



**CITY OF BELLE MEADE
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA PACKET
MAY 17, 2023, 04:00 PM**



**AGENDA BOARD OF COMMISSIONERS
REGULAR MEETING
MAY 17, 2023, 04:00 PM
BELLE MEADE CITY HALL, 4705 HARDING PIKE**

Call To Order

I. PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENTS

- 1. Special Presentation to outgoing former Mayor and Commissioner James V. Hunt recognizing his 15-years of service on the Board of Commissioners**

III. MINUTES

Consideration of the minutes of the Board of Commissioners Regular Meeting on April 19, 2023

Attachment: [Minutes - BOC 041923.pdf](#)

IV. PUBLIC WORKS

A. Monthly Reports

Attachment: [PWOKS 1 Activity Report.pdf](#)

B. Approve Stansell Quote for Electrical Work for new LPR Camera Locations

Attachment: [Public Works - Memo - Stansell Quote.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

Attachment: [PUBLIC WORKS - Attachment - Stansell Electric Quote.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

A.C. Update on Grant Projects

V. CITY SERVICES

A. Public Safety

1. Monthly Reports

Attachment: [PD - Monthly Stats April 2023.pdf](#)

Attachment: [PD - Stastical Summary April 2023.pdf](#)

Attachment: [PD - Wex Statement Activity April 2023.pdf](#)

Attachment: [PD - April 2023 LPR report.pdf](#)

Attachment: [PD 1d Sexton MONTHLY REPORT.pdf](#)

- 2. Approve a Parade Permit for the annual Christmas Parade to be held Saturday, December 2, 2023 on Belle Meade Boulevard from Page Road to Harding Place**

Attachment: [PD 2 Memo Christmas Parade Permit.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

Attachment: [PD 2a Christmas Parade Permit.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

3. Approve a Grant Contract with the State of Tennessee, Office of Criminal Justice Programs, Violent Crime Intervention Fund, in the amount of \$73,516.00, to support purchase of STARCHASE GPS Solutions for patrol vehicles

Attachment: [PD 3 Memo for VCIF Signature.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

Attachment: [PD 3a VCIF Grant Contract for Signature.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

4. Recognize Patrol Sergeant David Wright with the Cindy Wilds' Outstanding Service Award

Attachment: [PD 4 Memo Wilds Award.pdf](#)

Attachment: [PD 4a Email from Victims Parents.pdf](#)

Attachment: [PD 4b Nomination Form-Sgt. Wright.pdf](#)

Attachment: [PD 4c Res for Wilds Award Fund - signed.pdf](#)

B. Health and Sanitation

1. Monthly Reports

Attachment: [HS - Service Calls.pdf](#)

Attachment: [HS - TN One Calls - April.pdf](#)

2. Delegate authority to the City Manager to execute a contract for video inspection services to be completed on the city's sewer lines by June 30, 2023, in an amount not to exceed \$56,000.00

Attachment: [HS 2 memo.award contr-Sewer Line Clnng _Televising 2023.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

C. Building/Zoning/Planning

1. Monthly Reports

Attachment: [Building Codes Monthly Report.pdf](#)

2. Appoint Members (3) to the Municipal Planning Commission

Attachment: [BUILDING 2 - Memo Appoint Member MPC.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

3. Appoint Members (3) to Board of Zoning Appeals

Attachment: [BUILDING 3 Ordinance 2023-1 BZA CompositionNEWREVISION.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

4. Appoint Member (1) to Historic Zoning Commission

Attachment: [BUILDING 4 Memo Appoint Members HZC.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

D. Waste Collection - No Matters

E. Beautification/ Landscape

1. Monthly report by Laura Katherine Wood

F. City Communications and Technology

VI. ADMINISTRATION

A. Finance

1. Financial Statements - March 2023

Attachment: [Finance -Statements February 2023.pdf](#)

Attachment: [Finance - Investment Schedules.pdf](#)

Attachment: [Finance - Invoices.pdf](#)

2. Investment Schedules

Attachment: [ADMIN 2 Investment Schedule.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

3. Approval of Invoices Over \$5,000

1. Gibbs Brothers Construction - \$5,940

2. Landscape Services Inc - \$14,525

3. Municipal Inspection Partners - \$6,750

Attachment: [ADMIN 3 Invoices for May.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

B. Facilities

1. Consider options and approve HE Parmer for repairs to City Hall roof and the Public Works Garage roof following damage caused by the March windstorm event, in either the amount of \$7,630 (partial roof, fully reimbursed by insurance) or \$14,518 (full roof replacement, 50% reimbursed)

Attachment: [ADMIN 4 Memo on Roof Repair Bids.pdf](#)

Attachment: [ADMIN 4a Attachment for Roof Repair Bids.pdf](#)

Attachment: [ADMIN 4a HE Parmer half roof quote.pdf](#)

Attachment: [ADMIN 4b HE Parmer full roof quote.pdf](#)

C. Human Resources / Personnel

1. 1. Progress Update on Employee Compensation Study

VII. LEGISLATION

1. ORDINANCE 2023-2, Amending Section 12-101(2) of the Belle Meade Municipal Code to Clarify that Electrical Permits and Inspections Will No Longer be Subject to the Metropolitan Nashville Codes Department, on second and final of two readings.

Attachment: [LEGISLATION 1 ORD 2023 2 to Amend Building Code re Electrical Inspections 26405289.1 .pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

2. ORDINANCE 2023-3, An Ordinance to Appropriate Funds for the Conduct of the Functions of the City of Belle Meade, Tennessee, Including Salaries of all Employees and Payments Related Thereto, Purchases of Supplies, Machinery and Equipment, Payment for Services Rendered

Pursuant to Contracts, Utility Services, and all Operating Expenses for the Fiscal Year 2023-2024 and Providing for Reversion of all Undisbursed Funds Hereby Appropriated

Attachment: [LEGISLATION 2 ORD 2023-3 on 1st Reading Adopt FY2024 Budget.pdf](#)

Attachment: [2023-24 Budget Document v. 05-14-2023.pdf](#)

3. ORDINANCE 2023-4, An Ordinance to Fix the Tax Rate for the City of Belle Meade for the Fiscal Year 2023-2024

Attachment: [LEGISLATION 3 ORD 2023-4 FY2024 Tax Rate.pdf](#)

Attachment: [This page intentionally left blank.pdf](#)

SET A PUBLIC HEARING FOR JUNE 21, 2023, at 4:00 p.m. on Ordinance 2023-4, Fix a Tax Rate for Fiscal Year 2023-2024, on Second and Final Reading

4. ORDINANCE 2023-5, An Ordinance Amending User Charges for Users of the Wastewater Collection Facilities of the City of Belle Meade, on the first of two readings

Attachment: [LEGISLATION 4 ORD 2023-5 Amending Sewer Charges for FY2024.pdf](#)

VIII. OTHER MATTERS

- 1. Appoint a resident to the Board of Commissioners to fill an unexpired term ending November 2024**

The next scheduled meeting of the Board of Commissioners will be Wednesday, Month Day, Year at Belle Meade City Hall 4705 Harding Pike Nashville, TN



MINUTES
BOARD OF COMMISSIONERS – BOARD OF COMMISSIONERS
APRIL 19, 2023, 4:00 PM
BELLE MEADE CITY HALL, 4705 HARDING PIKE

Call To Order

The meeting was called to order at 4:00 p.m. by Mayor Rusty Moore

Board Members Present

Mayor Rusty Moore
Vice Mayor Haley Dale
Jim Hunt
Louise Bryan
Neal Clayton

Staff Present

City Manager Jennifer Moody
Finance & HR Director Leigh Mills
Chief of Police Chuck Williams
Lieutenant Mack Mangrum
Public Works Director Larry Smith
City Recorder Rusty Terry
Court Clerk Kim Huffines
Building Consultant Andrew Pieri
City Attorney Doug Berry

PLEDGE OF ALLEGIANCE - Led by Mayor Moore

Mayor Moore began the meeting with a moment of silence for the families and victims of the Covenant School Shooting.

Commissioner Jim Hunt recognized the passing of residents George McGugin and Steve Horrell, and friends to many Woody Hardison and Mary Clark (local caterer).

Mayor Moore recognized Steve Horrell for his service on the Planning Commission.

PUBLIC COMMENTS

Thom Druffel updated the commissioners on recent actions of the Metro Council, noting the third reading on the new Titan's Stadium was upcoming.

Mayor Moore inquired about the State Legislature bill reducing the size of Metro Council, Druffel stated that the judicial decision was that it was too close to the upcoming election to change at this time, there could be further action by the state and it could still go again before a judge.

Patsy Harvey asked Thom Druffel where he stood on the redevelopment of Belle

Meade Plaza. Druffell stated the major community issue appears to be with traffic, but it is more involved with other proposed developments, and there seem to be no solution to the traffic only mitigation; Druffel noted it would go before Metro Council on May 2.

MINUTES

Consideration of the minutes of the Board of Commissioners Regular Meeting on March 22, 2023

Motion to approve: Dale Second: Bryan Vote: All aye

PUBLIC WORKS

1. Monthly Reports - Public Works Director Larry Smith

2. Approve a Parade Permit for the annual Cheekwood Classic Car Parade on Sunday June 18, 2023

Barry Stowe, Chairman of the Board of Trustees of Cheekwood presented details of the permit request.

Motion to approve: Hunt Second: Clayton Vote: All aye

3. Approve Olshan Foundation Solutions for Repairs to the Maintenance Building in the amount of \$5,617.52

Public Works Director Larry Smith provided background details on the need for the work, noting mold had been discovered when renovating the Public Works Building, it was remediated, but it was recommended to correct the issues causing the problem. There were 3 bids, the recommendation was to use Olshan Foundation Solutions.

Motion to approve: Dale Second: Bryan Vote: All aye

4. Approve Anthony Stone Masonry for the city maintenance projects in the amount of \$11,200.00

Public Works Director Larry Smith provided background for the request, noting repairs were needed on Founders' Bridge on Belle Meade Boulevard, curbing needed to be repaired on Belle Meade and on Tyne Boulevard and a request for a walkway (which will be created from flagstones the city has) and a set of proper steps in front of the Public Works Building; Smith also noted that there will also be some additional small repairs needed throughout the city that are included. Smith recommended Anthony Stone Masonry.

Motion to Approve: Bryan Second: Dale Vote: All aye

5. Update on Grant Projects

City Manager Jennifer Moody stated the city currently has 3 Grant Projects and tonight the update was on the TDOT Multimodal Grant - Harding Pike Sidewalk Project, noting the proposal is to engage Benesch & Company Brian Gaffney, Transportation Group Manager with Benesch is present and available for questions. Moody continued there is also a request to approve and Engineering Services Agreement with KCI Technologies for Traffic Calming Analysis which is part of the Belle Meade Together Plan and that Will Hager from KCI was also present for questions.

6. Approve an Engineering Services Agreement with Alfred Benesch and Company, in an amount not to exceed \$313,307, for the Harding Road Sidewalk Project (TDOT Multimodal) Grant Program

Motion to approve the Engineering Services Agreement : Dale Second:
Bryan Vote: All aye

7. Approve an Engineering Services Agreement with KCI Technologies for Traffic Calming Analysis and 30% Design for Belle Meade Together Plan projects in a total not to exceed \$53,660.00

Motion to Approve Engineering Service Agreement with KCI Technologies:
Bryan Second: Clayton Vote: All aye

CITY SERVICES

A. Public Safety

1. Monthly Reports - Chief Chuck Williams

Chief Williams noted the police department had finished the Spring Women's Self Defense Class and through the current fiscal year had trained approximately 70 people.

2. Approve a 3-year Software Agreement with Clearview AI, for police investigations, in the amount of \$3,000 (\$9,000 total contract value)

Chief Williams provided information on a facial recognition software program requested by Detective Sexton for use with his job.

Following a period of questions and answers and discussion, a pause and additional research was requested.

Motion to allow time for additional research: Dale Second: Bryan

Motion to amend the motion to defer until the May meeting: Dale

Vote: All aye

3. Declare 2017 Dodge Charger, Police Unit 1709, as Surplus Property for Sale

Chief Williams stated the Police Department had recently added two 2023 Ford SUV's to the police fleet, and was recommending to declare #1709, a 2017 Dodge Charger as surplus for sale.

Motion to approve: Hunt Second: Dale Vote: All aye

B. Health and Sanitation

1. Monthly Reports - Reviewed by Public Works Director Larry Smith

C. Building/Zoning/Planning

1. Monthly Reports - Reviewed by Building Consultant Andrew Pieri

Pieri stated that he felt a baseline had been established on what the department needed now and moving forward, he has organized the office and established guidelines that will assist the next person in the office. Pieri showed the new board that goes on all construction sites, replacing the previous Building Permit Card.

Vice Mayor Dale inquired about the new pre-application meeting with Building Codes and the City Engineer, Pieri stated that the process would assist with making sure applicants were completely aware of what was required relating to stormwater plans and other city requirements.

There were further questions, response and discussion on the building permit and stormwater review process, and building codes.

2. Appoint Member to Municipal Planning Commission

Mayor Moore asked to defer this until the next scheduled meeting as there were now three member positions to fill.

D. Waste Collection - No Matters

E. Beautification/ Landscape

1. Monthly report by Laura Katherine Wood

Wood and Beautification Strategy Development Committee member and Landscape Architect Gavin Duke presented plans for five areas within the city; these plans include floral beds, shrubbery, walk-ways; these could also work with the Belle Meade Together Plan. Plans were presented for the entrance to the city at Harding Pike, Jackson Boulevard and Belle Meade Boulevard, Belle Meade Boulevard and Harding Place, Belle Meade Boulevard and Chickering Road and at Belle Meade Boulevard and Page Road.

Mayor Rusty Moore made a motion that the commissioners endorse the plans, with the exception of not on the traffic ways Second: Dale Vote:
All aye

F. City Communications & Technology

Mayor Moore asked City Manager Moody if there was any update on the app; Moody said she did not, she is working to be trained on the process of sending out notices and conduct tests to ensure that everyone is receiving the notifications but will have an update at the next meeting.

ADMINISTRATION**A. Finance**

1. Financial Statements - February 2023 - Reviewed by Finance & HR Director Leigh Mills

2. Investment Schedules - Reviewed by Finance & HR Director Leigh Mills

3. Approval of Invoices Over \$5,000

- Commonwealth Chemical Inc. - \$23,400.00
- Wascon Inc - \$9,600.78
- Municipal Inspection Partners - \$7,387.50

Motion to approve: Hunt Second: Dale Vote: All aye

B. Facilities - No Matters**C. Human Resources / Personnel - City Manager Jennifer Moody**

1. Approve Professional Services Agreement with Burris, Thompson and Associates for an Employee Compensation Study in an amount not to exceed \$6,210.00

Moody stated it had been about 5 years since the city had looked at the market for employee wages and hoped to have the return information prior to finalizing the budget, noting Steve Thompson, President of Burris, Thompson and Associates expects to have the review returned to the city by May 15.

Motion to approve: Bryan Second: Dale Vote: All aye.

LEGISLATION

1. ORDINANCE 2023-1, Amending Section 2-101 of the Belle Meade Municipal Code To Increase The Number of Board of Zoning Appeals Members From Five (5) to Seven (7) And To Delete The Provisions of The Code Allowing For

Appointment of Alternate Members.

Motion to approve: Bryan Second: Dale Vote: All aye

Motion to amend Ordinance 2023-1 to take place sixty (60) days from date of passage: Moore Dale: Second Vote: All aye

2. RESOLUTION 2023-04-- A Resolution to "Opt In" to the State Electrical Permitting and Inspection Program

City Manager Moody stated that there had been some concern over the length of time Metro Nashville was taking to do electrical inspections and that the commission had expressed interest in using the State of Tennessee inspectors.

Motion to approve: Dale Second: Bryan Vote: All aye

3. ORDINANCE 2023-2, Amending Section 12-101(2) of the Belle Meade Municipal Code to Clarify that Electrical Permits and Inspections Will No Longer be Subject to the Metropolitan Nashville Codes Department, on first of two readings

Motion to approve: Dale Second: Bryan Vote: All aye

OTHER MATTERS

Commissioner Jim Hunt announced that he would be retiring at the May Board of Commissioners meeting.

Mayor Moore stated that the commissioners would need to nominate someone to fill Hunt position for the remainder of his term.

Meeting adjourned at 5:44 p.m.

Mayor Rusty Moore

City Recorder Rusty Terry

City of Belle Meade - Public Works Department Activity Report

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
4/4/2023	Spoke with contractor about discharging water on the neighbor		717	Westview		Nathan	Completed	4/4/2023
4/4/2023	Picked up four new office chairs for the Police Department					Dylan	Completed	4/4/2023
4/4/2023	Put together four new office chairs for the Police Department					Nathan & Dylan	Completed	4/4/2023
4/4/2023	Straightened a stop sign at Ellendale and Honeywood			Ellendale / Honeywood		Nathan & Dylan	Completed	4/4/2023
4/4/2023	Straightened a speed limit sign on Harding Place.			Harding Place		Nathan & Dylan	Completed	4/4/2023
4/5/2023	Trimmed ROW for paving project		Pocket Park	Deer Park Circle		Nathan & Dylan	Completed	4/5/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
4/5/2023	Cleaned up car parts from wreck			W Brookfield / BMB		Nathan & Dylan	Completed	4/5/2023
4/5/2023	Cut limb hanging in tree			Island 38		Nathan	Completed	4/5/2023
4/5/2023	Cut a tree behind the shop at City Hall			City Hall		Nathan & Dylan	Completed	4/5/2023
4/6/2023	Patched large hole in ceiling			Maintenance Garage		Nathan & Dylan	Completed	4/6/2023
4/6/2023	Removed pipe from ceiling			Maintenance garage		Nathan & Dylan	Completed	4/6/2023
4/6/2023	Lowes trip for garage project			Lowes		Nathan & Dylan	Completed	4/6/2023
4/11/2023	Assisted PD and NES with wreck			Harding Pike / BMB		Nathan & Dylan	Completed	4/11/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
4/11/2023	trimmed some limbs hanging over the sidewalk at 4419 Harding Place		4419	Harding Place		Larry	Completed	4/11/2023
4/12/2023	Pulled left lane signs			BMB		Nathan	Completed	4/12/2023
4/13/2023	Picked up trash			Island 12		Nathan	Completed	4/13/2023
4/13/2023	Took pictures of yard debris		4419	Warner		Nathan	Completed	4/13/2023
4/13/2023	Advised Greathouse landscape about trees in ROW		407	Leake		Nathan	Completed	4/13/2023
4/13/2023	Took pictures of fallen tree		104	Lynwood Blvd		Nathan	Completed	4/13/2023
4/14/2023	Fixed City codes vehicle tire			City Hall		Nathan	Completed	4/14/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
4/14/2023	Cleaned around cardboard dumpster			City Hall		Nathan	Completed	4/14/2023
4/14/2023	Removed broke tree limb			Island 16		Nathan	Completed	4/14/2023
4/17/2023	Placed cone in sink hole			Jackson / Gerald		Nathan & Dylan	Completed	4/17/2023
4/17/2023	Picked up trash		530	BMB		Nathan	Completed	4/17/2023
4/18/2023	Washed City Trucks			Maintenance Garage		Nathan & Dylan	Completed	4/18/2023
4/18/2023	Weedeated ROW			BMB & Carriage Hill		Dylan	Completed	4/18/2023
4/18/2023	Cleaned Office and shop			Maintenance Garage		Nathan & Dylan	Completed	4/18/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
4/19/2023	Trimmed a few limbs blocking a stop sign at Westview and Glen Eden			Westview / Glen Eden		Dylan	Completed	4/19/2023
4/19/2023	Straightened a speed limit sign on Iroquois.			Iroquois		Dylan	Completed	4/19/2023
4/19/2023	Picked up car parts and a speed limit sign that were hit by a car on Belle Meade Blvd			Belle Meade Blvd		Nathan & Dylan	Completed	4/19/2023
4/19/2023	Straightened a curve sign on Belle Meade Blvd			Belle Meade Blvd		Dylan	Completed	4/19/2023
4/19/2023	Cut two low hanging limbs at Cornwall and Belle Meade Blvd.			Cornwall / Belle Meade Blvd		Nathan & Dylan	Completed	4/19/2023
4/19/2023	Disassembled drop box for paint			Maintenance Garage		Nathan & Dylan	Completed	4/19/2023
4/19/2023	Cut 2 limbs hanging over the road			Cornwall / BMB		Nathan & Dylan	Completed	4/19/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
4/20/2023	Filled a hole on the side of the road on Jackson.			Jackson		Larry & Dylan	Completed	4/20/2023
4/20/2023	Replaced a speed limit sign that was hit on 4/19 on Belle Meade Blvd			Belle Meade Blvd		Dylan	Completed	4/20/2023
4/20/2023	Painted Drop box			Maintenance Garage		Nathan	Completed	4/20/2023
4/20/2023	Replaced a turning lane sign on our side of the Hillwood Bridge that was hit by a falling tree.			Hillwood		Dylan	Completed	4/20/2023
4/21/2023	Seeded and strawed a spot on the side of the road that Larry and I fixed on 4/20			Jackson		Dylan	Completed	4/21/2023
4/21/2023	Cut tree from roadway		610	BMB		Nathan	Completed	4/21/2023
4/21/2023	Painted drop box			Maintenance Garage		Nathan	Completed	4/21/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
4/21/2023	Changed bulbs			City Hall		Nathan & Dylan	Completed	4/21/2023
4/22/2023	Cut tree from roadway		200 Block	Lynwood Blvd		Nathan	Completed	4/22/2023
4/24/2023	Contacted drywall crew for repairs					Nathan	Completed	4/24/2023
4/25/2023	Picked up trash from Belle Meade Blvd Medians			Belle Meade Blvd		Nathan	Completed	4/25/2023
4/25/2023	Moved the Belle Meade sign in front of the shop for the new walk way.			City Hall		Nathan, Larry, & Dylan	Completed	4/25/2023
4/26/2023	Straightened a stop sign at Lynwood and Glen Eden.			Lynwood / Glen Eden		Dylan	Completed	4/26/2023
4/26/2023	Finished painting the Drop Box.			City Hall		Nathan	Completed	4/26/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
4/27/2023	Rode the streets being paved to check for overgrowth on sides.			City		Nathan	Completed	4/27/2023
4/27/2023	Trimmed around a speed limit sign at Nichol and Page.			Nichol / Page		Nathan & Dylan	Completed	4/27/2023
4/28/2023	Cleaned catch basins throughout the city.			City		Nathan	Completed	4/28/2023
4/28/2023	Finished the Drop Box			City Hall		Nathan	Completed	4/28/2023



CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners
Jennifer Moody, City Manager

From: Larry Smith, Public Works Director

Date: May 17, 2023

Re: Quote for Electrical Work for new LPR camera locations

Background

The Board of Commissioners previously approved the installation of three (3) additional camera locations and also, at the regular meeting in March, approved Stansell Electric Company, Inc. to provide and install the three utility poles that would be needed for the project.

At this time, the Board is being asked to consider utilizing competitive pricing available through state contract to authorize Stansell Electric to additionally provide the electrical work necessary to provide power supply to the new cameras at these locations. The price provided is comparable and on par with the costs of these services at prior locations.

Recommendation

The Board is recommended to approve a contract with Stansell Electric, utilizing state contract pricing in the total amount of \$11,142.00, to complete the electrical work for the three new camera locations.

Fiscal Impact

Funds for this project are budgeted and available in account ...

Attachments

Quote

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THE POWER TO INNOVATE
THE EXPERIENCE TO SUCCEED

860 VISCO DRIVE
NASHVILLE, TN 37210-2150

615.329.4944 (p) 615.320.5236 (f)
www.stansellelectric.com

To:	City Of Belle Meade	Contact:	
Address:	Belle Meade, TN	Phone:	
		Fax:	
Project Name:	City Of Belle Meade - Electrical Service Connections	Bid Number:	
Project Location:	Belle Meade, TN	Bid Date:	4/13/2023

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Contract Items					
712-01	TRAFFIC CONTROL (FLAGGER/SIGNS)	12.00	HR	\$65.00	\$780.00
712-08.06	UNIFORMED POLICE OFFICER	12.00	HR	\$65.00	\$780.00
730-05.06	ELECTRIC SERVICE WIRE 1C #6 AWG	360.00	LF	\$2.30	\$828.00
730-11.11	RISER ASSEMBLY 1"	6.00	EACH	\$609.00	\$3,654.00
Total Price for above Contract Items Items:					\$6,042.00

Non-Contract Items					
	BOND/PRECONSTRUCTION/GENERAL CONDITIONS	1.00	LS	\$1,200.00	\$1,200.00
730-05.01	ELECTRICAL SERVICE CONNECTION	3.00	EACH	\$1,300.00	\$3,900.00
Total Price for above Non-Contract Items Items:					\$5,100.00

Total Bid Price: **\$11,142.00**

Notes:

• **Clarification:**

- This price is based on details contained within:
City of Belle Meade Utility Pole Diagrams
Project: Electrical Services - Video & LPR Camera Surveillance System

• **Exclusions:**

- Utility fees, if applicable, are excluded.

• **Additional Notes:**

- Our price is based on use of a ConsensusDocs 750 or similar subcontract agreement.
- Any and all terms and conditions included with or located on the bid documents will be non-binding. In the event work is awarded to Stansell Electric, the terms and conditions included in the subsequent agreed upon subcontract will be controlling.
- Any claims, legal proceeding or litigation arising in connection with the Services will be brought solely in Nashville, TN, and customer consents to the jurisdiction of such courts.
- All invoices will be due within thirty (30) days of the invoice date. A service charge of 1.5% monthly will be added to all delinquent invoices.
- This quotation is valid for 30 days.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Stansell Electric Company, Inc. Authorized Signature: _____ Estimator: Matt Leonard (615) 406-8749 mleonard@stansellelectric.com
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Belle Meade Police Department
Monthly Statistics

April 2023

Officer	Calls Answered	Citations Written	Traffic Stops	Verbal Warnings	Community Contacts	Reports Completed	Auto Crash Property	Auto Crash Injury	Arrests	Fingerprint Calls	Child Seats Installed	Houses Checked	Business Checks	Miles Patrolled
Bowker	21	13	15	6	5	4	2			7	6	51	72	608
Cloxtan	15	8	4		79							41	96	820
Corter	15	7	6	1	8	1			1			71	112	821
Doty	14	12	34	24	1	4			5			41	80	719
Dunn		5	7	2										58
Germany	8	14	11	16	32	2	1	1		11		36		320
Linane	13	8	8	2								54	80	701
Parrish	10	16	19	10								30	64	503
Read	29	95	60	12	52	5	2		1	2		53	58	710
Roark	15	61	47	38	48	2	1			4		18	16	855
Samol	27	19	22	11	1	2			1			56	117	829
Scarbrough	17	22	10	1	6	4	3			2		72		789
Wright	18	20	21	5	8	5	2			1		37	104	679
Yokley		4	6	2										60
Totals:	202	304	270	130	240	29	11	1	8	27	6	560	799	8,472

**Board of Commissioners Meeting
Police Department Statistical Summary
April 2023**

Call Type	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23
Alarms	27	21	40	25	34	43	34
Arrests	9	3	14	12	19	7	8
Burglary	0	2	0	0	0	0	0
Citations Issued	432	500	295	453	334	388	304
Community Contacts	215	197	159	76	162	229	240
Fingerprint Customers	30	16	18	21	32	17	27
House Checks	500	475	729	716	626	986	560
LPR Camera Hits	15	5	20	8	13	5	5
Non-Residential Checks	849	833	900	984	855	922	799
Reports Taken	17	18	24	20	34	18	29
Theft of Property	3	1	0	1	4	0	0
Traffic Crashes	7	4	5	5	9	7	12
Total Patrol Miles	9,215	9,757	9,464	9,102	9,357	10,114	8,472
P.D. Monthly Revenue	\$29,374.72	\$28,792.39	\$22,464.27	\$27,337.31	\$28,793.80	\$27,786.84	\$26,892.45

City of Belle Meade
Wex Fuel Statement Activity

Gallons Purchased At The Pump				
Police	Streets	Sewer	Codes	Admin

Apr-22	1594.043	210.328	190.743	0.000	6.430
May-22	1943.287	218.583	179.974	37.354	3.839
Jun-22	1626.588	163.442	197.415	18.210	0.000
Jul-22	1646.776	200.128	188.617	0.000	16.390
Aug-22	1896.836	164.706	170.166	31.983	26.430
Sep-22	1600.605	196.001	179.661	0.000	0.000
Oct-22	1594.432	142.944	189.274	17.031	11.477
Nov-22	1655.465	130.449	203.946	18.026	0.000
Dec-22	1480.799	118.903	104.410	17.356	12.460
Jan-23	1617.196	165.773	183.336	17.474	0.000
Feb-23	1509.579	188.256	154.561	0.000	0.000
Mar-23	1643.652	214.330	172.073	0.000	79.606
Apr-23	1500.809	158.512	126.600	0.000	87.459

Fuel Cost Per Month For Each Department				
Police	Streets	Sewer	Codes	Admin

Apr-22	\$6,058.70	\$771.96	\$706.72	\$-	\$25.65
May-22	\$7,850.27	\$883.33	\$727.79	\$154.24	\$14.83
Jun-22	\$7,153.95	\$721.18	\$845.93	\$82.24	\$-
Jul-22	\$6,591.10	\$803.81	\$755.18	\$-	\$68.13
Aug-22	\$6,453.35	\$562.48	\$552.21	\$114.77	\$85.17
Sep-22	\$5,033.81	\$600.83	\$534.55	\$-	\$-
Oct-22	\$5,209.15	\$456.07	\$587.56	\$53.55	\$36.21
Nov-22	\$5,319.13	\$402.71	\$607.66	\$59.41	\$-
Dec-22	\$4,057.95	\$336.24	\$251.17	\$48.87	\$31.84
Jan-23	\$4,846.70	\$488.75	\$530.73	\$48.68	\$-
Feb-23	\$4,697.69	\$589.98	\$461.76	\$-	\$-
Mar-23	\$5,214.63	\$683.43	\$530.82	\$-	\$248.10
Apr-23	\$4,984.07	\$515.05	\$404.59	\$-	\$273.11

LPR REPORT – APRIL 2023

Stolen Vehicle - 4

- 4 - Officers checked the area but were unable to locate the stolen vehicle.

Stolen Tag - 1

- 1 - Officers located and stopped the vehicle. The stolen tag was seized, and the driver was arrested.



Police Department Monthly Report May 2023

To: Charles Williams, Chief of Police

From: Tom Sexton – Detective

Dates: April 6, 2023 to May 8, 2023

NEW CASES ASSIGNED

23-0103 Identity Theft / Theft of Property Mail was taken from the mailbox of a Belle Meade resident. A check was altered and cashed for the amount over \$10,000. We were able to track down the transaction, place a hold on money that had been taken from the Victim's personal account. Investigation is continuing.

23-0105 Harassing Phone Calls Resident was concerned about disturbing phone calls that they were receiving. We have identified the person responsible for making the calls and working with the resident to resolve the issue.

23-0109 Found Property Assisted with locating the owner of various credit cards and social security card.

23-0111 Identity Theft Resident encountered what appears to be an attempt to collect personal information. Working with the Resident to reduce the possibility that this information could be used detrimentally.

23-0112 Identity Theft Resident had her personal email account hacked and in conjunction with the account takeover, had their personal information used to open a bank account.

ASSISTING OTHER AGENCIES

Various Local LE Agencies - Continuing working with other LEAs to identify SATG members currently in our area. .

Metro Nashville Police – Organized Retail Theft Suspects. We are working with Metro to identify suspects that were responsible for a major theft from the Green Hills Mall. These suspects were in Belle Meade either before or immediately after the offense.

Metro Police entered a large truck as stolen. We observed the vehicle inside Belle Meade on several occasions. We determined the vehicle had been recovered by the owner who failed to report the vehicle to Metro as recovered.

Assisted insurance companies with video requests concerning crashes occurring inside Belle Meade.

Assisting Residents.

Assisted Resident in a stalking matter. Working with investigators in Florida and California to resolve the matter.

Conducting security assessments for several locations within Belle Meade.

LPR matters: Beta testing is continuing on two LPR cameras that were furnished by Genetec. We have provided several suggestions that have been utilized in the alert function the LPR data base.

A recent LPR alert resulted in the location of a Silver Alert subject. Patrol was able to locate the vehicle and return the subject safely to his family. .



CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

To: Belle Meade Commissioners

cc: Jennifer Moody

From: Chief Chuck Williams

Date: May 17, 2023

Re: Christmas Parade Permit Request

BACKGROUND

In recent years, the Belle Meade Police Department has partnered with Councilperson Thom Druffel on Santa's visit to Belle Meade and surrounding areas. The event draws large crowds at each location. Given the success of this event, it is believed that a Christmas Parade would be a successful event. The parade will be on Saturday, December 2, 2023, at 2 PM. The parade will start at Page Rd/Belle Meade Blvd and turn around at Harding Place/Belle Meade Blvd.

RECOMENDATION

The Belle Meade Board of Mayor and Commissioners is recommended to accept the parade permit, so that planning and recruiting parade participants can begin.

ATTACHMENT

Parade Application

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CITY OF BELLE MEADE

4705 Harding Road
Nashville, TN 37205

Office (615) 297-6041
Fax (615) 297-0255
www.citybellemeade.org

**Application for a
Parade Event Permit**

Belle Meade Municipal Code, Section 16-110, requires any person, club, organization or other group with intent to hold any meeting, parade, demonstration, competition, exhibition, march, walk-a-thon, foot race or procession upon any street, park, or public place in the City of Belle Meade to first secure a permit.

Organization or Party Seeking Permit: Belle Meade Police Department

Representative (Name and Title): Chuck Williams, Chief

Address: 4705 Harding Pike Nashville, TN 37205
(Include Street, City, State & Zip)

Telephone #: 615-297-0241

Fax # 615-297-0044

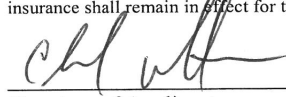
Description of Activity: Christmas Parade

Requesting Date: 12/21/2023

Time: 2:00 a.m. or p.m.

Please Attach a Diagram Showing the Location and Route.

I acknowledge receipt of Section 16-110 of the Belle Meade Municipal Code and will be responsible for the provisions found therein. I understand that this permit is subject to revocation for non-compliance and will not be effective for other than the date and time shown above. I further understand that failure to vacate the private premises of any person who requests or directs me or my organization to leave shall constitute trespassing. I agree that the City of Belle Meade shall be held harmless by me and my organization for any liability resulting from this activity. I further agree to indemnify the City of Belle Meade, Tennessee, its agents, employees or officials and save it or them harmless from all claims, demands, damages, actions, costs and charges from any type of claim or loss whatsoever which may arise as a result of the granting of this permit. I understand that as a condition precedent to the execution of this permit that I am required to present to the City proof of insurance in amounts deemed adequate by the City Manager naming the City of Belle Meade as an additional insured, and covenant and warrant that such insurance shall remain in effect for the event.



Signature of Applicant

5/7/23

Date

Permit Approved:



City of Belle Meade City Manager

5/17/2023

Date

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CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

To: Belle Meade Commissioners

cc: Jennifer Moody

From: Chief Chuck Williams

Date: May 17, 2023

Re: VCIF Grant Signature

BACKGROUND

In December 2022, a letter of intent to apply for the Violent Crime Intervention Fund with the State of Tennessee was completed. Over the next several months, a grant was completed with the intent to purchase STARCHASE GPS Solutions for vehicles that attempt to flee from officers. On March 22, 2023, Belle Meade Police Department was awarded \$73,516.00 to buy this equipment during the next fiscal year. The contract requires a signature from Mayor Moore.

RECOMMENDATION

The Belle Meade Board of Mayor and Commissioners is recommended to accept the award and authorize execution of all related documents.

FISCAL IMPACT

All purchases will be made next fiscal year, and the request for purchase will be presented to the Commissioners before any purchases are made. This purchase will be added to the 2023-2024 Budget.

ATTACHMENT

VCIF CONTRACT

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April 14, 2023

Rusty Moore, Mayor
City of Belle Meade
4705 Harding Pike
Nashville, TN 37205

Dear Mayor Moore:

The Office of Criminal Justice Programs (OCJP) is pleased to notify you that the VCIF Grant Contract for your **Formula Based Grant** project has been approved. A final signed copy of your fully executed contract is enclosed as an email attachment. Please retain this letter and your executed contract in a file, along with the signed certifications and other documentation and correspondence related to this grant.

Please note the following and contact your Project Management Specialist with any questions:

1. The contract has not yet been processed by the Office of Business and Finance (OBF), within the Department of Finance and Administration, and therefore the contract has not been assigned a contract number at this time. **Once the contract has been processed by OBF, your Project Management Specialist will email you the specific grant contract number for this contract.**
2. **This is a reimbursement grant.** OCJP utilizes the Invoice Reimbursement process for non-state agencies to request reimbursement for expenditures. Funds will be distributed to subrecipients upon receipt of a properly prepared and signed invoice. Please note:
 - a. **Funds cannot be disbursed based on budgeted amounts.** The expense must have occurred before the line-item reimbursement can be made.
 - b. **Funds do not carry over from fiscal year to fiscal year.**
3. Electronic submission via e-mail is the required method for submitting the Invoice for Reimbursement Form. To expedite and support the use of email for OCJP sub-recipients, OBF will customize and email the **Invoice for Reimbursement Form** to all agencies. The invoice you receive will have the contract number for this contract. It will also have the mailing address associated with your agency, where reimbursement payment will be sent. **PLEASE CONFIRM THE REIMBURSEMENT ADDRESS ON THAT DOCUMENT IS CORRECT BEFORE SUBMITTING THE FORM. If it is not correct, please contact your Project Management Specialist.**
4. To assist you in management of this grant please reference the complete contract (attached) as well as the OCJP Administrative Manual that has been developed by OCJP in conjunction with requirements from the Department of Justice. The current manual can be located on the OCJP website at the following link:
<https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual.html>.
5. When purchasing equipment with VCIF funds, please keep the following in mind:
 - a. Per the signed VCIF Equipment Certification, your agency must "utilize all equipment, materials, technology, and other expenses funded in whole or in part with VCIF funds **only for its expressed intended scope and purpose** as outlined in Attachment A of the VCIF contract during the life of this grant and all extensions of the grant period."
 - b. Your agency is required to follow all internal procurement policies throughout the purchase approval and bid process. Use of VCIF funds does not preclude these agency-specific policies.

Office of Criminal Justice Programs • William R. Snodgrass Tennessee Tower – 18th Floor
312 Rosa L. Parks Avenue • Nashville, TN 37243-1102 • <https://www.tn.gov/OCJP>



- c. Per the Use of State Contracts for Law Enforcement Radios and LPR Equipment Purchase Certification, your agency must "comply with the purchasing of said items under the regulations outlined in the grant solicitation."
6. Per discussions with your agency staff, even though your contract is now executed, your FY23 budget does not have funds. This means **your agency should not spend any funds toward this project until July 1st at the earliest**. Any spending prior to July 1st would be unallowable and non-reimbursable. Funds do not carry over from fiscal year to fiscal year. If you have questions about this, we are happy to discuss it with you at your convenience.

Your Project Management Specialist is Aimee Curley. For questions or assistance regarding this contract, please contact Aimee Curley, at (615) 532-2277, or email Aimee.Curley@tn.gov. We look forward to our continued partnership with you.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Brinkman". The signature is written in a cursive, flowing style.

