \$ 218,966        |
| Permits                                          | 1,000             | 1,200             | 1,000             | 600               | 950               |
| <b>Total operating revenues</b>                  | <b>\$ 241,659</b> | <b>\$ 186,594</b> | <b>\$ 229,555</b> | <b>\$ 221,858</b> | <b>\$ 219,916</b> |
| <b>Operating expenses:</b>                       |                   |                   |                   |                   |                   |
| Salaries                                         | \$ 24,734         | \$ 21,863         | \$ 20,912         | \$ 20,069         | \$ 21,895         |
| Payroll Taxes                                    | 1,832             | 1,615             | 1,556             | 1,418             | 1,605             |
| Health/Dental & Life Ins.                        | 5,641             | 5,481             | 4,925             | 3,442             | 4,872             |
| Retirement                                       | 2,023             | 1,911             | 1,627             | 1,641             | 1,801             |
| Clothing & Uniforms                              | 58                | 211               | 475               | 253               | 249               |
| Education & Training                             | 245               | 50                | -                 | -                 | 74                |
| Telephone, Internet                              | 426               | 453               | 507               | 454               | 460               |
| Professional Services                            | 4,562             | 1,923             | 1,994             | 1,286             | 2,441             |
| Insurance                                        | 3,112             | 3,379             | 2,248             | 2,117             | 2,714             |
| Repair & Maintenance Pumps                       | 10,349            | 25,846            | 9,002             | 6,512             | 12,927            |
| Repair & Maintenance Vehicle                     | 2,220             | 1,188             | 1,290             | 348               | 1,262             |
| Repair & Maintenance Other Equipment             | -                 | -                 | -                 | -                 | -                 |
| Operating Supplies                               | 177               | 138               | 40                | 171               | 132               |
| Chemicals                                        | 26,400            | 50,895            | 49,520            | 44,620            | 42,859            |
| Gasoline, Oil                                    | 791               | 858               | 2,630             | 927               | 1,302             |
| Consumable Tools                                 | -                 | -                 | -                 | 122               | 31                |
| Depreciation                                     | -                 | -                 | -                 | -                 | -                 |
| <b>Total operating expenses</b>                  | <b>\$ 82,570</b>  | <b>\$ 115,811</b> | <b>\$ 96,726</b>  | <b>\$ 83,380</b>  | <b>\$ 94,622</b>  |
| <b>Operating income</b>                          | <b>\$ 159,089</b> | <b>\$ 70,783</b>  | <b>\$ 132,829</b> | <b>\$ 138,478</b> | <b>\$ 125,295</b> |
| <b>Nonoperating revenues:</b>                    |                   |                   |                   |                   |                   |
| Interest income                                  | 41,937            | 35,870            | 14,416            | 114               | 23,084            |
| Other income                                     | -                 | -                 | -                 | 12,500            | 3,125             |
| Gain (loss) on sale of assets                    | -                 | -                 | -                 | -                 | -                 |
| <b>Total nonoperating revenues (expenses)</b>    | <b>41,937</b>     | <b>35,870</b>     | <b>14,416</b>     | <b>12,614</b>     | <b>26,209</b>     |
| <b>Income before contributions and transfers</b> | <b>201,026</b>    | <b>106,653</b>    | <b>147,245</b>    | <b>151,092</b>    | <b>151,504</b>    |
| <b>Contributions and transfers</b>               |                   |                   |                   |                   |                   |
| Tap and access fees                              | 10,000            | 12,000            | 10,000            | 6,000             | 9,500             |
| Capital contributions                            | 40,375            | 53,000            | 50,760            | 21,834            | 41,492            |
| <b>Total contributions and transfers</b>         | <b>50,375</b>     | <b>65,000</b>     | <b>60,760</b>     | <b>27,834</b>     | <b>50,992</b>     |
| <b>Change in position</b>                        | <b>\$ 251,401</b> | <b>\$ 171,653</b> | <b>\$ 208,005</b> | <b>\$ 178,926</b> | <b>\$ 202,496</b> |

**City of Belle Meade, Tennessee**  
**Statement of Net Position**  
**Proprietary Fund (Sewer Fund)**  
**November 30, 2024**

| <b>ASSETS</b>                                          | <b>FY 2025</b>             | <b>FY 2024</b>             |
|--------------------------------------------------------|----------------------------|----------------------------|
| Current assets:                                        |                            |                            |
| Cash and cash equivalents                              | \$ 94,796                  | \$ 142,671                 |
| Cash and cash equivalents- restricted                  |                            |                            |
| Investments                                            | 2,106,224                  | 1,747,457                  |
| Receivables (net of allowance for uncollectible)       | 45,571                     | 46,312                     |
| Prepays                                                | 4,358                      | 4,485                      |
| Inventory                                              | 11,069                     | 13,438                     |
| Total current assets                                   | <u>2,262,018</u>           | <u>1,954,363</u>           |
| Noncurrent assets:                                     |                            |                            |
| Capital assets                                         |                            |                            |
| Construction in progress                               | -                          | -                          |
| Improvements other than buildings                      | 666,747                    | 555,598                    |
| Machinery and equipment                                | 7,406,625                  | 7,286,094                  |
| Accumulated Depreciation                               | (6,922,205)                | (6,765,664)                |
| Total capital assets (net of accumulated depreciation) | <u>1,151,167</u>           | <u>1,076,027</u>           |
| <b>TOTAL ASSETS</b>                                    | <b><u>\$ 3,413,185</u></b> | <b><u>\$ 3,030,390</u></b> |
| <b>LIABILITIES</b>                                     |                            |                            |
| Current Liabilities:                                   |                            |                            |
| Accounts payable                                       | 44,380                     | 44,231                     |
| Purchase orders payable                                | -                          | -                          |
| TOTAL CURRENT LIABILITIES                              | <u>44,380</u>              | <u>44,231</u>              |
| Long-term liabilities:                                 |                            |                            |
| Accrued leave                                          | 6,969                      | 6,730                      |
| TOTAL LONG-TERM LIABILITIES                            | <u>6,969</u>               | <u>6,730</u>               |
| <b>TOTAL LIABILITIES</b>                               | <b><u>51,349</u></b>       | <b><u>50,961</u></b>       |
| <b>NET POSITION</b>                                    |                            |                            |
| Change in Net Position                                 | 251,401                    | 171,653                    |
| Net investment in capital assets                       | 166,086                    | 322,627                    |
| Restricted                                             | -                          | -                          |
| Unrestricted                                           | 2,944,349                  | 2,485,149                  |
| <b>TOTAL NET POSITION</b>                              | <b><u>3,361,836</u></b>    | <b><u>2,979,429</u></b>    |
| <b>TOTAL LIABILITIES AND NET POSITION</b>              | <b><u>\$ 3,413,185</u></b> | <b><u>\$ 3,030,390</u></b> |

**City of Belle Meade, Tennessee**  
**Statement of Revenues, Expenses and Change in Net Position**  
**Proprietary Fund (Sewer Fund)**  
**For the month ended November 30, 2024**

|                                                  | FY 2025<br>BUDGET | FY 2025<br>BUDGET<br>YTD | FY 2025<br>ACTUAL YTD | FY 2024<br>ACTUAL YTD | Variance<br>Actual vs<br>Budget |
|--------------------------------------------------|-------------------|--------------------------|-----------------------|-----------------------|---------------------------------|
| <b>Operating revenues:</b>                       |                   |                          |                       |                       |                                 |
| Sewer user fees                                  | \$ 511,617        | \$ 213,174               | \$ 240,659            | \$ 185,394            | 13%                             |
| Permits                                          | 1,600             | 667                      | 1,000                 | 1,200                 | 50%                             |
| <b>Total operating revenues</b>                  | <b>513,217</b>    | <b>213,840</b>           | <b>241,659</b>        | <b>186,594</b>        | <b>13%</b>                      |
| <b>Operating expenses:</b>                       |                   |                          |                       |                       |                                 |
| Salaries                                         | 66,905            | 27,877                   | 24,734                | 21,863                | 11%                             |
| Payroll Taxes                                    | 5,118             | 2,133                    | 1,832                 | 1,615                 | 14%                             |
| Health/Dental & Life Ins.                        | 16,351            | 6,813                    | 5,641                 | 5,481                 | 17%                             |
| Retirement                                       | 4,738             | 1,974                    | 2,023                 | 1,911                 | -2%                             |
| Clothing & Uniforms                              | 1,330             | 554                      | 58                    | 211                   | 90%                             |
| Education & Training                             | 820               | 342                      | 245                   | 50                    | 28%                             |
| Telephone, Internet                              | 1,500             | 625                      | 426                   | 453                   | 32%                             |
| Professional Services                            | 20,630            | 8,596                    | 4,562                 | 1,923                 | 47%                             |
| Insurance                                        | 7,800             | 3,250                    | 3,112                 | 3,379                 | 4%                              |
| Repair & Maintenance Pumps                       | 53,950            | 22,479                   | 10,349                | 25,846                | 54%                             |
| Repair & Maintenance Vehicle                     | 2,000             | 833                      | 2,220                 | 1,188                 | -166%                           |
| Repair & Maintenance Other Equipment             | 1,500             | 625                      | -                     | -                     | 100%                            |
| Operating Supplies                               | 1,351             | 563                      | 177                   | 138                   | 69%                             |
| Chemicals                                        | 115,000           | 28,750                   | 26,400                | 50,895                | 8%                              |
| Gasoline, Oil                                    | 6,000             | 2,500                    | 791                   | 858                   | 68%                             |
| Consumable Tools                                 | 500               | 208                      | -                     | -                     | 100%                            |
| Depreciation                                     | 275,000           | -                        | -                     | -                     | 0%                              |
| <b>Total operating expenses</b>                  | <b>580,493</b>    | <b>108,122</b>           | <b>82,570</b>         | <b>115,811</b>        | <b>24%</b>                      |
| <b>Operating income</b>                          | <b>(67,276)</b>   | <b>105,718</b>           | <b>159,089</b>        | <b>70,783</b>         | <b>-50%</b>                     |
| <b>Nonoperating revenues:</b>                    |                   |                          |                       |                       |                                 |
| Interest income                                  | 60,000            | 25,000                   | 41,937                | 35,870                | -68%                            |
| Other income - TDEC grant                        | 666,646           | 277,769                  | -                     | -                     | 100%                            |
| Gain (loss) on sale of assets                    | -                 | -                        | -                     | -                     | 0%                              |
| <b>Total nonoperating revenues (expenses)</b>    | <b>726,646</b>    | <b>302,769</b>           | <b>41,937</b>         | <b>35,870</b>         | <b>86%</b>                      |
| <b>Income before contributions and transfers</b> | <b>659,370</b>    | <b>408,488</b>           | <b>201,026</b>        | <b>106,653</b>        | <b>51%</b>                      |
| <b>Contributions and transfers</b>               |                   |                          |                       |                       |                                 |
| Tap and access fees                              | 16,000            | 6,667                    | 10,000                | 12,000                | -50%                            |
| Capital contributions                            | 55,850            | 23,271                   | 40,375                | 53,000                | -74%                            |
| <b>Total contributions and transfers</b>         | <b>71,850</b>     | <b>29,938</b>            | <b>50,375</b>         | <b>65,000</b>         | <b>-68%</b>                     |
| <b>Change in position</b>                        | <b>\$ 731,220</b> | <b>\$ 438,425</b>        | <b>\$ 251,401</b>     | <b>\$ 171,653</b>     | <b>43%</b>                      |

