



**CITY OF BELLE MEADE
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA PACKET
JULY 22, 2026, 04:00 PM**



**AGENDA BOARD OF COMMISSIONERS
REGULAR MEETING
JULY 22, 2026, 04:00 PM
BELLE MEADE CITY HALL, 4705 HARDING PIKE**

Call To Order

I. PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENTS

III. MINUTES - pg 5

Consideration of the minutes of the Regular Meeting of the Board of Commissioners, held June 17, 2026

Attachment: [BoC Minutes June 17 2026.pdf](#)

IV. CITY SERVICES

A. Public Safety

1. Monthly Reports - Chief Williams pg 13

Attachment: [combined June PD reports.pdf](#)

2. Approve a road closure permit request from Drew Place neighbors for a special event from 3:00 pm to 5:00 pm on August 16, 2026 - Chief Williams pg 19

Attachment: [MEMO for Drew Place Road Closure.pdf](#)

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3. RESOLUTION 2026-09 - A Resolution Authorizing Participation in the "Safety Partners" matching grant program of Public Entity Partners to support the purchase of police vests - Chief Williams pg 23

Attachment: [MEMO for PEP Safety Grant 2026.pdf](#)

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Attachment: [RES 2026 09 for PEP Safety Grant.pdf](#)

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B. Building/Zoning/Planning

1. Monthly Reports - Mary Samaniego pg 27

Attachment: [JUNE REPORT.pdf](#)

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2. Approve an expenditure not to exceed \$51,750 with Civil and Environmental Consultants, Inc. (CEC) for a stormwater asset management project - Mary Samaniego pg 35

Attachment: [Memo CEC proposal for stormwater asset mgmt.pdf](#)

3. Approve a professional services agreement with Civil and Environmental

Consultants (CEC) for design of Lynnwood Terrace sidewalk and stormwater improvements for a total fee not to exceed \$158,000, for the project - Jennifer Moody pg 45

Attachment: [1 MEMO Lynnwood Terrace sidewalk proposals.pdf](#)

C.Public Works

1. Monthly Reports - Jennifer Moody pg 87

Attachment: [June 2026 Public Works Reports.pdf](#)

2. Approve an expenditure not to exceed \$140,000 for annual creek debris removal and maintenance work with JR and Associates for FY 2026-2027 - Jennifer Moody pg 89

Attachment: [PW Memo - Creek Debris PO 26-27.pdf](#)

3. Approve a Purchase Agreement with WASCON Inc. for fiscal year 2026-2027, not to exceed \$185,000, for the purchase of pumps and parts - Jennifer Moody pg 91

Attachment: [MEMO Wascon purchases for FY 2027.pdf](#)

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D.Health and Sanitation

1. Monthly Reports - Jennifer Moody pg 101

Attachment: [June 2026 Sewer Report.pdf](#)

Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

Attachment: [June 2026 TN One Call Report.pdf](#)

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V.LEGISLATION

A.ORDINANCE 2026-9 - to Amend Title 15, Chapter 1 of the Belle Meade Municipal Code to add a new section 12-127 to Require Traffic Control when Vehicles are Blocking Traffic Due to Loading and Unloading, Delivery or Other Similar Activity, on 2nd and final reading - Mary Samaniego pg 109

Attachment: [Ordinance 2026-09 REVISED regarding traffic control 41253313.1 rev.pdf](#)

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B.ORDINANCE 2026-10 - An Ordinance Amending the Building Regulations of Title 12 (Building, Utility, Etc., Codes) of the Belle Meade Municipal Code to Clarify International Building Code Applicability and Remove Inconsistencies, on 2nd and final reading - Mary Samaniego pg 111

Attachment: [1 ORD 2026_10 Amend for building code consistency.pdf](#)

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C.ORDINANCE 2026-11 - An Ordinance to Direct the Davidson County Election Commission to Call an Election to Fill the Terms of Three (3) Commissioners of the City of Belle Meade, Tennessee, Pursuant to T.C.A.

Section 6-20-105 and similar requirements of the City Charter, on the 1st of two readings - Jennifer Moody pg 119

Attachment: [ORD 2026 11 Call for 2026 Election.pdf](#)

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D.RESOLUTION 2026-02 - A Resolution to Establish a Multi-way Stop at the Intersection of Belle Meade Boulevard and Tyne Boulevard - Jennifer Moody pg 121

Attachment: [RES 2026-02 Establish Multi Way Stop at Tyne Blvd and Belle Meade Blvd.pdf](#)

VI.ADMINISTRATION

A.City Manager Reports - Jennifer Moody pg 123

Attachment: [07 2026 Memo Capital Projects.pdf](#)

Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

Attachment: [CM contact Log for July.pdf](#)

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B.Acknowledge receipt of Tax Year 2025 Certified Recapture Rate from Davidson County Property Assessor's Office - Jennifer Moody pg 131

Attachment: [Belle Meade Recapture Rate 2025.pdf](#)

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Finance - Leigh Mills

1. Financial Statements - June 2026 pg 133

Attachment: [combined financial reports.pdf](#)

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2. Investment Schedules - June 2026 pg 143

Attachment: [combined investment schedules.pdf](#)

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3. Check Register - June 2026 pg 147

Attachment: [June 2026 check register.pdf](#)

VII.OTHER MATTERS

A.Approve \$5,166.03 in expenditures for legal services in special matters - Jennifer Moody pg 153

Attachment: [combined July bills for special matters.pdf](#)

VIII.ADJOURN

The next scheduled meeting of the Board of Commissioners will be Wednesday, August 19, 2026 at Belle Meade City Hall 4705 Harding Pike Nashville, TN



**MINUTES
BOARD OF COMMISSIONERS – REGULAR MEETING
JUNE 17, 2026, 4:00 PM
BELLE MEADE CITY HALL, 4705 HARDING PIKE**

Call To Order

Mayor Rusty Moore called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE - Led by Mayor Moore

SPECIAL PRESENTATIONS

A Presentation on a Request for Special Event Permit for a Revolutionary War Encampment honoring America's 250th Anniversary at the Belle Meade Historic Site on Saturday, August 1st from 9 am to 5 pm - Michael Hedges, Executive Director, and Chief Williams

Michael Hedges, Executive Director Belle Meade Historic Site, reviewed the parade permit request; Chief Williams provided additional information.

A period of questions from the board followed the review which were addressed by Hedges.

Motion to approve subject to a Hold Harmless agreement: Clayton Second:
Bryan Vote: All aye

A Presentation to Recognize Master Patrol Officer Mike Germany with the Wilds' Outstanding Service Award of the Belle Meade Police Department - Chief Williams

Chief Williams provided background for the reward, commending Officer Mike Germany for his contribution to the operations of the police department.

PUBLIC HEARINGS

A Public Hearing on Ordinance 2026-7, amending Sewer User Charges for Belle Meade's Wastewater Collection System for fiscal year 2026-2027 - Rusty Moore

Public Hearing on Ordinance 2026-7 opened

No comments

Public Hearing on Ordinance 2026-7 closed

A Public Hearing on Ordinance 2026-8, amending the Stormwater User Fee from \$22.41 per Equivalent Resident Unit ("ERU") to \$26.89 per ERU for all Properties within the City of Belle Meade for fiscal year 2026-2027 - Rusty

Moore

Public Hearing on Ordinance 2026-8 opened

No comments

Public Hearing on Ordinance 2026-8 closed

PUBLIC COMMENTS

Metro Councilman Thom Druffel provided an update on recent activities of the Metro Council and other activities within the district.

Crispin Menefee, resident 1314 Chickering Road, presented information and a request for a stop sign at the intersection of Chickering Road and Belle Meade Boulevard providing photos, a petition and a second suggestion for a stop sign at the intersection of Tyne Boulevard and Belle Meade Boulevard.

MINUTES

Consideration of the minutes of the Regular Meeting of the Board of Commissioners, held May 20, 2026

Motion to approve: Clayton Second: Bryan Vote: All aye

LEGISLATION

RESOLUTION 2026-06 - A Resolution to Declare Certain Property Owned by the City of Belle Meade to be Surplus to the City's Needs and Directing Disposal of the Same - Chief Williams

Chief Williams reviewed the property that was to be declared surplus, answering questions from the board as asked.

Motion to approve: Bryan Second: Starkey Vote: All aye

RESOLUTION 2026-07 - A Resolution Recognizing and Applauding the Lasting Contributions of Charles Atwood to the City of Belle Meade - Rusty Moore

Mayor Moore reviewed the resolution to recognize Charlie Atwood for his service on the Board of Zoning Appeals as provided in the agenda packet.

Motion to approve: Bryan Second: Clayton Vote: All aye

RESOLUTION 2026-08 - A Resolution Adopting the 2026 Metropolitan Nashville and Davidson County Multi-Hazard Mitigation Plan - Chief Williams

City Manager Jennifer Moody reviewed the plan as provided in the packet.

Questions from the board were answered by Moody.

Motion to approve: Starkey Second: Bryan Vote: All aye

ORDINANCE 2026-3 Amending Title 14 (Zoning Ordinance) of the Belle Meade Municipal Code to Reduce the Number of Municipal Planning Commission Members, on the 2nd and final reading - Mary Samaniego

A brief discussion ensued following the recap of the ordinance.

Motion to approve: Bryan Second: Clayton Vote: All aye

ORDINANCE 2026-4 - Amending Ordinance 2025-4 (FY 2026 Annual Budget) to Provide for the Increase or Decrease of Various Expenditure and Revenue Appropriations as presented, on the 2nd and final reading - Leigh Mills

Finance Director Mills reviewed the changes from the first reading, noting the changes were final adjustments to incoming expenses.

Questions from the board were answered by Mills.

Motion to approve amend the ordinance to include the changes: Starkey
Second: Bryan Vote: All aye

Motion to approve as amended: Clayton Second: Bryan Vote: All aye

ORDINANCE 2026-5 - Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2026 and Ending June 30, 2027, on the 2nd and final reading - Leigh Mills

Finance Director Mills asked City Manager Jennifer Moody to speak about this ordinance. Moody reviewed items of note.

Motion to amend the ordinance which amends the appropriations: Bryan
Second: Starkey Vote: All aye

Motion to set the budget as amended: Clayton Second: Starkey Vote: All aye

ORDINANCE 2026-6 - to Fix the Tax Rate for the City of Belle Meade for the Fiscal Year Beginning July 1, 2026 and Ending June 30, 2027, on the 2nd and final reading - Leigh Mills

Motion to approve: Clayton Second: Bryan Vote: All aye

ORDINANCE 2026-7 - Amending Sewer User Charges for Users of the Wastewater Collection Facilities of the City of Belle Meade, to take effect on July 1,

2026, on the 2nd and final reading - Leigh Mills

Motion to approve: Starkey Second: Bryan

Finance Director Mills stated this reflected a four percent increase based on sewer rate study performed in the current fiscal year.

Vote: All aye

ORDINANCE 2026-8 - to Amend Section 12-302 (5)(c) of the Belle Meade Municipal Code to Increase the Stormwater User Fee from \$22.41 per Equivalent Residential Unit ("ERU") to \$26.89 per ERU for all properties in the City of Belle Meade, to take effect on July 1, 2026, on the 2nd and final reading - Leigh Mills

Finance Director Mills stated this includes a twenty percent increase to better match revenues to expenses. City Manager Jennifer Moody stated there were revisions made to the text of the ordinance. Corrections to the wheras statements and clarifying that the rate change is on all properties within the jurisdiction of the city of Belle Meade.

Questions from the board were answered by Moody and Planning Director Mary Samaniego.

Motion to approve on second reading: Clayton Second: Bryan

Motion to amend as presented on second reading: Clayton Second: Bryan

Vote: All aye

Vote to approve as amended: All aye

ORDINANCE 2026-9 - to Amend Title 15, Chapter 1 of the Belle Meade Municipal Code to add a new section 12-127 to Require Traffic Control when Vehicles are Blocking Traffic Due to Loading and Unloading, Delivery or Other Similar Activity, on second reading - Mary Samaniego pg 63

Planning Director Samaniego reviewed the ordinance and noting the error that had been corrected.

City Manager Jennifer Moody provided additional detail following a question from the board.

Motion to approve: Clayton Second: Starkey

Motion to amend as presented: Clayton Second: Bryan

Additional questions from the board were addressed by Samaniego.

Chief Williams provided input when asked by the board.

(Mayor Moore stated there was a motion and a second to approve as amended;

however there was not. A vote was called for, all voted aye.)

The ordinance is being returned to the agenda for the July 15 meeting to properly pass, amend and vote on the ordinance as amended.

ORDINANCE 2026-10 - An Ordinance Amending the Building Regulations of Title 12 (Building, Utility, Etc., Codes) of the Belle Meade Municipal Code to Clarify International Building Code Applicability and Remove Inconsistencies, on the 1st of two readings - Mary Samaniego

Planning Director Samaniego reviewed the ordinance as presented in the agenda packet, highlighting those items that are being recommended to change.

Questions from the board were answered by Samaniego, additional details were provided by City Manager Jennifer Moody.

Motion to approve: Clayton Second: Bryan Vote: All aye

ORDINANCE 2026-11 - An Ordinance to Direct the Davidson County Election Commission to Call an Election to Fill the Terms of Three (3) Commissioners of the City of Belle Meade, Tennessee, Pursuant to T.C.A. Section 6-20-105 and similar requirements of the City Charter, on the 1st of two readings - Jennifer Moody

Motion to approve: Bryan Second: Starkey

A discussion ensued following a question by Commissioner Tom Starkey.

Vote: All aye

CITY SERVICES

Public Safety

Monthly Reports - Chief Williams

There were no questions on the monthly reports.

Approve installation of a marked pedestrian crosswalk on Leake Avenue to enhance safety and access to Parmer Park, as requested by the Friends of Parmer Park - Chief Williams

Chief Williams reviewed the proposal as provided in the agenda packet.

A discussion about the proposal ensued.

Motion to have the chief obtain and present information for design and installation of a crosswalk: Bryan Second: Clayton Vote: All aye

Building/Zoning/Planning

Monthly Reports - Mary Samaniego

The monthly reports were reviewed by Planning Director Mary Samaniego. Questions from the board were answered by Samaniego.

Public Works

Monthly Reports - Nathan McVay

There were no questions on the monthly reports.

Health and Sanitation

Monthly Reports - Nathan McVay

Questions were addressed by Public Works Director Nathan McVay.

ADMINISTRATION

City Manager Reports - Jennifer Moody

City Manager Jennifer Moody reviewed her resident call log, highlighting items of note.

Moody provided details and updates on the Capital Projects report.

A discussion ensued about the design and implementation of the traffic islands.

Moody continued her update on Capital Projects following the discussion on the traffic islands.

Finance - Leigh Mills

Financial Statements - May 2026

Finance Director Leigh Mills reviewed the financial statements as prepared for the agenda packet.

There were no questions on the financial statements.

Investment Schedules - May 2026

There were no questions on investment schedules.

Check Register - May 2026

There were no questions on the check register.

OTHER MATTERS

Approve \$8,512.50 in expenditures for legal services in special matters - Jennifer Moody

City Manager Jennifer Moody presented the expenses.

Motion to approve: Clayton Second: Bryan Vote: All aye

Appoint three (3) members to the Belle Meade Board of Zoning Appeals to fill terms expiring in June 2026 - Rusty Moore

Mayor Rusty Moore stated he would like to renew expiring terms for:

Erick Clifford

Marissa Russ

Adding:

Don Orr

Motion to approve: Clayton Second: Bryan Vote: All aye

Appoint three (3) members to the Belle Meade Historic Zoning Commission to fill terms expiring in June 2026 - Rusty Moore

Mayor Rusty Moore stated that there were three positions to fill and he was recommending:

Ann Kloeppel

Collins Hooper

Wade Rick

Motion to approve: Bryan Second: Starkey Vote: All aye

Approve expenditures related to the City of Belle Meade's insurance renewals with Public Entity Partners for fiscal year 2026-2027 - Leigh Mills

City Manager Jennifer Moody reviewed the renewal information as provided.

Motion to approve: Clayton Second: Bryan Vote: All aye

A discussion ensued.

Vote: All aye

Mayor Moore stated with the motion to renew there was a directive for the city manager to look into the valuation and potential replacement costs for the building (City Hall).

The meeting adjourned at 5:57 p.m.

Mayor Rusty Moore

City Recorder Rusty Terry

Belle Meade Police Department Monthly Statistics

June 2026

Officer	Calls Answered	Citations Written	Traffic Stops	Verbal Warnings	Community Contacts	Reports Completed	Auto Crash Property	Auto Crash Injury	Arrests	Fingerprint Calls	Child Seats Installed	Houses Checked	Business Checks	Miles Patrolled
Bailey	12	9	9	10	25							74	99	513
Bowker	26	4	4	2	6	4	1			2	7	71	40	511
Cloxtan	20	13	8	3	76	1			1		101	99	99	720
Donegan	12		4	4	22							84	108	770
Doty	23	14	11		3	3	2					97	8	551
Dunn														
Germany	2	21	35	19	14	3	2	1						107
Norris	10	12	16	8	12							98	98	623
Parrish	5				1							57	72	334
Read	18	63	47	15	91	5	1			8		63	51	487
Roark	24	39	36	15	36	2				1		32	24	628
Samol	11	19	1									33	108	551
Scarbrough	19	11	8	2	21					10		87	8	755
Wright	19	20	19	7	15							37	115	811
Yokley	3	8	8	4	2	2						24		134
Totals:	204	233	206	89	324	20	6	1	1	21	108	856	830	7,495

**Board of Commissioners Meeting
Police Department Statistical Summary
June 2026**

Call Type	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
Alarms	32	29	35	26	31	33	32
Arrests	4	0	4	8	3	3	1
Burglary	0	0	1	0	0	0	0
Citations Issued	226	258	185	382	346	278	233
Community Contacts	253	332	324	384	395	398	324
Fingerprint Customers	6	5	23	19	14	37	21
House Checks	778	733	756	481	415	494	856
LPR Camera Hits	3	4	10	7	4	4	2
Non-Residential Checks	942	940	864	924	923	879	830
Reports Taken	33	15	21	29	31	21	20
Theft of Property	3	0	0	2	1	2	0
Traffic Crashes	9	3	4	9	11	3	7
Total Patrol Miles	7,569	8,035	7,857	8,272	8,687	7,701	7,495
P.D. Monthly Revenue	\$22,791.75	\$23,640.79	\$20,960.00	\$28,837.55	\$22,750.00	\$20,797.50	\$23,364.00

Belle Meade, TN PD**Citation Offense Count**

June 1, 2026 - June 30, 2026

Official: All

Official Assignment: All

Type of Stop: All

Stop Result: All

STEP: All

Offense Description	Offense Stop ..
	CITATION
Disobeying Stop Signs	1
Disobeying Traffic Light/Signal	4
Driver License Law: Address Correction Required	10
Driver License Law: DL in Possession	6
Driver License Law: Driving Without License	5
Driver License Law: Expired Dr Lic	3
Driver License Law: TN DL Required	9
Exercise Due Care	5
Faulty Equipment: Lights	8
Faulty Equipment: Window Tint	1
Financial Responsibility	28
GDL Violation	1
Hands free mobile electronic device	12
Illegal Parking	1
Improper Lane Use	4
Improper Passing	2
Mud Guards Required On Trucks	1
Registration Law: Expired Regis	27
Registration Law: Improper Display	7
Registration Law: No Regis Cert in Vehicle	6
Registration Law: TN Regis Required	4
Registration Law: Unlawful Use of Regis	1
Safety chains for trailers	1
Seat Belt Law	1
Speed Restrictions	83
Trailer Tags Required	2
Grand Total	233

City of Belle Meade
Wex Fuel Statement Activity

Gallons Purchased At The Pump				
Police	Streets	Sewer	Codes	Admin

Jun-25	1614.720	78.000	141.260	0.000	0.000
Jul-25	1613.022	112.103	126.850	15.160	0.000
Aug-25	1652.202	81.273	178.960	0.000	13.480
Sep-25	1712.494	101.453	160.170	14.650	20.440
Oct-25	1597.219	81.585	180.890	0.000	0.000
Nov-25	1481.997	57.270	169.510	0.000	0.000
Dec-25	1609.461	103.870	160.040	16.160	12.350
Jan-26	1506.580	100.615	160.200	14.610	0.000
Feb-26	1479.073	129.515	176.621	0.000	0.000
Mar-26	1620.171	103.504	155.480	0.000	0.000
Apr-26	1669.272	82.527	144.440	15.310	0.000
May-26	1531.385	67.264	176.372	16.190	0.000
Jun-26	1585.932	90.587	115.616	0.000	0.000

Fuel Cost Per Month For Each Department				
Police	Streets	Sewer	Codes	Admin

Jun-25	\$4,303.22	\$216.35	\$368.56	\$0.00	\$0.00
Jul-25	\$4,335.13	\$298.64	\$327.60	\$45.09	\$0.00
Aug-25	\$4,522.10	\$218.68	\$487.14	\$0.00	\$37.03
Sep-25	\$4,726.08	\$280.68	\$439.02	\$44.94	\$49.50
Oct-25	\$4,075.11	\$202.98	\$439.43	\$0.00	\$0.00
Nov-25	\$3,729.50	\$145.19	\$428.49	\$0.00	\$0.00
Dec-25	\$3,989.95	\$260.40	\$407.87	\$43.41	\$33.83
Jan-26	\$3,763.99	\$261.90	\$400.34	\$46.00	\$0.00
Feb-26	\$3,643.95	\$320.33	\$436.08	\$0.00	\$0.00
Mar-26	\$5,173.09	\$342.57	\$495.90	\$0.00	\$0.00
Apr-26	\$6,228.69	\$308.37	\$538.78	\$59.00	\$0.00
May-26	\$6,118.48	\$265.27	\$708.28	\$68.01	\$0.00
Jun-26	\$5,683.98	\$330.06	\$400.50	\$0.00	\$0.00

Monthly Avg. Of Fuel Cost Per Gallon				
Police	Streets	Sewer	Codes	Admin
\$3.58	\$3.64	\$3.46	\$0.00	\$0.00

LPR/StarChase Report - June 2026

Stolen Vehicle = 1

Officers checked the area but were unable to locate the vehicle.

Stolen Tag = 1

Officers located and stopped the vehicle. The registered owner was driving the vehicle and was unaware that their tag had been swapped with a stolen tag. Officers seized the stolen tag and a report was completed.



Police Department Monthly Report July 2026

To: Charles Williams, Chief of Police
From: Tom Sexton – Detective
June 1, 2026 to July 1, 2026

NEW CASES ASSIGNED

26-0113 Internet Harassment Belle Meade resident was the target of on-line harassment campaign. Appears to be a keyboard warrior at work. Investigation is continuing.

26-0116 Identity Theft Resident was the victim of ID theft. Identity was used to obtain on line loans several years ago.

26-0130-Identiity Theft Resident had their personal information used to purchase a phone in Reno Nevada. Investigation is pending.

26-0133 Fraud/ ID Theft Parent of a 10 year old child reports the child is receiving notifications of the purchase of medical supplies.

CASE UPDATE:

A person responsible for sending threatening communications recently entered a guilty plea in Federal Court. The individual will be spending the next two years in federal custody.

Assisting Residents

Assist with Orders of Protection involving visitors to Belle Meade.

ASSISTING OTHER AGENCIES

Metro Nashville Police Department: Assisted with a stolen vehicle

Baxter County Arkansas Sheriff's Department Cleared a missing person case out of Mountain Home Ark.



CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

To: Belle Meade Commissioners

cc: Jennifer Moody

From: Chief Chuck Williams

Date: July 22, 2026

Re: Parade Permit

BACKGROUND

The neighbors in the Warner Place Community are having a back-to-school block party on August 16, 2026, from 3:00 PM-5:00 PM. There will be an ice cream truck set up on Drew Place and residents are invited to come and celebrate the end of summer. Due to so many pedestrians being on the street, it would be best to close the road at Forsythe Place at Drew Place and at Chancery Lane at Manor Drive during this time. We will have police officers to assist with traffic and members of our department will be attending this event.

RECOMENDATION

The Belle Meade Board of Mayor and Commissioners is recommended to accept road closure permit.

ATTACHMENT

Parade Permit

Road Closure Map

CITY OF BELLE MEADE

4705 Harding Road
Nashville, TN 37205

Office (615) 297-6041
Fax (615) 297-0255
www.citybellemeade.org

**Application for a
Parade Event Permit**

Belle Meade Municipal Code, Section 16-110, requires any person, club, organization or other group with intent to hold any meeting, parade, demonstration, competition, exhibition, march, walk-a-thon, foot race or procession upon any street, park, or public place in the City of Belle Meade to first secure a permit.

Organization or Party Seeking Permit: Neighborhood Watch

Representative (Name and Title): Chuck Williams-Chief

Address: 4705 Harding Pike Nashville, TN 37205
(Include Street, City, State & Zip)

Telephone #: 615-297-0241

Fax # _____

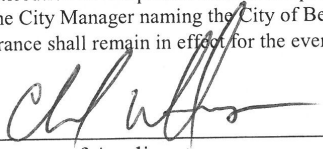
Description of Activity: Block Party for NHW Group on Drew Place/Manor Drive

Requesting Date: 8/16/2026

Time: 3 PM-5 PM a.m. or p.m.

Please Attach a Diagram Showing the Location and Route.

I acknowledge receipt of Section 16-110 of the Belle Meade Municipal Code and will be responsible for the provisions found therein. I understand that this permit is subject to revocation for non-compliance and will not be effective for other than the date and time shown above. I further understand that failure to vacate the private premises of any person who requests or directs me or my organization to leave shall constitute trespassing. I agree that the City of Belle Meade shall be held harmless by me and my organization for any liability resulting from this activity. I further agree to indemnify the City of Belle Meade, Tennessee, its agents, employees or officials and save it or them harmless from all claims, demands, damages, actions, costs and charges from any type of claim or loss whatsoever which may arise as a result of the granting of this permit. I understand that as a condition precedent to the execution of this permit that I am required to present to the City proof of insurance in amounts deemed adequate by the City Manager naming the City of Belle Meade as an additional insured, and covenant and warrant that such insurance shall remain in effect for the event.


Signature of Applicant

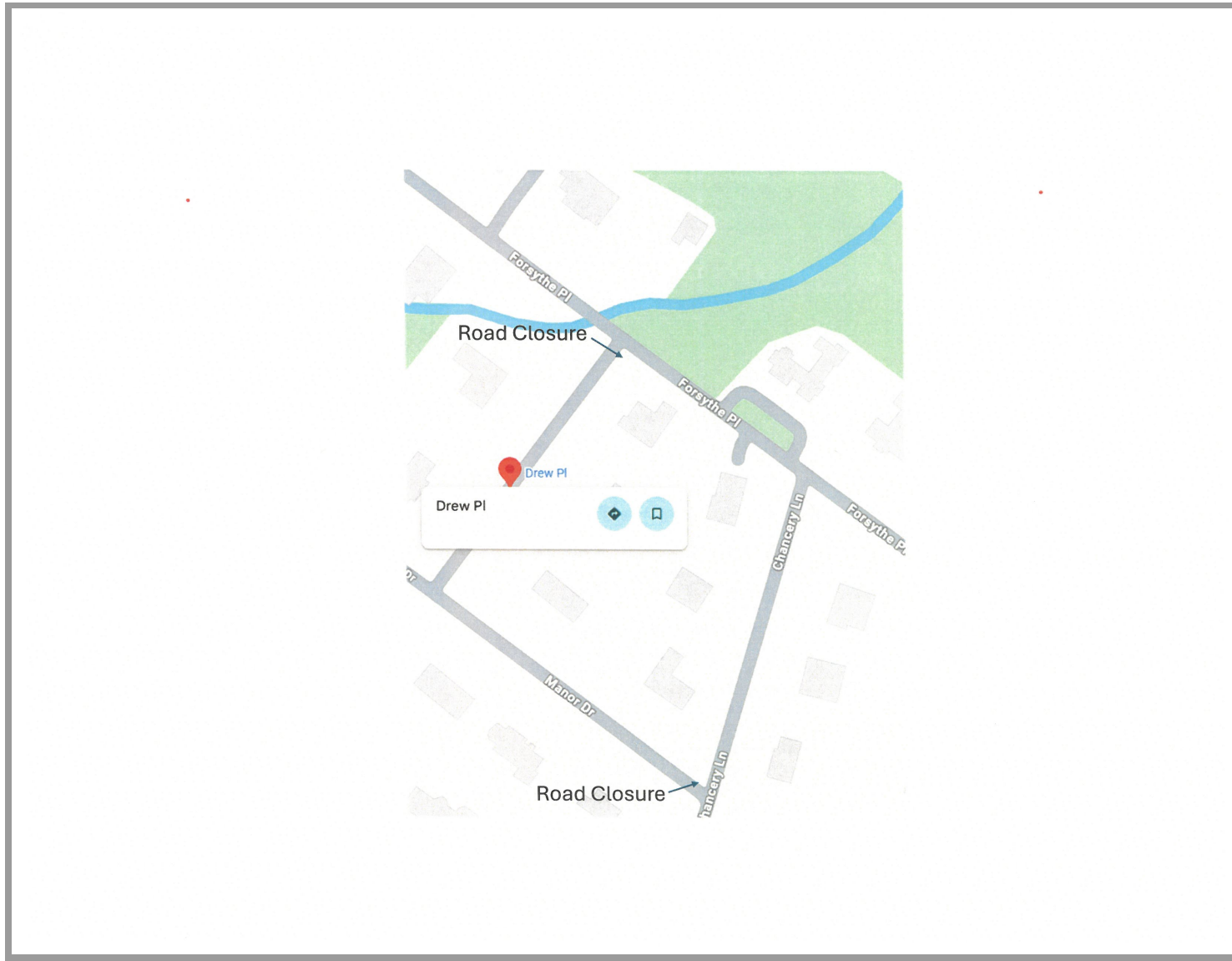
7/13/26

Date

Permit Approved:

City of Belle Meade City Manager

Date



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CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

To: Belle Meade Commissioners

cc: Jennifer Moody

From: Chief Chuck Williams

Date: July 22, 2026

Re: Public Entity Partners Safety Grant

BACKGROUND

Public Entity Partners is the City of Belle Meade's Insurance Provider. Each year they offer scholarship opportunities to their members. The Judy Housley Safety Partners Grant provides funding for Public Entity Partners members to purchase safety and loss prevention items or training aimed at reducing work-related injuries and accidents. The Judy Housley Safety Partners Grant is a 50/50 Matching Grant. Public Entity Partners will reimburse up to fifty percent of the cost of the safety-related approved item(s) with a maximum reimbursement of fifteen hundred dollars. Belle Meade Police have two bulletproof vests expiring this budget year and this grant would offset half of the cost of this equipment.

RECOMENDATION

The Belle Meade Board of Mayor and Commissioners is recommended to approve the attached resolution to authorize the grant application to be completed.

FISCAL IMPACT

There is \$2,000.00 in the 2026-2027 budget for the replacement of two bulletproof vests.

ATTACHMENT

Resolution 2026-09

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RESOLUTION 2026-09

**A RESOLUTION AUTHORIZING
THE CITY OF BELLE MEADE
TO PARTICIPATE IN
The “*Safety Partners*” Matching Grant Program**

* * * * *

WHEREAS, the safety and well-being of the employees of the City of Belle Meade is of the greatest importance; and

WHEREAS, all efforts shall be made to provide a safe and hazard-free workplace for the City of Belle Meade employees; and

WHEREAS, Public Entity Partners seeks to encourage the establishment of a safe workplace by offering a “*Safety Partners*” Matching Grant Program; and

WHEREAS, the City of Belle Meade now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BELLE MEADE, TENNESSEE, as follows:

SECTION 1. That the City of Belle Meade is hereby authorized to submit an application for a “*Safety Partners*” Matching Grant Program through Public Entity Partners.

SECTION 2. That the City of Belle Meade is further authorized to provide a matching sum up to \$2,000.00 to serve as a match for any monies provided by this grant.

Passed on this 22nd day of July 2026.