Jennifer Brinkman
Director

cc: Charles Williams, Chief
File

Office of Criminal Justice Programs • William R. Snodgrass Tennessee Tower – 18th Floor
312 Rosa L. Parks Avenue • Nashville, TN 37243-1102 • <https://www.tn.gov/OCJP>

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 GOVERNMENTAL GRANT CONTRACT (cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)					
Begin Date 5/1/2023		End Date 6/30/2024		Agency Tracking # -	Edison ID
Grantee Legal Entity Name City of Belle Meade				Edison Vendor ID 4055	
Subrecipient or Recipient ☐ Subrecipient ☒ Recipient		Assistance Listing Number: N/A Grantee's fiscal year end: June 30			
Service Caption (one line only) VCIF, Formula Based Grant					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
FY23	\$ 0.00				\$ 0.00
FY24	\$73,516.00				\$73,516.00
FY25					
TOTAL:	\$73,516.00				\$73,516.00
Grantee Selection Process Summary					
☒ Competitive Selection		The Competitive Selection process utilized was as per the DGA.			
☐ Non-competitive Selection					
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.		CPO USE - GG			
Speed Chart FA00003518		Account Code City - 71302000			

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**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
OFFICE OF CRIMINAL JUSTICE PROGRAMS
AND
CITY OF BELLE MEADE**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" or the "Grantor State Agency" and Grantee City of Belle Meade, hereinafter referred to as the "Grantee," is for the provision of administering Violent Crime Intervention Fund (VCIF) funds for the improvement of the criminal justice system, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 4055

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee shall comply with and perform all services, functions, and/or requirements as stated in the grantee's application under which this Grant Contract is awarded, and that is hereby incorporated into this Grant Contract as Attachment A, attached hereto.
- A.3. The Grantee shall comply with all reporting requirements described in the Grantee's application, in correspondence from the Office of Criminal Justice Programs, and in the Office of Criminal Justice Programs Administrative Manual located on the website at <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual.html>.
- A.4. The Grantee shall comply with all other requirements described in the Grantee's application and in the Office of Criminal Justice Programs Administrative Manual located on the website at <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual.html>. The Grantee agrees to comply with any changes in requirements made in the manual and/or identified in correspondence from the Office of Criminal Justice Programs.
- A.5. The purpose of the Violent Crime Intervention Fund (VCIF) program is to provide support to local law enforcement in developing and implementing evidence-based strategies to combat violent crime.
 - a. Program priorities include but are not limited to:
 - 1. Evidence-informed interventions that are shown to have demonstrated impact on violent crime within the community;
 - 2. Equipment and technology purchases that enhance local law enforcement agencies' ability to safely and effectively prevent and address violent crime;
 - 3. Coordinated projects that engage community partners in identifying and implementing interventions to address violent crime; and
 - 4. Training and technical assistance.
 - b. The grantee shall be required to:
 - 1. Submit annual reporting to the Office of Criminal Justice Programs of required outputs, performance measurement data, and deliverables for their project; and
 - 2. Retain inventories and other records of purchases made and services provided using grant funds.
 - 3. Disclose any subcontract, grant agreement or contract to a local government or nonprofit and adhere to the quarterly reporting requirements to include information identifying the name and location of each grant or contract recipient, the amount of the grant or contract and the purpose for which the funds are used.

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This quarterly report will be provided by OCJP to the Speakers of each House of the General Assembly, the Chairs of the Finance, Ways and Means Committees of the Senate and the House of Representatives and the Office of Legislative Budget analysis.

A law enforcement agency receiving a grant is authorized to enter into a grant agreement or contract with a local governmental agency or a third-party nonprofit organization to provide programs and services; provided, that a nonprofit organization must have at least five (5) years' experience in providing programs and services focused on violent crime intervention and those programs and services must be evidence-based or research-based (as defined in Tennessee Code Annotated, Section 37-5-121) and accompanied by monitoring and quality control procedures that ensure that such programs and services are delivered according to applicable standards.

- c. Any change in terms or conditions will require a contract amendment.

A.6. Incorporation of Additional Documents. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.

- a. this Grant Contract document with any attachments or exhibits (excluding the items listed at subsections b. and c., below);
- b. the State grant proposal solicitation as may be amended, if any;
- c. the Grantee's proposal (Attachment A) incorporated to elaborate supplementary scope of services specifications.

B. TERM OF CONTRACT:

- B.1. This Grant Contract shall be effective on 5/1/2023 ("Effective Date") and extend for a period of Fourteen (14) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Seventy Three Thousand Five Hundred Sixteen Dollars (\$73,516.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A-1 for fiscal year 2023 and Attachment A-1 for fiscal year 2024, is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as

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they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.

- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Tennessee Department of Finance and Administration
Office of Business and Finance
Attention: Invoicing
312 Rosa L. Parks Avenue, Suite 2000
Nashville, TN 37243
OBF.Grants@tn.gov

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
 - (1) Invoice/Reference Number (assigned by the Grantee).
 - (2) Invoice Date.
 - (3) Invoice Period (to which the reimbursement request is applicable).
 - (4) Grant Contract Number (assigned by the State).
 - (5) Grantor: Department of Finance and Administration, Office of Criminal Justice Programs.
 - (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
 - (7) Grantee Name.
 - (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
 - (9) Grantee Remittance Address.
 - (10) Grantee Contact for Invoice Questions (name, phone, or fax).
 - (11) Itemization of Reimbursement Requested for the Invoice Period—it must detail, at minimum, all of the following:
 - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
 - ii. The amount reimbursed by Grant Budget line-item to date.
 - iii. The total amount reimbursed under the Grant Contract to date.
 - iv. The total amount requested (all line-items) for the Invoice Period.
- b. The Grantee understands and agrees to all of the following.
 - (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
 - (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
 - (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

- C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may vary from a Grant Budget line-item amount by up to twenty percent (20%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amount(s) such that the net result of variances shall not increase the

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total Grant Contract amount detailed by the Grant Budget. Any increase in the Grant Budget, grand total amounts shall require an amendment of this Grant Contract.

- C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within ninety (90) days of the Grant Contract end date, in form and substance acceptable to the State.
- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by Section C of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit said refund with the final grant disbursement reconciliation report.
 - b. The State shall not be responsible for the payment of any invoice submitted to the state after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
 - c. The Grantee's failure to provide a final grant disbursement reconciliation report to the state as required shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the state pursuant to this Grant Contract.
 - d. The Grantee must close out its accounting records at the end of the contract period in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.
- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.

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C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.

- a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
- b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.

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D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

- a. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.

D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

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The State:

Aimee Curley, Program Manager
 Department of Finance and Administration
 Office of Criminal Justice Programs
 312 Rosa L. Parks Avenue, Suite 1800
 Nashville, Tennessee 37243-1102
 Email: Aimee.Curley@tn.gov
 Telephone # (615) 532-2277

The Grantee:

Charles Williams, Chief
 Belle Meade Police Department
 4705 Harding Pike
 Nashville, Tennessee 37205
 Email: cwilliams@citybellemeade.org
 Telephone # (615) 297-0241

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. HIPAA Compliance. The State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
 - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the

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Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.

- c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.

- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.
- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

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The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law.
- If the Grantee is subject to an audit under this provision, then the Grantee shall complete Attachment B.
- When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.
- A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.
- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.326 when procuring property and services under a federal award.
- The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

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For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds five thousand dollars (\$5,000.00).

- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.

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- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. State Interest in Equipment or Motor Vehicles. The Grantee shall take legal title to all equipment or motor vehicles purchased totally or in part with funds provided under this Grant Contract, subject to the State's equitable interest therein, to the extent of its *pro rata* share, based upon the State's contribution to the purchase price. The term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds five hundred dollars (\$500.00). The term "motor vehicle" shall include any article of tangible personal property that is required to be registered under the "Tennessee Motor Vehicle Title and Registration Law", Tenn. Code Ann. Title 55, Chapters 1-6.

As authorized by the Tennessee Uniform Commercial Code, Tenn. Code Ann. Title 47, Chapter 9 and the "Tennessee Motor Vehicle Title and Registration Law," Tenn. Code Ann. Title 55, Chapters 1-6, the parties intend this Grant Contract to create a security interest in favor of the State in the equipment or motor vehicles acquired by the Grantee pursuant to the provisions of this Grant Contract. A further intent of this Grant Contract is to acknowledge and continue the security interest in favor of the State in the equipment or motor vehicles acquired by the Grantee pursuant to the provisions of this program's prior year Grant Contracts between the State and the Grantee.

The Grantee grants the State a security interest in all equipment or motor vehicles acquired in whole or in part by the Grantee under this Grant Contract. This Grant Contract is intended to be a security agreement pursuant to the Uniform Commercial Code for any of the equipment or motor vehicles herein specified which, under applicable law, may be subject to a security interest pursuant to the Uniform Commercial Code, and the Grantee hereby grants the State a security interest in said equipment or motor vehicles. The Grantee agrees that the State may file this Grant Contract or a reproduction thereof, in any appropriate office, as a financing statement for any of the equipment or motor vehicles herein specified. Any reproduction of this or any other security agreement or financing statement shall be sufficient as a financing statement. In addition, the Grantee agrees to execute and deliver to the State, upon the State's request, any financing statements, as well as extensions, renewals, and amendments thereof, and reproduction of this Grant Contract in such form as the State may require to perfect a security interest with respect to said equipment or motor vehicles. The Grantee shall pay all costs of filing such financing statements and any extensions, renewals, amendments and releases thereof, and shall pay all reasonable costs and expenses of any record searches for financing statements the State may reasonably require. Without the prior written consent of the State, the Grantee shall not create or suffer to be created pursuant to the Uniform Commercial Code any other security interest in said equipment or motor vehicles, including replacements and additions thereto. Upon the Grantee's breach of any covenant or agreement contained in this Grant Contract, including the covenants to pay when due all sums secured by this Grant Contract, the State shall have the remedies of a secured party under the Uniform Commercial Code and, at the State's option, may also invoke the remedies herein provided.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. The Grantee shall maintain a perpetual inventory system for all equipment or motor vehicles purchased with funds provided under this Grant Contract and shall submit an inventory control report which must include, at a minimum, the following:

- a. Description of the equipment or motor vehicles;
- b. Vehicle identification number;
- c. Manufacturer's serial number or other identification number, when applicable;
- d. Acquisition date, cost, and check number;

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- e. Fund source, State Grant number, or other applicable fund source identification;
- f. Percentage of state funds applied to the purchase;
- g. Location within the Grantee's operations where the equipment or motor vehicles is used;
- h. Condition of the property or disposition date if Grantee no longer has possession;
- i. Depreciation method, if applicable; and
- j. Monthly depreciation amount, if applicable.

The Grantee shall tag equipment or motor vehicles with an identification number which is cross referenced to the equipment or motor vehicle item on the inventory control report. The Grantee shall inventory equipment or motor vehicles annually. The Grantee must compare the results of the inventory with the inventory control report and investigate any differences. The Grantee must then adjust the inventory control report to reflect the results of the physical inventory and subsequent investigation.

The Grantee shall submit its inventory control report of all equipment or motor vehicles purchased with funding through this Grant Contract within thirty (30) days of its end date and in form and substance acceptable to the State. This inventory control report shall contain, at a minimum, the requirements specified above for inventory control. The Grantee shall notify the State, in writing, of any equipment or motor vehicle loss describing the reasons for the loss. Should the equipment or motor vehicles be destroyed, lost, or stolen, the Grantee shall be responsible to the State for the *pro rata* amount of the residual value at the time of loss based upon the State's original contribution to the purchase price.

Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at another time during the term of the Grant Contract, the Grantee shall request written approval from the State for any proposed disposition of equipment or motor vehicles purchased with Grant funds. All equipment or motor vehicles shall be disposed of in such a manner as the parties may agree from among alternatives approved by the Tennessee Department of General Services as appropriate and in accordance with any applicable federal laws or regulations.

- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.
- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

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- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
 - are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
 - have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law.

The obligations set forth in this Section shall survive the termination of this Grant Contract.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Transfer of Contractor's Obligations. The Grantee shall not transfer or restructure its operations related to this Grant Contract without the prior written approval of the State. The Grantee shall immediately notify the State in writing of a proposed transfer of restructuring of its operations

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related to this Grant Contract. The State reserves the right to request additional information or impose additional terms and conditions before approving a proposed transfer or restructuring.

- E.3. Counterpart Clause: This agreement may be executed in two or more dated counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same effective instrument.
- E.4. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:
- a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - b. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
 - c. Telecommunications or video surveillance services provided by such entities or using such equipment.
 - d. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.
- E.5. Personally Identifiable Information. While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under

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this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII.

The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

E.6. State Sponsored Insurance. The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasi-governmental entity as defined by federal law applicable to ERISA. Grantee must submit all required documentation to the Department of Finance and Administration and receive approval on or before July 1, 2023, to comply with this grant requirement.

E.7. Capital Asset. The Grantee shall:

- (a) Use one or more vehicles, equipment, or facilities ("Capital Asset") acquired under this Grant Contract only for the purposes and the manner set forth in the Grantee's application.
- (b) Certify at the beginning of each calendar year, that the Capital Asset acquired under this Grant Contract is still being used in accordance with the terms and provisions of this Grant Contract.
- (c) Pay all fees on the Capital Asset acquired through this Grant Contract, including but not limited to title and registration fees.
- (d) Be responsible for all costs and expenses related to the operation, maintenance, and repair of the Capital Asset acquired through this Grant Contract.
- (e) Provide licensed drivers, as required by the Tennessee Department of Safety and Homeland Security, for operation of all vehicles or equipment received under this Grant Contract.
- (f) Carry insurance on Capital Assets sufficient to cover the State interest, and the Federal interest if applicable, in the Capital Asset.
 - 1. If the Grantee is governed by the Tennessee Governmental Tort Liability Act (Tenn. Code Ann. § 29-20-101 et seq.), then the following insurance coverage is required:
 - a) Bodily injury or death of any one person in any one accident, occurrence or act at a minimum of \$300,000.00 per person.
 - b) Bodily injury or death of all persons in any one accident, occurrence or act at a minimum of \$700,000.00 per accident.
 - c) Injury to or destruction of property of others in any one accident at a minimum of \$100,000.00.

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2. If the Grantee is not governed by the Tennessee Governmental Tort Liability Act, then the following insurance coverage is required:
 - a) Personal Injury Liability – minimum of \$300,000.00 per person and \$1,000,000.00 per incident.
 - b) Property Damage Liability – minimum of \$300,000.00 per incident.
 - c) Comprehensive – maximum deductible of \$500.00.
 - d) Collision – maximum deductible of \$500.00.
 - e) Uninsured Motorist – minimum of \$50,000.00 per person and \$100,000.00 per incident.
3. Additionally, if applicable, the Grantee shall comply with the provisions of Section 102(a) of the Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. 4012a(a), with respect to any project activity involving construction or an acquisition having an insurable cost of \$10,000.00 or more.

This insurance shall be in effect at all times while the Capital Asset is used for public transportation services or service vehicle purposes in operations. The Grantee shall furnish the State with evidence of such insurance at the time the Capital Asset is delivered to the Grantee and annually on the anniversary date of the delivery of the Capital Asset. Upon demand by the State, the Grantee shall provide proof of insurance at any time during the term of useful life of the Capital Asset.

- (g) Ensure that any vehicles received under this Grant Contract will comply with the Federal Motor Vehicle Safety Standards ("FMVSS") as established by the United States Department of Transportation.
- (h) Ensure that any Capital Asset received under this Grant Contract shall be used for not less than the useful life, except with the State's prior written approval. The useful life of all Capital Assets purchased under the Grant Contract is as listed in the grant document filed with the Federal Transit Administration ("FTA"). Upon reaching the expiration of the useful life of the Capital Asset, the State may ask the Grantee to provide written notice to the State.

IN WITNESS WHEREOF,

CITY OF BELLE MEADE:

GRANTEE SIGNATURE

DATE

Rusty Moore, Mayor

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF FINANCE AND ADMINISTRATION:

JIM BRYSON, COMMISSIONER

DATE

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ID 3431

**ATTACHMENT A
APPLICATION FOR FUNDING
GRANT PROJECT COVER SHEET**

OFFICE OF CRIMINAL JUSTICE PROGRAMS

FUND SOURCE VCIF
OCJP JAG Priority Area

Required Information on Authorizing Agency:		Implementing Agency:	
Name: City of Belle Meade		Name: Belle Meade Police Department	
Federal ID Number (FEIN): 62-6000244		Address: 4705 Harding Pike	
UEI Number:		Nashville, TN 37205-	
SAM Expiration Date:			
Fiscal Year End Date: June 30			
Will You Have Any Subcontracts? No			
Project Title: Formula Based Grant			
AUTHORIZED OFFICIAL - Contact Information			
(Name, Title, and Complete Mailing Address)		Phone Number:	E-Mail Address:
Rusty Moore, Mayor		(615) 297-0241	rmoore@citybellemedeade.org
4705 Harding Pike		EXT:	
Nashville, 37205			
PROJECT DIRECTOR - Contact Information			
(Name, Title, and Complete Mailing Address)		Phone Number:	E-Mail Address:
Charles Williams, Chief		(615) 297-0241	cwilliams@citybellemedeade.org
4705 Harding Pike		EXT:	
Nashville, 37205			
FINANCIAL DIRECTOR - Contact Information			
(Name, Title, and Complete Mailing Address)		Phone Number:	E-Mail Address:
Leigh Mills, Finance Director		(615) 297-6041	lmills@citybellemedeade.org
4705 Harding Pike		EXT:	
Nashville, 37205			
County/Counties Served (Type ALL if Statewide):			
Davidson			
U.S. Congressional District(s): 5			

Formula Based Grant - Scope of Services Violent Crime Intervention Fund Grant FY 2023-2025

*This scope template is for agencies applying for **Formula Based Grant** funding, which is intended to support **local law enforcement** in developing and implementing proven public safety strategies to combat **violent crime** in their community. Click [here](#) to view the Formula Funding Plan.*

*All VCIF applicants are **strongly encouraged** to work closely with the University of Tennessee Institute for Public Service to access training and technical assistance in crafting this application.*

APPLICANT AGENCY NAME: Belle Meade Police Department

A. CRIME DATA, PROBLEM STATEMENT, AND TARGET POPULATIONS

Discuss the nature and magnitude of the problem(s) to be addressed by the proposed funding. This should be based on current data from reliable sources that describe in detail the most pressing issues.

A.1. Please provide current population, demographics, and violent crime data for your jurisdiction, including Tennessee Incident Based Reporting System (TBIRS) data, local law enforcement data, and local court data.

The City of Belle Meade, located in Davidson County, is referred to as a “satellite city” within the Metropolitan Government of Nashville and Davidson County. Total land area is 3.1 square miles, and the city is “landlocked” in that it is surrounded by Metro Nashville and unable to annex additional territory.

As of the 2010 Census, there were 2,912 people, 1,074 households, and 872 families residing in the city. The racial makeup of the city was 98.2% White, 0.2% African American, 0.1% Native American, 0.8% Asian, 0.2% from other races, and 0.6% from two or more races. Hispanic or Latino of any race accounted for 0.8% of the population. The population density was 944.2 people per square mile. There were 1,162 housing units at an average density of 376.8 per square mile.

There were 1,074 households, out of which 37.7% had children under the age of 18 living with them, 77.2% were married couples living together, 3.2% had a female householder with no husband present, 0.8% had a male householder with no wife present, and 18.8% were non-families. 17.3% of all households were made up of individuals, and 10.4% had someone living alone who was 65 years of age or older. The average household size was 2.71, and the average family size was 3.08.