**City of Belle Meade - Stormwater**  
**Condensed Financial Statement**  
**November 30, 2024**

|                                  | <b>Fiscal<br/>2024<br/>Budget</b> | <b>YTD<br/>2024<br/>Budget</b> | <b>YTD<br/>November-24<br/>Actual</b> |
|----------------------------------|-----------------------------------|--------------------------------|---------------------------------------|
| <b>Revenue</b>                   |                                   |                                |                                       |
| Stormwater User Fees             | \$ 296,000                        | \$ 296,000                     | \$ 289,229                            |
|                                  | <u>\$ 296,000</u>                 | <u>\$ 296,000</u>              | <u>\$ 289,229</u>                     |
| <b>Expenditures</b>              |                                   |                                |                                       |
| Consultant's Services            | 72,960                            | 30,400                         | 5,923                                 |
| Repair & Maintenance - Other     | 178,240                           | 163,387                        | 154,781                               |
| Other Improvements - Capital     | 500,000                           | -                              | -                                     |
|                                  | <u>\$ 751,200</u>                 | <u>\$ 193,787</u>              | <u>\$ 160,704</u>                     |
| <b>Net rev vs (net exp)</b>      | <u>\$ (455,200)</u>               | <u>\$ 102,213</u>              | <u>\$ 128,525</u>                     |
| <b>Assets</b>                    |                                   |                                |                                       |
| Cash                             |                                   | \$                             | 128,525                               |
| Other receivables                |                                   |                                | -                                     |
| Other assets                     |                                   |                                | -                                     |
|                                  |                                   | <u>\$</u>                      | <u>128,525</u>                        |
| <b>Liabilities and Reserves</b>  |                                   |                                |                                       |
| Payables and accrued liabilities |                                   |                                | -                                     |
| Fund Balance                     |                                   |                                | -                                     |
| Revenues < expenditures          |                                   |                                | 128,525                               |
|                                  |                                   | <u>\$</u>                      | <u>128,525</u>                        |

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**City of Belle Meade  
Investment Schedule  
Certificates of Deposit Laddering  
December 31, 2024**

| <b>First Horizon Advisors Account</b> | <b>2024</b>           |                     |
|---------------------------------------|-----------------------|---------------------|
|                                       | <b>Current Period</b> |                     |
| <b>Beginning Balance</b>              | \$                    | 7,028,001.64        |
| Additions & Withdrawals               |                       | 1,076,211.65        |
| Interest Income                       |                       | 27,788.35           |
| Taxes, Fees & Expenses                |                       | -                   |
| Change in Value                       |                       | 12,868.09           |
| <b>Ending Balance</b>                 | <b>\$</b>             | <b>8,144,869.73</b> |

**Interest Income (includes First Horizon Checking Account):**

|           |    |           |
|-----------|----|-----------|
| July 2024 | \$ | 25,222.82 |
| August    |    | 13,563.83 |
| September |    | 42,525.44 |
| October   |    | 17,003.81 |
| November  |    | 40,176.29 |
| December  |    | 27,788.35 |

|              |           |                   |
|--------------|-----------|-------------------|
| <b>TOTAL</b> | <b>\$</b> | <b>166,280.54</b> |
|--------------|-----------|-------------------|

**City of Belle Meade**

**Investment Schedule - General Fund**

**Local Government Investment Pool**

**Balance at December 31, 2024**

| <u>Investment<br/>Type</u>                                                                                                 | <u>Financial<br/>Institution</u>    | <u>Balance</u> | <u>Current<br/>Rate</u> | <u>Previous<br/>Rate</u> | <u>Comments</u>                     |
|----------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------|-------------------------|--------------------------|-------------------------------------|
| Liquid Investment<br>Account                                                                                               | Local Government<br>Investment Pool | \$ 9,151,957   | 4.56%                   | 4.74%                    | Earnings rate<br>is monthly average |
| <b><u>Interest Earnings</u></b>                                                                                            |                                     |                |                         |                          |                                     |
|                                                                                                                            | Current month                       | \$ 34,660.49   |                         |                          |                                     |
|                                                                                                                            | Fiscal year-to-date                 | \$ 227,856.72  |                         |                          |                                     |
| <b><u>Cash Transfers</u></b>                                                                                               |                                     |                |                         |                          |                                     |
| <b><u>From Investment Pool to Operating Cash (withdrawal):</u></b>                                                         |                                     |                |                         |                          |                                     |
|                                                                                                                            |                                     |                |                         |                          |                                     |
| <b>Total</b>                                                                                                               |                                     |                | \$ -                    |                          |                                     |
| <b><u>From Operating Cash to Investment Pool (deposit):</u></b>                                                            |                                     |                |                         |                          |                                     |
|                                                                                                                            |                                     |                |                         |                          |                                     |
| <b>12/27/2024</b>                                                                                                          |                                     |                | \$ 200,000.00           |                          |                                     |
| <b>Total</b>                                                                                                               |                                     |                | \$ 200,000.00           |                          |                                     |
| <b><u>Restricted funds in the LGIP balance:</u></b>                                                                        |                                     |                |                         |                          |                                     |
| **** American Rescue Plans Act (ARPA) fund restricted for specific uses.                                                   |                                     |                | \$ 647,104.00           |                          |                                     |
| ** David & Cindy Wilds Exemplary Service Award funds restricted to police<br>department employees per specific guidelines. |                                     |                | 12,140.92               |                          |                                     |
|                                                                                                                            |                                     |                | <u>\$ 659,244.92</u>    |                          |                                     |

**City of Belle Meade**

**Investment Schedule - Sewer Fund  
Local Government Investment Pool  
Balance at December 31, 2024**

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| <u>Investment<br/>Type</u>   | <u>Financial<br/>Institution</u>    | <u>Balance</u> | <u>Current<br/>Rate</u> | <u>Previous<br/>Rate</u> | <u>Comments</u>                     |
|------------------------------|-------------------------------------|----------------|-------------------------|--------------------------|-------------------------------------|
| Liquid Investment<br>Account | Local Government<br>Investment Pool | \$ 2,114,382   | 4.56%                   | 4.74%                    | Earnings rate<br>is monthly average |

---

**Interest Earnings**

|                     |              |
|---------------------|--------------|
| Current month       | \$ 8,157.14  |
| Fiscal year-to-date | \$ 50,093.70 |

**Cash Transfers**

**From Investment Pool to Operating Cash (withdrawal):**

|       |      |
|-------|------|
| Total | \$ - |
|-------|------|

**From Operating Cash to Investment Pool (deposit):**

|       |      |
|-------|------|
| Total | \$ - |
|-------|------|

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**Invoice**

Civil & Environmental Consultants, Inc.  
Phone: 412-429-2324 | Fax: 412-429-2114  
www.cecinc.com

Jennifer Moody  
City Of Belle Meade  
4705 Harding Road  
Nashville, TN 37205

December 31, 2024  
Project No: 040-655  
Invoice No: 456653

Project 040-655 City of Belle Meade Develop BMP Manual

email: jmoody@citybellemead.org

cc: lmills@citybellemead.org

**Professional Services through November 30, 2024**

Task 0004 Engineering review services

**Professional Fees**

|                                                                                                                                                    | Hours | Rate   | Amount |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-------|--------|--------|
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 215 Lynnwood Terrace - reviewing email from Mary and responding re: as-built submittal, call from Steve Cates and responding to Mary's email again |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 436 Lynnwood Blvd - NOV review baased on results of last week's site visit                                                                         |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 436 Lynnwood Blvd - rev. as-built review                                                                                                           |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 1025 Chancery - 3rd review                                                                                                                         |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 1025 Chancery Ln - 4th review                                                                                                                      |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 1104 Belle Meade Blvd - 1st as-built review                                                                                                        |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 1106 Nichol Ln - 3rd as-built review                                                                                                               |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 212 Clarendon Ave - 1st as-built review                                                                                                            |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 215 Lynnwood Terrace - as-built verification                                                                                                       |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 313 Lynnwood Blvd - 2nd review                                                                                                                     |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 404 Lynnwood Blvd - construction inspection results review                                                                                         |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 414 Ellendale Ave - as-built review                                                                                                                |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 424 Westview Ave - 2nd review                                                                                                                      |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 424 Westview Avenue - 2nd review                                                                                                                   |       |        |        |
| Casey, Steven                                                                                                                                      | .25   | 270.00 | 67.50  |
| 436 Lynnwood Blvd - as-built review                                                                                                                |       |        |        |