Mayor Rusty Moore

City Recorder Rusty Terry

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June 2026 – Monthly Building, Stormwater, Planning and Code Enforcement Report

Building Activity

- Building Permits Issues – 4
 - Valuation - \$6,565,000
 - Permit Fees - \$31,425
- Building Inspections – 38

Tree Removal

- Tree Permits Issued – 10 (324 Walnut Drive, 1310 Chickering Road, 420 Sunnyside Drive, 4437 Sheppard Place, 520 Belle Meade Boulevard, 411 Jackson Boulevard, 221 Deer Park Drive, 4424 Georgian Place, 420 Jackson Boulevard, 4312 Sunnybrook Drive)

Stormwater Activity

- Land Disturbance Permit Applications – 2 (622 Enquirer Avenue, 436 Westview Avenue)
- Land Disturbance Permit Issued – 2 (515 Westview Avenue, 420 Sunnyside Drive)
- As-Built Completed – 0

Planning Activity

- Board of Zoning Appeals applications – 4
 - The application of the Deer Park Drive Community Property Trust, #A26-33, 202 Deer Park Drive, for a variance to a rear yard setback. APPROVED
 - The application of the Lazenby family, #A26-36, 1225 Chickering Road, for a variance to a front and rear yard setback. APPROVED
 - The application of the Hernandez Family Legacy Trust, #A26-37, 201 Sunnyside Drive, for a conditional use for a swimming pool and a variance for a retaining wall over 3' in height. APPROVED
 - The application of the Leri family, #A26-38, 4412 Chickering Lane, for a variance for a retaining wall over 3' in height. APPROVED
- Planning Commission applications – 0
- Historic Zoning Commission applications – 2

- The application for a Certificate of Appropriateness, #A26-32, of the Phillips family, 501 Westview Avenue, for new construction of a single family residence. APPROVED
- The application for a Certificate of Appropriateness, #A26-34, of the Thompson family, 4410 Warner Place, for an addition to a single family residence. APPROVED

Code Enforcement Activity

- Building/Zoning Cases – 2
 - New - 0
 - Resolved – 0
- Stormwater Cases – 3
 - New - 1
 - Resolved - 0
- Property Maintenance Cases – 3
 - New - 1
 - Resolved –1



Permit Date	Location	Owner Name	Permit Use	Project Cost	Fee Amount
June 3, 2026	617 LYNNWOOD BLVD	PHILLIPS, ELIZABETH CARDEN TRUST	Addition	\$2,000,000	\$14,215.00
June 24, 2026	4316 GLEN EDEN DR	GRAHAM, SAMUEL NELSON, III & MEG CARPENTER	Deck	\$65,000	\$400.00
June 18, 2026	420 SUNNYSIDE DR	SMARTT, JOHN P. & MURRAY P.	Demolition	\$0	\$1,000.00
June 24, 2026	420 SUNNYSIDE DR	SMARTT, JOHN P. & MURRAY P.	New Build	\$4,500,000	\$15,810.00
4 Permits				\$6,565,000.00	\$31,425.00



End Date	Inspection Location	Owner Name	Inspection Type	Status
2026-06-01 11:35:00	4406 HARDING PL	DAC PROPERTIES, LLC	Framing	Fail
2026-06-02 12:30:00	620 LYNNWOOD BLVD	WARREN, NORMA HYATT, TRUSTEE	Insulation	Pass
2026-06-02 14:30:00	1218 CHICKERING RD	RUSSELL, ANNE L.	Foundation	Pass
2026-06-02 14:30:00	1218 CHICKERING RD	RUSSELL, ANNE L.	Plumbing	Pass
2026-06-03 10:30:00	815 BELLE MEADE BLVD	BELLE MEADE COUNTRY CLUB	Foundation	Pass
2026-06-03 13:15:00	4430 E BROOKFIELD AVE	RBL MANAGEMENT, LLC	Final Demolition	Pass
2026-06-03 13:15:00	4430 E BROOKFIELD AVE	RBL MANAGEMENT, LLC	Framing	Pass
2026-06-03 15:00:00	4428 SHEPARD PL	GOODMAN, DAWN & JAE REVOCABLE TRUST	Final	Pass
2026-06-04 10:20:00	313 LYNNWOOD BLVD	KITCHEN, DREW & SHELTON	Pool Final	Pass
2026-06-04 14:40:00	206 LYNNWOOD BLVD	WHITEHAIR, JIMMY & ASHLEY	Foundation	Pass
2026-06-04 14:40:00	4406 HARDING PL	DAC PROPERTIES, LLC	Framing	Pass
2026-06-05 12:45:00	4305 FORSYTHE PL	HARRIS, MILLER F. & MARGARET M.	One-year Maintenance	Pass
2026-06-08 10:50:00	4400 HOWELL PL	4400 HOWELL PLACE TRUST	Framing	Pass
2026-06-08 15:40:00	4420 WARNER PL	WILT, CATHERINE E & DINGESS, DAVID	Final	Pass
2026-06-10 09:45:00	608 ENQUIRER AVE	CALK, JEFFREY A. & HOLLY M.	One-year Maintenance	Pass
2026-06-10 09:50:00	1305 CHICKERING RD	CHAPMAN, WILLIAM T., IV, TRUSTEE	One-year Maintenance	Pass
2026-06-10 09:50:00	609 BELLE MEADE BLVD	KAMINSKY, SEAN & KRISTI	One-year Maintenance	Pass
2026-06-10 09:55:00	209 EVELYN AVE	THOMPSON, DAVID A & SARAH M	One-year Maintenance	Pass
2026-06-11 11:00:00	221 EVELYN AVE	221 EVELYN AVENUE TRUST	Foundation	Pass
2026-06-12 14:40:00	1320 PAGE RD	BOLLINGER, PAMELA DARBY	Foundation	Pass



End Date	Inspection Location	Owner Name	Inspection Type	Status
2026-06-16 10:45:00	412 W BROOKFIELD AVE	WARD COMMUNITY PROPERTY TRUST	One-year Maintenance	Pass
2026-06-16 16:05:00	424 LYNNWOOD BLVD	CAMPBELL, DAVID & LISA	Foundation	Pass
2026-06-18 14:55:00	4400 HOWELL PL	4400 HOWELL PLACE TRUST	Insulation	Pass
2026-06-19 10:45:00	610 WESTVIEW AVE	PASS, RICHARD WESLEY & AMY P.	Foundation	Pass
2026-06-22 10:55:00	4430 E BROOKFIELD AVE	RBL MANAGEMENT, LLC	Insulation	Pass
2026-06-05 09:35:00	4424 SHEPARD PL	ALEXANDER, VICTORIA T. & DAVE, III	Insulation	Pass
2026-06-24 11:35:00	701 WESTVIEW AVE	4315 IROQUOIS AVENUE TRUST	Framing	Pass
2026-06-25 16:20:00	4406 HARDING PL	DAC PROPERTIES, LLC	Insulation	Pass
2026-06-29 11:05:00	1210 NICHOL LN	LANE, CATHERINE WILEY	Mechanical	Pass
2026-06-29 11:05:00	1210 NICHOL LN	LANE, CATHERINE WILEY	Framing	Pass
2026-06-30 12:00:00	224 LYNNWOOD BLVD	NESBITT, JONATHAN C. & SHEPHERD, SALLY B.	Final Mechanical	Pass
2026-06-30 15:45:00	1218 CHICKERING RD	RUSSELL, ANNE L.	Foundation	Pass
2026-06-30 15:50:00	4310 SUNNYBROOK DR	SCHMID, ROBERT ALEXANDER & ELIZABETH KING	One-year Maintenance	Pass
2026-06-30 15:55:00	4405 SHEPARD PL	4405 SHEPARD PLACE TRUST	One-year Maintenance	Pass
2026-06-25 15:55:00	403 W BROOKFIELD AVE	KIMBRELL, BETTY L	One-year Maintenance	Pass
2026-06-25 16:00:00	607 BELLE MEADE BLVD	PAYNE, JOSHUA & ERIKA	One-year Maintenance	Pass
2026-06-29 16:05:00	4512 MILLRACE LN	BOOS, JULIE, TRUSTEE	One-year Maintenance	Pass
2026-06-29 16:15:00	4311 SUNNYBROOK DR	BURKHALTER, STUART & JULIE	One-year Maintenance	Pass

38 Inspections

PROPERTY MAINTENANCE CODE -- COMPLAINTS RECEIVED AND STATUS OF VIOLATIONS - Calendar Year 2026							
	Date of Complaint	Violation Address	Owner	Description	Department	Status upon Follow-up (Open/Closed)	NOTES
1	12/9/2025	100 Bellevue Dr. S.	Chris Dey	No Final As-Builts	Stormwater	OPEN	Homeowner never submitted final as-builts or got a final inspection for their project. Sent NOV 12/09/2025. Will issue court citation if as-builts are not submitted by 3/31/2026. As-builts are in review process as of 3/20/2026. Last CEC comments on 6/8/2026.
2	12/17/2025	112 Lynnwood Ter.	Wilson Sisk	Occupying home W/O C/O	Building/Zoning	OPEN	Homeowners have occupied home with no certificate of occupancy. Will send NOV. Sent NOV 1/6/2026. Homeowner's engineer is working through as-built submittals currently. As-builts are under review as of 2/25/2026. Last engineer comments were on 5/22/2026. Will issue court summons.
3	1/8/2026	1025 Chancery Lane	John Isham	Working outside of approved area	Stormwater	OPEN	Contractor disturbed an area outside of the approved area of the Land Disturbance Permit. Issued Stop Work Order 1/8/2026 until LDP is ammended. Homeowner and their engineer are working on a new plan. Lawsuit is currently in court.

4	2/4/2026	624 Westview Ave.	Samuel Savage	No Final As-Builts	Building/Zoning	OPEN	No as-built survey submitted. Issued NOV on 2/4/2026. Given until 2/18/2026 to address violations. Homeowner has contacted the city. They are still working on the project in the rear of the home. Will submit as-builts once finished. Mary Samaniego sent email instructing homeowners to submit as-built survey on 6/23/2026.
5	4/16/2026	316 Sunnyside Dr.	UNK.	Yard overgrown	Property Maintenance	OPEN	Overgrown rear yard with dense vegetation and underbrush; Sent NOV. to family member found in California.
6	5/5/2026	111 Bellevue Dr. S.	Stephanie Mallen	Tarp on Roof	Property Maintenance	CLOSED	Tarp on roof of house and split tree in the yard. Sent NOV. Trustee is in contact and working on fixing the roof and removing the tree. Roof has been fixed and tree has been trimmed so it is no longer over the property line. Case closed on 6/24/2026.
7	6/16/2026	715 Lynnwood Blvd.	Mark Settle	Stormwater Measure Removed	Stormwater	OPEN	CEC conducted a site visit for a stormwater inspection. Discovered a stormwater protection measure had been removed. NOV was sent by CEC to homeowner on 11 May 2026.
8	6/22/2026	4435 E. Brookfield Ave.	Susan Freeman	Burned House	Property Maintenance	OPEN	House burned on 3/27/2026. Homeowner has boarded windows but damaged structure remains. Issued a Notice of Violation to have fence installed by 7/9/2026. Given 30 days to obtain a demolition permit.

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CITY OF BELLE MEADE ADMINISTRATION

Memo

To: Belle Meade Commissioners
From: Jennifer Moody, City Manager
Date: July 22, 2026
Re: Stormwater Asset Management Project

BACKGROUND

The City of Belle Meade is required to maintain a set of programs to manage the quality of stormwater runoff from the public storm sewer system. This program is managed jointly between the Public Works and Building and Zoning Departments. Additionally, third party engineering consultants support the City's stormwater program by providing permit compliance activities, such as site plan review services and required water sampling and testing.

In accordance with best practices and to support a future stormwater user fee rate study, the Commissioners are asked to support expenses for digital mapping of the city's stormwater system and development of a multi-year capital improvement plan. This work is proposed to be carried out by consulting engineers from CEC coordinating with Mary Samaniego and Nathan McVay.

Below is the Scope of Services and Proposed Costs:

Task 1: Public Stormwater Asset Mapping – digital/GIS data collected for all stormwater pipes, culverts, lids, and grates, etc. in the public right-of-way (approx. 33 miles of public roads) Deliverable: Geodatabase files with collected data, photos, integrity condition, and maintenance condition	\$ 31,750.00
Task 2: Stormwater Capital Planning – development of a priority list of stormwater capital projects and opinions of probable cost Deliverable: 2 meetings with City staff and 1 Board of Commissioners meeting to present the final plan; spreadsheet with opinions of probable cost and priority for selected projects and stormwater fee rate analysis	\$20,000.00

RECOMMENDATION

The Board is recommended to approve an expenditure not to exceed \$51,750 with Civil and Environmental Consultants, Inc. (CEC) for a stormwater asset management project.

FISCAL IMPACT

The Stormwater Fund has a total budget allocation of \$142,560 available for professional consulting services, account 126-43150-256, for the current fiscal year 2026-2027.

ATTACHMENT

Proposal for CEC Project 361-817



Civil & Environmental Consultants, Inc.

April 8, 2026

Ms. Jennifer Moody
4705 Harding Road
Nashville, TN 37205
Delivered via email: jmoody@citybellemead.org

Dear Ms. Moody:

Subject: Proposal for Stormwater Asset Management
MS4 Permit Compliance Services
Belle Meade, Davison County, Tennessee
CEC Project 361-817

1.0 INTRODUCTION & BACKGROUND

The Tennessee Department of Environment and Conservation (TDEC) requires coverage for stormwater discharges from certain small municipal separate storm sewer systems (MS4s) under the Phase II NPDES permit - TNS000000 (Permit).

Section 4.2.3.1 of the Permit requires the Permittee to continue to develop, update and maintain a storm sewer map that includes:

- MS4 outfall;
- Inputs into the storm sewer collection system, such as the inlets, catch basins, drop structures or other defined contributing points to the sewer shed of that outfall;
- General direction of stormwater flow through the system; and
- Receiving streams.

CEC assisted the City of Belle Meade (City) with mapping their storm sewer system in 2014. It is CEC's understanding that the City desires to update their storm system map to inventory culverts and drainage ditches and to reassess the previously mapped stormwater inventory and the asset condition score. CEC is pleased to provide this proposal to the City for the following scope of services.

2.0 SCOPE OF SERVICES

2.1 Task 0001 – Public Stormwater Input Mapping

CEC proposes to provide a two-person field crew equipped with ESRI Field Maps application on iPads (or equivalent) and Trimble DA2 GNSS (Global Navigation Satellite System) units to update the City's stormwater assets. Stormwater assets shall be located within the City's Right-of-Way

117 Seaboard Lane, Suite E100 | Franklin, TN 37067 | 615-333-7797 | www.cecinc.com

Ms. Moody, City of Belle Meade
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within the estimated 33 miles of public roadways within the City's MS4 jurisdiction (MS4 shapefile sourced by the Census.gov). Lids and grates will not be removed from infrastructure. No confined space entries will be made as part of this effort. If an asset is inaccessible due to an obstruction such as a parked vehicle on top of the asset or other physical barrier, the field team will document the location and type of obstruction; CEC will not attempt to engage with personnel responsible for the obstruction.

CEC will utilize the GIS points and data collected in 2014 as a base for creating a file geodatabase for the City. Each asset identified will be assigned a unique asset ID. Information collected at each asset will be limited to the following:

- Coordinates (latitude, longitude (reported in decimal degrees))
- Photo (one above-ground per asset)
- Inlet Type (Combination Inlet; Area Drain, etc.)
- Headwall Present (Yes/No)
- Headwall Type (In/Out)
- Asset Integrity Condition (See Attachment)
- Asset Maintenance Condition (See Attachment)
- Grate Size (length, width (reported in inches))
- Material
- Pipe Size
- Open Conveyance (including Bottom Material Type and length (reported in feet))
- Approximate Direction of Stormwater Flow (via visual approximation)
- Notes/Comments

CEC will conduct two in-person meetings with pertinent City personnel. The first meeting will occur once approximately 25% of the roadway mileage has been assessed to discuss CEC's progress and that the data collection meets the City's expectations. The second meeting will take place following the deliverable submittal to review the asset inventory and final report.

Deliverable: Geodatabase (.gdb) with above-listed, collected data, photo, integrity condition, and maintenance condition. A comprehensive report detailing areas with high priority maintenance and/or integrity concerns will also be delivered.

2.2 Task 0002 – Stormwater Capital Planning

CEC will utilize the information provided in Task 0001 to develop a stormwater capital improvement plan for the City. This will include development of a priority list of stormwater capital projects and opinions of probable cost. CEC will utilize the opinions of probable cost to determine if a stormwater fee rate increase is needed to meet the goals of the stormwater capital improvement plan. It is expected that the stormwater capital improvement plan will be based on a 5-year or 10-year planning period as determined by the City. This task will include up to two meetings with the City staff to review and finalize the stormwater capital improvement plan. CEC

Civil & Environmental Consultants, Inc.

Ms. Moody, City of Belle Meade
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will attend one Board of Commissioners meeting to present the plan. CEC anticipates developing and providing this plan in spreadsheet format with an accompanying narrative report describing the plan development and assumptions.

CEC has included a budgetary number within this proposal for this Task. Once the estimated number of stormwater capital improvement projects is established based on information from Task 0001, CEC will provide a change order to clarify the scope and estimated cost of this task.

Deliverable: Stormwater Capital Improvement Plan including opinions of probable cost and priority for selected projects and stormwater fee rate analysis.

3.0 SCHEDULE & FEE

Table 1. Estimated Cost

Task	Description	Estimated Cost
0001	Public Stormwater Input Mapping	\$31,750
0002	Stormwater Capital Planning	\$20,000
Total		\$51,750

CEC proposes to begin work within 10 business days of notice to proceed. It is CEC's understanding that the City desires to begin work during the 2026/2027 fiscal year. CEC 2026 Municipal Rates will be honored through the end of the 2026/2027 fiscal year, ending June 30, 2027.

CEC proposes to invoice on Time & Materials basis and has included estimated budget in Table 1. Should additional effort be necessary based on the iterative nature of this work (i.e., unexpected high density of assets, unexpected number of new assets installed since 2014, unknown number of proposed stormwater capital improvement projects, etc.), CEC will advise the City prior to proceeding beyond the task budget. CEC will notify the City when approximately 10% of the budget remains to review project status.

Invoicing of professional services will be in accordance with the attached 2026 Municipal Fee Schedule. A Technology and Office Service Fee, equivalent to 3% of professional fees, will be added to each invoice for project expenses associated with software, computer technology, and incidental office expenses. Reimbursable expenses, including subcontracted services, will be invoiced at a cost plus 10% administrative fee.

4.0 ASSUMPTIONS

The following assumptions apply to the aforementioned scope of services:

- The City will be responsible for public notification of work.
- Traffic control measures are not included in this scope of services

Civil & Environmental Consultants, Inc.

Ms. Moody, City of Belle Meade
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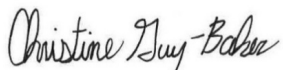
- Any debris, equipment, or other obstructions in the area at the time of field inspection will limit collection of data.
- Estimated fee for Public Stormwater Input Mapping is based on the estimated roadway mileage within the City limits and the anticipation of mapping 4 miles per day.
- Requested updates to GIS data after delivery of the final deliverable can be performed for an additional scope and fee.

5.0 CLOSING

CEC appreciates the opportunity to provide this proposal to the City. If you would like to discuss any portion of this proposal, please contact us at (615) 333-7797 or via email at cguybaker@cecinc.com or lwilsonkokes@cecinc.com.

Sincerely,

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.



Christine Guy-Baker, P.E. CFM
 Project Manager



Janette Wolf, P.E., CPESC, CPSWQ, CESSWI
 Vice President



Lindsay Wilson-Kokes, TNQHP-IT
 Project Manager

Enclosures: CEC Terms & Conditions
 Nashville 2026 Municipal Fee Schedule
 Asset Condition Rating Guide

CEC's Schedule of Terms and Conditions, which governs the proposed work, is attached. CEC's proposal is valid for thirty (30) days from the date of the proposal, after which time the validity may only be extended with CEC's consent. CEC reserves the right to revise, adjust or withdraw this proposal if not accepted by City of Belle Meade within thirty (30) days of the date of the proposal. Your written acceptance below will form a binding contract pursuant to the attached Terms and Conditions. The individual signing below warrants that they have authority to sign and execute this Agreement on behalf of City of Belle Meade.

CEC Project 361-817, dated April 8, 2026
 ACCEPTED BY:

Signature: _____ Date: _____

Name: _____ Title: _____

Civil & Environmental Consultants, Inc.



Civil & Environmental Consultants, Inc.

1. AGREEMENT

The following terms and conditions ("TERMS") shall apply to and are an integral part of the attached proposal ("PROPOSAL") between Civil & Environmental Consultants, Inc. ("CEC") and the client ("CLIENT") named in the attached PROPOSAL. CLIENT's acceptance of the PROPOSAL includes acceptance of these TERMS and acceptance of this PROPOSAL shall form the entire agreement between the parties ("AGREEMENT"). In the event of a conflict or inconsistency between these TERMS and the PROPOSAL or any other document provided by CLIENT, these TERMS shall take precedence.

2. STANDARD OF CARE

CEC shall perform its services consistent with the professional skill and care ordinarily provided by professionals, such as CEC, practicing in the same or similar locality under the same or similar circumstances and in effect at the time of performance, and as expeditiously as is prudent considering the ordinary professional skill and care of a competent professional services provider. CEC provides no warranties or guarantees whether express or implied.

3. SITE ACCESS, SITE CONDITIONS AND SUBSURFACE FEATURES

CLIENT will grant or obtain free access to the site for all equipment and personnel for CEC to perform the services set forth in this AGREEMENT.

The CLIENT is responsible for the accuracy of locations for all subsurface structures and utilities. CEC will take reasonable precautions to avoid known subsurface structures, and the CLIENT waives any claim against CEC, and agrees to defend, indemnify, and hold CEC harmless from any claim or liability for injury or loss, including costs of defense, arising from damage done to subsurface structures and utilities not identified or accurately located. In addition, CLIENT agrees to reimburse CEC for time and expenses incurred by CEC in defense of any such claim based upon CEC's current fee schedule and expense reimbursement policy.

The CLIENT recognizes that subsurface conditions may vary from those observed at locations where borings, surveys, or explorations are made, and that site conditions may change with time. Data, interpretation, and recommendations by CEC will be based solely on information available to CEC. CEC is responsible for the data, interpretations, and recommendations based on its services, but will not be responsible for other parties' interpretations or use of the information developed.

4. BIOLOGICAL POLLUTANTS, HAZARDOUS MATERIALS AND HAZARDOUS CONDITIONS

CLIENT warrants that a reasonable effort to investigate and inform CEC of known or suspected Biological Pollutants, Hazardous Materials and hazardous conditions on or near the site has been made by the CLIENT. The term "Biological Pollutants" includes, but is not limited to, molds, fungi, spores, bacteria, and viruses, and the by-product of any such biological organisms. The term "Hazardous Materials" shall mean any toxic substances, chemicals, pollutants, or other materials, in whatever form or state, including but not limited to smoke, vapors, soot, fumes, acids, alkalis, minerals, toxic chemicals, liquids, gases or any other material, irritant, contaminant or pollutant, that is known or suspected to adversely affect the health and safety of humans or of animal or plant organisms, or which are known or suspected to impair the environment in any way whatsoever. Hazardous Materials shall also include, but not be limited to, those substances defined, designated, or listed in Section 404 of the Solid Waste Disposal Act (42 USC Subsection 6903); Section 9601(14) of the Comprehensive Environmental Response, Compensation and Liability Act (42 USC Subsection 9601(14)); as listed or designated under Sections 1317 and 1321(b)(2)(a) of the Title 33 (33 USC Subsections 1317 and 1321(b)(2)(a)); or as defined, designated, or listed under any other federal, state, or local law, regulation or ordinance concerning hazardous wastes, toxic substances, or pollutants.

CEC and CLIENT agree that when unanticipated or suspected Biological Pollutants, Hazardous Materials and/or hazardous conditions are encountered it may be necessary for CEC to take immediate measures to protect health and safety. CEC agrees to immediately notify CLIENT when unanticipated or suspected Biological Pollutants, Hazardous Materials and/or hazardous conditions are encountered. CLIENT agrees to make any disclosures required by law to the appropriate governing agencies. In the event the site is not owned by CLIENT, CLIENT recognizes that it is the CLIENT's responsibility to inform

the property owner of the discovery of unanticipated or suspected Biological Pollutants, Hazardous Materials and/or hazardous conditions.

Notwithstanding any other provision of the AGREEMENT, CLIENT waives any claim against CEC, and to the maximum extent permitted by law, agrees to defend, indemnify, and hold CEC harmless from any claim, liability, and/or defense costs for injury or loss arising from CEC's discovery of unanticipated or suspected Biological Pollutants, Hazardous Materials and/or hazardous conditions. CLIENT will be responsible for ultimate disposal of any samples secured by CEC which are found to be contaminated with Biological Pollutants and/or Hazardous Materials.

Nothing contained in this AGREEMENT shall be construed or interpreted as requiring CEC to assume liability for the generation, transportation, treatment, storage and/or disposal of hazardous waste within the meaning of the Resource Conservation and Recovery Act of 1976, as amended, or within the meaning of any similar federal, state, or local regulation or law.

If during remediation and/or construction activities waste manifests are required, CLIENT shall provide an authorized person to sign manifests or will provide CEC with a written limited power of attorney or agency agreement to sign manifests on CLIENT'S behalf.

5. EVOLVING TECHNOLOGIES

Services such as those provided by CEC may involve technologies which are new or emerging and these technologies may supersede current techniques. In addition, standards for our services, including statutes and regulations, may change with time. CLIENT understands that CEC's recommendations and/or services must be based upon the current Standard of Care utilizing established technologies and standards excluding new or emerging technologies.

6. SAFETY/CONSTRUCTION OBSERVATION

CLIENT, its contractors or other representatives shall be solely responsible for working conditions on the site, including compliance with OSHA regulations and safety of all persons and property during the performance of the work in relation to working conditions of the site. CEC shall be responsible for the safety of its own personnel in performance of the services. CEC will not be responsible for means, methods, techniques, sequences or procedures of construction including, but not limited to safety.

If CEC is retained by the CLIENT to provide a site representative for the purpose of observing specific portions of work on site as set forth in the PROPOSAL, CEC will report on its observations and professional opinions. CEC's presence on the site does not in any way guarantee the completion or quality of the performance of the work by any party retained by the CLIENT to provide construction or other related field services. CEC does not have the duty to reject or stop work of CLIENT, its contractors, or its agents.

7. BILLING AND PAYMENTS

7.1. General: Invoices will be submitted in accordance with the provisions outlined in the PROPOSAL. Payment is due from CLIENT thirty (30) days from the invoice date. If a retainer or pre-payment is required by the PROPOSAL, payment must be received by CEC prior to commencement of services. Payment shall be made as follows:

Electronic Payment:
PNC Bank, Pittsburgh, PA 15222
PNC Bank Routing #043000096
CEC Account #002272405
SWIFT & BIC Code: PNCCUS33
Remittance Detail: accountsreceivable@cecinc.com

Lockbox (regular mail):
Civil & Environmental Consultants, Inc.
P.O. Box 644246
Pittsburgh, PA 15264-4246

Any retainer shall be applied to the final invoice and unused funds, if any, returned to CLIENT. In the event CLIENT fails to pay CEC within thirty (30) days of invoice, CLIENT agrees that CEC will have the right to suspend performance of services after written notice to CLIENT. CEC will be entitled to interest of one and one-half percent (1.5%) per month for past due amounts. CEC will be entitled to collect for time and expenses (per CEC's current fee schedules), attorneys' fees and other costs incurred by CEC for collection of past due amounts.

Civil & Environmental Consultants, Inc.

CEC PROFESSIONAL SERVICES (Rev. 2, 08/01/25)



Civil & Environmental Consultants, Inc.

Our PROPOSAL does not include gross receipts taxes, business or occupation taxes or assessments that the municipality where the project is located may assess upon CEC or its subcontractors. If such taxes are or become a liability of CEC, the CLIENT agrees to reimburse CEC at cost.

7.2. Reimbursable Expenses: Direct non-salary expenses (e.g. Travel, Equipment, Subcontractors/Vendors) will be billed according to the terms of our PROPOSAL.

8. CHANGES

8.1. Changes: Upon a change in CEC's scope of services, discovery of unforeseen conditions, or any direction or instruction by CLIENT outside of the PROPOSAL, CEC will provide CLIENT with the estimated cost of performing the change and any change in the AGREEMENT schedule. Prior to CEC being required to implement the change, CLIENT shall authorize the requested change amending the AGREEMENT price and schedule.

8.2. Unauthorized Changes: If changes are made to CEC WORK PRODUCT by CLIENT or persons other than CEC, any and all liability against CEC arising out of such changes is waived and CLIENT assumes full responsibility for such changes unless CLIENT has given us prior notice and has received written consent from CEC for such changes.

9. DELAYS

Delays not due to CEC shall result in an extension of the schedule equivalent to the length of delay. If such delays result in additional costs to CEC, the AGREEMENT price shall be equitably adjusted by the amount of such additional costs.

10. INSURANCE

CEC will maintain Workmen's Compensation Insurance as required by state law, General Liability Insurance for bodily injury and property damage with a limit of \$1,000,000 per occurrence and an aggregate limit of \$2,000,000 and Automobile Liability with a limit of \$1,000,000. Professional liability will be provided with a limit of \$1,000,000 per claim and \$1,000,000 in the aggregate, if applicable. CLIENT and/or the property owner will be listed as additional insured for General Liability and Automobile Insurance.

11. ALLOCATION OF RISK

11.1. Limitation of Remedies: CLIENT agrees to limit CEC's liability for any claim arising from, or alleged to arise from any acts, errors or omissions in the performance of services under this AGREEMENT, whether such claim is based in negligence, breach of contract, or other legal theory to an aggregate limit of the amount of fees paid to CEC under this AGREEMENT, or \$50,000, whichever is greater, except for CEC's willful misconduct or gross negligence.

11.2. Waiver of Consequential Damages: CEC and CLIENT agree to waive any claim against each other for consequential, incidental, special or punitive damages.

11.3. Indemnification: CEC shall indemnify CLIENT from and against third party claims or liability to the extent caused by the negligent performance of services under this AGREEMENT by CEC, including injuries to employees of CEC.

12. TERMINATION

This AGREEMENT may be terminated by either party seven (7) days after written notice: i) in the event of breach of any provision of this AGREEMENT; ii) if the CLIENT suspends the work for more than three (3) months in the aggregate; or iii) for CLIENT or CEC's convenience. In the event of termination for suspension or convenience, CEC will be paid for services performed prior to the date of termination plus reasonable termination and demobilization expenses, including, but not limited to the cost of completing analyses, records and reports necessary to document job status at the time of termination. CEC may immediately suspend performance of its services and terminate this AGREEMENT upon written notice if CLIENT becomes insolvent or bankrupt.

13. GOVERNING LAW

The law of the Commonwealth of Pennsylvania will govern this AGREEMENT, their interpretation and performance. If any of the provisions contained in this AGREEMENT are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired.

14. DISPUTE RESOLUTION

14.1. Notice of Dispute: Within fifteen (15) days of the occurrence of any incident, act, or omission upon which a claim for relief may be based, the party seeking relief shall serve the other party with a written notice specifying the

nature of the relief sought, the amount of relief sought, a description of the reason relief should be granted, and the provisions of this AGREEMENT that authorize the relief requested.

14.2. Meet and Confer: Within ten (10) days of receipt of the Notice of Dispute, the parties shall meet and confer in a good faith attempt to resolve the dispute. Participants in the meet and confer must have the authority to enter into a binding resolution on behalf of each party.

14.3. Jurisdiction and Venue: After completion of the meet and confer, either party may proceed to litigation. CEC and CLIENT agree that any court of record in Allegheny County, Pennsylvania, shall have the exclusive jurisdiction and venue over any claims relating to or arising under this AGREEMENT.

14.4. Waiver of Jury Trial: THE PARTIES AGREE AND IRREVOCABLY WAIVE THEIR RIGHT TO TRIAL BY JURY IN ANY ACTION, DISPUTE, PROCEEDING OR SUIT RELATING DIRECTLY OR INDIRECTLY TO THIS AGREEMENT OR THE PROJECT.

15. ASSIGNMENT

CLIENT and CEC each binds itself and its successors and assigns to the other and its successors and assigns with respect to all covenants of this AGREEMENT. Neither CLIENT nor CEC shall assign, sublet or transfer any rights under or interest in this AGREEMENT without the prior written consent of the other party. This section shall not, however, apply to subrogation rights (if any) of any insurer of either party.

16. OWNERSHIP

16.1. "Intellectual Property" means any and all of the following arising pursuant to the laws of any jurisdiction throughout the world: (a) copyrights and all registrations and applications for registration thereof; (b) trade secrets and know-how; (c) patents and patent applications; and (d) other intellectual property and related proprietary rights owned or licensed by a party hereto. "Background Intellectual Property" means the Intellectual Property of a party created or developed prior to the effective date of this AGREEMENT and/or independently of the work performed by the party pursuant to this AGREEMENT. Except for the licenses granted hereunder, all rights in a party's Intellectual Property and Background Intellectual Property are otherwise reserved.

16.2. CEC shall retain all rights, title, and interest in and to all Intellectual Property in all drawings, specifications, documents, or other tools or materials ("WORK PRODUCT") furnished to CLIENT and intended for use in connection with projects under this AGREEMENT. CEC hereby grants CLIENT a limited, non-exclusive, non-transferable, non-sublicensable license: (a) to use and reproduce the WORK PRODUCT solely for CLIENT's own internal business purposes; and (b) to use CEC'S Background Intellectual Property solely to the extent that: it is incorporated into the WORK PRODUCT, and a license thereof is necessary to use and reproduce the WORK PRODUCT. CLIENT shall not disclose or use the WORK PRODUCT with CLIENT's other contractors, subcontractors, or material suppliers on other projects without the express written consent of CEC.

16.3. CLIENT shall not use the name, logo, or marks of CEC in any publicity releases, interviews, promotional or marketing materials, or public announcements without the prior written approval of CEC.

17. FILE RETENTION

Upon conclusion of the services, CEC will close its project file and archive for storage. CEC reserves the right to destroy all file information within seven (7) years after conclusion of the services.