In the city, the population was spread out with 30.9% under the age of 20, 1.8% from 20 to 24, 13.4% from 25 to 44, 35.5% from 45 to 64, and 18.5% who were 65 years of age or older. The median age was 47.1 years. For every 100 females, there were 97.6 males. For every 100 females aged 18 and over, there were 92.5 males.

According to TIBRS (Tennessee Incident Based Reporting System) data, in recent years, -Belle Meade Police Department the majority of Belle Meade’s crime is property related. In 2022, we had 67 total TIBRS offenses. We had 27 stolen property offenses, which stems from the LPR that are already in place. We had 1 assault according to the 2022 TIBRS report, and 8 driving under the influence. There were 9 drug related offenses in 2022. There were two weapon law violations. Additionally, we received 96 LPR hits. Of the 96 hits, 58 were stolen vehicles, 28 were stolen tags, 7 missing people, 2 wanted persons, and 1 BOLO. Despite 96 hits, only 10 people were arrested. This is large in part because so many offenders flee from the police. Despite Belle Meade not having a lot of violent crime, we are positioned in West Nashville and constantly deal with Metro Nashville criminals that travel through our city limits. According to a crime report from Metro

Nashville Police, there has been a 12% increase in sexual assault cases, a 4% increase in aggravated assault cases, and 101 murders occurring in 2021.

A.2. Based on the information provided above, please identify which target crime types, victim types, hot spots, and other areas and issues of particular interest VCIF funding will help to address.

The Belle Meade Police Department plans to use the VCIF funding to help address the influx of violent crime coming from surrounding areas, as well as prepare Belle Meade police officers to safely and effectively GPS tag vehicles that have been used in violent crimes. Additionally, officers will be able to protect themselves, suspects, and the public with better less lethal equipment. In 2019, more than 200 departments reported officers that were killed or assaulted in the line of duty. In 2021, we had an officer injured in the line of duty while chasing a subject that was previously in a stolen vehicle and bailed out on foot.

Most of the victims that are affected by the stolen vehicles are residents of Davidson County. They file their police reports through the Metro Nashville Police Department and the vehicle/tag is entered into NCIC. When the suspect drives past one of our LPR locations, we are notified and attempt to apprehend. Approximately 10% of the thefts occur with violence (carjacking). The majority of our LPR hits comes from Harding Rd, which sees a daily traffic count of 33,357 cars per day. Our target crime type will be carjackings and wanted people that are wanted for violent offenses. Some of these traffic stops/pursuits have yielded suspects that were armed when they fled from police officers whether on foot or in a vehicle. Recently, we captured two suspects, one was suffering from a gunshot wound, they were both armed and rammed our patrol units. We utilized Metro K9 to track them once we saw them running on foot. If we would have had the StarChase technology, we could have tracked their vehicle and apprehended them in a safer location.

A.3. Please briefly describe any obstacles or issues your agency has experienced with addressing these targets previously. How will VCIF funding help your agency to mitigate those obstacles?

An obstacle that the Belle Meade Police has had in addressing the violent crimes issues impacting the citizens of Belle Meade would be the ability to purchase the desired equipment that could address some of the instances when violent offenders flee from our officers. In several instances, these offenders flee on foot, which puts our residents at risk. We have utilized Metro Nashville K9 to apprehend several suspects in the yards of our residents. Fleeing vehicles have also been left behind shortly after officers disengaged from the pursuit. The VCIF funding would allow us to purchase the Starchase will allow us to track these vehicles.

B. PURPOSE

B.1: State the goals and objectives of the project. Describe the factors or strategies required to conduct activities and to achieve its goals and objectives.

GOAL 1: Improve violent crime response, investigation, and prosecution, using GPS technology.

Objective 1.1: Equip eight patrol vehicles with STARCHASE technology and one handheld unit.

Activity 1.1.1: Purchase, and issue eight STARCHASE units and 1 handheld unit

Activity 1.1.2: Train 15 officers

Objective 1.2: To improve the safety of the police officers employed by the Belle Meade Police Department while apprehending suspects associated with violent crimes in the City of Belle Meade.

Activity 1.2.1: Use Omnigo (Record Manage System) to track the injuries of the officers to determine the impacted of the improved safety systems purchased for the police officers.

Outcome 1.3: Improve the investigative capacities of the Belle Meade Police Department through the ability to solve more incidents related to violent crimes by increasing the capabilities of the officers to locate and apprehend individuals and vehicles related to the crimes and provide evidence that will improve the success rate in the prosecution of these violent offenders.

Activity 1.3.1: Use crime statistics from the Tennessee Incident Base Reporting System to measure the impact and improvement created through the funding provided by the Violent Crime Intervention Fund.

Activity 1.3.2: Use the data collected from Omnigo (Record Management System) to measure the success rate and the closure rate for the violent crimes committed in the City of Belle Meade.

C. COLLABORATION

C.1. Describe any partnerships with community-based (nonprofit) partners that your agency plans to employ for the purposes of this project, please attach copies of any current formal agreements (MOUs) and/or Letters of Support.

No collaborations are planned as part of this grant.

D. PROJECT DESIGN & IMPLEMENTATION TIMELINE:

D.1: List each piece of equipment you intend to purchase to achieve the Goals and Objectives listed above. How will it be deployed/used by your agency?

The Belle Meade Police Department plans on purchasing the following items:

- STARCHASE (8 for patrol vehicles and 1 handheld unit): StarChase provides multiple GPS technology solutions to public safety and government agencies worldwide. This technology is a trusted resource for domestic and international agencies for managing high-risk events, surveillance, real-time situational awareness, and day-to-day operations.
- 12 Month Subscription GPS live tracking projectile-Subscriptions are required for use of StarChase vehicle launcher. Subscription includes access to CoreView mapping (how tags are viewed when deployed), all related data charges, and UNLIMITED GPS tags.
- HX Total Solution Package 12-month subscription GPS live tracking projectile-Subscriptions are required for use of StarChase handheld launcher. Subscription includes access to CoreView mapping (how tags are viewed when deployed), all related data charges, and UNLIMITED GPS tags. This is for the handheld unit.
- VX Installation-The VX or vehicle launcher is installed onto the push bumper on in the grill of the patrol vehicle at the agency's discretion. All installations will be done by StarChase or a certified 3rd party installer designated by StarChase.
- Onsite training-StarChase comes on-site and trains our staff on both the VX (vehicle launcher) and HX (handheld launcher). The training is typically 1 day and will cover both operation of the system, including behind the wheel training on the VX launcher. Training also includes how to access CoreView mapping, registration of the GPS tags in CoreView, and how to monitor the tags once deployed. CoreView is not a software application, it is a web-based system that agencies log into to monitor their tags once deployed. Both the training modules on the VX and the HX are train-the-

trainer courses. Our trainers are experts in the operation of StarChase and emergency vehicle operations. All 15 full time officers and 4 dispatchers will receive this training.

D.2: List any staff you plan to hire and/or subcontracts your agency intends to utilize to implement your Goals, Objective, and Activities listed above. Please provide JOB DESCRIPTIONS as separate attachments to this Scope.

No staff will be hired as part of this grant proposal.

D.3: Describe how your agency will implement the activities funded by VCIF – provide detail as to how the equipment, staff, training, subcontracts, and other items listed on your budget will enable or enhance the Goal(s), Objectives, and Activities listed above.

Improving the Belle Meade Police Department's ability to respond to violent offenders and situations will increase officer safety, as well as the safety of those involved in the situation, and the community. The StarChase system will be used by officers to subdue aggressive, resistant and/or fleeing violent offenders with safety of the officer and safety of the offender in mind. When responding to situations involving violent offenders, the StarChase will allow officers to effectively resolve the situation and arrest any violent offenders in a potential safer location without the need of pursuing suspects.

D.4: What impact will this funding have on your agency's ability to respond to violent crime?

The VCIF funding will provide Belle Meade Police Department with the ability to purchase equipment that would not otherwise be available due to budget restrictions. These items will allow Belle Meade police officers to respond to violent crime incidents effectively and safely; therefore, improving their ability to arrest and prosecute violent criminals. The safety of officers and the community is paramount. The addition of StarChase allows officers to respond to high-risk situations safely and without the need to conduct high risk stops on busy streets. It will allow officers the ability to GPS track the suspect while coordinating with other personnel of a good location to capture the suspect.

Length of time	ACTIVITY	INDIVIDUAL RESPONSIBLE
FY2024 (July 2023)	Begin purchasing equipment	Chief Chuck Williams
3 months after FY2024	Installation and training of officers on STARCHASE.	Lt. Mack Mangrum
4 months after FY2024	All equipment to be inspected and issued to patrol officers.	Lt. Mangrum/Chief Williams
Report submission as required	Required benchmark and outcomes reported.	Chief Chuck Williams
End of contract period	Submit program output report	Chief Chuck Williams

E. OUTPUTS

E.1. The following performance measures will be reported as required. Please select the appropriate OUTPUTS from the VCIF Abstract and include any additional Outputs your strategy will yield:

The output and performance measures for the equipment purchased using the funding provided by the Violent Crime Intervention Fund is significant in the process of determining that funds have been utilized in the best method possible. The outcome and the performance measurements of the projects will be evaluated in the following manner:

- Purchase 8 StarChase GPS tracking units and one handheld unit.
- Train all 15 full-time law enforcement officers and 4 full time dispatchers on the tracking units.

F. DATA COLLECTION AND INFORMATION SHARING

Describe the process utilized for collecting the data in OUTPUTS. Provide a detailed description along with what the role of each position is in the process. The process should include a system in place that identifies violent crime trends within the region on an annual basis. Discuss how the agency will collect the data related to violent crime and ongoing investigations and how that data will be shared within the organization and with partner agencies. Identify how the agency has the capacity to generate statistical reports upon request that support the progress of program activities.

F.1. Please describe how your agency plans to collect and use data on the violent crime interventions funded with this grant. Please include what method(s) of data collection your agency will utilize and how the information gathered will be used to improve programming over time.

The Belle Meade Police Department will track the violent crime trends for the city using the department records management system (Omnigo). Omnigo has the ability to generate reports that can be used to track the frequency for the commission of violent crimes within the city limits to determine if the funding provided by the grant has a significant impact on the rates of occurrence. The Omnigo system also has the ability to track the closure rates for specific types of crime. These reports will be generated annually to evaluate the closure of cases for a determination of any improvement in the case closure rate for investigations into violent crime.

The GPS information that will be captured by StarChase units will be shared with the Metro Police Department or any other agency that is associated with the original case. This will allow the originating agency to recover property and arrest suspects that might stem from the GPS location of the property.

The Belle Meade Police Department will continue with the reporting process, in which, the police department provides the State of Tennessee with crime data through the utilization of the Tennessee Incident Based Reporting System (TIBRS). The reporting of the crime data to the State of Tennessee for the City of Belle Meade will be achieved through the utilization of the reporting capabilities of the Omnigo (Record Management System) software. The department can utilize the data compiled by TIBRS to effectively and efficiently measure past rate and future rate of violent crimes committed in the City of Belle Meade or the surrounding Metro Nashville area. This reporting process and the data collected through this process will allow the Belle Meade Police Department to determine the effectiveness of the newly implemented equipment through the funding provided to the department through the Violent Crime Intervention Fund.

G. ACCOUNTABILITY

G.1. Describe how this funding will have long term impact on the violent crime in your region.

The Belle Meade Police Department hopes that the equipment obtained through this grant, along with the implementation of violent crime intervention strategy, and violent crime analysis, will have lasting positive impact on violent crime in the City of Belle Meade, the West Nashville area, and its' citizens. With this funding, we plan to remain proactive in the fight against violent crime in our area. The funding from this grant will allow us to purchase equipment and technology, that we otherwise could not obtain due to budget restrictions, that allows us to be proactive while combating these identified problems. The funding will also allow our department to outfit our officers with necessary resources and tools for them to deal with violent crime in our area. It is the goal of The City of Belle Meade Government and the Belle Meade Police Department to keep our community safe while generating positive relationships throughout our community. Without this funding, we would not have the resources, technology, and equipment we need as a department to effectively combat violent crime in our area.

G.2. Include information on how enhanced collaborations, improved investigations and newly fostered community relationships will be sustained.

Acquiring the equipment that has been detailed in this grant proposal will allow the Belle Meade Police Department the ability to identify violent crime offenders and or vehicles in our area, investigate and solve those crimes, and prosecute those responsible for inflicting violence on our community or the surrounding communities. Utilizing the equipment and technology obtained through this grant, Belle Meade Police hopes to share that equipment and technology with neighboring law enforcement agencies. In doing so, we hope to develop collaborations and partnerships that identify violent crime trends and combat those trends on a regional level. We are not trying "crime displacement" but to work together with these other communities and agencies to suppress violent crime in our region. This starts with reporting data, analyzing that data, and identifying the problem areas and suspects.

G.3. Explain how your agency will ensure that the equipment purchased with VCIF funds will be used for its intended purpose in the future. Please specify the position at your agency that will be responsible for ensuring this.

The Belle Meade Police Department will utilize all grant funds in accordance with the Violent Crime Intervention Funding grant contract and will take a project management approach. Chief Chuck Williams will designate a project manager for the duration of this grant contract and will be responsible for all mandatory reporting as detailed in the grant contract. Chief Williams will also be responsible for utilizing the funds available to The Belle Meade Police Department through this grant to purchase the equipment as intended and as detailed in the grant proposal, and as listed in the executed grant contract.

Chief Williams is committed to ensuring the City of Belle Meade, and its citizens, remain safe and the persons and property in our community is secure. The Belle Meade Police Department will work closely with the State of Tennessee representatives to ensure that the obligations of the contract are met, and that required information is submitted correctly and in a timely manner.

ATTACHMENT A-1

Page 1

GRANT BUDGET				
AGENCY NAME: Belle Meade Police Department				
FUND SOURCE: VCIF				
SOLICITATION IDENTIFICATION TITLE: Violent Crime Intervention Fund: Formula Based Grant				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 05/1/2023 END: 06/30/2023				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee, Grant & Award ²	\$0.00	\$0.00	\$0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$0.00	\$0.00	\$0.00
11, 12	Travel, Conferences & Meetings ²	\$0.00	\$0.00	\$0.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$0.00	\$0.00	\$0.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.*
(posted on the Internet at: https://www.tn.gov/content/dam/tn/finance/ocip/Appendix_J_Policy_03_Report.xls)

² Applicable detail follows this page if line-item is funded.

ATTACHMENT A-1

Page 2

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Belle Meade Police Department

FUND SOURCE: VCIF

SOLICITATION IDENTIFICATION TITLE: Violent Crime Intervention Fund: Formula Based Grant

SALARIES, BENEFITS & TAXES	AMOUNT
TOTAL	\$0.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
TOTAL	\$0.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
TOTAL	\$0.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
TOTAL	\$0.00

INSURANCE	AMOUNT
TOTAL	\$0.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
TOTAL	\$0.00

DEPRECIATION	AMOUNT
TOTAL	\$0.00

OTHER NON-PERSONNEL	AMOUNT
TOTAL	\$0.00

CAPITAL PURCHASE	AMOUNT
TOTAL	\$0.00

INDIRECT COST	AMOUNT
TOTAL	\$0.00

IN-KIND EXPENSE	AMOUNT
TOTAL	\$0.00

ATTACHMENT A-1

Page 1

GRANT BUDGET				
AGENCY NAME: Belle Meade Police Department				
FUND SOURCE: VCIF				
SOLICITATION IDENTIFICATION TITLE: Violent Crime Intervention Fund: Formula Based Grant				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period: BEGIN: 07/1/2023 END: 06/30/2024				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee, Grant & Award ²	\$18,096.00	\$0.00	\$18,096.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$200.00	\$0.00	\$200.00
11, 12	Travel, Conferences & Meetings ²	\$3,500.00	\$0.00	\$3,500.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$51,720.00	\$0.00	\$51,720.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$73,516.00	\$0.00	\$73,516.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.*
(posted on the Internet at: https://www.tn.gov/content/dam/tn/finance/ocip/Appendix_J_Policy_03_Report.xls)

² Applicable detail follows this page if line-item is funded.

ATTACHMENT A-1

Page 2

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Belle Meade Police Department

FUND SOURCE: VCIF

SOLICITATION IDENTIFICATION TITLE: Violent Crime Intervention Fund: Formula Based Grant

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Sensitive Minor Equipment: 12 month subscription GPS live tracking projectile	\$12,000.00
VX Installation	\$5,616.00
HX Total Solution Package 12 month subscription GPS live tracking projectile	\$480.00
TOTAL	\$18,096.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Shipping	\$200.00
TOTAL	\$200.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Onsite training for 15 officers and 4 dispatcher by StarChase	\$3,500.00
TOTAL	\$3,500.00

CAPITAL PURCHASE	AMOUNT
Description of Capital Purchases: Guardian-VX VML Vehicle Mounted Launcher System with remote for eight (8) vehicles & one (1) hand-held Guardian HX Launcher with custom case.	\$51,720.00
TOTAL	\$51,720.00

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ATTACHMENT B**Parent Child Information**

The Grantee should complete this form and submit it with the Grant Contract. The Grantee should submit only one, completed "Parent Child Information" document to the State during the Grantee's fiscal year.

"Parent" means an entity whose IRS filing contains the information of at least one other entity.

"Child" means an entity whose information is contained in another entity's IRS filing.

Grantee's Edison Vendor ID number: 4055

Is City of Belle Meade a parent? Yes ☐ No ☐

If yes, provide the name and Edison Vendor ID number, if applicable, of any child entities.

Is City of Belle Meade a child? Yes ☐ No ☐

If yes, complete the fields below.

Parent entity's name: _____

Parent entity's tax identification number: _____

Note: If the parent entity's tax identification number is a social security number, this form must be submitted via US mail to:

Central Procurement Office, Grants Program Manager
3rd Floor, WRS Tennessee Tower
312 Rosa L Parks Avenue
Nashville, TN 37243

Parent entity's contact information

Name of primary contact person: _____

Address: _____

Phone number: _____

Email address: _____

Parent entity's Edison Vendor ID number, if applicable: _____

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CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

To: Belle Meade Commissioners

cc: Jennifer Moody

From: Chief Chuck Williams

Date: May 17, 2023

Re: David and Cindy Wilds' Outstanding Service Award

BACKGROUND

On April 20, 2023, Sgt. David Wright was dispatched to a traffic crash on Belle Meade Blvd at Harding Place. The victim involved in the crash was very frantic due to this being his first interaction with law enforcement. Sgt. Wright contacted the victim's parents, who were equally worried about their son, stating they were on the way to the scene from Spring Hill. While they were on the way, Sgt. Wright engaged in conversation with the victim and kept him calm until their arrival. Sgt. Wright displayed great compassion and understanding during this investigation.

Sgt. Wright was selected by the David and Cindy Wilds Committee Members to receive the outstanding service award.

FISCAL IMPACT

This money will come from the David and Cindy Wilds Exemplary Service Fund.

ATTACHMENT

Email from Victim's Parents

Charles Williams

From: David LaBrec <davidlabrec@yahoo.com>
Sent: Thursday, April 20, 2023 4:59 PM
To: Charles Williams
Subject: A compliment for one of your police officers

Hello Chief Williams,

I got your name and email off of the Belle Meade city website. Yesterday, my 24 year-old son, Chris, wrecked his car on Belle Meade Boulevard, while driving to work. Thankfully, Chris was not injured and no other vehicle's or people were involved. Chris is on the autism spectrum, and this was his first, and hopefully only accident, and his first interaction with a police officer. Chris was extremely upset and thought he was going to get arrested. We live 45 minutes away in Spring Hill, so it was going to take a while for us to get to him. The officer who showed up and wrote up the incident was very nice and kind to Chris and stayed with him until we got there. My wife and I were very frazzled and frantic when we finally got to the accident site. I wish I remembered the officers name, the incident number was 23-100. I just wanted to let you know how much we appreciate how this officer handled the situation with my son.