Civil Engineering | Environmental Engineering & Sciences | Ecological Sciences | Waste Management | Water Resources

| Project                                              | 040-655 | City of Belle Meade Develop BMP Manual | Invoice | 456653 |
|------------------------------------------------------|---------|----------------------------------------|---------|--------|
| Casey, Steven                                        |         | .50 270.00                             | 135.00  |        |
| 4400 Iroquois Ave - 3rd review                       |         |                                        |         |        |
| Casey, Steven                                        |         | .25 270.00                             | 67.50   |        |
| 4524 Millrace - as-built review                      |         |                                        |         |        |
| Casey, Steven                                        |         | .25 270.00                             | 67.50   |        |
| 533 Belle Meade Blvd - 1st review of as-built        |         |                                        |         |        |
| Casey, Steven                                        |         | .25 270.00                             | 67.50   |        |
| 550 Belle Meade Blvd - 1st review                    |         |                                        |         |        |
| Casey, Steven                                        |         | .25 270.00                             | 67.50   |        |
| 621 Westview Ave. - 2nd construction revision review |         |                                        |         |        |
| Casey, Steven                                        |         | .25 270.00                             | 67.50   |        |
| 626 Royal Oaks Place - 1st as-built review           |         |                                        |         |        |
| Casey, Steven                                        |         | .25 270.00                             | 67.50   |        |
| 701 Belle Meade Blvd - 3rd review                    |         |                                        |         |        |
| Casey, Steven                                        |         | .25 270.00                             | 67.50   |        |
| project mgmt                                         |         |                                        |         |        |
| Guy-Baker, Christine                                 |         | 2.50 194.00                            | 485.00  |        |
| 1025 Chancery Lane 4th Review                        |         |                                        |         |        |
| Guy-Baker, Christine                                 |         | .25 194.00                             | 48.50   |        |
| 1106 Nichol Lane As-Built 3rd Review                 |         |                                        |         |        |
| Guy-Baker, Christine                                 |         | .25 194.00                             | 48.50   |        |
| 112 Lynwood Blvd As-Built 1st Review                 |         |                                        |         |        |
| Guy-Baker, Christine                                 |         | .25 194.00                             | 48.50   |        |
| 212 Clarendon Ave As-Built 1st Review                |         |                                        |         |        |
| Guy-Baker, Christine                                 |         | .50 194.00                             | 97.00   |        |
| 313 Lynwood Blvd 2nd Review                          |         |                                        |         |        |
| Guy-Baker, Christine                                 |         | 1.50 194.00                            | 291.00  |        |
| 424 Westview Avenue 2nd Review                       |         |                                        |         |        |
| Guy-Baker, Christine                                 |         | 3.50 194.00                            | 679.00  |        |
| 4400 Iroquois Avenue 3rd Review                      |         |                                        |         |        |
| Hair, Kalei                                          |         | .50 121.00                             | 60.50   |        |
| 533 Belle Meade Blvd As-built site visit;            |         |                                        |         |        |
| Hair, Kalei                                          |         | .50 121.00                             | 60.50   |        |
| 1025 Chancery Lane 4th Review;                       |         |                                        |         |        |
| Hair, Kalei                                          |         | .25 121.00                             | 30.25   |        |
| 1025 Chancery Ln 3rd Review;                         |         |                                        |         |        |
| Hair, Kalei                                          |         | .50 121.00                             | 60.50   |        |
| 1104 Belle Meade Blvd. As-built site visit;          |         |                                        |         |        |
| Hair, Kalei                                          |         | .25 121.00                             | 30.25   |        |
| 1106 Nichol Lane third as-built review;              |         |                                        |         |        |
| Hair, Kalei                                          |         | .25 121.00                             | 30.25   |        |
| 112 Lynnwood Blvd as-built 1st reveiw;               |         |                                        |         |        |
| Hair, Kalei                                          |         | .50 121.00                             | 60.50   |        |
| 300 Sunnyside Dr 1st review;                         |         |                                        |         |        |
| Hair, Kalei                                          |         | .25 121.00                             | 30.25   |        |
| 404 Lynnwood Blvd As-built 1st review;               |         |                                        |         |        |
| Hair, Kalei                                          |         | 1.00 121.00                            | 121.00  |        |
| 404 Lynnwood Blvd as-built site visit;               |         |                                        |         |        |
| Hair, Kalei                                          |         | .50 121.00                             | 60.50   |        |
| 414 Ellendale Ave As-built site visit;               |         |                                        |         |        |
| Hair, Kalei                                          |         | .50 121.00                             | 60.50   |        |
| 424 Westview Ave 2nd review;                         |         |                                        |         |        |
| Hair, Kalei                                          |         | .75 121.00                             | 90.75   |        |
| 436 Lynnwood Blvd as-built site visit;               |         |                                        |         |        |
| Hair, Kalei                                          |         | .50 121.00                             | 60.50   |        |
| 436 Lynnwood Blvd NOV;                               |         |                                        |         |        |
| Hair, Kalei                                          |         | .50 121.00                             | 60.50   |        |

| Project                                                                              | 040-655 | City of Belle Meade Develop BMP Manual | Invoice | 456653 |
|--------------------------------------------------------------------------------------|---------|----------------------------------------|---------|--------|
| 4400 Iroquois Ave 3rd review;<br>Hair, Kalei                                         |         | .25 121.00                             | 30.25   |        |
| 4415 Harding Pl 1st review;<br>Hair, Kalei                                           |         | 2.00 121.00                            | 242.00  |        |
| 4415 Harding Place 1st review;<br>Hair, Kalei                                        |         | 1.25 121.00                            | 151.25  |        |
| 4444 Tyne Blvd 2nd Review;<br>Hair, Kalei                                            |         | .75 121.00                             | 90.75   |        |
| 4524 Millrace Lane flood plain issue site visit;<br>Hair, Kalei                      |         | 2.00 121.00                            | 242.00  |        |
| 533 Belle Mead Blvd 1st as-built review;<br>Hair, Kalei                              |         | .25 121.00                             | 30.25   |        |
| 621 Westview Ave second as-built review;<br>Hair, Kalei                              |         | .50 121.00                             | 60.50   |        |
| 626 Royal Oaks Place As-built site visit;<br>Thompson, Michele<br>Editing/Formatting |         | .25 81.00                              | 20.25   |        |
| 1025 Chancery Lane, 4th Review<br>Thompson, Michele<br>Editing/Formatting            |         | .25 81.00                              | 20.25   |        |
| 1025 Chancery Lane<br>Thompson, Michele<br>Editing/Formatting                        |         | .25 81.00                              | 20.25   |        |
| 1104 Belle Meade Blvd, As-Built, 1st<br>Thompson, Michele<br>Editing/Formatting      |         | .25 81.00                              | 20.25   |        |
| 313 Lynnwood Blvd, 2nd<br>Thompson, Michele<br>Editing/Formatting                    |         | .25 81.00                              | 20.25   |        |
| 424 Westview Ave, 2nd<br>Thompson, Michele<br>Editing/Formatting                     |         | .25 81.00                              | 20.25   |        |
| 424 Westview Avenue, 2nd Review<br>Thompson, Michele<br>Editing/Formatting           |         | .25 81.00                              | 20.25   |        |
| 4400 Iroquois Avenue, 3rd review<br>Thompson, Michele<br>Editing/Formatting          |         | .25 81.00                              | 20.25   |        |
| 4524 Millrace, 7th As-built<br>Thompson, Michele<br>Editing/Formatting               |         | .25 81.00                              | 20.25   |        |
| 550 Belle Meade Blvd, (1st)<br>Thompson, Michele                                     |         | .25 81.00                              | 20.25   |        |

| Project                                                    | 040-655 | City of Belle Meade Develop BMP Manual | Invoice | 456653 |
|------------------------------------------------------------|---------|----------------------------------------|---------|--------|
| Editing/Formatting                                         |         |                                        |         |        |
| 701 Belle Meade Blvd, 3rd Review                           |         |                                        |         |        |
| Thornton, Joseph                                           | 1.00    | 163.00                                 | 163.00  |        |
| 1025 Chancery Lane - 3rd Review                            |         |                                        |         |        |
| Thornton, Joseph                                           | .50     | 163.00                                 | 81.50   |        |
| 1025 Chancery Lane - 3rd Review Email from engineer        |         |                                        |         |        |
| Thornton, Joseph                                           | .75     | 163.00                                 | 122.25  |        |
| 1104 Belle Meade Blvd - 1st Asbuilt Review                 |         |                                        |         |        |
| Thornton, Joseph                                           | 1.25    | 163.00                                 | 203.75  |        |
| 1104 Belle Meade Blvd - 1st As-built Review and Site Visit |         |                                        |         |        |
| Thornton, Joseph                                           | 1.00    | 163.00                                 | 163.00  |        |
| 1106 Nichol Lane - 3rd Asbuilt Review                      |         |                                        |         |        |
| Thornton, Joseph                                           | .50     | 163.00                                 | 81.50   |        |
| 112 Lynnwood Blvd - 1st Asbuilt Review                     |         |                                        |         |        |
| Thornton, Joseph                                           | 1.50    | 163.00                                 | 244.50  |        |
| 212 Clarendon Ave - 1st As-built Review                    |         |                                        |         |        |
| Thornton, Joseph                                           | .50     | 163.00                                 | 81.50   |        |
| 300 Sunnyside Dr - 1st Review                              |         |                                        |         |        |
| Thornton, Joseph                                           | .50     | 163.00                                 | 81.50   |        |
| 313 Lynnwood Blvd - 2nd                                    |         |                                        |         |        |
| Thornton, Joseph                                           | 3.50    | 163.00                                 | 570.50  |        |
| 313 Lynnwood Blvd - 2nd Review                             |         |                                        |         |        |
| Thornton, Joseph                                           | .50     | 163.00                                 | 81.50   |        |
| 404 Lynnwood Blvd - Site Visit                             |         |                                        |         |        |
| Thornton, Joseph                                           | .50     | 163.00                                 | 81.50   |        |
| 414 Ellendale Ave - 1st As-built Review                    |         |                                        |         |        |
| Thornton, Joseph                                           | 2.00    | 163.00                                 | 326.00  |        |
| 414 Ellendale Ave - 1st As-built Review and Site Visit     |         |                                        |         |        |
| Thornton, Joseph                                           | 1.75    | 163.00                                 | 285.25  |        |
| 424 Westview Ave - 2nd Review                              |         |                                        |         |        |
| Thornton, Joseph                                           | .75     | 163.00                                 | 122.25  |        |
| 436 Lynnwood Blvd - 1st Asbuilt Review                     |         |                                        |         |        |
| Thornton, Joseph                                           | 1.00    | 163.00                                 | 163.00  |        |
| 436 Lynnwood Blvd - 2nd As-built Review                    |         |                                        |         |        |
| Thornton, Joseph                                           | 1.00    | 163.00                                 | 163.00  |        |
| 436 Lynnwood Blvd - Asbuilt Site Visit                     |         |                                        |         |        |
| Thornton, Joseph                                           | .75     | 163.00                                 | 122.25  |        |
| 436 Lynnwood Blvd - Call with Surveyor                     |         |                                        |         |        |
| Thornton, Joseph                                           | .50     | 163.00                                 | 81.50   |        |
| 436 Lynnwood Blvd - Email with contractor                  |         |                                        |         |        |
| Thornton, Joseph                                           | .50     | 163.00                                 | 81.50   |        |
| 436 Lynnwood Blvd - NOV review with Steve                  |         |                                        |         |        |
| Thornton, Joseph                                           | 2.50    | 163.00                                 | 407.50  |        |
| 4400 Iroquois Ave - 3rd Review                             |         |                                        |         |        |
| Thornton, Joseph                                           | 1.25    | 163.00                                 | 203.75  |        |
| 4415 Harding Place - 1st Review                            |         |                                        |         |        |
| Thornton, Joseph                                           | .25     | 163.00                                 | 40.75   |        |
| 4415 Harding Place - Preliminary Review                    |         |                                        |         |        |
| Thornton, Joseph                                           | 1.25    | 163.00                                 | 203.75  |        |
| 4444 Tyne Blvd - 2nd Review                                |         |                                        |         |        |
| Thornton, Joseph                                           | 1.00    | 163.00                                 | 163.00  |        |
| 4524 Millrace - 7th As-built Review                        |         |                                        |         |        |
| Thornton, Joseph                                           | .50     | 163.00                                 | 81.50   |        |
| 4524 Millrace Lane - Floodplain Issue Site Visit           |         |                                        |         |        |
| Thornton, Joseph                                           | .50     | 163.00                                 | 81.50   |        |
| 533 Belle Meade Blvd - 1st As-built Review                 |         |                                        |         |        |

