



**CITY OF BELLE MEADE
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA PACKET
APRIL 16, 2025, 04:00 PM**



**AGENDA BOARD OF COMMISSIONERS
REGULAR MEETING
APRIL 16, 2025, 04:00 PM
BELLE MEADE CITY HALL, 4705 HARDING PIKE**

Call To Order

I. PLEDGE OF ALLEGIANCE

II. SPECIAL PRESENTATIONS

A. Consider approval of a Parade Permit for the annual Cheekwood Classic Car Parade on Sunday, June 15, 2025 - Chief Williams with Mark Mason and Barry Stowe from Cheekwood pg 6

Attachment: [Car Show Parade Application 2025.pdf](#)

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B. Special Presentation - MPO Tyler Parrish - Outstanding Service Award - Chief Williams pg 14

Attachment: [Wilds Award Program.pdf](#)

Attachment: [Wilds for Parrish.pdf](#)

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C. Special Presentation - April Storm/Flooding Response - Outstanding Service Award - Chief Williams pg 16

Attachment: [Wilds for Storm Response.pdf](#)

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D. Special Presentation - Chief Charles Williams - Outstanding Service Award - Jennifer Moody pg 18

Attachment: [Wilds for Williams.pdf](#)

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E. Special Presentation on the proposed design of the Harding Place Intersection and Signal Improvement Project - Brandon Taylor, PE, KCI Technologies Inc.

III. PUBLIC COMMENTS

IV. MINUTES - pg 20

Consideration of the minutes of the Regular Meeting of the Board of Commissioners, held March 19, 2025.

Attachment: [BoC Minutes March 19 2025.pdf](#)

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V. PUBLIC WORKS

A. Monthly Reports - Nathan McVay pg 28

Attachment: [Public Works Report March 2025.pdf](#)

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B.Consider approval of a proposal with Gibbs Brothers Construction in the amount of \$21,436 for parking area improvements to support the addition of a new shop door - Nathan McVay pg 32

Attachment: [Gibbs Brothers Shop Door.pdf](#)

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C.Consider approval of Task Order no.1 with Neel-Schaffer, Inc. to support the city's annual street paving and stripping program in a total amount not to exceed \$12,000 - Jennifer Moody pg 36

Attachment: [Memo - Neel Schaffer TaskOrder no1.pdf](#)

D.Consider Mayoral appointments to the ad hoc advisory committee for the Belle Meade Boulevard Beautification and Pedestrian Safety Project - Rusty Moore at meeting

VI.CITY SERVICES

A.Public Safety

1. Monthly Reports - Chief Williams pg 42

Attachment: [combined PD monthly reports.pdf](#)

2. Consider approval of the proposed design for the Harding Place Intersection and Signal Improvement Project - Jennifer Moody pg 48

Attachment: [Memo - NDOT Agmt Harding Place Signal.pdf](#)

Attachment: [Draft Signal Plans Total 02-04-25 Bellemeade-Harding Place.pdf](#)

Attachment: [Aerial image of Harding Place at BMB.pdf](#)

Attachment: [H2C recommended pole.pdf](#)

Attachment: [Harding Pl Signal - Summary of Project Progress and Key Dates.pdf](#)

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3. Consider approval of six (6) surplus city vehicles to be sold by online public auction - Chief Williams pg 62

Attachment: [MEMO for Surplus Property-2017 Chargers_ 2016 Ford SUV_ 2018 Charger.pdf](#)

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4. Consider approval of grant applications to the Tennessee Highway Safety Office (THSO) for traffic safety support for FY 2025-2026 in the total amount of \$55,0000 - Chief Williams pg 64

Attachment: [Memo FY 2026 THSO applications.pdf](#)

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B.Health and Sanitation

1. Monthly Reports - Nathan McVay pg 66

Attachment: [Service Calls.pdf](#)

Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

Attachment: [March TN One Calls Report _2_.pdf](#)

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C.Building/Zoning/Planning

1. Monthly Reports - Mary Samaniego pg 76

Attachment: [MARCH 2025 Report.pdf](#)

D.Waste Collection - No Matters

E.Beautification/ Landscape

1. Monthly report - Chip Wilkison at meeting

F.City Communications and Technology - No Matters

VII.ADMINISTRATION

A.City Manager Reports - Jennifer Moody pg 86

1. Review City Manager's Contact Log
2. Update on Capital Projects
3. Update on Stormwater Billing

Attachment: [CM contact log for Apr 2025.pdf](#)

Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

Attachment: [2025 04 Memo Capital Projects.pdf](#)

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B.Finance - Leigh Mills

1. Financial Statements - February 2025 pg 96

Attachment: [combined Monthly Financial Stmts.pdf](#)

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2. Investment Schedules - March 2025 pg 106

Attachment: [combined Investment Schedules.pdf](#)

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3. Monthly Check Register - March 2025 pg 110

Attachment: [March 2025 check register.pdf](#)

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4. Approval of Invoices Over \$5,000 pg 118

1. Lonnie Cobb Ford \$48,325.00
2. Miller and Martin (March) \$5,400.00
3. Miller and Martin (litigation expenses) \$11,035.00
4. Wex (Fuel - March) \$5,108.50
5. CEC (monthly review fees) \$10,460.15
6. KCI (February - Blvd Project) \$5,229.80
7. Clean Earth Collections, LLC (April) \$15,700.00
8. Wascon, Inc. (Sewer Fund) \$8,459.71

9. LDA (Sewer Fund/TDEC grant) \$200,412.50

Attachment: [combined Invoices over 5K.pdf](#)

C.Facilities - No Matters

D.Human Resources / Personnel - No Matters

VIII.LEGISLATION

IX.OTHER MATTERS

A.Consider a request for the City of Belle Meade to sponsor an application to the Tennessee Historical Commission and financially support a Historic Marker for the Jackson Boulevard bridge - Mary Samaniego pg 130

Attachment: [Jackson Bridge Memo.pdf](#)

Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

Attachment: [Patsy Harvey Historic Bridge Marker.pdf](#)

Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

Attachment: [Tennessee Historical Marker Proposal Guidelines and Forms revised 9.2024.pdf](#)

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B.Consider rescheduling the May Board of Commissioners Meeting to Wednesday May 14, 2025 at 4 p.m. - Jennifer Moody at meeting

X.ADJOURN

A.Consider a motion to adjourn and immediately go into Executive Session

The next scheduled meeting of the Board of Commissioners will be Wednesday, May 21, 2025 at Belle Meade City Hall 4705 Harding Pike Nashville, TN

CITY OF BELLE MEADE

4705 Harding Road
Nashville, TN 37205

Office (615) 297-6041
Fax (615) 297-0255
www.citybellemeadetn.org

**Application for a
Parade Event Permit**

Belle Meade Municipal Code, Section 16-110, requires any person, club, organization or other group with intent to hold any meeting, parade, demonstration, competition, exhibition, march, walk-a-thon, foot race or procession upon any street, park, or public place in the City of Belle Meade to first secure a permit.

Organization or Party Seeking Permit: Cheekwood Estate & Gardens

Representative (Name and Title): Jane MacLeod, CEO

Address: 1200 Forrest Park Drive, Nashville, TN 37205

(Include Street, City, State & Zip)

Telephone #: 615-353-6997

Fax # _____

Description of Activity: Classic Cars at Cheekwood- Parade of Classic Cars and Vintage Motorcycles

Requesting Date: Sunday, June 15, 2025

Time: 4pm a.m. or p.m.

Please Attach a Diagram Showing the Location and Route.

I acknowledge receipt of Section 16-110 of the Belle Meade Municipal Code and will be responsible for the provisions found therein. I understand that this permit is subject to revocation for non-compliance and will not be effective for other than the date and time shown above. I further understand that failure to vacate the private premises of any person who requests or directs me or my organization to leave shall constitute trespassing. I agree that the City of Belle Meade shall be held harmless by me and my organization for any liability resulting from this activity. I further agree to indemnify the City of Belle Meade, Tennessee, its agents, employees or officials and save it or them harmless from all claims, demands, damages, actions, costs and charges from any type of claim or loss whatsoever which may arise as a result of the granting of this permit. I understand that as a condition precedent to the execution of this permit that I am required to present to the City proof of insurance in amounts deemed adequate by the City Manager naming the City of Belle Meade as an additional insured, and covenant and warrant that such insurance shall remain in effect for the event.

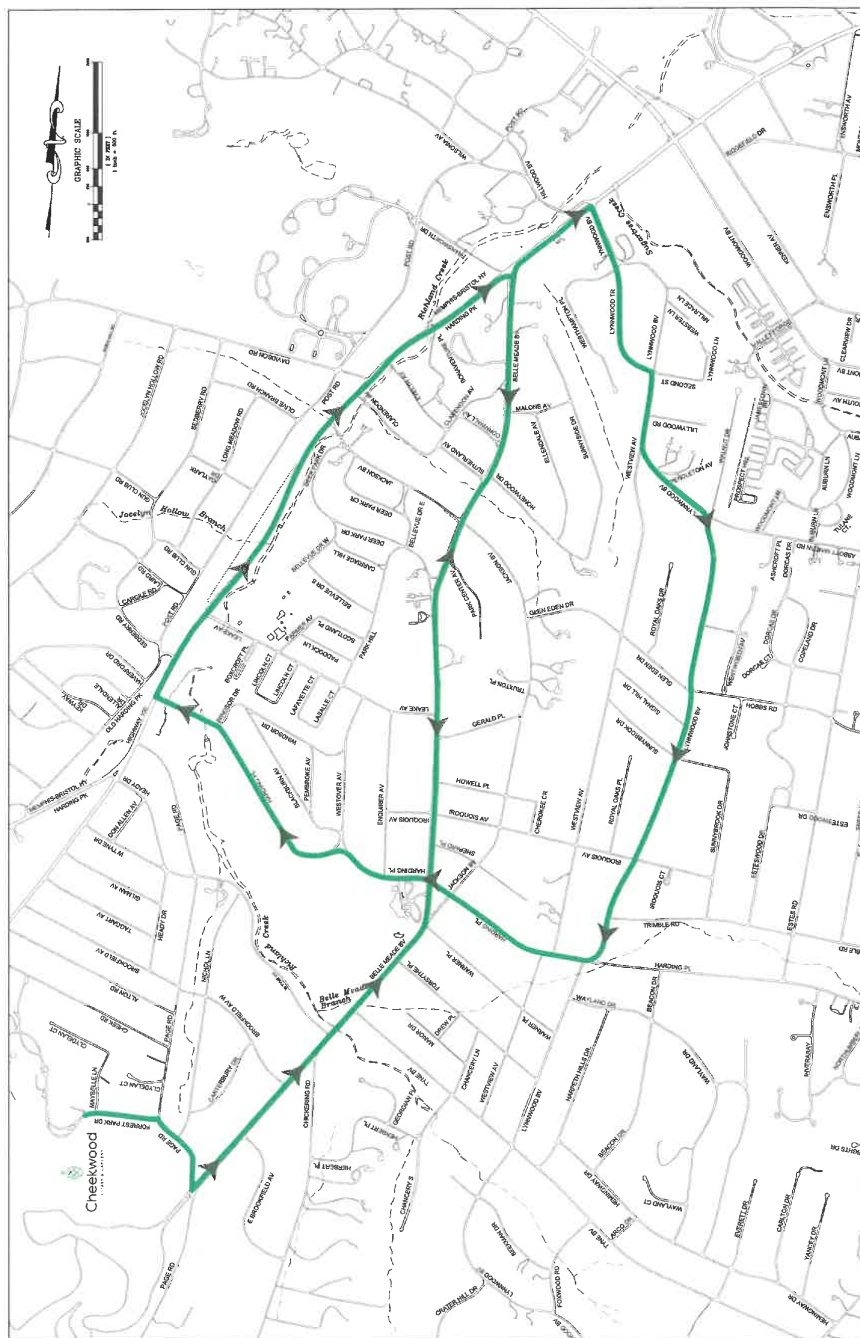
Jane MacLeod
Signature of Applicant

3/17/2025
Date

Permit Approved:

City of Belle Meade City Manager

Date



To learn more about the cars displayed throughout the weekend, scan this QR code for additional information and a map of car locations.



EXPOSITION OF ELEGANCE
CLASSIC CARS AT CHEEKWOOD

Tour d'Elegance Parade Route

Sunday, June 15, 2025- 4pm

11 miles

Approx. 45 minutes @ 15-20 mph

Exit Cheekwood on Forrest Park Dr
Right turn on Page (heading Southwest)
Left turn on Belle Meade Blvd. (heading Northeast)
Right turn on Harding Pike (heading Northeast)
Right turn on Lynwood Terrace (heading South)
Bear right onto Lynwood Blvd. (heading South)
Right turn on Harding Place (heading West)
Right turn on Harding Pike (heading Northeast)
Right turn on Belle Meade Blvd. (heading South)
End at Warner Park entrance

Client#: 842096		22CHEEKBOT1	
ACORD™ CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 3/12/2025	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).			
PRODUCER McGriff, a MMA LLC Company 3322 West End Ave., Suite 300 Nashville, TN 37203 615 292-9000		CONTACT NAME: Regina Harris PHONE (A/C, No, Ext): 615 292-9000 FAX (A/C, No): 8777677417 E-MAIL ADDRESS: REHarris@mcgriff.com	
INSURED Cheekwood Botanical Garden & Museum of Art 1200 Forrest Park Drive Nashville, TN 37205-4206		INSURER(S) AFFORDING COVERAGE	
		INSURER A : Hanover Insurance Company	
		INSURER B : LUBA Casualty Insurance Company	
		INSURER C : Allmerica Financial Benefits	
		INSURER D :	
		INSURER E :	
		INSURER F :	
COVERAGES		CERTIFICATE NUMBER:	
REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.			
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY EFF (MM/DD/YYYY)
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:		POLICY EXP (MM/DD/YYYY)
		POLICY NUMBER	
		LIMITS	
		LH5D83581106	02/21/2025 02/21/2026
			EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
C	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		02/21/2025 02/21/2026
		AW5D83587506	
			COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$		02/21/2025 02/21/2026
		UH5D83581406	
			EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y ☒ N (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		02/21/2025 02/21/2026
		028000022457124	
			PER STATUTE ☒ OTH-ER ☐ E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)			
CERTIFICATE HOLDER		CANCELLATION	
Cheekwood Botanical Garden & Museum of Art 1200 Forrest Park Drive Nashville, TN 37205-4206 For Informational Purposes Only		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
		AUTHORIZED REPRESENTATIVE <i>Ray T. Jackson</i>	

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 EXPOSITION OF ELEGANCE
CLASSIC CARS AT CHEEKWOOD



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**BELLE MEADE POLICE DEPARTMENT
DAVID AND CINDY WILDS POLICE FORMAL AWARD'S
PROGRAM**

PURPOSE

To establish a formal procedure for implementing an awards program within the police department, and to identify the awards categories and set the standards for qualification.

POLICY

The establishment of a formal awards program is essential in providing a method to recognize exceptional effort, heroism, or other highly commendable actions by members of the Belle Meade Police Department.

The authorized formal awards for the Belle Meade Police Department are as listed in this directive and implemented pursuant to this procedure.

A. Class A Award—Exemplary Service

B. Class B Award—Outstanding Service

This directive sets forth the department's Formal Awards Program and does not affect interdepartmental letters of commendation from the Chief of Police or from any other source from within the department or city.

PROCEDURE

A. Recommendation—Recommendation for an award must be made in writing to the Awards Review Committee. The recommendation must contain complete detailed information of the incident and reasons why the recommendation is being made. The recommendation should indicate a specific award when making the recommendation.

B. Awards Review Committee

1. The Awards Committee shall be composed of the following four (4) members: City Manager, Police Chief, Finance Director and the Mayor or other designated Commissioner. The City Manager or designee shall be the chairman of the Fund Committee. No meeting of the Awards Committee may be conducted without a quorum, which shall consist of a majority of the committee's members. No decision of the Awards Committee may be reached without the affirmative vote of a majority of the members present. Nominations for this award shall be made in writing and submitted to the chairman of the Fund Committee, who shall call a meeting of the Committee to consider the request. In considering a request, the Awards Committee may interview the employee, other employees, or supervisors as well as any other person(s) who can provide information about the circumstances of the actions and events leading up to the request.

C. Awards Categories

1. Class A Award shall include a commendation certificate explaining the actions warranting the award and a \$1000.00 monetary check. Class A Award standards are as follows:

Exemplary Service — This award recognizes acts of courage or outstanding performance under unusually difficult or dangerous circumstances, whether or not in connection with the performance of assigned duties. Sustained superior performance while under threat of physical attack or harassment and/or maintaining composure under extreme turmoil, or an individual act of courage or exceptional performance at the risk of personal safety.

2. Class B Award shall include a commendation certificate explaining actions warranting this award and a \$500.00 monetary check. Class B Award standards are as follows:

Outstanding Service — This award may be given to a police officer for service rendered in the line of duty when an officer, because of their diligence and perseverance, performs a difficult task in order to prevent crime, protect life and property, or apprehend criminals. The criteria for this award may also include exceptional actions and professional service to the Citizens of Belle Meade, which may tend to further the Department's progress. This award will be considered for performance over and above the normal course of duty in such instances as the arrest of individuals through exceptional, diligent, or uncommon perseverance in police work. It shall be awarded for those instances where the officer's own initiative played an important part in the action, i.e., burglary discovered on patrol would be treated differently than an officer responding to a dispatched complaint. (\$500.00)

- D. Award Issuance — The Chief of Police or his designee will present all formal awards to the recipients at the monthly Commissioners Meeting. A copy of all award certificates will be placed in the employee's personnel file.

Belle Meade Police Department Awards
Nomination Form

Name of person being nominated for award: **Tyler Parrish**
For the following Award::

☐ Exemplary Service Award
☒ Outstanding Service Award

Please elaborate as to why this person deserves recognition or state a specific reason to which this person should be recognized. For example, explain the officer's actions, i.e., meritorious conduct for professionalism and compassion at a death scene. Also, attach appropriate documentation (i.e.-newspaper article, crime reports, etc.).

On March 20th, MPO Parrish was working in dispatch when he observed a fire burning the bushes at the front entrance of St. George's Church. He quickly dispatched officers and Nashville Fire to the scene grabbed a fire extinguisher and ran over to the church to start putting out the fire. Thankfully, MPO Parrish's swift observation and action extinguished the fire before causing damage to the building.

Great work, Tyler!

Chief Chuck Williams

Nominating Person

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Belle Meade Police Department Awards
Nomination Form

Name of person being nominated for the award:

All personnel assisting in the April Storms/Flood Response:

Sgt. Kate Cloxton	Inv. Tom Sexton	Ofc. Mike Germany
Sgt. Chris Roark	MPO Wes Bowker	Ofc. Hayley Doty,
Sgt. Keith Samol	MPO Tyler Parrish	Ofc. Zack Donegan
Sgt. David Wright	MPO David Read	Ofc. Tim Bailey
Nathan McVay	Dylan Hood	Ofc. Seth Norris
Toni Tomlin	Mason Cauthen	
Jodi Stepp	Jordan Parrish	

For the following Award:

☐ Exemplary Service Award

☒ Outstanding Service Award

Please elaborate as to why this person deserves recognition or state a specific reason to which this person should be recognized. For example, explain the officer's actions, i.e., meritorious conduct for professionalism and compassion at a death scene. Also, attach appropriate documentation (i.e.-newspaper article, crime reports, etc.).

On April 3, 2025, the City of Belle Meade experienced massive flooding, which caused many streets to experience dangerous rising water. Belle Meade Police Officers and Public Works had to close roadways and assist people who had tried to drive through these flooded streets. Additionally, officers went door to door on Forsythe Place to alert homeowners of the rising creek and encourage evacuation. Several officers were called in with a moment's notice to assist with this flooding event.

On April 5, 2025, the City of Belle Meade experienced a severe storm that caused many trees to fall, leaving much of the city without power and many streets unpassable. Again, Belle Meade Officers and Public Works responded to many locations in the city, blocking roadways, cutting down fallen trees, and reporting downed wires that were still live to NES.

These events required everyone to work together to ensure the safety of our residents. I am beyond proud of our city staff for their response and how they handled these dangerous situations.

Chief Chuck Williams

Nominating Person

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Belle Meade Police Department Awards
Nomination Form

Name of person being nominated for award: **Charles Williams**
For the following Award::

☐ Exemplary Service Award
☒ Outstanding Service Award

Please elaborate as to why this person deserves recognition or state a specific reason to which this person should be recognized. For example, explain the officer's actions, i.e., meritorious conduct for professionalism and compassion at a death scene. Also, attach appropriate documentation (i.e.-newspaper article, crime reports, etc.).

On April 3rd, 2025, Chief Williams was at home in Portland, TN when the first tornado watches began to affect the areas in the southwest part of Davidson County, including Belle Meade. Concerned about potential flash flooding in Belle Meade he took the initiative to come into the department around 5 a.m. He immediately began assisting officers with setting up road closures throughout the area and contacting Tennessee Highway Patrol, Tennessee Department of Transportation, and Nashville Electric Service for assistance in responding to the storm.

At 5:35 a.m., a call came into dispatch about a man trapped on the roof of his vehicle in the floodwaters calling for help. Chief Williams was out surveying the roadways in his vehicle and heard the call over the radio. With a life potentially in danger, he immediately responded to the area near the indoor tennis courts on Harding Place. Additionally, a Belle Meade resident, George Hetzel, was present and offering assistance when Chief arrived on the scene. They worked together to use the resident's larger SUV to get closer to the stranded vehicle. Chief Williams threw a life vest to the man, instructed him how to put it on, and then was able to pull him to safety. The man remarked that he had survived civil war in his home country and never expected to find himself in danger like this while expressing how grateful he was that his life was saved from these floodwaters. Thankfully, all police vehicles have been equipped with water rescue kits since the 2010 floods.

Chief Williams' initiative, courage, and swift action in response to a call for help inspire the best qualities of a public servant from those he is responsible for leading. Belle Meade residents and officers are fortunate to have such an exceptionally dedicated Chief of Police. Many have remarked that Chief Williams should be recognized for his actions, yet also noted that he would be too humble to accept any such recognition. His actions were truly above and beyond expectations for an administrative officer of the department and are deserving of this official commendation. We hope he will accept the recognition for making his City and department proud.



City Manager

Nominating Person

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MINUTES
BOARD OF COMMISSIONERS – BOARD OF COMMISSIONERS
MARCH 19, 2025, 4:00 PM
BELLE MEADE CITY HALL, 4705 HARDING PIKE

Call To Order

Mayor Rusty Moore called the meeting to order at 4:00 p.m.

Commissioners Present

Mayor Rusty Moore
Vice Mayor Haley Dale
Louise Bryan
Neal Clayton
Tom Starkey

Staff Present

City Manager Jennifer Moody
Chief Chuck Williams
Lieutenant Mack Mangrum
Public Works Director Nathan McVay
Finance Director Leigh Mills
Planning Director Mary Samaniego
City Recorder Rusty Terry
City Attorney Doug Berry

PLEDGE OF ALLEGIANCE - led by Mayor Moore

SPECIAL PRESENTATIONS

Mayor Moore welcomed everyone and introduced the commissioners, city manager and city attorney.

Mayor Moore stated that Brandon Taylor with KCI Technologies had an unexpected medical emergency and would not be in attendance for the meeting, he moved that the agenda be amended to remove item B under Special Presentations and item B under Public Works, stating if there were no objection they would move forward with the agenda as amended.

Consider approval of a Farmers Market Permit Application - Jennifer Orth, St. George's Church

Jennifer Orth, member of St. George's Episcopal Church and founder of their Farmers Market, reviewed the request highlighting details of the application.

Motion to approve: Dale Second: Clayton Vote: All aye

Removed by Agenda Amendment - Special Presentation on the proposed design of

the Harding Place Intersection and Signal Improvement Project - Brandon Taylor, PE, KCI Technologies Inc.

PUBLIC COMMENTS

Mayor Moore called attention to two items on the Agenda

1. Discussion to establish an ad hoc committee for the Belle Meade Beautification and Pedestrian Safety Improvement Project
2. Discussion to establish an ad hoc committee to develop recommendations for city communications

Mayor Moore stated "the city has more transparency today than in its 85 year-plus history. Beginning in 2023 all of our commission meetings are live streamed and are available anytime to you after the meeting. The same is true of our Historic Zoning Board our Board of Zoning Appeals and our Planning Commission. And we have also established the Belle Meade Connect which is a notification app. And we have sought to be diligent in all of our news articles in the city newsletter. But, there is always room for improvement, and that will be considered later on our agenda.

Metro Councilman Thom Druffel provided an update on the activities of the Metro Council and answered questions as asked by the commissioners.

Mayor Moore opened Public Comments, providing details on the procedure for the evening.

Steve Fridrich, 4431 Tyne Boulevard spoke in opposition to the current plan for Belle Meade Boulevard, adding they had a resolution they would like to present.

Gavin Duke, 407 Lynwood Boulevard, spoke in support of the resolution, referred to by Fridrich, to preserve Belle Meade Boulevard.

Gray Thornburg, 1212 Nichol Lane, noted the commissioners were doing their best, requesting that Item C under Public Works be deferred.

Jana Davis, 605 Belle Meade Boulevard, spoke in opposition to the plan.

Tommy Landstreet, 4430 Tyne Boulevard, requested the commissioners reconsider the project.

Charles Thornburg, 1212 Nichol Lane, stated he was not in favor nor opposed but would like to see the study done.

David Wiley, 512 Park Hill Drive, spoke in opposition recommending a referendum.

Debbie McDougall, 615 Enquirer Avenue, spoke in opposition to the project.

Ann Buchanan, 1115 Belle Meade Boulevard, spoke in opposition to the project.

Carter Dawson, 511 Park Hill Drive, spoke in favor of the project.

Jane Corcoran, 505 Belle Meade Boulevard, spoke in opposition to the project.

Corcoran mentioned flags on the Boulevard believing they were markers for the walkway. Mayor Moore, stating he was breaking his own rule (addressing comments), wanted everyone to know they were markers for the gas lines for the stormwater project.

Public Comment Closed

Copies of the resolution mentioned by Fridrich and Duke, provided to City Recorder Rusty Terry during the Public Comments were distributed to the commissioners, city manager and city attorney.

MINUTES

Consideration of the minutes of the Regular Meeting of the Board of Commissioners, held Wednesday, February 26, 2025.

Motion to approve: Dale Second: Bryan Vote: All aye

PUBLIC WORKS

Monthly Reports - Nathan McVay

Public Works Director Nathan McVay provided updates on the stop sign/yield sign backers and poles and the second phase of the Caldwell Meadow project.

A discussion ensued about the signs.

There were no questions on the reports.