18. SURVIVAL

In the event of termination, cancellation or avoidance of this AGREEMENT, the terms and conditions of Articles 3 (Site Access, Site Conditions and Subsurface Features), 4 (Biological Pollutants, Hazardous Materials and Hazardous Conditions), 5 (Evolving Technologies), 10 (Insurance), 11 (Allocation of Risk), 13 (Governing Law), 14 (Dispute Resolution), and 16 (Ownership) shall survive termination of the AGREEMENT.

END OF TERMS

Civil & Environmental Consultants, Inc.

CEC PROFESSIONAL SERVICES (Rev. 2, 08/01/25)

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.
 117 SEABOARD LANE • SUITE E-100
 FRANKLIN, TENNESSEE 37067
 PHONE: 615-333-7797 • www.cecinc.com/location/nashville-tn

Municipal Services Fee Schedule

January 1, 2026, through December 31, 2026

PROFESSIONAL SERVICES

Classification	Rate/Hour
Vice President.....	\$305
Principal.....	\$278
Senior Project Manager	\$256
Project Manager III	\$230
Project Manager II	\$199
Project Manager I	\$177
Assistant Project Manager	\$159
Project Consultant.....	\$138
Staff Consultant.....	\$124
Project Scientist.....	\$114
Staff Scientist.....	\$ 90
CADD Manager.....	\$183
Senior Designer.....	\$182
Field Service Manager.....	\$142
Senior Engineering Assistant.....	\$132
Senior Technician.....	\$135
Technician II.....	\$ 97
Technician I.....	\$ 73
Survey Technician IV	\$139
Survey Technician III.....	\$105
Survey Technician II.....	\$ 89
Survey Technician I.....	\$ 84
Administrative Manager	\$105
Administrative Assistant.....	\$ 85
Intern.....	\$ 65

DIRECT EXPENSES

Automobile Mileage	Current IRS Rate
Technology and Office Service Fee.....	3% of professional fees
Survey Equipment Usage.....	\$25/hour
In-House Equipment Usage.....	Per daily rates
Other Travel Related Expenses	Cost plus 10%
Printing and Reproduction	Cost plus 10%
Telephone and Shipping	Cost plus 10%
Miscellaneous Reimbursables	Cost plus 10%

SUBCONTRACT SERVICES

Services @ Cost Plus 10%



Civil & Environmental Consultants, Inc.

ASSET INTEGRITY CONDITION RATING (1-5)	RATING DESCRIPTION
1	A rating of 1 is for the most severe problems that appear to directly impact an asset's level of service. Examples would include an area that is severely eroding around an asset or an asset that shows signs of structural failure.
3	A rating of 3 is for moderately severe problems that appear to have some adverse impacts to the asset. Examples include a cracked headwall, a CMP that is partially crushed but still allows flow, or grate that needs to be reset.
5	A rating of 5 indicates conditions that appear to have limited or no impact to an asset's level of service. Examples include newly installed assets or assets that appear to be maintained.

ASSET MAINTENANCE CONDITION RATING (1-5)	RATING DESCRIPTION
1	A rating of 1 is for the most severe problems that appear to directly impact an asset's level of service. Examples include a fully blocked asset with restricted flow due to trash or organic debris; an asset that buried 75% or greater due to sediment or vegetation.
3	A rating of 3 is for moderately severe problems that appear to have some adverse impacts to the asset. Examples include assets that are partially blocked with debris or partially buried due to sediment or vegetative growth.
5	A rating of 5 indicates conditions that appear to have limited or no impact to an asset's level of service. Examples include newly installed assets or assets that appear to be maintained.

CEC developed the condition rating based on information provided on TDEC's Stormwater Inventory Workbook and the Tennessee Asset Management Plan Guide.

117 Seaboard Lane, Suite E100 | Franklin, TN 37067 | 615-333-7797 | www.cecinc.com



CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners
From: Jennifer Moody, City Manager
Date: July 22, 2026
Re: Engineering Services Agreement for Design of Lynnwood Terrace Improvements

Background

In January, residents petitioned Commissioners for sidewalks along Lynnwood Boulevard. The request is supported by the Belle Meade Together Plan (adopted 2021) that prioritizes making “safe places for people: walking, cycling and public spaces”; page 16 provides recommendations for “a continuous ‘network’ of sidewalks and/or trails on Belle Meade Boulevard, Harding Place, Lynnwood Boulevard, and Harding Pike that enables residents to walk throughout the city”. See the attached exhibit of pages 16 and 17.

In 2023, a concept and planning cost estimate was provided for a project that would have improved Lynnwood Terrace between Harding Pike and Westhampton Place with a sidewalk on one side of the roadway and additional landscaping at each corner of it’s intersection with Harding Pike. This concept was prepared by consulting engineers with KCI. At the time, the need for additional land acquisition and coordination with utilities located in the right-of-way would be required for this to be a feasible project. Additionally, the proposed sidewalk project would need to include design of stormwater/drainage improvements to benefit the area.

Engineering Proposals

Two proposals have been solicited for professional services to perform design for a sidewalk segment and additional services, including bid assistance and construction inspection services. Both firms, KCI Technologies and CEC, have significant past experience working with the City of Belle Meade. KCI has worked with the City on traffic calming strategies and traffic studies, including the recent all-way stop warrant analysis for Tyne Blvd and Belle Meade Blvd and the traffic calming islands project on W. Tyne Drive and Lynnwood Blvd. CEC has a long-relationship with the City and currently assists with managing the City’s stormwater program and has often been selected as a subconsultant to provide the

stormwater design for our projects with other engineering firms due to their expertise in the Belle Meade watershed areas.

Recommendation

The Board is recommended to approve a Professional Services Agreement with Civil and Environmental Consultants (CEC) for design of Lynnwood Terrace sidewalk and stormwater improvements for a total fee not to exceed, \$158,000, for the project.

Fiscal Impact

In the FY 2026-2027 budget, \$180,000 is available within the Capital Fund for this project, under Public Works – Improvements, account 130-43100-930.

Attachments

Exhibit from Belle Meade Together Plan
Proposal from CEC
Proposal from KCI

BELLE MEADE TOGETHER

SAFE PLACES FOR PEOPLE: WALKING, CYCLING AND PUBLIC SPACES

Belle Meade is a primarily residential city. Residents frequently visit their neighbors, children ride their bicycles, and families walk their dogs on Belle Meade streets. Throughout the city, these streets provide a link between the public and private realms where people interact with each other and the surrounding environment. As such, the streets should provide a safe and comfortable route for residents to travel. The design team and the City staff recognize the importance of designing streets that create a safe place for moving people as much as moving vehicles.

Belle Meade Together emphasizes design elements that encourage low-speed, low-traffic streets and provide a safe and comfortable place for residents to walk and bike, eliminating the need to install sidewalks that add hardscape and detract from the natural character and aesthetic. However, the prevailing characteristics of some streets necessitate the use of dedicated pedestrian facilities.

Figure 2 provides recommendations for walking cycling and public spaces. Highlights include:

- A continuous “network” of sidewalks and/or trails on Belle Meade Boulevard, Harding Place, Lynwood Boulevard and Harding Pike that enables residents to walk throughout the city.
- A sidewalk connection to the existing sidewalk on Harding Pike that will allow residents to safely walk to shopping, restaurants and other activities.
- Other key connectors, such as Leake Avenue, Tyne Drive and Brookfield Avenue that will connect residents to the larger network and places such as Parmer Park, the Historic Site, Percy Warner Park and the Harding Pike commercial corridor.
- Treatments that provide safe and visible crossing opportunities at busy intersections and midblock locations.
- The integration of public spaces, including proposed pocket parks, Belle Meade Boulevard and Parmer Park, for residents to interact and enjoy Belle Meade as they walk.



Harding Place



Deer Park Circle

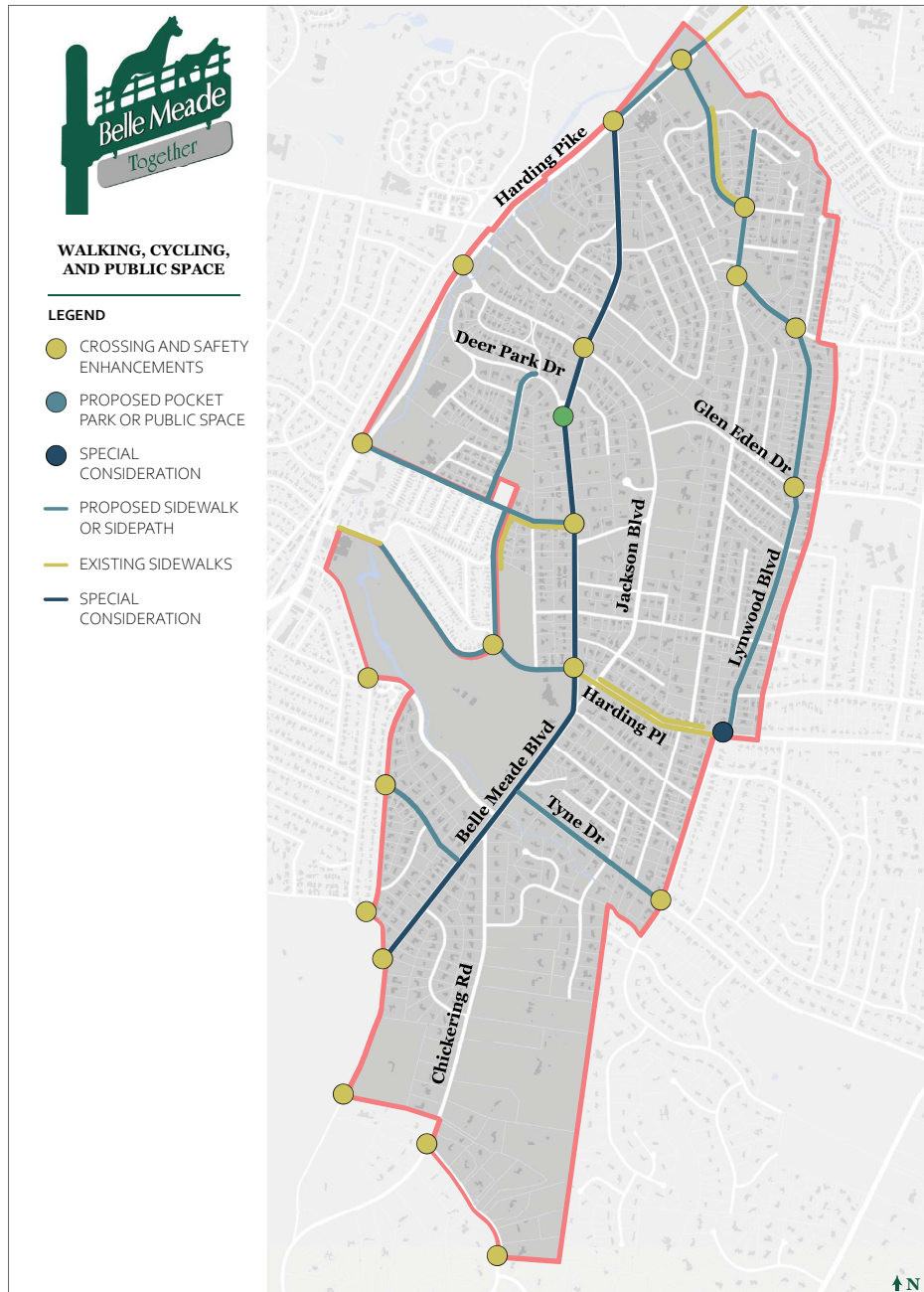


Figure 2. Walking, Cycling and Public Spaces Recommendations





Civil & Environmental Consultants, Inc.

April 7, 2026

Ms. Jennifer Moody
City Manager, City of Belle Meade
4705 Harding Pike
Nashville, TN 37205

Dear Ms. Moody:

Subject: Proposal for Professional Services
Lynwood Boulevard Sidewalk
Belle Meade, Tennessee
CEC Project 361-815

1.0 INTRODUCTION & PURPOSE

Civil & Environmental Consultants, Inc. (CEC) is pleased to submit this proposal to the City of Belle Meade for professional services as discussed and requested. Our preparation of this proposal is based on discussions with the City pertaining to the need for a sidewalk along Lynwood Boulevard between Harding Pike and Lynwood Terrace. CEC understands the City desires to provide separation between vehicular traffic and the proposed sidewalk which will involve ROW acquisition and may even involve retaining existing trees between the road and proposed sidewalk. CEC also understands there is opportunity to improve stormwater management here since CEC performed analyses of Lynwood Boulevard's storm sewer system upgradient a few years ago.

2.0 SCOPE OF SERVICES

2.1 Task 0001 – Meetings and Weekly Updates

CEC anticipates the following meetings and coordination during the design. The design is expected to take approximately four months.

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 CEC Project 361-815
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Proposed Meetings/Updates	Quantity
Kick-off Meeting with City	1
Preliminary Plan Review with City	1
Final Construction Plans Review Submittal with City	1
Public Meeting	2
Bi-Weekly Design Updates to the City (Emails or virtual)	8

2.1 Task 0002 – Topographic Survey

For past projects, CEC has collected topographic survey both along Harding Pike on the northern limits and along Lynnwood Terrace up to the southern limits of the needed survey as shown by the approximate blue highlighted areas on Exhibit A. Because of this history, CEC has an understanding of the storm sewer system and drainage patterns upgradient and downgradient of the proposed project. CEC will conduct a field-run topographic survey as shown by the approximate yellow highlighted area on Exhibit A. The area being further described as follows:

- Along Lynwood Boulevard (also known as Lynwood Terrace) the survey will extend approximately 900 feet along the existing roadway from the north line of the southmost lane of Harding Pike / Hwy. 70S; thence southeasterly along Lynwood Boulevard to the north side of where Lynwood Boulevard and Lynwood Terrace split. The survey width will be from the westerly right-of-way line of Lynwood Boulevard to 25 feet east of the easterly right-of-way line of Lynwood Boulevard.

Within the survey limits, CEC will locate the visible and/or marked utilities, the roadway, walls, signal equipment, existing site improvements, hedges, tree canopy, & perimeter of landscaped areas. Invert elevations, pipe size, and pipe material (storm only) of the storm and sanitary sewer structures will be obtained if visible. The location of individual trees within the limits with a diameter of six (6) inches or greater measured at four-and-one-half feet above grade will be located.

Civil & Environmental Consultants, Inc.

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CEC will locate existing property and right-of-way (ROW) monumentation along with field evidence of occupation/possession lines within the limits of survey (approximately 2 tracts). CEC will establish the approximate ROW and property sidelines within the survey area from current deeds and/or plats of record in combination with field evidence located. CEC assumes there will be sufficient monumentation and evidence found during the course of the field survey to adequately define the ROW and sidelines. Property owner information will be provided based on current deeds and/or tax records. A General Property Survey as defined by the Standards of Practice for Land Surveyors in TN is not included as part of this proposal.

Utilities will be shown according to surface observations combined with plans and markings provided by calling the TN811. It is CEC's experience that TN811 may not respond to a request for markings unless excavation activities are involved. TN811 does not mark utility lines or services on private property. CEC makes no guarantee that the utilities located comprise all such utilities in the area, either in service or abandoned. CEC further does not warrant that the utilities located are in the exact location indicated.

The survey will be referenced to the Tennessee State Plane Coordinate System (NAD83) (2011) and the North American Vertical Datum of 1988 (NAVD88, Geoid Model 18) in US feet. Contours will be generated at one-foot intervals.

CEC can provide Exhibit and Description documents for Right-of-Way and Easements as needed. The required number of documents pre-design is unknown; therefore, an approximate estimated fee based on one (1) Exhibit and Description is shown below. The fee below is based upon providing the one (1) Exhibit and Description and does not include any recording fees or any unforeseen circumstance that the City or Metro Nashville may require such as a revised subdivision plat of the property. CEC will provide the City with the Exhibit in PDF format and the description in PDF and or Word format.

CEC has prepared this task under the following assumptions:

- It is understood that the City hereby grants CEC or represents and warrants (if the site is not owned by the City) that permission has been duly granted for a Right-of-Entry by our firm, agents, staff, consultants, and subcontractors for the purpose of obtaining field information pertinent to the subject project.
- Any additional services requested by the City and performed by CEC will be based on a Time and Materials basis or for a negotiated fee.

Civil & Environmental Consultants, Inc.

Ms. Moody – City of Belle Meade
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- The scope above and fee below does not include staking such as construction, easement, property, right-of-way, etc.
- The setting of property corners for right-of-way acquisition, if applicable, is not required.

2.3 Task 0003 – Stormwater Analysis

CEC will support the sidewalk design and stormwater improvements along Lynwood Boulevard from Harding Pike to Lynwood Terrace for compliance with the requirements of the City of Belle Meade Municipal Floodplain Zoning Ordinance, Title 12, Chapter 4 and Stormwater Ordinance, Title 12, Chapter 12-2. At this time, CEC anticipates performing the following tasks:

- CEC will conduct a drainage analysis to determine what improvements, if any, can be made to decrease stormwater ponding along Lynwood Boulevard and at the intersection with Harding Pike.
- CEC will attempt to maintain or reduce runoff volumes for the proposed conditions compared with the existing conditions.
- CEC will attempt to balance cut and fill for the proposed sidewalk grading plan located within the 1% annual chance floodplain.
- CEC will prepare a Stormwater Report to document the findings of the stormwater analysis and proposed improvements.
- Prepare technical information and submit for coverage under the TDEC National Pollutant Discharge Elimination System (NPDES) Construction General Permit (CGP) if necessary. Plan submittal and application fees will be paid by the City.

2.4 Task 0004 – Civil Site

CEC will provide civil engineering design services and prepare site development construction documents. For this task, CEC will provide the following services:

- Perform one site visit with the completed survey. The purpose of this visit is to familiarize the team with the site and identify constraints visually observed.
- Prepare civil documents and submit the permit review packages to the City of Belle Meade. It is assumed that two reviews will be required for City approval.
- Prepare a project cover sheet and general notes that include items required by the City.

Civil & Environmental Consultants, Inc.

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- Prepare an existing conditions and demolition plan that depicts the existing features and items to be demolished on-site. Procurement of the demolition permit will be provided by the contractor.
- Prepare a site plan that depicts proposed curbs, sidewalks, pavement, and other relevant features.
- Prepare a grading and drainage plan taking into consideration the drainage analysis conducted in Task 0003 and comply with local and state drainage regulations, to the extent practicable. We will prepare a plan to reduce import and export of soil material; however, we cannot guarantee that the site can be designed to achieve a “balanced” condition. Pavement and curb spot elevations will be shown in addition to proposed contour data.
- Prepare an erosion control plan for the site in accordance with the City of Belle Meade and Tennessee Department of Environment and Conservation (TDEC) requirements. Locations of best management practices such as silt fence, concrete washout, construction entrance, staging areas, and inlet protection will be shown.
- Plans will be generated on 24” x 36” sheets. All submittals will be in PDF format.

CEC has prepared this task under the following assumptions:

- Water, sanitary, and electric lines will not require relocation. If relocation is required, CEC will prepare a change order to be issued to the City for approval before work continues.
- Geotechnical services are not included in this scope of services.
- Design information will be included on the drawings. A separate technical specification book is not within this scope of services.
- Intersection and traffic signal improvements are assumed not necessary and therefore not included in this scope of services.

2.5 Task 0005 – Landscape Design Services

CEC will provide the following scope of Landscape Design Services for this project:

- Perform one site visit (in coordination with Civil site visit) with the completed survey and points of reference for the existing trees. The purpose of the visit is to familiarize the team with the site and identify trees to protect and those that will need to be removed to enable the project to be developed.

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- CEC will develop up to two concept sketches to discuss with the City.
- CEC will develop a landscape planting plan. A plant pallet will be developed using the character of the surrounding area and will incorporate native species. CEC will provide this drawing to the City for comment, and one round of revisions.
- CEC understands that the Society of Ceres may be involved in the landscape design of this project. One meeting with the society and City staff is included to discuss plant pallet.
- Once the landscape plan is finalized and acceptable to the City, 3D renderings will be developed. Three views will be presented:
 - A head-on view of the subject property.
 - Two views from the roadway perspective: one from either end of the project.
- CEC will provide the renderings to the City for review. One round of comments and revisions is included.
- CEC will provide appropriate construction details within the final plan set for bidding purposes.
- An irrigation plan is not included; however, it can be added for an additional fee.

2.6 Task 0006 – Bid Assistance

CEC proposes to provide bidding assistance services related to the selection of the appropriate contractor. These services include the following:

- Develop Opinion of Probable Construction Cost
- Distribute Construction Documents to prospective bidders.
- Answer questions regarding the bid.
- Review bids received, prepare a bid tabulation, prepare an award recommendation letter, and coordinate contract.
- Conduct a pre-bid meeting at City Hall.
- Conduct a Pre-Construction Meeting with the City and the successful bidder.

2.7 Task 0007 – Construction, Engineering, and Inspection (CEI)

CEC is proposing the same level of CEI for this project as was proposed for the TDOT grant-funded sidewalk project along Harding Pike. If the City desires a less involved level of CEI, CEC can provide a revised scope accordingly.

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CEC will provide a TDOT Certified Inspector, necessary equipment, and administrative support to perform Construction Engineering and Inspection and project documentation in accordance with current TDOT Standard Specifications, TDOT Standard Operating Procedure 1-1, Circular Letters and Special Provisions. CEC will inspect the work and maintain documentation for contractor payment and project closeout. The TDOT Certified Inspector will also perform twice weekly Erosion Prevention & Sediment Control (EPSC) inspections in accordance with the TDEC Construction General Permit. CEC proposes to utilize ECS Southeast, LLP as a sub-consultant for 28-day concrete compressive strength testing and reporting. ECS rates are estimated for this proposal and will be invoiced at cost plus a 10% administrative fee.

CEC has prepared this task under the following assumptions:

- Approximate construction duration of 12 weeks.
- An average of three site visits per week. This assumes the contractor will provide appropriate scheduling information, especially relative to concrete placement.
 - 36, six-hour visits (including travel) @ \$159.00 per hour = \$34,344
- Approximately 12 concrete tests (includes labor and documentation).
 - \$240 per test (including 10% administrative fee) = \$3,168
- Approximately 38 miles per visit.
 - 1,368 miles at \$0.725 per mile (current IRS mileage reimbursement rate) = \$992
- Approximately six hours per month Project Management.
 - 18 hours @ \$177 per hour = \$3,186
- Approximately twelve hours for Quality Review.
 - 12 hours @ \$256 per hour = \$3,072

2.8 Task 0008 – Post Construction As-built Topographic Survey

CEC will conduct a post-construction field-run as-built topographic survey. The limits of the survey and items to be included will be the same as those in Task 0002. Utilities will be shown according to surface observations combined with plans. A TN811 call and utility marking will not occur for this task.

CEC has prepared this task under the following assumptions:

Civil & Environmental Consultants, Inc.

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- It is understood that the City hereby grants CEC or represents and warrants (if the site is not owned by the City) that permission has been duly granted for a Right-of-Entry by our firm, agents, staff, consultants, and subcontractors for the purpose of obtaining field information pertinent to the subject project.
- Any additional services requested by the City and performed by CEC will be based on a Time and Materials basis or for a negotiated fee.
- The scope above and fee below does not include staking such as easement, property, right-of-way, etc.
- The setting of property corners for right-of-way acquisition, if applicable, is not required.

3.0 **PROPOSED DELIVERABLES**

Proposed Deliverables	Quantity
Meeting Minutes	3
Public Meeting Presentation including Renderings	2
Bi-weekly Design Updates	8
Topographic Survey	1
Right-of-Way Acquisition Exhibits	1
Drainage Analysis Report	1
Construction Plans & Bid Documents	1
Opinion of Probable Construction Cost	1
Construction Field Review Report	1
As-built Survey for Floodplain Compensation Verification	1

4.0 **ESTIMATED FEES**

Fees proposed are based on the scope of services described above and will be billed on a Time & Materials (T&M) basis. If CEC encounters conditions that require additional services and costs beyond what is presented in the proposal, CEC will provide a written revised scope of services and revised fees for your approval prior to proceeding. The estimated fee to perform the scope of services outlined above is provided below:

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Task	Duration	Notes on Duration	Estimated Fee
Task 0001 – Project Meetings and Updates	N/A	Throughout life of project	\$13,500
Task 0002 – Topographical Survey and ROW Acquisition Exhibits	6 weeks	Begin within one week of signed proposal being received	\$20,000
Task 0003 – Stormwater Analysis and Design	4 weeks	Begin once Task 0002 complete	\$18,500
Task 0004 – Civil Site Design	16 weeks*	Concurrent with Task 0003, takes into account proposed meetings	\$23,000
Task 0005 – Landscape Design	4 weeks	Concurrent with Tasks 0003 and 0004	\$18,000
Task 0006 – Bidding Assistance	6-8 weeks*	Begin once Tasks 0003, 0004, and 0005 are complete	\$7,000
Task 0007 – Construction, Engineering and Inspection	12 weeks	Begin once Task 0006 complete	\$46,000
Task 0008 – Post Construction As-built Topographic Survey	4 weeks	Begin once Task 0007 complete	\$12,000
Total:			\$158,000

* Subject to meeting schedule

Invoicing of professional services will be according to the attached 2026 Municipal Services Fee Schedule and will not exceed the estimated fee without authorization from the City of Belle Meade. A Technology and Office Service Fee, equivalent to 3% of professional fees, will be added to each invoice for project expenses associated with software, computer technology, and incidental office expenses. Reimbursable expenses, including subcontracted services, will be invoiced at cost, plus a 10% administrative fee.

CEC will commence work upon your written authorization to proceed. As work progresses, CEC will present invoices every four weeks payment due upon receipt.

Civil & Environmental Consultants, Inc.

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5.0 CLOSING

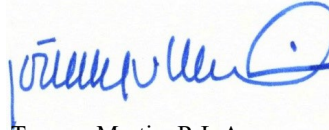
CEC appreciates the opportunity to provide the City of Belle Meade with this proposal for professional services. Should you have any questions or require additional information, please do not hesitate to contact us at 615-333-7797 or via email at jjthornton@cecinc.com.

Sincerely,

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.



JJ Thornton, P.E.
Project Manager



Tommy Martin, R.L.A
Senior Project Manager

Enclosures: Exhibit A – Approximate Survey Limits
2026 Municipal Services Fee Schedule
Terms and Conditions

CEC's Schedule of Terms and Conditions which govern the proposed work are attached. CEC's Proposal is valid for thirty (30) days from the date of the proposal, after which time the validity may only be extended with CEC's consent. CEC reserves the right to revise, adjust or withdraw this Proposal if not accepted by The City of Belle Meade within thirty (30) days of the date of the proposal. Your written acceptance below will form a binding contract pursuant to the attached Terms and Conditions. The individual signing below warrants that they have authority to sign and execute this Agreement on behalf of The City of Belle Meade.

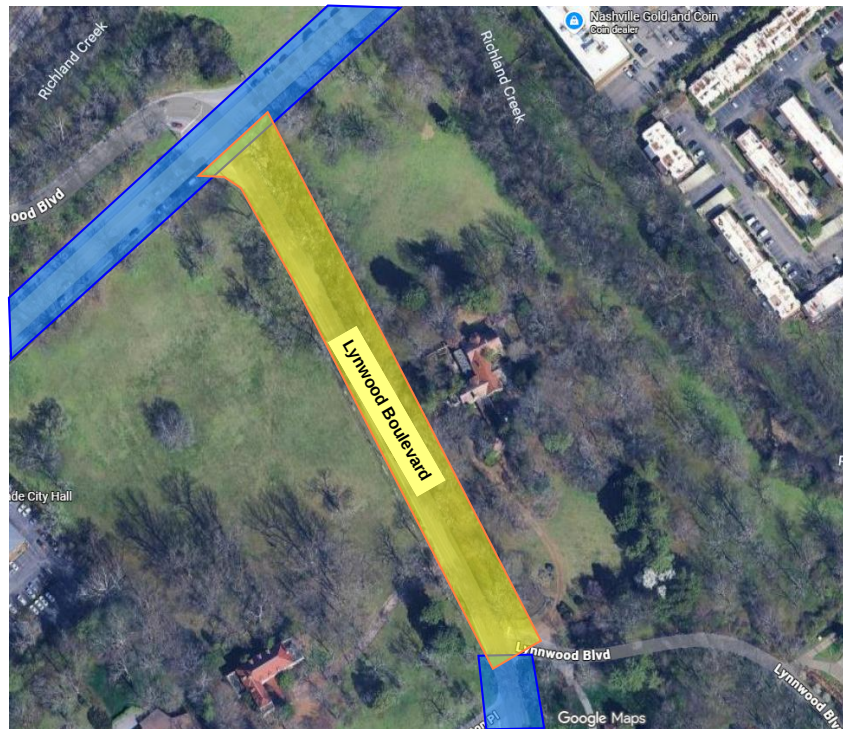
CEC Project 361-815, dated April 7, 2026
ACCEPTED BY: The City of Belle Meade

Signature: _____ Date: _____

Name: _____ Title: _____

Civil & Environmental Consultants, Inc.

Exhibit A



Source: Google Maps Imagery 2026

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.
 117 SEABOARD LANE • SUITE E-100
 FRANKLIN, TENNESSEE 37067
 PHONE: 615-333-7797 • www.cecinc.com/location/nashville-tn

Municipal Services Fee Schedule

January 1, 2026, through December 31, 2026

PROFESSIONAL SERVICES

Classification	Rate/Hour
Vice President.....	\$305
Principal.....	\$278
Senior Project Manager	\$256
Project Manager III	\$230
Project Manager II	\$199
Project Manager I	\$177
Assistant Project Manager	\$159
Project Consultant.....	\$138
Staff Consultant.....	\$124
Project Scientist.....	\$114
Staff Scientist.....	\$ 90
CADD Manager.....	\$183
Senior Designer.....	\$182
Field Service Manager.....	\$142
Senior Engineering Assistant.....	\$132
Senior Technician.....	\$135
Technician II.....	\$ 97
Technician I.....	\$ 73
Survey Technician IV	\$139
Survey Technician III.....	\$105
Survey Technician II.....	\$ 89
Survey Technician I.....	\$ 84
Administrative Manager	\$105
Administrative Assistant.....	\$ 85
Intern.....	\$ 65

DIRECT EXPENSES

Automobile Mileage	Current IRS Rate
Technology and Office Service Fee.....	3% of professional fees
Survey Equipment Usage.....	\$25/hour
In-House Equipment Usage.....	Per daily rates
Other Travel Related Expenses	Cost plus 10%
Printing and Reproduction	Cost plus 10%
Telephone and Shipping	Cost plus 10%
Miscellaneous Reimbursables	Cost plus 10%

SUBCONTRACT SERVICES

Services @ Cost Plus 10%



Civil & Environmental Consultants, Inc.

1. AGREEMENT

The following terms and conditions ("TERMS") shall apply to and are an integral part of the attached proposal ("PROPOSAL") between Civil & Environmental Consultants, Inc. ("CEC") and the client ("CLIENT") named in the attached PROPOSAL. CLIENT's acceptance of the PROPOSAL includes acceptance of these TERMS and acceptance of this PROPOSAL shall form the entire agreement between the parties ("AGREEMENT"). In the event of a conflict or inconsistency between these TERMS and the PROPOSAL or any other document provided by CLIENT, these TERMS shall take precedence.

2. STANDARD OF CARE

CEC shall perform its services consistent with the professional skill and care ordinarily provided by professionals, such as CEC, practicing in the same or similar locality under the same or similar circumstances and in effect at the time of performance, and as expeditiously as is prudent considering the ordinary professional skill and care of a competent professional services provider. CEC provides no warranties or guarantees whether express or implied.

3. SITE ACCESS, SITE CONDITIONS AND SUBSURFACE FEATURES

CLIENT will grant or obtain free access to the site for all equipment and personnel for CEC to perform the services set forth in this AGREEMENT.

The CLIENT is responsible for the accuracy of locations for all subsurface structures and utilities. CEC will take reasonable precautions to avoid known subsurface structures, and the CLIENT waives any claim against CEC, and agrees to defend, indemnify, and hold CEC harmless from any claim or liability for injury or loss, including costs of defense, arising from damage done to subsurface structures and utilities not identified or accurately located. In addition, CLIENT agrees to reimburse CEC for time and expenses incurred by CEC in defense of any such claim based upon CEC's current fee schedule and expense reimbursement policy.

The CLIENT recognizes that subsurface conditions may vary from those observed at locations where borings, surveys, or explorations are made, and that site conditions may change with time. Data, interpretation, and recommendations by CEC will be based solely on information available to CEC. CEC is responsible for the data, interpretations, and recommendations based on its services, but will not be responsible for other parties' interpretations or use of the information developed.

4. BIOLOGICAL POLLUTANTS, HAZARDOUS MATERIALS AND HAZARDOUS CONDITIONS

CLIENT warrants that a reasonable effort to investigate and inform CEC of known or suspected Biological Pollutants, Hazardous Materials and hazardous conditions on or near the site has been made by the CLIENT. The term "Biological Pollutants" includes, but is not limited to, molds, fungi, spores, bacteria, and viruses, and the by-product of any such biological organisms. The term "Hazardous Materials" shall mean any toxic substances, chemicals, pollutants, or other materials, in whatever form or state, including but not limited to smoke, vapors, soot, fumes, acids, alkalis, minerals, toxic chemicals, liquids, gases or any other material, irritant, contaminant or pollutant, that is known or suspected to adversely affect the health and safety of humans or of animal or plant organisms, or which are known or suspected to impair the environment in any way whatsoever. Hazardous Materials shall also include, but not be limited to, those substances defined, designated, or listed in Section 404 of the Solid Waste Disposal Act (42 USC Subsection 6903); Section 9601(14) of the Comprehensive Environmental Response, Compensation and Liability Act (42 USC Subsection 9601(14)); as listed or designated under Sections 1317 and 1321(b)(2)(a) of the Title 33 (33 USC Subsections 1317 and 1321(b)(2)(a)); or as defined, designated, or listed under any other federal, state, or local law, regulation or ordinance concerning hazardous wastes, toxic substances, or pollutants.