Thanks,
David LaBrec

Sent from my iPhone

**DAVID & CINDY WILDS EXEMPLARY SERVICE AWARD
NOMINATION FORM**

Date: April 25, 2023

Name of person being nominated for award: Sgt. David Wright

For the following Award:

 Exemplary Service Award

 X Outstanding Service

Nominating Person: Chief Chuck Williams

Please elaborate in the Narrative below as to why this employee deserves recognition or state a specific reason to which this employee should be recognized. For example, explain the actions of the officer i.e., meritorious conduct for professionalism and compassion at a death scene. Also, attach appropriate documentation (i.e.-newspaper articles, crime reports, etc.).

Narrative:

On Wednesday, April 19th, Sgt. David Wright was dispatched to a traffic crash on Belle Meade Blvd near the Belle Meade Country Club. The following is part of an email I received from the family of the person involved in the crash:

Yesterday, my 24-year-old son, Chris, wrecked his car on Belle Meade Boulevard, while driving to work. Thankfully, Chris was not injured, and no other vehicles or people were involved. Chris is on the autism spectrum, and this was his first, and hopefully only accident, and his first interaction with a police officer. Chris was extremely upset and thought he was going to get arrested. We live 45 minutes away in Spring Hill, so it was going to take a while for us to get to him. The officer who showed up and wrote up the incident was very nice and kind to Chris and stayed with him until we got there. My wife and I were very frazzled and frantic when we finally got to the accident site.

Sgt. Wright was very compassionate and represented our agency well. I am proud to nominate him for the David and Cindy Wilds' Outstanding Service Award.

RESOLUTION 2021-02

WHEREAS, the City of Belle Meade wishes to establish a fund for the benefit of police department employees, hereinafter called the David and Cindy Wilds Exemplary Service Award Fund; and

WHEREAS, the proposed guidelines for the David and Cindy Wilds Exemplary Service Award Fund ("the Fund") are attached; and

WHEREAS, establishment of a special fiduciary fund within the City's accounting system, separate from the general fund, will allow this account to be maintained more appropriately; and

WHEREAS, the first donation to the Fund has been made by David and Cindy Wilds in the amount of \$20,000, with the sole condition that if for any reason the City decides not to continue the Award and there are funds in the account at that time, that Mr. and Mrs. Wilds be consulted as to the alternative use.

WHEREAS, proposed guidelines for donations to and awards from the Fund should be adopted and are in the form attached as Exhibit A.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF BELLE MEADE TENNESSEE, AS FOLLOWS:

SECTION 1. The establishment of a fiduciary fund, to be called the David and Cindy Wilds Exemplary Service Award Fund ("the Fund") is hereby authorized.

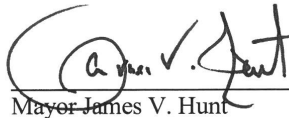
SECTION 2. The Fund shall be used to maintain an account or accounts funded through private donations.

SECTION 3. The guidelines for the Fund Account are attached hereto and are hereby adopted and made a part of this resolution by reference.

SECTION 4. That this resolution shall take effect from and after its passage, the general welfare of the City of Belle Meade, Tennessee requiring it.

Date of Adoption:

February 17, 2021



Mayor James V. Hunt

City Recorder Edie Glaser

Service Calls

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replac	Serial #	Reason for
4/3/2023	4425	Shepard Pl	Dylan Hood	Red Light	Bad Start Cap	☒	Replaced start cap		
4/3/2023	614	Enquirer Ave	Dylan Hood	Issues	Internal Issues	☒			
4/3/2023	513	Lynwood Blvd	Dylan Hood	Red Light	T/R 241 10.2 Trash in contacts	☒	Got it reset		
4/3/2023	606	Westview Ave	Dylan Hood	Red Light	T/R 244 16.5	☒			
4/5/2023	606	Lynwood Blvd	Dylan Hood	Red Light	No red Light pump is working	☒			
4/6/2023	401	Lynwood Blvd	Dylan Hood	Red Light	Bad Pump	☒	Replaced Pump	WH558636	Replacement
4/6/2023	606	Lynwood Blvd	Dylan Hood	Red Light	Bad Pump	☒	Replaced Pump	WH593176	Replacement
4/10/2023	438	Royal Oaks Dr	Dylan Hood	Start Up	Start Up	☒		WH836429 WH836453	New Construct

Friday, May 5, 2023

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Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replac	Serial #	Reason for
4/17/2023	112	Clarendon Ave	Dylan Hood	Red Light	Bad Start relay	☒	Replaced start relay		
4/20/2023	212	Lynwood Blvd	Dylan Hood	Red Light	T/R 244 12.6	☒			
4/20/2023	419	Jackson Blvd	Nathan McVay	Red Light	Bad Pump	☒	Replaced Pump	WH836139	Replacement
4/21/2023	4309	Signal Hill Dr	Dylan Hood	Red Light	T/R 242 13.2	☒			
4/24/2023	1	Webster Ln	Dylan Hood	Red Light	Bad Off float	☒	Replaced off float		
4/24/2023	301	Walnut Ave	Dylan Hood	Red Light	Air Locked	☒	Air Lock cleared		
4/24/2023	401	W Brookfield A	Dylan Hood	Red Light	Bad contacts and 20 amp breaker	☒	Replaced contacts and breaker		
4/26/2023	717	Westview Ave	Dylan Hood	Start Up	Start Up	☒		WH836149 WH836148	New Construct
4/27/2023	212	Lynwood Blvd	Dylan Hood	Red Light	T/R 244 11.9 Grease on float	☒	Cleaned the grease off floats		

Friday, May 5, 2023

Page 2 of 3

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replac	Serial #	Reason for
4/28/2023	4303	Iroquois Ave	Dylan Hood	Overflowing	Bad on and alarm float	☒	Replaced on and alarm floats		

Friday, May 5, 2023

Page 3 of 3

City of Belle Meade**April TN One Calls**

ticketId	workStreet	workdonefor
8461481	PADDOCK LN	MONTGOMERY CLASSIC CONSTRUCTION
8461664	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
8461694	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
8462109	HOWELL PL	RICHARD STEWART
8462323	HARDING PL	NASHVILLE DEPARTMENT OF TRANSPORTATION
8462914	HONEYWOOD DR	CRAFT LOGIC CONSTRUCTION
8464112	PARK HILL	BLUE SKY PROPS
8464630	PADDOCK LN	MONTGOMERY CLASSIC HOMES
8465177	BEEKMAN DR	SISKER
8466693	DAVIDSON RD	MIDDLE TENNESSEE INFRASTRUCTURE
8469729	VALLEY FORGE	COMCAST
8469738	PROSPECT HILL	COMCAST
8470899	LYNNWOOD BLVD	JASON ELVIDGE
8471479	POST RD	LINDA COLES
8473279	WESTVIEW AVE	HOMEOWNER
8474403	EVELYN AVE	MRS ADAMS
8476616	LEAKE AVE	PATRICK LEWIS
8476786	LEAKE AVE	PEGGY DUGMAN
8477157	IROQUOIS AVE	LAURA MACKINNON
8477396	SHEPARD PL	HOMEOWNER
8477596	ROYAL OAKS DR	GAUGHAN RESIDENCE
8478396	TYNE BLVD	DAVID HUMPHREYS LANDSCAPING
8478538	CANTERBURY DR	JOHN HAWKINS
8478644	TRIMBLE RD	PIEDMONT
8479077	FORSYTHE PL	HOMEOWNER
8482639	BELLE MEADE BLVD	LANDCO DEVELOPEMENT
8483054	TYNE BLVD	MARTHA GABRIEL
8483098	NICHOL LN	HOMEOWNER
8483217	TYNE BLVD	MARTHA GABRIEL
8483516	CANTERBURY DR	CHRIS LANE
8486856	WESTVIEW AVE	PIEDMONT NATURAL GAS
8488094	BELLE MEADE BLVD	PIEDMONT
8488510	HARDING PIKE	NASHVILLE ELECTRIC SVC
8489110	WALNUT DR	DAVID T BUTTREY
8489119	LYNNWOOD BLVD	ATT
8489616	PADDOCK LN	AT&T
8490057	LYNNWOOD BLVD	MARY RUTLAND
8492531	DAVIDSON RD	AT&T
8492533	WEBSTER LN	HOMEOWNER
8493046	ROYAL OAKS DR	COMCAST
8493059	HARDING PIKE	COMCAST
8493181	HARDING PL	WILLIAMS RESIDENCE
8493249	ENQUIRER AVE	GROVE PARK CONSTRUCTION
8493435	NICHOL LN	POWELL OF NASHVILLE
8493680	EVELYN AVE	MR PRESTON
8494260	BELLE MEADE BLVD	JASON CLARK

City of Belle Meade**April TN One Calls**

8494933	HARDING PL	END DOT
8494986	HARDING PL	NDOT
8498177	HARDING PIKE	SPERRY'S RESTAURANT
8499132	CRATER HILL DR	MALANOWSKI RESIDENCE
8500088	TYNE BLVD	COMCAST
8500430	CLARENDON AVE	HOMEOWNER
8501434	LYNNWOOD BLVD	LOUIS CLOSE
8501442	LYNNWOOD BLVD	CHANDELIER DEVELOPMENT
8501456	ROYAL OAKS PL	CHANDELIER DEVELOPMENT
8502182	POST RD	ATT
8503596	PARK HILL	BLUE SKY PROPS
8504044	NICHOL LN	PIEDMONT
8504105	LYNNWOOD BLVD	PIEDMONT
8504166	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
8504359	LYNNWOOD BLVD	HARPETH VALLEY
8504650	WARNER PL	COMCAST
8504803	DEER PARK CIR	PROPERTY OWNER
8504873	WESTVIEW AVE	NES REF NUM 230101352
8506307	CHICKERING RD	JOHNATHAN GILL CONSTRUCTION
8506342	CHICKERING RD	JOHNATHAN GILL CONSTRUCTION
8506363	CHICKERING RD	JOHNATHAN GILL CONSTRUCTION
8506368	W TYNE DR	THIPPS CONSTRUCTION
8510170	DEER PARK DR	DORRIE STRAUSSER
8510646	BELLE MEADE BLVD	PIEDMONT
8510721	W BROOKFIELD AVE	BLAIR MYERS
8511656	HONEYWOOD DR	CRAFT LOGIC CONSTRUCTION
8512166	RIDGEWOOD DR	PIEDMONT
8512190	MILLRACE LN	HAYWOOD RESIDENTS
8512837	DAVIDSON RD	MIDDLE TENNESSEE INFRASTRUCTURE
8513249	WESTOVER AVE	NES
8513982	LYNNWOOD BLVD	NES REF NUM 991370165
8514852	HARDING PIKE	SPERRY'S RESTAURANT
8514962	BELLEBROOK CIR	WILLIAM EDWARDS
8518244	TYNE BLVD	KATHERINE WILLIAMS
8518653	CHICKERING RD	NES
8519129	HARDING PL	COMCAST
8520592	TYNE BLVD	HAUN RESIDENCE
8521517	HARDING PL	PIEDMONT
8522318	W BROOKFIELD AVE	BLAIR MYERS
8524790	BELLE MEADE BLVD	ROGERS BUILD
8524796	WESTVIEW AVE	NDOT
8524980	IROQUOIS AVE	LAURA MACKINNON
8525273	CANTERBURY DR	COMCAST
8525490	ROYAL OAKS DR	GAUGHAN RESIDENCE
8528942	LYNNWOOD BLVD	TRACE CONSTRUCTION
8528960	HARDING PIKE	JOSH LEEFEVER CONSTRUCTION
8530656	RIDGEWOOD DR	BARBEY

City of Belle Meade**April TN One Calls**

8530881	BONAVENTURE PL	ROBERT FALK
8535372	PADDOCK LN	AT&T
8536056	WEBSTER LN	HOMEOWNER
8537517	E BROOKFIELD AVE	BOB CLEMENT
8538503	BEEKMAN DR	SISKER
8540184	BEEKMAN DR	PRO LINE FENCE
8540398	LYNNWOOD BLVD	LOUIS CLOSE
8541678	NICHOL LN	HOMEOWNER
8542179	POST RD	LINDA COLES
8542559	CRATER HILL DR	MALANOWSKI RESIDENCE
8544056	ROYAL OAKS PL	ATT



CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners
From: Jennifer Moody
Date: May 17, 2023
Re: Delegate Authority to Execute a Contract for Sewer Line Video Inspections and Cleaning Services to be completed by June 30, 2023

Background

Every five years, the City of Belle Meade contracts for visual/video inspection of all gravity sewer lines so that they can be properly assessed and cleaned.

This work is budgeted to be completed in the current fiscal year ending on June 30, 2023. The City would advertise and solicit competitive sealed bids for at least two weeks and then immediately after review, a contract may be awarded to the lowest and most responsive bidder. Upon the Board's approval, authority will be delegated to the City Manager to execute this contract on behalf of the City so that work can begin without the delay of waiting until the Board's next regular meeting on June 21, 2023.

Recommendation

The Board of Commissioners are recommended to delegate authority to the City Manager to execute a contract for video inspection and cleaning services to be completed on the City's sewer lines by June 30, 2023, in an amount not to exceed \$56,000.00.

Fiscal Impact

In the current year's budget for FY 2023, \$56,000 is available and staff believes that should be sufficient to cover anticipated costs for these services.

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April 2023 - Monthly Report

May 1, 2023

All,

I am pleased to present the detailed activities of the building, code enforcement, and planning departments.

Building Department Activities:

1. Building permits Issued = 4
2. Building inspection report (attached)
 - a. Total inspections = 32
 - b. Inspections passed = 27
 - c. Inspections failed = 5
3. Code Enforcement
 - a. No code cases

Planning and Zoning Activities

1. BZA – 2 cases (1 approval, 1 application rescinded)
2. Planning Commission – 1 case (1 application rescinded)
3. Historic Zoning Commission – 4 cases (4 applications approved)

Stormwater

There were (5) five applications sent to the City Engineer for review.

Boards and Committees:

No information

Building and Planning Department Miscellaneous:

1. There is concern over the time it takes to get a pool permit after BZA approval. The timeline follows:
 - a. BZA submittal deadline to hearing date is approximately 6 weeks.
 - b. BZA approval to City Engineer approval (typically 2-4 weeks)

My suggestion is to allow a BZA applicant to submit engineering plans for review concurrently with a BZA application. By doing so, the timeline to obtain a pool permit (with BZA approval) is significantly reduced.

2. With recent changes to the electrical inspection program, it may be an appropriate time to issue mechanical and plumbing permits in-house versus using Metro-Nashville for permitting and inspections.

To give some background, the overwhelming majority of jurisdictions in Tennessee issue building, mechanical, and plumbing permits in-house while relying on the State to conduct electrical inspections.

Since an inspector is already onsite conducting a building inspection, the additional workload of conducting a mechanical or plumbing inspection is minimal at best. Also, most building inspectors are certified in all residential inspection disciplines. In fact, up until about 2 years ago, T.C.A. law required all residential inspectors to have all three certifications (building, mechanical and plumbing). So, it is now common for an inspector to be multi-certified.

Another concern I have is that I have noticed that many code items are being missed by mechanical and plumbing inspectors. As your consultant, I routinely issue correction notices for mechanical and plumbing deficiencies that should have been caught by Metro inspectors.

A final benefit of in-house permitting (mechanical and plumbing) is this would create an additional revenue source for the City of Belle Meade. Below is a sample of permit fees charged by Metro for plumbing and mechanical permits.

In order to calculate a sample permit fee, we need to establish some information about a proposed new construction residence. In our example, the size of the house does not matter. Metro-Nashville only bills by fixture count (plumbing) and mechanical unit information (HVAC).

Plumbing Permit Fee:

Base permit fee:	\$75.00
Plumbing fixtures (30) @ \$11.00	\$330.00
Sewer connection fee:	\$80.00
Water service connection	\$80.00
Water heater (2)	\$86.00

Plumbing Permit Fee \$651.00

HVAC Permit Fee:

Base Fee	\$75.00
Mechanical appliance (3) @ \$11.00	\$33.00
Gas connection	\$11.00

Gas water heater (2) @21.00	\$42.00
Fuel piping	\$50.00

HVAC Permit Fee	\$211.00
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Total for Plumbing and HVAC permits	\$862.00
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3. In reviewing the Municipal Code, I have noted that Chapter #12 needs to be updated to reflect current codes and to remove redundant and obsolete language. Additionally, the city has not adopted the International Energy Conservation Code which is required by T.C.A. law or the International Swimming Pool and Spa Code (ISPSC) which regulates the construction and operation of residential and commercial pools and spas.
4. If the city adds mechanical and plumbing permitting, then the fee schedule will need to be modified to reflect additional permit fees. With that, it would be best to simplify the building permit fee schedule to a more easily understandable document. Please see the attached sample from the City of Oak Hill to illustrate a fee chart for building permitting.

Service Agreement

I have had recent discussions with City Manager Moody regarding the status of my service agreement with the City of Belle Meade. The service agreement reads as follows:

Term. The term of this Agreement shall be from February 1, 2023, thru June 30, 2023. The City may agree to extend the term of this Agreement provided written notice is submitted to the Consultant by May 1, 2023. The parties reserve the right to modify any future agreements between them.

I explained to Ms. Moody that *Municipal Inspection Partners* would be willing to switch to a month-to-month agreement until such time that a permanent replacement is hired. I also expressed that if the city hires a full-time planner, my company would be interested in providing building inspection services to the city. This would include building, mechanical, and plumbing inspections. We would continue current operations thru our on-line inspection request portal and continue answering daily builder inquiries to the city issued cell phone.

Should you have further questions regarding my report, please feel free to reach out to me.