Removed by Agenda Amendment - Consider approval of the proposed design for the Harding Place Intersection and Signal Improvement Project - Jennifer Moody

Consider approval of Additional Work with KCI Technologies, totaling \$30,800, for landscape design services for the Belle Meade Boulevard Beautification and Pedestrian Safety improvement project- Jennifer Moody

City Manager Jennifer Moody reviewed the proposal as provided in the agenda.

A discussion ensued following Moody's review of the proposal.

Motion to defer for sixty days: Dale Second: Clayton

A discussion ensued.

Withdraw motion to defer and second

Motion to empower city manager to look forward at getting landscape architectural services related to any beautification projects going on in the city, particularly the pedestrian and landscape design approval: Mayor Moore
Second: Dale

Vote: All aye

Discuss establishing an ad hoc committee in an advisory role for the Belle Meade Boulevard Beautification and Pedestrian Safety improvement project - Rusty Moore

Motion to establish ad hoc committee and that nominations for members of that committee be submitted from the commissioners to myself and City Manager Jennifer Moody: Moore Second: Bryan

A discussion ensued.

Motion restated by Mayor Moore: Form an ad hoc committee, and we receive recommendations from our residents and commission and those recommendations go to myself and Jennifer Moody and we put together a committee bringing forth a resolution and bring it next month naming that committee and finalizing its structure

Second: Starkey

Vote: Aye - Moore, Dale, Bryan Starkey Nay - Clayton

CITY SERVICES

Public Safety

Monthly Reports - Chief Williams

Chief Williams stated on March 28 from 9 to 10 a.m. he would have an in-person meeting with Block Captains; adding that on April 5 from 9 a.m. until 12:00 p.m. would be Public Safety Day, the Shred Truck will be on-site and a teen driving simulator.

A discussion ensued on different possibilities for safety enhancement on the Boulevard.

There were no questions on the reports.

RESOLUTION 2025-04 A Resolution amending the fees to be charged by the City of Belle Meade for Secondary Employment Work - Chief Williams

Chief Williams stated the purpose for amending Secondary Employment Work fees.

Motion to approve: Dale Second: Bryan Vote: All aye

Health and Sanitation

Monthly Reports - Nathan McVay

Public Works Director Nathan McVay stated that the city had received the 5

year state operating permit for the Belle Meade collection system.

There were no questions on the reports.

Building/Zoning/Planning

Monthly Reports - Mary Samaniego

Planning Director Mary Samaniego provided highlights from the monthly reports as submitted for the Agenda Packet, answering questions as asked by the commissioners.

Waste Collection - No Matters

Beautification/ Landscape

Monthly report

City Manager Jennifer Moody provided an update on the activities of the Beautification Committee.

Consider approval of a proposal with Landscape Services Inc., totaling \$19,000, for labor and materials to install spring color plantings in areas throughout the city - Jennifer Moody

City Manager Moody reviewed the proposal.

Motion to approve: Dale Second: Clayton Vote All aye

City Communications and Technology

Discuss establishing an ad hoc committee to develop recommendations for city communications - Rusty Moore at meeting

Mayor Moore provided information for forming the ad hoc committee to study how the city communicates with residents.

A discussion ensued.

Motion to establish ad hoc committee to study and develop ways to better communicate with residents or at least evaluate communications with residents: Moore Second: Bryan

Additional discussion followed the motion.

Vote: All aye

ADMINISTRATION

Motion to pause the sidewalk project from St. George's to Lynwood: Clayton
Second: Dale

A discussion ensued, which included information about the TDOT Grant that funds the project.

Vote: Moore, Dale, Bryan, Clayton Aye Starkey, Nay

City Manager Reports - Jennifer Moody

City Manager Moody provided information from her resident contact log regarding construction noise and the hours it is allowed.

Motion to ask city attorney and city manager to provide a revised noise ordinance option to consider at next months (April) meeting: Dale Second: Bryan Vote: All aye

City Manager Moody provided highlights from her monthly report as provided in the agenda packet, answering questions as asked by the commissioners.

Finance - Leigh Mills

Financial Statements - January 2025

Finance Director Leigh Mills provided highlights of the financial statements.

Investment Schedules - February 2025

Finance Director Leigh Mills provided highlights of the investment schedules.

Monthly Check Register - February 2025

There were no questions on the check register.

Approval of Invoices Over \$5,000

1. CEC (Stormwater MS4 Support) \$5,055.25
2. CEC (Engineering Reviews) \$8,531.85
3. Clean Earth Collections (November) \$15,700
4. Clean Earth Collections (March) \$15,700
5. Lonnie Cobb Ford, LLC Six (6) invoices totaling \$326,001
(Inv. #15357: \$54,491, Inv. #15358: \$54,491, Inv. #15387: \$59,712, Inv. #15386: \$54,491, Inv. #15359: \$54,491 and Invoice #15361: \$48,325)

6. Miller and Martin (February) \$5,000
7. Mixed Drink Tax (February - remit half to schools) \$7,282.48
8. Mixed Drink Tax (January - remit half to schools) \$6,477.24
9. Perk Products (Sewer Fund - Chemicals) \$7,960.00
10. Route 1 - Portable Computer Systems (PD Tablets) \$10,205.00
11. KCI (Belle Meade Boulevard design) \$3,274.90
12. LDA Engineering (TDEC grant project) \$70,572.50
13. Franklin Disposal \$33,417.20

Motion to approve: Dale Second: Clayton Vote: All aye

Facilities - No Matters

Human Resources / Personnel - No Matters

LEGISLATION

ORDINANCE 2025-1 An Ordinance Amending Ordinance 2024-12 (FY 2025 Annual Budget) to Provide for the Increase or Decrease in Various Expenditure and Revenue Appropriations As Shown, on 2nd and final reading - Leigh Mills pg 102

Motion to approve: Dale Second: Clayton Vote: All aye

OTHER MATTERS - None

The meeting adjourned at 6:10 p.m.

Mayor Rusty Moore

City Recorder Rusty Terry

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City of Belle Meade - Public Works Department Activity Report March 2025

Date Reported	Complaint Request	Location	Referred To	Action Taken	Department
3/3/2025	Repaired ceiling tiles	City Hall	Nathan/Dylan	Completed	Maintenance
3/3/2025	Cleaned up cardboard dumpster area	City Hall	Nathan	Completed	Public Works
3/3/2025	Collected Recycle	City Hall	Nathan/Dylan	Completed	Public Works
3/5/2025	Picked up trash	Belle Meade Blvd. / Harding Rd.	Nathan/Dylan	Completed	Public Works
3/6/2025	Pulled a few yard signs	City	Nathan/Dylan	Completed	Public Works
3/11/2025	Picked up some vines that fell out of some trees.	Harding Rd. / Hillwood Blvd.	Nathan/Dylan	Completed	Beautification
3/11/2025	Met with Badger to get a price on jetting a line.	Walnut Dr.	Nathan/Dylan	Completed	Streets

City of Belle Meade - Public Works Department Activity Report March 2025

Date Reported	Complaint Request	Location	Referred To	Action Taken	Department
3/12/2025	Put a street name sign back on the pole after it fell off.	East Brookfield Dr. / Belle Meade Blvd.	Nathan/Dylan	Completed	Public Works
3/12/2025	Met with Walker Building Group to get a price on replacing a stormwater pipe.	Lynwood Blvd.	Nathan	Completed	Streets
3/13/2025	Trimmed some trees where the Police Department parks.	Police Department	Dylan	Completed	Beautification
3/14/2025	Helped Lieutenant Mangrum hang a tv in Marrys office.	City Hall	Dylan	Completed	Public Works
3/18/2025	Met with a contractor about patching some potholes he made.	530 Belle Meade Blvd.	Nathan/Dylan	Completed	Streets
3/18/2025	Cut a limb that broke and was blocking the view of the street.	Leake Ave. / Belle Meade Blvd.	Nathan/Dylan	Completed	Public Works
3/20/2025	Removed all of the flags showing where the gas lines are located.	Belle Meade Blvd.	Nathan/Dylan	Completed	Public Works

City of Belle Meade - Public Works Department Activity Report March 2025

Date Reported	Complaint Request	Location	Referred To	Action Taken	Department
3/24/2025	Installed an AED box to hold an AED on the wall.	City Hall	Nathan/Dylan	Completed	Public Works
3/25/2025	Straightened a "No Thru Traffic" sign.	Manor Dr.	Nathan/Dylan	Completed	Public Works
3/25/2025	Had a meeting with Jarvis Signs.	City Hall	Nathan/Dylan	Completed	Public Works
3/26/2025	Restocked the paper products.	City Hall	Nathan/Dylan	Completed	Public Works
3/28/2025	Cleaned up around the dumpster area.	City Hall	Nathan	Completed	Public Works

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CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners
From: Nathan McVay, Public Works Director
Date: April 16, 2025
Re: Contract with Gibbs Brothers Construction

Background

The City of Belle Meade Board of Commissioners have approved engineering services related to the addition of a new shop door in the George Bartlett Public Works Building. In preparation for getting ready for the door project, we need to widen the parking area for the building. This will allow the grade to be brought down to the floor level. I received three quotes for the project, with Gibbs Brothers Construction being my recommendation.

Quote 1- Gibbs Brothers Construction \$21,436.00

Quote 2- Four Star Paving \$22,725.00

Quote 3- Walker building group \$26,576.45

Recommendation

The Board is recommended to approve and authorize the mayor to sign a contract with Gibbs Brothers construction for the amount of \$21,436.00 for the George Bartlett Public Works building parking extension.

Fiscal Impact

Funds will be coming from account number 110-43100-930, General Fund – Capital Expenditures- Public Works Improvement.

Attachments

Proposal for parking lot extension

Gibbs Brothers Construction, Inc.

2470 Couchville Pike
Nashville, Tennessee 37217
(615) 883-2434

DATE: 4/9/25

TO:	City of Belle Meade	PROJECT:	City of Belle Meade
ATTN:		LOCATION:	
Street Address:		Project Info:	Sheet
City, State, Zip:		Project Info:	Plan Date

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

Added Parking in Front of New Garage Door 25 x 16

Excavate & haul out excess grass & topsoil
Construct a 6 crushed limestone base course
Place 2" type 307B asphalt binder course
Place 1.5" type 411E asphalt surface course
Install extruded curb on upper side

Above Work = \$21,436.00

Note: Work is bid with 1 mobilization per crew and any extra will be \$2,500.00 each.

Note: If the item does not appear above, it means that it was not bid.

NOTE: Price based on April 2025 TDOT Bituminous Index of \$600.00 per ton and will be adjusted monthly at time of placement.

EXCLUSIONS:	Concrete Flumes	Testing Costs		Utilities
	Stone under Concrete	Curb and Gutter	Post Curbs	Signs
	Sidewalks	Integral Curb	Ramps	Thermoplastic
	Layout	Stripe		3 rd Party Grade Work Survey

WE PROPOSE hereby to furnish material and labor – complete in accordance with the above specifications, for the SUM of:

\$ See Above

PAYMENT to be made as follows: Amount Due upon Completion. INVOICES NOT PAID WHEN DUE ARE SUBJECT TO LATE CHARGES OF 1.5% PER MONTH. If Account is turned over for Collection, Customer will be liable for all Attorney fees.

Authorized Signature _____

Gibbs Brothers Construction, Inc.

2470 Couchville Pike
Nashville, Tennessee 37217
(615) 883-2434

Marty Huddleston

NOTE: This Proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature

Date of Acceptance

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CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners
From: Jennifer Moody, City Manager
Nathan McVay, Public Works Director
Date: April 16, 2025
Re: Task Order no.1 for Annual Paving Program with Neel-Schaffer, Inc.

Background

In February, the Board approved a Master Services Agreement for consulting engineering services with Neel-Schaffer, Inc.

The Board is now asked to consider approval of a Task Order, not to exceed \$12,000 in total expenses, for support services related to the city's annual road resurfacing and stripping program.

Additionally enclosed are 1) a memo of the proposed streets in need of restriping and the proposed three (3) highest priority streets for resurfacing/paving; and 2) a copy of an email with Neel-Schaffer's recommendations regarding replacing the center line stripping on Paddock Ln, Parmer Ave, and Scotland Pl.

Recommendation

The Board is recommended to approve Task Order no.1, not to exceed \$12,000, with Neel-Schaffer, Inc. to provide civil engineering services for the annual paving program.

Fiscal Impact

Funding is available to support this expenditure in the FY 2024 General Fund – Public Works – Repair and Maintenance – Other – account 110-43100-269.

Attachments

Task Order no.1 for Professional Services
Proposed Streets for Paving (3) and Stripping (14)
Neel-Schaffer recommendations on center line stripping

TASK ORDER #1

In accordance with the Master Agreement between the City of Belle Meade, Tennessee ("CITY") and Neel-Schaffer, Inc. ("NEEL-SCHAFFER") for Professional Services contract dated _____, ("Agreement"), CITY hereby authorizes NEEL-SCHAFFER to perform services as specified in this Task Order.

1. **Project Name.** Annual Street Resurfacing Program.
2. **Project Number.**
3. **Site Location.** City-wide.
4. **Description of Project.** The Task Order consists of providing civil engineering services to the CITY to support its street resurfacing program on an annual basis.
5. **Scope of Work.** NEEL-SCHAFFER will provide the following services in support of the Task Order, for a total amount not to exceed \$12,000.00:
 - 5.1. **Program Assistance.** NEEL-SCHAFFER will work with the CITY to maintain and update an inventory of the CITY's streets and their respective features and conditions in support of the resurfacing program, including mapping and inventories as appropriate.
 - 5.2. **Construction Packages.** Based on the streets identified for inclusion in the resurfacing program, NEEL-SCHAFFER will produce construction plans for resurfacing using large-scale mapping, including the limits of resurfacing/rehabilitation and inclusion of any asphalt features, e.g., asphalt curbs, speed bumps/humps, speed tables, raised intersections, etc. NEEL-SCHAFFER will additionally prepare technical specifications for the resurfacing based on the latest edition of the Tennessee Department of Transportation *Standard Specifications for Road and Bridge Construction*, as well as a contract book for bidding.
 - 5.3. **Bid Assistance.** NEEL-SCHAFFER will provide bid assistance to the CITY for the resurfacing program, including distributing bid packages to prospective bidders, attending and conducting pre-bid meetings and bid openings, issuing any necessary addenda, reviewing bids and recommending award to the CITY, and issuing notices of award.
 - 5.4. **Construction Administration.** NEEL-SCHAFFER will attend and conduct a pre-construction meeting with contractors, issue notices to proceed to contractors, provide construction observation as appropriate, review pay requests, and perform closeout with contractors.
6. **Schedule.** NEEL-SCHAFFER will perform these services on an annual basis with respect to CITY's needs for resurfacing and Metropolitan Government of Nashville and Davidson County obligations for funding.
7. **Compensation and Method of Payment and Pricing Schedule.** CITY will compensate NEEL-SCHAFFER on an hourly basis per Exhibit B of the Agreement, as well as expenses incurred. NEEL-

TASK ORDER #1

SCHAFFER can provide, at the request of the CITY, an estimate of fees for completion of the scope of work on an annual basis depending on the streets identified for inclusion in the resurfacing program.

8. City Representatives and Contact Information.

9. Special Provisions. This Task Order is subject to the provisions of the Agreement.

10. CITY Responsibilities and Services.

11. Subcontractors Authorized by CITY. None at this time.

12. Documents Incorporated by Reference.

NEEL-SCHAFFER is authorized to begin performance upon receipt of a copy of this Task Order signed by CITY.

The Effective Date of this Task Order is _____, _____.

ISSUED AND AUTHORIZED BY:

ACCEPTED AND AGREED TO BY:

CITY OF BELLE MEADE, TN

NEEL-SCHAFFER, INC.

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

Approved As to Form:

City Attorney

Page 2 of 2

City of Belle Meade

Annual Paving Program for Spring 2025 (FY 2025 ending June 30, 2025)

- 1) 14 Streets are in Need of Striping – We want a recommendation regarding the centerlines being replaced on Paddock Ln, Parmer Ave, and Scotland Pl

Street Name	Classification	Roadway Length	Roadway Width	All Streets Need White Edge Lines on both sides; Only those indicated below currently have centerlines
Abbott Martin Road	Collector	330	22	X
Millrace Lane	Local	800	20	
Carriage Hill	Local	1,260	16	
Ellendale Avenue	Local	1,900	18	
Enquirer Avenue	Local	2,305	17	
Georgian Place	Local	1,100	18	
Howell Place	Local	1,425	20	
Lillywood Road	Local	830	19	
Malone Avenue	Local	885	18	
Paddock Lane	Local	825	16	X
Parmer Avenue	Local	715	21	X
Scotland Place	Local	705	20	X
Walnut Drive	Local	1,850	16	
Westhampton Place	Local	2,465	20	

- 2) Three (3) Streets are scheduled for Repaving

Street Name	Classification	Roadway Length	Width	Condition Score	2021 Inventory Rating
Howell Place*	Local	1425	20	5.2	Marginal
Ellendale Avenue	Local	1900	18	5.5	Marginal
Enquirer Avenue	Local	2305	17	5.7	Marginal

*Howell Place will not need the entire roadway length repaved; only the segment from Jackson Blvd to Belle Meade Blvd.

Jennifer Moody

From: Luke Sullivan <luke.sullivan@neel-schaffer.com>
Sent: Sunday, March 23, 2025 7:32 AM
To: Jennifer Moody
Cc: Nathan McVay; Mike Biggs; Kenneth Fields
Subject: RE: Belle Meade streets for striping and paving
Attachments: Memo for Spring 2025 paving 03.20.2025.docx

Hi Jennifer:

We should be ready to bid by the end of April. I would say three weeks to bid to try to get a few more bidders.

Regarding the center lines, the MUTCD says the following:

- Urban roads shall have center line markings where the width is 20' or over and traffic is over 6,000 vpd
- Urban roads should have center line markings where the width is 20' or over and traffic is over 4,000 vpd
- Roads should have center line markings where an engineering study indicates a need (this includes short sections such as around curves, over hills, etc. if the whole road is not marked)
- Engineering judgment should be used to put center line markings on roads less than 16' in width.

So for Paddock Lane, Parmer Avenue, and Scotland Place it can go either way (I am guessing Parmer and Scotland are not over 4,000 vpd). I drove these and although the center lines are pretty far gone I did not see any places where having one may push a vehicle into a ditch or roadside hazard. I would say since you have them now go ahead and repaint and when they are repaved revisit whether you want center lines, but that is purely based on cosmetics.



LUCAS R. SULLIVAN, P.E.

Senior Project Manager

Neel-Schaffer, Inc.

210 25th Ave. N., Suite 800, Nashville, TN 37203

D: 615.987.0532 | F: 615.383.9984

www.neel-schaffer.com



From: Jennifer Moody <jmoody@citybellemade.org>
Sent: Thursday, March 20, 2025 11:02 AM
To: Luke Sullivan <luke.sullivan@neel-schaffer.com>
Cc: Nathan McVay <nmcvay@citybellemade.org>
Subject: Belle Meade streets for striping and paving

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Luke –

Nathan and I revised the list this morning for which streets we would like to bid for repaving and striping. As you'll see we have several streets that will only need the restriping.

Next budget year, I may have the entirety of Belle Meade Blvd for repaving so you may want to also take a look at it while you are driving streets with Nathan.

As you are reviewing, just let me know if you have any questions and I'm curious how long do you need to prepare for bidding? Do you think we'll be ready to advertise before the end of April and will 2 weeks be enough time or do we need to plan to leave it open 3 or 4 weeks?

Jennifer Moody
City Manager
City of Belle Meade
615-297-6041

Neel-Schaffer, Inc. Confidentiality Note:

Information contained in this message along with any attachment(s) may be confidential and protected by legal privilege. This message is meant solely for the use of the individual(s) to whom it is addressed. Viewing or the use of information and attachment(s) within this message without the expressed permission of Neel-Schaffer, Inc. is prohibited. If you are not the intended recipient of this message, Neel-Schaffer, Inc. requests you take immediate action to notify the sender of the error and that you delete this message and all attachments without modifying, copying or distributing its content.

**Belle Meade Police Department
Monthly Statistics**

March 2025

Officer	Calls Answered	Citations Written	Traffic Stops	Verbal Warnings	Community Contacts	Reports Completed	Auto Crash Property	Auto Crash Injury	Arrests	Fingerprint Calls	Child Seats Installed	Houses Checked	Business Checks	Miles Patrolled
Bailey	22	10	14	11	3	1						91	117	566
Bowker	26	9	8	4	10	3	1			12	6	110	60	695
Cloxtan	26	18	14	7	32							51	144	790
Donegan	12	1	7	6								84	108	761
Doty	20	12	16	6	1	3	1					105		705
Dunn														
Germany		38	46	19	25					1		15		78
Norris	19	40	37	16	24	6	1		1			106	98	715
Parrish	7	8	9	9								71	88	290
Read	22	132	79	17	108	2	1			3		103	64	723
Roark	8	30	34	33	36							5	4	373
Samol	21	17	12	3		3						39	117	776
Scarbrough	18	11	13	5		1	1			24		111	80	821
Wright	9	13	16	7	5					5		8	46	410
Yokley		1	2	1										36
Totals:	210	340	307	144	244	19	5	0	1	45	6	899	926	7,739

**Board of Commissioners Meeting
Police Department Statistical Summary
March 2025**

Call Type	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25
Alarms	29	30	27	40	33	19	33
Arrests	3	2	2	1	4	6	1
Burglary	0	0	0	0	1	0	0
Citations Issued	390	393	422	224	317	320	340
Community Contacts	306	318	312	274	200	227	244
Fingerprint Customers	48	24	30	36	30	35	45
House Checks	861	837	615	1,265	1,015	842	899
LPR Camera Hits	4	3	4	12	4	4	2
Non-Residential Checks	885	907	776	922	805	805	926
Reports Taken	15	29	18	28	29	29	19
Theft of Property	2	2	0	0	1	0	2
Traffic Crashes	9	8	7	6	10	3	5
Total Patrol Miles	8,033	8,255	7,388	8,113	7,744	6,973	7,739
P.D. Monthly Revenue	\$23,572.21	\$22,278.61	\$24,071.25	\$25,981.51	\$31,731.75	\$27,921.60	\$24,108.75

City of Belle Meade
Wex Fuel Statement Activity

Gallons Purchased At The Pump				
Police	Streets	Sewer	Codes	Admin

Mar-24	1515.081	90.484	125.232	10.950	13.970
Apr-24	1691.455	91.682	140.165	0.000	0.000
May-24	1786.522	67.098	191.686	15.040	0.000
Jun-24	1438.971	104.012	150.650	0.000	0.000
Jul-24	1766.104	109.215	142.210	12.910	0.000
Aug-24	1745.959	92.852	141.250	0.000	0.000
Sep-24	1680.779	111.809	118.360	15.660	13.160
Oct-24	1700.187	85.144	204.375	0.000	11.206
Nov-24	1545.255	85.520	168.160	11.690	0.000
Dec-24	1704.847	73.564	137.733	0.000	0.000
Jan-25	1720.035	93.715	174.710	10.710	0.000
Feb-25	1451.685	91.537	118.247	11.490	0.000
Mar-25	1663.526	118.517	144.750	0.000	11.430

Fuel Cost Per Month For Each Department				
Police	Streets	Sewer	Codes	Admin

Mar-24	\$4,595.08	\$277.56	\$375.06	\$33.28	\$47.62
Apr-24	\$5,388.94	\$291.31	\$430.32	\$0.00	\$0.00
May-24	\$5,673.82	\$220.57	\$589.76	\$50.96	\$0.00
Jun-24	\$4,296.00	\$320.55	\$416.06	\$0.00	\$0.00
Jul-24	\$5,442.09	\$333.94	\$436.57	\$41.41	\$0.00
Aug-24	\$5,210.29	\$271.13	\$397.80	\$0.00	\$0.00
Sep-24	\$4,547.31	\$303.05	\$312.03	\$42.90	\$36.80
Oct-24	\$4,599.86	\$231.18	\$547.73	\$0.00	\$28.87
Nov-24	\$4,096.86	\$235.17	\$436.02	\$34.12	\$0.00
Dec-24	\$4,547.83	\$205.54	\$359.22	\$0.00	\$0.00
Jan-25	\$4,629.34	\$253.76	\$471.74	\$29.86	\$0.00
Feb-25	\$3,888.10	\$249.69	\$314.65	\$32.18	\$0.00
Mar-25	\$4,396.12	\$316.28	\$362.90	\$0.00	\$33.20

Monthly Avg. Of Fuel Cost Per Gallon				
Police	Streets	Sewer	Codes	Admin

Mar-25	\$2.64	\$2.66	\$2.50	\$0.00	\$2.90
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LPR/StarChase Report - March 2025

Stolen Tags = 1

Officers checked the area but were unable to locate the vehicle.

Stolen Vehicles = 1

Officers located and stopped the vehicle. While conducting a roadside investigation, the officers were able to determine that the registered owner was driving the vehicle.



Police Department Monthly Report

April 4, 2024

To: Charles Williams, Chief of Police

From: Tom Sexton – Detective

Date: March 4, 2025 to April 4, 2025

NEW CASES ASSIGNED

25-0068 Burglary / Theft of Property A long vacant home was entered and property was removed

ASSISTING RESIDENTS

Working with residents that have concerns about individuals visiting Parmer Park and their actions while there. Will be working with Metro Park Police to address the issues. It should be noted that while Parmer Park is a Metro Park, the land surrounding it is private property owned by Belle Meade residents and that is where the problem is occurring.

Working with numerous residents that have received scam toll messages and fake alerts concerning their computers.

Assisting Residents that are being actively harassed by individuals living outside the State of Tennessee. The investigation is continuing.

A visitor to Belle Meade lost her wallet that contained all the required information to board an airplane she was to catch within hours. The Belle Meade Officers using the newly acquired FIRSTTWO app was able to locate her and return the items immediately. Further, the app was used to locate an individual that was living out of state that was sending messages of a threatening nature to residents.

Assisted a resident in filing a Trespass Waiver due to individuals camping on their property. BMPD officers located the individuals and asked them to relocate. The problem was resolved amicably.

ASSISTING OTHER AGENCIES

We are working on a project that would enable the TBI Amber Alert unit receive LPR alerts from all LPR providers across the State of Tennessee. This would be a great benefit in the search for missing children and endangered adults.

Assisting Vanderbilt Police with a carjacking incident.

March 2025 Neighborhood Watch Communications

3/4/2025

Hi Captains-

Please take a look at the letter sent out by the City Commissioners. This letter was sent out over the City's email alert system last week, but some people may have missed it or not signed up to receive the email alerts. If anyone is interested in receiving the email alerts from the City of Belle Meade, please sign up by visiting <https://signup.e2ma.net/signup/1794761/33905/?v=a>.

Thanks for all you do!