| Project                                                           | 040-655 | City of Belle Meade Develop BMP Manual | Invoice            | 456653           |
|-------------------------------------------------------------------|---------|----------------------------------------|--------------------|------------------|
| Thornton, Joseph                                                  |         | 2.00 163.00                            | 326.00             |                  |
| 533 Belle Meade Blvd - 2nd As-built Review and Site Visit         |         |                                        |                    |                  |
| Thornton, Joseph                                                  |         | 2.75 163.00                            | 448.25             |                  |
| 550 Belle Meade Blvd - 1st Review                                 |         |                                        |                    |                  |
| Thornton, Joseph                                                  |         | .75 163.00                             | 122.25             |                  |
| 621 Westview Ave - 2nd Construction Revision Review               |         |                                        |                    |                  |
| Thornton, Joseph                                                  |         | .75 163.00                             | 122.25             |                  |
| 621 Westview Ave - 3rd Construction Revision Review               |         |                                        |                    |                  |
| Thornton, Joseph                                                  |         | .50 163.00                             | 81.50              |                  |
| 626 Royal Oaks Place - 1st Asbuilt Review                         |         |                                        |                    |                  |
| Thornton, Joseph                                                  |         | 1.50 163.00                            | 244.50             |                  |
| 626 Royal Oaks Place Phase 2 - 1st As-built Review and Site Visit |         |                                        |                    |                  |
| Thornton, Joseph                                                  |         | 1.50 163.00                            | 244.50             |                  |
| 701 Belle Meade Blvd - 3rd Review                                 |         |                                        |                    |                  |
|                                                                   |         | 68.25                                  | 11,255.50          |                  |
|                                                                   |         |                                        |                    | <b>11,255.50</b> |
| <b>Unit Billing</b>                                               |         |                                        |                    |                  |
| Vehicle Mileage (.67/mile)                                        |         | 66.0 Miles @ 0.67                      | 44.22              |                  |
| <b>Total Units</b>                                                |         | <b>1.0 times</b>                       | <b>44.22</b>       | <b>44.22</b>     |
|                                                                   |         | <b>Total this Task</b>                 | <b>\$11,299.72</b> |                  |
|                                                                   |         | <b>Amount Due This Invoice</b>         | <b>\$11,299.72</b> |                  |

Remit to:  
 Civil & Environmental Consultants Inc.  
 P.O. Box 644246  
 Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances

December 23, 2024

Ms. Jennifer Moody, City Manager  
City of Belle Meade  
4705 Harding Road  
Nashville, TN 37205

Dear Ms. Moody:

Subject: Invoice for Engineering Review Services  
CEC Project No. 040-655 Task 0004

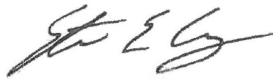
Enclosed is Civil & Environmental Consultants, Inc. (CEC) invoice for services through November 30, 2024. The following table breaks out the cost associated with each project. CEC recommends that you place the following highlighted statement on each applicant invoice the City sends for reimbursement: Please note, you may receive another invoice for the same review (e.g. first review) as CEC's billing period ends on different dates each month. Each billing period is four weeks long.

| Project Site (Last name of applicant)                        | Invoice Amount |
|--------------------------------------------------------------|----------------|
| 215 Lynnwood Terrace (Cates residence)                       | \$138.21       |
| 436 Lynnwood Boulevard (Montgomery residence)                | \$1,097.83     |
| 1025 Chancery Lane (Isham residence)                         | \$998.96       |
| 1104 Belle Meade Boulevard (Sangervasi residence)            | \$483.49       |
| 1106 Nichol Lane (Fulmer residence)                          | \$312.46       |
| 212 Clarendon Avenue (Morgan residence)                      | \$363.71       |
| 313 Lynnwood Boulevard (Kitchen residence)                   | \$839.96       |
| 404 Lynnwood Boulevard (Chandelier Development - Joel Lyons) | \$310.83       |
| 414 Ellendale Avenue (Cochran residence)                     | \$544.07       |
| 424 Westview Avenue (Chestnut property)                      | \$815.46       |
| 4400 Iroquois Avenue (Edwards residence)                     | \$1,305.46     |
| 4524 Millrace Lane (Mishra residence)                        | \$433.58       |
| 533 Belle Meade Boulevard (Palmer residence)                 | \$786.08       |
| 550 Belle Meade Boulevard (Colcalusure Company)              | \$539.22       |
| 621 Westview Avenue (Murfree residence)                      | \$345.47       |
| 626 Royal Oaks Place (Lyons residence)                       | \$462.58       |
| 701 Belle Meade Boulevard (Frist residence)                  | \$335.47       |
| 112 Lynnwood Boulevard (Fleischer residence)                 | \$163.47       |
| 300 Sunnyside Drive (Lynch residence)                        | \$145.22       |
| 4415 Harding Place (Paine residence)                         | \$519.97       |
| 4444 Tyne Boulevard (Echols residence)                       | \$358.22       |

Ms. Jennifer Moody, City Manager  
CEC Project 040-655  
Page 2  
December 23, 2024

Thank you for the opportunity to assist the City by providing engineering review services for land disturbing activity and other storm water and sanitary sewer related issues within the City. Please call me at 333-7797 if you have any questions concerning this project or this invoice.

Very truly yours,  
CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

A handwritten signature in black ink, appearing to read "Steve Casey", is written over the printed name.

Steven E. Casey, P.E., CPESC  
Senior Principal  
Enclosure

## Clean Earth Collections LLC

P O Box 217  
Pegram, TN 37143

cleaneearthcollections.com

(615) 788-3350

cleaneearthcollections@gmail.com

# Invoice

| Date     | Invoice # |
|----------|-----------|
| 1/1/2025 | 3967      |

## Bill To

City of Belle Meade  
Attn: Nathan McVay  
4705 Harding Rd  
Nashville, TN 37205

## Ship To

|             |        |              |           |
|-------------|--------|--------------|-----------|
| P.O. Number | Terms  | Job Location | Due Date  |
|             | Net 15 |              | 1/16/2025 |

| Date     | Description                     | Amount    |
|----------|---------------------------------|-----------|
| 1/1/2025 | January 2025<br>Chipper Service | 15,700.00 |

Thank you for your business. Please call me at (615) 714-2177 with any questions. Thanks, Jonathan

|              |                    |
|--------------|--------------------|
| <b>Total</b> | <b>\$15,700.00</b> |
|--------------|--------------------|

To pay by credit card visit our website [cleanearthcollections.com](http://cleanearthcollections.com)



City of Belle Meade  
Leigh Mills  
4705 Harding Pike  
Nashville, TN 37205

Date: 12/30/24  
Page: 1  
Customer ID: 21605  
Invoice #: 394870

PLEASE DETACH AND RETURN THIS PORTION OF STATEMENT WITH REMITTANCE

For Professional Services Rendered

|                                                                                                         |                    |
|---------------------------------------------------------------------------------------------------------|--------------------|
| Audit of June 30, 2024 financial statements, rep letter received, pending<br>final filing and crosswalk | 9,500.00           |
| Technology & Administration Fee                                                                         | 190.00             |
| Balance Due                                                                                             | <u>\$ 9,690.00</u> |

\*\*\*Invoices are due upon receipt \*\*\*

Make checks payable to KraftCPAs PLLC  
To pay online, go to [Pay Here](#)



|             |   |          |              |
|-------------|---|----------|--------------|
| NASHVILLE   | - | Billings | 615-921-6002 |
| COLUMBIA    | - | Tracy    | 931-388-3711 |
| LEBANON     | - | Kim      | 615-449-2334 |
| CHATTANOOGA | - | Sue      | 423-362-7857 |

KraftCPAs PLLC - Certified Public Accountants and Consultants

555 Great Circle Rd.  
Nashville, TN 37208

105 Bay Court  
Lebanon, TN 37097

6136 Shallowford Rd., Ste 101  
Chattanooga, TN 37421

610 North Garden St., Ste. 200  
Columbia, TN 38401



CITY OF **Belle Meade** TENNESSEE

December 20, 2024

Metro Nashville Public Schools  
2601 Bransford Avenue  
Nashville, TN 37204

**RE: MIXED DRINK TAX REVENUE DISTRIBUTION**

Dear Sirs:

Enclosed please find a check for payment of the monthly distribution of the Mixed Drink Tax Revenue. I have also enclosed a copy of the remittance statement from the State of Tennessee that shows the amount remitted to the City of Belle Meade. Under TCA Code 57-4-306, the City is required to distribute one-half of the monthly mixed drink tax proceeds to the school system.

Please let me know if you have any questions.