CEC and CLIENT agree that when unanticipated or suspected Biological Pollutants, Hazardous Materials and/or hazardous conditions are encountered it may be necessary for CEC to take immediate measures to protect health and safety. CEC agrees to immediately notify CLIENT when unanticipated or suspected Biological Pollutants, Hazardous Materials and/or hazardous conditions are encountered. CLIENT agrees to make any disclosures required by law to the appropriate governing agencies. In the event the site is not owned by CLIENT, CLIENT recognizes that it is the CLIENT's responsibility to inform

the property owner of the discovery of unanticipated or suspected Biological Pollutants, Hazardous Materials and/or hazardous conditions.

Notwithstanding any other provision of the AGREEMENT, CLIENT waives any claim against CEC, and to the maximum extent permitted by law, agrees to defend, indemnify, and hold CEC harmless from any claim, liability, and/or defense costs for injury or loss arising from CEC's discovery of unanticipated or suspected Biological Pollutants, Hazardous Materials and/or hazardous conditions. CLIENT will be responsible for ultimate disposal of any samples secured by CEC which are found to be contaminated with Biological Pollutants and/or Hazardous Materials.

Nothing contained in this AGREEMENT shall be construed or interpreted as requiring CEC to assume liability for the generation, transportation, treatment, storage and/or disposal of hazardous waste within the meaning of the Resource Conservation and Recovery Act of 1976, as amended, or within the meaning of any similar federal, state, or local regulation or law.

If during remediation and/or construction activities waste manifests are required, CLIENT shall provide an authorized person to sign manifests or will provide CEC with a written limited power of attorney or agency agreement to sign manifests on CLIENT'S behalf.

5. EVOLVING TECHNOLOGIES

Services such as those provided by CEC may involve technologies which are new or emerging and these technologies may supersede current techniques. In addition, standards for our services, including statutes and regulations, may change with time. CLIENT understands that CEC's recommendations and/or services must be based upon the current Standard of Care utilizing established technologies and standards excluding new or emerging technologies.

6. SAFETY/CONSTRUCTION OBSERVATION

CLIENT, its contractors or other representatives shall be solely responsible for working conditions on the site, including compliance with OSHA regulations and safety of all persons and property during the performance of the work in relation to working conditions of the site. CEC shall be responsible for the safety of its own personnel in performance of the services. CEC will not be responsible for means, methods, techniques, sequences or procedures of construction including, but not limited to safety.

If CEC is retained by the CLIENT to provide a site representative for the purpose of observing specific portions of work on site as set forth in the PROPOSAL, CEC will report on its observations and professional opinions. CEC's presence on the site does not in any way guarantee the completion or quality of the performance of the work by any party retained by the CLIENT to provide construction or other related field services. CEC does not have the duty to reject or stop work of CLIENT, its contractors, or its agents.

7. BILLING AND PAYMENTS

7.1. General: Invoices will be submitted in accordance with the provisions outlined in the PROPOSAL. Payment is due from CLIENT thirty (30) days from the invoice date. If a retainer or pre-payment is required by the PROPOSAL, payment must be received by CEC prior to commencement of services. Payment shall be made as follows:

Electronic Payment:
PNC Bank, Pittsburgh, PA 15222
PNC Bank Routing #043000096
CEC Account #002272405
SWIFT & BIC Code: PNCCUS33
Remittance Detail: accountsreceivable@cecinc.com

Lockbox (regular mail):
Civil & Environmental Consultants, Inc.
P.O. Box 644246
Pittsburgh, PA 15264-4246

Any retainer shall be applied to the final invoice and unused funds, if any, returned to CLIENT. In the event CLIENT fails to pay CEC within thirty (30) days of invoice, CLIENT agrees that CEC will have the right to suspend performance of services after written notice to CLIENT. CEC will be entitled to interest of one and one-half percent (1.5%) per month for past due amounts. CEC will be entitled to collect for time and expenses (per CEC's current fee schedules), attorneys' fees and other costs incurred by CEC for collection of past due amounts.

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CEC PROFESSIONAL SERVICES (Rev. 2, 08/01/25)



Civil & Environmental Consultants, Inc.

Our PROPOSAL does not include gross receipts taxes, business or occupation taxes or assessments that the municipality where the project is located may assess upon CEC or its subcontractors. If such taxes are or become a liability of CEC, the CLIENT agrees to reimburse CEC at cost.

7.2. Reimbursable Expenses: Direct non-salary expenses (e.g. Travel, Equipment, Subcontractors/Vendors) will be billed according to the terms of our PROPOSAL.

8. CHANGES

8.1. Changes: Upon a change in CEC's scope of services, discovery of unforeseen conditions, or any direction or instruction by CLIENT outside of the PROPOSAL, CEC will provide CLIENT with the estimated cost of performing the change and any change in the AGREEMENT schedule. Prior to CEC being required to implement the change, CLIENT shall authorize the requested change amending the AGREEMENT price and schedule.

8.2. Unauthorized Changes: If changes are made to CEC WORK PRODUCT by CLIENT or persons other than CEC, any and all liability against CEC arising out of such changes is waived and CLIENT assumes full responsibility for such changes unless CLIENT has given us prior notice and has received written consent from CEC for such changes.

9. DELAYS

Delays not due to CEC shall result in an extension of the schedule equivalent to the length of delay. If such delays result in additional costs to CEC, the AGREEMENT price shall be equitably adjusted by the amount of such additional costs.

10. INSURANCE

CEC will maintain Workmen's Compensation Insurance as required by state law, General Liability Insurance for bodily injury and property damage with a limit of \$1,000,000 per occurrence and an aggregate limit of \$2,000,000 and Automobile Liability with a limit of \$1,000,000. Professional liability will be provided with a limit of \$1,000,000 per claim and \$1,000,000 in the aggregate, if applicable. CLIENT and/or the property owner will be listed as additional insured for General Liability and Automobile Insurance.

11. ALLOCATION OF RISK

11.1. Limitation of Remedies: CLIENT agrees to limit CEC's liability for any claim arising from, or alleged to arise from any acts, errors or omissions in the performance of services under this AGREEMENT, whether such claim is based in negligence, breach of contract, or other legal theory to an aggregate limit of the amount of fees paid to CEC under this AGREEMENT, or \$50,000, whichever is greater, except for CEC's willful misconduct or gross negligence.

11.2. Waiver of Consequential Damages: CEC and CLIENT agree to waive any claim against each other for consequential, incidental, special or punitive damages.

11.3. Indemnification: CEC shall indemnify CLIENT from and against third party claims or liability to the extent caused by the negligent performance of services under this AGREEMENT by CEC, including injuries to employees of CEC.

12. TERMINATION

This AGREEMENT may be terminated by either party seven (7) days after written notice: i) in the event of breach of any provision of this AGREEMENT; ii) if the CLIENT suspends the work for more than three (3) months in the aggregate; or iii) for CLIENT or CEC's convenience. In the event of termination for suspension or convenience, CEC will be paid for services performed prior to the date of termination plus reasonable termination and demobilization expenses, including, but not limited to the cost of completing analyses, records and reports necessary to document job status at the time of termination. CEC may immediately suspend performance of its services and terminate this AGREEMENT upon written notice if CLIENT becomes insolvent or bankrupt.

13. GOVERNING LAW

The law of the Commonwealth of Pennsylvania will govern this AGREEMENT, their interpretation and performance. If any of the provisions contained in this AGREEMENT are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired.

14. DISPUTE RESOLUTION

14.1. Notice of Dispute: Within fifteen (15) days of the occurrence of any incident, act, or omission upon which a claim for relief may be based, the party seeking relief shall serve the other party with a written notice specifying the

nature of the relief sought, the amount of relief sought, a description of the reason relief should be granted, and the provisions of this AGREEMENT that authorize the relief requested.

14.2. Meet and Confer: Within ten (10) days of receipt of the Notice of Dispute, the parties shall meet and confer in a good faith attempt to resolve the dispute. Participants in the meet and confer must have the authority to enter into a binding resolution on behalf of each party.

14.3. Jurisdiction and Venue: After completion of the meet and confer, either party may proceed to litigation. CEC and CLIENT agree that any court of record in Allegheny County, Pennsylvania, shall have the exclusive jurisdiction and venue over any claims relating to or arising under this AGREEMENT.

14.4. Waiver of Jury Trial: THE PARTIES AGREE AND IRREVOCABLY WAIVE THEIR RIGHT TO TRIAL BY JURY IN ANY ACTION, DISPUTE, PROCEEDING OR SUIT RELATING DIRECTLY OR INDIRECTLY TO THIS AGREEMENT OR THE PROJECT.

15. ASSIGNMENT

CLIENT and CEC each binds itself and its successors and assigns to the other and its successors and assigns with respect to all covenants of this AGREEMENT. Neither CLIENT nor CEC shall assign, sublet or transfer any rights under or interest in this AGREEMENT without the prior written consent of the other party. This section shall not, however, apply to subrogation rights (if any) of any insurer of either party.

16. OWNERSHIP

16.1. "Intellectual Property" means any and all of the following arising pursuant to the laws of any jurisdiction throughout the world: (a) copyrights and all registrations and applications for registration thereof; (b) trade secrets and know-how; (c) patents and patent applications; and (d) other intellectual property and related proprietary rights owned or licensed by a party hereto. "Background Intellectual Property" means the Intellectual Property of a party created or developed prior to the effective date of this AGREEMENT and/or independently of the work performed by the party pursuant to this AGREEMENT. Except for the licenses granted hereunder, all rights in a party's Intellectual Property and Background Intellectual Property are otherwise reserved.

16.2. CEC shall retain all rights, title, and interest in and to all Intellectual Property in all drawings, specifications, documents, or other tools or materials ("WORK PRODUCT") furnished to CLIENT and intended for use in connection with projects under this AGREEMENT. CEC hereby grants CLIENT a limited, non-exclusive, non-transferable, non-sublicensable license: (a) to use and reproduce the WORK PRODUCT solely for CLIENT's own internal business purposes; and (b) to use CEC'S Background Intellectual Property solely to the extent that: it is incorporated into the WORK PRODUCT, and a license thereof is necessary to use and reproduce the WORK PRODUCT. CLIENT shall not disclose or use the WORK PRODUCT with CLIENT's other contractors, subcontractors, or material suppliers on other projects without the express written consent of CEC.

16.3. CLIENT shall not use the name, logo, or marks of CEC in any publicity releases, interviews, promotional or marketing materials, or public announcements without the prior written approval of CEC.

17. FILE RETENTION

Upon conclusion of the services, CEC will close its project file and archive for storage. CEC reserves the right to destroy all file information within seven (7) years after conclusion of the services.

18. SURVIVAL

In the event of termination, cancellation or avoidance of this AGREEMENT, the terms and conditions of Articles 3 (Site Access, Site Conditions and Subsurface Features), 4 (Biological Pollutants, Hazardous Materials and Hazardous Conditions), 5 (Evolving Technologies), 10 (Insurance), 11 (Allocation of Risk), 13 (Governing Law), 14 (Dispute Resolution), and 16 (Ownership) shall survive termination of the AGREEMENT.

END OF TERMS

Civil & Environmental Consultants, Inc.

CEC PROFESSIONAL SERVICES (Rev. 2, 08/01/25)



ISO 9001:2015 CERTIFIED

ENGINEERS • PLANNERS • SCIENTISTS • CONSTRUCTION MANAGERS

500 11th Avenue North, Suite 290 • Nashville, TN 37203 • Phone 615.370.8410 • Fax 615.370.8455

**PROFESSIONAL SERVICES
AGREEMENT LETTER**

February 20, 2026

Jennifer Moody
City Manager
City of Belle Meade
4705 Harding Road
Nashville, TN 37205

Client's Authorized Representative(s): Jennifer Moody

**Subject: Design Services
 Lynnwood Terrace Sidewalk**

KCI Technologies, Inc. (KCI) is pleased to submit this professional services agreement (the "Proposal") to The City of Belle Meade ("Client") for the work (the "Work") described in detail in the Scope of Services section of this Proposal. The Work will be performed for the following:

Location: Lynnwood Terrace from Harding Pike to Lynnwood Boulevard, Belle Meade, TN

SCOPE OF SERVICES:

This Proposal is limited exclusively to the Work as described in this Scope of Services section and anything not expressly described shall be considered excluded from the Work. KCI proposes to perform the Work which is described as follows:

Develop final design plans based on the Concept Plans developed by KCI in November of 2023. The objective is to add sidewalk to the east side of Lynnwood Terrace from Lynnwood Boulevard north to Harding Pike. Some minor roadway improvements will be made to both intersections as shown in the attached concept plans. KCI has enlisted the services of subconsultants for surveying and architectural services as detailed in the tasks below.

The following assumptions were made when preparing this proposal:

- Since the work will modify the connection with Harding Pike and require lane closures during construction, it is anticipated coordination will be required with both the Nashville Department of Transportation (NDOT) and the Tennessee Department of Transportation (TDOT).
- A TDOT connection permit will be required for approval of changes to the intersection of Harding Pike.
- An NDOT permit and MAC meeting attendance will be required to receive approval for the lane closures required for construction at Harding Pike.
- The KCI team will not provide any ROW acquisition services. ROW work will be limited to

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identifying the additional ROW needed to perform the work.

The design plans will meet all TDOT, NDOT, and Belle Meade standards. The proposed survey and design will be using ORD software. KCI will provide plans submittals at 60%, 90%, and final design. The City will be able to review the plans at those points and provide comments. A comment resolution meeting will be held at each phase and KCI will respond to only 1 round of comments. Cost estimates will be provided with the 60% and Final submittals. Tasks associated with this design are as follows:

Task 1 – Topographic and Boundary Survey

Survey will be collected by Surveying and Mapping, LLC (SAM). The scope and assumptions are found in the attached Survey Exhibit.

Task 2 – Roadway Design

KCI will provide a complete design to provide construction plans for the proposed improvements as noted in the scope of services. The concept includes adding sidewalk to the east side of Lynnwood Terrace, Modifying the returns at the intersection of Lynnwood Terrace and Harding Pike, design of a raised island on Lynnwood Boulevard at the intersection of Lynnwood Terrace, and adding a crosswalk across Lynnwood Boulevard. The plans anticipated to be included are:

- Cover Sheet
- Standard Notes
- Existing Conditions Sheets
- Right-of-Way Sheets
- Plan Sheets
- Cross Section Sheets at a 50' spacing

Designing elements included are:

- KCI will use a standard pavement design. Pavement design services are not part of this project.
- Mill and overlay of the road within the limits of the sidewalk improvements.

Task 3 – Drainage Design

KCI will provide a complete drainage design to modify the existing system to maintain current drainage patterns. The effort anticipated is:

- Relocation of two catch basins at the intersection of Harding Pike and Lynnwood Terrace.
- Potential culvert(s) under the sidewalk to maintain current drainage patterns along the property frontage.
- Regarding the ditch as needed to maintain current drainage patterns.
- Erosion control plans and analysis.

Task 4 – Signing and Pavement Marking Design

KCI will provide a complete signing and marking design meeting MUTCD standards the design will include relocation or replacement signs impacted by the improvements and will include the following:

- A new crosswalk at Lynnwood Boulevard.
- Updated striping to accommodate the roadway improvements.
- Restriping due to milling activities.
- The crosswalk at Harding Pike will be coordinated with the ongoing sidewalk project being performed

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by NDOT.

Task 5 – Temporary Traffic Control

KCI will develop a full set of Temporary Traffic Control (TTC) Plans to outline the phasing for construction activities. These plans will require coordination with both TDOT and NDOT for approval for any work along Harding Pike. The design will include the following:

- Phasing notes and typical sections. It is anticipated that there will be two (2) sections per phase.
- Three phases are anticipated. One for each side of the road and one for the mill and overlay at the end.
- Mill and overlay can be handled with typical sections and notes only. Detailed plans will not be required.

Task 6 – Utility Coordination

Utility coordination is anticipated with the existing utilities within the corridor. No impacts are anticipated. This effort will include the following:

- Identifying each utility owner within the project limits through an 811 call.
- Communicating with each describing the project and any anticipated impacts. This is expected to take place through one phone call for each utility if facilities are identified within the project limits.
- Sending digital plans to each to receive marked up sheets showing the location and potential impacts for each utility.
- Holding a field meeting with any impacted utilities to develop a plan of action.
- No utility design services are included in this proposal.

Task 7 – Landscape Architectural Services

Hawkins Partners, Inc. (HPI) will provide landscape architectural services. These services are to design features identified in the concept design including the following:

- Pedestrian hardscape and streetscape consistent with the concept design. This included the brick pavers for the crosswalk and street as identified in the concept design.
- Landscape design to provide plantings along the new sidewalk and in the new island as described in Task 1.
- Irrigation design required for the above noted landscape design.
- Design of modifications to the wall at the northeast corner of the intersection of Lynnwood Terrace and Lynnwood Boulevard.

Task 8 – Permitting Services

It is anticipated that a Land Disturbance Permit will be needed for this project. KCI will submit the required information and respond to comments. It is anticipated there will be only one round of comments. This assumes there will be no impacts to the FEMA Floodplain and no permanent BMPs will be needed.

Task 9 – Project Coordination, Meetings, and Management

Throughout the project, KCI will provide coordination with the Client, NDOT, and TDOT. This coordination will include the following:

- General project coordination and management activities. KCI anticipates 20 meetings with the City throughout the duration of this project. Additional meetings can be conducted for an additional fee.

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- Preliminary discussion of the project with the City of Belle Meade to determine the final scope of the project.
- General coordination with the Client throughout the project via email and phone.
- Project coordination with NDOT staff to facilitate review and approval of the plans.
- KCI will meet with the Client and NDOT in preparation for the MAC meeting. This scope includes a total of two (2) meetings, as needed. One (1) with the client and one (1) with NDOT to prepare for the MAC meeting.
- KCI will attend and present at the MAC meeting required for lane and sidewalk closures of 7 days in duration. This scope includes a total of one (1) meeting, as needed.
- KCI will meet with and prepare a connection permit application with TDOT. This is required for the modifications to the intersection with Harding Pike and required lane closures. This scope includes a total of three (3) meetings, as needed. One (1) with the client, and two (2) with TDOT.
- KCI will attend and present details of the project to the Belle Meade Commissioners three (3) times.

KCI shall not have the authority or responsibility to supervise, direct or inspect the construction, and excludes any responsibility for contractor's means, methods or safety precautions and practices.

Attendance at public meetings or Planning Commission/Metro Council meetings is not included. These services can be provided, but they are considered additional services.

ADDITIONAL WORK

Experience indicates that certain additional items of work may be required, or necessary, which KCI cannot presently determine or estimate. For this reason, the fee for these items is not included in the provisions which follow "Fees and Payments". Further, the performance of these items is not included in the Work unless the item is expressly described as the Work in the preceding Scope of Services section. These additional items of work ("Additional Work") are caused by many factors, usually at the discretion of the Client and/or his construction contractors. They may also be caused by reviewing agency or Client variance/deviation from present policies and standards of reviewing governmental agencies. "Additional Work" may sometimes be referred to as extras, change orders, or add-ons, but for purposes of this Agreement all such descriptions are intended to be encompassed within the term Additional Work.

For Client's reference, the following are some of the services that may be required as Additional Work to complete the Work but that are expressly excluded from the Scope of Services listed above. In view of their exclusion from this Proposal, KCI is not and shall not be held responsible for their performance as Work within the Scope of Services.

- Work revisions on any Scope of Services items that are required as a result of a change requested by the Client after previous approval by it or any approving agencies.
- Meetings in addition to those specifically identified in the Scope of Services.
- KCI does not expect any street lighting design.
- KCI does not expect any traffic signal design.
- This proposal does not include developing a bid book, coordination with bidders and preparation of bidding materials.
- This proposal does not include engineering inspection during construction.
- This plan does not include negotiation of property with property owners, development of acquisition tables or development of easement documents.
- This proposal does not include traffic counts or any traffic analysis.

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- Checking of work performed by others.
- Re-work or revisions due to changes in policies or regulations during the progress of the work.
- Expert witness testimony.

FEES AND PAYMENTS

The following fees are for the performance of the Work listed in the Scope of Services above, at the location described above. The fees listed in this FEES AND PAYMENTS section do not cover any Additional Work (defined above), or any other services which are not specifically described as part of the Work listed in the Scope of Services above.

KCI's fee for the Work listed for Task 1 – Topographic and Boundary Survey in the Scope of Services above will be a lump sum of **\$15,000.00** and will be invoiced monthly on the basis of the percentage of work performed.

KCI's fee for the Work listed for Task 2 – Roadway Design in the Scope of Services above will be a lump sum of **\$36,000.00** and will be invoiced monthly on the basis of the percentage of work performed.

KCI's fee for the Work listed for Task 3 – Drainage Design in the Scope of Services above will be a lump sum of **\$32,000.00** and will be invoiced monthly on the basis of the percentage of work performed.

KCI's fee for the Work listed for Task 4 – Signing and Pavement Marking Design in the Scope of Services above will be a lump sum of **\$6,000.00** and will be invoiced monthly on the basis of the percentage of work performed.

KCI's fee for the Work listed for Task 5 – Temporary Traffic Control in the Scope of Services above will be a lump sum of **\$17,100.00** and will be invoiced monthly on the basis of the percentage of work performed.

KCI's fee for the Work listed for Task 6 – Utility Coordination in the Scope of Services above will be a lump sum of **\$6,100.00** and will be invoiced monthly on the basis of the percentage of work performed.

KCI's fee for the Work listed for Task 7 – Landscape Architectural Services in the Scope of Services above will be a lump sum of **\$40,500.00** and will be invoiced monthly on the basis of the percentage of work performed.

KCI's fee for the Work listed for Task 8 – Permitting Services in the Scope of Services above will be a lump sum of **\$9,000.00** and will be invoiced monthly on the basis of the percentage of work performed.

KCI's fee for the Work listed for Task 9 – Project Coordination, Meetings, and Management in the Scope of Services above will be the standard hourly rates (attached) by personnel classification multiplied by the number of hours worked by each respective person. The estimated fee for Task 9 – Project Coordination, Meetings, and Management is **\$31,500.00**.

KCI represents that the total fee for the Work listed in the Scope of Services above shall not exceed **\$193,200.00**.

FEES AND PAYMENTS FOR ADDITIONAL WORK

Fees and payments for Additional Work shall be in addition to any fees and payments for the Work described in the Scope of Services and shall be billed and paid on the same fee and payment terms described for the Work above or as mutually agreed upon in writing when the Additional Work is ordered by the Client.

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DIRECT EXPENSES AND CHARGES

In addition to the above fees, Client shall also pay KCI the following charges:

1. Cost plus 15 percent for fees associated with the filing of applications and permits and for reproductions and prints, special mailings and courier fees as requested or required in KCI's normal performance of the Work.
2. \$0.725 per mile for all automobile mileage associated with KCI's normal performance of the Work.

Based upon currently available information, KCI estimates that the fees for the Direct Expenses and Charges associated with the performance of the Work stated in the Scope of Services above will be approximately as follows: **\$500.00**.

SPECIAL PROVISIONS

KCI will submit monthly invoices for the Work and Additional Work rendered and the Direct Expenses and Charges incurred. Client shall make prompt monthly payments in response to KCI's monthly invoices. The Client agrees that timely payment in full of all invoices is a condition precedent to this Agreement.

GENERAL PROVISIONS

The attached General Provisions are specifically made a part of this Proposal. If this Proposal is accepted by the Client, then the General Provisions along with the Proposal shall constitute a complete and binding contract between KCI and Client (the "Agreement").

Any other understandings, agreements, promises, inducements or representations are hereby void. Any modifications to the terms and conditions of this Agreement must be made in writing and signed by both parties hereto in order to be valid. The person executing this Agreement on behalf of the Client does hereby warrant that he/she has full authority to do so.

If this Proposal and the General Provisions attached hereto are satisfactory and acceptable, and fully set forth the terms of our understanding, please sign the Acceptance and return a copy to KCI's office. This Proposal and the General Provisions will then constitute our entire Agreement.

KCI reserves the right to terminate this contract in the event the Client, in the sole judgment of KCI, fails to establish sufficient credit to warrant proceeding with the work. In such event, Client shall be obligated to pay for all services rendered to date of termination, including any direct expenses, and no work will proceed thereafter unless Client provides a retainer which KCI, in its sole discretion, shall determine to be satisfactory for the continuation of the work.

We look forward to working with you on this project. The Project Manager assigned to the Work is Jeff Messenger, P.E., and his telephone number is 615-559-0170.

Prepared by:



Jeffrey A. Messenger, P.E.
Practice Leader

Approved:



Beth Ostrowski, P.E.
Regional Practice Leader

ACCEPTANCE:

City of Belle Meade, in consideration of the terms and conditions of the Proposal and General Provisions which are fully set forth herein, does hereby accept this Proposal and General Provisions as the complete and final Agreement with KCI for the performance of the Work described herein, and does hereby further agree to comply with all the covenants in this Agreement.

ACCEPTED BY:

Jennifer Moody
City Manager
City of Belle Meade

Date

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ISO 9001:2015 CERTIFIED

ENGINEERS + PLANNERS + SCIENTISTS + CONSTRUCTION MANAGERS

EXHIBIT A**GENERAL PROVISIONS**

**These General Provisions are incorporated by reference in the Proposal
for the performance of Services by KCI as of the date of the executed Proposal.**

1. START OF SERVICES

KCI will not provide Services until Client executes the Proposal creating a contract. However, if Client fails to return an executed copy of the contract ("Agreement") to KCI and Client requests and authorizes KCI to proceed with Services, the terms and conditions of this Agreement will be in force and govern the Services and the relationship of the parties.

2. ADJUSTMENTS TO FEE AND TIME

Fees quoted in the Proposal are based on current salaries, operational costs and the Services as initially presented by Client. Unless a lump sum fee is quoted, KCI shall have the automatic right to adjust the fee basis to reflect change in salaries and operational cost on each twelve (12) month anniversary following the date of the Proposal. Estimates stated in the Proposal are provided for convenience of the Client and KCI may adjust the estimates as necessary once Services commence if the Services are not as originally described or anticipated. KCI will not perform the Services requiring an adjustment to the estimates without written approval from Client.

Should conditions be encountered in the performance of the Services that KCI has reason to believe are in variance with the conditions initially indicated by the Client or documents provided by the Client and differing materially from those ordinarily encountered and generally recognized as inherent in the Services, hereinafter called Changed Conditions, KCI shall, prior to modifying its Services or disturbing such Changed Conditions, give written notice to Client of such Changed Conditions and an estimate of additional time and cost, if applicable, to provide the Services in relation to the Changed Conditions. Upon receipt of KCI's notice of Changed Conditions, Client shall determine how the Changed Conditions will affect the project and notify KCI of how to proceed with the Services.

Although KCI will attempt to complete all Services in a timely fashion, KCI does not guarantee, expressed or implied, the time when Services are completed. If applicable, KCI will coordinate with the Client in scheduling and performing the Services to avoid conflict, delay in or interference with Client's work or others performing at the project site.

3. CONDUCT OF THE SERVICES

If applicable to the Services, all concept, preliminary and final plans prepared by KCI will be submitted to Client for approval prior to or concurrent with submittal to appropriate governmental authorities. If Client does not respond to such plans within five (5) business days of receipt, the plans shall be deemed approved by Client. After Client's approval, any change shall be deemed Additional Services for which KCI shall receive additional compensation. KCI shall not be obligated to incorporate changes requested by Client into its plans if, in the opinion of KCI, such changes would result in a substandard work product.

If applicable to the Services, any reference to existing subsurface objects is provided for general reference based on existing information supplied to KCI by the Client or others and such locations are not to be considered exact. At least forty-eight (48) hours before penetrating the ground, Client agrees to contact the

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local "State One-Call System (Dial 811)" and have a utilities representative on site unless otherwise stated in the Services.

4. STANDARD OF CARE

KCI will perform the Services in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locale and conform, as applicable, to appropriate federal, state and local laws, regulations and codes relevant to this Agreement. KCI makes no warranty, express or implied, of the Services. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other.

5. RIGHT OF ENTRY; PERMITS; LICENSES; SAFETY

Client agrees to provide rights of entry and all permits necessary for the completion of KCI's Services under this Agreement at no cost to KCI unless otherwise defined in the Proposal. If applicable to the Services, Client represents, warrants and covenants that it possesses either (1) valid title and ownership interests in, or (2) the right to transfer, assign or encumber, the real property or parcel(s) of land that is the focus of or is related to the Services.

If applicable to the Services, if Client possesses neither valid title and ownership interests in, nor the right to transfer, assign or encumber, the real property or parcel(s) of land related to the Services, one of the following conditions must be fulfilled by Client within ten (10) business days after receipt of a fully executed copy of this Agreement:

- i. Client must secure express written authorization from the rightful owner of the property that (1) grants KCI the right to provide the Services on or about the property or parcel(s) in question; and (2) acknowledges and affirms the entire terms of this Agreement and the range of Services rendered by KCI; or
- ii. Client must pay an additional fee to KCI in an amount equal to thirty percent (30%) of the gross contract before KCI commences the Services.

KCI warrants that its personnel providing the Services are appropriately skilled and licensed in the State in which the Project is located.

If applicable to the Services, when KCI Services require KCI personnel or subconsultants to be at a project site, KCI agrees it and its subconsultants will comply with the Client's or any of Client's contractors or representative's reasonable health and safety requirements, which will be provided to KCI at least ten (10) business days prior to arrival on the project site. KCI shall not be responsible for any health and safety precautions or programs of Client or any of Client's contractors or representatives.

If applicable to the Services, neither the professional activities of KCI, nor the presence of KCI or its employees and subconsultants at a project site, shall relieve the Client, or the Client's General Contractor or, as applicable, any other third party engaged by the Client, of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Services in accordance with the project documents and any health or safety precautions required by any regulatory agencies. KCI and its personnel have no authority to exercise any control over any other third parties, including a construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that it, its General Contractor or any other third party engaged by the Client shall be solely responsible for jobsite health and safety and warrants that this intent shall be carried out in the Client's contract with those other entities.

6. DOCUMENTS

Upon final payment, KCI hereby assigns to Client any and all rights, title and interest, including, without limitation, patents, trademarks, copyrights, trade secrets and other proprietary rights, to the Documents and Materials created by KCI specifically for Client hereunder and required to be delivered to Client by virtue of the description or specification as a deliverable in the applicable Services. Documents and Materials are the documents, drawings, and any specifications, computations, electronic data files, sketches, test data, survey results, photographs, and other material required for the provision of the Services.

Until final payment and during the provision of Services, KCI will provide the Documents and Materials to Client pursuant to a limited, non-transferable, no fee, worldwide, license to use the Documents and Materials solely for the purpose of the Project. Client may not copy, distribute, display, or create derivative works from the Documents and Materials except as necessary for the Project until ownership passes at the time of final payment. Under no circumstances or at any time (including after any assignment has been effectuated) may Client modify the Documents and Materials without KCI's express written permission and, when permitted, any such modifications will be clearly marked as being made by the Client.

Where the Documents and Materials are marked with KCI's copyright notices or other indicia or authorship, Client may not remove or modify any such marking without the prior written permission of KCI during the duration of the Project or anytime thereafter (including after any assignment has been effectuated). Notwithstanding anything to the contrary contained herein, KCI retains all right to its knowledge, experience, and know-how (including processes, ideas, concepts, and techniques) acquired in the course of performing the Services. KCI may, but is not obligated to, keep copies of all Documents and Materials for its records.

In the event Client, Client's contractors or subcontractors, or anyone for whom Client is legally liable makes or permits to be made any changes or modifications to the Documents and Materials, including electronic files, without obtaining KCI's prior written consent, Client assumes full responsibility for such changes or modifications, including any consequences thereof. Client agrees to waive any and all claims against KCI and to release KCI from any liability arising directly or indirectly from unauthorized changes or modifications.

Client will include in all contracts in any way related to the Services provisions prohibiting another entity, including a contractor or any subcontractors of any tier, from making any changes or modifications to KCI's Documents and Materials without the prior written approval of KCI, prohibiting the removal of KCI's copyright notices and other markings, and requiring the other party to indemnify KCI from any and all liability or cost arising from unauthorized changes or modifications.

Client assumes full responsibility and liability for all unauthorized changes and modifications to the Documents and Materials by itself or any third party after final payment to KCI.

If there is a discrepancy between that which is described or depicted on any Documents or Materials in electronic files and that which is described and depicted on the hard copies of such Documents or Materials, the hard copies shall govern.