Chief Chuck Williams

Belle Meade Police Department

4705 Harding Pike

Nashville, TN 37205

3/18/2025

Hi Captains-

I've included the attached letter from the Belle Meade Commissioners sent yesterday. Please share it with your neighbors in case they are not signed up to receive alerts from the city.

I look forward to our in-person meeting on March 28th from 9 to 10 a.m. at Belle Meade City Hall. See you then!

Respectfully,

Chuck

Chief Chuck Williams

Belle Meade Police Department

4705 Harding Pike

Nashville, TN 37205

615-297-0241



CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners
From: Jennifer Moody, City Manager
Date: April 16, 2025
Re: Harding Place and Belle Meade Blvd Intersection and Traffic Signal Improvements
Interlocal Agreement with Metro-Nashville, NDOT

Background

During an April 2024 meeting of the City of Belle Meade's representatives with the Director and Chief Engineer of Metro-Nashville's Department of Transportation and Multi-modal Infrastructure (NDOT), traffic calming strategies and discussion of infrastructure investments that could both modernize the system and mitigate the impact of several new, higher density development projects at various stages of approval just beyond Belle Meade's jurisdictional borders.

A signal upgrade project was identified that is needed at the intersection of Harding Place (the City's arterial street) and Belle Meade Blvd. The project would upgrade the traffic signal controllers to be capable of automated, adaptive response, adding the use of traffic monitoring cameras, so that the traffic signal timing would automatically adjust in real time to traffic congestion. Automated, adaptive signals have been proven to reduce congestion and improve traffic flow so that drivers are less likely to look for alternative routes suggested by the apps. In this way, improving the ability for traffic to flow efficiently through Harding Place was identified as a new project and priority for funding because it could help reduce cut-through traffic on Belle Meade's local residential streets.

The project would also include upgrading the traffic signals to replace the currently used span-wires attached to wooden utility poles with steel, mast-arms with mounted traffic signals, using LED signal heads with retro-reflective backing which improves visibility at night. Such upgrades would improve traffic flow through the intersection and eliminate some visual clutter from wires. Additionally, mast-arms require less maintenance and are less likely to be damaged or moved by wind.

Interlocal Agreement

The benefit of using an interlocal agreement would be two-fold. First, the agreement would allow for the City of Belle Meade to utilize NDOT to manage the design and construction of the Traffic Signal and Intersection Improvement Project, while maintaining full control of the final approval of the design prior to progressing to construction.

A secondary benefit is that the Board could direct the City Manager to use this interlocal agreement to obligate the City's remaining American Rescue Plan Act (ARPA) for this infrastructure improvement on or before the mandated deadline of the end of this calendar year. It is likely that not only would the funds be obligated, but the project itself could be completed relatively quickly.

The use of American Rescue Plan Funds for this infrastructure improvement would ensure that the modernization upgrades needed for this traffic signal are completed this year. Alternatively, it is likely that NDOT would upgrade at least the controller cabinet and transition to automated, adaptive technology at some point in the future, but this one signal would be competing for funding with the more than 600 other signals under NDOT's capital improvement plan. It's reasonable to think it would be many more years before the signal equipment would be modernized and upgraded without the City's use of locally available grant funds.

The project seems particularly timely in that this intersection is a central focal point in Belle Meade and along Belle Meade Boulevard. Upgrading the intersection would be a complimentary project to other pedestrian safety improvements that are proposed.

Next Step

The Board is being asked to review the proposed design plans for the intersection and signal upgrade project tonight. Any comments or revisions will be sent back to NDOT and a final design will be drafted. Next, NDOT will work with Stansell Electric, who will be the contractor on this construction, to provide an updated opinion of cost to Commissioners prior to officially awarding the work.

Recommendation

The Board is recommended to review the design plans and approve, with comments to NDOT, the Traffic Signal and Intersection Improvement Project at Harding Place and Belle Meade Boulevard.

Fiscal Impact

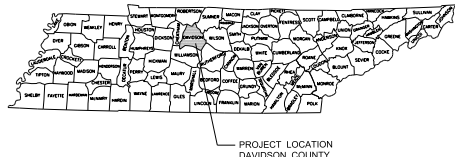
Currently, approximately \$750,000 remains in unexpended American Rescue Plan Funding awarded to the City of Belle Meade, which could be used to support this expenditure.

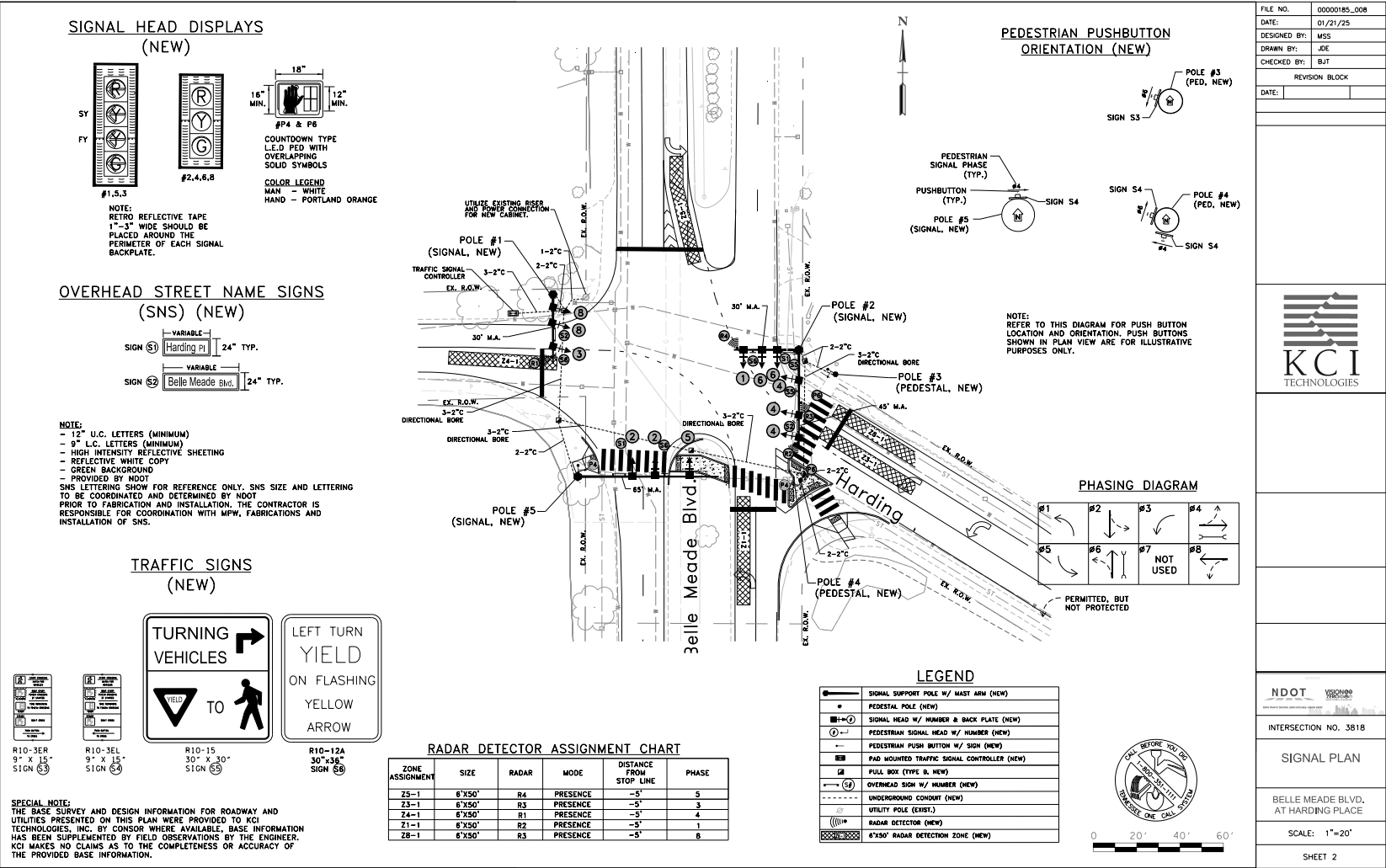
Attachments

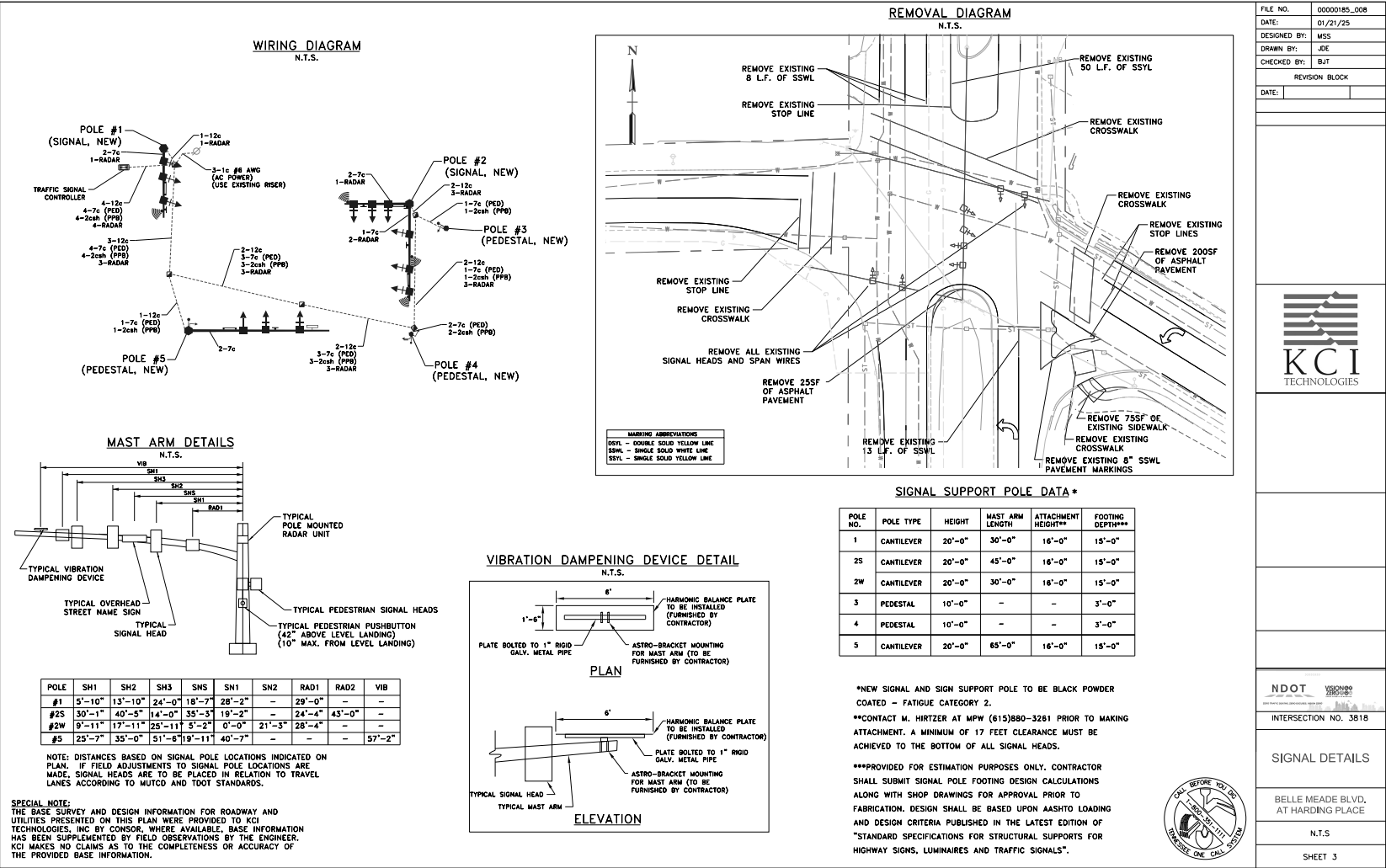
Draft Signal Plans 02-04-25

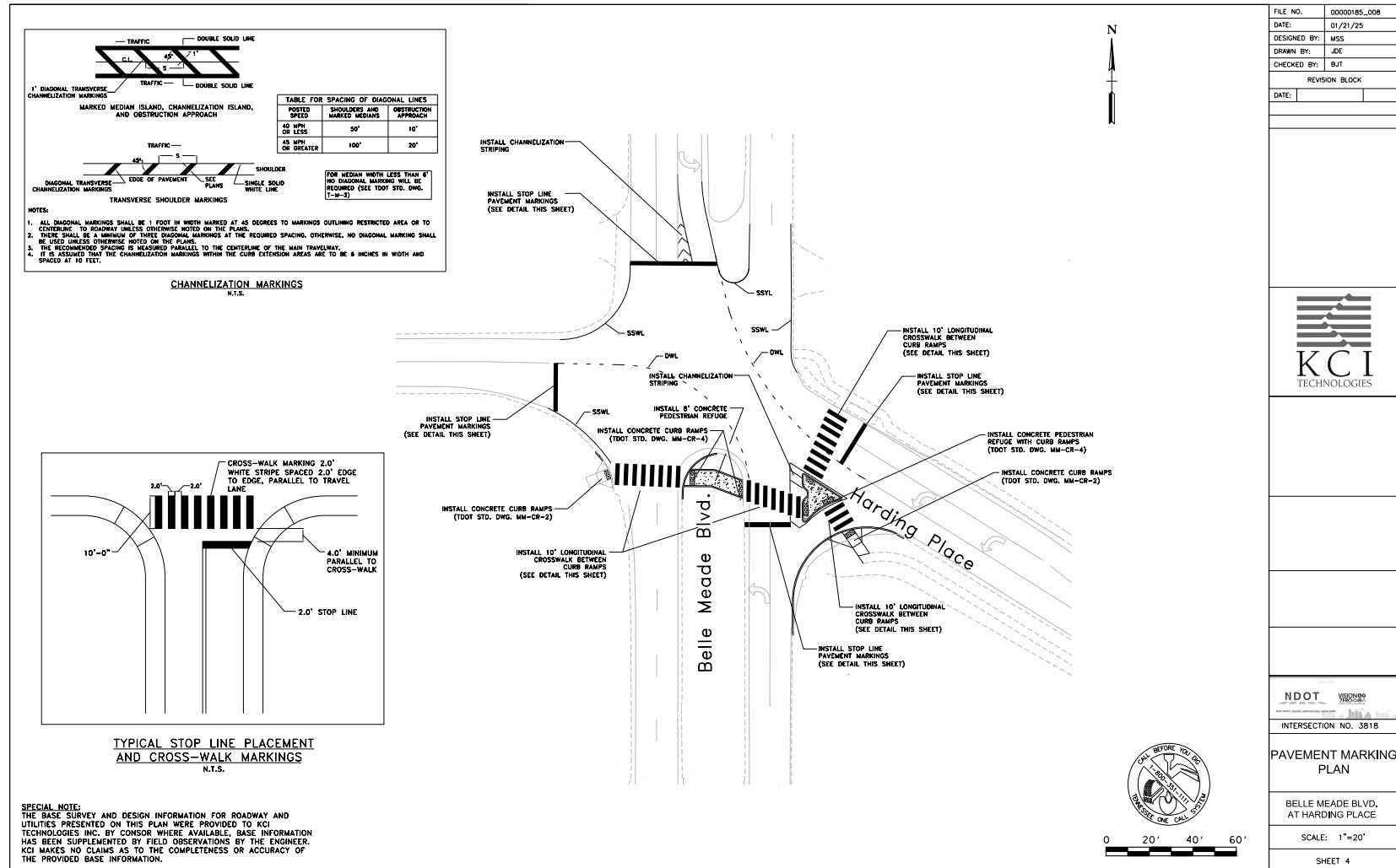
Aerial Image of Harding Place at Belle Meade Blvd

Summary of Project Key Dates

TRAFFIC SIGNAL PLANS		FILE NO. 00000185_008												
BELLE MEADE BLVD. AT HARDING PLACE		DATE: 01-21-25												
INDEX <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">SHEET NAME</th> <th style="text-align: left;">SHEET NO.</th> </tr> </thead> <tbody> <tr><td>TITLE SHEET.....</td><td>1</td></tr> <tr><td>SIGNAL PLAN.....</td><td>2</td></tr> <tr><td>SIGNAL DETAILS.....</td><td>3</td></tr> <tr><td>PAVEMENT MARKING PLAN.....</td><td>4</td></tr> <tr><td>NOTES AND QUANTITIES.....</td><td>5</td></tr> </tbody> </table>  PROJECT LOCATION DAVIDSON COUNTY		SHEET NAME	SHEET NO.	TITLE SHEET.....	1	SIGNAL PLAN.....	2	SIGNAL DETAILS.....	3	PAVEMENT MARKING PLAN.....	4	NOTES AND QUANTITIES.....	5	DESIGNED BY: MSS
SHEET NAME	SHEET NO.													
TITLE SHEET.....	1													
SIGNAL PLAN.....	2													
SIGNAL DETAILS.....	3													
PAVEMENT MARKING PLAN.....	4													
NOTES AND QUANTITIES.....	5													
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		REVISION BLOCK												
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 PROJECT LOCATION 		T.D.O.T. STANDARD DRAWINGS RD-A-1 STANDARD ABBREVIATIONS A THROUGH L RD-A-2 STANDARD ABBREVIATIONS M THROUGH Z RD-L-1 STANDARD LEGEND RD-L-3 STANDARD LEGEND FOR SIGNALIZATION AND LIGHTING RD-L-4 STANDARD LEGEND FOR SIGNALIZATION AND LIGHTING S-C2-1 CLEAR ZONE CRITERIA T-M-1 DETAILS OF PAVEMENT MARKINGS FOR CONVENTIONAL ROADS AND MARKING ABBREVIATIONS T-M-4 STANDARD INTERSECTION PAVEMENT MARKINGS T-S-9 STANDARD LAYOUT GROUND MOUNTED SIGNS T-S-10 STANDARD MOUNTING DETAILS FLAT SHEET SIGNS SIGN DETAILS T-S-20 LOOP LEAD-INS, CONDUIT AND PULL BOXES * T-S-9 ALTERNATE DETECTION DETAILS T-S-5-2 CONTROLLER CABINET DETAILS T-S-6-6 PAVEMENT SIGNAL DETAILS T-S-7 SIGNAL HEAD ASSEMBLIES T-S-7C TYPICAL SIGNAL HEAD PLACEMENT T-S-7D TYPICAL SIGNAL HEAD PLACEMENT T-S-7H TYPICAL SIGNAL HEAD PLACEMENT T-S-9-9 DETAILS OF CANTILEVER SIGNAL SUPPORT T-S-9A MISCELLANEOUS SIGNAL DETAILS T-S-10 MAST ARM POLE AND STRAIN POLES FOUNDATION DETAILS T-S-12 TYPICAL WIRING FOR SIGNAL HEADS AND DETECTION LOOPS T-W2-50 TRAFFIC CONTROL FOR SIGNALS ONLY PROJECTS ON 2 OR 3 LANE MAJOR ROUTES * ALL PULL BOXES TO BE TIER 22.												
SPECIAL NOTE		ACCEPTED BY : _____ DATE : _____												
THIS PROJECT TO BE CONSTRUCTED UNDER THE STANDARD SPECIFICATIONS OF THE TENNESSEE DEPARTMENT OF TRANSPORTATION DATED: JAN. 1, 2021 AND ADDITIONAL SPECIFICATIONS AND SPECIAL PROVISIONS CONTAINED IN THE PLANS AND THE PROPOSAL CONTRACT. SPECIAL NOTE: THE BASE SURVEY AND DESIGN INFORMATION FOR ROADWAY AND UTILITIES PRESENTED ON THIS PLAN WERE PROVIDED TO KCI TECHNOLOGIES, INC BY CONSOR, WHERE AVAILABLE. BASE INFORMATION HAS BEEN SUPPLEMENTED BY FIELD OBSERVATIONS BY THE ENGINEER. KCI MAKES NO CLAIMS AS TO THE COMPLETENESS OR ACCURACY OF THE PROVIDED BASE INFORMATION.		METRO STANDARD DRAWINGS & SPECIFICATIONS 02520 CEMENT CONCRETE CURB, GUTTER, AND COMBINED CURB & GUTTER 02521 DETECTABLE WARNING 02522 CEMENT CONCRETE SIDEWALKS, DRIVEWAYS AND MEDIAN PAVEMENT 02575 PAVEMENT REPAIR ST-200 STANDARD CURB WITH GUTTER ST-209 STANDARD EXPANSION JOINT FOR CONCRETE SIDEWALK ST-210 STANDARD CONCRETE SIDEWALK ST-213 STANDARD CURB RAMP NOTES ST-330 NEW CONSTRUCTION CURB RAMP ST-336 GEOMETRIC LAYOUT AT CURB RETURNS WITH RADIUS 25 FEET OR LESS ST-337 GEOMETRIC LAYOUT AT CURB RETURNS WITH RADIUS GREATER THAN 25 FEET ST-338 GEOMETRIC LAYOUT AT CURB NOTES ST-339 DETECTABLE WARNING AT CURB RETURNS WITH RADIUS GREATER THAN 25 FEET												
LOCATION MAP NOT TO SCALE BELLE MEADE BLVD. SPEED LIMIT = 35 M.P.H. HARDING PLACE SPEED LIMIT = 25 M.P.H.		APPROVAL OF THIS TRAFFIC SIGNAL PLAN DESIGNATES APPROVAL OF THE DESIGN ONLY. APPROVAL OF THE DESIGN DOES NOT RELIEVE THE CONTRACTOR OF THE RESPONSIBILITY TO OBTAIN THE APPROPRIATE PERMITS IN ORDER TO INSTALL THE TRAFFIC SIGNALS. INTERSECTION NO. 3818 TITLE SHEET BELLE MEADE BLVD. AT HARDING PLACE SCALE: N.T.S. SHEET 1												
DESIGNED BY: KCI TECHNOLOGIES, INC _____ DESIGNER: MIFTAH SEMANE, PE _____ P.E. NO. 127689 _____														







TRAFFIC SIGNAL NOTES

1. ALL CONSTRUCTION, EQUIPMENT, AND INSTALLATION PROCEDURES SHALL COMPLY WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION SIGNAL INSTALLATION AND EQUIPMENT SHALL COMPLY WITH SECTION 730N-TRAFFIC SIGNALS (CURRENT EDITION). ALL PAVEMENT MARKINGS SHALL COMPLY WITH SECTION 716-PAVEMENT MARKINGS.

2. THE CONTRACTOR SHALL SUBMIT A MATERIALS LIST TO MDWP FOR REVIEW AND APPROVAL PRIOR TO START OF CONSTRUCTION (CONTACT: MIKE HIRTZER, METRO TRAFFIC ENGINEERING, 615-880-3393).

3. INITIAL SIGNAL TIMINGS ARE TO BE PROVIDED BY MDWP. THE CONTRACTOR SHALL NOTIFY MDWP A MINIMUM OF THIRTY (30) DAYS PRIOR TO ACTIVATION OF THE TRAFFIC SIGNAL.

4. CONSTRUCT THE CONTROLLER CABINET AND FOUNDATION IN ACCORDANCE WITH TDOT STANDARD DRAWINGS. AN APPROPRIATE CABINET AND FOUNDATION SHALL BE INSTALLED PER MDWP SPECIFICATIONS: TYPE IV-C 50" X 44" X 28" ALUMINUM TYPE IV-C 50" X 36" X 17 1/2" ELECTROSTATIC PAINTED BLACK.

5. THE CONTRACTOR SHALL CONNECT THE EXISTING SIGNAL COMMUNICATIONS CABLE TO THE NEW TRAFFIC SIGNAL CONTROLLER CABINET. THE CONNECTION SHALL BE MADE BY SPLICING THE EXISTING CABLE IN A MANNER ACCEPTABLE TO MDWP. THE CONTRACTOR SHALL COORDINATE WORK WITH MDWP AND RECEIVE MDWP APPROVAL PRIOR TO SPLICING THE EXISTING CABLE.

6. ALL UTILITY LOCATIONS, AS SHOWN, ARE APPROXIMATE. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THE LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY EACH INDIVIDUAL UTILITY OWNER OF HIS PLAN OF OPERATION IN THE AREA OF UTILITIES. PRIOR TO COMMENCING WORK, THE CONTRACTOR SHALL CONTACT THE RESPECTIVE UTILITY ON THE GROUND. THIS NOTIFICATION SHALL BE GIVEN AT LEAST THREE (3) BUSINESS DAYS PRIOR TO COMMENCEMENT OF OPERATIONS AROUND THE UTILITY. SOME UTILITIES CAN BE LOCATED BY CALLING THE TENNESSEE ONE CALL SYSTEM, INC., AT 1-800-351-1111.

7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ELECTRICAL SERVICE TO THE SITE.

8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING WITH THE LOCAL UTILITIES FOR ANY "MAKE READY" WORK REQUIRED. MDWP SHALL BE RESPONSIBLE FOR THE ACTUAL COST OF "MAKE READY" WORK.

9.A CONTRACTOR SHALL INSTALL A 50 AMP, 2 POLE WEATHERPROOF EXTERNAL DISCONNECT ON THE POLE WITH A/C SERVICE CONNECTION. ENCLOSURE SHALL BE METALLIC WITH A 50 AMP SINGLE POLE CIRCUIT BREAKER.

9.B CONTRACTOR SHALL INSTALL UNDERGROUND ELECTRIC SERVICE CONNECTION IN A TYPE B PULL BOX LABELED "TRAFFIC SIGNAL". PULL BOX SHALL HAVE A 30 AMP KIT FUSE AND WATER-PROOF FUSE HOLDER WITH #6 AWG WIRES COLOR CODED BLACK, WHITE, AND GREEN. POWER SERVICE SHOULD BE INSTALLED IN A 2" CONDUIT FROM NES VAULT TO CONTROLLER CABINET.

10. VEHICLE DETECTION LOOPS SHALL MEASURE 6" X 43" QUADRAPOLE LOOPS WITH TWO TURNS OF WIRE. UNLESS SPECIFIED OTHERWISE, LOOPS SHALL BE DERIVED IN THE TRAVEL LANE. LOOPS SHALL BE INSTALLED IN ACCORDANCE WITH TDOT STANDARD DRAWINGS AND MDWP LOOP SPECIFICATIONS, UNLESS OTHERWISE NOTED.

11. ALL EQUIPMENT NECESSARY FOR RADAR DETECTION SHALL BE FURNISHED BY THE CONTRACTOR AND INSTALLED IN THE CABINET.

12. ALL FOUNDATIONS SHALL HAVE A SPARE 2-INCH STUBOUT PARALLEL TO THE ROAD (POLES AND CONTROLLER).

13. THE PROPOSED LOCATIONS FOR THE SIGNAL SUPPORT POLES, AS SHOWN ON THESE PLANS, ARE APPROXIMATE. SOME FIELD ADJUSTMENT MAY BE REQUIRED IN ORDER TO AVOID CONFLICT WITH EITHER OVERHEAD OR UNDERGROUND UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING AND STAKING THE OPTIMUM LOCATIONS FOR THESE POLES AND FOR RECEIVING APPROVAL FROM THE ENGINEER AND THE APPROPRIATE UTILITIES BEFORE INSTALLATION BEGINS. PROPER ROADSIDE CLEAR ZONES SHALL BE OBSERVED.