Andrew Pieri

Building Consultant



Request Detail Report

04/01/2023 - 04/30/2023

Request #	Request Date	Company Name	Project Address	Inspection/s Needed	Special Instructions	Status (Default)
616453347	4/28/2023	Siteworks	1 Webster In	Form and steel inspection for new driveway	Concrete drive by garage	Inspection Passed
616391255	4/28/2023	Crestline Builders, LLC	438 Royal Oaks Dr.	Final Building inspection	Call Dan so he can meet you there	Inspection Passed
616333856	4/28/2023	Hyde Construction Group	429 Royal Oaks Drive	Final/U&O	Please call Ryan to set time.	Inspection Passed
616312918	4/28/2023	Muldowney General Contractor Inc.	810 Jackson Blvd.	Final	9:30 AM	Inspection Passed
616145775	4/27/2023	FRANK STASEK CONSTRUCTION INC	310 sutherland ave	final	call to allow us to have someone there to let you in	Inspection Passed
615783692	4/26/2023	M.p. Daniel	402 ellendale ave	Framing		Inspection Passed
615553374	4/25/2023	Province Builders	903 Lynnwood Blvd	Temp Final	Door Code 4565	Inspection Passed
615191652	4/24/2023	Catalyst Builders	1108 Nichol lane	Insulation		Inspection Failed
614990936	4/24/2023	Rogers Build	533 Belle Meade Blvd	Insulation		Inspection Passed
614720547	4/21/2023		215 Deer Park Circle	Final		Inspection Passed
614610442	4/21/2023	Outdoor Structures DBA Watermark Pools	203 Lynnwood Blvd	Pool Final		Inspection Failed
614606110	4/21/2023	Cook builders	1207 canterbury	Porch and fireplace slabs		Inspection Passed

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Request #	Request Date	Company Name	Project Address	Inspection/s Needed	Special Instructions	Status (Default)
614312617	4/20/2023	Siteworks	22 Lynnwood Lane	Steel for footings		Inspection Passed
614285542	4/20/2023	Province Builders	903 Lynwood.Bld	TEMP FINAL	Call Dustin 615-815-5115	Inspection Failed
613946924	4/19/2023	Hyde Construction Group	429 Royal Oaks Drive	Final/U&O	Please call Ryan to set time.	Inspection Failed
613433221	4/17/2023	Van Mol Restoration	22 Lynnwood Lane	Insulation	Exterior walls in kitchen, master and master closet have been spray foamed	Inspection Passed
612790280	4/14/2023		1306 Chickering Rd	Driveway		Inspection Passed
612719163	4/14/2023	Micheal Cronin Acoustic	414 Ellendale	Insulation inspection	Pass us please ;)	Inspection Passed
612263942	4/12/2023	Rogers Build	533 Belle Meade Blvd	Framing Inspection	Please call Ben before going	Inspection Passed
611706558	4/11/2023	M.p. Daniel	402 ellendale ave	Concrete footing	Front porch steps	Inspection Passed
611407650	4/10/2023	Phipps	418 westview	Insulations	Afternoon is best	Inspection Passed
611092136	4/7/2023	The parent company	815 Belle Meade blvd	Framing	Call when on way	Inspection Passed
611031849	4/7/2023	phipps construction	418 westview ave	framing		Inspection Passed
610619226	4/5/2023		11 Carriage Hill	Insulation		Inspection Passed
610603342	4/5/2023	Mike Smith and Company	1104 Belle Meade Blvd	footing	9 am	Inspection Passed
610545221	4/5/2023	The Wills Company	4411 Herbert Place	Insulation	Monday 4-10-2023	Inspection Passed

Request #	Request Date	Company Name	Project Address	Inspection/s Needed	Special Instructions	Status (Default)
610321040	4/4/2023	Powell LLC	1106 Nichol Lane	Framing/Flashing	Please call and we will meet you on-site. We will be tied up in mandatory company meeting tomorrow Wednesday, April 5th from 11-1. Thank you so much	Inspection Passed
610271944	4/4/2023	M.P. Daniel llc	402 ellendale ave	Framing	Concerned about a 3" drain through an LVL	Inspection Passed
610199022	4/4/2023	Catalyst Builders, Inc	1108 Nichol Ln	Framing and Exterior		Inspection Passed
609901197	4/3/2023	The Wills Company	4411 Herbert place	Framing	Call me for entry	Inspection Passed
609874483	4/3/2023		411 W Brookfield Ave	Final for U&O	I apologize for the short notice, but if we can get an inspection today we won't have to stay in a hotel over the weekend. The lease on our rental ends today. I didn't anticipate having a finals or I would have given more of a heads up. Thanks, Blair	Plans Approved
609866180	4/3/2023	Micheal Cronin Acoustic	414 Ellendale	Insulation inspection	Pass us please ;)	Inspection Failed

Total Records: 32

5/8/2023

Page: 3 of 3

12-1

TITLE 12

BUILDING, UTILITY, ETC. CODES¹

CHAPTER

1. BUILDING REGULATIONS.

CHAPTER 1

BUILDING REGULATIONS²

SECTION

12-101. International Residential Code for one and two family dwellings adopted.

12-102. Regulations for other structures.

12-103. Modifications to dwelling code.

12-104. Board of building code appeals.

12-101. International Residential Code for one and two family dwellings adopted. Two (2) copies of which are on file in the office of the building and zoning department being marked and designated as the 2015 International Residential Code, including chapters 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 33, 40 and 42 together with appendix chapters F, H, J, and O as published by the International Code Council and is hereby adopted as the Building Code of the City of Belle Meade for regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of one- and two-family dwellings and not more than three (3) stories in height in the City of Belle Meade, and providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, conditions and terms of such International Residential Code, 2015 edition, published by the International Code Council on file in the

¹Chapters 2 "Stormwater Ordinance" and 4 "Flood Damage Prevention Ordinance" have been relocated to this title from title 14 by Ord. #2015-8, Feb. 2015.

²Municipal code reference
Zoning code: title 14.

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office of the City of Belle Meade is hereby referred to, adopted and made a part hereof as if fully set out in this section.

(2) Notwithstanding the foregoing, plumbing, and/or gas mechanical construction, inspections and permits are covered by and subject to the provisions of the Building Code of the Metropolitan Government of Nashville and Davidson County and are administered by the metropolitan department of codes administration.

(3) Each property owner is solely responsible for compliance with any applicable metropolitan government building codes and inspections by the City of Belle Meade do not relieve such owner of this responsibility.

(4) That if any section, subsection, sentence, clause or phrase of this section is, for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this section. The City of Belle Meade hereby declares that it would have passed the ordinance comprising this section, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

(5) That the building and zoning department is hereby ordered and directed to cause the ordinance comprising this section to be published.

(6) That this section and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect fifteen (15) days from and after the date of its final passage and adoption. (As replaced by ord. 84-13. 1987 Code, § 4-101, as amended by ord. 88-5, § 1; ord. 90-12, § 1; Ord. #94-7, § 1, Sept. 1997; Ord. #97-1, Feb. 1997; and Ord. #2002-12, January 2003, as replaced by Ord. #2007-8, Aug. 2007, and amended by Ord. #2015-7, Aug. 2015, and Ord. #2019-10, Dec. 2019 *Ch8_01-19-22*)

12-102. Regulations for other structures. With respect to buildings or structures other than one and two family dwellings, applicability of Tennessee Code Annotated, title 68, ch. 120, is hereby recognized, and the Building Inspector of the City of Belle Meade is hereby designated as the municipal building official referred to in Tennessee Code Annotated, § 68-120-106. (As replaced by ord. 84-13. 1987 Code, § 4-102, as amended by Ord. #94-7, § 1, Sept. 1994)

12-103. Modifications to dwelling code. For the purposes of this chapter, the following sections of the International Building Code adopted hereby by reference are deleted, modified or amended to read as indicated:

(1) R-105. Permit required. A permit shall be obtained before beginning construction, alteration, or repairs, other than ordinary repairs, using application forms furnished by the Building Official. Ordinary repairs are nonstructural repairs and do not include addition

12-3

to, alteration of, or replacement or relocation of water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring, or mechanical or other work for which other permit may be required.

(a) No permit shall be issued for a building where the site chosen is unsuitable for such use by reason of peculiarities of terrain, flooding or improper drainage, objectional earth and rock formation, or of any other feature harmful to the health and safety of possible residents of the area and the community as a whole. In its determination of unsuitability for any of the reasons stated herein, or otherwise, the Building Official may rely on standards of the stormwater management ordinance of the Metropolitan Government of Davidson County or of other standards set forth in applicable statutes or regulations of the State of Tennessee, the federal government, or the Metropolitan Government, and may require the applicant to provide hydrology reports to assist in this determination.

(1) Fill shall not be used to raise land in areas subject to flood unless the fill proposed does not restrict the flow of water and unduly increase flood heights.

(2) Without in any way limiting the applicability of any other provisions of this ordinance,

(a) The minimum floor elevation of that portion of any structure intended for human occupancy shall be either equal to or higher than three feet (3') above the flood protection elevation. Those portions of such structure not intended for human occupancy, including but not limited to walls, foundations, or building supports of any kind, shall be either equal to or higher than the flood protection level.

(b) Flood protection elevation is defined as one foot (1') above the 100-year flood high water profile for the stream in the drainage area of which the structure is proposed to be located.

(b) Any Building Permit issued pursuant to this provision shall expire two (2) years after the date of issuance.

(1) Once a Building Permit is issued, construction shall proceed continuously until completion. The failure to proceed continuously with construction may result in the revocation of the building permit.

(2) Upon application to the Building Official and for good cause shown, a Building Permit may be extended for a period of one year.

12-4

(3) An applicant may appeal the revocation of a building permit or the denial of the extension of a building permit to the Board of Building Code Appeals.

(4) The failure to have a required building permit at any time prior to completion of construction shall be a violation of this code, and subject to such penalties as might be imposed by the Board of Building Code Appeals under this Code.

(5) The failure to proceed continuously with construction until its conclusion is likewise a violation of the Building Code, subject to such additional penalties as might be imposed by the Board of Building Code Appeals under this Code.

(2) Building materials standards:

(a) No Building Permit shall be issued for new construction that does not comply with the following building materials standards:

- (1) Roofing Materials. Asphalt shingles that are not of a minimum weight of at least 300lb per square, and/or that use 3-tab shingles. All metal roofs shall be of a quality to include a 60 year guarantee on finish, and shall not use exposed screws.
- (2) Paint. Painting of unfinished surfaces shall consist of a minimum of (3) coats, one primer, two finish coats, and only the primer may be applied with sprayer. All paints shall be of a better quality than contractor grade paint.
- (3) Windows. New construction shall not incorporate storm windows. Windows shall not incorporate vinyl or aluminum frames of contractor grade.
- (4) Front doors. No front door shall be of steel, aluminum or vinyl.
- (5) Deck Material. No deck shall be constructed of vinyl clad materials.
- (6) Fascia (Gutter Board) Material. No fascia board shall consist of wood refaced with vinyl or aluminum.
- (7) Siding Material. No siding material shall be vinyl, aluminum, or wood refaced with vinyl or aluminum.
- (8) Veneer. No outside materials shall be thin veneer brick, stone, cultured stone or synthetic stone, unless wrapping an interior chimney flue chase that penetrates the roof.
- (9) Chimneys. Chimneys located on exterior walls constructed of materials other than masonry or modular masonry (Isokern "type") may not be

- constructed. Chimneys may not be faced with¹²⁻⁵ materials described in #7 or #8 above.
- (10) Mechanical/ Plumbing Vent Stacks. No vents shall be located on the portion of the structure's roof facing to the "front" as defined in the Zoning Code. All vents must be painted to match roof color.
 - (11) Gutters. No gutter shall have less than a 6 inch opening. Minimum downspouts to be 3x4 inches.
 - (12) Shutters. No shutters shall be plastic, vinyl or aluminum.
 - (13) Garage Doors. No garage doors shall be vinyl, fiberglass or aluminum. No steel garage doors shall be less than 24 gage thickness.
 - (14) Front Porch. No front porch steps visible from the street shall be "Broomed Finished" concrete.
- (b) No Use and Occupancy Permit shall be issued if the constructed structure includes any of the materials prohibited by 12-103(2)(a). In such an instance, the Building Official shall issue an order requiring removal of all such materials that have been installed in violation of the terms of the issuance of the Building Permit. (As replaced by Ord. #84-13, and amended by Ord. #87-9. 1987 Code, § 4-103, as amended by Ords. #88-5, § 2; 88-6; 89-2; Ord. #94-7, § 1, Sept. 1994, Ord. #2008-5, Dec. 2008, Ord. #2014-7, Nov. 2014, and Ord. #2015-09, Dec. 2015)

City of Oak Hill, Tennessee

Job Cost			Permit Fee	Number of Inspections	
\$ 1.00	to	\$ 1,000.00	\$ 100.00	Up to	1
\$ 1,001.00	to	\$ 5,000.00	\$ 200.00	Up to	2
\$ 5,001.00	to	\$ 10,000.00	\$ 300.00	Up to	3
\$ 10,001.00	to	\$ 15,000.00	\$ 400.00	Up to	4
\$ 15,001.00	to	\$ 25,000.00	\$ 500.00	Up to	5
\$ 25,001.00	to	\$ 35,000.00	\$ 600.00	Up to	5
\$ 35,001.00	to	\$ 50,000.00	\$ 800.00	Up to	5
\$ 50,001.00	to	\$ 75,000.00	\$ 1,250.00	Up to	5
\$ 75,001.00	to	\$ 100,000.00	\$ 1,500.00	Up to	10
\$ 100,001.00	to	\$ 150,000.00	\$ 2,000.00	Up to	11
\$ 150,001.00	to	\$ 250,000.00	\$ 2,500.00	Up to	13
\$ 250,001.00	to	\$ 500,000.00	\$ 4,000.00	Up to	15
\$ 500,001.00	to	\$ 750,000.00	\$ 5,000.00	Up to	17
\$ 750,001.00	to	\$ 1,000,000.00	\$ 6,000.00	Up to	19
\$ 1,000,001.00	to	\$ 1,500,000.00	\$ 10,000.00	Up to	20
\$ 1,500,001.00	to	\$ 2,000,000.00	\$ 15,000.00	Up to	23
\$ 2,000,001.00	to	\$ 2,500,000.00	\$ 20,000.00	Up to	25
\$ 2,500,001.00	to	\$ 3,000,000.00	\$ 30,000.00	Up to	27
\$ 3,000,001.00	to	\$ 4,000,000.00	\$ 40,000.00	Up to	30
\$ 4,000,001.00	to	\$ 5,000,000.00	\$ 50,000.00	Up to	38
\$ 5,000,001.00	to	\$ 7,000,000.00	\$ 60,000.00	Up to	40
\$ 7,000,001.00	to	\$ 10,000,000.00	\$ 100,000.00	Up to	48
\$ 10,000,001.00	to	\$ 15,000,000.00	\$ 150,000.00	Up to	50
\$ 15,000,001.00	to	\$ 20,000,000.00	\$ 200,000.00	Up to	73
\$ 20,000,001.00	to	-----	\$ 250,000.00	Up to	75

Other Permit Fees:

Plan Review Fees, Residential \$150.00
 Plan Review Fees, CUP Holders (School & Churches) \$ 100.00 Per Hour
Includes 1 review, required changes to meet code, follow up review to verify changes. Additional reviews due to plan changes required by applicant will be subject to the additional review fees.

Preliminary Plat Base Fee (Includes up to 2 Reviews) \$1,000.00
 Preliminary Plat Per Lot Fee (Add for each lot) \$250.00
 Final Plant Base Fee (Includes 2 Reviews) \$1,000.00
 Final Flat Per Lot Fee (Add for each lot over 2 lots) \$250.00
 Additional Plat Review (Preliminary or Final) \$250.00
 Recording Construction Plans for Subdivisions \$500.00
 Subdivision sign or subdivision sign modification fee \$500.00
 Other new signs or sign modification fee \$250.00
 Temporary Signs/Banner Fee \$50.00

Radnor Lake Review Fees:

Steep Slope Review Fee (Includes up to 2 Reviews) \$1,000.00
 Radnor Lake Review Fee (Includes up to 2 Reviews) \$1,000.00
 Additional Reviews (Per Review) \$250.00
 If the review is both Steep Slope and Radnor Lake review Fee (Includes up to 2) \$2,000.00
 Additional Reviews (Per Review) \$500.00

Presentation Fees

Variance/Administrative Appeal \$250.00
 Conditional Use Permit without additional impervious surface (non-variance) \$1,000.00
 Conditional Use Permit with addition of impervious surface (non-variance) \$4,000.00

Utility Permit Fees

Utility permit fee per zone \$500.00
A flat fee shall be assessed for a utility permit. The fee will be based on pre-determined zones. Each zone will require a permit including the permit fee. A bond may also be required if deemed appropriate by City Manager.

1. If construction is started before a permit is obtained, the Permit Fee will be doubled.
 2. Job costing includes demolition costs, driveways, pools, etc.
 3. Inspections in excess of the respective number of inspections listed below will be charged \$125.00 per inspection, and payment to the
- PASSED SECOND READING: November 22, 2016



CITY OF BELLE MEADE ADMINISTRATION

Memo

To: Belle Meade Commissioners

From: Jennifer Moody, City Manager

Date: May 17, 2023

Re: Appointment of Members to the Municipal Planning Commission

BACKGROUND

In accordance with Belle Meade Municipal Code 14-101(1), the Belle Meade Planning Commission consists of ten members, one of the members shall be the mayor of the City of Belle Meade and another of the said ten members shall be a commissioner chosen by the Board of Commissioners. The other eight members shall be appointed by the mayor who shall make the appointment in writing and shall file said written appointment with the city recorder. Members shall serve for three years.

The term of Ms. Nina Davidson is scheduled to expire June 2023. Mr. John Eason resigned in November 2022 and Mr. Steve Horrell resigned in March of 2023; both left unexpired terms ending in June 2025.

Here is a list of the current members:

Municipal Planning Commission (MPC)		Term Expires
Chairman	<i>Vacant (Steve Horrell)</i>	June 2025
Vice Chairman	<i>Vacant (John Eason)</i>	June 2025
Member (Mayor)	Rusty Moore	Nov 2024
Member (Commissioner)	Haley Dale	Nov 2024
Member	James Hastings	June 2024
Member	<i>Nina Davidson</i>	June 2023
Member	Karen Rich	June 2024
Member	Larry Wieck	June 2025
Member	Gavin Duke	June 2025
Member	Scott Kendall	June 2025

RECOMMENDATION

The Mayor and Board of Commissioners are recommended to appoint as follows: one citizen appointed to a new three-year term ending in June 2026 and two citizens appointed to each fill unexpired terms ending June 2025.

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ORDINANCE 2023-1

AN ORDINANCE AMENDING SECTION 2-101 OF THE BELLE MEADE MUNICIPAL CODE TO INCREASE THE NUMBER OF BOARD OF ZONING APPEALS MEMBERS FROM FIVE (5) TO SEVEN (7) AND TO DELETE THE PROVISIONS OF THE CODE ALLOWING FOR APPOINTMENT OF ALTERNATE MEMBERS.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE, as follows:

SECTION ONE Section 2-101 of the Belle Meade Municipal Code is hereby amended to modify and/or delete certain subsections in their entirety and to substitute the following therefor:

2-101. Board of zoning appeals.

(1) Creation of board. There is hereby created the board of zoning appeals to consist of seven (7) members, which shall have full power and authority to hear appeals and to construe and apply the provisions of Sections 14-201 *et seq.* of this Code, also known as the Zoning Code, and to exercise such powers as are accorded to boards of zoning appeals by state statute.

(2) Appointment of board. The members of the board of zoning appeals shall be appointed by the mayor with the concurrence of the board of commissioners. The five (5) members of the current board shall continue to serve their staggered terms according to Ordinance No. 39, by which the original board of zoning appeals was created. All new appointments, including for the two (2) additional members now authorized by this ordinance, and reappointments, shall be for three (3) years. The mayor shall be responsible for accepting the resignation of any member of the board and appointing a replacement, with the concurrence of the board of commissioners. Any person appointed to a vacancy on the board shall serve for the remainder of the unexpired term. Any member of the board may be removed by the mayor before the expiration of their term with the concurrence of the board of commissioners.

(3) Appointment of the chair and vice chair. The mayor, with the concurrence of the board of commissioners shall appoint one (1) of the members of the board of zoning appeals to serve as the chair of that body during their term. The board may select one of its members to serve as vice-chair in the absence of the chair.

(4) Appointment of alternate members. REPEALED.

(5) Powers of the board. REPEALED

SECTION TWO. This ordinance shall become effective sixty (60) days after its passage, the health, safety, and welfare of the citizens of Belle Meade requiring it.

Passed on First Reading: April 19, 2023

Passed on Second Reading:

Rusty Moore, Mayor

Rusty Terry, City Recorder

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CITY OF BELLE MEADE ADMINISTRATION

Memo

To: Belle Meade Commissioners

From: Jennifer Moody, City Manager

Date: May 17, 2023

Re: Appointment of Members to the Historic Zoning Commission

BACKGROUND

In accordance with Belle Meade Municipal Code 2-201, the Belle Meade Historic Zoning Commission consists of seven (7) members, which shall consist of a local patriotic or historical organization; an architect; if available; a person who is a member of the local planning commission at the time of such person's appointment; and the remainder from the community in general. The members are appointed by the mayor subject to confirmation by the Board of Commissioners. The members terms are five (5) years and are staggered.

The term of Mr. Ron Farris is scheduled to expire June 2023.

Here is a list of the current members:

Historic Zoning Commission (HZC)		Term Expires
Chairman	Mal Wall	June 2025
Vice Chairman	Jeannette Whitson	June 2024
Member	Bunny Blackburn	June 2026
Member	Ron Farris	June 2023
Member	Gavin Duke	June 2024
Member	Rene Poe	June 2026
Member	Charlie Rankin	June 2026

RECOMMENDATION

The Mayor and Board of Commissioners are recommended to appoint a new member to fill a three-year term expiring June 2026.