7. INDEMNIFICATION AND LIABILITY

KCI shall indemnify and hold harmless the Client, its officers, directors, and employees, from and against those liabilities, damages, and costs that Client is legally obligated to pay as a result of the death or bodily injury to any person or the destruction or damage to any property, to the extent caused by the negligent acts, errors or omissions of KCI or anyone for whom KCI is legally responsible, subject to any limitations of liability contained in this Agreement. KCI will reimburse Client for reasonable defense costs for claims arising out of KCI's professional negligence based on the percentage of KCI's liability.

KCI shall indemnify, defend and hold harmless the Client, its officers, directors, and employees, from and against those claims, liabilities, damages and costs arising out of third-party claims to the extent caused by the negligent acts, errors or omissions of KCI or anyone for whom KCI is legally responsible, subject to any

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limitations of liability contained in this Agreement. The duty to defend shall not apply to professional liability claims.

The foregoing defend, hold harmless and indemnity obligations shall apply solely to any such causes of action, damages, costs, expenses or defense obligations covered by KCI's insurance.

The Client shall be solely liable for payment of its portion of all claims, liability, costs, expenses, demands, settlements, or judgments resulting from negligence, actions or omissions of itself or those for whom it is legally responsible relating to or arising under this Agreement. Any and all monetary claims against the State of Tennessee, its officers, agents, and employees in performing any responsibility specifically required under the terms of this Agreement shall be submitted to the Board of Claims or the Claims Commission of the State of Tennessee and shall be limited to those provided for in T.C.A. § 9-8-307.

Neither the Client nor KCI shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

If applicable to the Services, Client warrants that it has and will comply with all lawful obligations regarding hazardous or toxic substances.

To the fullest extent permitted by law, the total liability, in the aggregate, of KCI and its officers, directors, and employees to Client and anyone claiming by, through or under Client, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to the Services or this Agreement, from any cause or causes whatsoever, including but not limited to, negligence, strict liability, breach of contract or breach of warranty shall not exceed \$25,000 or the total compensation received by KCI under this Agreement, whichever is the lesser.

Neither party shall have liability for special, incidental, or consequential damages, lost revenues, lost profits, or punitive/exemplary damages, regardless of whether either party is or was aware of the possibility or actuality of such damages and regardless of the form or theory of relief of any claim or action.

If applicable to the Services, Client agrees that KCI shall not be liable for work performed by other parties, for the accuracy of data supplied by other parties upon which KCI may rely, or for testing or inspection work performed by others, nor for any loss or damages claimed to result from penetration of the ground unless the loss or damage is a direct result of KCI's sole negligence.

If applicable to the Services, Client hereby agrees that, to the fullest extent permitted by law, KCI's maximum liability to Client for any and all claims, actions, damages, or losses arising out of or in any way related to mold shall not exceed the amount of any insurance coverage available to satisfy any claim made against KCI within the scope of any such coverage in existence at the time the claim is resolved by way of settlement award or judgment (exclusive of any required deductible). Client further agrees that in no event shall KCI be liable for any claims or damages of any nature, regardless of the insurance, (including costs relating thereto) for bodily or personal injury related to mold claims.

8. INSURANCE

KCI maintains at least the following insurance: 1) Commercial General Liability Insurance, including contractual liability, with a limit of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate; 2) Workers Compensation Insurance in compliance with the statutes of the State that has jurisdiction over its employees providing the Services to the required statutory amount; 3) Automobile Liability Insurance with a combined single limit of two million dollars (\$2,000,000); and 4) Professional Liability Insurance in the amount of at least two million dollars (\$2,000,000). Certificates of insurance may be provided upon request.

9. CONFIDENTIALITY

The term "Confidential Information" shall mean any confidential or proprietary business, technical, financial or other non-public information or materials in a tangible or electronic format of a party ("Disclosing Party") provided to the other party ("Receiving Party") in connection with the Project, whether orally or in physical form, that is not generally known or available to others. However, Confidential Information shall not include information (i) previously known by Receiving Party without an obligation of confidentiality; (ii) acquired by Receiving Party from a third party which was not, to Receiving Party's knowledge, under an obligation of confidentiality; (iii) that is or becomes publicly available through no fault of Receiving Party; or (iv) that Disclosing Party gave written permission to Receiving Party to disclose, but only to the extent of such permitted disclosure.

Confidential Information produced or provided by either party relating to the Project shall not be released to other parties or the subject of any public announcement or publicity release without the other party's written authorization. The submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not a publication as stated herein.

Except as required by applicable law, each Receiving Party agrees that (i) it will use Confidential Information of Disclosing Party solely for the purpose of the Agreement; and (ii) it will not disclose the Confidential Information of the Disclosing Party to any third party other than the Receiving Party's employees or agents, on a need-to-know basis, who are bound by obligations of nondisclosure and restricted use at least as strict as those contained herein, provided that Receiving Party remains liable for any breach of the confidentiality provisions of this Agreement by its employees or agents. The Receiving Party will protect the Confidential Information of the Disclosing Party in the same manner that it protects the confidentiality of its own proprietary and confidential information, but in no event using less than a reasonable standard of care.

In the event Receiving Party receives a subpoena or other administrative or judicial demand for any Confidential Information of Disclosing Party, Receiving Party will give Disclosing Party prompt written notice of such subpoena or demand and allow Disclosing Party to assert any available defenses to disclosure. Upon request by Disclosing Party and excluding necessary back-ups and record retention policies, Receiving Party will return or destroy all copies of any Confidential Information of the Disclosing Party and will destroy the copies kept consistent with record retention policies. Confidential Information will at all times remain the property of the Disclosing Party. The provisions of this Section will expire three (3) years after the expiration or termination of the Agreement.

10. PAYMENTS

Invoices submitted by KCI to Client are due and payable in full for undisputed amounts no later than thirty (30) days after receipt or, if applicable, fifteen (15) days after Client receives payment for the Services invoiced by KCI. If Client has a specific format or required information to be included in the invoice, Client will provide those details to KCI at the time of executing this Agreement. KCI does not agree to any retainage or withholding unless specifically agreed to in writing.

If any invoiced amount is disputed, Client will provide a detailed written explanation of the dispute ~~and the parties agree to follow the dispute process in Section 12, DISPUTE RESOLUTION.~~ Both parties agree to continue fulfilling the obligations of this Agreement during resolution of the dispute.

If undisputed amounts of an invoice remain unpaid for more than sixty (60) days from the date of the invoice, KCI, at its discretion and as allowable by law, may ~~impose any or all of the following remedies: (1) apply a service charge of one and one half percent (1.5%) per month, eighteen percent (18%) per annum; (2) stop all Services, provided Client is given three ten (103) business days prior written notice to cure; (3) withdraw all certifications and plans previously submitted; (4) assert a lien on the property; (5) file suit for the collection of said overdue invoices in any Court of competent jurisdiction; and (6) undertake any other remedies accorded it by law or this Agreement.~~ An exercise of one or more of these actions shall not be deemed a waiver of future exercise of other actions.

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~~As full and complete compensation for the Services, including all sales, excise, employment, use and other applicable taxes, fees and all other amounts imposed by governing authorities that are applicable to the Services, Client shall pay the KCI invoices. KCI shall be responsible for the payment of all taxes covering the Services, including the payment of all applicable taxes covering its employees.~~

11. TERMINATION

Upon ~~three-thirty (303)~~ business days' written notice to the other party, this Agreement may be terminated for convenience by either party, with or without cause and at the party's sole discretion. Upon termination for convenience, neither party shall have any further claims against each other provided that Client shall pay KCI for all Services performed through the date of termination.

Upon payment for all Services performed through the date of termination for convenience, neither party shall have any further claim for any type of damages and this Agreement will be deemed completed as of the date of the termination for convenience as if the Services included only those Services completed through the date of the termination for convenience.

If Client has paid KCI in full pursuant to the terms of a termination for convenience, Client has the option within thirty (30) business days of the notice to terminate for convenience to request Services to resume provided KCI is given ten (10) business days written notice as to when Services shall resume and only after Client and KCI have agreed on the Services, schedule, and fee. If Client fails to resume the Services as provided herein, KCI shall have no obligation to resume the Services at any time thereafter.

~~If the termination for convenience is due to Client being terminated for convenience, then Client shall vigorously pursue on behalf of KCI the compensation due KCI. KCI agrees to cooperate fully in Client's efforts to pursue any claims allowed including providing any necessary documentation and cost records.~~

Either party may terminate this Agreement for cause should the other party fail to deliver their obligations and requirements in a timely manner, to correct defective Services, as applicable, to act in good faith, or to carry out their obligations and requirements in accordance with this Agreement, each of which shall constitute a breach of this Agreement. In such event, the terminating party shall give written notice to the intended terminated party explaining the cause for termination thereby initiating the option to cure the default and take substantial steps to correct such default within ~~three-ten (103)~~ business days after receipt of notification. If the intended terminated party fails to take substantial steps in the time allotted, the other party may immediately terminate this Agreement.

12. DISPUTE RESOLUTION

The parties agree that all claims, disputes, and other matters ("Claims") in question between the parties arising out of or relating to this Agreement or breach thereof shall first attempt to be resolved between themselves including escalating up to the appropriate levels of each party. ~~If after thirty (30) business days the Claim remains unresolved, then the parties agree to submit the Claim for confidential, non-binding mediation with both parties agreeing to the mediator no later than forty-five (45) days after written agreement to engage in mediation. The fees and expenses of the mediator shall be equally shared by both parties. Each party is responsible for their own costs, expenses, consultant fees and attorney fees incurred in the presentation or defense of the Claims that is subject to mediation between the parties.~~ The parties agree to fully cooperate and participate in good faith to resolve the Claims. No written or verbal representation made by either party in the course of any discussions attempting to resolve the Claims or other settlement negotiations shall be deemed to be a party admission. ~~Both parties agree that Any legal action brought to interpret or enforce the choice-terms of law this agreement shall be filed in the laws courts of the State of the KCI office executing the Agreement, regardless of any other choice of law provisions Davidson County, Tennessee and shall be subject to Tennessee Law.~~

~~If mediation fails to resolve the Claims within six (6) months, the Claims shall be submitted for determination through litigation in a court of competent jurisdiction in the County or City of the State of the KCI office~~

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~~executing the Agreement. Prior to the exercise of this right, the party seeking judicial relief shall provide the other party thirty (30) days' prior written notice before filing such judicial action.~~

13. CERTIFICATE OF MERIT

~~Either consistent with the applicable Certificate of Merit statute or per~~ Pursuant to this Agreement, Client shall make no claim (whether directly or in the form of a third-party claim) against KCI unless the Client shall have first provided KCI with written certification executed by an independent engineer licensed in the State where the Services are being performed, specifying each and every act or omission that the certifier contends constitutes a violation of the standard of care consistent with Section 4, STANDARD OF CARE. Such certificate shall be provided thirty (30) days prior to the presentation of any such claim or the institution of any dispute resolution process pursuant to Section 12, DISPUTE RESOLUTION.

14. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

If applicable to the Services, KCI will comply with the requirements of 41 CFR §§ 60-1.4(a) and 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, national origin, or for inquiring about, discussing, or disclosing information about compensation. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, or disability.

If applicable to the Services, KCI will comply with the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, national origin, or for inquiring about, discussing, or disclosing information about compensation. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. Contractor/subcontractor agrees to comply with all the provisions set forth in 29 CFR Part 471, Appendix A to Subpart A (Executive Order 13496).

15. ASSIGNMENT, DELEGATION, AND SUBCONTRACT

Neither party may assign, delegate, or subcontract any portion of this Agreement without the prior written consent of the other party, which shall not be unreasonably withheld. Any assignment, delegation, or subcontracting shall not operate to relieve that party of performing its obligations and responsibilities per this Agreement. Any assignment, delegation, or subcontract shall provide for and require the same protections as to the other party and levels of performance at least equal to those provided for in this Agreement.

16. THIRD PARTY BENEFICIARY

The parties agree that the Services performed by KCI pursuant to this Agreement are solely for the benefit of the Client and are not intended by either party to benefit any other person or entity. To the extent that any other person or entity, including but not limited to the project contractor and/or any of its subcontractors, is benefited by the Services performed by KCI pursuant to this Agreement, such benefit is purely incidental and such other person or entity shall not be deemed a third-party beneficiary to this Agreement.

17. FORCE MAJEURE

If and to the extent that either party is prevented, precluded or hindered from performance under this Agreement by force majeure circumstances, including acts of God, the elements, acts of terrorism, disease, viruses, pandemic, epidemic, acts of governmental authorities, strikes, lockouts, casualties, or other similar or dissimilar causes beyond its reasonable control, such performance shall be excused, but only for the time period and to the extent that such performance is prevented, precluded or hindered by such causes. Time of

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performance of the party's obligations hereunder shall be extended by a time period reasonably necessary to overcome the effects of such force majeure occurrences.

18. NOTICES

All notices shall be sufficient if delivered in person, or sent by certified mail receipt requested or email to the party's designated recipient at the following:

City of Belle Meade:
Jennifer Moody
4705 Harding Road
615-297-6041
jmoody@citybellemeadetn.org

KCI:
Beth Ostrowski, P.E., P.T.O.E., Regional Practice Leader
500 11th Avenue North, Suite 290, Nashville, TN 37203
(615) 559-0155
beth.ostrowski@kci.com

Unless otherwise identified above, Client agrees that the person executing this contract will be the designated recipient.

Notice will be considered made as of the date of actual delivery if in person, as of the date of the receipt if sent via certified mail, or two (2) business days after the date of the email.

Changes in the designated recipient and/or contract information from the above will not be effective until such time as written notice is provided to the other party in accordance with this Section 18.

19. MISCELLANEOUS

This Agreement and all the terms herein may only be amended, deleted, or otherwise altered by a written document signed by KCI and Client.

The failure of either party to enforce or act upon any right afforded it by this Agreement shall not be deemed a waiver of such right for future acts of a similar nature.

This Agreement shall be governed by the laws of the State of ~~the KCI office executing the Agreement, regardless of its or any other choice of law provisions~~ Tennessee.

Both parties agree that KCI is an independent contractor.

KCI shall have the right, at its expense, to post prominently advertising signage at the location and on vehicles and equipment acknowledging KCI is providing services.

The whole and entire agreement of the parties is set forth in this Agreement and the parties are not bound by any agreements, understandings, or conditions otherwise than as expressly set forth herein.

If any provision of this Agreement is deemed invalid, illegal or unenforceable in any jurisdiction, (i) such provision will be deemed amended to conform to applicable laws of such jurisdiction so as to be valid and enforceable, or if it cannot be so amended without materially altering the intention of the parties, it will be stricken; (ii) the validity, legality and enforceability of such provision will not in any way be affected or impaired thereby in any other jurisdiction; and (iii) the remainder of this Agreement will remain in full force and effect.

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Scope of Services

Project Overview

Surveying And Mapping, LLC (SAM) proposes to perform a topographic route survey along Lynnwood Terrace beginning at the intersection of Harding Pike and ending at the intersection of Lynnwood Boulevard for the Belle Meade Traffic Calming project located in Nashville, TN 37205.

Approximate limits of the survey are shown on **Exhibit A – Project Limits**.

Assumptions

The following assumptions were made regarding the preparation of this Scope of Services. If these assumptions do not prove correct, a modification to the scope and budget resulting in negotiation of a supplemental agreement could be required. For the basis of this scope and fee, SAM assumes the following:

- Work shall meet the requirements of the Tennessee State Board of Examiners for Land Surveyors Standards of Practice.
- SAM assumes there is no site-specific training required. Should any site-specific training be required, they will be billed hourly in accordance with the Standard Rate Schedule attached.
- Client or Owner will provide any necessary safety training at no cost to SAM.
- Written authorization is needed prior to the start of out-of-scope work.
- Client will provide access to adjoining properties if necessary for surveying services.
- The Client or Owner will provide SAM access to any access gates or property gates that are present.
- The Client or Owner will provide right-of-entry needed to access properties for surveying services.
- All submittals, meetings, and fees other than those stated herein are the responsibility of the Client.
- The Project Area is shown in **Exhibit A – Project Limits** and consists of approximately 1,000 linear feet along Lynnwood Terrace.
- Horizontal Datum and basis of bearings will be based on the appropriate State Plane Coordinate System, NAD83 (2011) and units will be U.S. Survey Feet.
- Vertical Datum will be North American Vertical Datum of 1988 (NAVD 88) derived using Geoid 18 or newer.
- SAM will not be responsible for contacting Tennessee 811. Contacting Tennessee 811 will be coordinated by the Contractor before the time of the survey.
- SAM is not required to provide construction staking services.
- SAM is not required to provide any permitting, negotiations, or any other service other than those listed in this proposal.
- SAM will contact TDOT and/or Davidson County Highway Department to obtain right-of-way plans for all state highway and roadways that are in the project area.
- Topographic survey base map will display Grid distances with a note identifying the ground scale factor.
- There is no anticipated project-specific, special training required to perform this work.
- SAM will utilize a 2-Man field crew.
- SAM field crews will not move any stockpiled material or debris to accomplish the survey.



- SAM field crews will not be expected to enter any confined spaces.
- SAM shall not be restricted in its use of subcontractors and suppliers (including, but not limited to any of SAM's qualified acquisition partners or subcontractors). SAM in its sole discretion will determine subcontractors as necessary to meet their obligations under this agreement or any purchase order issued hereunder.
- SAM will not be responsible for attending planning commission meetings or paying fees associated with the plat approval process, if necessary.
- Client will provide SAM with any record information and profile drawings of utilities within the project site the Client has already collected.
- SAM assumes standard safety cones and signage will be sufficient to complete the fieldwork. If traffic control or additional safety precautions are necessary to complete field work, SAM can provide these services, if authorized, at cost plus 10%.
- When encountering a significant waterbody SAM will survey up to the edge of water.
- Hydrographic, bathymetric, or river-bottom data is not included as part of this proposal.
- This proposal does not include Subsurface Utility Engineering (SUE). SUE may be performed under a separate Additional Services Change Order.
- All surveys for determining and/or delineating the location of wetlands, mitigation sites, and/or archeological, historical, or cultural sites will be performed by others. SAM will add any CAD files depicting such features as provided by others to the drawing if such CAD files exist. If such files are provided, SAM will note the source of the delineation on our drawing.
- Surveying services will be performed under the direct supervision of a Tennessee Registered Land Surveyor (RLS).
- SAM is not required to resolve any boundary conflicts, title conflicts, ownership issues or legal interpretations of record documents found during the survey.
- SAM will utilize a ten (10) hour workday, up to six (6) days per week.
- SAM is prepared to mobilize additional resources should the project schedule or unanticipated impacts dictate that it is necessary. These additional resources would be handled as an additional service and will be billed based on the attached rate schedule. See **Exhibit B**.
- Includes one (1) revision to survey requested by Client or Client's representative.

Scope of Work

Project Control

SAM will utilize GNSS and conventional survey techniques to establish a minimum of three (3) Primary Survey Control Points using a combination of Static, RTK and/or VRS observations.

- Survey Control will be based on the Tennessee State Plane Coordinate System, NAD83 (2011), US Survey Feet.
- Vertical Datum will be based on NAVD88 derived using Geoid 18 or newer.
- Delivered Survey Control will be listed as Point, Northing, Easting, Elev, and Desc.



Topographic Route Survey

SAM will include all management and field personnel, equipment, and supplies necessary to perform a one-time topographic survey of the proposed site, as provided by the Client and represented in **Exhibit A - Project Limits**.

- Topographic survey will be conducted utilizing a combination of conventional, GNSS, and Aerial LiDAR methodologies to obtain enough ground points to achieve a 1-foot contour interval.
- SAM will include location of all trees measuring 4" and larger in diameter.
- SAM will contact Tennessee One-Call (811) a minimum of 48 hours before field surveys begin and request that existing utilities be marked. SAM will collect the visible One-Call surface markings during the boundary survey. No additional mobilizations will be required for this activity. Estimated fees do not include the cost of a utility location contractor to mark the underground utilities if One-Call does not get them marked within the required schedule.
- SAM will locate all visible above-ground utility features, appurtenances and planimetric data within the topo limits.
- When Surveying Gravity Sanitary and Storm Sewer, SAM will:
 - Verify the routing and connections of the existing storm sewer system indicating the following information.
 - The material type, diameter (I.D.) and flow direction of each pipe.
 - Provide depth and elevations for catch basin grates and flow lines, if accessible. If a catch basin grate is not accessible or bolted in place SAM will mark as such.
- SAM will provide locations of property lines, right-of-way lines, and easements of record where applicable.
- The topographic survey will collect visible planimetric and terrain features inside the proposed survey extents shown in **Exhibit A** including:
 - Roads and parking lots, including surfacing material type (Dirt, Aggregate, Asphalt, Concrete) and road sign types and locations.
 - Equipment Foundation Outlines with Top of Concrete Elevations
 - Fence Lines with fence heights.
 - Drainage Features, including ditch break and flow lines; top of bank and bottom of slope; culvert inverts, sizes, and materials; drainage structure inverts, sizes, and types.
 - Above ground utility locations and identifications (Hydrants, Electrical Transmission Lines, Light Poles, etc.)
 - Water Wells including potable, monitoring, and test wells.
 - Utility Manholes and Valve Vaults, including at surface sizes.
- Stock and Waste Piles

Partial Boundary Mosaic Survey

SAM will include all management and field personnel, equipment, and supplies necessary to perform a one-time boundary mosaic survey of the proposed site as shown in **Exhibit A - Project Limits**.

- SAM will delineate the limits and elevation of 100-year floodplain and floodway within area of survey (where applicable).
- SAM is not required to resolve any boundary conflicts, title conflicts, ownership issues or legal



interpretations of record documents found during the survey.

- Horizontal location of all field data collected will be included in the survey deliverable.
- SAM will field locate the subject property corners, fences, and/or other boundary evidence necessary to complete the boundary survey and to identify apparent conflicts or discrepancies.
- SAM will plot on the survey those easements and setbacks provided that affect the subject tract - to the extent possible. Easements unable to be located due to insufficient or ambiguous description will also be noted in the survey.
- SAM will address Client comments one (1) time for the survey. Additional reviews and/or revisions, at no fault of SAM, will be provided on an hourly basis per the attached rate schedule.
- SAM assumes sufficient property monumentation referenced in recorded deed descriptions or plats shall be recovered during the initial field location efforts to accurately recreate the boundary lines of the subject property. If sufficient monumentation is not recovered, effort in addition to the fees shown below will be required. Before any additional efforts are made, the client will be made aware of the situation, and a change order to the original fees will be required for these efforts. Additional efforts will be billed hourly in accordance with the attached Standard Rate Schedule as shown on **Exhibit B**.

Project Schedule

SAM will make every effort to meet the Client's schedule for this project. Weather conditions or other unforeseen circumstances could adversely affect schedule and are beyond the control of SAM. SAM anticipates being able to begin fieldwork within ten (10) business days from written Notice-To-Proceed or formal work authorization. SAM anticipates requiring approximately three (3) business days to complete the fieldwork. Upon completion of the field survey, SAM estimates that it will take approximately five (5) business days to deliver the final survey.

Deliverables

SAM will provide the following items as part of this scope of services:

- Completed Base Map Survey in Open Roads Designer format
- TIN surface file
- ASCII Point file in Northing, Easting, Elevation, and Description format (upon request)
- Field notes (upon request)
- Site photos (upon request)

Additional Services

In addition to the services outlined above, SAM will provide additional services as requested by the Client on a time and materials basis, based upon the SAM Rate Schedule (**Exhibit B**). If requested, a scope of work and estimated fee will be provided in writing prior to SAM proceeding with any additional service. These additional services include, but are not limited to, the following:

- Subsurface Utility Engineering (SUE) field services
- Additional surveying services due to changes in scope made by the Client
- Additional land descriptions, plats, easements, or exhibits



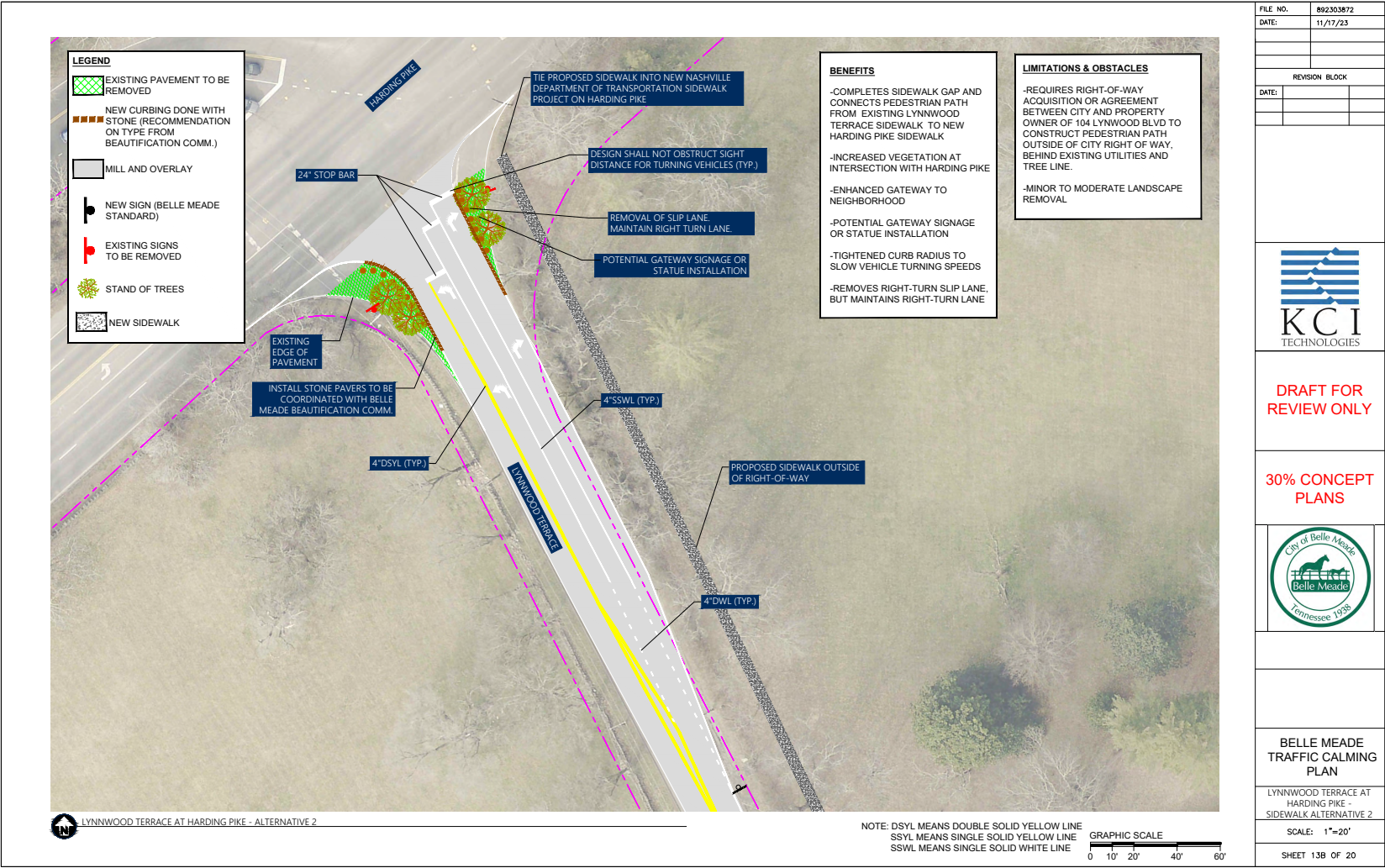
- Construction staking
- Wetlands delineation or location surveys
- Additional ALTA/NSPS Land Title Surveys
- Ground Control Surveys
- Additional Aerial Mapping

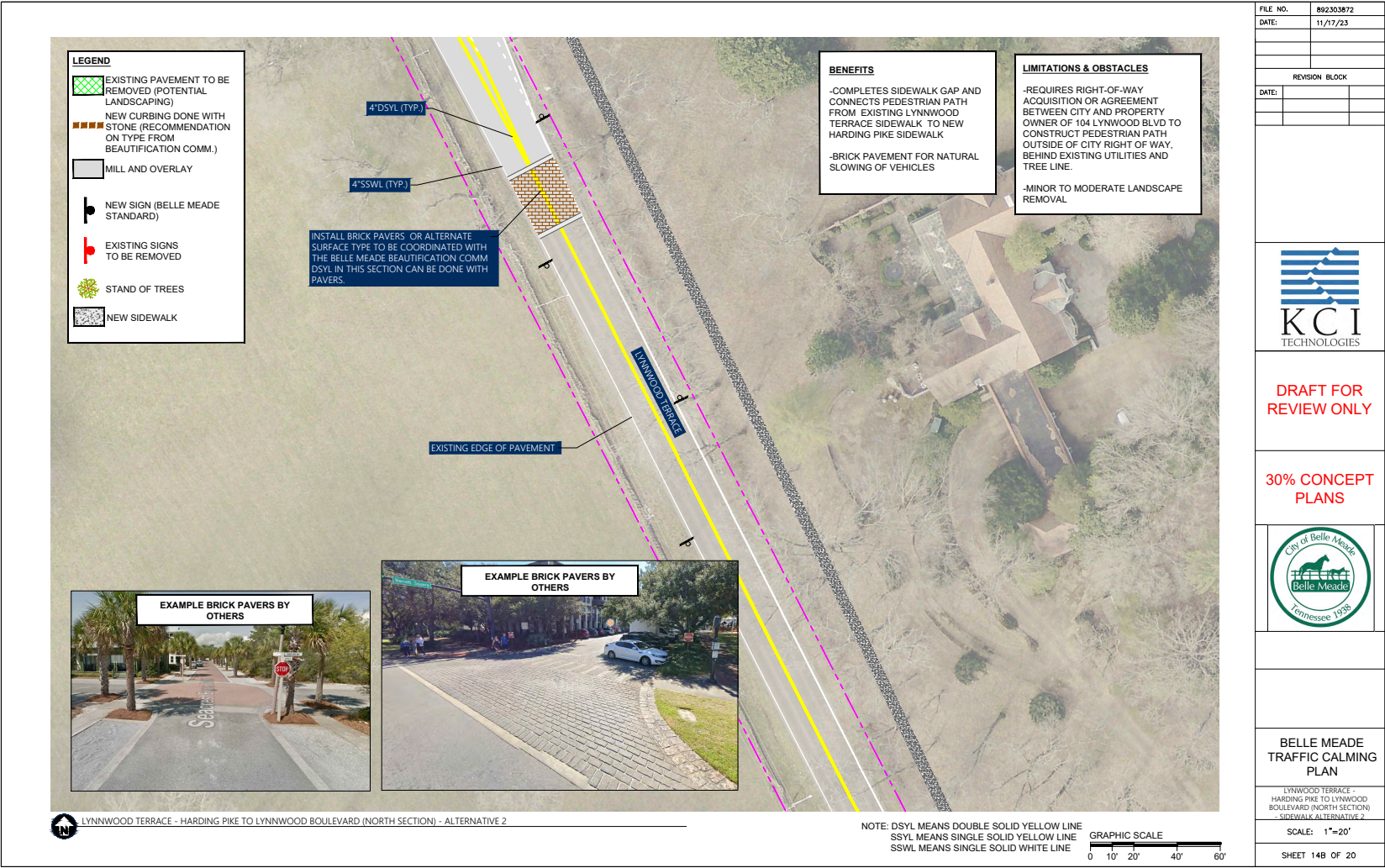


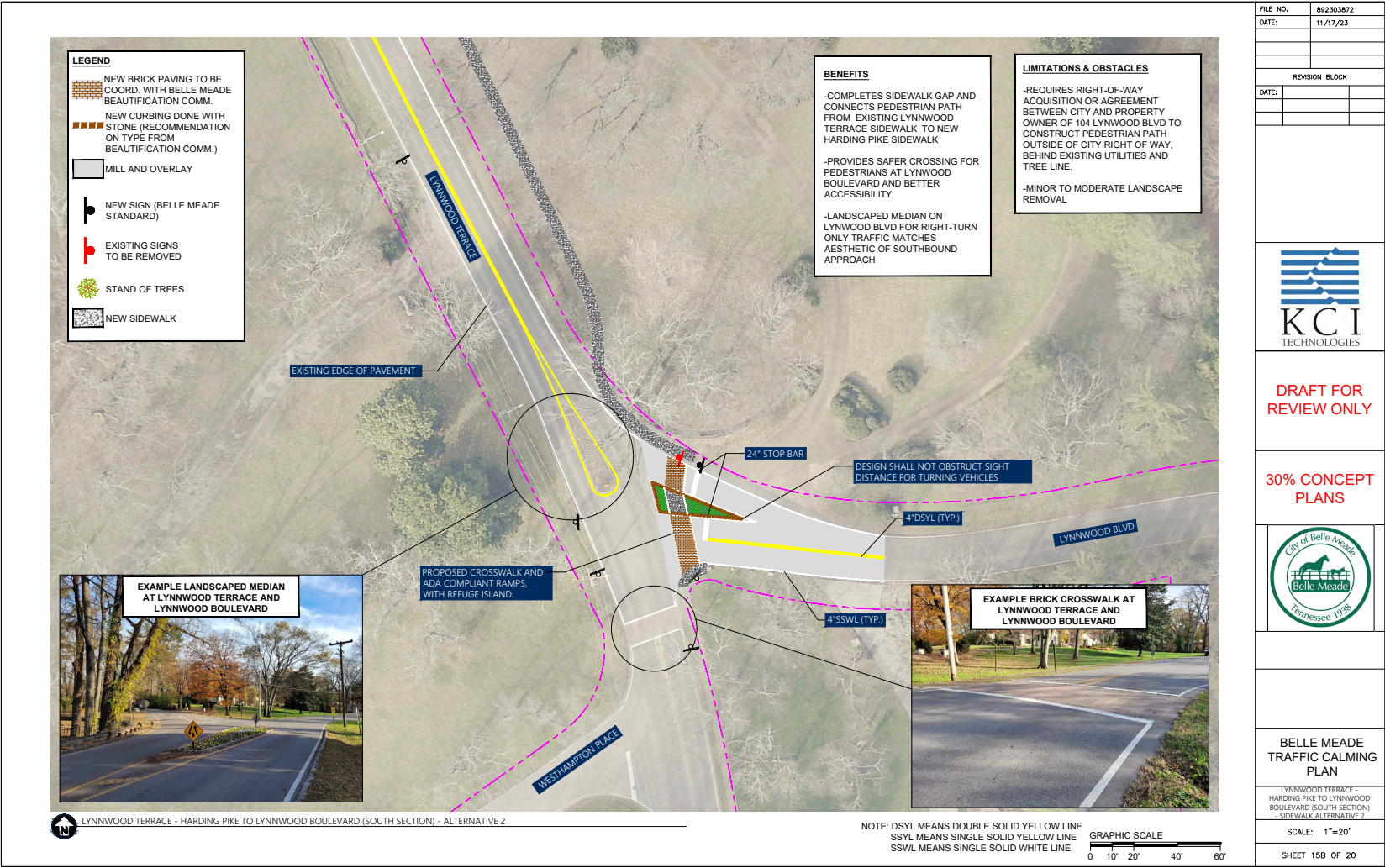
Exhibit A

Project Limits









Service Calls – Public Works

Created on July 7, 2026



Total Work Orders Completed: 23

Ticket #	Date	Address	Service Tech	Problem	If Other, describe	Remarks
260630-449	June 30, 2026 8:00 AM	Harding Pike.	Nathan/Dylan		Cut a large limb that fell on the stone wall.	Cut the limb and removed it from the wall.
260629-446	June 29, 2026 9:15 AM	City Hall	Nathan/Dylan		Restock the paper products	Restocked the paper products
260626-442	June 26, 2026 9:00 AM	City Hall	Nathan/Dylan		Replace the light bulbs in the copy room.	Replaced the bulbs
260626-441	June 25, 2026 10:30 AM	405 Jackson Blvd.	Nathan/Dylan		Trim the overgrowth blocking the stop sign.	Trimmed around the stop sign
260622-434	June 22, 2026 8:30 AM	710 Belle Meade Blvd.	Nathan/Dylan		Fix the two flags in the island	Fixed the two flags
260622-433	June 19, 2026 12:00 PM	4400 Warner Pl.	Nathan/Dylan		Fix the stop sign bracket	Reinstalled the stop sign bracket
260618-428	June 18, 2026 7:17 PM	422 ELLENDALE AVE	Nathan		TREE LIMBS //BLOWN TRANSFORMERS 104 IS COUNG TO CONTACT NATHAN AND GIVE SPECIFIC INFO POLE # 10541001	NES cut the tree out of the road once they got the lines out of it.
260618-425	June 18, 2026 9:15 AM	110 Lynwood Ter.	Nathan/Dylan		Trim the limbs hanging past the white line and weed eat.	Trimmed the limbs and knocked the grass down under it with a weed eater
260618-426	June 18, 2026 9:15 AM	104 Lynwood Blvd.	Nathan/Dylan		Trim the limbs hanging past the white line and weed eat.	Trimmed the limbs and knocked the grass down under it with a weed eater
260616-419	June 16, 2026 6:39 PM	911 Westview Ave., Nashville, TN	Nathan/Dylan		Assist Metro Water and Sewer per 811. The supervisor and point of contact for Metro Water and Sewer is Joe Rzfiewica, 615-499-9030. Metro Water and Sewer is enroute to the Westview Ave. address.	Clear/no conflict
260615-416	June 15, 2026 12:40 PM	Garage	Nathan/Dylan		Install an Eye Wash Station in the garage.	Installed an Eye Wash Station in the garage.