14. SHAFTS FOR FOOTINGS SHALL BE DRILLED THROUGH FIRM, UNDISTURBED, UNSATURATED SOIL AND SHALL BE VISUALLY INSPECTED BY THE ENGINEER OR ENGINEERING REPRESENTATIVE PRIOR TO PLACEMENT OF REINFORCEMENT. THE ENGINEER OR ENGINEERING REPRESENTATIVE SHALL BE ADVISED BY THE CONTRACTOR OF ANY GROUND WATER OR LOOSE SOIL ENCOUNTERED DURING DRILLING. FOOTINGS SHALL COMPLY WITH TDOT STANDARD DRAWINGS.

15. SIGNAL HEADS VISIBLE TO DRIVERS BUT NOT OPERATIONAL SHALL BE COMPLETELY COVERED.

16. SIGNAL HEADS SHALL FLASH A MINIMUM OF SEVEN (7) DAYS PRIOR TO ACTIVATION OF THE TRAFFIC SIGNAL, UNLESS OTHERWISE SPECIFIED BY MDWP. TRAFFIC ENGINEER.

17. FIELD ADJUSTMENTS RESULT IN CHANGES TO SIGNAL HEAD PLACEMENT, ATTACHMENT HEIGHTS, OR SPAN WIRE/MAST ARM LENGTH. THE ENGINEER SHALL BE ADVISED AND SHOP DRAWINGS SHALL BE RE-EVALUATED TO VERIFY THAT THE CHANGES ARE STRUCTURALLY ACCEPTABLE.

18. ALL STOP LINES, CROSSWALK LINES, LANE LINES, AND PAVEMENT ARROWS SHALL BE THERMOPLASTIC. STOP LINES SHALL BE 24 INCHES WIDE. ALL CONFLICTING MARKINGS SHALL BE REMOVED USING AN ACCEPTABLE METHOD AS SPECIFIED BY TDOT SPECIFICATION SECTION 712-TEMPORARY TRAFFIC CONTROL. EXISTING PAVEMENT MARKINGS SHALL BE REAPPLIED AS NECESSARY.

19. STREET NAME SIGNS ARE TO BE PROVIDED BY MDWP AND INSTALLED BY THE CONTRACTOR UNLESS OTHERWISE NOTED. CONTACT MDWP SIGN SHOP A MINIMUM OF THIRTY (30) DAYS PRIOR TO EXPECTED SIGN INSTALLATION DATE FOR SIGN PREPARATION.

20. ALL ITEMS INSTALLED WITHIN THE PEDESTRIAN PATH OF TRAVEL (I.E. SIDEWALK) SHALL MEET THE METRO PUBLIC WORKS STANDARD DETAILS. THIS INCLUDES A MINIMUM PATH OF TRAVEL WIDTH OF 60" AND A PROTRUDING OBJECT LIMIT OF 4" IF MOUNTED AT A HEIGHT BETWEEN 27" AND 80" AND WITHIN THE PATH OF TRAVEL. VARIANCES MUST BE APPROVED BY MDWP.

21. EXISTING SIGNAL EQUIPMENT TO BE REMOVED BY THE CONTRACTOR. ALL SALVAGED EQUIPMENT TO BE RETURNED TO MDWP.

22. EXISTING SIGNAL EQUIPMENT SHALL REMAIN IN OPERATION UNTIL NEW SIGNAL EQUIPMENT IS COMPLETE AND IN FULL OPERATION.

23. ALL NEW SIGNAL HEADS SHALL BE FABRICATED FROM ALUMINUM. ALL NEW SIGNAL HEADS SHALL BE LED TYPE, GELCOLORE OR METRO APPROVED ALTERNATE. SIGNAL HEAD EQUIPMENT (I.E. FRAME AND ILLUMINATION TYPE) SHALL BE APPROVED BY MDWP PRIOR TO INSTALLATION. ATTACHMENT TO BE WITH "ASTRO" BRACKETS.

24. CABINET AND CONTROLLER MUST HAVE ALL EQUIPMENT NECESSARY TO PROVIDE SIGNAL COMMUNICATION VIA PHONE DROP. CONTRACTOR TO FURNISH CELL MODEM. THIS INCLUDES 2" RISER WITH SHAL LINE. THIS DOES NOT INCLUDE THE INSTALLATION OF THE PHONE LINE ITSELF.

25. CABINET/CONTROLLER TO INCLUDE COORDINATION MODULE, ETHERNET PORT, COMMUNICATIONS PANEL AND OTHER CABINET WIRING AS REQUIRED FOR SYSTEM OPERATION. CONTROLLER TO BE COMPATIBLE WITH EXISTING MDWP SIGNAL MANAGEMENT SOFTWARE AS SPECIFIED.

26. ALL CONSTRUCTION ACTIVITIES SHALL BE COMPLETED IN FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA) AND ARCHITECTURAL AND TRANSPORTATION BARRIERS COMPLIANCE BOARD, FEDERAL REGISTER 38 379 PARTS 1180 AND 1191, ACCESSIBILITY GUIDELINES FOR BUILDINGS AND FACILITIES, ARCHITECTURAL BARRIERS ACT (ABA) ACCESSIBILITY GUIDELINES; PROPOSED RULE, PUBLISHED IN THE FEDERAL REGISTER ON JULY 23, 2004, AS HAS BEEN ADOPTED BY METRO.

27. TRAFFIC SIGNAL SUPPORT POLES SHALL BE DESIGNED IN ACCORDANCE WITH THE AASHTO STANDARD SPECIFICATIONS FOR STRUCTURAL SUPPORTS FOR HIGHWAY SIGNS, LUMINAIRES, AND TRAFFIC SIGNALS (2015 EDITION). WIND LOADS SHALL BE BASED ON A BASIC WIND SPEED OF 120MPH WITH A RECURRENT INTERVAL OF 50YEARS. USE THE FATIGUE CATEGORY II FATIGUE LOADS ARE BASED ON THE REQUIREMENTS OF SECTION 11.7 AND THE FOLLOWING LOADS: GALLOPING - NO DESIGN NECESSARY. VIBRATION DAMPENERS SHALL BE USED ON ALL MAST ARMS 50' OR GREATER. VORTEX SHEDDING - NOT APPLICABLE ON TRAFFIC SIGNAL SUPPORTS WITH A TAPER OF AT LEAST 0.14 IN/FT. NATURAL WIND GUST - THE YEARLY MEAN WIND SPEED FOR NATURAL WIND GUSTS SHALL BE TRUCK INDUCED GUST - NO DESIGN NECESSARY. THE TRAFFIC SIGNAL SUPPORT POLES WITH CURVED MAST ARMS IN ACCORDANCE WITH MDWP 730-N POLE AND LIGHTING SPECIFICATIONS JUNE 30, 2021, FOR POLE AND ARM DETAIL, AND TO COMPLY WITH THE DESIGN CRITERIA, CONTACT MIKE HIRTZER, METRO TRAFFIC ENGINEERING, 615-880-3393. MAST ARMS 50 FT & LONGER SHALL HAVE FIXED/WELDED ATTACHMENTS (NON CLAMP TYPE).

28. ALL OPEN CUTS AND TRENCH REPAIRS SHALL BE PERFORMED IN STRICT ACCORDANCE WITH CURRENT MDWP STANDARD DRAWINGS.

29. ALL SIDEWALK AND RAMP REPAIRS SHALL COMPLY WITH CURRENT MDWP STANDARD DRAWINGS.

30. ALL CONDUITS SHALL BE SCHEDULE 80 PVC UNLESS OTHERWISE NOTED. CONDUIT SHALL BE LAID AT A MINIMUM DEPTH OF 24 INCHES BELOW FINISHED GRADE AND SHALL COMPLY WITH TDOT TRENCHING DETAILS AND CONDUIT PLACEMENT. THE CONTRACTOR SHALL SEAL ALL OPEN CONDUIT ENTRANCE HOLES, WITH OR WITHOUT CABLES, WITH CONDUIT DUCT SEAL PUTTY OR CONDUIT PUGS. WHERE CABLE ENTER THE CONDUIT, THE SEALANT SHALL BE APPLIED AFTER INSTALLING THE CABLE. THESE LOCATIONS SHALL CONSIST OF CONDUIT ENDS AND PULL BOXES, CABINET BASES AND WEATHER-HEADS.

31. THE PLAN SHEET HAVE BEEN DEVELOPED WITH EXISTING DATA AVAILABLE FROM MULTIPLE SURVEYS AND FIELD VISITS. ALL ITEMS INCLUDED AND SHOWN HEREIN ARE BELIEVED TO REFLECT EXISTING CONDITIONS TO A REASONABLE DEGREE OF ACCURACY. HOWEVER, THE CONTRACTOR HAS FINAL RESPONSIBILITY TO VERIFY ALL EXISTING CONDITIONS, INCLUDING BUT NOT LIMITED TO, UNDERGROUND UTILITIES, PROPERTY LINES AND DRAINAGE STRUCTURES.

32. OPERATION OF EACH INTERNALLY ILLUMINATED STREET NAME SIGN SHALL BE CONTROLLED THROUGH THE USE OF A SINGLE PHOTO CELL (RAINER PART #K-4021 OR EQUIVALENT) LOCATED IN THE TOP OF THE CONTROLLER CABINET. INTERNALLY ILLUMINATED STREET NAME SIGNS SHALL BE WIRED TO A SEPARATE 6 POSITION TERMINAL BLOCK AND A SEPARATE 6 POSITION TERMINAL BLOCK AND A SEPARATE 6 POSITION BOUND BAR LOCATED IN THE CONTROLLER CABINET.

33. SIGNAL HEADS SHALL INCLUDE LOUVERED BACKLITES WITH A 1" MINIMUM YELLOW RETRO REFLECTIVE BORDER AROUND THE PERIMETER OF THE FACE OF THE BACKPLATE. THE RETRO REFLECTIVE BORDER BE MADE OF A TYPE III PRISMATIC MATERIAL.

34. UTILITY MARKINGS SHALL BE CHALK BASED MARKING PAINT ON ASPHALT AND SIDEWALKS, AND REMOVED AS SOON AS CONSTRUCTION IS COMPLETED.

35. A SINGLE #8 BOW CABLE (#8 COPPER SOFT DRAWN BARE-GROUND, ITEM NUMBER 714-06.08) SHALL BE INSTALLED IN EVERY DIRECTIONAL DRILLED CONDUIT ROUTE ALONG WITH A 1/4" ON GROUND ROD AT THE BASE OF EACH SIGNAL POLE. A SEPARATE #8 BWC CABLE SHALL BE UTILIZED FOR THE CONTROLLER CABINET ALONG WITH A 1/4" ON GROUND ROD. THE SIGNAL POLES SHALL NOT BE BONDED TO THE CONTROLLER CABINET. ALL CONDUIT RUNS BETWEEN PULL BOXES OR BETWEEN PULL BOXES AND POLES TO HAVE A LOCATE WIRE, ITEM NUMBER 730-14.03.

ESTIMATED SIGNAL QUANTITIES

ITEM NO.	DESCRIPTION	UNIT	QUANTITY
712-98.92	TRAFFIC CONTROL (POLICE OFFICER)	HR	280
715-15	REMOVE SIGN SUPPORT & FOOTING	LS	1
(1) 713-15.05	STREET NAME SIGNS (INSTALL ONLY)	EACH	4
(1) 713-16.21	SIGNS (R10-15, 30"x30")	EACH	2
(1) 713-16.22	SIGNS (R10-12A, 30"x36")	EACH	3
717-01	MOBILIZATION	LS	1
(3) 725-21.91	RADAR DETECTION SYSTEM	EACH	1
730-02.09	SIGNAL HEAD ASSEMBLY (13' WITH BACKPLATE)	EACH	8
730-02.14	SIGNAL HEAD ASSEMBLY (14CA1 WITH BACKPLATE)	EACH	3
730-02.34	MAST ARM HARDWARE	EACH	26
730-03.4	PULL BOX (TYPE B TRAFFIC) 730-N	EACH	5
(2) 730-05.01	ELECTRICAL SERVICE CONNECTION	EACH	1
730-08.03	SIGNAL CABLE - 7 CONDUCTOR	L.F.	1025
730-08.05	SIGNAL CABLE - 12 CONDUCTOR	L.F.	640
730-12.02	CONDUIT 2" DIAMETER (PVC)	L.F.	200
730-12.23	CONDUIT 2" DIAMETER (DIRECTIONAL BORE)	L.F.	705
730-14.01	SHIELDED DETECTOR CABLE	L.F.	765
730-15.32	CABINET (EIGHT PHASE BASE MOUNTED-TS2 STYLE)	EACH	1
730-16.02	EIGHT PHASE ACTUATED CONTROLLER	EACH	1
(6) 730-23.31	PEDESTAL, POLE (10W" ALUMINUM)	EACH	2
730-23.07	FOUNDATION (PED POLE 24X2)	EACH	2
730-23.64	CANTILEVER SIGNAL SUPPORT (1 ARM @ 30' CATEGORY 2)	EACH	1
(4)(6) 730-23.71	CANTILEVER SIGNAL SUPPORT (2 @ 30 & 45' CATEGORY 2)	EACH	1
(4)(6) 730-26.13	CANTILEVER SIGNAL SUPPORT (1 ARM @ 65' CATEGORY 2)	EACH	1
(4)(6) 730-26.52	PEDESTAL PUSHBUTTON WITH 10" SIGN	EACH	4
730-26.05	COUNTDOWN PEDESTRIAN SIGNAL	EACH	4

ESTIMATED PAVEMENT MARKING QUANTITIES

ITEM NO.	DESCRIPTION	UNIT	QUANTITY
(5) 716-02.02	PLASTIC PAVEMENT MARKING (CHANNELIZATION STRIPING)	S.Y.	15
(5) 716-02.05	PLASTIC PAVEMENT MARKING (STOP LINE)	L.F.	121
(5) 716-02.03	PLASTIC PAVEMENT MARKING (LONGITUDINAL CROSS-WALK)	L.F.	110
(5) 716-05.23	PAINTED PAVEMENT MARKING (4" LINE)	L.F.	245
716-08.01	REMOVAL OF PAVEMENT MARKINGS (LINE)	L.F.	120
716-08.02	REMOVAL OF PAVEMENT MARKING (BARRIER LINE)	L.F.	465
716-08.03	REMOVAL OF PAVEMENT MARKING (CROSS-WALK)	L.F.	110

ESTIMATED ROADWAY QUANTITIES

ITEM NO.	DESCRIPTION	UNIT	QUANTITY
202-03	REMOVAL OF RIGID PAVEMENT, SIDEWALK, ETC.	SY	10
202-03.03	REMOVAL OF ASPHALT PAVEMENT	S.Y.	38
701-02.03	CONCRETE CURB RAMP	S.F.	250
701-01.01	CONCRETE SIDEWALK	S.F.	65
702-01	CONCRETE CURB	C.Y.	2
PW-DW-001	DETECTABLE WARNING MAT	S.F.	78

FOOTNOTES:

- ITEM INCLUDES MOUNTING OF SIGN OVERHEAD ON MAST ARM OR POLE.
- THE CONTRACTOR WILL BE RESPONSIBLE FOR CONTACTING THE LOCAL UTILITY TO OBTAIN THE ESTIMATE FOR ANY CHARGES BY THE UTILITY FOR PROVIDING ELECTRICAL SERVICE TO THE CONTROLLER. THESE CHARGES SHALL BE INCLUDED IN THE PRICE FOR ITEM NO. 730-05.01 FOR PAYMENT BY THE CONTRACTOR. ITEM TO INCLUDE 1/2" 48 CABLE FROM EXISTING ELECTRIC SERVICE TO CONTROLLER. INCLUDES A 50 AMP, 2 POLE WEATHER PROOF EXTERNAL DISCONNECT. ENCLOSURE SHALL BE METALLIC WITH A 50 AMP SINGLE POLE CIRCUIT BREAKER.
- ITEM TO INCLUDE 4 SMART SENSOR MATRIX, 4 SENSOR MOUNTS, 4 SENSOR CABLE BOXES, 4 CABLE 20 FT 12-8 PH CONDUCTORS, 1 CLICK 600 CABINET INTERFACE DEVICE AND ALL ITEMS NECESSARY FOR A FULLY FUNCTIONAL WAVE/TECHNION DETECTION SYSTEM.
- ITEM INCLUDES SUPPORT POLE, INSTALLATION OF SUPPORT POLE AND FOUNDATION. THE PROPOSED SIGNAL POLES AND MAST ARMS SHALL BE GALVANIZED. FOUNDATION SHALL BE INSTALLED AS AN UNDERPOUR BENEATH THE PROPOSED CURB RAMP.
- THE CONTRACTOR MAY ELECT TO SUBSTITUTE PREFORMED PLASTIC FOR THE THERMOPLASTIC.
- ITEM TO BE BLACK POLES

FILE NO.	00000185_008
DATE:	01/21/25
DESIGNED BY:	MSS
DRAWN BY:	JOE
CHECKED BY:	BJT
REVISION BLOCK	
DATE:	



NDOT NORTH CAROLINA DEPARTMENT OF TRANSPORTATION	WISCONSIN DEPARTMENT OF TRANSPORTATION
INTERSECTION NO. 3818	
TRAFFIC SIGNAL NOTES AND QUANTITIES	
BELLE MEADE BLVD. AT HARDING PLACE	
SCALE: N.T.S.	
SHEET 5	





Typical Decorative Black Traditional Signal Pole, Fluted

New Signal at the intersection of Belle Meade Boulevard and Harding Place.Summary of Project Progress and Key Dates:

- The Belle Meade Together Plan was adopted in October of 2021. Phase II of the implementation schedule states the following:
Belle Meade Boulevard and Harding Place Intersection. Replace standard crosswalks with brick pavers. Install marked pedestrian crossing with median cut at the southern approach. Expand raised median at northern approach to integrate with crosswalk/create pedestrian refuge. Evaluate possibility of prohibiting eastbound north turn. Replace painted triangle with curbed island/ pedestrian refuge. Additional planting and monument signage/branding could be added at corners/ within medians if adequate ROW. Replace span wire signal with decorative mast arm and pedestrian indications.
- During an April 2024 meeting of the City of Belle Meade's representatives with the Director and Chief Engineer of Metro-Nashville's Department of Transportation and Multi-modal Infrastructure (NDOT), traffic calming strategies and discussion of infrastructure investments that could both modernize the system and mitigate the impact of several new, higher density development projects at various stages of approval just beyond Belle Meade's jurisdictional borders. A signal upgrade project was identified that is needed at the intersection of Harding Place (the City's arterial street) and Belle Meade Blvd. The project would upgrade the traffic signal controllers to be capable of automated, adaptive response, adding the use of traffic monitoring cameras, so that the traffic signal timing would automatically adjust in real time to traffic congestion. Automated, adaptive signals have been proven to reduce congestion and improve traffic flow so that drivers are less likely to look for alternative routes suggested by the apps. In this way, improving the ability for traffic to flow efficiently through Harding Place was identified as a new project and priority for funding because it could help reduce cut-through traffic on Belle Meade's local residential streets. The project would also include upgrading the traffic signals to replace the currently used span-wires attached to wooden utility poles with steel, mast-arms with mounted traffic signals, using LED signal heads with retro-reflective backing which improves visibility at night. Such upgrades would improve traffic flow through the intersection and eliminate some visual clutter from wires. Additionally, mast-arms require less maintenance and are less likely to be damaged or moved by wind.
- An article ran on the front page of the Belle Meade newsletter regarding this project in May 2024.
The City of Belle Meade and Nashville's Department of Transportation and Multi-modal Infrastructure (NDOT) are working together on a cost proposal to improve the signalized intersection at Harding Place on Belle Meade Boulevard. The project would include upgrading the traffic signals currently mounted on span-wires attached to wooden utility poles to mast-arm mounted traffic signals, using LED signal heads with retroreflective backing which improves visibility at night, and possibly upgrading the controller cabinet to enable real-time traffic signal timing adjustments. Such upgrades would improve traffic flow through the intersection and eliminate some visual clutter from wires. Additionally, mast-arms require less maintenance and are less likely to be damaged or moved by wind. All over the country, navigation apps such as

Waze are directing non-local traffic onto local streets for drivers looking to avoid congestion on preferred routes, including arterials and highways. Belle Meade is not alone in looking for ways to curb this trend which makes our local roadways noisier and less safe for pedestrians. Research shows that one of the best ways to reduce cut-through traffic in neighborhood streets is to improve signal timing at signalized intersections. By ensuring that vehicles are moving efficiently through the signalized intersection on Harding Place, which is the City's main arterial street with the highest daily traffic counts, we can make it less desirable for drivers to look for alternate routes through our residential, local streets. In April, Belle Meade officials and staff met with the Director, Diana Alarcon, and Chief Engineer, Hal Balthrop, of NDOT to discuss strategies for traffic calming and planning cooperatively for the future of transportation infrastructure in and around Belle Meade. In addition to the signalization project, this discussion revealed several opportunities for Belle Meade residents to engage with NDOT on regional plans, including participating in an upcoming Multimodal Master Plan that NDOT will use to create an interactive map that identifies gaps in green spaces and multi-modal pathways and will ultimately be used as a basis for a new 20- year improvement plan. Please look for more information on such opportunities and we will share the information, as it becomes available, in our future newsletters.

- At the Board of Commissioners meeting July 2024, an interlocal agreement was presented between Metro Nashville and Belle Meade. The benefit of using an interlocal agreement would be two-fold. First, the agreement would allow for the City of Belle Meade to utilize NDOT to manage the design and construction of the Traffic Signal and Intersection Improvement Project, while maintaining full control of the final approval of the design prior to progressing to construction. A secondary benefit is that the Board could direct the City Manager to use this interlocal agreement to obligate the City's remaining American Rescue Plan Act (ARPA) for this infrastructure improvement on or before the mandated deadline of the end of this calendar year. It is likely that not only would the funds be obligated, but the project itself could be completed by year end. The use of American Rescue Plan Funds for this infrastructure improvement would ensure that the modernization upgrades needed for this traffic signal are completed this year. Alternatively, it is likely that NDOT would upgrade at least the controller cabinet and transition to automated, adaptive technology at some point in the future, but this one signal would be competing for funding with the more than 600 other signals under NDOT's capital improvement plan. It's reasonable to think it would be many more years before the signal equipment would be modernized and upgraded without the City's use of locally available grant funds. The Interlocal Agreement with Metro-Nashville, NDOT for the Traffic Signal and Intersection Improvement Project at Harding Place and Belle Meade Boulevard, with the City of Belle Meade responsible for all costs and expenses associated with the design and construction of the project, with an estimated cost of \$580,000 (\$30,000 for design and \$550,000 for construction). Fiscal Impact Currently, approximately \$750,000 remains in unexpended American Rescue Plan Funding awarded to the City of Belle Meade, which could be used to support this expenditure.

- Belle Meade Newsletter article on front page August 2024
Belle Meade's Commissioners recently approved an Interlocal Agreement with Metro-Nashville's Department of Transportation and Multimodal Infrastructure to upgrade the traffic signals and crosswalks at the intersection of Harding Place and Belle Meade Boulevard. Design of the intersection improvements will be led by NDOT and consulting engineers from KCI Technologies, who have been additionally working with the City of Belle Meade on projects following the Belle Meade Together Master Plan, including proposed pedestrian safety improvements and traffic calming on Belle Meade Boulevard. The City of Belle Meade will have final approval of the intersection design prior to advertising of bids for construction. The project timeline anticipates completion of these improvements by the end of calendar year 2024.
- *Metro Nashville's Mayor and Council adopted Resolution RS 2024-762 approving the Interlocal Agreement between the City of Belle Meade and Metro Nashville, by and through NDOT, for redesign and reconstruction of traffic signalization equipment at the intersection of Harding Place and Belle Meade Boulevard on October 1, 2024.*
- At the October 2024 Board of Commissioners meeting, a scope of service with consultants KCI was approved. The scope of services and compensation associated with KCI Technologies, Inc. (KCI) providing engineering services for the project. Specifically, KCI's role for this project will be to provide traffic signal design services at the intersection of Belle Meade Blvd. and Harding Place. Traffic signal design will include a fully reconstructed traffic signal with pedestrian accommodations for all legs of the intersection. This traffic signal is located within the city limits of Belle Meade and the design will be closely coordinated with the City. Coordination and meetings with NDOT, City of Belle Meade, and other stakeholders will be provided throughout design and construction.
- November 2024 update on project at the Board of Commissioners meeting. Chip Knauf is the project manager with NDOT and is working with consulting engineers with KCI Technologies on design. The Board of Commissioners will have opportunity to comment prior to completion of final design plans for the intersection and will receive final cost estimates for actual construction expenses prior to NDOT awarding construction. NDOT sent an estimated project timeline of 5 weeks for the survey and 6-8 weeks for the signal and intersection design work. Based on this schedule, design would be completed at the end of January 2025 with construction anticipated thereafter.
- December 2024 update on project at the Board of Commissioners meeting. Survey and design work is in progress.
- January 2025 update on project at the Board of Commissioners meeting. Survey has been completed. Design work is in progress and a conceptual design should be available this week.
- February 2025 update on project at the Board of Commissioners meeting. Survey has been completed. Design review is in progress. Belle Meade staff submitted a list of comments on the draft design and coordinated a meeting with Steve Casey and the project engineer to look at the

storm drains in the project area. Working on scheduling someone to present the final design to the Board of Commissioners at a monthly regular meeting. Next step will be for the project to be awarded to a contractor for construction. The Board of Commissioners made a motion that the Historic Zoning Commission make a recommendation on the design of the signal at their March meeting.

- March 11, 2025 – HZC met and deferred consideration of the options for the signal posts/mast arms for the project.
- April 8, 2025 – HZC met in a work session and heard a presentation with city staff and Brandon Taylor with KCI Technologies on the options for pole types and finishes available for the mast arms, signal heads, and controller box that will be installed as part of this project. The committee recommended City Commissioners opt for the option labeled “traditional” with an all-black, fluted pole with a clamshell base covering the bolts, a round or ball finial at top of pole; black backplates on the signal heads; and a black, ground-mounted controller box.
- **April 16, 2025 – Brandon Taylor with KCI Technologies will be making a presentation on the design plans for the intersection at the Board of Commissioners regular meeting. The Board will consider all aspects on the proposed design for the intersection and signal upgrades. The Commissioners comments will be submitted by the City Manager to NDOT.**

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CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

To: Belle Meade Commissioners
cc: Jennifer Moody
From: Chief Chuck Williams
Date: April 16, 2025
Re: Surplus Property

BACKGROUND

In February 2025, we acquired five new Ford SUVs and one new Ford F150. The vehicles were issued to patrol, Investigator Sexton, and Lt. Mangrum. Additionally, a new police SUV will be acquired in April 2025 and will be issued to Chief Williams. These vehicles replace four 2017 Dodge Chargers (units 1704, 1707, 1710, and 1713), one 2016 Ford SUV (unit 1601) and one 2018 Dodge Charger (unit 1801).