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City Of Belle Meade - General Fund
Condensed Financial Statement - (Budget vs Actual)
February 28, 2023

	Fiscal 2023 Budget	YTD 2023 Budget	YTD February-23 Actual	YTD Actual vs Budget	YTD Actual vs Budget
Operating Revenue					
Property and other taxes	\$ 3,277,517	\$ 3,001,699	\$ 2,969,162	\$ (32,537)	0%
Mixed drink taxes	50,000	29,167	36,955	7,788	27%
Permits and fees	454,000	302,667	332,051	29,384	10%
State sales taxes	309,468	180,523	198,297	17,774	10%
State income taxes	-	-	-	-	0%
Gross receipts - TVA	29,274	14,637	17,440	2,803	19%
Franchise taxes	75,000	43,750	43,482	(268)	-1%
In lieu of tax - utilities	5,000	-	-	-	0%
Road Maintenance Fee MOU	323,191	323,191	323,191	-	0%
Public safety charges	45,000	30,000	56,024	26,024	87%
Stormwater User Fee	303,266	303,266	293,639	(9,627)	-3%
Court fines and costs	234,916	156,611	192,307	35,696	23%
State beer tax	1,310	764	720	(44)	-6%
State-city streets	5,102	2,976	3,100	124	4%
Sports betting tax	4,182	2,440	2,609	170	7%
Other revenues	909,325	-	24,114	24,114	0%
Interest earnings	150,000	100,000	235,383	135,383	135%
Net Change in Value of Investments	-	-	(23,610)	(23,610)	0%
Contributions	18,000	18,000	26,005	8,005	44%
	<u>\$ 6,194,551</u>	<u>\$ 4,509,690</u>	<u>\$ 4,730,869</u>	<u>\$ 221,179</u>	<u>356%</u>
Operating Expenditures					
General government	\$ 1,110,443	\$ 738,962	\$ 617,834	\$ 121,128	-16%
Police	2,103,724	1,402,483	1,471,432	(68,949)	5%
Building inspection	144,764	96,509	121,777	(25,268)	26%
Highways and streets	344,442	229,628	184,922	44,706	-19%
Stormwater	207,960	138,640	145,416	(6,776)	5%
Solid waste collection	594,200	396,133	419,661	(23,527)	6%
Parkways and Blvds	136,940	91,293	110,478	(19,184)	21%
	<u>\$ 4,642,474</u>	<u>\$ 3,093,649</u>	<u>\$ 3,071,520</u>	<u>\$ 22,130</u>	<u>27%</u>
Excess rev vs (exp) from Operations	<u>\$ 1,552,078</u>	<u>\$ 1,416,041</u>	<u>\$ 1,659,350</u>	<u>\$ 199,050</u>	<u>329%</u>
Capital Revenue and Expenditures					
Transfer In from Undesignated Fund Balance	-	-	-	-	0%
Capital Project Expenses	3,562,732	593,789	238,954	354,835	-60%
Net rev vs net (exp)	<u>\$ (2,010,654)</u>	<u>\$ 822,252</u>	<u>\$ 1,420,396</u>	<u>\$ 598,144</u>	<u>-345%</u>
Assets			February 28, 2023	February 28, 2022	
Cash			\$ 276,262	\$ 322,754	
Investments			11,270,481	10,301,368	
Investments - Designated			6,358,473	6,015,020	
Property taxes receivable			3,329,233	3,306,275	
Other receivables			112,211	135,955	
Other assets			34,171	32,554	
			<u>\$ 21,380,830</u>	<u>\$ 20,113,927</u>	
Liabilities and Reserves					
Payables and accrued liab			\$ 148,814	\$ 26,281	
Deferred rev - prop taxes			3,329,233	3,306,275	
Deferred rev - ARPA grant			848,007	424,004	
Designated reserves			6,358,473	6,015,020	
Unrestricted funds			9,275,907	8,802,545	
Revenues < expenditures			1,420,396	1,539,802	
			<u>\$ 21,380,830</u>	<u>\$ 20,113,927</u>	

City of Belle Meade - General Fund
Condensed Financial Statement - 4 Year Summary
February 28, 2023

	YTD February-23 Actual	YTD February-22 Actual	YTD February-21 Actual	YTD February-20 Actual	Average February 2020 to 2023
Operating Revenue					
Property and other taxes	\$ 2,969,162	\$ 3,024,035	\$ 1,346,221	\$ 1,395,404	\$ 2,183,705
Mixed drink taxes	36,955	35,845	14,996	31,176	29,743
Permits and fees	332,051	347,129	156,316	149,053	246,137
State sales taxes	198,297	212,699	193,390	137,743	185,532
State income taxes	-	-	-	-	-
Gross receipts - TVA	17,440	22,590	24,964	17,908	20,725
Franchise taxes	43,482	44,460	31,197	37,875	39,253
In lieu of tax - utilities	-	-	-	-	-
Public safety charges	2,609	1,304	-	-	978
Road Maintenance Fee MOU	323,191	297,872	253,191	193,617	266,968
Public safety charges	56,024	39,520	4,098	47,168	36,702
Stormwater User Fee	293,639	100,573	94,817	99,365	147,099
Court fines and costs	192,307	171,684	80,404	143,237	146,908
State beer tax	720	1,325	1,379	722	1,037
State-city streets	3,100	3,584	3,854	2,891	3,357
Other revenues (includes grants)	24,114	114,479	92,298	2,414	58,326
Interest earnings	235,383	40,882	92,844	211,700	145,202
Net Change in Value of Investments	(23,610)	(91,378)	(53,117)	17,294	(37,703)
Contributions	26,005	50,745	51,755	15,241	35,937
	<u>\$ 4,730,869</u>	<u>\$ 4,417,348</u>	<u>\$ 2,388,606</u>	<u>\$ 2,502,808</u>	<u>\$ 3,509,908</u>
Operating Expenditures					
General government	\$ 617,834	\$ 550,161	\$ 481,421	\$ 531,022	\$ 545,109
Police	1,471,432	1,313,529	1,216,506	1,165,569	1,291,759
Building inspection	121,777	87,165	80,755	93,126	95,706
Highways and streets	184,922	181,783	221,776	153,415	185,474
Stormwater	145,416	146,292	119,303	135,528	136,635
Solid waste collection	419,661	326,949	338,433	305,877	347,730
Parkways and Blvds	110,478	101,060	76,046	70,543	89,532
	<u>\$ 3,071,520</u>	<u>\$ 2,706,938</u>	<u>\$ 2,534,239</u>	<u>\$ 2,455,080</u>	<u>\$ 2,691,944</u>
Excess rev vs (exp) from Operations	<u>\$ 1,659,350</u>	<u>\$ 1,710,410</u>	<u>\$ (145,633)</u>	<u>\$ 47,728</u>	<u>\$ 817,964</u>
Capital Revenue and Expenditures					
Transfer In from Undesignated Fund Balance	-	-	-	-	-
Capital Project Expenses	238,954	170,608	764,736	661,247	458,886
Net rev vs net (exp)	<u>\$ 1,420,396</u>	<u>\$ 1,539,802</u>	<u>\$ (910,369)</u>	<u>\$ (613,519)</u>	<u>\$ 359,077</u>
Assets					
Cash	\$ 276,262	\$ 322,754	\$ 179,149	\$ 100,549	
Investments	11,270,481	10,301,368	9,917,223	9,434,135	
Investments - Designated	6,358,473	6,015,020	5,009,065	4,940,000	
Property taxes receivable	3,329,233	3,306,275	1,787,609	1,308,568	
Other receivables	112,211	135,955	101,544	59,772	
Other assets	34,171	32,554	22,195	32,642	
	<u>\$ 21,380,830</u>	<u>\$ 20,113,927</u>	<u>\$ 17,016,785</u>	<u>\$ 15,875,665</u>	
Liabilities and Reserves					
Payables and accrued liab	148,814	26,281	53,075	17,715	
Deferred rev - prop taxes	3,329,233	3,306,275	1,787,609	1,308,568	
Deferred rev - ARPA grant	848,007	424,004	-	-	
Designated reserves	6,358,473	6,015,020	5,009,065	4,940,000	
Unrestricted funds	9,275,907	8,802,545	11,077,404	10,222,901	
Revenues < expenditures	1,420,396	1,539,802	(910,369)	(613,519)	
	<u>\$ 21,380,830</u>	<u>\$ 20,113,927</u>	<u>\$ 17,016,785</u>	<u>\$ 15,875,665</u>	

City of Belle Meade
 Other Revenue Breakdown
 For the month ended, February 28, 2023

Grant - State of TN: Highway Safety	\$ 21,990
Vending Machine proceeds/Other	301
Voting Space rental	1,050
Recycle Cans	179
Book Sales - "Belle Meade : A Legacy of Land, Lives and Loves"	594
Totals	<u>\$ 24,114</u>



Capital Budget Report - General Fund - February 28, 2023



Project/Budget Item	FY 23	FY 24	FY 25	FY 26	FY 27	Total	Actual Spent FY 23	Budget Variance FY 23
Fleet Replacement								
Vehicle Replacement-Undesignated	\$115,125	\$153,788	\$223,430	\$131,685	\$78,400	\$702,428	\$30,822	\$84,303
Total Fleet Replacement	\$115,125	\$153,788	\$223,430	\$131,685	\$78,400	\$702,428	\$30,822	\$84,303
Machinery and Equipment								
Furnishings and Office Equipment	\$1,750	\$1,750	\$1,750	\$1,750	\$1,750	\$8,750	\$0	\$1,750
Ticketwriters, Mounts, InCar Video	\$119,485	\$82,000	\$82,000	\$80,000	\$80,000	\$443,485	\$83,021	\$36,464
Computers, Monitors, Servers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Machinery and Equipment	\$121,235	\$83,750	\$83,750	\$81,750	\$81,750	\$452,235	\$83,021	\$38,214
Streets								
Street paving- Per paving plan	\$326,372	\$300,000	\$300,000	\$300,000	\$300,000	\$1,526,372	\$51,616	\$274,756
Street paving- Master Plan, other	\$1,900,000	\$500,000	\$500,000	\$500,000	\$500,000	\$3,900,000	\$0	\$1,900,000
Total Streets	\$2,226,372	\$800,000	\$800,000	\$800,000	\$800,000	\$5,426,372	\$51,616	\$2,174,756
Stormwater								
Stormwater Infrastructure Cond Asses.								
Stormwater Imp- Undesignated	\$1,100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,300,000	\$73,495	\$1,026,505
Total Stormwater	\$1,100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,300,000	\$73,495	\$1,026,505
Total	\$3,562,732	\$1,087,538	\$1,157,180	\$1,063,435	\$1,010,150	\$7,881,035	\$238,954	\$3,323,778

** Any fiscal years beyond the current approved fiscal year are for planning purposes only.

City of Belle Meade, Tennessee
4 Year summary
Proprietary Fund (Sewer Fund)
February 28, 2023

	FY 2023	FY 2022	FY 2021	FY 2020
ASSETS				
Current assets:				
Cash and cash equivalents	\$ 240,760	\$ 168,247	\$ 247,020	\$ 163,511
Cash and cash equivalents- restricted	-	-	-	-
Investments	1,487,433	1,280,234	979,882	796,469
Receivables (net of allowance for uncollectible)	44,961	39,262	35,771	33,774
Prepays	1,798	1,713	1,168	1,497
Inventory	15,064	5,548	8,688	5,634
Total current assets	1,790,016	1,495,004	1,272,529	1,000,885
Noncurrent assets:				
Capital assets				
Construction in progress	-	-	-	71,723
Improvements other than buildings	555,598	555,598	541,158	454,646
Machinery and equipment	7,173,848	6,900,168	6,739,568	6,647,988
Accumulated Depreciation	(6,499,371)	(6,251,659)	(6,008,191)	(5,759,035)
Total capital assets (net of accumulated depreciation)	1,230,075	1,204,107	1,272,535	1,415,322
TOTAL ASSETS	\$ 3,020,091	\$ 2,699,111	\$ 2,545,064	\$ 2,416,207
LIABILITIES				
Current Liabilities:				
Accounts payable	34,276	20,214	4,779	11,140
Purchase orders payable	-	-	-	-
TOTAL CURRENT LIABILITIES	34,276	20,214	4,779	11,140
Long-term liabilities:				
Accrued leave	4,431	4,543	3,412	2,640
TOTAL LONG-TERM LIABILITIES	4,431	4,543	3,412	2,640
TOTAL LIABILITIES	38,707	24,757	8,191	13,780
NET POSITION				
Change in Net Position	373,417	246,078	267,531	207,758
Net investment in capital assets	588,920	836,632	1,080,100	1,329,255
Restricted	-	-	-	-
Unrestricted	2,019,046	1,591,644	1,189,242	865,414
TOTAL NET POSITION	2,981,384	2,674,354	2,536,873	2,402,427
TOTAL LIABILITIES AND NET POSITION	\$ 3,020,091	\$ 2,699,111	\$ 2,545,064	\$ 2,416,207

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended February 28, 2023

	February 2023 FY Actual YTD	February 2022 FY Actual YTD	February 2021 FY Actual YTD	February 2020 FY Actual YTD	4 Year Average
Operating revenues:					
Sewer user fees	\$ 376,176	\$ 348,538	\$ 311,221	\$ 316,701	\$ 338,159
Permits	2,200	600	3,400	900	1,775
Total operating revenues	\$ 378,376	\$ 349,138	\$ 314,621	\$ 317,601	\$ 339,934
Operating expenses:					
Salaries	\$ 35,669	\$ 33,762	\$ 30,891	\$ 28,420	\$ 32,186
Payroll Taxes	2,654	2,415	2,239	2,063	2,343
Health/Dental & Life Ins.	8,032	6,375	4,186	2,775	5,342
Retirement	2,808	2,741	2,417	2,421	2,597
Clothing & Uniforms	771	699	732	1,201	851
Education & Training	400	810	-	-	303
Telephone, Internet	779	725	735	736	744
Professional Services	3,425	2,466	2,716	7,982	4,147
Insurance	3,597	3,402	2,336	2,994	3,082
Repair & Maintenance Pumps	11,082	17,448	20,636	42,303	22,867
Repair & Maintenance Vehicle	1,697	410	542	797	862
Repair & Maintenance Other Equipment	-	-	-	-	-
Operating Supplies	386	867	375	87	429
Chemicals	80,923	69,984	75,560	78,120	76,147
Gasoline, Oil	3,524	2,039	794	1,562	1,980
Consumable Tools	-	122	-	114	59
Depreciation	-	-	-	-	-
Total operating expenses	\$ 155,747	\$ 144,265	\$ 144,159	\$ 171,575	\$ 153,937
Operating income	\$ 222,629	\$ 204,873	\$ 170,462	\$ 146,026	\$ 185,997
Nonoperating revenues:					
Interest income	29,739	280	1,306	10,287	10,403
Other income	-	12,500	26,559	1,598	10,164
Gain (loss) on sale of assets	-	-	-	-	-
Total nonoperating revenues (expenses)	29,739	12,780	27,865	11,885	20,567
Income before contributions and transfers	252,368	217,653	198,327	157,910	206,564
Contributions and transfers					
Tap and access fees	22,000	6,000	14,200	10,000	13,050
Capital contributions	99,049	22,425	55,004	39,848	54,082
Total contributions and transfers	121,049	28,425	69,204	49,848	67,132
Change in position	373,417	246,078	267,531	207,758	273,696
Net position, beginning of year	-	-	-	-	-
Net position, end of year	\$ 373,417	\$ 246,078	\$ 267,531	\$ 207,758	\$ 273,696

City of Belle Meade, Tennessee
Statement of Net Position
Proprietary Fund (Sewer Fund)
February 28, 2023

ASSETS	FY 2023	FY 2022
Current assets:		
Cash and cash equivalents	\$ 240,760	\$ 168,247
Cash and cash equivalents- restricted	-	-
Investments	1,487,433	1,280,234
Receivables (net of allowance for uncollectible)	44,961	39,262
Prepays	1,798	1,713
Inventory	15,064	5,548
Total current assets	<u>1,790,016</u>	<u>1,495,004</u>
Noncurrent assets:		
Capital assets		
Construction in progress	-	-
Improvements other than buildings	555,598	555,598
Machinery and equipment	7,173,848	6,900,168
Accumulated Depreciation	<u>(6,499,371)</u>	<u>(6,251,659)</u>
Total capital assets (net of accumulated depreciation)	<u>1,230,075</u>	<u>1,204,107</u>
TOTAL ASSETS	<u>\$ 3,020,091</u>	<u>\$ 2,699,111</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	34,276	20,214
Purchase orders payable	-	-
TOTAL CURRENT LIABILITIES	<u>34,276</u>	<u>20,214</u>
Long-term liabilities:		
Accrued leave	4,431	4,543
TOTAL LONG-TERM LIABILITIES	<u>4,431</u>	<u>4,543</u>
TOTAL LIABILITIES	<u>38,707</u>	<u>24,757</u>
NET POSITION		
Change in Net Position	373,417	246,078
Net investment in capital assets	588,920	836,632
Restricted	-	-
Unrestricted	2,019,046	1,591,644
TOTAL NET POSITION	<u>2,981,384</u>	<u>2,674,354</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 3,020,091</u>	<u>\$ 2,699,111</u>

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended February 28, 2023

	FY 2023 BUDGET	FY 2023 BUDGET YTD	FY 2023 ACTUAL YTD	FY 2022 ACTUAL YTD	Variance Actual vs Last Yr.
Operating revenues:					
Sewer user fees	\$ 502,091	\$ 334,727	\$ 376,176	\$ 348,538	8%
Permits	1,600	1,067	2,200	600	267%
Total operating revenues	503,691	335,794	378,376	349,138	8%
Operating expenses:					
Salaries	61,758	41,172	35,669	33,762	6%
Payroll Taxes	4,265	2,844	2,654	2,415	10%
Health/Dental & Life Ins.	12,527	8,351	8,032	6,375	26%
Retirement	4,461	2,974	2,808	2,741	2%
Clothing & Uniforms	1,330	887	771	699	10%
Education & Training	820	547	400	810	0%
Telephone, Internet	1,200	800	779	725	7%
Professional Services	15,390	10,260	3,425	2,466	0%
Insurance	5,400	3,600	3,597	3,402	6%
Repair & Maintenance Pumps	43,950	29,300	11,082	17,448	0%
Repair & Maintenance Vehicle	1,000	667	1,697	410	313%
Repair & Maintenance Other Equipment	1,000	667	-	-	0%
Operating Supplies	1,350	900	386	867	-55%
Chemicals	115,000	86,250	80,923	69,984	16%
Gasoline, Oil	9,560	6,373	3,524	2,039	0%
Consumable Tools	400	267	-	122	0%
Depreciation	250,000	-	-	-	0%
Total operating expenses	529,411	195,857	155,747	144,265	8%
Operating income	(25,720)	139,937	222,629	204,873	9%
Nonoperating revenues:					
Interest income	250	167	29,739	280	10521%
Other income	333,323	-	-	12,500	-100%
Gain (loss) on sale of assets	-	-	-	-	-
Total nonoperating revenues (expenses)	333,573	167	29,739	12,780	0%
Income before contributions and transfers	307,853	140,103	252,368	217,653	16%
Contributions and transfers					
Tap and access fees	16,000	10,667	22,000	6,000	267%
Capital contributions	55,850	37,233	99,049	22,425	342%
Total contributions and transfers	71,850	47,900	121,049	28,425	326%
Change in position	379,703	188,003	373,417	246,078	52%
Net position, beginning of year					
Net position, end of year	\$ 379,703	\$ 188,003	\$ 373,417	\$ 246,078	

City of Belle Meade
Investment Schedule - Sewer Fund
Local Government Investment Pool
Balance at March 31, 2023