Sincerely,

Leigh Mills  
Finance & Human Resources Director

FN: ltr.Mixed Drink Tax Distr.  
Vendor M-239  
Acct. Code 21530

4705 HARDING ROAD · NASHVILLE, TENNESSEE 37205 · 615-297-6041 · FAX 615-297-0255

FA-0234 (Rev 07/08)



State of Tennessee  
Commissioner of Finance and Administration  
To the Treasurer of the State of Tennessee

State of Tennessee Remittance Advice  
Payment Made Through Automated Clearing House

ACH Number 0006509501

City Of Belle Meade  
4705 Harding Rd  
  
Nashville TN, 37205  
USA

Account Number XXX2467  
Deposit Effective Date 12/20/2024  
Total Payment \$54,948.21

| Payment Summary                          |              |              |                              |                |             |
|------------------------------------------|--------------|--------------|------------------------------|----------------|-------------|
| Supplier Number: 0000004055              |              |              |                              |                |             |
| Agency Name                              | Telephone    | Invoice Date | Invoice ID                   | Voucher Number | Paid Amount |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 12/10/2024   | CiInterstateSalesNov2024_016 | 01247506       | \$24.34     |
| Telecom Interstate Sales City            |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 12/10/2024   | Cty TransportMod-Nov2024_023 | 01247875       | \$103.57    |
| Transportation Modernization Cty Payment |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 12/10/2024   | Gas MfuelNov2024_023         | 01248505       | \$4,279.25  |
| Gasoline-M Fuel City Tax                 |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 12/10/2024   | Gas1989City-Nov2024_023      | 01248957       | \$688.77    |
| Gas 1989 Tax Payment                     |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 12/10/2024   | GasImproveCity-Nov2024_023   | 01249302       | \$2,145.02  |
| Gas Improve Tax Payment                  |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 12/10/2024   | Gs 3cent City-Nov2024_023    | 01249647       | \$1,271.81  |
| Gas 3 Cent Tax Payment                   |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 12/10/2024   | MixedDrinks-Nov2024_010      | 01250364       | \$14,633.50 |
| Mixed Drink - City                       |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 12/10/2024   | Petro Spec-Nov2024_023       | 01250792       | \$441.48    |
| City St - Petroleum Special              |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 12/10/2024   | StateSalesTx-Nov2024_023     | 01251339       | \$31,360.42 |
| State Sales Tax - City                   |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 12/10/2024   | Tele Priv City-Nov2024_015   | 01251679       | \$0.05      |
| Telecom Privilege City                   |              |              |                              |                |             |

0 \*

14,633.50x

0.5=

7,316.75\*

Private and Confidential



CITY OF **Belle Meade** TENNESSEE

November 20, 2024

Metro Nashville Public Schools  
2601 Bransford Avenue  
Nashville, TN 37204

**RE: MIXED DRINK TAX REVENUE DISTRIBUTION**

Dear Sirs:

Enclosed please find a check for payment of the monthly distribution of the Mixed Drink Tax Revenue. I have also enclosed a copy of the remittance statement from the State of Tennessee that shows the amount remitted to the City of Belle Meade. Under TCA Code 57-4-306, the City is required to distribute one-half of the monthly mixed drink tax proceeds to the school system.

Please let me know if you have any questions.

Sincerely,

Leigh Mills  
Finance & Human Resources Director

FN: ltr.Mixed Drink Tax Distr.  
Vendor M-239  
Acct. Code 21530

4705 HARDING ROAD · NASHVILLE, TENNESSEE 37205 · 615-297-6041 · FAX 615-297-0255

FA-0234 (Rev 07/08)



State of Tennessee  
Commissioner of Finance and Administration  
To the Treasurer of the State of Tennessee

State of Tennessee Remittance Advice  
Payment Made Through Automated Clearing House

ACH Number 0006462989

City Of Belle Meade  
4705 Harding Rd  
  
Nashville TN, 37205  
USA

Account Number XXX2467  
Deposit Effective Date 11/20/2024  
Total Payment \$62,994.18

| Payment Summary                          |              |              |                              |                |             |
|------------------------------------------|--------------|--------------|------------------------------|----------------|-------------|
| Supplier Number: 0000004055              |              |              |                              |                |             |
| Agency Name                              | Telephone    | Invoice Date | Invoice ID                   | Voucher Number | Paid Amount |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 11/10/2024   | CiInterstateSalesOct2024_016 | 01239529       | \$26.26     |
| Telecom Interstate Sales City            |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 11/10/2024   | Cty TransportMod-Oct2024_023 | 01239898       | \$96.08     |
| Transportation Modernization Cty Payment |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 11/10/2024   | Gas MfuelOct2024_023         | 01240623       | \$4,573.67  |
| Gasoline-M Fuel City Tax                 |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 11/10/2024   | Gas1989City-Oct2024_023      | 01241064       | \$701.20    |
| Gas 1989 Tax Payment                     |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 11/10/2024   | GasImproveCity-Oct2024_023   | 01241409       | \$2,313.39  |
| Gas Improve Tax Payment                  |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 11/10/2024   | Gs 3cent City-Oct2024_023    | 01241754       | \$1,294.75  |
| Gas 3 Cent Tax Payment                   |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 11/10/2024   | MixedDrinks-Oct2024_010      | 01242468       | \$13,784.00 |
| Mixed Drink - City                       |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 11/10/2024   | Petro Spec-Oct2024_023       | 01242895       | \$441.48    |
| City St - Petroleum Special              |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 11/10/2024   | Sportbet_Cty-Oct2024_023     | 01243442       | \$1,318.23  |
| Sportsbetting Payment                    |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 11/10/2024   | StateSalesTx-Oct2024_023     | 01243882       | \$29,634.22 |
| State Sales Tax - City                   |              |              |                              |                |             |
| Dept. of Revenue - Taxes                 | 615/741-2632 | 11/10/2024   | TVA City -Oct2024_023        | 01244230       | \$8,810.90  |
| TVA Payment - City                       |              |              |                              |                |             |

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Private and Confidential

|                                  |                 |                                       |
|----------------------------------|-----------------|---------------------------------------|
| <b>MILLER &amp; MARTIN PLLC</b>  |                 |                                       |
| Attorneys at Law                 |                 |                                       |
|                                  | ATLANTA, GA     |                                       |
|                                  | CHARLOTTE, NC   |                                       |
|                                  | CHATTANOOGA, TN |                                       |
|                                  | NASHVILLE, TN   |                                       |
| <b>Tax ID Number: 62-0449014</b> |                 | <b>Remittance Address:</b>            |
| <b>Telephone (423) 756-6600</b>  |                 | <b>832 Georgia Avenue, Suite 1200</b> |
| <b>Facsimile (423) 785-8480</b>  |                 | <b>Chattanooga, TN 37402-2289</b>     |

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Jennifer Moody  
City Manager  
City of Belle Meade, TN  
4705 Harding Road  
Nashville, TN 37205

January 3, 2025  
29711.0001 DB  
Invoice: 807620

Re: General

For legal services rendered through December 31, 2024:

|                           |                   |
|---------------------------|-------------------|
| Total Services            | \$5,000.00        |
| Total Expenses            | \$0.00            |
| <b>Total This Invoice</b> | <b>\$5,000.00</b> |

|                                                                                              |               |
|----------------------------------------------------------------------------------------------|---------------|
| <i>Previous Balance as of January 3, 2025,<br/>Please Disregard if Payment Has Been Made</i> | <i>\$0.00</i> |
|----------------------------------------------------------------------------------------------|---------------|

|                                                 |                   |
|-------------------------------------------------|-------------------|
| <b>TOTAL BALANCE DUE INCLUDING THIS INVOICE</b> | <b>\$5,000.00</b> |
|-------------------------------------------------|-------------------|

Wascon Inc.

910 EAST MAIN STREET  
LIVINGSTON, TN. 38570  
LIVINGSTON, TN. 38570  
931-823-1388

**Invoice**

| DATE       | INVOICE # |
|------------|-----------|
| 12/18/2024 | 79282     |

|                                                                  |
|------------------------------------------------------------------|
| <b>BILL TO</b>                                                   |
| CITY OF BELLE MEADE<br>4705 HARDING ROAD<br>NASHVILLE, TN. 37205 |

|                |
|----------------|
| <b>SHIP TO</b> |
| SAME           |

| P.O. NUMBER | TERMS     | REP                                     | SHIP       | VIA       | F.O.B.     | PROJECT  |
|-------------|-----------|-----------------------------------------|------------|-----------|------------|----------|
| 110-3935    | Net 30    |                                         | 12/18/2024 | OUR TRUCK |            |          |
| QUANTITY    | ITEM CODE | DESCRIPTION                             |            |           | PRICE EACH | AMOUNT   |
| 1           | MTL       | 36 X 60 E/ONE FIBERGLASS DUPLEX STATION |            |           | 7,991.81   | 7,991.81 |
| 2           | MTL       | 100' EXTREME SUPPLY CABLES              |            |           | 163.42     | 326.84   |
| 1           | FR        | FREIGHT<br>S.N.<br>WH925579<br>WH925582 |            |           | 300.00     | 300.00   |
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Invoice Statement

INVOICE NUMBER: 101934789  
ACCOUNT NAME: City of Belle Meade (3)

PAGE 1

| ACCOUNT NUMBER   | CREDIT LIMIT | DAYS THIS PERIOD | BILL CLOSING DATE | PAYMENT DUE DATE** | AMOUNT DUE |
|------------------|--------------|------------------|-------------------|--------------------|------------|
| 0496-00-301381-0 | 22800.00     | 31               | DEC-31-2024       | JAN-24-2025        | 5112.59    |

| DATE                                                                                                                                                                  | ACTIVITY DESCRIPTION         | CHARGES / DEBITS | PAYMENTS / CREDITS |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|------------------|--------------------|
| DEC-16-2024                                                                                                                                                           | Payment - Thank You          |                  | 4802.17            |
| DEC-31-2024                                                                                                                                                           | Fuel Purchases               | 5239.69          |                    |
| DEC-31-2024                                                                                                                                                           | Other Purchases              |                  | 12.54              |
| DEC-31-2024                                                                                                                                                           | Rebates and Rebate Reversals |                  | 114.56             |
| <div>REMINDER<br/>PLEASE BE SURE TO INCLUDE REMITTANCE<br/>STUB WITH PAYMENT. MAIL TO THE<br/>ADDRESS SHOWN IN THE RIGHT PORTION<br/>OF THE REMITTANCE STUB.</div>    |                              |                  |                    |
| <b>**Payment must process by Payment Due Date. Paper checks must be received at least<br/>two business days before Payment Due Date to enable on-time processing.</b> |                              |                  |                    |
| The Finance Charge is determined by applying a periodic rate of 0%.                                                                                                   |                              |                  |                    |

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILL CLOSING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.  
SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.

| PREVIOUS BALANCE | (-)PAYMENTS | (+)ACTIVITY THIS PERIOD | (-)SAVINGS THIS PERIOD | (=)NEW BALANCE |
|------------------|-------------|-------------------------|------------------------|----------------|
| 4802.17          | 4802.17     | 5227.15                 | 114.56                 | 5112.59        |

CALL CUSTOMER SERVICE TO PAY BY PHONE  
FEDERAL TAX ID: 841425616

TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

WEX Fleet Universal

Do not use for remittance  
P.O. Box 639  
Portland, ME 04104-0639

Leigh Mills  
City of Belle Meade (3)  
4705 Harding Rd  
Nashville, TN 37205

|                   |                     |
|-------------------|---------------------|
| ACCOUNT NAME      | City of Belle Meade |
| ACCOUNT NUMBER    | 0496-00-301381-0    |
| INVOICE NUMBER    | 101934789           |
| BILL CLOSING DATE | DEC-31-2024         |
| AMOUNT DUE        | 5112.59             |
| AMOUNT ENCLOSED   |                     |
| PAYMENT DUE DATE  | JAN-24-2025         |

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Make check payable to: WEX BANK  
To avoid processing delays, remit all payments to:

|||||  
WEX BANK  
P.O. BOX 6293  
CAROL STREAM IL 60197-6293

04960030138100000000511259 250124



## INVOICE

Ms. Jennifer Moody  
 City of Belle Meade  
 4705 Harding Road  
 Nashville, TN 37205

January 7, 2025  
 BCA Invoice No: 02327-050 - 0000002

**Project 02327-050 Update Zoning Map, City of BelleMeade**

For professional civil engineering design services provided and expenses incurred in connection with updating zoning maps for the City of Belle Meade in Nashville, Tennessee.