These surplus vehicles will be sold at an online auction.

RECOMMENDATION

The Belle Meade Board of Mayor and Commissioners is recommended to declare these vehicles surplus property to be sold.

FISCAL IMPACT

The proceeds from the auction will go into the general fund as revenue under sale of equipment (Account number 110-36330).

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CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

To: Belle Meade Commissioners
cc: Jennifer Moody
From: Chief Chuck Williams
Date: April 16, 2025
Re: THSO Grant

BACKGROUND

The Tennessee Highway Safety Office (THSO) is a division of the Tennessee Department of Safety and Homeland Security advocating for traffic safety. The THSO works in tandem with the National Highway Traffic Safety Administration to implement statewide programs addressing occupant protection, impaired driving, speed enforcement, pedestrian and bicycle safety, and crash data collection and analysis. Programs administered by the THSO are 100 percent federally funded. The Belle Meade Police Department applies for multiple grants yearly to help purchase traffic related equipment and to pay the salaries of our two part time police officers. In the 2025-2026 grant year, we are requesting \$55,000 in grant funds.

RECOMENDATION

The Belle Meade Board of Mayor and Commissioners is recommended to approve applying for the two grants.

FISCAL IMPACT

This will be a reimbursement grant and will be added to the 2025-2026 budget.

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Service Calls

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replaced	Serial #	Reason for Installation
3/4/2025	213	Lynwood Ter	Nathan/Dylan	Backing Up	Breaker was tripped	☒	Reset the breaker		
3/4/2025	4500	Malone Ave	Dylan Hood	Red Light	Bad off float	☒	Replaced the off float		
3/7/2025	211	Paddock Ln	Nathan McVay	Red Light	Bad Pump	☒	Replaced Pump	WH123456	Replacement
3/8/2025	525	Belle Meade B	Nathan McVay	Red Light	No red light and pump was working	☒			
3/8/2025	211	Scotland Pl	Nathan McVay	Red Light	Bad Start Cap	☒	Replaced start cap		
3/8/2025	206	Deer Park Dr	Nathan McVay	Noises	Heavy grease on the floats	☒	Removed the grease from the floats		
3/8/2025	4313	Signal Hill	Nathan McVay	Backing Up	Bad Pump	☒	Replaced Pump	WH467036	Replacement
3/11/2025	308	Sutherland Av	Nathan/Dylan	Red Light	T/R 244 10.2	☒			
3/17/2025	433	Westview Ave	Dylan Hood	Red Light	No red light and the pumps are working.	☒			

Wednesday, April 9, 2025

Page 1 of 3

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replaced	Serial #	Reason for Installation
3/17/2025	634	Royal Oaks Pl	Dylan Hood	Red Light	No red light and the pump is working.	☒			
3/17/2025	306	Jackson Blvd	Dylan Hood	Issues	Bad Pump	☒	Replaced Pump	WGL20-21	Replacement
3/18/2025	306	Jackson Blvd	Nathan/Dylan	Issues	Broken discharge line under the house.	☒	Re routed the discharge line.		
3/20/2025	421	Ellendale Ave	Nathan/Dylan	Start Up	Start Up	☒		WH923485 WH923485	New Construction
3/25/2025	412	Jackson Blvd	Nathan/Dylan	Red Light	Bad start cap and burnt wire	☒	Replaced the start cap and fixed the wire		
3/25/2025	113	Westhampton	Nathan/Dylan	Issues	Burnt wire in Jbox	☒	Fixed the wire in the Jbox		
3/25/2025	204	Deer Park Dr	Nathan/Dylan	Red Light	Bad contacts	☒	Replaced contacts		
3/27/2025	100	Bellevue Dr S	Nathan/Dylan	Red Light	No red light and pumped down	☒			
3/29/2025	630	Royal Oaks Pl	Nathan/Dylan	Red Light	T/R 245 10.5	☒			
3/31/2025	4411	Harding Pl	Nathan McVay	Red Light	No red light and pumped down	☒			

Wednesday, April 9, 2025

Page 2 of 3

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replaced	Serial #	Reason for Installation
3/31/2025			Dylan Hood	Backing Up	Breaker was tripped	☐ Reset the breaker			

Wednesday, April 9, 2025

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City of Belle Meade

March TN One Calls

ticketId	workStreet	workdonefor
10496296	CHICKERING RD	HOMEOWNER
10496895	BELLEVUE DR W	NDOT
10496909	CHICKERING RD	TURNER RESIDENCE
10497935	LEAKE AVE	HOMEOWNER
10498206	WOODMONT BLVD	RC MATTHEWS
10499002	HERBERT PL	ROB MCCABE
10499140	IROQUOIS AVE	CUMBERLAND RIVER COMPACT
10501503	BELLE MEADE BLVD	KCI TECHNOLOGIES INC
10501520	BELLE MEADE BLVD	KCI TECHNOLOGIES INC
10501533	BELLE MEADE BLVD	KCI TECHNOLOGIES INC
10501609	LYNNWOOD BLVD	AL GORE TRUST
10501986	SHEPARD PL	TIMMY AND LAURA LOVE
10506159	IROQUOIS AVE	PIEDMONT
10506784	BELLE MEADE BLVD	HOMEOWNER
10506849	SHEPARD PL	KEVIN SHARP
10507722	BELLE MEADE BLVD	HAWKSTON DRILLING
10507727	BELLE MEADE BLVD	HAWKSTON DRILLING
10507733	BELLE MEADE BLVD	HAWKSTON DRILLING
10510062	LYNNWOOD BLVD	PAUL DAVIDSON
10510856	CHICKERING RD	TURNER RESIDENCE
10511986	HARDING PL	AT&T
10512984	BONAVENTURE PL	DAVID AND CAROLINE AMIOT
10513265	WESTVIEW AVE	PIEDMONT NATURAL GAS
10513776	HARDING PL	CHRIS CHRISTI
10515662	WESTVIEW AVE	CASSIDY ANDREWS
10515695	SHEPARD PL	HOMEOWNER
10519126	HARDING PL	THE PARENT COMPANY INC
10520872	BELLEVUE DR S	CHANDLER DEVELOPEMENT
10520925	BELLE MEADE BLVD	KCI TECHNOLOGIES INC
10520943	BELLE MEADE BLVD	KCI TECHNOLOGIES INC
10520965	BELLE MEADE BLVD	KCI TECHNOLOGIES INC
10520977	BELLE MEADE BLVD	KCI TECHNOLOGIES INC
10522008	HARDING PL	NDOT
10522094	WESTVIEW AVE	CUMBERLAND RIVER COMPACT
10522107	E BROOKFIELD AVE	CUMBERLAND RIVER COMPACT
10523806	BELLEVUE DR S	CHANDELIER DEVELOPMENT
10525457	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
10525470	LYNNWOOD BLVD	CASTLE HOMES
10525898	TRUXTON PL	HOMEOWNER
10526231	CHICKERING RD	PIEDMONT NATURAL GAS
10527503	ROYAL OAKS DR	PIEDMONT
10527557	LYNNWOOD BLVD	PIEDMONT
10528015	CHICKERING RD	CENTER STONE BUILDING GROUP

City of Belle Meade

March TN One Calls

10528239	BELLE MEADE BLVD	VANDEWATER
10528268	WESTVIEW AVE	HOMEOWNER
10528428	NICHOL LN	HOMEOWNER
10530777	LYNNWOOD BLVD	DEBRA SETTLE
10530894	CLARENDON AVE	AT&T
10533174	DEER PARK CIR	JACKIE HICKS
10536719	DREW PL	NORTHWEST EXTERMINATING
10537873	BELLE MEADE BLVD	PATRICK AND BRIANNA LEWIS
10538928	SHEPARD PL	TALON CONSTRUCTION
10539653	SCOTLAND PL	BILL BOYLE
10539658	LYNNWOOD TER	WILSON SISK
10539678	CHANCERY LN	JOHN AND KRISTEN ISHAM
10541937	BELLEVUE DR S	PIEDMONT
10543206	JACKSON BLVD	CROW LAND SURVEYING
10543921	BELLE MEADE BLVD	HOME OWNER
10544376	FORSYTHE PL	APPLE
10544381	WESTVIEW AVE	DAVIS
10546432	JACKSON BLVD	CITY OF BELLE MEADE
10546875	BELLE MEADE BLVD	FRANKLIN RESIDENCE
10546917	BELLE MEADE BLVD	VANDEWATER
10551427	HARDING PL	MARYANN BYRD
10557412	BELLE MEADE BLVD	SADIA CONSTRUCTION
10557418	BELLE MEADE BLVD	PHIPPS CONSTRUCTION
10557808	BELLE MEADE BLVD	HOMEOWNER
10559316	BELLE MEADE BLVD	M C H NASHVILLE
10559638	LYNNWOOD BLVD	ED FREEMAN
10562424	PARK CENTER DR	VINCE AND AMY GILL
10563107	LYNNWOOD BLVD	MYSELF
10563704	LYNNWOOD LN	PHIPPS CONSTRUCTION
10565171	BELLE MEADE BLVD	AT&T UTILITY OPERATIONS
10568586	BELLEVUE DR S	CHANDELIER DEVELOPMENT
10570810	HARDING PL	NDOT
10571384	ROYAL OAKS DR	PIEDMONT
10571718	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
10571748	LYNNWOOD BLVD	CASTLE HOMES
10572202	HERBERT PL	PETE WEIEN
10572554	SHEPARD PL	KEVIN SHARP
10573104	JACKSON BLVD	TOMMY AND JULIE FRIST
10573394	FORSYTHE PL	LEE TUCKER
10573565	CHICKERING RD	CENTER STONE BUILDING GROUP
10574582	WESTVIEW AVE	DAVIS PROPERTIES
10574973	LYNNWOOD BLVD	CITY OF BELLE MEADE
10574995	LYNNWOOD TER	CITY OF BELLE MEADE
10575019	LYNNWOOD TER	CITY OF BELLE MEADE

City of Belle Meade

March TN One Calls

10575032	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575039	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575051	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575063	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575070	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575086	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575091	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575099	GLEN EDEN DR	CITY OF BELLE MEADE
10575104	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575111	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575120	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575127	IROQUOIS AVE	CITY OF BELLE MEADE
10575132	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575139	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575145	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575150	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575156	LYNNWOOD BLVD	CITY OF BELLE MEADE
10575160	TYNE BLVD	CITY OF BELLE MEADE
10575166	WESTVIEW AVE	CITY OF BELLE MEADE
10575170	WESTVIEW AVE	CITY OF BELLE MEADE
10575183	WESTVIEW AVE	CITY OF BELLE MEADE
10575194	WESTVIEW AVE	CITY OF BELLE MEADE
10575200	WESTVIEW AVE	CITY OF BELLE MEADE
10575202	WESTVIEW AVE	CITY OF BELLE MEADE
10575216	WESTVIEW AVE	CITY OF BELLE MEADE
10575217	GLEN EDEN DR	CITY OF BELLE MEADE
10575222	JACKSON BLVD	CITY OF BELLE MEADE
10575228	JACKSON BLVD	CITY OF BELLE MEADE
10575233	JACKSON BLVD	CITY OF BELLE MEADE
10575236	JACKSON BLVD	CITY OF BELLE MEADE
10575240	JACKSON BLVD	CITY OF BELLE MEADE
10575246	JACKSON BLVD	CITY OF BELLE MEADE
10575253	CHANCERY LN	CITY OF BELLE MEADE
10575256	FORSYTHE PL	CITY OF BELLE MEADE
10575265	CHANCERY LN	CITY OF BELLE MEADE
10575271	CHANCERY LN	CITY OF BELLE MEADE
10575273	CHANCERY LN	CITY OF BELLE MEADE
10575280	HERBERT PL	CITY OF BELLE MEADE
10575283	HERBERT PL	CITY OF BELLE MEADE
10575290	CHICKERING RD	CITY OF BELLE MEADE
10575299	CHICKERING RD	CITY OF BELLE MEADE
10575310	CANTERBURY DR	CITY OF BELLE MEADE
10575315	CANTERBURY DR	CITY OF BELLE MEADE
10575317	W BROOKFIELD AVE	CITY OF BELLE MEADE

City of Belle Meade

March TN One Calls

10575320	HARDING PL	CITY OF BELLE MEADE
10575337	ENQUIRER AVE	CITY OF BELLE MEADE
10575340	ENQUIRER AVE	CITY OF BELLE MEADE
10575351	LEAKE AVE	CITY OF BELLE MEADE
10575359	PARMER AVE	CITY OF BELLE MEADE
10575365	PADDOCK LN	CITY OF BELLE MEADE
10575396	PARK HILL	CITY OF BELLE MEADE
10575401	PARK HILL	CITY OF BELLE MEADE
10575414	BELLEVUE DR W	CITY OF BELLE MEADE
10575419	CARRIAGE HILL	CITY OF BELLE MEADE
10575424	PARK HILL	CITY OF BELLE MEADE
10575446	DEER PARK DR	CITY OF BELLE MEADE
10575452	JACKSON BLVD	CITY OF BELLE MEADE
10575475	JACKSON BLVD	CITY OF BELLE MEADE
10575480	CLARENDON AVE	CITY OF BELLE MEADE
10575492	CLARENDON AVE	CITY OF BELLE MEADE
10575498	CLARENDON AVE	CITY OF BELLE MEADE
10575506	EVELYN AVE	CITY OF BELLE MEADE
10575522	CLARENDON AVE	CITY OF BELLE MEADE
10575536	MALONE PL	CITY OF BELLE MEADE
10575542	MALONE PL	CITY OF BELLE MEADE
10575552	HONEYWOOD DR	CITY OF BELLE MEADE
10575572	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575579	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575594	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575606	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575613	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575621	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575624	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575629	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575640	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575642	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575650	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575661	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575681	BELLE MEADE BLVD	CITY OF BELLE MEADE
10575695	TYNE BLVD	CITY OF BELLE MEADE
10575701	FORSYTHE PL	CITY OF BELLE MEADE
10575710	WARNER PL	CITY OF BELLE MEADE
10575738	HARDING PL	CITY OF BELLE MEADE
10575752	LEAKE AVE	CITY OF BELLE MEADE
10575761	IROQUOIS AVE	CITY OF BELLE MEADE
10575779	W TYNE DR	CITY OF BELLE MEADE
10575786	W BROOKFIELD AVE	CITY OF BELLE MEADE
10575798	PAGE RD	CITY OF BELLE MEADE

City of Belle Meade

March TN One Calls

10575804	E BROOKFIELD AVE	CITY OF BELLE MEADE
10575815	TYNE BLVD	CITY OF BELLE MEADE
10575823	FORSYTHE PL	CITY OF BELLE MEADE
10575829	WARNER PL	CITY OF BELLE MEADE
10575844	SHEPARD PL	CITY OF BELLE MEADE
10575865	HOWELL PL	CITY OF BELLE MEADE
10575874	GERALD PL	CITY OF BELLE MEADE
10575887	PARK CENTER DR	CITY OF BELLE MEADE
10575914	MALONE PL	CITY OF BELLE MEADE
10575952	PARK CENTER DR	CITY OF BELLE MEADE
10575965	BONAVENTURE PL	CITY OF BELLE MEADE
10575969	BONAVENTURE PL	CITY OF BELLE MEADE
10576011	BELLE MEADE BLVD	CITY OF BELLE MEADE
10576022	BELLE MEADE BLVD	CITY OF BELLE MEADE
10576034	BELLE MEADE BLVD	CITY OF BELLE MEADE
10576539	PARK HILL	BLUE SKY PROPERTIES
10577152	W BROOKFIELD AVE	NES REF NUM 250100716
10577917	GLEN EDEN DR	BRIAN WILLIAMS
10578959	SUNNYSIDE DR	HOMEOWNER
10579879	WESTVIEW AVE	DAVIS PROPERTIES
10581085	LEAKE AVE	HOMEOWNER
10582341	BELLEVUE DR W	WINDSOR HOMES
10582547	WALNUT DR	CALDWELL RESIDENCE
10583072	BELLE MEADE BLVD	PATRICK AND BRIANNA LEWIS
10589117	ENQUIRER AVE	BREE DALE
10589232	BELLEVUE DR S	PIEDMONT
10590668	WESTVIEW AVE	HOMEOWNER

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March 2025 – Monthly Building, Stormwater, Planning and Code Enforcement Report

Building Activity

- Building Permits Issues – 5
 - Valuation - \$11,855,000
 - Permit Fees - \$58,410
- Building Inspections – 24
 - Inspections passed – 24
 - Inspections failed – 0

Tree Removal

- Tree Permits Issued – 12 (116 Belle Meade Boulevard, 417 Lynwood Boulevard, 607 Enquirer Avenue, 511 Belle Meade Boulevard, 810 Jackson Boulevard, 4406 Herbert Place, 108 Bellevue Drive South, 4416 Gerald Place, 420 B Lynwood Boulevard, 1303 Chickering Road, 204 Jackson Boulevard, 304 Bellevue Drive West)

Stormwater Activity

- Land Disturbance Permit Applications – 2 (911 Westview Avenue, 301 Walnut Drive)
- Land Disturbance Permit Issued – 2 (313 Lynwood Boulevard, 4401 Iroquois Avenue)
- As-Built Completed – 2 (421 Royal Oaks Drive, 4434 Sheppard Place)

Planning Activity

- Board of Zoning Appeals applications – 4
 - The application of the Stowe family, A25-03, 428 Westview Avenue, a variance for the side yard setback for a generator. APPROVED
 - The application of the Healy family, #A25-04, 701 Westview Avenue, for a conditional use for a swimming pool with associated rear yard setback variance. APPROVED
 - The application of the Belle Meade Country Club, A25-06, 815 Belle Meade Boulevard, for a conditional use permitting for swimming pool area and tennis facilities area. APPROVED
 - The application of Belle Meade Historic Site and Winery, A25-02, 5025 Harding Pike, for conditional use approval for an addition to the commercial kitchen. APPROVED

- Planning Commission applications – 0
- Historic Zoning Commission applications – 2
 - The application for a Certificate of Appropriateness, A25-05, of Jacob Bushey for the Bollinger family, 1320 Page Road, for an addition to a single-family residence.
APPROVED
 - Recommendation for design of new signal at Belle Meade Boulevard and Harding Place intersection. POSTPONED

Code Enforcement Activity

- Building Cases – 0
 - New - 0
 - Resolved - 0
- Stormwater Cases – 3
 - New - 0
 - Resolved - 1
- Property Maintenance Cases – 4
 - New - 0
 - Resolved – 1
- Zoning Cases – 0
 - New – 0
 - Resolved – 0


All Permits issued previous month

File Date	Permit Number	Parcel Number	Location	Owner Name	Owner Address	Permit Type	Permit Use	Fee Amount
February 20, 2025	25-0047	13007001200	4401 IROQUOIS AVE	4401 IROQUOIS AVE, LLC	2 S BISCAYNE BLVD, STE 2600, MIAMI, FL 33131	Residential	Addition	\$1,990.00
February 26, 2025	25-0039	11614002000	304 BELLEVUE DR W	ENTREKIN, JANE E.	304 BELLEVUE DR W, NASHVILLE, TN 37205	Residential	Addition	\$6,160.00
March 3, 2025	25-0038	11611001900	414 ELLENDALE AVE	ELLENDALE TRUST, THE	414 ELLENDALE AVE, NASHVILLE, TN 37205	Residential	Accessory Structure	\$600.00
March 4, 2025	25-0053	13003001800	4400 IROQUOIS AVE	HOME BASE TAMT, LLC	4400 IROQUOIS AVE, NASHVILLE, TN 37205	Residential	New Build	\$49,160.00
March 6, 2025	25-0045	13003011400	609 WESTVIEW AVE	LECHLEITER, DANIEL M & ALLISON R	425 ROYAL OAKS DR, NASHVILLE, TN 37205	Residential	Demolition	\$500.00
5 Permits								\$58,410.00



Previous Month Permit Inspections

End Date	Inspection Location	Owner Name	Inspection Type
2025-03-03 12:05:00	4415 HARDING PL	PAINE, GEORGE CARTER, III & KRISTIN	Foundation
2025-03-04 09:30:00	4416 HARDING PL	GROSS, RANDALL & MICHAEL	Final
2025-03-07 15:25:00	4314 SUNNYBROOK DR	DROKE, ANDREW JACOB & JAMIE MICHELLE	Foundation
2025-03-11 11:25:00	707 LYNNWOOD BLVD	FREY FAMILY TRUST	Framing
2025-03-12 11:35:00	7 CARRIAGE HL	POPPLER, BRYAN & SEASHOLS	Footing
2025-03-12 11:35:00	121 BELLEVUE DR S	MCCULTY, ELEANOR	Framing
2025-03-12 11:35:00	4436 TYNE BLVD	EDLYN RESIDENTIAL TRUST	Final
2025-03-14 11:25:00	4424 E BROOKFIELD AVE	HARRIS, ROBERT & CAITLIN S.	Plumbing
2025-03-14 11:25:00	4424 E BROOKFIELD AVE	HARRIS, ROBERT & CAITLIN S.	Mechanical
2025-03-14 11:25:00	4424 E BROOKFIELD AVE	HARRIS, ROBERT & CAITLIN S.	Framing
2025-03-19 11:15:00	533 BELLE MEADE BLVD	533 BELLE MEADE, LLC	Final
2025-03-20 10:50:00	7 CARRIAGE HL	POPPLER, BRYAN & SEASHOLS	Footing
2025-03-21 12:10:00	110 BONAVENTURE PL	MCCORMACK, MARK S. & CAROLINE H. & ANN A.	Foundation
2025-03-21 12:05:00	4415 HARDING PL	PAINE, GEORGE CARTER, III & KRISTIN	Rough-in Plumbing
2025-03-21 12:10:00	421 ROYAL OAKS DR	PETTIT, ALLISON STEWART REVOCABLE LIVING TRUST	Final
2025-03-21 16:45:00	421 ROYAL OAKS DR	PETTIT, ALLISON STEWART REVOCABLE LIVING TRUST	Final
2025-03-25 11:15:00	224 LYNNWOOD BLVD	NESBITT, JONATHAN C. & SHEPHERD, SALLY B.	Framing
2025-03-25 11:15:00	7 CARRIAGE HL	POPPLER, BRYAN & SEASHOLS	Final
2025-03-26 11:45:00	4423 FORSYTHE PL	STACK, EDWARD & SALLY	Framing
2025-03-25 15:55:00	626 ROYAL OAKS PL	ECKSTEIN FAMILY TRUST	Final
2025-03-26 11:45:00	116 JACKSON BLVD	HOOGLAND, KEITH & SUSAN	Framing
2025-03-27 15:20:00	4314 SUNNYBROOK DR	DROKE, ANDREW JACOB & JAMIE MICHELLE	Foundation



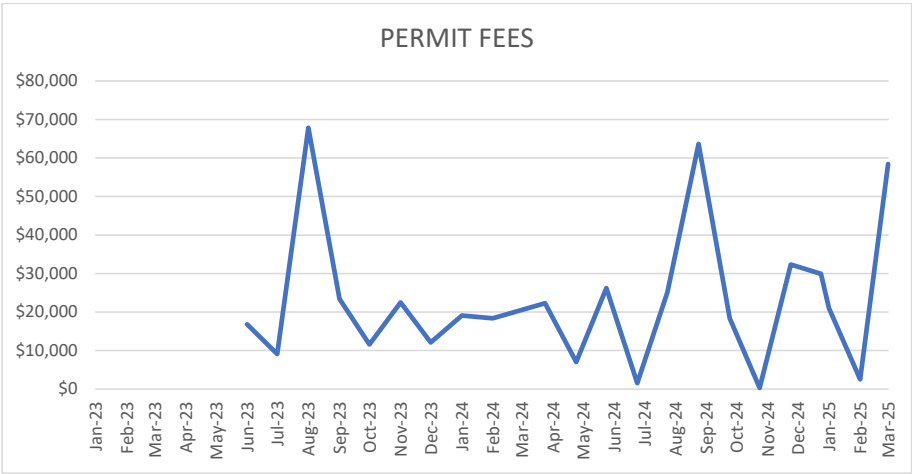
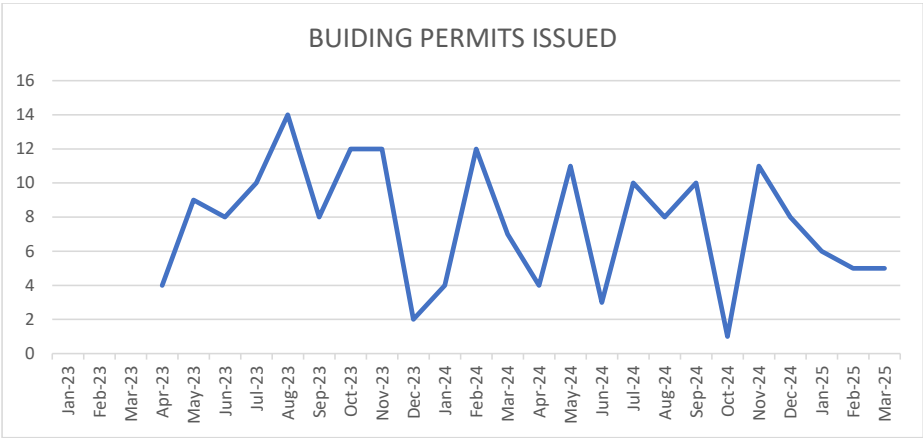
End Date	Inspection Location	Owner Name	Inspection Type
2025-03-28 11:50:00	224 LYNNWOOD BLVD	NESBITT, JONATHAN C. & SHEPHERD, SALLY B.	Insulation
2025-03-28 11:50:00	224 LYNNWOOD BLVD	NESBITT, JONATHAN C. & SHEPHERD, SALLY B.	Foundation