260615-415	June 15, 2026 12:00 PM	City Hall	Nathan/Dylan	Straighten the Police Department sign in front of City Hall.	Straightened the sign
260618-424	June 15, 2026 8:31 AM	219 Lynwood Blvd.	Nathan/Dylan	Trim the limbs hanging past the white line and weed eat.	Trimmed the limbs and knocked the grass down under it with a weed eater
260618-423	June 15, 2026 8:30 AM	4411 Iroquois Ave.	Nathan/Dylan	Trim the limbs hanging past the white line and weed eat.	Trimmed the limbs and knocked the grass down under it with a weed eater
260613-414	June 13, 2026 9:06 AM	harding pk and evelyn	Nathan	tree branch preventing flood gates from opening	Cut the limb
260615-417	June 12, 2026 11:24 AM	550 Belle Meade Blvd.	Nathan/Dylan	Tree down blocking lanes on Belle Meade Blvd.	Waited for NES to remove the lines out of the tree and then cut the tree out of the road.
260609-408	June 9, 2026 12:30 PM	City Hall	Nathan/Dylan	Replace the light bulbs in Mathew's office.	Replaced the light bulbs
260609-407	June 9, 2026 9:30 AM	City Hall	Nathan/Dylan	Replace the light bulbs in Kim's office.	Replaced the light bulbs
260609-406	June 8, 2026 10:45 AM	520 Belle Meade Blvd.	Nathan/Dylan	Cut up a large limb that fell in one of the islands.	Cut the limb up and placed it by the road to be picked up
260609-405	June 8, 2026 7:00 AM	4705 Harding Pike.	Nathan/Dylan	Clean up around the cardboard dumpster.	Cleaned up the cardboard
260609-404	June 3, 2026 9:51 AM	704 Lynwood Blvd.	Nathan/Dylan	Clean out the catch basin	Cleaned out the catch basin.
260602-398	June 2, 2026 4:36 PM	1205 BELLE MEADE BLVD	Nathan/Dylan	HOME OWNER NEEDS ASSISTANCE WITH OPENING HIS GATE	No issue found
260609-403	June 2, 2026 8:35 AM	610 Belle Meade Blvd.	Nathan/Dylan	Straighten the speed limit sign.	Straightened the speed limit sign.



CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners
From: Nathan McVay
Date: 7/15/2026
Re: Purchase Order for JR & Associates for Creek Debris Removal and Maintenance

BACKGROUND

As part of its stormwater maintenance program, the City of Belle Meade annually contracts for labor and equipment to clear out fallen trees, remove undergrowth, and other debris from select creek reaches within the City.

The City is currently in the 2nd year of a 3-year contract. There will be no increase from last year's contract. JR & Associates have been the successful bidder for this work since the City began cleaning creeks in the mid-1990s. They are familiar with the contract requirements and the TDEC restrictions for working in and around the creeks. They employ a dependable, hardworking crew and work very well in cooperation and under the guidance of the Belle Meade Public Works Department.

RECOMMENDATION

The Board is recommended to approve an expenditure not to exceed \$140,000 for annual creek debris removal and maintenance work with JR and Associates for FY 2026-2027.

FISCAL IMPACT

The City budgets annual for this work in the General Fund under Stormwater – Maintenance and Repair -Other. For FY 2026-2027, \$140,000 has been budgeted in the account number 110-43150-269 and the contracted work will not be allowed to exceed the funds budgeted, without additional approval from the Board of Commissioners.

ATTACHMENTS

List of Creek Areas for FY 2026-2027

CREEK DEBRIS REMOVAL MAINTENANCE CONTRACT**CREEK AREAS NEEDING DEBRIS REMOVAL****LIST IS IN ORDER OF PRIORITY FOR THE FISCAL YEAR 2026-2027**

<u>AREA</u>	<u>CREEK LOCATION</u>
35.	Bridge at Jackson Boulevard and Harding Road
34.	Richland Creek at The Temple
31 – 33.	Leake Avenue to Belle Meade Mansion
17.	Branch culvert under Belle Meade Boulevard
16.	Creek culvert under Chancery Lane
19.	Culvert under Forsythe Place
15.	Herbert Place to Chancery Lane
14.	Chickering Road to Herbert Place
1.	Chickering Road to Chickering Lane
27.	Belle Meade Boulevard to Enquire Avenue
26.	Culvert under Belle Meade Boulevard to Iroquois Avenue
25.	Shepard Place to Belle Meade Boulevard
22.	Branch culvert under Lynwood Boulevard
47.	Deer Park/Pocket Park culvert
23.	Harding Place and Lynwood Boulevard



CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners
From: Nathan Mcvay, Public Works Director
Date: July 22, 2026
Re: Purchase Agreement with Wascon Incorporated

Background

The City of Belle Meade's sewer system consists of primarily two grinder pump systems from two manufacturers – Myers and E/One. During routine maintenance, we anticipate needing to have some rebuilds and some purchases of new E/One systems throughout the year. WASCON, Inc. is the only supplier of E/One equipment in the state of Tennessee. Please see the attached sole-source justification letter which is the basis of this request for the Board's approval of this purchasing agreement.

Recommendation

The Board is recommended to approve and authorize the Mayor to sign a Purchase Agreement with WASCON Inc. not to exceed \$185,000 for the purchase of pumps and pump parts in fiscal year 2026-2027.

Fiscal Impact

Funding for this agreement are found in the Sewer Fund budget under 412-52210-260 for Repair and Maintenance of the Collection System \$25,000, and 414-52210-930 – Capital Expenses \$160,000, to support the purchases of new pump systems reimbursed by homeowner and grinder pump replacements.

Attachments

Purchase Agreement
Sole Source Letter

**2026/27 PURCHASE AGREEMENT
BETWEEN
CITY OF BELLE MEADE
AND WASCON INCORPORATED**

This Agreement is entered into and effective as of the _____ day of _____, 2026, by and between the **City of Belle Meade**, a municipal corporation of the State of Tennessee (the "City"), and Wascon Incorporated, corporation of the State of Tennessee and Sole Source Provider of equipment being purchased ("Contractor").

This Agreement consists of the following documents:

- This document
- Exhibit A – Wascon Inc., Price Proposal
- Sole Source Letter

In the event of conflicting provisions, all documents will be construed according to the following priorities:

- First, any properly executed amendment or change order to this Agreement (most recent amendment or change order given first priority);
 - Second, this Agreement. To the extent any terms of this Agreement conflict with any exhibits, the terms in the Agreement shall supersede.
1. **Duties and Responsibilities of Contractor.** Contractor, as the sole source provider of E/ONE™ products and services within the State of Tennessee, agrees to provide and City agrees to purchase various E/ONE products as set forth in this agreement.
 2. **Term.** The term of this Contract shall begin and commence on July 1st, 2026, and end on June 30th, 2027.
 3. **Price; Compensation; Payment; Delivery.**
 - a. The price for the goods and other items to be provided under this Agreement is set forth in the Contractor's Proposal attached herein as "Exhibit A", which reflects the manufacturer's discounted list price and estimated annual spending amount including estimated freight charges. Any compensation due Contractor under the Agreement shall be made upon submittal of an invoice after delivery and acceptance of the goods and/or services which each payment represents. The City agrees to pay Contractor after goods and/or services have been received, accepted, and properly invoiced as indicated in the Agreement and purchase order if required. Invoices shall bear the purchase order number. Final payment shall not be made until after performance is complete.
 - b. This contract is eligible for escalation/de-escalation price adjustment. Adjustments in pricing may increase in accordance with the previous 12 months the US Department of Labor Bureau of Labor Statistic Producers Price Index (PPI), using the Pump and Pumping Equipment Manufacturing Index (BLS Series ID PCU333914333914).

- c. Deliveries of all items shall be made within a reasonable time and to:
4705 Harding Pike,
Nashville, Tennessee 37205
Deliveries shall be made during the normal working hours of the City, Monday through Friday.
 - d. Should the Contractor fail to deliver items on or before its stated date, the City reserves the right to cancel the order or contract. The Contractor shall be responsible for making any and all claims against carriers for missing or damaged items.
 - e. Delivered items will not be considered “accepted” until an authorized agent for the City has, by inspection or test of such items, determined that they fully comply with specifications. The City may return, for full credit and at no expense to the City, any item(s) received which fail to meet the specifications as stated in the Contractor’s Proposals.
4. **Warranty.** Every item supplied by Contractor shall meet the warranty requirements set by Contractor and/or the manufacturer. The warranty period begins on the date the equipment is delivered and accepted by the City.
5. **Taxes.** The City of Belle Meade is exempt from State sales tax and will issue a tax exemption certificate to the Contractor as requested. City shall not be responsible for any taxes that are imposed on Contractor. Furthermore, Contractor understands that it cannot claim exemption from taxes by virtue of any exemption that is provided to City.
6. **Work Product.** Except as otherwise provided herein, all data, documents and materials produced and provided by Contractor under this Agreement are the property of the City, which retains the exclusive right to publish, disclose, distribute and otherwise use, in whole or in part, any such data, documents or other materials. Any of the City’s property, including but not limited to books, records and equipment, that is in Contractor’s possession must be maintained in good condition and repair and returned to the City by Contractor at the end of this Agreement.
7. **Insurance.** During the term of this Agreement, Contractor must maintain comprehensive general liability insurance with limits of not less than \$1,000,000, as well as automotive and workers’ compensation insurance policies. Contractor will provide to the City: (i) a standard certificate of insurance evidencing this coverage prior to commencement of work and upon renewal or expiration of the policies reflected thereupon, (ii) upon request, an endorsement naming the City as additional insured under the terms of the policy as follows: “The City of Belle Meade, Tennessee, its officers, employees, contractors, consultants, and agents.”
8. **Indemnification.**
- a. Contractor must indemnify, defend, and hold harmless the City, its officers, agents and employees from any claims, penalties, damages, costs and attorney fees (“Expenses”) arising from injuries or damages resulting from, in part or in

whole, the negligent or intentional acts or omissions of contractor, its officers, employees and/or agents, including its subcontractors or independent contractors, in connection with the performance of this Agreement, and, Expenses arising from any failure of Contractor, its officers, employees and/or agents, including its subcontractors or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

- b. Pursuant to Tennessee Attorney General Opinion 93-01, the City will not indemnify, defend or hold harmless in any fashion Contractor from any claims arising from any failure, regardless of any language in any attachment or other document that Contractor may provide.
- c. Copyright, Trademark, Service Mark, or Patent Infringement.
 - i. Contractor, at its own expense, is entitled to and has the duty to defend any suit which may be brought against the City to the extent that it is based on a claim that the products or services furnished infringe a copyright, Trademark, Service Mark, or patent. Contractor will indemnify, defend, and hold harmless the City against any award of damages and costs made against the City. The City will provide Contractor immediate notice in writing of the existence of such claim and full right and opportunity to conduct the defense thereof, together with all available information and reasonable cooperation, assistance and authority from the City in order to enable Contractor to do so. The City reserves the right to participate in the defense of any such action. Contractor has the right to enter into negotiations for and the right to effect settlement or compromise of any such action provided (i) any amounts due to effectuate fully the settlement are immediate due and payable and paid by Contractor; (ii) no cost or expense whatsoever accrues to the City at any time; and (iii) such settlement or compromise is binding upon the City upon approval by the Belle Meade City Council.
 - ii. If the products or services furnished under this Agreement are likely to, or do become, the subject of such a claim of infringement, then without diminishing Contractor's obligation to satisfy the final award, Contractor may at its option and expense:
 - 1. Procure for the City the right to continue using the products or services.
 - 2. Replace or modify the alleged infringing products or services with other equally suitable products or services that are satisfactory to the City, so that they become non-infringing.
 - 3. Remove the products or discontinue the services and cancel any future charges pertaining thereto; provided however, Contractor will not exercise this option until Contractor and the City have determined that each of the other options are impractical.
 - iii. Contractor has no liability to the City if any such infringement or claim thereof is based upon or arises out of the use of the products or services in combination with apparatus or devices not supplied or else approved by Contractor, the use of the products or services in a manner for which the products or services were neither designated nor contemplated, or the

claimed infringement in which the City has any direct or indirect interest by license or otherwise, separate from that granted herein.

9. **Notices.** Notice of assignment of any rights to money due to Contractor under this Agreement must be mailed first class mail or hand delivered to the following:

If to the City of Belle Meade:

City Manager, City of Belle Meade
4705 Harding Pike,
Nashville, Tennessee 37205

If to Contractor:

Michael K. Adams, PE, General Manager
WASCON Inc.
910 East Main Street
Livingston, TN 38570

10. **Compliance with Laws.** Contractor agrees to comply with any applicable federal, state and local laws and regulations.
11. **Maintenance of Records.** Contractor must maintain documentation for all charges against the City. The books, records, and documents of Contractor, insofar as they relate to work performed or money received under the Agreement, must be maintained for a period of three full years from the date of final payment and will be subject to audit, at any reasonable time and upon reasonable notice by the City or its duly appointed representatives. Accounting records must be maintained in accordance with the Generally Accepted Accounting Principles.
12. **Modification.** This Agreement may be modified only by written amendment executed by all parties and their signatories hereto.
13. **Relationship of the Parties.** Nothing herein may in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties. None of the parties hereto may hold itself out in a manner contrary to the terms of this paragraph. No party becomes liable for any representation, act, or omission of any other party contrary to this section.
14. **No Waiver of Limitations Periods.** The parties shall have and maintain any applicable limitation period provided by state law in which to provide a notice, present a claim, or initiate an action in a court of competent jurisdiction. To the extent any other provision in the documents forming this Agreement provides a shorter limitation period, the City disclaims such provision, and Contractor acknowledges such disclaimer.

15. **Waiver.** No waiver of any provision of this Agreement affects the right of any party thereafter to enforce such provision or to exercise any right or remedy available to it in the event of any other default.
16. **Employment.** Contractor may not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal or laying-off of any individual due to race, creed, color, national origin, age, sex, veteran status, or any other status or class protected under federal or state law or which is in violation of applicable laws concerning the employment of individuals with disabilities.
17. **Non-Discrimination.** It is the policy of the City not to discriminate on the basis of age, race, sex, color, national origin, veteran status, disability, or other status or class protected under federal or state law in its hiring and employment practices, or in admission to, access to, or operation of its programs, services, and activities. With regard to all aspects of this Agreement, Contractor certifies and warrants it will comply with this policy. No person may be excluded from participation in, be denied benefits of, be discriminated against in the admission or access to, or be discriminated against in treatment or employment in the City's contracted programs or activities, on the grounds of handicap and/or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal or Tennessee State Constitutional or statutory law; nor may they be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of contracts with the City or in the employment practices of the City's Contractors. Accordingly, all proposers entering into contracts with the City may upon request be required to show proof of such nondiscrimination and to post in conspicuous places that are available to all employees and applicants, notices of nondiscrimination.
18. **Gratuities and Kickbacks.** It is a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therewith. It is a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this Agreement, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from being a contractor or subcontractor under the City contracts.
19. **Assignment.** The provisions of this Agreement inure to the benefit of and are binding upon the respective successors and assignees of the parties hereto. Except for the rights of

money due to Contractor under this Agreement, neither this Agreement nor any of the rights and obligations of Contractor hereunder may be assigned or transferred in whole or in part without the prior written consent of the City. Any such assignment or transfer does not release Contractor from its obligations hereunder.

20. **Integration.** This Agreement sets forth the entire agreement between the parties with respect to the subject matter hereof and governs the respective duties and obligations of the parties.
21. **Force Majeure.** No party has any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by *force majeure*, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of public enemy, or other cause of similar or dissimilar nature beyond its control.
22. **Governing Law and Venue.** The validity, construction and effect of this Agreement and any and all extensions or modifications thereof are governed by the laws of the state of Tennessee regardless of choice of law doctrine or provision in any attachment or other document that Contractor may provide. Any action between the parties arising from this agreement may only be filed in the courts of Davidson County, Tennessee.
23. **Severability.** Should any provision of this Agreement be declared to be invalid by any court of competent jurisdiction, such provision will be severed and not affect the validity of the remaining provisions of this Agreement.
24. **Attorney Fees.** In the event any party takes legal action to enforce any provision of the Agreement, should the City prevail, Contractor will pay all expenses of such action including attorney fees, expenses, and costs at all stages of the litigation and dispute resolution.
25. **Effective Date.** This Agreement is not binding upon the parties until signed by each of the Contractor and authorized representatives of the City and is thereafter effective as of the date set forth above.

IN WITNESS WHEREOF, the parties enter into this agreement as of _____, 2026
(the "Effective Date").

CITY OF Belle Meade, TENNESSEE

WASCON, Inc.

By: _____
City of Belle Meade

By: 

Michael K. Adams, PE, General Manager

EXHIBIT "A"		
2026/27 WASCON, Inc. Pricing Proposal for E/ONE Products		
Description	Belle Meade Pricing	Manufacturer List Price Discount
Projected Annual Budget	\$145,000.00	
E/ONE 36x60 Duplex Series Grinder Pump Stations	\$8,870.17	37.00%
E/ONE 36x84 Duplex Series Grinder Pump Stations	\$9,037.75	37.00%
E/ONE W-Series Replacement Pumps	\$2,204.03	22.00%
E/ONE Replacement Parts		15.00%



July 8, 2026

City of Belle Meade
4705 Harding Pike,
Nashville, Tennessee 37205

Environment One Corporation (E/One) currently has a sole Distributor representative agreement with WASCON, Inc. in the State of Tennessee. E/One uses Distributors as the primary means to sell grinder pump stations and related equipment to customers and end users throughout the United States. WASCON is the only authorized representative for the sale and service of E/One grinder pump products in the State of Tennessee. There are no other sources in this territory to obtain E/One Factory grinder pump stations and related equipment.

The Sales and Service Departments of WASCON have been trained by E/One factory personnel to provide unparalleled sizing and application assistance, product sales, and after sale support/service on all E/One sewer system products.

WASCON has a complete inventory of E/One grinder pump stations, pumps, panels, and repair parts for E/One sewer system products in their stocking warehouses.

We would like to thank you for your interest in Environment One Sewer System products and extend our sincerest invitation for you to contact us if we can be of further assistance.

Regards,

Marvin Springer
Regional Sales Manager
Environment One Corporation

Direct Telephone: (816) 719-2501
E-mail: mspringer@eone.com

ENVIRONMENT ONE CORPORATION
7701 NW ROBERTS ROAD ■ KANSAS CITY, MISSOURI 64152
(816) 719-2501 ■ mspringer@eone.com
A Precision Castparts Company

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Service Calls – Sewer

Created on July 7, 2026



Total Work Orders Completed: 39

Ticket #	Date	Address	Service Tech	Problem	Additional Details	Remarks
260630-452	June 30, 2026 10:20 AM	330 Lynwood Blvd	Nathan/Dylan	Equipment check	Leaking sewage in the back yard	Bad 1 amp fuse
260630-451	June 30, 2026 10:06 AM	311 DEER PARK CIR	Nathan/Dylan	Red Light	CALLER WAS AN EMPLOYEE OF THE OWNER, RAY STEVENS	Bad pump and contacts
260630-450	June 30, 2026 10:04 AM	1202 NICHOL LANE	Nathan/Dylan	Red Light	PROPERTY MGR CALLED THIS IN	T/R 244 12.1
260630-448	June 30, 2026 8:04 AM	4418 CHICKERING LANE	Nathan/Dylan	Red Light	Red Light	Bad pump
260629-446	June 29, 2026 8:06 AM	521 WESTVIEW AVE	Nathan/Dylan	Red Light	3RD TIME LIGHT HAS COME ON IN THE PAST MONTH	Bad start cap
260629-445	June 29, 2026 8:05 AM	910 WESTVIEW AVE	Nathan/Dylan	Red Light	Red Light	Bad contacts
260627-444	June 27, 2026 10:47 AM	108 WESTHAMPTON	Nathan/Dylan	Red Light	APPEARS THE CAP ON TOP HAS COME LOOSE AS WELL.	No red light and the tank was pumped down. Secured the tank lid down.
260626-443	June 26, 2026 8:35 PM	10 LYNWOOD LN	Nathan/Dylan	Red Light	RED LIGHT ON // 3 RD TIME IN APPROX 30 DAYS OR SO PER THE CALLER CALLER ADVISED CAN SMELL SEWAGE BUT NOT BACKING UP INTO HIS HOME AT THIS TIME	Grease on the floats
260626-440	June 26, 2026 8:47 AM	433 royal oaks drive	Nathan/Dylan	Red Light	RED LIGHT ON AGAIN. PLEASE ADVISE HOMEOWNER AT THE NUMBER PROVIDED. SHE MAY BE HOME WHEN YOU STOP BY.	Bad pump
260623-439	June 23, 2026 8:33 AM	4406 Howell Pl.	Nathan/Dylan	Issues	GRINDER NOT WORKING. STARTING TO BACK UP. KEEP PEPE IN THE LOOP. HE IS OVERSEEING WORK DONE AT THE HOUSE.	Bad Pump
260623-438	June 23, 2026 8:31 AM	4419 Herbert Pl.	Nathan/Dylan	Red Light	Red Light	T/R 243 11.8
260622-437	June 22, 2026 6:06 PM	114 BELLEVUE DR S	Nathan/Dylan	Backing up	COMP ADVISED SHE CALLED EARLIER ABOUT THE SAME ISSUE // SEWAGE BACKING UP INTO HER BATHROOMS // WOULD LIKE TO SPEAK TO	Internal issues

260622-436	June 22, 2026 6:04 PM	114 BELLEVUE DR S	Nathan/Dylan	Backing up	SOMEONE 615 306 7815 THE NEW CONTACT NUMBER SEWAGE BACKING UP INTO THE HOME // SHOWER//TOILETS	Internal issues
260622-435	June 22, 2026 1:07 PM	1202 NICHOL	Nathan/Dylan	Red Light	ONLY LIGHT AT THIS TIME. CALLED IN BY PROPERTY MANAGER. CONTACT INFO IS FOR TENANTS	Ants in the contacts
260621-432	June 21, 2026 1:55 PM	433 Royal Oaks Dr.	Nathan/Dylan	Red Light	Red Light	No red light and pumps are working
260620-431	June 20, 2026 7:06 PM	301 WLNUT DR	Nathan/Dylan	Red Light	RED LIGHT IS ON GRINDER PUMP ACTING UP NO SEWAGE BACK UP AT THIS TIME PER THE CALLER	T/R 439 10.0
260619-430	June 19, 2026 9:32 AM	306 JACKSON BLVD	Nathan/Dylan	Equipment check	STRANGE SMELL COMING FROM IT	No red light or smell. Pump is working
260619-429	June 19, 2026 9:30 AM	4409 SHEPHARD PL	Nathan/Dylan	Issues	WATER IS OVERFLOWING THE GRINDER PUMP	Bad contacts
260618-427	June 18, 2026 12:40 PM	406 WESTVIEW	Nathan/Dylan	Issues	ODOR IN BASEMENT. SAYS GRINDER QUIT WORKING ALL TOGETHER. PLEASE CALL	Bad 1 amp fuse
260617-422	June 17, 2026 6:45 PM	403 SUNNYSIDE DR	Nathan/Dylan	Red Light	HOME SMELLS LIKE SEWAGE	T/R 244 10.3
260617-421	June 17, 2026 7:07 AM	212 DEER PARK CIR	Nathan/Dylan	Red Light	HAS CONCERS ABOUT THE FREQUENCY OF RED LIGHTS. PLEASE CALL AND ADVISE	Bad start relay
260617-420	June 17, 2026 7:05 AM	310 Lynwood Blvd.	Nathan/Dylan	Red Light	wife called it in. call rob with findings.	Bad off float
260615-418	June 15, 2026 7:07 PM	4313 GLEN EDEN DR., NASHVILLE, TN	Nathan/Dylan	Issues	A jogger stopped by the PD to report a water issue on Glen Eden near Royal Oaks Dr. Reportedly water was possibly coming out of the backflow. Ofc. Donegan responded to the area and found water coming out of the green box at 4313 Glen Eden. At the time of this work order, we have not received a call from the homeowner yet. According to FirstTwo, that property is listed for Martha Chapman, Eleanor Brason and David Pierce.	Issue handle over phone
260612-413	June 12, 2026 6:55 PM	903 LYNWOOD BLVD	Nathan	Issues	SEWAGE BACKING UP INTO THE HOME	Internal issues
260612-412	June 12, 2026 12:53 PM	403 SUNNYSIDE	Nathan/Dylan	Red Light	RED LIGHT ON AGAIN FOR SECOND TIME THIS WEEK.	T/R hung off float

260611-411	June 11, 2026 8:20 AM	916 WESTVIEW AVE	Nathan/Dylan	Red Light	Red Light	Bad float
260611-410	June 11, 2026 7:09 AM	10 LYNWOOD LN	Nathan/Dylan	Red Light	Red Light	T/R 240 10.2
260610-409	June 10, 2026 7:39 AM	110 WESTHAMPTON PL	Nathan/Dylan	Red Light	RED LIGHT ON THE GUEST HOUSE	No red light, pumped down upon arrival
260608-401	June 8, 2026 1:01 PM	111 BMB	Nathan/Dylan	Red Light	LEAVE VOICEMAIL IF NO ONE ANSWERS ON CALL-BACK	T/R 243 11.2
260608-400	June 8, 2026 11:57 AM	403 Sunnyside Dr.	Nathan/Dylan	Red Light	ODOR IN YARD, AND ONE BACK AREA OF HOUSE. MASTER BEDROOM STOPPED WORKING. CAN CALL OR TEXT WHEN ITS BACK IN ORDER	Bad start cap
260608-402	June 8, 2026 8:30 AM	4406 Honeywood Dr.	Nathan/Dylan	Other	Start Up	Start Up
260605-403	June 5, 2026 9:28 AM	403 SUNNYSIDE DR	Nathan/Dylan	Backing up	Backing Up	T/R 240 10.4
260604-402	June 4, 2026 2:50 PM	4333 Glen Eden Dr.	Nathan/Dylan	Red Light	ONLY RED LIGHT AT THIS TIME. PLEASE CALL WITH REASON FOR TRIP AND HOW IT WAS RESOLVED.	Bad float
260604-401	June 4, 2026 10:27 AM	1205 BELLE MEADE BLVD	Nathan/Dylan	Equipment check	LOCK ON GATE LEADING TO GRINDER HE DOES NOT HAVE A KEY TO. PLEASE CALL REGARDING THE LOCK ISSUE. NICE ELDER GENTLEMAN BUT REQUESTS TO SPEAK WITH SOMEONE SOON.	Spoke with homeowner
260603-400	June 3, 2026 4:43 PM	501 Westview Ave.	Nathan/Dylan	Red Light	OVERFLOWING INTO YARD. PLEASE CALL SINCE HE IS GOING OUT OF TOWN TOMORROW.	Bad pump
260603-399	June 3, 2026 12:54 PM	4309 Sunnybrook Dr.	Nathan/Dylan	Red Light	JUSST LIGHT AT THIS TIME. PLEASE CALL ONCE FINISHED AND DIAGNOSED	Bad pump
260602-397	June 2, 2026 8:50 AM	501 JACKSON BLVD	Nathan/Dylan	Red Light	Red Light	Bad Pump
260601-398	June 1, 2026 10:14 AM	309 WESTVIEW AVE	Nathan/Dylan	Equipment check	SAYS SHE NEEDS A NEW GRINDER PUMP	Bad pump
260601-396	June 1, 2026 9:35 AM	4306 GLEN EDEN DR	Nathan/Dylan	Backing up	TOLIET OVERFLOWED AND BACKED UP IN THE SHOWER	Internal issues

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City of Belle Meade

June TN One Call Report

ticketId	workStreet	workdonefor
11929806	NICHOL LN	RAY
11931739	HERBERT PL	BALHORN RESIDENCE
11932647	NICHOL LN	K 10
11932829	TYNE BLVD	SPIRE
11935509	FORSYTHE PL	GERTNER
11935764	HARDING PL	RESIDENT
11935791	WESTVIEW AVE	ROGERS BUILD
11938771	CHANCERY LN	JOHN AND KRISTEN ISHAM
11939363	LYNNWOOD BLVD	HOLLY CONSULTS
11939431	LYNNWOOD BLVD	HOLLY CONSULTS
11940136	PARK HILL	METRO WATER AND SEWER
11943314	LYNNWOOD BLVD	OWEN BUILDING
11944999	IROQUOIS AVE	PIEDMONT
11946076	EVELYN AVE	CHARLES KELLEY
11946296	BELLE MEADE BLVD	PATRICK AND BRIANNA LEWIS
11946440	SUNNYSIDE DR	PRYOR & MURRAY SMARTT
11946479	DEER PARK DR	KATE CAIN
11950099	WARNER PL	COBLE RESIDENCE
11950173	LYNNWOOD BLVD	CAMPBELL RESIDENCE
11950715	LYNNWOOD TER	HUNTER HAVENS
11952556	PARK HILL	HOMEOWNER
11953061	HERBERT PL	ROB MCABE
11953182	LEAKE AVE	ELLIOTT DEVELOPMENT
11953234	BELLE MEADE BLVD	NDOT
11955137	W TYNE DR	NICKELL CONTRACTING LLC
11955151	W TYNE DR	NICKELL CONTRACTING LLC
11955158	W TYNE DR	NICKELL CONTRACTING LLC
11955169	LYNNWOOD BLVD	NICKELL CONTRACTING LLC
11955187	LYNNWOOD BLVD	NICKELL CONTRACTING LLC
11955837	HERBERT PL	MECHAM
11955857	LYNNWOOD BLVD	MR. ISSACS
11958320	DEER PARK DR	HAMMOND BUILDER
11958404	LYNNWOOD BLVD	RYCHEN PLUMBING
11958511	CHICKERING RD	METRO WATER AND SEWER
11961931	LYNNWOOD BLVD	PIEDMONT
11963345	JACKSON BLVD	NASHVILLE ELECTRIC SERVICE
11965991	WESTVIEW AVE	HOMEOWNER
11966454	CHICKERING RD	TURNER RESIDENCE
11967767	LYNNWOOD BLVD	HOLLY CONSULTS
11969064	FORSYTHE PL	GERTNER
11971975	NICHOL LN	BRIAN GERAGHTY
11973843	CLARENDON AVE	CARL MURPHY
11974914	BELLEVUE DR S	VICTORIO GALLO

City of Belle Meade

June TN One Call Report

11975224	WESTVIEW AVE	DAVIS PROPERTIES
11975519	NICHOL LN	RAY
11975592	WESTVIEW AVE	NES REF NUM 260501141
11976633	HARDING PL	RESIDENT
11976779	GLEN EDEN DR	PETER ROSSELL
11977076	WESTVIEW AVE	ROGERS BUILD
11979412	LYNNWOOD BLVD	HOLLY CONSULTS
11980558	LYNNWOOD BLVD	MR. ISSACS
11980949	WESTVIEW AVE	POPE CONSTRUCTION
11983858	WESTVIEW AVE	METRO WATER AND SEWER
11984473	IROQUOIS AVE	PAULA BROWN
11986532	LYNNWOOD BLVD	HEWITT GARDEN AND DESIGN CENTER
11988285	LEAKE AVE	AT&T UTILITY OPERATIONS
11990016	IROQUOIS AVE	PIEDMONT
11991489	ROYAL OAKS DR	COMCAST / XFINITY
11992716	CARRIAGE HILL	HOMEOWNER
11993105	DEER PARK DR	KATE CAIN
11993116	SUNNYSIDE DR	PRYOR & MURRAY SMARTT
11995578	W TYNE DR	NICKELL CONTRACTING LLC
11995587	W TYNE DR	NICKELL CONTRACTING LLC
11995611	W TYNE DR	NICKELL CONTRACTING LLC
11995625	LYNNWOOD BLVD	NICKELL CONTRACTING LLC
11995635	LYNNWOOD BLVD	NICKELL CONTRACTING LLC
11999614	BELLE MEADE BLVD	NDOT
12002341	BELLEVUE DR W	MCKAYS CONTRACTING SERVICES
12004995	LEAKE AVE	ELLIOTT DEVELOPMENT
12005309	LYNNWOOD BLVD	SMITH RESIDENCE
12005923	JACKSON BLVD	METRO WATER AND SEWER
12006423	WESTVIEW AVE	AT&T UTILITY OPERATIONS
12008981	LYNNWOOD BLVD	PIEDMONT
12008991	CLARENDON AVE	AKA TREE SERVICE
12009204	CLARENDON AVE	AKA TREE SERVICE
12009629	HOWELL PL	BONNER
12011845	NICHOL LN	SPIRE TENNESSEE
12012768	BELLEVUE DR S	CHRIS DEY
12013740	HARDING PL	WILLAM AND ELLIE BILLINGTON
12014896	LYNNWOOD BLVD	AT&T UTILITY OPERATIONS
12015028	CLARENDON AVE	ATT
12015038	LYNNWOOD LN	PHIPPS CONSTRUCTION
12018861	CHANCERY LN	HOMEOWNER
12020002	ELLENDAL AVE	NDOT
12022834	WESTVIEW AVE	NES REF NUM 260501141
12022924	HARDING PL	RESIDENT
12023542	TYNE BLVD	TAMARA STEVENS

City of Belle Meade

June TN One Call Report

12023873	FORSYTHE PL	GERTNER
12024715	SUNNYSIDE DR	BETSY HUNT
12025379	HARDING RD	PHIPPS CONSTRUCTION
12026815	BELLEVUE DR W	MICHAEL MCKENIZE
12027400	BELLE MEADE BLVD	HOMEOWNER
12027939	NICHOL LN	K 10

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ORDINANCE 2026-9

ORDINANCE TO AMEND TITLE 15, CHAPTER 1 OF THE BELLE MEADE MUNICIPAL CODE (“MOTOR VEHICLES AND TRAFFIC, MISCELLANEOUS”) TO ADD A NEW SECTION 15-127 TO REQUIRE TRAFFIC CONTROL WHEN VEHICLES ARE BLOCKING TRAFFIC DUE TO LOADING AND UNLOADING, DELIVERY OR OTHER SIMILAR ACTIVITY.