**Professional Services from November 1, 2024, to December 29, 2024**

**Professional Personnel**

|                        | Hours | Rate   | Amount          |
|------------------------|-------|--------|-----------------|
| Engineering Technician | 64.50 | 100.00 | 6,450.00        |
| Administrative         | 3.50  | 110.00 | 385.00          |
| Totals                 | 68.00 |        | 6,835.00        |
| <b>Total Labor</b>     |       |        | <b>6,835.00</b> |

**Billing Limits**

|                           | Current  | Prior | To-Date           |
|---------------------------|----------|-------|-------------------|
| Labor                     | 6,835.00 | 0.00  | 6,835.00          |
| Limit                     |          |       | 11,500.00         |
| Remaining                 |          |       | 4,665.00          |
| <b>Total this Invoice</b> |          |       | <b>\$6,835.00</b> |

A handwritten signature in blue ink, appearing to read 'Shelley Lowe'.

Shelley Lowe, Client Manager

Email Via : jmoody@citybellemeade.org



**LDA Engineering**  
**110 Tyson Blvd Suite 200**  
**Alcoa, TN 37701**  
**Phone (865) 573-7672 \* Fax (865) 573-1352**

December 12, 2024

Invoice No: BMD401 - 3

City of Belle Meade  
 4705 Harding Pike  
 Nashville, TN 37205

**Professional Services from November 01, 2024 to November 30, 2024**

Phase 01 Conduct Asset Inventory Assessment  
**Fee**

| Billing Phase | Fee              | Percent Complete | Earned                  | Previous Fee Billing | Current Fee Billing |
|---------------|------------------|------------------|-------------------------|----------------------|---------------------|
|               | 35,250.00        | 14.00            | 4,935.00                | 2,820.00             | 2,115.00            |
| Total Fee     | 35,250.00        |                  | 4,935.00                | 2,820.00             | 2,115.00            |
|               | <b>Total Fee</b> |                  |                         |                      | <b>2,115.00</b>     |
|               |                  |                  | <b>Total this Phase</b> |                      | <b>\$2,115.00</b>   |

Phase 02 Assist with Asset Management Software  
**Fee**

| Billing Phase | Fee              | Percent Complete | Earned                  | Previous Fee Billing | Current Fee Billing |
|---------------|------------------|------------------|-------------------------|----------------------|---------------------|
|               | 56,500.00        | 3.00             | 1,695.00                | 565.00               | 1,130.00            |
| Total Fee     | 56,500.00        |                  | 1,695.00                | 565.00               | 1,130.00            |
|               | <b>Total Fee</b> |                  |                         |                      | <b>1,130.00</b>     |
|               |                  |                  | <b>Total this Phase</b> |                      | <b>\$1,130.00</b>   |

Phase 03 Perform Data Collection  
**Fee**

| Billing Phase | Fee              | Percent Complete | Earned                  | Previous Fee Billing | Current Fee Billing |
|---------------|------------------|------------------|-------------------------|----------------------|---------------------|
|               | 503,500.00       | 23.00            | 115,805.00              | 60,420.00            | 55,385.00           |
| Total Fee     | 503,500.00       |                  | 115,805.00              | 60,420.00            | 55,385.00           |
|               | <b>Total Fee</b> |                  |                         |                      | <b>55,385.00</b>    |
|               |                  |                  | <b>Total this Phase</b> |                      | <b>\$55,385.00</b>  |

Phase 04 Develop Asset Management Plan  
**Fee**

| Billing Phase | Fee              | Percent Complete | Earned   | Previous Fee Billing | Current Fee Billing |
|---------------|------------------|------------------|----------|----------------------|---------------------|
|               | 167,750.00       | 1.00             | 1,677.50 | 0.00                 | 1,677.50            |
| Total Fee     | 167,750.00       |                  | 1,677.50 | 0.00                 | 1,677.50            |
|               | <b>Total Fee</b> |                  |          |                      | <b>1,677.50</b>     |

|                             |               |                                        |                  |                    |
|-----------------------------|---------------|----------------------------------------|------------------|--------------------|
| Project                     | BMD401        | BMD401 Sanitary Sewer Asset Management | Invoice          | 3                  |
| <b>Total this Phase</b>     |               |                                        |                  | <b>\$1,677.50</b>  |
| <b>Total this Invoice</b>   |               |                                        |                  | <b>\$60,307.50</b> |
| <b>Outstanding Invoices</b> |               |                                        |                  |                    |
|                             | <b>Number</b> | <b>Date</b>                            | <b>Balance</b>   |                    |
|                             | 2             | 11/11/2024                             | 51,620.00        |                    |
|                             | <b>Total</b>  |                                        | <b>51,620.00</b> |                    |
| <b>Billings to Date</b>     |               |                                        |                  |                    |
|                             |               | <b>Current</b>                         | <b>Prior</b>     | <b>Total</b>       |
| Fee                         |               | 60,307.50                              | 63,805.00        | 124,112.50         |
| <b>Totals</b>               |               | <b>60,307.50</b>                       | <b>63,805.00</b> | <b>124,112.50</b>  |



**LDA Engineering**  
**110 Tyson Blvd Suite 200**  
**Alcoa, TN 37701**  
**Phone (865) 573-7672 \* Fax (865) 573-1352**

January 07, 2025

Invoice No: BMD401 - 4

City of Belle Meade  
 4705 Harding Pike  
 Nashville, TN 37205

**Professional Services from December 01, 2024 to December 31, 2024**

Phase 01 Conduct Asset Inventory Assessment  
**Fee**

| Billing Phase | Fee              | Percent Complete | Earned                  | Previous Fee Billing | Current Fee Billing |
|---------------|------------------|------------------|-------------------------|----------------------|---------------------|
|               | 35,250.00        | 59.00            | 20,797.50               | 4,935.00             | 15,862.50           |
| Total Fee     | 35,250.00        |                  | 20,797.50               | 4,935.00             | 15,862.50           |
|               | <b>Total Fee</b> |                  |                         |                      | <b>15,862.50</b>    |
|               |                  |                  | <b>Total this Phase</b> |                      | <b>\$15,862.50</b>  |

Phase 02 Assist with Asset Management Software  
**Fee**

| Billing Phase | Fee              | Percent Complete | Earned                  | Previous Fee Billing | Current Fee Billing |
|---------------|------------------|------------------|-------------------------|----------------------|---------------------|
|               | 56,500.00        | 10.00            | 5,650.00                | 1,695.00             | 3,955.00            |
| Total Fee     | 56,500.00        |                  | 5,650.00                | 1,695.00             | 3,955.00            |
|               | <b>Total Fee</b> |                  |                         |                      | <b>3,955.00</b>     |
|               |                  |                  | <b>Total this Phase</b> |                      | <b>\$3,955.00</b>   |

Phase 03 Perform Data Collection  
**Fee**

| Billing Phase | Fee              | Percent Complete | Earned                  | Previous Fee Billing | Current Fee Billing |
|---------------|------------------|------------------|-------------------------|----------------------|---------------------|
|               | 503,500.00       | 28.00            | 140,980.00              | 115,805.00           | 25,175.00           |
| Total Fee     | 503,500.00       |                  | 140,980.00              | 115,805.00           | 25,175.00           |
|               | <b>Total Fee</b> |                  |                         |                      | <b>25,175.00</b>    |
|               |                  |                  | <b>Total this Phase</b> |                      | <b>\$25,175.00</b>  |

Phase 04 Develop Asset Management Plan  
**Fee**

| Billing Phase | Fee              | Percent Complete | Earned   | Previous Fee Billing | Current Fee Billing |
|---------------|------------------|------------------|----------|----------------------|---------------------|
|               | 167,750.00       | 2.00             | 3,355.00 | 1,677.50             | 1,677.50            |
| Total Fee     | 167,750.00       |                  | 3,355.00 | 1,677.50             | 1,677.50            |
|               | <b>Total Fee</b> |                  |          |                      | <b>1,677.50</b>     |

Regular Meeting - PACKET



Value Focused. Community Minded. Quality Driven.

City of Belle Meade  
4705 Harding Road  
Nashville, TN 37205

January 05, 2025

Project No: 0016-023055.00

Invoice No: 306497

Harding Pike Sidewalk Project  
Belle Meade, TN

**Professional Services from November 18, 2024 to December 15, 2024**

|                  |       |                              |                      |           |
|------------------|-------|------------------------------|----------------------|-----------|
| Task             | 00001 | Preliminary Design (Benesch) |                      |           |
| Fee              |       |                              |                      |           |
| Total Fee        |       | 25,520.00                    |                      |           |
| Percent Complete |       | 66.7469                      | Total Earned         | 17,033.80 |
|                  |       |                              | Previous Fee Billing | 16,881.76 |
|                  |       |                              | Current Fee Billing  | 152.04    |
|                  |       |                              | Total Fee            | 152.04    |
| Billing Limits   |       |                              |                      |           |
|                  |       | Current                      | Prior                | To-Date   |
| Fees             |       | 152.04                       | 16,881.76            | 17,033.80 |
| Limit            |       |                              |                      | 25,520.00 |
| Remaining        |       |                              |                      | 8,486.20  |
| Total this Task  |       |                              |                      | \$152.04  |

**Billings to Date**

|               |                |                  |                  |
|---------------|----------------|------------------|------------------|
|               | <b>Current</b> | <b>Prior</b>     | <b>Total</b>     |
| Fee           | 152.04         | 16,881.76        | 17,033.80        |
| <b>Totals</b> | <b>152.04</b>  | <b>16,881.76</b> | <b>17,033.80</b> |

|                  |       |                        |                      |           |
|------------------|-------|------------------------|----------------------|-----------|
| Task             | 00002 | Final Design (Benesch) |                      |           |
| Fee              |       |                        |                      |           |
| Total Fee        |       | 79,340.00              |                      |           |
| Percent Complete |       | 0.00                   | Total Earned         | 0.00      |
|                  |       |                        | Previous Fee Billing | 0.00      |
|                  |       |                        | Current Fee Billing  | 0.00      |
|                  |       |                        | Total Fee            | 0.00      |
| Billing Limits   |       |                        |                      |           |
|                  |       | Current                | Prior                | To-Date   |
| Fees             |       | 0.00                   | 0.00                 | 0.00      |
| Limit            |       |                        |                      | 79,340.00 |
| Remaining        |       |                        |                      | 79,340.00 |
|                  |       |                        | Total this Task      | 0.00      |

|            |       |                          |
|------------|-------|--------------------------|
| Task       | 00003 | Bid Assistance (Benesch) |
| <b>Fee</b> |       |                          |
| Total Fee  |       | 10,640.00                |