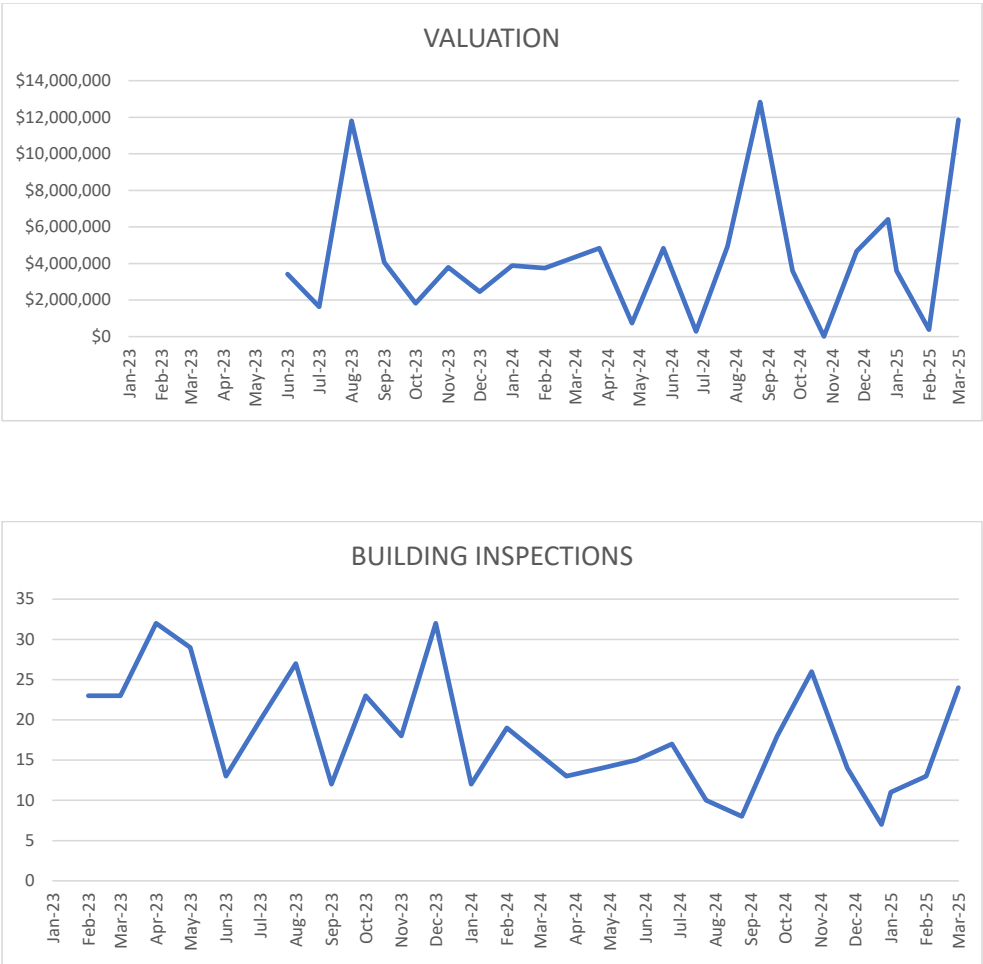
24 Inspections

PROPERTY MAINTENANCE CODE -- COMPLAINTS RECEIVED AND STATUS OF VIOLATIONS - Calendar Year 2025							
	Date of Complaint	Violation Address	Owner	Description	Department	Status upon Follow-up (Open/Closed)	NOTES
1	10/16/2023	4309 Glen Eden Drive	Brian & Amy Williams	pool fence is down	Property Maintenance	OPEN	Pool fence is down. Temporary fence in place. Two NOV sent. Fence damage was caused due to a tree that fell during a storm. Owner has gotten funding and has engaged a fence contractor. Says it will take two months. Scheduled follow up for 12 Aug. 2024. Conducted follow-up inspection and spoke with homeowner. They are actively working on flatwork in backyard around pool. Wanted to wait to install new fence until complete so that machinery can access back yard. Will conduct another follow-up inspection. Homeowners are finishing back yard flat work. Flat work in backyard is still under construction. Has engaged fence contractor. If not completed by the end of December will issue a court summons for January. Court summons issued. Court date is 19 February 2025. Court date was moved to 25 February 2025 due to weather. City judge gave continuation until 16 April 2025.
2	4/15/2024	105 Lynnwood Blvd.	Ruth Cowan	Condition of Premises/Overgrown yard	Property Maintenance	OPEN	Multiple complaints on property. Home is in a state of disrepair and yard is overgrown. Homeowner is working on selling house. Homeowner has been cited into codes court for October 17. City judge gave extension until January 28th. City Judge gave continuation until February 25 2025. Has assessed a fine of \$50 for each day the violation exists until it is resolved or the property is sold. Court on 25 February 2025 City judge gave continuation to 16 April 2025. Daily fine is still in effect.

3	6/11/2024	112 Lynnwood Blvd.	Jack Fleischer	LDP Violation	Stormwater	OPEN	Disturbing land outside of approved area. CEC is preparing a list of corrections. 10/30/2024 Home owner emailed stating that he is waiting for his engineer to complete the updated as-built. Engineer has submitted the as-built and received comments. 27 Nov. 2024. Waiting for approved submittal.
4	6/20/2024	4403 Harding Pl.	Ginette Stone	Condition of Premises	Property Maintenance	OPEN	Remains of a collapsed shed are in back yard. Being covered by a fence with hanging tarps around it. Gutters are overgrown and need to be cleaned. Sent NOV 20 June 2024. Will follow up 1 July 2024. Spoke with homeowner on 26 June 2024. Says that she is going fix the violations and sell the property. Sent Email giving until September 2 to fix items listed. If not fixed by then will issue a court summons. Recieved email from property owner on 23 August 2024. States that most items have been remedied. Stated that she is in contact with a realtor and will be listing the house. House has been listed as of 29 August 2024. Case will continue to new homeowner.
5	12/9/2024	4414 Tyne Blvd.	Cole Barfield	Stormwater Violation	Stormwater	OPEN	It appears that the outlet pipe from the underground storage has been extended close to the ROW, as you had determined via the historical street view. NOV issued 12/10/2024. Sent email requesting status update 2/27/2025
6	1/23/2025	4316 Signal Hill Dr.	Eleanor Warriner	Stormwater Violation	Stormwater	CLOSED	It appears that a drain pipe for a roof drain has been extended to/beyond the property line and is pouring water onto neighboring property. Issued NOV 23 January 2025. Spoke with homeowner. Says she purchased the property over a year ago and that the property was as is. Is willing to fix the issue given a solution to the situation. Homeowner says that they have engaged an engineer to fix the issue. Stormwater issues are fixed. 03/27/2025

7	1/28/2025	4435 E. Brookfield Ave.	Susan Freeman	Condition of Premises	Property Maintenance	CLOSED	Received a citizen complaint and conducted an inspection of the property. Noted a large amount of trash on the front porch. Will send NOV. Sent NOV. Will issue court summons if not remedied. Porch has been cleaned. Violation resolved.
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CITY MANAGER RESIDENT CONTACT LOG					
DATE received	Name	Address	General Type	Description/Notes	Follow-up/Action
2/26/2025	Virginia Fitzgerald		sgnage	reported that the street name sign at Harding Pike and Belle Meade Blvd is misspelled as "Bellemeade Blvd" and asked why	Jennifer responded and shared that it was likely misspelled when the intersection was upgraded by NDOT to add the left turn signal; Jennifer submitted a HUB Nashville request for a new sign
3/17/2025	Avery Sovana		water	high school student going to Youth in Government conference and interested in passing a bill about microplastics; asked about current standards in place to prevent excessive levels of microplastics in water locally	Jennifer responded with information and link to pages on Metro Water Services Department and also TDEC
3/18/2025	Mitch Puin	436 Royal Oaks Drive	construction	requested consideration for fences to be required around a building site; similar to one currently installed at an active site on Lynwood	Jennifer forwarded to Planning and Building Codes
3/21/2025	Seth Stewart	306 Jackson Blvd	sewer grinder pump	I wanted to write you to express how much I appreciate how quickly the City attended to our grinder situation. Nathan and Dylan are some of the most professional and courteous people we have ever dealt with. We could tell they cared by the effort they made to determine the scope of the problem and left the site in a neat manner. This was not a pleasant undertaking, and we appreciate it.	Jennifer responded and shared these comments with Nathan and Dylan.
3/24/2025	Marianna "May" Zettler (Colclasure Company, LLC)	non-resident	short-term rental	reported a home advertising as a short-term rental at 607 Belle Meade Boulevard	Jennifer reviewed and this is the same owners and property that attempted this in 2023; short-term rentals are prohibited in the city limits and a notice of zoning violation will be sent out
3/27/2025	Jill Angelo	634 Royal Oaks Place	stormwater violation	reported a possible stormwater violation by sharing photos of the creek with white, cloudy contamination in it, possibly paint from a neighboring property	Jennifer sent to Planning and Codes and Matthew made contact with the neighbor and provided a warning and information
3/29/2025	Patsy Harvey	219 Jackson Blvd	signage	requesting information on the process for making an application to the State of Tennessee's historical marker program for the Jackson Blvd bridge	Jennifer responded about how to initiate a request to HZC or BOC; but also shared that any resident may make application it does not have to be initiated by the City

3/31/2025	Meg Graham	4316 Glen Eden Dr	trash service	new residents asking how to begin trash service	Jennifer responded and Rusty Terry will contact Franklin Disposal
4/1/2025	Mary Proctor	4426 Warner Place	city notices	I honestly think the only way the neighbors and residents will know anything that's going in the city is to have the newsletter mailed to everyone -not just emailed, not just on the Belle Meade app ,but mailed. In addition residents will only respond to a text message. They are not inclined to open their email, and no one under 50 even uses email that much anymore. I also think there could be more information about seniors being scammed by emails and telephone calls. I think chief Williams and Tom Sexton did a community program on scamming where they encouraged people to just not answer the phone- to listen to the message or look at the email before responding or getting involved in a suspected scam.	Jennifer responded that she would share this information with the Board of Commissioners and also the new ad hoc committee on communications. Also, would share the story idea with Chief Williams, who is leading the Neighborhood Watch and contributes monthly articles to the newsletter.
4/1/2025	Mary Proctor	4427 Warner Place	traffic calming	We also don't need any more speed bumps-I think the posts in the center lane do an equally as good a job and they don't make you as mad as having to go over a speed bump. I think that should be the first effort to slow traffic.	Jennifer responded about the city's current work on traffic calming.
4/1/2025	Mary Proctor	4428 Warner Place	trees and brush	Also the hedge behind the magnolia tree behind the Belle Meade sign on Belle Meade Boulevard as you enter from Harding Road needs to be cut back. When you exit Saint George's parking lot it is sometimes impossible to see a small car coming from from the right from Harding Road.	Jennifer forwarded this to Public Works.
4/1/2025	Mary Proctor	4429 Warner Place	police cameras	I would like to add funds for cameras on Belle Meade Boulevard to be added to the city budget for the coming year. I don't know the procedure for getting cameras approved, but I think this would help the traffic situation on our busiest street.	Jennifer explained that budget requests should go to City Commissioners; but also that new camera locations have been proposed by the Chief at the request of Commissioners for the upcoming fiscal year budget that is currently being developed.

4/2/2025	Ward Waltemath	4405 Shepard Place	safety concern	residents were not home and painters let someone into the backyard and walled courtyard of residence; the person identified as "City of Belle Meade" to do "fiber optic line inspections"; video of the person is available	Jennifer responded and connected the resident to police; we watched their video and saw it was actually the city's contractor's with LDA engineering on the sewer mapping project
4/3/2025	Haden Cook	124 Bonaventure Place	trees and brush	a tree has been removed form Bonaventure/HOA property and wanted to know if a permit had been issued	Jennifer responded and forwarded to Mary to research and follow up
4/7/2025	Hunter Oldacre	400 Sunnyside Drive	AT&T	reported an issue with AT&T equipment at Belle Meade Blvd and Jackson Blvd	Jennifer shared to PD and Public Works; but also shared the 1-800 number for AT&T
4/7/2025	Anonymous	unknown	trees and brush	requested that staff check tree limbs overhanging Deer Park Circle and Deer Park Drive	Jennifer forwarded the request to Public Works

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CITY OF BELLE MEADE ADMINISTRATION

Memo

To: Belle Meade Commissioners
From: Jennifer Moody, City Manager
Date: April 16, 2025
Re: Updates on Capital Projects

1. ARPA FUNDING – STREET SIGN ENHANCEMENTS – PUBLIC WORKS

- a. New Stop and Yield sign posts and frames are anticipated to be installed in up to 12 weeks and be completed by June 30, 2025.
- b. Put up project information on city homepage and sent notice to all residents (see enclosed copy) via Neighborhood Watch captains.
- c. Work began on Lynwood Blvd the second week of April.

2. ARPA FUNDING – HARDING PLACE at BELLE MEADE BLVD SIGNAL UPGRADE – NDOT

- a. Design review is in progress.
- b. Brandon Taylor, PE with KCI presented the overall project design and specific options for pole types to the Historic Zoning Board; which made a recommendation for an option titled “traditional”, which was painted black, with a fluted pole and small round ball finial at the top and decorative clamshell base covering bolts.
- c. Brandon Taylor, PE with KCI will present the proposed intersection and signal design to the Board of Commissioners on April 16, 2025.
- d. Upon incorporating any comments received into the design plans, then, the next step will be for the project to be awarded by NDOT to a contractor for construction.

3. MASTER PLAN PROJECT – BELLE MEADE BLVD PEDESTRIAN PROJECT – KCI ENGINEERING

- a. Geotechnical work (soil and road base sampling) began the week of March 10, 2025 and is now complete, but further work to incorporate them into the design drawings is on hold.
- b. CEC has provided KCI with proposed concepts for stormwater infiltration areas, selected based upon the geotechnical testing that has been performed, with consideration for their ability to drain, tree locations, and utility locations. CEC has it within their scope of work to provide landscape design for these infiltration areas if so desired.
- c. CEC advised KCI and the City Manager that permeable paver option is not recommended due to the large cluster of utilities that are present at each median cut-through area along the Boulevard. Permeable pavement requires a thicker subbase section that would make the utility coordination much more difficult.
- d. Meetings between the City and KCI are required to discuss and determine if there are any concerns prior to preliminary design drawings. The City Manager has advised that any further work is additionally delayed until the City has gained input from the new advisory committee.

4. TDOT GRANT – HARDING PIKE (SR1/US70S) SIDEWALKS – BENESCH ENGINEERING

- a. Received TDOT Notice to Proceed to PE-Design on 2/10/2025.
- b. Project placed on hold temporarily by Board of Commissioners on March 19, 2025.

5. TDEC GRANT – SEWER SYSTEM IMPROVEMENT PROJECT – RFQ for ENGINEERING SERVICES

- a. LDA continues to collect our asset data from all residential properties in the City (see most recent progress report attached). Approximately 80% complete with data collection in the field as of 03/31/2025.
- b. The City reviewed a work order management system built by the LDA team within the City's existing GIS capability. This appears to be the best option for Public Works and LDA will provide a proposal for implementation, training and ongoing annual support for this system.
- c. Jennifer continues to participate in monthly virtual meetings offered for technical assistance on the grant administration for this project.

6. MASTER PLAN PROJECT – TRAFFIC CALMING – KCI ENGINEERING

- a. A kick-off meeting with residents of Lynwood Blvd was held on March 5th at 8am in the 400 and 600 blocks. Following comments from that meeting, KCI has been asked to study and follow up with
 - a. recommendations on adding stop signs at Lynwood Blvd's intersections at Sunnybrook Dr and Glen Eden Dr
 - b. a recommendation on the feasibility of adding a second location for a traffic calming island in the 400 block of Lynwood Blvd
- b. Recent progress report shared that survey work on Lynwood Blvd is expected to be done in mid-April and design is anticipated to last through late May.
- c. A kick-off meeting with residents is currently being planned for W. Tyne Blvd on April 21st and all residents have been notified by mail and via email from their block captain.

7. LOCAL FUNDING – WALNUT DR PROJECT – CEC ENGINEERING

- a. Public Works is completing the work of obtaining proposals for cleaning out and possibly other improvements, once existing conditions are known, to repair existing drains in the cul-de-sac end of Walnut Drive.
- b. Stormwater review has been completed and a permit has been issued for an improvement project that will include installation of a rain garden and concrete driveway apron at 301 Walnut Drive. Construction is in progress.



CITY OF BELLE MEADE

Memo

To: Belle Meade Residents

From: Jennifer Moody, City Manager

Date: April 1, 2025

Re: Belle Meade Signpost Upgrade Project

BACKGROUND

On Friday, November 1, 2024, the City held a public bid opening for a Traffic Sign Upgrade project to improve all stop signs and yield signs at intersections throughout the city of Belle Meade. Each existing sign post will be removed and replaced with new, round black metal posts and signs will be reinstalled with new black mounting frames and back plates. The final look will be consistent with the existing streetscape elements, including bridges, lighting fixtures, and street name signs.



ILLUSTRATION – not exact item

Three contractor for the project is:

Jarvis Award, Sign and Flag Co.



Beginning next week, April 7, 2025, the City's contractor, Jarvis Signs, will have a crew working at one intersection at a time over the next 8 to 12 weeks. They will closely follow the schedule of streets listed below; beginning with replacing signposts on Lynwood Blvd and ending with those intersections along Belle Meade Boulevard. At each location, existing stop and yield signs will be removed and signs will be cleaned and reused in new frames mounted on new posts. There will be temporary traffic control measures in place so that we do not anticipate the project to require closing of any streets. If you have any questions, please contact Belle Meade Public Works Director Nathan McVay at 615-297-6041.

	<u>Street Intersection</u>		<u>Street Intersection</u>
1	Lynwood Blvd/Harding Road	51	Enquirer/Leake
2	Lynwood/Lynwood/Westhampton	52	Enquirer/Park Hill
3	Lynwood/Lynwood/Lynwood	53	Leake/Parmer Ave
4	Lynwood Millrace	54	Parmer/Paddock Ln
5	Lynwood/Webster	55	Paddock/Park Hill
6	Lynwood/Lillywood	56	Park Hill/Scotland
7	Lynwood/Westview	57	Park Hill/Bellevue Drive South
8	Lynwood/Abbott	58	Bellevue Drive West/Carriage Hill
9	Lynwood/Walnut	59	Carriage Hill/Park Hill
10	Lynwood/Glen Eden	60	Park Hill/ Deer Park Drive
11	Glen Eden/Royal Oaks	61	Park Hill/Deer Park Circle
12	Lynwood/Signal Hill	62	Bellevue Drive West/Deer Park Drive
13	Lynwood/Sunnybrook	63	Deer Park Drive/Jackson
14	Lynwood/Iroquois	64	Jackson/Harding Road
15	Iroquois/Royal Oaks	65	Jackson/Deer Park Circle
16	Lynwood/Trimble	66	Deer Park Circle/One Way (1)
17	Lynwood/Harding	67	Deer Park Circle/One Way (2)
18	Lynwood/Warner	68	Clarendon/Harding Rd
19	Lynwood/Forsythe	69	Clarendon/Sutherland
20	Lynwood/Tyne	70	Clarendon/Evelyn
21	Tyne/Westview	71	Evelyn/Harding Rd
22	Westview/Forsythe	72	Clarendon/Cornwall Ave
23	Westview/Warner	73	Malone/Ellendale
24	Westview/Harding Place (1)	74	Malone/Sunnyside
25	Westview/Harding Place (2)	75	Honeywood/Ellendale
26	Westview/Iroquois	76	Belle Meade Blvd (BMB)/Bonaventure
27	Westview/Sunnybrook	77	BMB/Clarendon
28	Westview/Signal Hill	78	BMB/Cornwall
29	Westview/Glen Eden	79	BMB/Sutherland
30	Glen Eden/Jackson	80	BMB/Jackson
31	Jackson/Truxton	81	BMB/Deer Park
32	Jackson/Gerald	82	BMB/Leake
33	Jackson/Howell	83	BMB/Iroquois
34	Jackson/Iroquois	84	BMB/W Tyne
35	Jackson/Shepard	85	BMB/W Brookfield
36	Jackson/Harding Place	86	BMB/Page
37	Chancery/Forsythe	87	BMB/E Brookfield
38	Forsythe/Drew Place	88	BMB/Chickering Rd
39	Chancery/Manor Drive	89	BMB/Tyne
40	Chancery/Tyne	90	BMB/Forsythe
41	Chancery/Herbert	91	BMB/Warner
42	Herbert/Georgian	92	BMB/Harding Place
43	Herbert/Chickering Rd	93	BMB/Shepard
44	Chickering Rd/E. Brookfield	94	BMB/Iroquois
45	Chickering Rd/Chickering Ln	95	BMB/Howell
46	Canterbury/Nichol	96	BMB/Gerald
47	Canterbury/W. Brookfield	97	BMB/Park Hill
48	W. Brookfield/Nichol	98	BMB/Honeywood
49	Harding Place/Enquirer	99	BMB/Malone
50	Enquirer/Iroquois		

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City Of Belle Meade - General Fund
Condensed Financial Statement - (Budget vs Actual)
February 28, 2025

	Fiscal 2025 Budget	YTD 2025 Budget	YTD February-25 Actual	YTD Actual vs Budget	YTD Actual vs Budget
Operating Revenue					
Property and other taxes	\$ 3,334,201	\$ 3,053,665	\$ 3,110,181	\$ 56,516	2%
Mixed drink taxes	55,000	32,083	43,874	11,791	37%
Permits and fees	250,000	166,667	244,617	77,950	47%
State sales taxes	359,724	209,839	210,817	978	0%
State income taxes	-	-	-	-	0%
Gross receipts - TVA	35,392	17,696	17,622	(74)	0%
Franchise taxes	60,000	25,000	10,680	(14,320)	0%
In lieu of tax - utilities	5,000	-	-	-	0%
Road Maintenance Fee MOU	343,204	-	343,205	343,205	0%
Public safety charges	80,000	53,333	61,875	8,542	16%
Stormwater User Fee	-	-	-	-	0%
Court fines and costs	210,000	140,000	186,036	46,036	33%
Transportation Modernization Pymt	-	-	742	742	0%
State beer tax	1,334	611	667	56	9%
State-city streets	5,309	3,097	3,090	(7)	0%
Sports betting tax	5,222	3,046	3,308	262	9%
Other revenues	1,460	973	4,018	3,045	313%
Interest earnings	500,000	333,333	503,886	170,553	51%
Net Change in Value of Investments	-	-	61,630	61,630	0%
Contributions	17,370	17,370	31,150	13,780	79%
	\$ 5,263,216	\$ 4,056,714	\$ 4,837,398	\$ 780,684	595%
Operating Expenditures					
General government	\$ 1,077,685	\$ 718,457	\$ 618,947	\$ 99,510	-14%
Police	2,474,229	1,649,486	1,676,393	(26,907)	2%
Building inspection	255,294	170,196	162,643	7,553	-4%
Public Works	339,859	226,573	414,945	(188,372)	83%
Stormwater	-	-	-	-	0%
Solid waste collection	650,300	433,533	439,924	(6,391)	1%
Landscape Services	198,500	132,333	99,087	33,246	-25%
	\$ 4,995,867	\$ 3,330,578	\$ 3,411,939	\$ (81,361)	43%
Excess rev vs (exp) from Operations	\$ 267,349	\$ 726,136	\$ 1,425,459	\$ 862,045	552%
Capital Revenue and Expenditures					
Grant Revenue	925,009	38,542	21,654	(16,888)	-44%
Transfer In from Undesignated Fund Balance	-	-	-	-	0%
Capital Project Expenses	2,642,144	330,268	284,928	45,340	-14%
Net rev vs net (exp)	\$ (1,449,786)	\$ 434,410	\$ 1,162,185	\$ 727,774	-434%
Assets					
			February 28, 2025	February 28, 2024	
Cash			\$ 376,300	\$ 648,203	
Investments			8,727,727	11,492,339	
Investments - Designated			10,126,793	6,358,473	
Property taxes receivable			3,357,543	3,357,543	
Other receivables			76,713	117,165	
Other assets			44,541	53,046	
			\$ 22,709,617	\$ 22,026,769	
Liabilities and Reserves					
Payables and accrued liab			\$ 261,728	\$ 21,606	
Deferred rev - prop taxes			3,357,543	3,357,543	
Deferred rev - ARPA grant			647,104	747,679	
Designated reserves			10,126,793	6,358,473	
Unrestricted funds			7,154,265	10,036,551	
Revenues < expenditures			1,162,185	1,504,917	
			\$ 22,709,617	\$ 22,026,769	

City of Belle Meade - General Fund
Condensed Financial Statement - 4 Year Summary
February 28, 2025

	YTD February-25 Actual	YTD February-24 Actual	YTD February-23 Actual	YTD February-22 Actual	Average February 2022 to 2025
Operating Revenue					
Property and other taxes	\$ 3,110,181	\$ 3,044,820	\$ 2,969,162	\$ 3,024,035	\$ 3,037,049
Mixed drink taxes	43,874	40,536	40,767	35,845	40,256
Permits and fees	244,617	227,935	332,051	347,129	287,933
State sales taxes	210,817	232,701	224,346	212,699	220,141
State income taxes	-	-	-	-	-
Gross receipts - TVA	17,622	26,664	26,160	22,590	23,259
Franchise taxes	10,680	29,853	43,482	44,460	32,119
In lieu of tax - utilities	-	-	-	-	-
Sports betting tax	3,308	2,704	2,609	1,304	2,481
Road Maintenance Fee MOU	343,205	333,533	323,191	297,872	324,450
Public safety charges	61,875	63,653	59,124	39,520	56,043
Stormwater User Fee	-	298,219	293,638	100,572	173,107
Court fines and costs	186,036	157,901	191,858	171,683	176,870
Transportation Modernization Pymt	742	87	-	-	207
State beer tax	667	1,275	1,325	1,325	1,148
State-city streets	3,090	3,542	3,543	3,584	3,440
Other revenues (includes grants)	4,018	1,349	2,124	106,598	28,522
Interest earnings	503,886	483,119	235,383	40,881	315,817
Net Change in Value of Investments	61,630	98,816	(23,610)	(91,378)	11,365
Contributions	31,150	17,750	26,005	50,745	31,413
	<u>\$ 4,836,656</u>	<u>\$ 5,064,370</u>	<u>\$ 4,751,158</u>	<u>\$ 4,409,464</u>	<u>\$ 4,765,412</u>
Operating Expenditures					
General government	\$ 618,947	\$ 615,731	\$ 618,246	\$ 550,161	\$ 600,771
Police	1,676,393	1,374,588	1,461,641	1,313,529	1,456,538
Building inspection	162,643	107,529	121,777	87,165	119,779
Public Works	414,945	331,603	193,943	181,783	280,569
Stormwater	-	143,524	145,416	146,292	108,808
Solid waste collection	439,924	455,762	420,019	326,949	410,664
Landscape Services	99,087	98,788	110,479	101,060	102,354
	<u>\$ 3,411,939</u>	<u>\$ 3,127,525</u>	<u>\$ 3,071,521</u>	<u>\$ 2,706,939</u>	<u>\$ 3,079,481</u>
Excess rev vs (exp) from Operations	<u>\$ 1,424,717</u>	<u>\$ 1,936,845</u>	<u>\$ 1,679,637</u>	<u>\$ 1,702,525</u>	<u>\$ 1,685,931</u>
Capital Revenue and Expenditures					
Grant Revenue	21,654	73,045	21,990	7,884	31,143
Transfer In from Undesignated Fund Balance	-	-	-	-	-
Capital Project Expenses	284,928	505,060	238,952	170,608	299,887
Net rev vs net (exp)	<u>\$ 1,162,185</u>	<u>\$ 1,504,917</u>	<u>\$ 1,462,675</u>	<u>\$ 1,539,801</u>	<u>\$ 1,386,044</u>
Assets					
Cash	\$ 376,300	\$ 648,203	\$ 276,261	\$ 322,754	
Investments	8,727,727	11,492,339	11,613,933	11,307,322	
Investments - Designated	10,126,793	6,358,473	6,015,020	5,009,065	
Property taxes receivable	3,357,543	3,357,543	3,329,233	3,306,275	
Other receivables	76,713	117,165	165,072	135,956	
Other assets	44,541	53,046	34,171	32,555	
	<u>\$ 22,709,617</u>	<u>\$ 22,026,769</u>	<u>\$ 21,433,690</u>	<u>\$ 20,113,927</u>	
Liabilities and Reserves					
Payables and accrued liab	261,728	21,606	159,394	26,283	
Deferred rev - prop taxes	3,357,543	3,357,543	3,329,233	3,306,275	
Deferred rev - ARPA grant	647,104	747,679	848,007	424,003	
Designated reserves	10,126,793	6,358,473	6,015,020	5,009,065	
Unrestricted funds	7,154,265	10,036,551	9,619,360	9,808,500	
Revenues < expenditures	1,162,185	1,504,917	1,462,675	1,539,801	
	<u>\$ 22,709,617</u>	<u>\$ 22,026,769</u>	<u>\$ 21,433,690</u>	<u>\$ 20,113,927</u>	