WHEREAS, there has been a steady increase in the volume of traffic within the City, in particular truck traffic related to construction, loading and unloading, deliveries, and parking within the right-of-way; and

WHEREAS, these activities have caused significant safety issues in the City, particularly given the many given the many hills and curves of on City streets.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Belle Meade as follows:

SECTION 1. Title 15, Chapter 1 of the Belle Meade Municipal Code is amended to add a new Section 15-127, which shall provide as follows:

Section 15-127 Requirements for traffic control personnel when loading, unloading or stopping a vehicle may block traffic.

Onsite traffic control personnel shall be required during any and all loading, unloading, or stopping of any vehicle for any reason in a lane of traffic in the City of Belle Meade. Such personnel shall direct traffic around said vehicle positioned in a street lane. At no time may such activity take place other than during daylight hours, which shall mean from sunrise until sunset on the day in question, as established by the National Weather Service. Penalties for a violation of this section shall be those provided for in Section 15-703.

SECTION 2. This Ordinance shall take effect immediately from and after its passage on second and final reading, the health, safety, and welfare of the citizens of Belle Meade requiring it.

Passed on First Reading May 20, 2026

Passed on Second Reading

Rusty Moore, Mayor

Rusty Terry, City Recorder

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ORDINANCE 2026-10

AN ORDINANCE AMENDING THE BUILDING REGULATIONS OF TITLE 12 (BUILDING, UTILITY, ETC., CODES) OF THE BELLE MEADE MUNICIPAL CODE TO CLARIFY INTERNATIONAL BUILDING CODE APPLICABILITY AND REMOVE INCONSISTENCIES

WHEREAS, the Building Regulations of the City of Belle Meade, as contained in Title 12, Chapter 1 of the Municipal Code, contains unnecessarily cumbersome and conflicting provisions for the issuance of building permits; and

WHEREAS, the Board recognizes the necessity of permit requirements that are clear and enforceable.

NOW THEREFORE, be it ordained by the Board of Commissioners of the City of Belle Meade, in the State of Tennessee, as follows:

SECTION 1: AMENDMENT "12-102 Regulations for Other Structures" of the Belle Meade Municipal-Code is hereby *amended* as follows:

BEFORE AMENDMENT

12-102 Regulations For Other Structures

With respect to buildings or structures other than one and two family dwellings, the City of Belle Meade hereby adopts the International Building Code, 2018 Edition, chapters 1 through 26, 31, 32, 33, 34, and appendices A, E, F, G, H, I and J only. Whenever in such Code reference is made to the duties of an official as responsible for enforcement, then that person shall be building official of the City of Belle Meade.

AFTER AMENDMENT

12-102 Regulations For Other Structures

With respect to buildings or structures other than one and two family dwellings, the City of Belle Meade hereby adopts the International Building Code, 2024 Edition, chapters 1 through 26, 31, 32, 33, 34, and appendices A, E, F, G, H, I and J only. Whenever in such

Code reference is made to the duties of an official as responsible for enforcement, then that person shall be building official of the City of Belle Meade.

SECTION 2: AMENDMENT "12-103 Modifications to Dwelling Code " of the Belle Meade Municipal-Code is hereby *amended* as follows:

BEFORE AMENDMENT

12-103 Modifications To Dwelling Code

For the purposes of this chapter, the following sections of the International Building Code adopted hereby by reference are deleted, modified or amended to read as indicated:

1. R-105. Permit required: A permit shall be obtained before beginning construction, alteration, or repairs, other than ordinary repairs, using application forms furnished by the Building Official. Ordinary repairs are nonstructural repairs and do not include addition to, alteration of, or replacement or relocation of water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring, or mechanical or other work for which other permit may be required.
 - a. No permit shall be issued for a building where the site chosen is unsuitable for such use by reason of peculiarities of terrain, flooding or improper drainage, objectional earth and rock formation, or of any other feature harmful to the health and safety of possible residents of the area and the community as a whole. In its determination of unsuitability for any of the reasons stated herein, or otherwise, the Building Official may rely on standards of the stormwater management ordinance of the Metropolitan Government of Davidson County or of other standards set forth in applicable statutes or regulations of the State of Tennessee, the federal government, or the Metropolitan Government, and may require the applicant to provide hydrology reports to assist in this determination.
 - i. Fill shall not be used to raise land in areas subject to flood unless the fill proposed does not restrict the flow of water and unduly increase flood heights.

- ii. Without in any way limiting the applicability of any other provisions of this ordinance,
 - A. The minimum floor elevation of that portion of any structure intended for human occupancy shall be either equal to or higher than three feet (3') above the flood protection elevation. Those portions of such structure not intended for human occupancy, including but not limited to walls, foundations, or building supports of any kind, shall be either equal to or higher than the flood protection level.
 - B. Flood protection elevation is defined as one foot (1') above the 100-year flood high water profile for the stream in the drainage area of which the structure is proposed to be located.
- b. Any Building Permit issued pursuant to this provision shall expire two (2) years after the date of issuance.
 - i. Once a Building Permit is issued, construction shall proceed continuously until completion. The failure to proceed continuously with construction may result in the revocation of the building permit.
 - ii. Upon application to the Building Official and for good cause shown, a Building Permit may be extended for a period of one year.
 - iii. An applicant may appeal the revocation of a building permit or the denial of the extension of a building permit to the Board of Building Code Appeals.
 - iv. The failure to have a required building permit at any time prior to completion of construction shall be a violation of this code, and subject to such penalties as might be imposed by the Board of Building Code Appeals under this Code.
 - v. The failure to proceed continuously with construction until its conclusion is likewise a violation of the Building Code, subject to such additional penalties as might be imposed by the Board of Building Code Appeals under this Code.

2. Building materials standards:

- a. No Building Permit shall be issued for new construction that does not comply with the following building materials standards:
 - i. Roofing Materials: Asphalt shingles that are not of a minimum weight of at least 300lb per square, and/or that use 3-tab shingles. All metal roofs shall be of a quality to include a 60 year guarantee on finish, and shall not use exposed screws.
 - ii. Paint: Painting of unfinished surfaces shall consist of a minimum of (3) coats, one primer, two finish coats, and only the primer may be applied with sprayer. All paints shall be of a better quality than contractor grade paint.
 - iii. Windows: New construction shall not incorporate storm windows. Windows shall not incorporate vinyl or aluminum frames of contractor grade.
 - iv. Front doors: No front door shall be of steel, aluminum or vinyl.
 - v. Deck Material: No deck shall be constructed of vinyl clad materials.
 - vi. Fascia (Gutter Board) Material: No fascia board shall consist of wood refaced with vinyl or aluminum.
 - vii. Siding Material: No siding material shall be vinyl, aluminum, or wood refaced with vinyl or aluminum.
 - viii. Veneer: No outside materials shall be thin veneer brick, stone, cultured stone or synthetic stone, unless wrapping an interior chimney flue chase that penetrates the roof.
 - ix. Chimneys: Chimneys located on exterior walls constructed of materials other than masonry or modular masonry (Isokern "type") may not be constructed. Chimneys may not be faced with materials described in #7 or #8 above.
 - x. Mechanical/Plumbing Vent Stacks: No vents shall be located on the portion of the structure's roof facing to the "front" as defined in the Zoning Code. All vents must be painted to match roof color.
 - xi. Gutters: No gutter shall have less than a 6 inch opening. Minimum

downspouts to be 3x4 inches.

xii. Shutters: No shutters shall be plastic, vinyl or aluminum.

xiii. Garage Doors: No garage doors shall be vinyl, fiberglass or aluminum. No steel garage doors shall be less than 24 gage thickness.

xiv. Front Porch: No front porch steps visible from the street shall be "Broomed Finished" concrete.

b. No Use and Occupancy Permit shall be issued if the constructed structure includes any of the materials prohibited by 12-103(2)(a). In such an instance, the Building Official shall issue an order requiring removal of all such materials that have been installed in violation of the terms of the issuance of the Building Permit.

3. R313 "Automatic Fire Sprinkler Systems" The City expressly opts out of the requirement of the IRC for sprinkler systems for one- and two-family dwellings.

4. All properties that are issued building permits for the demolition or new construction must place a locking security fence around the entire property or for sites larger than 2 acres around the construction area. The fence must be a minimum of 6' in height but no more than 8' in height from natural grade and be green and opaque. The fencing and gate must be elevated between 1" and 2" from the natural grade as to not interfere with construction erosion control stormwater measures. No advertisement of any type is allowed on the fence. Any and all necessary workman vehicle parking, materials, portable restrooms, and dumpsters must be behind the fencing. The gate of the fencing may be recessed 20' into the property at the construction entrance to allow for locking/unlocking of gate outside of the adjacent roadway. The fence must be in place and verified by staff prior to the issuance of the building permit for demolition or new construction.

AFTER AMENDMENT

12-103 Modifications To Dwelling Code

For the purposes of this chapter, the following sections of the International Residential Code adopted hereby by reference are deleted, modified or amended to read as indicated

- 1) R-105. Permit required: A permit shall be obtained before beginning construction, alteration, or repairs, other than ordinary repairs, using application forms furnished by the Building Official. Ordinary repairs are nonstructural repairs and do not include addition to, alteration of, or replacement or relocation of water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring, or mechanical or other work for which other permit may be required.
- 2) R-313. Automatic Fire Sprinkler Systems: The City expressly opts out of the requirement of the IRC for sprinkler systems for one- and two-family dwellings.
- 3) All properties that are issued building permits for the demolition or new construction must place a locking security fence around the entire property or for sites larger than 2 acres around the construction area. The fence must be a minimum of 6' in height but no more than 8' in height from natural grade and be green and opaque. The fencing and gate must be elevated between 1" and 2" from the natural grade as to not interfere with construction erosion control stormwater measures. No advertisement of any type is allowed on the fence. Any and all necessary workman vehicle parking, materials, portable restrooms, and dumpsters must be behind the fencing. The gate of the fencing may be recessed 20' into the property at the construction entrance to allow for locking/unlocking of gate outside of the adjacent roadway. The fence must be in place and verified by staff prior to the issuance of the building permit for demolition or new construction.
- 4) The failure to have a required building permit at any time prior to completion of construction shall be a violation of this code, and subject to such penalties as might be imposed by the Board of Building Code Appeals under this Code.
- 5) The failure to proceed continuously with construction until its conclusion is likewise a violation of the Building Code, subject to such additional penalties as might be imposed by the Board of Building Code Appeals under this Code.

SECTION 3: AMENDMENT "12-105 Application and fee " of the Belle Meade Municipal-Code is hereby *created* as follows:

12-105. - Application and fee.

All applications for a building permit shall be presented to the city for approval and issuance and shall be accompanied by a plan, drawn to scale, showing the actual dimensions of the parcel of land to be built upon, the size of the building to be erected, the position of the building upon the lot, and such other information as may be deemed necessary by the city in determining the right of the applicant to the permit sought. The application shall be accompanied by a fee as found in the City fee schedule.

Passed on first reading:

Passed on second reading:

Rusty Moore, Mayor

Rusty Terry, City Recorder

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ORDINANCE 2026-11

AN ORDINANCE TO DIRECT THE DAVIDSON COUNTY ELECTION COMMISSION TO CALL AN ELECTION TO FILL THE TERMS OF THREE (3) COMMISSIONERS OF THE CITY OF BELLE MEADE, TENNESSEE, PURSUANT TO T.C.A. SECTION 6-20-105 AND THE SIMILAR REQUIREMENTS OF THE CITY CHARTER

WHEREAS, the current Board of Commissioners is comprised of five (5) Commissioners, with terms of three (3) Commissioners set to expire in 2026.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Belle Meade as follows:

SECTION 1. As required by Tennessee Code Annotated 6-20-105 and the City of the Belle Meade Municipal Charter, the Board of Commissioners hereby directs the Davidson County Election Commission by Ordinance to call and conduct a regular municipal election to fill the terms of three (3) members of the Board of Commissioners for four (4) year terms, said election to be held on the first Tuesday following the first Monday in November, which shall be November 3, 2026.

SECTION 2. This Ordinance shall take effect immediately from and after its passage on second and final reading, the health, safety, and welfare of the citizens of Belle Meade requiring it.

Passed on First Reading:

Passed on Second Reading:

Rusty Moore, Mayor

Rusty Terry, City Recorder

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RESOLUTION 2026-02**A RESOLUTION TO ESTABLISH A MULTI-WAY STOP AT THE INTERSECTION OF BELLE MEADE BOULEVARD AND TYNE BOULEVARD**

WHEREAS, pursuant to their General Powers under the City Manager-Commission Charter, the Board of Commissioners may exercise their general authority to create all-way and multi-way stops on streets within their jurisdiction, subject to specific, traffic-engineering criteria; and

WHEREAS, the Board has received findings of a traffic engineering report detailing that the crash warrant criteria has been met for a multi-way stop at the intersection of Tyne Boulevard and Belle Meade Boulevard, pursuant to the general requirements for traffic-control signs in Belle Meade Code section 15-110; and

WHEREAS, the Board finds that installation of stop signs at this intersection of Belle Meade Boulevard and Tyne Boulevard would be in the interest of the health, safety, and welfare of the residents of those streets and the City generally;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE TENNESSEE, AS FOLLOWS:

SECTION 1. The Board of Commissioners, by majority affirmative vote, confirm that this proposal has been evaluated using criteria outlined here and as found in Title 16, Chapter 16-406, parts a and b of the Belle Meade Municipal Code:

16-406 Review and Approval of Changes:

- a) Any proposed change to Belle Meade Boulevard, including landscape alterations, or repairs exceeding routine maintenance, shall be reviewed by the Board of Commissioners pursuant to the following process.
- b) The Board of Commissioners shall evaluate all proposals using the criteria outlined below:
 - 1) Historic integrity;
 - 2) Consistency with Luke Lea's vision;
 - 3) Visual harmony with the existing landscape;
 - 4) Minimization of permanent physical intrusion.

SECTION 2. Prior to installation of the multi-way stop, proposed changes to Belle Meade Boulevard shall be reviewed by the Board of Commissioners and all public notice provided pursuant to Section 16-406, part (c) of the Belle Meade Municipal Code.

16-406 Review and Approval of Changes:

c) In the event that major infrastructure improvements are proposed, the following requirements shall apply:

- 1) At least two (2) public meetings shall be held to present the proposed changes to the public.
- 2) Each public meeting shall allow any resident to offer comments.
- 3) Notice of each public meeting shall be provided to all residents living on Belle Meade Boulevard at least fourteen (14) days in advance through three (3) forms of communication:
 - A. Mailed notification to each property address.
 - B. Signage in at least three (3) visible locations on or along the Boulevard.
 - C. Publication in the City newsletter.

SECTION 3. Upon completion of all reviews and notices, the intersection of Tyne Boulevard and Belle Meade Boulevard shall be officially designated as a multi-way stop.

SECTION 4. This resolution shall take effect immediately upon the posting of the said stop signs, the health, safety, and welfare of the citizens of the of City of Belle Meade, Tennessee requiring it.

Date of Adoption: February 18, 2026

Mayor Rusty Moore

City Recorder Rusty Terry



CITY OF BELLE MEADE ADMINISTRATION

Memo

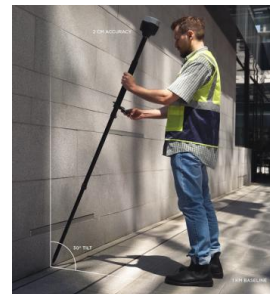
To: Belle Meade Commissioners
From: Jennifer Moody, City Manager
Date: July 22, 2026
Re: Updates on Capital Projects

1. TDOT GRANT – HARDING PIKE (SR1/US70S) SIDEWALKS – BENESCH ENGINEERING

- a. To date, 6/26/2023 to 6/30/2026, expenses on this project total \$155,360.94 with 95% to be reimbursed by the state grant; 5% or \$7,768.05 paid with local match/city funds.
- b. On June 5th, Benesch submitted ROW Field Review Plans for TDOT review and comment; working on ROW exhibits at this time.
- c. The timeline anticipates design to continue through the end of calendar year 2026. Upon obtaining all final approvals, bidding for construction would likely occur in early 2027.
- d. On July 15, 2026, City Manager met with St. George's to discuss the stone wall adjacent to the project at 105 Lynnwood Terrace.

2. TDEC GRANT – SEWER SYSTEM IMPROVEMENT PROJECT – LDA ENGINEERING

- a. Ordered a RS3 Rover for high-precision GIS locating of future assets (\$3,537.00) to be used by Public Works and LDA Engineering to provide training.
- b. Continuing to complete the last required items for project close-out work and final reimbursement requests; the grant contract's term ends in September 2026.



**3. ARPA FUNDING – HARDING PLACE at BELLE MEADE BLVD SIGNAL UPGRADE –
NDOT**

- a. Received invoices for design and construction costs through June 30, 2026 totaling \$361,779.31 for payment to NDOT.
- b. Upon materials being delivered, overhead work will begin and is estimated to take 31 days. Currently, project completion is estimated as 9/01/2026.

4. MASTER PLAN PROJECT – TRAFFIC CALMING – KCI ENGINEERING

- a. Final punch list items are being completed now.
- b. Next, LSI will install a mix of perennials in the traffic islands, following review and approval by the planting committee of Ceres Society.

**5. MASTER PLAN PROJECT – BELLE MEADE BOULEVARD IMPROVEMENT PROJECT
– KCI ENGINEERING and NEEL-SCHAFER ENGINEERING**

- a. Neel-Schaffer is preparing a presentation for a public meeting on new left lane pavement markings and signage along Belle Meade Boulevard.
- b. Additionally, the August 12th public meeting will include discussion of the speed limit (proposed reduction from 35 mph to 30 mph) and proposed stop signs for the intersection with Tyne Boulevard (a new all-way stop).

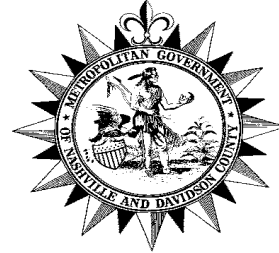
6. PUBLIC ASSISTANCE – FEMA DR-4898 – WINTER STORM FERN

- a. The City Manager received a revised invoice from Metro Finance and due to an error on the original invoice, after a review process, FEMA has approved an amendment to the City's application for reimbursement.
- b. Please see the adjusted Category A costs as total storm debris collection expenses increased in the revised invoice by \$143,129.35. The new total cost increased from \$866,067 to \$1,009,196.
- c. In addition to the storm clean-up and recovery expenses, the City Manager, Finance Director and Public Works Director are tracking all time spent on public assistance management and will be eligible to submit for 100% reimbursement of our direct expenses (up to 5% of the total project expenses, not to exceed approximately \$53,100).

		Total Expenses:	FEMA and State Reimbursement Estimate:	City of Belle Meade Local Estimate:
Category A:	Emergency Debris Removal and Disposal <i>*MOU with NDOT for storm debris removal</i>	\$ 1,009,196	\$ 883,046	\$126,150
Category B:	Emergency Protective Measures (Storm Response) <i>*Clearing Debris to Open Roadways, Generator Use at City Hall/PD, and Emergency Sewer Pumping</i>	\$ 25,750	\$ 22,531	\$3,219
Category F:	Utilities (Sewer System) <i>*Grinder Pump Replacements and other system repairs due to storm damage</i>	\$ 27,055	\$ 23,673	\$3,382
	Total of All Eligible Work:	\$ 1,062,001	\$ 929,250	\$ 132,751

INVOICE #**STORM-2026-05-31**

Metropolitan Nashville & Davidson County
 Nashville Department of Transportation and
 Multimodal Infrastructure
 750 S. 5th Street
 Nashville, TN 37206

**DATE:** June 24, 2026**Bill To:**

City of Belle Meade
 4705 Harding Road
 Nashville, TN 37205
 ATTN: Jennifer Moody, City Manager

RE: Debris Removal and Monitoring Services: Winter Storm January 2026**Debris Removal, Disposal and Monitoring Services: January 30 through May 31, 2026**

CrowderGulf, LLC		Rate	Quantity	Amount
Cut and Drop Hazardous Limbs	each tree	\$ 80.00	675.00	\$ 54,000.00
Cut and Drop Hazardous Trees 12.1 - 24 IN	each tree	\$ 140.00	1.00	\$ 140.00
Cut and Drop Hazardous Trees 6 - 12 IN	each tree	\$ 65.00	1.00	\$ 65.00
Cut and Drop Hazardous Trees 24.1 - 36 IN	each tree	\$ 240.00		\$ -
Load and Haul Vegetative Debris from Rights Of Way (ROW) to Debris Management Site (DMS) 0 - 15 MI	cubic yards	\$ 7.30	55,059.15	\$ 401,931.80
Pickup from Rights Of Way (ROW) to Debris Management Site (DMS) & Haul to Final Disposal Site (FDS) 0 - 15 MI	cubic yards	\$ 2.50	55,084.80	\$ 137,712.00
Pickup from Rights Of Way (ROW) to Debris Management Site (DMS) & Haul to Final Disposal Site (FDS) 15 - 30 MI	cubic yards	\$ 3.35		\$ -
Reduction of Vegetative Debris Through Grinding	cubic yards	\$ 1.95	55,084.80	\$ 107,415.36
Temporary Debris Management Site (TDMS) Operation & Management	cubic yards	\$ 1.75	55,084.80	\$ 96,398.40
Benchmark Companies Mulch Disposal Fees: Benchmark East				\$ 1,634.94
Benchmark Companies Mulch Disposal Fees: Benchmark North				\$ 4,243.60
Southern Services Mulch Disposal Fees: Final Disposal Site (FDS)				\$ 131,484.71
CrowderGulf, LLC Total			220,990.55	\$ 935,025.81
Less: CrowderGulf, LLC Amount Previously Billed				\$ (795,049.63)
CrowderGulf, LLC Amount Due This Invoice				\$ 139,976.18

<u>Tetra Tech Inc</u>	<u>Amount</u>
Monitoring Cost - Labor	\$ 52,735.25
Debris Management Site % Allocation	\$ 21,435.31
Tetra Tech Inc Total	\$ 74,170.56
Less: Tetra Tech Inc Amount Previously Billed	\$ (71,017.39)
Tetra Tech Inc Amount Due This Invoice	\$ 3,153.17
INVOICE TOTAL	\$ 143,129.35

DUE DATE: SEPTEMBER 21, 2026

TERMS: NET 90

REMIT PAYMENT TO:

METROPOLITAN GOVERNMENT OF NASHVILLE DAVIDSON COUNTY
 NASHVILLE DEPARTMENT OF TRANSPORTATION
 750 S. 5TH STREET
 NASHVILLE, TN 37206

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CITY MANAGER RESIDENT CONTACT LOG				
DATE received	Address	General Type	Description/Notes	Follow-up/Action
6/10/2026	Westview Ave	speeding	wanted to start the process to petition to have Westview and Glen Eden speed limits adjusted from 30 mph to 25 mph	Jennifer responded and shared that she would do some additional research to see if this has been previously considered. Chief Williams should provide the block captain's name and phone number for the resident to work with regarding a petition
6/17/2026	Howell Place	animals	reports seeing coyotes with an increased frequency	Jennifer forwarded to Chief Williams for a response
6/17/2026	Howell Place	animals	reports seeing many coyotes in the last few weeks	Jennifer forwarded to Chief Williams for a response
6/17/2026	Ellendale Ave	left lane enforcement	interested in left lane enforcement measures since reading the article in the newsletter	Jennifer responded with the August 12th public meeting information
6/26/2026	Jackson Blvd	trees	reported a tree limb/trunk on the stone wall on Harding Pike, between Jackson Blvd and the Temple	Jennifer forwarded to Public Works and they will cut it off the wall early next week
6/29/2026	Chancery Lane	brush collection	reported that his street has not received brush collection service in "several weeks"	Jennifer responded and forwarded to Rusty Terry to contact Clean Earth
6/30/2026	Nichol Ln	brush collection	reported damage to her yard resulting from a brush pile not being picked up for 3 weeks; once it was collected there was a large section of dead grass left behind	Jennifer forwarded to Public Works to take photos and contact Clean Earth to request repairs be made
7/1/2026	Shepard Place	metro water	reported that the same water line has broken again, this is the 4th time in the last 3 years and each time it damages the side yard, irrigation lines, or has damaged the driveway of the resident at the corner of Jackson Blvd and Shepard Pl; it appears that a full replacement is needed	Jennifer reached out to engineers at Metro Water Dept. and asked for research into the matter; after their evaluation, it was found to be a cast iron pipe constructed in 1940 with an "extensive break history" and it has been placed on an "expedited replacement list". The project requires design so it is estimated that it will be about two years for full replacement to be completed.