Benesch • 35 West Wacker Drive, Suite 3300 • Chicago, IL 60601 • 312-565-0450

|                                         |                                         |                                                |                  |                   |
|-----------------------------------------|-----------------------------------------|------------------------------------------------|------------------|-------------------|
| Project                                 | 0016-023055.00                          | Harding Pike Sidewalk Project                  | Invoice          | 306497            |
| Percent Complete                        | 0.00                                    | Total Earned                                   | 0.00             |                   |
|                                         |                                         | Previous Fee Billing                           | 0.00             |                   |
|                                         |                                         | Current Fee Billing                            | 0.00             |                   |
|                                         |                                         | <b>Total Fee</b>                               |                  | <b>0.00</b>       |
| <b>Billing Limits</b>                   |                                         | <b>Current</b>                                 | <b>Prior</b>     | <b>To-Date</b>    |
| Fees                                    |                                         | 0.00                                           | 0.00             | 0.00              |
| Limit                                   |                                         |                                                |                  | 10,640.00         |
| Remaining                               |                                         |                                                |                  | 10,640.00         |
|                                         |                                         | <b>Total this Task</b>                         |                  | <b>0.00</b>       |
| -----                                   |                                         |                                                |                  |                   |
| Task                                    | 00004                                   | Construction Admin (Benesch)                   |                  |                   |
| <b>Fee</b>                              |                                         |                                                |                  |                   |
| Total Fee                               | 7,280.00                                |                                                |                  |                   |
| Percent Complete                        | 0.00                                    | Total Earned                                   | 0.00             |                   |
|                                         |                                         | Previous Fee Billing                           | 0.00             |                   |
|                                         |                                         | Current Fee Billing                            | 0.00             |                   |
|                                         |                                         | <b>Total Fee</b>                               |                  | <b>0.00</b>       |
| <b>Billing Limits</b>                   |                                         | <b>Current</b>                                 | <b>Prior</b>     | <b>To-Date</b>    |
| Fees                                    |                                         | 0.00                                           | 0.00             | 0.00              |
| Limit                                   |                                         |                                                |                  | 7,280.00          |
| Remaining                               |                                         |                                                |                  | 7,280.00          |
|                                         |                                         | <b>Total this Task</b>                         |                  | <b>0.00</b>       |
| -----                                   |                                         |                                                |                  |                   |
| Task                                    | 00005                                   | NEPA/Survey (CEC)                              |                  |                   |
| <b>Consultants</b>                      |                                         |                                                |                  |                   |
| Civil & Environmental Consultants, Inc. |                                         |                                                |                  |                   |
| 10/20/2024                              | Civil & Environmental Consultants, Inc. | Professional Services through 2/24/24          | 6,005.30         |                   |
| 11/17/2024                              | Civil & Environmental Consultants, Inc. | Professional Services through November 2, 2024 | 1,512.91         |                   |
|                                         | <b>Total Consultants</b>                |                                                | <b>7,518.21</b>  | <b>7,518.21</b>   |
| <b>Billing Limits</b>                   |                                         | <b>Current</b>                                 | <b>Prior</b>     | <b>To-Date</b>    |
| Consultants                             |                                         | 7,518.21                                       | 57,675.27        | 65,193.48         |
| Limit                                   |                                         |                                                |                  | 71,233.62         |
| Remaining                               |                                         |                                                |                  | 6,040.14          |
|                                         |                                         | <b>Total this Task</b>                         |                  | <b>\$7,518.21</b> |
| <b>Billings to Date</b>                 |                                         |                                                |                  |                   |
|                                         |                                         | <b>Current</b>                                 | <b>Prior</b>     | <b>Total</b>      |
| Subconsultant                           |                                         | 7,518.21                                       | 57,675.27        | 65,193.48         |
| <b>Totals</b>                           |                                         | <b>7,518.21</b>                                | <b>57,675.27</b> | <b>65,193.48</b>  |
| -----                                   |                                         |                                                |                  |                   |
| Task                                    | 00006                                   | CEI (CEC)                                      |                  |                   |

|                         |                |                               |                           |                   |
|-------------------------|----------------|-------------------------------|---------------------------|-------------------|
| Project                 | 0016-023055.00 | Harding Pike Sidewalk Project | Invoice                   | 306497            |
| <b>Billing Limits</b>   |                | <b>Current</b>                | <b>Prior</b>              | <b>To-Date</b>    |
| Consultants             |                | 0.00                          | 0.00                      | 0.00              |
| Limit                   |                |                               |                           | 85,927.00         |
| Remaining               |                |                               |                           | 85,927.00         |
|                         |                |                               | <b>Total this Task</b>    | <b>0.00</b>       |
| -----                   |                |                               |                           |                   |
| Task                    | 00007          | Hydraulics/SWPPP(CEC)         |                           |                   |
| <b>Billing Limits</b>   |                | <b>Current</b>                | <b>Prior</b>              | <b>To-Date</b>    |
| Consultants             |                | 0.00                          | 741.90                    | 741.90            |
| Limit                   |                |                               |                           | 30,650.00         |
| Remaining               |                |                               |                           | 29,908.10         |
|                         |                |                               | <b>Total this Task</b>    | <b>0.00</b>       |
| -----                   |                |                               |                           |                   |
| <b>Billings to Date</b> |                | <b>Current</b>                | <b>Prior</b>              | <b>Total</b>      |
| Subconsultant           |                | 0.00                          | 741.90                    | 741.90            |
| <b>Totals</b>           |                | <b>0.00</b>                   | <b>741.90</b>             | <b>741.90</b>     |
| -----                   |                |                               |                           |                   |
| Task                    | 00008          | ROW (ORC)                     |                           |                   |
| <b>Billing Limits</b>   |                | <b>Current</b>                | <b>Prior</b>              | <b>To-Date</b>    |
| Consultants             |                | 0.00                          | 0.00                      | 0.00              |
| Limit                   |                |                               |                           | 16,250.00         |
| Total Billings          |                | 0.00                          | 0.00                      | 0.00              |
| Limit                   |                |                               |                           | 16,250.00         |
| Remaining               |                |                               |                           | 16,250.00         |
|                         |                |                               | <b>Total this Task</b>    | <b>0.00</b>       |
|                         |                |                               | <b>Total this Invoice</b> | <b>\$7,670.25</b> |

Project 0016-023055.00 Harding Pike Sidewalk Project Invoice 306497

Billing Backup

Sunday, January 5, 2025

Benesch Invoice 306497 Dated 1/5/2025 11:15:01 PM

Task 00001 Preliminary Design (Benesch)

Professional Personnel

|                   |                  |            | Hours |
|-------------------|------------------|------------|-------|
| Project Manager I |                  |            |       |
| 12916             | Perkins, Kenneth | 9/23/2024  | .50   |
| 12916             | Perkins, Kenneth | 10/10/2024 | .50   |
| Totals            |                  |            | 1.00  |
| Total Labor       |                  |            |       |

Total this Task

Task 00005 NEPA/Survey (CEC)

Consultants

|                                         |            |                                                                                          |            |
|-----------------------------------------|------------|------------------------------------------------------------------------------------------|------------|
| Civil & Environmental Consultants, Inc. |            |                                                                                          |            |
| AP 342051                               | 10/20/2024 | Civil & Environmental Consultants, Inc. / Professional Services through 2/24/24          | 6,005.30   |
| AP 343062                               | 11/17/2024 | Civil & Environmental Consultants, Inc. / Professional Services through November 2, 2024 | 1,512.91   |
| Total Consultants                       |            |                                                                                          | 7,518.21   |
|                                         |            |                                                                                          | 7,518.21   |
| Total this Task                         |            |                                                                                          | \$7,518.21 |
| Total this Project                      |            |                                                                                          | \$7,518.21 |
| Total this Report                       |            |                                                                                          | \$7,518.21 |

# Invoice



**Civil & Environmental Consultants, Inc.**  
**Phone: 412-429-2324 | Fax: 412-429-2114**  
**www.cecinc.com**

**Brian Gaffney**  
**Alfred Benesch & Company**  
**574 Franklin Road, Suite 300**  
**Franklin, TN 37069**

March 12, 2024  
Project No: 328-361  
Invoice No: 393974

|         |         |                                 |
|---------|---------|---------------------------------|
| Project | 328-361 | Belle Meade Harding Pk Sidewalk |
|---------|---------|---------------------------------|

**email: BGaffney@benesch.com**

**email: [kperkins@benesch.com](mailto:kperkins@benesch.com)**

**Professional Services through February 24, 2024**

| Task | 0006 | Cultural Resource |
|------|------|-------------------|
|------|------|-------------------|

## Professional Fees

|              | Hours | Rate            | Amount     |
|--------------|-------|-----------------|------------|
| Garcia, Jose | 1.50  | 205.28          | 307.92     |
| Gilliam, Sue | 33.50 | 126.17          | 4,226.70   |
|              | 35.00 |                 | 4,534.62   |
|              |       |                 | 4,534.62   |
|              |       | Total this Task | \$4,534.62 |

| Task | 001a | NEPA |
|------|------|------|
|------|------|------|

### Professional Fees

|                | Hours | Rate                           | Amount            |
|----------------|-------|--------------------------------|-------------------|
| Fottrell, Gary | 7.50  | 196.09                         | 1,470.68          |
|                | 7.50  |                                | 1,470.68          |
|                |       |                                | 1,470.68          |
|                |       | <b>Total this Task</b>         | <b>\$1,470.68</b> |
|                |       | <b>Amount Due This Invoice</b> | <b>\$6,005.30</b> |

Remit to:  
Civil & Environmental Consultants, Inc.  
PO Box 644246  
Pittsburgh, PA 15264-4246

*Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances*

Invoice



Civil & Environmental Consultants, Inc.  
Phone: 412-429-2324 | Fax: 412-429-2114  
www.cecinc.com

Brian Gaffney  
Alfred Benesch & Company  
574 Franklin Road, Suite 300  
Franklin, TN 37069