City of Belle Meade
Other Revenue Breakdown
For the month ended, February 28, 2025

Solicitor Permits	\$	12
Holiday Permit Entrance Fees		545
Recycle Cans		411
Totals	\$	<u>968</u>



Capital Budget Report - General Fund - February 28, 2025



Project/Budget Item	FY 25	FY 26	FY 27	FY 28	FY 29	Total	Actual Spent FY 25	Budget Variance FY 25
<u>Fleet Replacement</u>								
Vehicle Replacement	\$242,000	\$254,100	\$162,068	\$170,172	\$178,681	\$1,007,021	\$0	\$242,000
Total Fleet Replacement	\$242,000	\$254,100	\$162,068	\$170,172	\$178,681	\$1,007,021	\$0	\$242,000
<u>Machinery and Equipment</u>								
Video Security System	\$104,726	\$84,000	\$0	\$0	\$0	\$188,726	\$90,205	\$14,521
Computers, Monitors, Servers, GTAC tablets, In-car radio	\$97,400	\$0	\$0	\$0	\$0	\$97,400	\$0	\$97,400
Street signs enhancement project, Harding PL/BMB signal upgrade, portable generator	\$802,300	\$0	\$0	\$0	\$0	\$802,300	\$1,725	\$800,575
Total Machinery and Equipment	\$1,004,426	\$84,000	\$0	\$0	\$0	\$1,088,426	\$91,930	\$912,496
<u>Streets</u>								
Street paving- Per paving plan	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$1,750,000	\$0	\$350,000
Street paving- Master Plan, BMB safety pedestrian safety project, Public Works garage door lift, TDOT sidewalk project	\$1,385,630	\$1,556,250	\$643,207	\$0	\$0	\$3,585,087	\$192,998	\$1,192,632
Total Streets	\$1,735,630	\$1,906,250	\$993,207	\$350,000	\$350,000	\$5,335,087	\$192,998	\$1,542,632
Total	\$2,982,056	\$2,244,350	\$1,155,275	\$520,172	\$528,681	\$7,430,534	\$284,928	\$2,697,128

**** Any fiscal years beyond the current approved fiscal year are for planning purposes only.**

City of Belle Meade, Tennessee
Statement of Net Position
Proprietary Fund (Sewer Fund)
February 28, 2025

ASSETS	FY 2025	FY 2024
Current assets:		
Cash and cash equivalents	\$ 76,556	\$ 251,448
Cash and cash equivalents- restricted		
Investments	2,028,919	1,770,872
Receivables (net of allowance for uncollectible)	-	-
Prepays	2,344	2,563
Inventory	11,069	13,438
Total current assets	<u>2,118,888</u>	<u>2,038,321</u>
Noncurrent assets:		
Capital assets		
Construction in progress	-	-
Improvements	913,726	555,598
Machinery and equipment	7,475,835	7,332,301
Accumulated Depreciation	<u>(6,922,205)</u>	<u>(6,765,664)</u>
Total capital assets (net of accumulated depreciation)	<u>1,467,356</u>	<u>1,122,234</u>
TOTAL ASSETS	<u>\$ 3,586,244</u>	<u>\$ 3,160,555</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	65,708	19,311
Purchase orders payable	-	-
TOTAL CURRENT LIABILITIES	<u>65,708</u>	<u>19,311</u>
Long-term liabilities:		
Accrued leave	6,969	6,730
TOTAL LONG-TERM LIABILITIES	<u>6,969</u>	<u>6,730</u>
TOTAL LIABILITIES	<u>72,677</u>	<u>26,041</u>
NET POSITION		
Change in Net Position	399,132	311,391
Net investment in capital assets	166,086	322,627
Restricted	-	-
Unrestricted	<u>2,948,349</u>	<u>2,500,496</u>
TOTAL NET POSITION	<u>3,513,567</u>	<u>3,134,514</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 3,586,244</u>	<u>\$ 3,160,555</u>

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended February 28, 2025

	FY 2025 BUDGET	FY 2025 BUDGET YTD	FY 2025 ACTUAL YTD	FY 2024 ACTUAL YTD	Variance Actual vs Budget
Operating revenues:					
Sewer user fees	\$ 511,617	\$ 341,078	\$ 383,422	\$ 375,571	12%
Permits	1,600	1,067	1,400	1,200	31%
Total operating revenues	513,217	342,145	384,822	376,771	12%
Operating expenses:					
Salaries	66,905	44,603	39,142	34,770	12%
Payroll Taxes	5,118	3,412	2,874	2,570	16%
Health/Dental & Life Ins.	16,351	10,901	9,668	8,816	11%
Retirement	4,738	3,080	3,176	2,942	-3%
Clothing & Uniforms	1,330	887	203	372	77%
Education & Training	820	547	295	150	46%
Telephone, Internet	1,500	1,000	692	782	31%
Professional Services	28,130	18,753	271	3,472	99%
Insurance	7,800	5,200	4,775	5,301	8%
Repair & Maintenance Pumps	53,950	35,967	19,405	50,353	46%
Repair & Maintenance Vehicle	6,000	4,000	3,198	1,914	20%
Repair & Maintenance Other Equipment	1,500	1,000	-	-	100%
Operating Supplies	1,351	901	191	262	79%
Chemicals	103,500	77,625	37,900	76,395	51%
Gasoline, Oil	6,000	4,000	1,530	1,566	62%
Consumable Tools	500	333	-	-	100%
Depreciation	275,000	-	-	-	0%
Total operating expenses	580,493	212,208	123,320	189,665	42%
Operating income	(67,276)	129,937	261,502	187,106	-101%
Nonoperating revenues:					
Interest income	60,000	40,000	64,630	59,285	-62%
Other income - TDEC grant	666,646	444,431	-	-	100%
Gain (loss) on sale of assets	-	-	-	-	0%
Total nonoperating revenues (expenses)	726,646	484,431	64,630	59,285	87%
Income before contributions and transfers	659,370	614,367	326,132	246,391	47%
Contributions and transfers					
Tap and access fees	16,000	10,667	14,000	12,000	-31%
Capital contributions	55,850	37,233	59,000	53,000	-58%
Total contributions and transfers	71,850	47,900	73,000	65,000	-52%
Change in position	\$ 731,220	\$ 662,267	\$ 399,132	\$ 311,391	40%

City of Belle Meade, Tennessee
4 Year summary
Proprietary Fund (Sewer Fund)
February 28, 2025

ASSETS	FY 2025	FY 2024	FY 2023	FY 2022
Current assets:				
Cash and cash equivalents	\$ 76,556	\$ 251,448	\$ 240,760	\$ 168,247
Cash and cash equivalents- restricted	-	-	-	-
Investments	2,028,919	1,770,872	1,487,433	1,280,234
Receivables (net of allowance for uncollectible)	-	-	44,961	39,261
Prepays	2,344	2,563	1,798	1,713
Inventory	11,069	13,438	15,064	5,548
Total current assets	2,118,888	2,038,321	1,790,016	1,495,003
Noncurrent assets:				
Capital assets				
Construction in progress	-	-	-	-
Improvements other than buildings	913,726	555,598	555,598	555,598
Machinery and equipment	7,475,835	7,332,301	7,167,699	6,900,168
Accumulated Depreciation	(6,922,205)	(6,765,664)	(6,499,371)	(6,251,659)
Total capital assets (net of accumulated depreciation)	1,467,356	1,122,234	1,223,926	1,204,107
TOTAL ASSETS	\$ 3,586,244	\$ 3,160,555	\$ 3,013,942	\$ 2,699,110
LIABILITIES				
Current Liabilities:				
Accounts payable	65,708	19,311	34,275	20,216
Purchase orders payable	-	-	-	-
TOTAL CURRENT LIABILITIES	65,708	19,311	34,275	20,216
Long-term liabilities:				
Accrued leave	6,969	6,730	4,431	4,543
TOTAL LONG-TERM LIABILITIES	6,969	6,730	4,431	4,543
TOTAL LIABILITIES	72,677	26,041	38,706	24,759
NET POSITION				
Change in Net Position	399,132	311,391	367,270	246,075
Net investment in capital assets	166,086	322,627	588,920	836,632
Restricted	-	-	-	-
Unrestricted	2,948,349	2,500,496	2,019,046	1,591,644
TOTAL NET POSITION	3,513,567	3,134,514	2,975,236	2,674,351
TOTAL LIABILITIES AND NET POSITION	\$ 3,586,244	\$ 3,160,555	\$ 3,013,942	\$ 2,699,110

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended February 28, 2025

	February 2025	February 2024	February 2023	February 2022	4 Year
	FY Actual YTD	FY Actual YTD	FY Actual YTD	FY Actual YTD	Average
Operating revenues:					
Sewer user fees	\$ 383,422	\$ 375,571	\$ 376,176	\$ 348,539	\$ 370,927
Permits	1,400	1,200	2,200	600	1,350
Total operating revenues	\$ 384,822	\$ 376,771	\$ 378,376	\$ 349,139	\$ 372,277
Operating expenses:					
Salaries	\$ 39,142	\$ 34,770	\$ 35,669	\$ 33,762	\$ 35,836
Payroll Taxes	2,874	2,570	2,654	2,416	2,629
Health/Dental & Life Ins.	9,668	8,816	8,032	6,375	8,223
Retirement	3,176	2,942	2,808	2,741	2,917
Clothing & Uniforms	203	372	771	700	512
Education & Training	295	150	400	810	414
Telephone, Internet	692	782	779	725	745
Professional Services	271	3,472	3,424	2,466	2,408
Insurance	4,775	5,301	3,597	3,402	4,269
Repair & Maintenance Pumps	19,405	50,353	17,230	17,448	26,109
Repair & Maintenance Vehicle	3,198	1,914	1,697	410	1,805
Repair & Maintenance Other Equipment	-	-	-	-	-
Operating Supplies	191	262	387	991	458
Chemicals	37,900	76,395	80,923	69,983	66,300
Gasoline, Oil	1,530	1,566	3,523	2,039	2,165
Consumable Tools	-	-	-	-	-
Depreciation	-	-	-	-	-
Total operating expenses	\$ 123,320	\$ 189,665	\$ 161,894	\$ 144,268	\$ 154,787
Operating income	\$ 261,502	\$ 187,106	\$ 216,482	\$ 204,871	\$ 217,490
Nonoperating revenues:					
Interest income	64,630	59,285	29,739	280	38,484
Other income	-	-	-	12,500	3,125
Gain (loss) on sale of assets	-	-	-	-	-
Total nonoperating revenues (expenses)	64,630	59,285	29,739	12,780	41,609
Income before contributions and transfers	326,132	246,391	246,221	217,651	259,099
Contributions and transfers					
Tap and access fees	14,000	12,000	22,000	6,000	13,500
Capital contributions	59,000	53,000	99,049	22,424	58,368
Total contributions and transfers	73,000	65,000	121,049	28,424	71,868
Change in position	\$ 399,132	\$ 311,391	\$ 367,270	\$ 246,075	\$ 330,967

City of Belle Meade - Stormwater
Condensed Financial Statement
February 28, 2025

	Fiscal 2025 Budget	YTD 2025 Budget	YTD February-25 Actual
Revenue			
Stormwater User Fees	\$ 296,000	\$ 296,000	\$ 313,119
	<u>\$ 296,000</u>	<u>\$ 296,000</u>	<u>\$ 313,119</u>
Expenditures			
Consultant's Services	72,960	48,640	18,139
Repair & Maintenance - Other	178,240	178,240	156,300
Other Improvements - Capital	500,000	-	-
	<u>\$ 751,200</u>	<u>\$ 226,880</u>	<u>\$ 174,439</u>
Net rev vs (net exp)	<u>\$ (455,200)</u>	<u>\$ 69,120</u>	<u>\$ 138,680</u>
Assets			
Cash		\$	138,680
Other receivables			-
Other assets			-
		<u>\$</u>	<u>138,680</u>
Liabilities and Reserves			
Payables and accrued liabilities			-
Fund Balance			-
Revenues < expenditures			138,680
		<u>\$</u>	<u>138,680</u>

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**City of Belle Meade
Investment Schedule
Certificates of Deposit Laddering
March 31, 2025**

First Horizon Advisors Account	2025	
	Current Period	
Beginning Balance	\$	8,118,317.61
Additions & Withdrawals		(28,309.24)
Interest Income		28,309.24
Taxes, Fees & Expenses		-
Change in Value		12,293.38
Ending Balance	\$	8,130,610.99

Interest Income (includes First Horizon Checking Account):

July 2024	\$	25,222.82
August		13,563.83
September		42,525.44
October		17,003.81
November		40,176.29
December		27,788.35
January 2025		24,856.83
February		16,450.00
March		28,309.24

TOTAL	\$	235,896.61
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City of Belle Meade
Investment Schedule - General Fund
Local Government Investment Pool
Balance at March 31, 2025

<u>Investment Type</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Current Rate</u>	<u>Previous Rate</u>
Liquid Investment Account	Local Government Investment Pool	\$ 10,609,203	4.29%	4.34%

Interest Earnings

Current month	\$ 38,807.69
Fiscal year-to-date	\$ 335,102.13

Cash Transfers**From Investment Pool to Operating Cash (withdrawal):**

3/26/2025	\$ 100,000.00
-----------	---------------

Total	\$ 100,000.00
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From Operating Cash to Investment Pool (deposit):

Total	\$ -
--------------	-------------

Restricted funds in the LGIP balance:

**** American Rescue Plans Act (ARPA) fund restricted for specific uses.

\$ 647,104.00

** David & Cindy Wilds Exemplary Service Award funds restricted to police department employees per specific guidelines.

11,780.91

\$ 658,884.91

City of Belle Meade
Investment Schedule - Sewer Fund
Local Government Investment Pool
Balance at March 31, 2025

<u>Investment Type</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Current Rate</u>	<u>Previous Rate</u>
Liquid Investment Account	Local Government Investment Pool	\$ 1,885,953	4.29%	4.34%

Interest Earnings

Current month	\$ 7,034.01
Fiscal year-to-date	\$ 71,664.32

Cash Transfers

From Investment Pool to Operating Cash (withdrawal):

March 5, 2025	\$ 100,000.00
March 25, 2025	\$ 50,000.00

Total	\$ 150,000.00
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From Operating Cash to Investment Pool (deposit):

Total	\$ -
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Date/Time: 4/11/2025 2:36 PM		City of Belle Meade		User:		Leigh Mills	
		Payment Register By Date				Page 1 of 7	
Bank Name		Bank Number					
Beautification Operating Account		0000000000001					
Payment Number	Payment Type	Check Type	Vendor Name	Vendor ID	Payment Date	Payment Amount	
1196	CHK	Regular	Clean Earth Collections LLC	168	03/14/2025	\$750.00	
1197	CHK	Regular	E.T. Lowe Publishing Company, Inc.	491	03/20/2025	\$301.50	
Bank Total:						\$1,051.50	
Bank Payment Count:						2	

Leigh Mills
Page 2 of 7

User:

City of Belle Meade
Payment Register By Date

Date/Time: 4/11/2025 2:36 PM

Bank Name	Bank Number	Payment Type	Check Type	Vendor Name	Vendor ID	Payment Date	Payment Amount
Employee Fund	0000000000001	CHK	Regular	Stephen Schwartz	1578	03/14/2025	\$250.00
	1120					Bank Total:	\$250.00
					Bank Payment Count:		1

Date/Time: 4/11/2025 2:36 PM

Date/Time: 4/11/2025 2:36 PM		City of Belle Meade Payment Register By Date			User:	Leigh Mills Page 4 of 7
13954	CHK	Regular	Leigh Mills	1449	03/20/2025	\$244.35
13955	CHK	Regular	LexisNexis Risk Solutions	518	03/20/2025	\$242.42
13956	CHK	Regular	Lonnie Cobb Ford	1355	03/20/2025	\$326,001.00
13957	CHK	Regular	Maicruz Flores	1563	03/20/2025	\$150.00
13958	CHK	Regular	Metro Nashville Public Schools	597	03/20/2025	\$4,183.50
13959	CHK	Regular	Miller & Martin PLLC	1116	03/20/2025	\$5,000.00
13960	CHK	Regular	O'Reilly Auto Parts	1176	03/20/2025	\$54.92
13961	CHK	Regular	Office Depot	652	03/20/2025	\$92.72
13962	CHK	Regular	Portable Computer Systems, Inc.	1492	03/20/2025	\$10,205.00
13963	CHK	Regular	Sigma Consulting And Training, Inc.	852	03/20/2025	\$320.00
13964	CHK	Regular	Staples Advantage	816	03/20/2025	\$150.63
13965	CHK	Regular	UniFirst Corporation	985	03/20/2025	\$69.04
13966	CHK	Regular	Verizon Wireless	992	03/20/2025	\$1,001.30
13967	CHK	Regular	Grafix Shoppe	352	03/20/2025	\$1,163.00
13968	CHK	Regular	Big D's & Fat Pat's Graphix	1442	03/27/2025	\$400.00
13969	CHK	Regular	Bridgestone/Firestone, Inc.	1561	03/27/2025	\$87.49
13970	CHK	Regular	Davidson County Clerk	3	03/27/2025	\$12.00
13971	CHK	Regular	Lowes Business Acct/Synco	496	03/27/2025	\$140.56
13972	CHK	Regular	Mack Mangrum	560	03/27/2025	\$897.00
13973	CHK	Regular	Main Street Media	1580	03/27/2025	\$350.00
13974	CHK	Regular	Public Entity Partners	9	03/27/2025	\$2,442.00
13975	CHK	Regular	UniFirst Corporation	985	03/27/2025	\$34.52
					Bank Total:	\$453,780.36
					Bank Payment Count:	53

Leigh Mills
Page 5 of 7

User:

City of Belle Meade
Payment Register By Date

Date/Time: 4/11/2025 2:36 PM

Bank Name		Bank Number			
Sewer Fund Operating Account -		0000000000001			
Checking					
Payment Number	Payment Type	Check Type	Vendor Name	Vendor ID	Payment Date
1737	CHK	Regular	Wascon, Inc.	997	03/14/2025
1738	CHK	Regular	LDA Engineering	1566	03/20/2025
1739	CHK	Regular	Wascon, Inc.	997	03/20/2025
1740	CHK	Regular	Perk Products & Chemical Co., Inc.	707	03/20/2025
Bank Total:					\$80,663.82
Bank Payment Count:					4
					\$425.84
					\$70,572.50
					\$1,705.48
					\$7,960.00

Leigh Mills
Page 6 of 7

User:

City of Belle Meade
Payment Register By Date

Date/Time: 4/11/2025 2:36 PM

Bank Name	Bank Number	Payment Number	Payment Type	Check Type	Vendor Name	Vendor ID	Payment Date	Payment Amount
Stormwater Operating Account	2000049300	10013	CHK	Regular	CEC, Inc.	151	03/14/2025	\$857.99
		10014	CHK	Regular	CEC, Inc.	151	03/20/2025	\$5,055.25
		10015	CHK	Regular	Roadrunner Sweeping	1380	03/20/2025	\$1,520.00
Bank Total:								\$7,433.24
Bank Payment Count:								3

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VEHICLE INVOICE AND BILL OF SALE				LONNIE COBB FORD, LLC				15975	
				1618 HWY 45 NORTH HENDERSON, TN 38340					
SOLD TO: CITY OF BELLE MEADE STREET: 4705 HARDING RD CITY & STATE: NASHVILLE, TN 37205						DATE: 04/09/25 SALESMAN: STEVEN BLACKSTOCK			
YEAR	MAKE	NEW OR USED	STOCK NUMBER	MODEL OR SERIES	BODY	SERIAL OR ENGINE NUMBER		KEY NO.	
2025	FORD	N	827F560	EXPLORER	ACTIVE	1FMUK8DH4SGB36745			
PO# 110-3951 TRADE N/A 0000 N/A TRADE N/A N/A N/A N/A						PRICE OF CAR 48,320.00 TITLE / LICENSE N/A N/A N/A TIRE FEE 5.00 CITY & COUNTY BUSINESS TAX N/A SALES TAX N/A DOCUMENTARY FEE N/A GAP N/A TOTAL CASH PRICE 48,325.00 CREDIT LIFE N/A ACCIDENT & HEALTH INS. N/A FINANCE N/A SERVICE CONTRACT N/A TOTAL TIME PRICE 48,325.00			
ISSUED WITH THIS TRANSACTION NO PUBLIC LIABILITY INSURANCE DISCLAIMER OF WARRANTY All warranties on this vehicle are the manufacturer's. The seller LONNIE COBB FORD, LLC, hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose and LONNIE COBB FORD, LLC neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this vehicle. This disclaimer by the seller LONNIE COBB FORD, LLC in no way effects the terms of the manufacturer's warranty.									
LIENHOLDERS: N/A ADDRESS: N/A CITY: _____ STATE: N/A						TYPE OF LIEN: 48,325.00 AMOUNT: 48,325.00 DATE OF LIEN: 04/09/25			
THE UNDERSIGNED DEALER HAS THIS DAY SOLD UNDER CONDITIONAL SALES CONTRACT TO THE ABOVE NAMED PURCHASER, THE HEREINABOVE DESCRIBED MOTOR VEHICLE, WARRANTS AND COVENANTS THAT THE UNDERSIGNED DEALER IS THE LAWFUL OWNER THEREOF WITH A GOOD RIGHT TO SELL SAME. THAT THERE IS NO LIEN OR ENCUMBRANCE THEREON EXCEPT CONDITIONAL SALES CONTRACT OR CHATTEL MORTGAGE, SIGNED BY ABOVE PURCHASER AND UNDERSIGNED WILL WARRANTY AND DEFEND TITLE AGAINST ALL PERSONS EXCEPT ABOVE LIENHOLDERS.									
LONNIE COBB FORD, LLC BY:  Owner(s), Pres. - Vice Pres. - Secty. Treas.						SETTLEMENT DEPOSIT N/A CASH ON DELIVERY N/A ACCOUNTS RECEIVABLE N/A TRADE-IN \$ N/A LESS LIEN \$ N/A NET EQUITY N/A			
SWORN TO AND SUBSCRIBED AND ACKNOWLEDGED BEFORE ME THIS 9 DAY OF Apr 2025 NOTARY PUBLIC IN AND FOR COUNTY OF CHESTER, STATE OF TENNESSEE						YEAR/MAKE SERIES SER. NO. PAYMENTS: 48,325.00 AT \$ 04/09/25 BEGINNING TOTAL 48,325.00			
NOTARY PUBLIC _____ MY COMMISSION EXPIRES _____ TITLES TO THE VEHICLE DESCRIBED HEREON REMAINS WITH THE SELLER PENDING CLEARANCE OF CHECK (IF ANY) GIVEN IN PAYMENT THEREOF.									