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BELLE MEADE 6/25/2026**2025: CALCULATION OF CERTIFIED RECAPTURE RATE**

TAXING DISTRICT:

BM

1 2025 assessed	\$1,118,417,791
2 (+) 2025 appeals allowance	\$9,696,721
3 Unadjusted assessed	\$1,128,114,512
4 (-) Net Assessed change	\$10,457,400
5 adjusted base	<u>\$1,117,657,112</u>
6 Tax rate levy	\$3,377,824
7 Adjust CTR	0.302
8 increase if any	0
9 Recapture rate	0.3022



Assessor of Property Vivian M. Wilhoite

Mayor Rusty Moore

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City of Belle Meade - General Fund
Condensed Financial Statement - 4 Year Summary
June 30, 2026

	YTD June-26 Actual	YTD June-25 Actual	YTD June-24 Actual	YTD June-23 Actual	Average June 2023 to 2026
Operating Revenue					
Property and other taxes	\$ 3,326,044	\$ 3,391,005	\$ 3,352,988	\$ 3,362,813	\$ 3,358,212
Mixed drink taxes	56,771	83,832	68,696	66,075	68,844
Permits and fees	556,136	398,493	322,635	442,058	429,831
State sales taxes	313,781	366,384	356,598	345,462	345,556
State income taxes	-	-	1,077	1,129	552
Gross receipts - TVA	39,065	35,244	35,552	34,879	36,185
Franchise taxes	63,377	76,244	95,040	71,700	76,590
In lieu of tax - utilities	7,527	8,852	8,545	11,736	9,165
Sports betting tax	5,380	6,512	5,514	5,172	5,645
Road Maintenance Fee MOU	352,472	343,206	333,533	323,191	338,100
Public safety charges	107,776	137,794	115,989	90,198	112,939
Stormwater User Fee	-	-	298,773	298,679	149,363
Court fines and costs	281,982	284,521	238,038	276,138	270,170
Transportation Modernization Pymt	1,431	1,341	537	-	827
State beer tax	1,160	1,221	1,275	1,324	1,245
State-city streets	4,393	5,296	5,310	5,314	5,078
Other revenues	16,398	38,926	10,437	9,080	18,710
Interest earnings	674,276	773,416	770,338	444,758	665,697
Net Change in Value of Investments	(26,356)	71,878	99,830	6,938	38,073
Contributions	22,195	81,679	17,750	26,225	36,962
	<u>\$ 5,802,377</u>	<u>\$ 6,104,503</u>	<u>\$ 6,137,918</u>	<u>\$ 5,822,869</u>	<u>\$ 5,966,917</u>
Operating Expenditures					
General government	\$ 933,829	\$ 964,759	\$ 921,843	\$ 1,077,561	\$ 974,498
Police	2,394,460	2,399,754	2,182,655	2,022,790	2,249,915
Building inspection	236,570	240,957	188,555	154,506	205,147
Public Works	262,077	400,597	391,210	302,088	338,993
Stormwater	-	-	159,092	152,248	77,835
Solid waste collection	1,558,942	652,494	621,414	617,495	862,586
Landscape Services	162,166	162,299	142,501	150,846	154,453
	<u>\$ 5,548,044</u>	<u>\$ 4,820,860</u>	<u>\$ 4,607,270</u>	<u>\$ 4,477,534</u>	<u>\$ 4,863,427</u>
Excess rev vs (exp) from Operations	<u>\$ 254,333</u>	<u>\$ 1,283,643</u>	<u>\$ 1,530,648</u>	<u>\$ 1,345,335</u>	<u>\$ 1,103,490</u>
Capital Revenue and Expenditures					
Grant Revenue	6,337	227,964	268,852	130,771	158,481
Transfer In from Undesignated Fund Balance	-	-	-	-	-
Capital Project Expenses	1,129,240	928,029	905,172	716,464	919,726
Net rev vs net (exp)	<u>\$ (867,139)</u>	<u>\$ 584,919</u>	<u>\$ 894,865</u>	<u>\$ 759,642</u>	<u>\$ 183,763</u>
Assets					
Cash	\$ 369,739	\$ 149,809	\$ 69,684	\$ 145,770	
Investments	7,029,423	11,925,508	11,773,989	11,909,813	
Investments - Designated	10,126,793	6,358,473	6,015,020	5,009,065	
Property taxes receivable	3,371,724	3,371,724	3,386,751	3,357,543	
Other receivables	20,505	293,717	195,494	170,138	
Other assets	25,042	20,965	17,562	15,505	
	<u>\$ 20,943,226</u>	<u>\$ 22,120,196</u>	<u>\$ 21,458,500</u>	<u>\$ 20,607,834</u>	
Liabilities and Reserves					
Payables and accrued liab	\$ 2,262	\$ 314,201	\$ 134,756	\$ 108,590	
Deferred rev - prop taxes	3,371,724	3,371,724	3,386,751	3,357,543	
Deferred rev - ARPA grant	559,464	559,464	647,104	747,679	
Designated reserves	10,126,793	6,358,473	6,015,020	5,009,065	
Unrestricted funds	7,750,122	10,931,416	10,380,004	10,625,315	
Revenues < expenditures	(867,139)	584,919	894,865	759,642	
	<u>\$ 20,943,226</u>	<u>\$ 22,120,196</u>	<u>\$ 21,458,500</u>	<u>\$ 20,607,834</u>	

City Of Belle Meade - General Fund
Condensed Financial Statement - (Budget vs Actual)
June 30, 2026

	Fiscal 2026 Budget	YTD 2026 Budget	YTD June-26 Actual	YTD Actual vs Budget	YTD Actual vs Budget
Operating Revenue					
Property and other taxes	\$ 3,275,173	\$ 3,276,958	\$ 3,326,044	\$ 49,086	0%
Mixed drink taxes	60,000	50,000	56,771	6,771	14%
Permits and fees	463,700	463,700	556,136	92,436	20%
State sales taxes	364,076	303,397	313,781	10,384	3%
State income taxes	-	-	-	-	0%
Gross receipts - TVA	36,553	36,553	39,065	2,512	0%
Franchise taxes	20,000	20,000	63,377	43,377	0%
In lieu of tax - utilities	5,000	10,000	7,527	(2,473)	0%
Road Maintenance Fee MOU	350,000	350,000	352,472	2,472	0%
Public safety charges	90,000	90,000	107,776	17,776	20%
Stormwater User Fee	-	-	-	-	0%
Court fines and costs	250,000	250,000	281,982	31,982	13%
Transportation Modernization Pymt	1,363	1,136	1,431	295	0%
State beer tax	1,276	1,063	1,160	97	9%
State-city streets	5,309	4,424	4,393	(31)	-1%
Sports betting tax	6,092	5,077	5,380	303	6%
Other revenues	460	460	16,398	15,938	3465%
Interest earnings	564,000	564,000	674,276	110,276	20%
Net Change in Value of Investments	-	-	(26,356)	(26,356)	0%
Contributions	15,000	15,000	22,195	7,195	48%
	<u>\$ 5,508,002</u>	<u>\$ 5,441,768</u>	<u>\$ 5,803,808</u>	<u>\$ 362,040</u>	<u>3616%</u>
Operating Expenditures					
General government	\$ 1,101,156	\$ 1,101,156	\$ 933,829	\$ 167,327	-15%
Police	2,569,949	2,569,949	2,394,460	175,489	-7%
Building inspection	272,294	272,294	236,570	35,724	-13%
Public Works	409,174	409,174	262,077	147,097	-36%
Stormwater	-	-	-	-	0%
Solid waste collection	1,632,635	1,632,635	1,558,942	73,693	-5%
Landscape Services	365,300	365,300	162,166	203,134	-56%
	<u>\$ 6,350,508</u>	<u>\$ 6,350,508</u>	<u>\$ 5,548,044</u>	<u>\$ 802,464</u>	<u>-131%</u>
Excess rev vs (exp) from Operations	<u>\$ (842,506)</u>	<u>\$ (908,740)</u>	<u>\$ 255,764</u>	<u>\$ (440,424)</u>	<u>3747%</u>
Capital Revenue and Expenditures					
Grant Revenue	1,119,739	1,119,739	6,337	(1,113,402)	-99%
Transfer In from Undesignated Fund Balance	-	-	-	-	0%
Capital Project Expenses	2,349,865	2,349,865	1,129,240	1,220,625	-52%
Net rev vs net (exp)	<u>\$ (2,072,632)</u>	<u>\$ (2,138,866)</u>	<u>\$ (867,139)</u>	<u>\$ 1,271,727</u>	<u>-3%</u>
Assets					
			June 30, 2026	June 30, 2025	
Cash			\$ 369,739	\$ 149,809	
Investments			7,029,423	11,925,508	
Investments - Designated			10,126,793	6,358,473	
Property taxes receivable			3,371,724	3,371,724	
Other receivables			20,505	293,717	
Other assets			25,042	20,965	
			<u>\$ 20,943,226</u>	<u>\$ 22,120,196</u>	
Liabilities and Reserves					
Payables and accrued liab			\$ 2,262	\$ 314,201	
Deferred rev - prop taxes			3,371,724	3,371,724	
Deferred rev - ARPA grant			559,464	559,464	
Designated reserves			10,126,793	6,358,473	
Unrestricted funds			7,750,122	10,931,416	
Revenues < expenditures			(867,139)	584,919	
			<u>\$ 20,943,226</u>	<u>\$ 22,120,196</u>	

City of Belle Meade, Tennessee				
4 Year summary				
Proprietary Fund (Sewer Fund)				
June 30, 2026				
ASSETS	FY 2026	FY 2025	FY 2024	FY 2023
Current assets:				
Cash and cash equivalents	\$ 71,073	\$ 192,830	\$ 195,379	\$ 227,292
Cash and cash equivalents- restricted	-	-	-	-
Investments	2,372,927	1,554,328	1,904,289	1,511,587
Receivables (net of allowance for uncollectible)	-	569,211	44,159	44,978
Prepays	1,964	1,103	924	-
Inventory	8,009	8,009	11,069	13,438
Total current assets	2,453,973	2,325,481	2,155,820	1,797,295
Noncurrent assets:				
Capital assets				
Construction in progress	-	-	-	-
Improvements other than buildings	555,598	555,598	555,598	555,598
Machinery and equipment	7,761,465	8,342,191	7,356,821	7,297,572
Accumulated Depreciation	(7,080,567)	(7,080,566)	(6,922,206)	(6,765,665)
Total capital assets (net of accumulated depreciation)	1,236,496	1,817,222	990,213	1,087,505
TOTAL ASSETS	\$ 3,690,469	\$ 4,142,703	\$ 3,146,033	\$ 2,884,800
LIABILITIES				
Current Liabilities:				
Accounts payable	-	80,995	28,622	33,538
Purchase orders payable	-	-	-	-
TOTAL CURRENT LIABILITIES	-	80,995	28,622	33,538
Long-term liabilities:				
Accrued leave	7,333	7,334	6,969	6,730
TOTAL LONG-TERM LIABILITIES	7,333	7,334	6,969	6,730
TOTAL LIABILITIES	7,333	88,329	35,591	40,268
NET POSITION				
Change in Net Position	483,465	943,939	303,267	234,966
Net investment in capital assets	7,725	166,086	322,627	588,920
Restricted	-	-	-	-
Unrestricted	3,191,946	2,944,349	2,484,548	2,020,645
TOTAL NET POSITION	3,683,136	4,054,374	3,110,442	2,844,531
TOTAL LIABILITIES AND NET POSITION	\$ 3,690,469	\$ 4,142,703	\$ 3,146,033	\$ 2,884,800

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended June 30, 2026

	June 2026 FY Actual YTD	June 2025 FY Actual YTD	June 2024 FY Actual YTD	June 2023 FY Actual YTD	4 Year Average
Operating revenues:					
Sewer user fees	\$ 520,461	\$ 556,266	\$ 543,514	\$ 547,664	\$ 541,976
Permits	1,800	2,000	1,800	2,600	2,050
Total operating revenues	\$ 522,261	\$ 558,266	\$ 545,314	\$ 550,264	\$ 544,026
Operating expenses:					
Salaries	\$ 65,519	\$ 62,160	\$ 55,184	\$ 58,476	\$ 60,335
Payroll Taxes	4,680	4,496	4,064	4,182	4,356
Health/Dental & Life Ins.	18,158	15,465	13,328	12,640	14,898
Retirement	5,335	4,835	4,473	4,255	4,725
Clothing & Uniforms	1,267	430	1,063	1,046	952
Education & Training	4,257	705	1,065	644	1,668
Telephone, Internet	871	1,046	1,220	1,141	1,070
Professional Services	14,426	7,218	5,766	5,347	8,189
Insurance	7,117	7,120	7,864	5,395	6,874
Repair & Maintenance Pumps	52,002	35,401	65,580	24,892	44,469
Repair & Maintenance Vehicle	927	-	2,046	8,443	2,854
Repair & Maintenance Other Equipment	45	-	-	-	11
Operating Supplies	1,398	337	445	1,549	932
Chemicals	40,900	45,860	109,947	112,501	77,302
Gasoline, Oil	2,852	2,520	3,110	5,265	3,437
Consumable Tools	38	178	652	308	294
Depreciation	-	158,361	156,541	266,293	145,299
Total operating expenses	\$ 219,792	\$ 346,132	\$ 432,348	\$ 512,377	\$ 377,662
Operating income	\$ 302,469	\$ 212,134	\$ 112,966	\$ 37,887	\$ 166,364
Nonoperating revenues:					
Interest income	68,600	90,038	92,701	53,894	76,308
Other income	-	525,921	-	-	131,480
Gain (loss) on sale of assets	-	-	-	-	-
Total nonoperating revenues (expenses)	68,600	615,959	92,701	53,894	207,788
Income before contributions and transfers	371,069	828,093	205,667	91,781	374,152
Contributions and transfers					
Tap and access fees	18,000	20,000	18,000	26,000	20,500
Capital contributions	94,396	95,846	79,600	117,185	96,757
Total contributions and transfers	112,396	115,846	97,600	143,185	117,257
Change in position	\$ 483,465	\$ 943,939	\$ 303,267	\$ 234,966	\$ 491,409

City of Belle Meade, Tennessee
Statement of Net Position
Proprietary Fund (Sewer Fund)
June 30, 2026

ASSETS	FY 2026	FY 2025
Current assets:		
Cash and cash equivalents	\$ 71,073	\$ 192,830
Cash and cash equivalents- restricted		
Investments	2,372,927	1,554,328
Receivables (net of allowance for uncollectible)	-	569,211
Prepays	1,964	1,103
Inventory	8,009	8,009
Total current assets	<u>2,453,973</u>	<u>2,325,481</u>
Noncurrent assets:		
Capital assets		
Construction in progress	-	-
Improvements	555,598	555,598
Machinery and equipment	7,761,465	8,342,191
Accumulated Depreciation	(7,080,567)	(7,080,566)
Total capital assets (net of accumulated depreciation)	<u>1,236,496</u>	<u>1,817,222</u>
TOTAL ASSETS	<u>\$ 3,690,469</u>	<u>\$ 4,142,703</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	0	80,995
Purchase orders payable	-	-
TOTAL CURRENT LIABILITIES	<u>0</u>	<u>80,995</u>
Long-term liabilities:		
Accrued leave	7,333	7,334
TOTAL LONG-TERM LIABILITIES	<u>7,333</u>	<u>7,334</u>
TOTAL LIABILITIES	<u>7,333</u>	<u>88,329</u>
NET POSITION		
Change in Net Position	483,465	943,939
Net investment in capital assets	7,725	166,086
Restricted	-	-
Unrestricted	3,191,946	2,944,349
TOTAL NET POSITION	<u>3,683,136</u>	<u>4,054,374</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 3,690,469</u>	<u>\$ 4,142,703</u>

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended June 30, 2026

	FY 2026 BUDGET	FY 2026 BUDGET YTD	FY 2026 ACTUAL YTD	FY 2025 ACTUAL YTD	Variance Actual vs Budget
Operating revenues:					
Sewer user fees	\$ 521,849	\$ 521,849	\$ 520,461	\$ 556,266	0%
Permits	1,000	1,000	1,800	2,000	80%
Total operating revenues	522,849	522,849	522,261	558,266	0%
Operating expenses:					
Salaries	69,905	69,905	65,519	62,160	6%
Payroll Taxes	4,715	4,715	4,680	4,496	1%
Health/Dental & Life Ins.	20,216	20,216	18,158	15,465	10%
Retirement	6,192	6,192	5,335	4,835	14%
Clothing & Uniforms	1,330	1,330	1,267	430	5%
Education & Training	5,100	5,100	4,257	705	17%
Telephone, Internet	12,500	12,500	871	1,046	93%
Professional Services	34,380	34,380	14,426	7,218	58%
Insurance	7,800	7,800	7,117	7,120	9%
Repair & Maintenance Pumps	53,950	53,950	52,002	35,401	4%
Repair & Maintenance Vehicle	2,000	2,000	927	-	54%
Repair & Maintenance Other Equipment	1,500	1,500	45	-	97%
Operating Supplies	1,350	1,350	1,398	337	-4%
Chemicals	100,000	100,000	40,900	45,860	59%
Gasoline, Oil	6,514	6,514	2,852	2,520	56%
Consumable Tools	500	500	38	178	92%
Depreciation	275,000	-	-	158,361	0%
Total operating expenses	602,952	327,952	219,792	346,132	33%
Operating income	(80,103)	194,897	302,469	212,134	-55%
Nonoperating revenues:					
Interest income	50,000	61,285	68,600	90,038	12%
Other income - TDEC grant	-	23,635	-	525,921	0%
Gain (loss) on sale of assets	-	-	-	-	0%
Total nonoperating revenues (expenses)	50,000	84,920	68,600	615,959	-19%
Income before contributions and transfers	(30,103)	279,817	371,069	828,093	33%
Contributions and transfers					
Tap and access fees	10,000	10,000	18,000	20,000	80%
Capital contributions	46,500	70,000	94,396	95,846	35%
Total contributions and transfers	56,500	80,000	112,396	115,846	40%
Change in position	\$ 26,397	\$ 359,817	\$ 483,465	\$ 943,939	34%

City of Belle Meade - Stormwater
Condensed Financial Statement
June 30, 2026

	Fiscal 2026 Budget	YTD 2026 Budget	YTD 6/30/2026 Actual	YTD 6/30/2025 Actual
Revenue				
Stormwater User Fees	\$ 302,000	\$ 276,833	\$ 271,407	\$ 313,965
	<u>\$ 302,000</u>	<u>\$ 276,833</u>	<u>\$ 271,407</u>	<u>\$ 313,965</u>
Expenditures				
Consultant's Services	58,460	58,460	105,289	36,532
Repair & Maintenance - Other	190,000	190,000	169,167	173,721
Other Improvements - Capital	50,000	50,000	-	-
	<u>\$ 298,460</u>	<u>\$ 298,460</u>	<u>\$ 274,456</u>	<u>\$ 210,253</u>
Net rev vs (net exp)	<u>\$ 3,540</u>	<u>\$ (21,627)</u>	<u>\$ (3,049)</u>	<u>\$ 103,712</u>
Assets				
Cash			\$ 100,664	\$ 122,588
Other receivables			-	-
Other assets			-	-
			<u>\$ 100,664</u>	<u>\$ 122,588</u>
Liabilities and Reserves				
Payables and accrued liabilities			-	18,876
Fund Balance			103,713	-
Revenues < expenditures			(3,049)	103,712
			<u>\$ 100,664</u>	<u>\$ 122,588</u>

City of Belle Meade - Beautification Fund
Condensed Financial Statement
June 30, 2026

	Fiscal 2026 Budget	YTD 2026 Budget	YTD 6/30/2026 Actual	YTD 6/30/2025 Actual	YTD Actual vs Last Yr
Revenue					
Interest Earnings	\$ 5,150	\$ 5,150	\$ 5,746	\$ 4,706	22%
Contributions-Memorials	500	500	2,050	2,950	-31%
Contributions- Dues	80,000	80,000	98,970	101,470	-2%
	<u>\$ 85,650</u>	<u>\$ 85,650</u>	<u>\$ 106,766</u>	<u>\$ 109,126</u>	<u>-2%</u>
Expenditures					
Public Relations	7,500	7,500	1,427	1,427	0%
Repair & Maintenance Services	12,500	12,500	25,350	9,360	171%
Horticultural Supplies & Services	68,000	68,000	43,993	50,888	0%
Other Improvements	155,000	155,000	28,819	40,907	0%
	<u>\$ 243,000</u>	<u>\$ 243,000</u>	<u>\$ 99,589</u>	<u>\$ 102,582</u>	<u>-3%</u>
Net rev vs (net exp)	<u>\$ (157,350)</u>	<u>\$ (157,350)</u>	<u>\$ 7,177</u>	<u>\$ 6,544</u>	<u>10%</u>
Assets					
Cash			\$ 302,326	\$ 295,149	
Other receivables				-	
Other assets			-	-	
			<u>\$ 302,326</u>	<u>\$ 295,149</u>	
Liabilities and Reserves					
Payables and accrued liabilities			-	-	
Fund Balance			295,148	288,605	
Revenues < expenditures			7,177	6,544	
			<u>\$ 302,326</u>	<u>\$ 295,149</u>	

City of Belle Meade - State Street Aid
Condensed Financial Statement
June 30, 2026

	Fiscal 2026 Budget	YTD 2026 Budget	YTD 6/30/2026 Actual	YTD 6/30/2025 Actual	YTD Actual vs Last Yr
Revenue					
Gasoline & Motor Fuel Tax	\$ 105,190	\$ 87,658	\$ 83,467	\$ 101,488	-18%
	<u>\$ 105,190</u>	<u>\$ 87,658</u>	<u>\$ 83,467</u>	<u>\$ 101,488</u>	<u>-18%</u>
Expenditures					
Street Lighting	67,500	67,500	66,813	63,062	6%
Repair & Maintenance - Roads & R-O-W	15,600	15,600	12,183	9,769	25%
	<u>\$ 83,100</u>	<u>\$ 83,100</u>	<u>\$ 78,996</u>	<u>\$ 72,831</u>	<u>8%</u>
Net rev vs (net exp)	<u>\$ 22,090</u>	<u>\$ 4,558</u>	<u>\$ 4,471</u>	<u>\$ 28,657</u>	<u>-84%</u>
Assets					
Cash			\$ 220,852	\$ 199,688	
Other receivables			-	17,475	
Other assets			-	-	
			<u>\$ 220,852</u>	<u>\$ 217,163</u>	
Liabilities and Reserves					
Payables and accrued liabilities			-	782	
Fund Balance			216,381	187,724	
Revenues < expenditures			4,471	28,657	
			<u>\$ 220,852</u>	<u>\$ 217,163</u>	

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**City of Belle Meade
Investment Schedule
Certificates of Deposit Laddering
June 30, 2026**

First Horizon Advisors Account	2026	
	Current Period	
Beginning Balance	\$	8,561,859.48
Additions & Withdrawals		(18,935.11)
Interest Income		18,935.11
Taxes, Fees & Expenses		-
Change in Value		11,896.69
Ending Balance	\$	8,573,756.17

Interest Income (includes First Horizon Checking Account):

July 2025	\$	22,907.05
August		12,452.89
September		39,457.35
October		18,426.84
November		31,109.24
December		39,248.86
January 2026		16,036.01
February		11,447.28
March		25,629.27
April		16,955.59
May		30,280.81
June		18,935.11
TOTAL	\$	282,886.30

City of Belle Meade
Investment Schedule - General Fund
Local Government Investment Pool
Balance at June 30, 2026

<u>Investment Type</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Current Rate</u>	<u>Previous Rate</u>
Liquid Investment Account	Local Government Investment Pool	\$ 9,066,388	3.65%	3.64%
<u>Interest Earnings</u>				
	Current month		\$ 29,346.10	
	Fiscal year-to-date		\$ 372,325.45	
<u>Cash Transfers</u>				
<u>From Investment Pool to Operating Cash (withdrawal):</u>				
	6/17/2026		150,000.00	
	6/22/2026		\$ 950,000.00	
	Total		\$ 1,100,000.00	
<u>From Operating Cash to Investment Pool (deposit):</u>				
	Total		\$ -	
Restricted funds in the LGIP balance:				
**** American Rescue Plans Act (ARPA) fund restricted for specific uses.			\$ 559,464.01	
** David & Cindy Wilds Exemplary Service Award funds restricted to police department employees per specific guidelines.			44,161.82	
			<u>\$ 603,625.83</u>	

City of Belle Meade Investment Schedule - Sewer Fund Local Government Investment Pool Balance at June 30, 2026				
Investment Type	Financial Institution	Balance	Current Rate	Previous Rate
Liquid Investment Account	Local Government Investment Pool	\$ 2,380,046	3.65%	3.64%
Interest Earnings				
	Current month	\$	7,118.77	
	Fiscal year-to-date	\$	75,718.58	
Cash Transfers				
From Investment Pool to Operating Cash (withdrawal):				
Total			\$	-
From Operating Cash to Investment Pool (deposit):				
Total			\$	-

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**City of Belle Meade
Payment Register By Date**

User: Leigh Mills
Page 1 of 6

<u>Bank Name</u>	<u>Bank Number</u>					
Beautification Operating Account	000000000001					
<u>Payment Number</u>	<u>Payment Type</u>	<u>Check Type</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Payment Amount</u>
1218	CHK	Regular	Landscape Services, Inc.	489	06/18/2026	\$1,440.00
1219	CHK	Regular	Nashville Landscape Systems, Inc.	1162	06/18/2026	\$6,120.00
Bank Total:						\$7,560.00
Bank Payment Count:						2

Date/Time: 7/8/2026 12:55 PM		City of Belle Meade Payment Register By Date			User: Leigh Mills Page 2 of 6	
<u>Bank Name</u>		<u>Bank Number</u>				
Employee Fund		000000000001				
<u>Payment Number</u>	<u>Payment Type</u>	<u>Check Type</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Payment Amount</u>
1131	CHK	Regular	Bankcard Center	1230	06/08/2026	\$106.93
Bank Total:						\$106.93
Bank Payment Count:						1

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City of Belle Meade
Payment Register By DateUser: Leigh Mills
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<u>Bank Name</u>	<u>Bank Number</u>					
General Fund Operating Account Checking	000000000001					
<u>Payment Number</u>	<u>Payment Type</u>	<u>Check Type</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Payment Amount</u>
14710	CHK	Regular	A. Lee Tucker, Jr. or Paula C. Tucker	940	06/08/2026	\$416.88
14711	CHK	Regular	Anderson Brothers Auto Repair	1562	06/08/2026	\$1,173.12
14712	CHK	Regular	Bankcard Center	1230	06/08/2026	\$1,903.39
14713	CHK	Regular	Bridgestone/Firestone, Inc.	1561	06/08/2026	\$632.25
14714	CHK	Regular	Clean Earth Collections LLC	168	06/08/2026	\$15,700.00
14715	CHK	Regular	CMS Uniforms & Equipment	150	06/08/2026	\$1,007.25
14716	CHK	Regular	E.T. Lowe Publishing Company, Inc.	491	06/08/2026	\$365.00
14717	CHK	Regular	Econo Signs LLC	257	06/08/2026	\$57.29
14718	CHK	Regular	Edward W. & Catherine E. Conk	1612	06/08/2026	\$381.49
14719	CHK	Regular	Elder's Hardware - Belle Meade (#19300)	420	06/08/2026	\$48.58
14720	CHK	Regular	Element 47, LLC	1283	06/08/2026	\$195.00
14721	CHK	Regular	ITS Dept. (Radio Communications)	1067	06/08/2026	\$969.00
14722	CHK	Regular	Keystone Business Solutions	475	06/08/2026	\$2,023.75
14723	CHK	Regular	Landscape Services, Inc.	489	06/08/2026	\$9,185.75
14724	CHK	Regular	LexisNexis Risk Solutions	518	06/08/2026	\$200.00
14725	CHK	Regular	Main Street Media	1580	06/08/2026	\$210.00
14726	CHK	Regular	Miller & Martin PLLC	1116	06/08/2026	\$5,000.00
14727	CHK	Regular	Quench Water	1494	06/08/2026	\$303.26
14728	CHK	Regular	Shred On The Run	824	06/08/2026	\$55.00
14729	CHK	Regular	SkyCop, Inc.	1315	06/08/2026	\$36,160.00
14730	CHK	Regular	Tennessee Department Of Safety	883	06/08/2026	\$109.25
14731	CHK	Regular	Tennessee Dept. Of Revenue - Registration F	865	06/08/2026	\$99.75
14732	CHK	Regular	UniFirst Corporation	985	06/08/2026	\$328.19
14733	CHK	Regular	Wells Fargo Financial Leasing, Inc.	1478	06/08/2026	\$280.15
14734	CHK	Regular	Wex Bank	1037	06/08/2026	\$7,160.04
14735	CHK	Regular	benesch	1511	06/18/2026	\$5,859.42
14736	CHK	Regular	Bridgestone/Firestone, Inc.	1561	06/18/2026	\$1,866.23
14737	CHK	Regular	BTA Consulting	1614	06/18/2026	\$4,410.00
14738	CHK	Regular	Chano & Sons, Inc.	1491	06/18/2026	\$1,749.00
14739	CHK	Regular	Chapter 13 Trustee	161	06/18/2026	\$304.00
14740	CHK	Regular	Cook's Pest Control	166	06/18/2026	\$98.00

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City of Belle Meade
Payment Register By Date

User:

Leigh Mills
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14741	CHK	Regular	Ford of Franklin	1512	06/18/2026	\$1,855.74
14742	CHK	Regular	Franklin Disposal LLC	1115	06/18/2026	\$750.00
14743	CHK	Regular	J & J Services, Inc.	1286	06/18/2026	\$1,299.79
14744	CHK	Regular	Jennifer Moody	1514	06/18/2026	\$42.00
14745	CHK	Regular	Kerr Electric, Inc.	474	06/18/2026	\$17,349.69
14746	CHK	Regular	Landscape Services, Inc.	489	06/18/2026	\$12,255.00
14747	CHK	Regular	Maricruz Flores	1563	06/18/2026	\$150.00
14748	CHK	Regular	Metro Nashville Public Schools	597	06/18/2026	\$7,669.25
14749	CHK	Regular	Metropolitan Govt. of Nashville Davidson Co	1611	06/18/2026	\$866,067.02
14750	CHK	Regular	Miller & Martin PLLC	1116	06/18/2026	\$14,337.50
14751	CHK	Regular	net2phone Global Services, LLC	1604	06/18/2026	\$214.40
14752	CHK	Regular	O'Reilly Auto Parts	1176	06/18/2026	\$6.68
14753	CHK	Regular	The Parke Company Inc.	686	06/18/2026	\$3,475.00
14754	CHK	Regular	UniFirst Corporation	985	06/18/2026	\$42.15
14755	CHK	Regular	Bridgestone/Firestone, Inc.	1561	06/30/2026	\$258.95
14756	CHK	Regular	Chapter 13 Trustee	161	06/30/2026	\$304.00
14757	CHK	Regular	CMS Uniforms & Equipment	150	06/30/2026	\$605.17
14758	CHK	Regular	Eagle Auto Glass	1333	06/30/2026	\$565.00
14759	CHK	Regular	Four Star Paving	325	06/30/2026	\$79,591.45
14760	CHK	Regular	French's Shoes and Boots	1425	06/30/2026	\$359.98
14761	CHK	Regular	Frost Environmental Services, LLC	1615	06/30/2026	\$300.00
14762	CHK	Regular	Goodyear Tire & Rubber Co.	332	06/30/2026	\$1,149.15
14763	CHK	Regular	Metropolitan Govt. of Nashville Davidson Co	1611	06/30/2026	\$324,427.10
14764	CHK	Regular	O'Reilly Auto Parts	1176	06/30/2026	\$83.12
14765	CHK	Regular	Shelby Brown & Tynes Smith	1450	06/30/2026	\$638.41
14766	CHK	Regular	The Parke Company Inc.	686	06/30/2026	\$4,125.00
14767	CHK	Regular	UniFirst Corporation	985	06/30/2026	\$84.30
14768	CHK	Regular	Bankcard Center	1230	06/30/2026	\$3,879.43
14769	CHK	Regular	Landscape Services, Inc.	489	06/30/2026	\$3,295.00
14770	CHK	Regular	Wells Fargo Financial Leasing, Inc.	1478	06/30/2026	\$770.18

Bank Total:

\$1,444,201.50

Bank Payment Count:

61

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City of Belle Meade
Payment Register By DateUser: Leigh Mills
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<u>Bank Name</u>	<u>Bank Number</u>					
Sewer Fund Operating Account - Checking		000000000001				
<u>Payment Number</u>	<u>Payment Type</u>	<u>Check Type</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Payment Amount</u>
1832	CHK	Regular	Bankcard Center	1230	06/08/2026	\$430.58
1833	CHK	Regular	Certified Labs & Service, Inc.	122	06/08/2026	\$1,714.27
1834	CHK	Regular	Dixon Plumbing Company	222	06/08/2026	\$740.00
1835	CHK	Regular	Elder's Hardware - Belle Meade (#19300)	420	06/08/2026	\$122.95
1836	CHK	Regular	Dixon Plumbing Company	222	06/18/2026	\$925.00
1837	CHK	Regular	High Tide Technologies	395	06/18/2026	\$1,200.00
1838	CHK	Regular	Wascon, Inc.	997	06/18/2026	\$8,752.64
1839	CHK	Regular	Perk Products & Chemical Co., Inc.	707	06/30/2026	\$17,800.00
1840	CHK	Regular	Wascon, Inc.	997	06/30/2026	\$5,574.55
1841	CHK	Regular	Bankcard Center	1230	06/30/2026	\$829.72
Bank Total:						\$38,089.71
Bank Payment Count:						10

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City of Belle Meade
Payment Register By DateUser: Leigh Mills
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<u>Bank Name</u>		<u>Bank Number</u>				
Stormwater Operating Account		2000049300				
<u>Payment Number</u>	<u>Payment Type</u>	<u>Check Type</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Payment Amount</u>
10060	CHK	Regular	CEC, Inc.	151	06/08/2026	\$15,533.04
10061	CHK	Regular	Roadrunner Sweeping	1380	06/08/2026	\$1,520.00
10062	CHK	Regular	Bankcard Center	1230	06/30/2026	\$319.80
Bank Total:						\$17,372.84
Bank Payment Count:						3
Grand Total:						\$1,507,330.98
Grand Payment Count:						77

MILLER & MARTIN PLLC
Attorneys at Law

Tax ID Number: 62-0449014
Telephone (423) 756-6600
Facsimile (423) 785-8480

ATLANTA, GA
CHARLOTTE, NC
CHATTANOOGA, TN
NASHVILLE, TN

Remittance Address:
832 Georgia Avenue, Suite 1200
Chattanooga, TN 37402-2289

July 2, 2026
29711.0014 DB
Invoice: 834595

Jennifer Moody
City Manager
City of Belle Meade, TN
4705 Harding Road
Nashville, TN 37205

Re: Local Option Sales Tax Recovery

For legal services rendered through June 30, 2026:

Total Services \$3,814.50

Total Expenses \$0.00

Total This Invoice \$3,814.50

Previous Balance as of July 2, 2026, \$0.00
Please Disregard if Payment Has Been Made

TOTAL BALANCE DUE INCLUDING THIS INVOICE \$3,814.50

DUE UPON RECEIPT

MILLER & MARTIN PLLC
Attorneys at Law

Tax ID Number: 62-0449014
Telephone (423) 756-6600
Facsimile (423) 785-8480

ATLANTA, GA
CHARLOTTE, NC
CHATTANOOGA, TN
NASHVILLE, TN

Remittance Address:
832 Georgia Avenue, Suite 1200
Chattanooga, TN 37402-2289

July 2, 2026
29711.0013 DB
Invoice: 834594

Jennifer Moody
City Manager
City of Belle Meade, TN
4705 Harding Road
Nashville, TN 37205

Re: John Isham

For legal services rendered through June 30, 2026:

Total Services	\$300.00
Total Expenses	\$0.00
Total This Invoice	\$300.00

Previous Balance as of July 2, 2026, \$0.00
Please Disregard if Payment Has Been Made

TOTAL BALANCE DUE INCLUDING THIS INVOICE **\$300.00**

DUE UPON RECEIPT

MILLER & MARTIN PLLC
Attorneys at Law

Tax ID Number: 62-0449014
Telephone (423) 756-6600
Facsimile (423) 785-8480

ATLANTA, GA
CHARLOTTE, NC
CHATTANOOGA, TN
NASHVILLE, TN

Remittance Address:
832 Georgia Avenue, Suite 1200
Chattanooga, TN 37402-2289

July 2, 2026
29711.0015 DB
Invoice: 834596

Jennifer Moody
City Manager
City of Belle Meade, TN
4705 Harding Road
Nashville, TN 37205

Re: Royal Oaks Subdivision

For legal services rendered through June 30, 2026:

Total Services	\$1,050.00
Total Expenses	\$1.53
Total This Invoice	\$1,051.53

Previous Balance as of July 2, 2026, \$0.00
Please Disregard if Payment Has Been Made

TOTAL BALANCE DUE INCLUDING THIS INVOICE **\$1,051.53**

DUE UPON RECEIPT