November 13, 2024  
Project No: 328-361  
Invoice No: 450254

Project 328-361 Belle Meade Harding Pk Sidewalk

email: BGaffney@benesch.com  
email: kperkins@benesch.com

Professional Services through November 2, 2024

Task 0006 Cultural Resource  
Professional Fees

|                   | Hours | Rate                    | Amount   |            |
|-------------------|-------|-------------------------|----------|------------|
| Anderson, Jessica | .50   | 88.09                   | 44.05    |            |
| Fottrell, Gary    | .25   | 196.09                  | 49.02    |            |
| Sunday, Vincent   | .50   | 91.21                   | 45.61    |            |
| Terheide, Sarah   | 13.00 | 105.71                  | 1,374.23 |            |
|                   | 14.25 |                         | 1,512.91 |            |
|                   |       |                         |          | 1,512.91   |
|                   |       | Total this Task         |          | \$1,512.91 |
|                   |       | Amount Due This Invoice |          | \$1,512.91 |

Remit to:  
Civil & Environmental Consultants, Inc.  
PO Box 644246  
Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances

|                                                                             |          |                                                                                  |               |
|-----------------------------------------------------------------------------|----------|----------------------------------------------------------------------------------|---------------|
| <b>Sammie Gibbs Construction</b><br>3335 Hwy 49 East<br>Charlotte, TN 37036 |          |                                                                                  |               |
| <b>Invoice</b>                                                              |          |                                                                                  |               |
|                                                                             |          | <b>Invoice Number:</b> 4812<br><b>Invoice Date:</b> 1/13/2025                    |               |
| <b>Customer Information</b>                                                 |          | <b>Job Information</b>                                                           |               |
| City of Belle Meade<br>4705 Harding Rd.<br>Nashville, TN 37205              |          | <b>Job Name:</b> Snow & Ice Removal<br><b>Location:</b> Belle Meade City Streets |               |
| <b>Job Description</b>                                                      |          |                                                                                  |               |
| <b>1.4.2025 Pretreat</b>                                                    |          |                                                                                  |               |
| Single axle truck with equipment and driver                                 | 6 hrs    | @ \$170                                                                          | = \$ 1,020.00 |
| Pickup truck with equipment and driver                                      | 6 hrs    | @ \$150                                                                          | = \$ 900.00   |
| Pickup truck no equipment and driver                                        | 6 hrs    | @ \$ 90                                                                          | = \$ 540.00   |
| Two (2) Class B Laborers – 2 @ 6 hrs                                        | 12 hrs   | @ \$ 48                                                                          | = \$ 576.00   |
| Calcium Chloride                                                            | 150 bags | @ \$60                                                                           | = \$ 9,000.00 |
| <b>1.6.2025 Treat due to ice</b>                                            |          |                                                                                  |               |
| Single axle truck with equipment and driver                                 | 6 hrs    | @ \$170                                                                          | = \$ 1,020.00 |
| Pickup truck with equipment and driver                                      | 6 hrs    | @ \$150                                                                          | = \$ 900.00   |
| Pickup truck no equipment and driver                                        | 6 hrs    | @ \$ 90                                                                          | = \$ 540.00   |
| Two (2) Class B Laborers – 2 @ 6 hrs                                        | 12 hrs   | @ \$ 48                                                                          | = \$ 576.00   |
| Calcium Chloride                                                            | 150 bags | @ \$60                                                                           | = \$ 9,000.00 |
| <b>1.9.2025 Pretreat</b>                                                    |          |                                                                                  |               |
| Single axle truck with equipment and driver                                 | 6 hrs    | @ \$170                                                                          | = \$ 1,020.00 |
| Pickup truck with equipment and driver                                      | 6 hrs    | @ \$150                                                                          | = \$ 900.00   |
| Pickup truck no equipment and driver                                        | 6 hrs    | @ \$ 90                                                                          | = \$ 540.00   |
| Two (2) Class B Laborers – 2 @ 6 hrs                                        | 12 hrs   | @ \$ 48                                                                          | = \$ 576.00   |
| Calcium Chloride                                                            | 150 bags | @ \$60                                                                           | = \$ 9,000.00 |
| <b>1.11.2025 Blading snow &amp; treating icy conditions</b>                 |          |                                                                                  |               |
| Single axle truck with equipment and driver                                 | 6 hrs    | @ \$170                                                                          | = \$ 1,020.00 |
| Single axle truck with equipment and driver                                 | 6 hrs    | @ \$170                                                                          | = \$ 1,020.00 |
| Pickup truck with equipment and driver                                      | 6 hrs    | @ \$150                                                                          | = \$ 600.00   |
| Pickup truck no equipment and driver                                        | 6 hrs    | @ \$ 90                                                                          | = \$ 540.00   |
| Skidsteer TL140                                                             | 4 hrs    | @ \$110                                                                          | = \$ 440.00   |
| Skidsteer CAT 289                                                           | 4 hrs    | @ \$110                                                                          | = \$ 440.00   |
| Grader                                                                      | 5 hrs    | @ \$165                                                                          | = \$ 825.00   |
| Three (3) Class B Laborers – 3 @ 6 hrs                                      | 18 hrs   | @ \$ 48                                                                          | = \$ 864.00   |
| Calcium Chloride                                                            | 300 bags | @ \$60                                                                           | = \$18,000.00 |
| <b>Total Due: \$59,857.00</b><br><i>Thank you!</i>                          |          |                                                                                  |               |

615.789.4524 / 615.373.4584

Fax: 615.789.0025

sgibbs1031@aol.com



Federal ID #62-1536583

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**RESOLUTION 2025-01****A RESOLUTION AMENDING RESOLUTION 2022-05 ESTABLISHING AMOUNTS OF FEES TO BE CHARGED BY THE CITY OF BELLE MEADE FOR PERMIT APPLICATIONS AND OTHER FEES**

BE IT RESOLVED BY THE CITY OF BELLE MEADE, as follows:

Section 1.

**A. Building Permit Fees:**

(1). New residences, accessory structures, and alterations or additions to existing structures (other than those described below), will use the factor of \$450.00 per square foot to determine the Total Valuation Cost. Building permit fees will be based on the Total Valuation Cost, as follows:

| Total Valuation Cost         | Fee                                                                                                                             |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| \$2,000.00 and less          | \$100.00 unless inspection required, in which case a \$50.00 fee for each inspection shall be charged.                          |
| \$2,001.00 to \$50,000.00    | \$115.00 for the first \$1,000.00 plus \$8.00 for each additional thousand or fraction thereof, to and including \$50,000.00    |
| \$50,001.00 to \$100,000.00  | \$250.00 for the first \$50,001 plus \$7.00 for each additional thousand or fraction thereof, to and including \$100,000.00     |
| \$100,001.00 to \$500,000.00 | \$460.00 for the first \$100,001.00 plus \$6.00 for each additional thousand or fraction thereof, to and including \$500,000.00 |
| \$500,001.00 and up          | \$1,660.00 for the first \$500,001.00 plus \$5.00 for each additional thousand or fraction thereof                              |

(2). Other building permit fees: the following items will be determined by the construction cost/scale method with the following fees as the minimum:

|                                                                                          |          |
|------------------------------------------------------------------------------------------|----------|
| Plumbing.....                                                                            | 200.00   |
| Mechanical .....                                                                         | 200.00   |
| Electrical .....                                                                         | 300.00   |
| Swimming pool .....                                                                      | 3,500.00 |
| Ornamental pools/spas/hot tubs .....                                                     | 500.00   |
| Fences .....                                                                             | 300.00   |
| Masonry Walls .....                                                                      | 400.00   |
| Decks, uncovered porches, patios, or terraces.....<br>(including stepping stones/pavers) | 400.00   |
| Demolition - Principal structure.....                                                    | 1,000.00 |
| Demolition - Accessory structure.....                                                    | 500.00   |
| Roof Re-shingle or Repair (Flat Fee).....                                                | 150.00   |

(3). Extra Fees: The above fees cover the normal and routine inspections, plans review, and services conducted by the office of the building inspector prior to and during construction. For any additional services required to effect compliance with or enforcement of building and zoning codes in connection with construction under the permit granted or made at the request of the applicant or owner, or otherwise deemed necessary by the building official, there shall be additional fees in the amount of direct expense to the City incurred in providing such services. Additional inspections will be made at \$50.00 each.

(4). Provided, however, that repairs and routine maintenance projects costing less than \$2,000.00 and not requiring inspection by the City Building Inspector

shall be exempt from such fees. For the purposes of this subsection, the cost of a "project" shall include all costs associated with any coordinated activity of improvements regardless of whether such costs are incurred concurrently or effect more than one area of the property.

(5). Other Fees:

|                                                    |                                       |
|----------------------------------------------------|---------------------------------------|
| Street Cut permit .....                            | 500.00                                |
| R-O-W Excavation permit.....                       | 300.00                                |
| Driveways.....                                     | 400.00                                |
| Explosive permit .....                             | 500.00                                |
| Sewer permit.....                                  | 200.00                                |
| Sewer tap-on (Access fee) .....                    | 2,000.00                              |
| Traffic School Fee for Online Class.....           | 76.00                                 |
| Grading/Stormwater/Land Disturbance .....          | 500.00                                |
| Annual Stormwater Control Measure Inspection... .. | 200.00                                |
| Major Drainage/Hydrology Review.....               | Reimbursement of City Engineer's cost |

**B. Board of Zoning Appeals fees:**

|                                       |        |
|---------------------------------------|--------|
| Variance and/or Conditional Use ..... | 500.00 |
| Administrative Appeal.....            | 800.00 |

**C. Municipal Planning Commission fees:**

|                                                          |        |
|----------------------------------------------------------|--------|
| Two lot subdivision .....                                | 400.00 |
| More than two lots plus \$200.00 for each over four..... | 800.00 |
| Combining lots.....                                      | 400.00 |

**D. Historic Zoning Commission fees:**

Additions / Renovations .....1,500.00

New Construction.....2,000.00

Demolition.....1,000.00

**E. Section 3 of Resolution 87-01 is amended** as to provide for refunding of one-half of the Appeal fee paid to the City for expenses incurred relative to Appeals to the Board of Zoning Appeals and petitions to the Municipal Planning Commission when the proposal is withdrawn prior to the mailing of notices, that being one week prior to the meeting date.

**F. Moving Fee:** For the moving of any building or structure, the fee shall be \$1,000.00, plus any police service needed to be determined by the City Manager.

**G. Penalties:** Where work for which a permit is required by the Code is started or proceeded prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any persons from fully complying with the requirements of this Code in the execution of the work nor from any other penalties prescribed herein.

Section 2. This Resolution shall become effective February 1, 2025.

DATE OF ADOPTION: January 15, 2025

\_\_\_\_\_  
Mayor Rusty Moore

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City Recorder Rusty Terry