MILLER & MARTIN PLLC

Attorneys at Law

Tax ID Number: 62-0449014**Telephone (423) 756-6600****Facsimile (423) 785-8480**

ATLANTA, GA
CHARLOTTE, NC
CHATTANOOGA, TN
NASHVILLE, TN

Remittance Address:
832 Georgia Avenue, Suite 1200
Chattanooga, TN 37402-2289

April 3, 2025
 29711.0001 DB
 Invoice: 812000

Jennifer Moody
 City Manager
 City of Belle Meade, TN
 4705 Harding Road
 Nashville, TN 37205

Re: General

For legal services rendered through March 31, 2025:

Total Services	\$5,000.00
Total Expenses	\$400.00
Total This Invoice	\$5,400.00

Previous Balance as of April 3, 2025, *\$0.00*
Please Disregard if Payment Has Been Made

TOTAL BALANCE DUE INCLUDING THIS INVOICE **\$5,400.00**

MILLER & MARTIN PLLC
Attorneys at Law

Tax ID Number: 62-0449014	ATLANTA, GA	Remittance Address:
Telephone (423) 756-6600	CHARLOTTE, NC	832 Georgia Avenue, Suite 1200
Facsimile (423) 785-8480	CHATTANOOGA, TN	Chattanooga, TN 37402-2289
	NASHVILLE, TN	

April 3, 2025
29711.0010 DB
Invoice: 812001

Jennifer Moody
City Manager
City of Belle Meade, TN
4705 Harding Road
Nashville, TN 37205

Re: City of Belle Meade / Belle Meade Boulevard Plans

For legal services rendered through March 31, 2025:

Total Services	\$11,035.00
Total Expenses	\$0.00
Total This Invoice	\$11,035.00

TOTAL BALANCE DUE INCLUDING THIS INVOICE	\$11,035.00
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Invoice Statement

INVOICE NUMBER: 103847711
ACCOUNT NAME: City of Belle Meade (3)

PAGE 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE**	AMOUNT DUE
0496-00-301381-0	22800.00	31	MAR-31-2025	APR-25-2025	5108.50

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
MAR-26-2025	Payment - Thank You		4484.62
MAR-31-2025	Fuel Purchases	5165.11	
MAR-31-2025	Other Purchases		8.10
MAR-31-2025	Rebates and Rebate Reversals		48.51
REMINDER PLEASE BE SURE TO INCLUDE REMITTANCE STUB WITH PAYMENT. MAIL TO THE ADDRESS SHOWN IN THE RIGHT PORTION OF THE REMITTANCE STUB.			
**Payment must process by Payment Due Date. Paper checks must be received at least two business days before Payment Due Date to enable on-time processing. The Finance Charge is determined by applying a periodic rate of 0%			

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILL CLOSING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.
SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
4484.62	4484.62	5157.01	48.51	5108.50

CALL CUSTOMER SERVICE TO PAY BY PHONE
FEDERAL TAX ID: 841425616

TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

WEX Fleet Universal

Do not use for remittance
P.O. Box 639
Portland, ME 04104-0639

Leigh Mills
City of Belle Meade (3)
4705 Harding Rd
Nashville, TN 37205

ACCOUNT NAME	City of Belle Meade
ACCOUNT NUMBER	0496-00-301381-0
INVOICE NUMBER	103847711
BILL CLOSING DATE	MAR-31-2025
AMOUNT DUE	5108.50
AMOUNT ENCLOSED	
PAYMENT DUE DATE	APR-25-2025

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Make check payable to: WEX BANK
To avoid processing delays, remit all payments to:

|||||
WEX BANK
P.O. BOX 6293
CAROL STREAM IL 60197-6293

04960030138100000000510850 250425

Invoice

Civil & Environmental Consultants, Inc.
Phone: 412-429-2324 | Fax: 412-429-2114
www.cecinc.com

Jennifer Moody
 City Of Belle Meade
 4705 Harding Road
 Nashville, TN 37205

March 29, 2025
 Project No: 040-655
 Invoice No: 466232

Project 040-655 City of Belle Meade Develop BMP Manual

email: jmoody@citybellemead.org

cc: lmills@citybellemead.org

Professional Services through March 1, 2025

Task 0004 Engineering review services
Professional Fees

	Hours	Rate	Amount
Casey, Steven	.50	285.00	142.50
313 Lynnwood Blvd - 4th review			
Casey, Steven	.25	285.00	71.25
4401 Iroquois Ave - 2nd review			
Casey, Steven	.50	285.00	142.50
4406 Harding Pl - 1st review			
Casey, Steven	.25	285.00	71.25
4434 Shephard Pl - as-built review			
Casey, Steven	1.00	285.00	285.00
4444 Tyne Blvd - 3rd review			
Casey, Steven	.50	285.00	142.50
550 Belle Meade Blvd - 2nd review			
Casey, Steven	.25	285.00	71.25
610 Enquirer - responding to engineer's preliminary questions			
Casey, Steven	.25	285.00	71.25
626 Royal Oaks Pl - as-built review			
Guy-Baker, Christine	.25	190.00	47.50
313 Lynwood Blvd 4th Review			
Guy-Baker, Christine	.50	190.00	95.00
4406 Harding Place 1st Review			
Guy-Baker, Christine	.25	190.00	47.50
4434 Sheppard Place As-Built 3rd Review			
Guy-Baker, Christine	.50	190.00	95.00
4444 Tyne Blvd 3rd Review			
Guy-Baker, Christine	.75	190.00	142.50
626 Royal Oaks Place As-Built 3rd Review			
Hair, Kalei	.50	119.00	59.50
1303 Chickering Road 1st Review;			
Hair, Kalei	3.50	119.00	416.50
313 Lynnwood Blvd 4th Review;			
Hair, Kalei	.75	119.00	89.25
313 Lynnwood Blvd. 4th Review;			

Civil Engineering | Environmental Engineering & Sciences | Ecological Sciences | Waste Management | Water Resources

Project	040-655	City of Belle Meade Develop BMP Manual	Invoice	466232
313 Lynnwood Blvd - 3rd Review Call with Engr				
Thornton, Joseph	2.50	169.00	422.50	
313 Lynnwood Blvd - 4th Review				
Thornton, Joseph	.50	169.00	84.50	
421 Royal Oaks Drive - 1st Asbuilt Review				
Thornton, Joseph	2.50	169.00	422.50	
421 Royal Oaks Drive - 1st Asbuilt Review and site visit				
Thornton, Joseph	.25	169.00	42.25	
4401 Iroquois Ave - 2nd Review				
Thornton, Joseph	.50	169.00	84.50	
4401 Iroquois Ave - 2nd Review call with Engineer				
Thornton, Joseph	1.75	169.00	295.75	
4401 Iroquois Ave - 3rd Review				
Thornton, Joseph	2.75	169.00	464.75	
4406 Harding Place - 1st Review				
Thornton, Joseph	.75	169.00	126.75	
4434 Shepard Place Asbuilt - 3rd Review				
Thornton, Joseph	2.75	169.00	464.75	
4434 Shepard Place Asbuilt - 3rd Review and site visit				
Thornton, Joseph	1.50	169.00	253.50	
4434 Sheppard Place - 4th As-built Review				
Thornton, Joseph	1.50	169.00	253.50	
4444 Tyne Blvd - 3rd Review				
Thornton, Joseph	2.75	169.00	464.75	
4444 Tyne Blvd 3rd Review				
Thornton, Joseph	3.50	169.00	591.50	
550 Belle Meade Blvd - 2nd Review				
	70.50		10,420.25	
				10,420.25
Unit Billing				
2025 Vehicle Mileage				
V00-621 - JCT 4434 SHEPPARD PLACE SITE V	26.0 Miles @ 0.70		18.20	
V00-567 - JCT 421 ROYAL OAKS DRIVE	31.0 Miles @ 0.70		21.70	
Total Units	1.0 times		39.90	39.90
	Total this Task			\$10,460.15
	Amount Due This Invoice			\$10,460.15

Remit to:
 Civil & Environmental Consultants Inc.
 P.O. Box 644246
 Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances

March 29, 2025

Ms. Jennifer Moody, City Manager
City of Belle Meade
4705 Harding Road
Nashville, TN 37205

Dear Ms. Moody:

Subject: Invoice for Engineering Review Services
CEC Project No. 040-655 Task 0004

Enclosed is Civil & Environmental Consultants, Inc. (CEC) invoice for services through March 1, 2025. The following table breaks out the cost associated with each project. CEC recommends that you place the following highlighted statement on each applicant invoice the City sends for reimbursement: Please note, you may receive another invoice for the same review (e.g. first review) as CEC's billing period ends on different dates each month. Each billing period is four weeks long.

Project Site (Last name of applicant)	Invoice Amount
313 Lynnwood Boulevard (Kitchen residence)	\$1,223.00
4401 Iroquois Avenue (Scott residence)	\$1,049.50
4406 Harding Place (DAC Properties, LLC)	\$1,251.50
4434 Sheppard Place (El Gammal residence)	\$1,963.70
4444 Tyne Boulevard (Echols residence)	\$1,654.00
550 Belle Meade Boulevard (Colcalusure Company)	\$1,562.25
610 Enquirer Avenue (Fusco Family Revocable Living Trust)	\$71.25
626 Royal Oaks Place (Lyons residence)	\$442.25
1303 Chickering Road (Hand residence)	\$59.50
421 Royal Oaks Drive (Pettit residence)	\$1,153.45
436 Westview Avenue (Viner residence)	\$29.75



ISO 9001:2015 CERTIFIED

ENGINEERS • PLANNERS • SCIENTISTS • CONSTRUCTION MANAGERS

500 11th Avenue North, Suite 290 • Nashville, TN 37203 • Phone 615.370.8410

INVOICERemit To: KCI Technologies, Inc. P.O. Box 791479
Baltimore, MD 21279-1479Jennifer Moody
City Manager
City of Belle Meade
4705 Harding Road
Nashville, TN 37205
jmoody@citybellemeade.orgKCI Invoice No.: ARIV1016545
Invoice Date: 3/24/2025
KCI Project No.: 00041778_001Project: Center Running Mobility
Belle Meade Boulevard

Professional Services From February 1, 2025 - February 28, 2025

Description-Lump Sum Tasks:	Lump Sum Fees	Percent Complete	Prior Billed	Total Billed	Current Billed
Survey - Sub Consor	\$31,580.00	0%	\$0.00	\$0.00	\$0.00
Stormwater Update to Existing Concept Plans	\$11,030.00	0%	\$0.00	\$0.00	\$0.00
Preliminary Plans	\$151,990.00	3%	\$1,519.90	\$4,559.70	\$3,039.80
Final Plans	\$77,540.00	0%	\$0.00	\$0.00	\$0.00
Total:	\$272,140.00	2%	\$1,519.90	\$4,559.70	\$3,039.80
Sub-Total Amount Due:					\$3,039.80

Project Coordination & Management

Engineering Intern I
Principal Traffic Engineer
Principal

Hours	Rate	Billed Amount
0.00	\$115.00	\$0.00
7.50	\$270.00	\$2,025.00
0.50	\$330.00	\$165.00
Sub-Total Amount Due:		\$2,190.00

Utility Coordination

Engineering Intern I
Project Engineer II
Principal

Hours	Rate	Billed Amount
0.00	\$115.00	\$0.00
0.00	\$165.00	\$0.00
0.00	\$330.00	\$0.00
Sub-Total Amount Due:		\$0.00

Estimated Reimbursables:

Mileage
Printing

Units	Rate	Billed Amount
0	0.67	\$0.00
Sub-Total Amount Due:		\$0.00

Total Amount Due This Invoice: \$5,229.80

Proposed Original Contract Fees: \$330,470.00
Less Total Contract Amount Invoiced to Date: -\$8,504.70
Remaining Fee Amount: \$321,965.30

Project Progress Comments:

- Coordination with client
- Updates to concept, survey review

KCI Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90
ARIV1016545	3/24/2025	\$5,229.80	\$5,229.80			
ARIV1013536	2/21/2025	\$3,274.90		\$3,274.90		

Please remit payment to: KCI Technologies, Inc. PO BOX 791479 Baltimore, MD. 21279-1479
PLEASE REFERENCE INVOICE # ON CHECK

Clean Earth Collections LLC

InvoiceP O Box 217
Pegram, TN 37143

cleaneearthcollections.com

(615) 788-3350

cleaneearthcollections@gmail.com

Date

Invoice #

4/1/2025

4119

Bill ToCity of Belle Meade
Attn: Nathan McVay
4705 Harding Rd
Nashville, TN 37205**Ship To**

P.O. Number	Terms	Job Location	Due Date
	Net 15		4/16/2025
Date	Description	Amount	
4/1/2025	April 2025 Chipper Service	15,700.00	
Thank you for your business. Please call me at (615) 714-2177 with any questions. Thanks, Jonathan		Total	\$15,700.00

To pay by credit card visit our website cleaneearthcollections.com

Wascon Inc.

910 EAST MAIN STREET
LIVINGSTON, TN. 38570
LIVINGSTON, TN. 38570
931-823-1388

Invoice

DATE	INVOICE #
3/13/2025	80306

BILL TO
CITY OF BELLE MEADE 4705 HARDING ROAD NASHVILLE, TN 37205

SHIP TO
SAME

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
110-3935	Net 30		3/13/2025	OUR TRUCK		
QUANTITY	ITEM CODE	DESCRIPTION			PRICE EACH	AMOUNT
1	MTL	36X84 DUPLEX STATION W/FIBERGLASS HINGED LID, DUPLEX PROTECT PLUS PANEL W/SENTRY ADVISOR & MXM FLEX			8,334.71	8,334.71
	FR	FREIGHT WH000936163 WH000936169			125.00	125.00
					Total	\$8,459.71



LDA Engineering
110 Tyson Blvd Suite 200
Alcoa, TN 37701
Phone (865) 573-7672 * Fax (865) 573-1352

April 04, 2025

Invoice No: BMD401 - 7

City of Belle Meade
 4705 Harding Pike
 Nashville, TN 37205

Professional Services from March 01, 2025 to March 31, 2025

Phase 02 Assist with Asset Management Software
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
	56,500.00	68.00	38,420.00	22,600.00	15,820.00
Total Fee	56,500.00		38,420.00	22,600.00	15,820.00
	Total Fee				15,820.00
			Total this Phase		\$15,820.00

Phase 03 Perform Data Collection
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
	503,500.00	79.00	397,765.00	261,820.00	135,945.00
Total Fee	503,500.00		397,765.00	261,820.00	135,945.00
	Total Fee				135,945.00
			Total this Phase		\$135,945.00

Phase 04 Develop Asset Management Plan
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
	167,750.00	35.00	58,712.50	10,065.00	48,647.50
Total Fee	167,750.00		58,712.50	10,065.00	48,647.50
	Total Fee				48,647.50
			Total this Phase		\$48,647.50
			Total this Invoice		\$200,412.50

Billings to Date

	Current	Prior	Total
Fee	200,412.50	329,735.00	530,147.50
Totals	200,412.50	329,735.00	530,147.50


 Taylor Hagood
 Principal and Client Service Lead



LDA ENGINEERING

110 Tyson Blvd., Suite 200
Alcoa, TN 37701

Progress Report

Project Title: City of Belle Meade Asset Management Plan

LDA Project Number: BMD401

Report Period: March 1, 2025 – March 31, 2025

The following provides a brief description of the work performed on the referenced project during the above time period and provides a summary of any project issues.

Activities this Invoice

1. Project Management Activities
2. Meetings/ Workshops with the City
3. Conduct Asset Inventory Assessment
4. Assist with Asset Management Software Procurement
5. Perform Data Collection, Integrate Asset Registry, and Mapping
6. Develop Asset Management Plan and Funding Strategy

Activities Planned for Next Month

1. Project Management Activities
2. Meetings/ Workshops with the City
3. Conduct Asset Inventory Assessment
4. Assist with Asset Management Software Procurement
5. Perform Data Collection, Integrate Asset Registry, and Mapping
6. Develop Asset Management Plan and Funding Strategy

Budget Status

1. Based on an evaluation of the effort to complete, the project is financially on track.

Schedule Status

1. The project is on schedule.

Project Issues

1. There are no project issues pending.

Change Management

1. There are no change management issues pending.



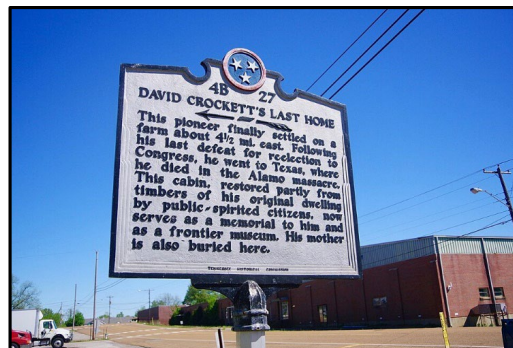
Memo

Staff: Mary Samaniego, Planning Director

Request: Tennessee Historical Marker Application for Jackson Boulevard Bridge

In the past year, there has been resident interest in having a historic marker placed by the Jackson Boulevard bridge by the Harding Pike intersection. Because the bridge in the public right-of-way, the City is the actual property owner of the bridge and associated adjacent land (in the right-of-way) where said marker would be placed. The Belle Meade's historic resources includes a historic bridge on Jackson Boulevard. The bridge was constructed in 1906 as part of the City's original Deer Park Subdivision. The bridge is specifically a closed spandrel concrete arch faced with cut stone. It is 112.8 feet in length with a 50-foot arch. Per the Tennessee Survey Report for Historic Highway Bridges, it would be within the boundaries of a recommended National Register district.

There is a Tennessee Historical Commission (THC) Marker program that is constituent-based. There is an application process for this program that is reviewed and approved by a selection committee. The proposed marker text is sent by the applicant as part of the application. A sponsor may also be the applicant but it refers to the person or group who pays the cost for the marker, which starts at \$2,685. The Tennessee Department of Transportation, which is responsible for the installation for THC markers, requires permission from the property owner as part of the application process. THC markers are approved exclusively by the THC board, which meets three times a year. A historic marker will create awareness about the bridge's age and history and hopefully help gain appreciation for its significance and for preserving it. Placing a marker does not constitute a "designation" (such as listing it in the National Register or locally landmarking it) for a property and offers no protection. In summary, if an application is made to THC for a bridge markers someone needs to write the proposed text, commit to pay for a marker, and obtain permission of the property owner (the City) for where it might be placed.



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Jennifer Moody

From: Patsy harvey <rbhpggh2@comcast.net>
Sent: Wednesday, April 9, 2025 2:34 PM
To: Jennifer Moody
Cc: Mary Samaniego; Patrick McIntyre; Ann Roberts; Seth Stewart
Subject: Marker for historic bridge

Jennifer,

Mary and I talked on the phone last week and she suggested emailing you to see if I could be on the agenda at the April 16 meeting.

I would ask the Commissioners if Belle Meade (commissioners) would be open to funding the marker cost and serving as the property owner (filling out the form)

Since the Jackson bridge is the original entrance to BM, it would be nice to put that information on the marker and the significance of the bridge design.

I don't think it's guaranteed to receive a marker but it's worth a try.

Thank you,

Patsy Harvey

Sent from my iPhone

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TENNESSEE HISTORICAL MARKER PROPOSAL GUIDELINES



Since its inception in 1948, the Historical Markers Program has erected over 2,000 markers commemorating Tennessee history. Marker subjects include but are not limited to sites, persons, objects, and events of local importance that are also significant in state and national history, ranging from the beginning to its present time in the areas of settlement, statehood, military education, politics, architecture, minorities, and culture.

Each marker proposal must include the following documents for consideration:

- Tennessee Historical Marker Proposal Form
- Proposed marker text
- Copies of the pages referenced from each bibliographic source
- Map indicating the desired marker location
- Letter of consent from the property owner (if applicable)

Marker proposals are reviewed by Tennessee Historical Commission staff for formatting and completeness before being forwarded to the Monuments and Markers Committee. The Monuments and Markers Committee will review the proposal for eligibility and accuracy. The Committee will submit their recommendations for approval to the Commission to consider and vote on during the next Commission meeting. Approved markers are installed approximately six to eight weeks after payment is received.

SUBMISSION DEADLINES

The Commission generally meets the third Friday of February, June, and October. The submission deadlines for proposed markers to be considered at each meeting are listed below.

February Meeting
November 30

June Meeting
March 31

October Meeting
July 31

ELIGIBILITY

Proposed markers should commemorate a person, place, object, or event with local importance and, whenever possible, significance and importance in the broad pattern of Tennessee or national history from its beginning to the present time including, but not limited to, the areas of settlement, statehood, military, education, politics, architecture, minorities, and culture.

Markers commemorating individuals still living should be proposed only in exceptional circumstances for those persons who have made unique contributions to the history of Tennessee. Such markers must be supported by an organization of substantial experience in matters of historical significance and approved by vote at three consecutive meetings of the Tennessee Historical Commission.

Tennessee Historical Commission • State Historic Preservation Office • 2941 Lebanon Pike • Nashville, TN 37214
Tel: 615-532-1550 • Fax: 615-532-1549 • tnhistoricalcommission.org

EXCLUSIONS

New markers commemorating the following subjects are not usually approved:

- County or state lines
- Specific land grants
- Unprotected archaeological sites
- Family homes, unless permission of the owner is obtained
- Cemeteries, unless historical personages of transcendent importance are interred therein
- Those which are solely of genealogical or a particular family's interest
- Those which are of primary significance in the field of religion or to a religious body, unless also significant in political, military, architectural, or the area's settlement history

LOCATION

Markers may be mounted to walls or erected near roadways or sidewalks in suitable locations that are not hazardous to public safety. If the desired location for a proposed marker is on private property, a letter of consent from the property owner must be submitted with the proposal.

COST

The relatively small budget of the Historical Markers Program cannot accommodate the large number of proposed markers received by the Commission. Marker sponsors must submit a check for the cost of the marker within ten days of the marker's approval notification. The check must be made payable to the manufacturer and delivered to the offices of the Tennessee Historical Commission to be submitted with the fabrication order.

Marker Design	Price
Marker with pole, same text on each side	\$2,685.00
Marker with pole, different text on each side	\$2,935.00
Wall marker (TDOT does not install Wall Markers)	\$2,530.00

MARKER TEXT

Markers are typically fabricated with a one-inch font, allowing for a maximum of 13 lines of text with no more than 41 characters and spaces per line. The marker text is typically the same on each side, allowing it to be easily read when pole-mounted and oriented parallel or perpendicular to a roadway or sidewalk. Marker text that continues from the front side to the back side may be approved if the marker will be readily visible on both sides (e.g., with the marker being placed close to and perpendicular to a sidewalk). Marker text with a 5/8-inch font, allowing for 20 lines of up to 62 characters and spaces per line, may be approved on rare occasions if there is a compelling need and if placement of the marker is such that it can be easily read despite a smaller font (e.g., mounted on a wall that can be viewed close up).

Proposed marker text should be succinct and accurate in demonstrating the marker subject's significance, uniqueness, and need for special recognition. The text must be submitted as it would appear on the marker along with:

- A line-by-line count of the characters at the end of each line,
- A cumulative total of characters at the end of the entire text,
- The desired marker location, and
- Footnotes indicating the bibliographic sources used to substantiate each fact.

Please follow the formatting conventions in the marker text sample on the next page. Proposed marker text deviating from this format will not be considered.

MARKER TEXT SAMPLE

William Edmonson
Ca. 1883-1951

Born c. 1883, William Edmondson, a native Nashvillian	54
and renowned primitive sculptor, worked exclusively in	55
limestone. ¹ In 1937, he became the first African-	49
American to be given a one-man show by the Museum of	53
Modern Art in New York City. ² His visions in stone are	56
now held in major museums throughout America. ³ In June	56
of 1981, for the opening of their new facilities, the	54
Tennessee State Museum honored him with a 125-piece	52
Exhibition. ⁴	11
Total:	440

Desired Location: William Edmondson Park, 17th Avenue North and Charlotte, Nashville, Tennessee

¹Linda T. Wynn, William Edmondson ca. 1870-1951, (Nashville: Local conference on Afro-American Culture and History, Leaders of African American Nashville Series, 1986); Wynn, "William Edmonson: Inspired Sculptor," *The Courier*, Vol. XX, Nos. 1&2 (Nashville: Tennessee Historical Commission, October 1981 & February 1982); Georganne Fletcher, Ed. & Jym Knight, Curator, *William Edmonson: A Retrospective* (Nashville: Tennessee Arts Commission, 1981), 12.

²Fletcher & Knight, *William Edmondson: A Retrospective*, 12, Edmond L. Fuller, *Visions in Stone: The Sculpture of William Edmonson*, (University of Pittsburg Press, 1973), 24.

³Lois Riggins, Director of Tennessee State Museum, January 23, 1990.

⁴Fletcher & Knight, *William Edmondson: A Retrospective*, 11; Wynn, "William Edmondson: Inspired Sculptor,"5.

The Commission reserves the right to edit or change the proposed marker text. The Commission staff will notify you of and assist you with any necessary corrections or improvements. Common reasons for rejection of proposed markers include text with insufficient documentation, text exceeding the character limit, and text that does not meet the criteria for significance.

STAFF CONTACT

Completed marker proposals and all inquiries regarding the Tennessee Historical Markers Program should be sent to:

Linda T. Wynn
Assistant Director for State Programs
Tennessee Historical Commission
State Historic Preservation Office
2941 Lebanon Pike
Nashville, TN 37214
Linda.Wynn@tn.gov
615-770-1093

**STATE OF TENNESSEE
TENNESSEE HISTORICAL COMMISSION
HISTORICAL MARKER INSTALLATION AND OCCUPANCY AGREEMENT**

LANDOWNER NAME: _____

HISTORICAL MARKER SITE LOCATION ADDRESS AND GPS COORDINATES:

NAME OF MARKER: _____

The undersigned lawful landowner hereby authorizes the Tennessee Historical Commission and its agents, employees and/or contractors to go upon the above-referenced property for the purpose of installing a historical marker provided and authorized by the Tennessee Historical Commission.

Landowner expressly agrees and understands that this permissive occupancy includes the installation of the historical marker on the above referenced property and its on-going, indefinite occupancy of the above referenced property. The historical marker, nor view of the historical marker, may not be removed, altered, or hidden in any way without the prior written permission of the Tennessee Historical Commission.

Landowner agrees to hold the State of Tennessee and its officers, employees, representatives, contractors and/or agents harmless for any loss that landowner may suffer as a result of the installation or removal of the historical marker, or the presence of the historical marker on the property, resulting from any cause, including but not limited to highway construction, or highway maintenance.

IN WITNESS WHERE OF, the parties agree:

LANDOWNER SIGNATURE

DATE

ADDRESS: _____

TELEPHONE: _____ **EMAIL:** _____

TITLE OF HISTORICAL COMMISSION REPRESENTATIVE

SIGNATURE OF HISTORICAL COMMISSION REPRESENTATIVE

DATE

ADDRESS: _____

TELEPHONE: _____ **EMAIL:** _____

MARKER PROPOSAL GUIDELINES Page 5

**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION
RIGHT OF ENTRY FOR INSTALLATION OF TENNESSEE HISTORICAL MARKER**

LANDOWNER NAME: _____

ADDRESS: _____

TELEPHONE: _____ **EMAIL:** _____

NAME OF MARKER: _____

This Right of Entry is granted by the above-named Landowner to the Tennessee Department of Transportation. The undersigned lawful landowner hereby authorizes the Tennessee Department of Transportation, its agents, employees and/or contractors to go upon the above-referenced property for the purpose of installing a historical marker provided and authorized by the Tennessee Historical Commission.

Landowner expressly agrees and understands that this permissive occupancy includes the installation of the historical monument on an area of the referenced property designated and described on the attached **Exhibit A**, which is incorporated herein. **[Exhibit A must describe the installation method and the area of the sign, including size of area, such as sq. feet with some descriptive reference.]** The Tennessee Department of Transportation will ensure that the installation location does not interfere with any utilities located within the designated location of the historical marker prior to installation. The Tennessee Department of Transportation will notify the landowner five (5) business days prior to installation.

IN WITNESS WHEREOF, the undersigned lawful landowner agrees:

LANDOWNER SIGNATURE

HISTORICAL COMMISSION REPRESENTATIVE SIGNATURE

NAME AND TITLE OF THC REPRESENTATIVE:

MARKER PROPOSAL GUIDELINES Page 6



TENNESSEE HISTORICAL COMMISSION

HISTORICAL MARKER PROPOSAL

FORM MUST BE COMPLETED IN ITS ENTIRETY



Proposed Marker Title: _____

Sponsor Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Co-Sponsor Name (if applicable): _____

Address: _____

Phone Number: _____

Email Address: _____

State Senator Name: _____

State Representative Name: _____

Desired Marker Location: _____

GPS Coordinates: _____

- Required Attachments:**
- ☐ Proposed marker text (see guidelines for formatting requirements)
 - ☐ Copies of the pages referenced from each bibliographic source
 - ☐ Map indicating the desired marker location
 - ☐ Letter of consent from the property owner (if applicable)

Deliver completed proposal form and attachments to:

Linda T. Wynn
Tennessee Historical Commission
2941 Lebanon Pike, Nashville, TN 37214
Linda.Wynn@tn.gov
615-770-1093

Revised 09-19-24

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