<u>Investment Type</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Current Rate</u>	<u>Previous Rate</u>	<u>Comments</u>
Liquid Investment Account	Local Government Investment Pool	\$ 1,493,294	4.64%	4.51%	Earnings rate is monthly average

Interest Earnings

Current month	\$ 5,861.71
Fiscal year-to-date	\$ 35,601.01

Cash Transfers

From Investment Pool to Operating Cash (withdrawal):

Total	\$ -
-------	------

From Operating Cash to Investment Pool (deposit):

Total	\$ -
-------	------

City of Belle Meade

Investment Schedule - General Fund
Local Government Investment Pool
Balance at March 31, 2023

<u>Investment Type</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Current Rate</u>	<u>Previous Rate</u>	<u>Comments</u>
Liquid Investment Account	Local Government Investment Pool	\$ 10,290,980	4.64%	4.51%	Earnings rate is monthly average
<u>Interest Earnings</u>					
	Current month		\$ 40,332.38		
	Fiscal year-to-date		\$ 220,328.56		
<u>Cash Transfers</u>					
<u>From Investment Pool to Operating Cash (withdrawal):</u>					
	03/29/2023		\$ 100,000.00		
	Total		\$ 100,000.00		
<u>From Operating Cash to Investment Pool (deposit):</u>					
	03/02/2023		\$ 500,000.00		
	03/15/2023		\$ 200,000.00		
	Total		\$ 700,000.00		
<u>Restricted funds in the LGIP balance:</u>					
**** American Rescue Plans Act (ARPA) fund restricted for specific uses.			\$ 848,007.08		
** David & Cindy Wilds Exemplary Service Award funds restricted to police department employees per specific guidelines.			14,527.35		
			\$ 862,534.43		

1/12/2023 2:34 PM FROM: Staples

TO: +16152970255

P. 1

INVOICE

Commonwealth Chemical INC.
PO Box 2723
Cookeville, TN 38502
931-267-4996
Invoice Number:

19

Invoice Date:

4-6-23

Bill To: City of Belle Meade **Ship To:** _____

2405 Harding Rd
Nashville, TN 37205
Same

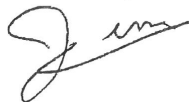
SALESPERSON	P.O. NUMBER	ORDER DATE	SHIP DATE	SHIP VIA	F.O.B
STK		4-3-23	Same	CC INC	

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
900 gals	Pot Perm (Millrace)	\$6.00 gal	\$5,400.00
600 gals	Pot Perm (Lynnwood Westview)	\$6.00 gal	\$3,600.00
850 gals	Pot Perm (Park Hill)	\$6.00 gal	\$5,100.00
750 gals	Pot Perm (Westview)	\$6.00 gal	\$4,500.00
400 gals	Pot Perm (Siardon)	\$6.00 gal	\$2,400.00
400 gals	Pot Perm (Lynnwood Westview Force mains)	\$6.00 gal	\$2,400.00

☐	NET
☐	CASH
☒	CHECK
☐	CREDIT CARD MC VISA DC AX
NAME	
CARD NO	
EXPIRATION DATE	

SUBTOTAL	
SALES TAX	
DEPOSIT	
SHIPPING & HANDLING	
INVOICE TOTAL	\$23,400.00

Thanks for your business!



Office Use Only

Wascon Inc.
LIVINGSTON, TN. 38570
931-823-1388
910 EAST MAIN STREET

Invoice

DATE	INVOICE #
4/3/2023	71570

BILL TO
CITY OF BELLE MEADE 4705 HARDING ROAD NASHVILLE, TN. 37205

SHIP TO
SAME

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
110-3829	Net 30		4/3/2023			
QUANTITY	ITEM CODE	DESCRIPTION			PRICE EACH	AMOUNT
1	MATERIAL PURC	36 X 84 E/ONE FIBERGLASS DUPLEX STATION			7,706.62	7,706.62
2	MTL	100' EXTREME SUPPLY CABLES			325.08	650.16
10	MTL	1098 SLIDE FACE			94.40	944.00
1	FR	FREIGHT			300.00	300.00
		S.N.				
		WH836453				
		WH836429				
</						

Municipal Inspection Partners

810 Oak Meadow Drive Unit #681411
 Franklin, TN 37064 US
 +1 6157168111
 admin@pierlcompanies.com
 https://www.mipnashville.com

*rec'd 4/03/23
 Jennifer Moody
 approved
 4/04/23*



**Municipal
 Inspection Partners**
 Review-Enforce-Inspect

INVOICE

BILL TO
 City of Belle Meade
 4705 Harding Road
 Nashville, Tennessee 37205

INVOICE 10497
 DATE 03/31/2023
 TERMS Net 15
 DUE DATE 04/15/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/02/2023	OSBI	On-Site Building Inspector 8:00 am - 2:00 pm	6	75.00	450.00
03/06/2023	OSBI	On-Site Building Inspector 8:00 am - 4:00 pm	8	75.00	600.00
03/08/2023	OSBI	On-Site Building Inspector 8:00 am - 4:00 pm	8	75.00	600.00
03/10/2023	OSBI	On-Site Building Inspector 8:00 am - 3:30 pm	7.50	75.00	562.50
03/13/2023	OSBI	On-Site Building Inspector 8:00 am - 3:30 pm	7.50	75.00	562.50
03/15/2023	OSBI	On-Site Building Inspector 08:00 am - 3:30 pm	7.50	75.00	562.50
03/16/2023	RES/INSPECT	Residential Building Inspections 512 Parmer Ave - Slab (PASSED) 216 Lynwood Blvd - Slab (PASSED) 215 Lynwood Terrace - Re-Inspection final (PASSED)	3	100.00	300.00
03/17/2023	OSBI	On-Site Building Inspector 8:00 am - 2:00 pm	6	75.00	450.00
03/20/2023	OSBI	On-Site Building Inspector 08:00 am - 3:30 pm	7.50	75.00	562.50
03/21/2023	OSBI	On-Site Building Inspector 3:00 pm - 6:30 pm Board Meetings MPC and BZA	3.50	75.00	262.50
03/22/2023	OSBI	On-Site Building Inspector 8:00 am - 3:30 pm	7.50	75.00	562.50
03/24/2023	OSBI	On-Site Building Inspector 8:00 am - 2:00 pm	6	75.00	450.00
03/27/2023	OSBI	On-Site Building Inspector 8:00 am - 3:30 pm	7.50	75.00	562.50
03/29/2023	OSBI	On-Site Building Inspector 9:30 am - 4:00 am	6.50	75.00	487.50
03/31/2023	OSBI	On-Site Building Inspector	5.50	75.00	412.50

8:00 am - 1:30 pm	
BALANCE DUE	\$7,387.50
Page 2 of 2	

City of Belle Meade

Investment Schedule - General Fund

Local Government Investment Pool

Balance at April 30, 2023

<u>Investment Type</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Current Rate</u>	<u>Previous Rate</u>	<u>Comments</u>
Liquid Investment Account	Local Government Investment Pool	\$ 9,980,186	4.71%	4.64%	Earnings rate is monthly average

Interest Earnings

Current month	\$ 39,206.44
Fiscal year-to-date	\$ 259,535.00

Cash Transfers

From Investment Pool to Operating Cash (withdrawal):

4/5/2023	\$ 100,000.00
4/14/2023	\$ 100,000.00
4/27/2023	\$ 150,000.00

Total	\$ 350,000.00
--------------	----------------------

From Operating Cash to Investment Pool (deposit):

Total	\$ -
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Restricted funds in the LGIP balance:

**** American Rescue Plans Act (ARPA) fund restricted for specific uses.	\$ 848,007.08
** David & Cindy Wilds Exemplary Service Award funds restricted to police department employees per specific guidelines.	14,527.35
	<u>\$ 862,534.43</u>

City of Belle Meade
Investment Schedule
Certificates of Deposit Laddering
April 30, 2023

<u>First Horizon Advisors Account</u>	<u>2023</u>	
	<u>Year to Date</u>	
Beginning Balance	\$	7,229,314.30
Additions & Withdrawals		(256,345.07)
Interest Income		8,345.07
Taxes, Fees & Expenses		-
Change in Value		19,509.41
Ending Balance	\$	7,000,823.71

Interest Income (includes First Horizon Checking Account):

July 2022	\$	2,238.07
August		8,476.89
September		7,856.41
October		4,374.63
November		8,329.21
December		9,215.03
January 2023		9,255.69
February		5,640.42
March		8,545.64
April		8,345.07

TOTAL	\$	72,277.06
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City of Belle Meade

Investment Schedule - Sewer Fund

Local Government Investment Pool

Balance at April 30, 2023

<u>Investment Type</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Current Rate</u>	<u>Previous Rate</u>	<u>Comments</u>
Liquid Investment Account	Local Government Investment Pool	\$ 1,499,075	4.71%	4.64%	Earnings rate is monthly average

Interest Earnings

Current month	\$ 5,780.88
Fiscal year-to-date	\$ 41,381.89

Cash TransfersFrom Investment Pool to Operating Cash (withdrawal):

Total	\$ -
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From Operating Cash to Investment Pool (deposit):

Total	\$ -
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GIBBS BROTHERS CONSTRUCTION, INC.
PAVING CONTRACTORS

INVOICE

CITY OF BELLE MEADE
4705 HARDING ROAD
NASHVILLE, TENNESSEE 37205

INVOICE #: 3434-8192
DATE: April 28, 2023

ATTN: LARRY SMITH

2021-2022 Street and Right-of-Way Maintenance Contract
Renewed for 2023

ITEM	UNIT	UNIT PRICE	AMOUNT
Infrared Pavement Repairs on Bridges on Belle Meade Boulevard			
Bridges on Belle Meade Blvd (8 ea)	880.00 SF	\$6.75	\$5,940.00

Bridg Inspect.

[Signature]
5-4-23

TOTAL AMOUNT DUE THIS INVOICE

\$5,940.00

2470 COUCHVILLE PIKE, NASHVILLE, TN 37217 (615) 883-2434

**Landscape Services, Inc.**

PO Box 200569
 Dallas, TX 75320-0569
 615-391-3434
 payments@lsipros.net
 www.LSIpros.com

Invoice 140179

PO#

BILL TO:

Belle Meade, City of
 4705 Harding Rd
 Nashville, TN 37205

PROPERTY ADDRESS:

Belle Meade, City of
 4705 Harding Road
 Nashville, TN 37205

INVOICE DATE 04/27/2023	PLEASE PAY \$14,525.00	DUE UPON CONTRACT TERMS
----------------------------	---------------------------	----------------------------

DESCRIPTION	UNIT PRICE	EXT PRICE	SALES TAX	LINE TOTAL
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#52624 - Spring Color 2023 LABOR AND INSTALLATION

Spring Color 2023 Installation and removal of spring annuals per the Beautification Committee requests.

Labor costs: 116 hours @ \$37.50 per contract flower installation = \$4,350.00

10 hours @ \$37.50 per contract Fall flower removal =\$375.00

Material costs: Includes 294 flats of annuals, soil amendments, fertilizer and shredded pine nuggets. Materials Costs: \$9,800.00

Total Accumulated Costs: \$14,525.00

Note: Areas included in the list below:

8 planter boxes on Belle Meade Blvd (near Thyne

Flowers on the corner of Deer Park Circle and Jackson Blvd.

Page 1 of 2

Lynnwood / Harding (2 new beds)

Lynnwood/ Hobbs 1 bed on corner

Lynnwood – 3 way intersection 2 beds at triangle

Lynnwood Blvd/ West Hampton 1 large bed City Hall
beds at front side along hwy.70 & planters on terrace

New beds – added in the fall of 2019

Off B.M. Blvd. Sunnyside at end of cul de sac

Off B.M Blvd 1 bed at the end of Clarendon Avenue.

Off B.M Blvd 1 bed at the end of Cornwall Avenue

Off B. M Blvd. 1 bed at the end of Evelyn

INVOICE TOTAL	\$14,525.00
LESS PAYMENTS/CREDITS	\$0.00
BALANCE DUE	\$14,525.00

THANK YOU.

Please enter email address if you would rather have your invoices emailed:

Page 2 of 2

Municipal Inspection Partners

810 Oak Meadow Drive Unit #681411
 Franklin, TN 37064 US
 +1 6157168111
 admin@piercompanies.com
 https://www.mipnashville.com

*approved 5/04/2023
 Jennifer Moody*



**Municipal
 Inspection Partners**
 Review-Enforce-Inspect

INVOICE

BILL TO
 City of Belle Meade
 4705 Harding Road
 Nashville, Tennessee 37205

INVOICE 10507
 DATE 04/22/2023
 TERMS Net 15
 DUE DATE 05/07/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/03/2023	OSBI	On-Site Building Inspector 8:00 am - 3:30 pm	7.50	75.00	562.50
04/05/2023	OSBI	On-Site Building Inspector 8:00 am - 3:30 pm	7.50	75.00	562.50
04/07/2023	OSBI	On-Site Building Inspector 8:00 am - 2:00 pm	6	75.00	450.00
04/10/2023	OSBI	On-Site Building Inspector 8:00 am - 3:30 pm	7.50	75.00	562.50
04/11/2023	Build/Code.Invest	Building Code Investigation H2C Meeting 2:30 pm - 5:00 pm	2.50	75.00	187.50
04/12/2023	OSBI	On-Site Building Inspector 8:00 am - 3:30 pm	7.50	75.00	562.50
04/14/2023	OSBI	On-Site Building Inspector 8:00 am 1:00 pm	5	75.00	375.00
04/17/2023	OSBI	On-Site Building Inspector 8:00 am - 3:30 pm	7.50	75.00	562.50
04/18/2023	OSBI	On-Site Building Inspector Commission Meetings 3:30 pm - 6:00 pm	2.50	75.00	187.50
04/19/2023	OSBI	On-Site Building Inspector 8:15 am - 12:45 pm 2:00 pm - 6:30 pm	9	75.00	675.00
04/21/2023	OSBI	On-Site Building Inspector 8:00 am - 4:00 pm	8	75.00	600.00
04/24/2023	OSBI	On-Site Building Inspector 8:00am - 3:30pm	7.50	75.00	562.50
04/26/2023	OSBI	On-Site Building Inspector 8:00am - 3:00pm	7	75.00	525.00
04/28/2023	OSBI	On-Site Building Inspector 8:00am - 1:00pm	5	75.00	375.00

BALANCE DUE

\$6,750.00

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CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners

From: Jennifer Moody, City Manager

Date: May 17, 2023

Re: Bids for Roof Repairs due to March Wind Storm Event

Background

On March 3, 2023, the City of Belle Meade experienced significant and damaging winds that resulted in blown shingles off the roof City Hall, to a lesser extent, and the Public Works Garage, more significantly.

Both facilities were evaluated by roofing contractors and the City's insurance, Public Entity Partners. At City Hall, there were only a few shingles missing from the front section and they will be able to be remove and replace shingles on the back of the roof to ensure that those on the front section are all of the same color. Since the Public Works Garage was damaged on two sides, the roofing contractors recommended that we consider a full replacement if we want to see consistent coloring/fading across all four roof sides. Public Works Director Larry Smith additionally concurs and recommends full replacement. If the City wishes to make the repairs, Public Entity Partners will reimburse the City for the cost of two-sides or an amount not to exceed \$7,630.00. All quotes received are summarized below with the apparent low bidder, H.E. Parmer Company, providing quotes for both a partial (two-sides) and full replacement costs.

<u>Company</u>	<u>City Hall repairs and Partial Garage Roof</u>	<u>City Hall repairs and Full Garage Roof</u>
Music City Roofers	\$8,995	\$17,995
TN Roofing Concepts	\$9,975	-
H.E. Parmer Roofing	\$7,630	\$14,518

Recommendation

The Board is recommended to determine whether a partial or full roof replacement is approved and award the work to the lowest bidder, provided by H.E. Parmer Company, to complete these repairs.

Attachments

H.E. Parmer Quotes



CITY OF Belle Meade TENNESSEE

May 1, 2023

Re: Roofing Bids for Repairs at Public Works Garage and City Hall

To Whom It May Concern,

The City of Belle Meade City Hall reached out to three (3) roofing contractors for bids necessary to complete repairs to the City Hall building and Public Works Garage building following the windstorm event in early March. The bids received are summarized in the table below.

	City Hall repairs and 2-sides of Garage Roof	City Hall repairs and Full Garage Roof
Music City Roofers	\$ 8,995	\$ 17,995
TN Roofing Concepts	\$ 9,975	-
HE Parmer Roofing	\$ 7,630	\$ 14,518

Thank you for your assistance with this claim. Please let me know if you have any questions.

Sincerely,

Jennifer Moody
City Manager
City of Belle Meade
(615) 297-6041

Encl.

4705 HARDING ROAD · NASHVILLE, TENNESSEE 37205 · 615-297-6041 · FAX 615-297-0255



Music City Roofers, LLC
2306 Eugenia Ave
Nashville, TN 37211
Phone: 615-900-4000

04/21/2023
Claim Information

Company Representative
Paul DeStefano
Phone: (724) 771-1085
paul.d@musiccityroofers.com

Larry Smith
City of Bell Meade
4705 Harding Pike
Nashville, TN 37205
(615) 297-6041

Job: Larry Smith

Commercial Repair Section

The Music City Roofers Scope of Work:

- Remove current roofing system down to wood decking.
- Inspect decking and if any wood is rotten it will be replaced at an additional expense.
- Install Drip Edge
- Install 3' of Ice and Water Barrier at plumbing penetrations.
- Install GAF Synthetic underlayment to keep the roof dry.
- Install GAF ProStart Starter Shingles along all gutter lines.
- Install GAF HDZ Dimensional Shingles per specifications using 1 1/4" roofing nails.
- Install GAF Seal-A-Ridge Ridge Shingles.
- Install new pipe flashings.
- Clean up all job-related debris daily.

40yr Manufacturer Material Warranty from GAF and 20yr Workmanship Warranty from MCR included

TOTAL **\$17,995.00**

Starting at **\$284/month** with **Acorn FINANCE** • **APPLY**

TERMS OF AGREEMENT

BY SIGNING THIS DOCUMENT, YOU (CUSTOMER/PROPERTY OWNER) ARE ENTERING INTO 'AGREEMENT' TO HIRE MUSIC CITY ROOFERS LLC (COMPANY) ON YOUR ROOFING PROJECT. BY SIGNING BELOW, THE CUSTOMER ALSO AGREES TO PAY 50% DOWN PAYMENT OF THE PROJECT TOTAL AT THE TIME OF SIGNING AND 50% (REMAINING BALANCE) AT THE TIME OF COMPLETION OR IF OTHER TERMS ARE AGREED UPON BY MCR STAFF AND PROPERTY OWNER.

PRIOR TO INSTALL

SCHEDULE:

THE STANDARD OPERATING PROCEDURE FOR PROJECT START IS WITHIN (4-8) WEEKS OF CONTRACT APPROVAL AND SIGNATURE BY OWNER. YOUR INSTALLATION DATES ARE TENTATIVE, AND MAY CHANGE DUE TO WEATHER AND/OR OTHER UNFORESEEN CIRCUMSTANCES. COMPANY CANNOT BE HELD LIABLE FOR LOST WAGES DUE TO SCHEDULE CHANGES.

WEATHER CONDITIONS:

INCLEMENT WEATHER SUCH AS HIGH WINDS (EXCEEDING 20 MPH), SNOW OR ICE ACCUMULATIONS, AND/OR RAINFALL WILL NEGATIVELY AFFECT PRODUCTION, MATERIAL WARRANTIES AND JOBSITE SAFETY. THEREFORE, MCR WILL MAKE DETERMINATION ON WHEN THE JOB SITE IS SAFE TO WORK BASED ON INCLEMENT WEATHER.

ROOFING, GRANULES AND/OR A LIGHT DUSTING USUALLY OCCURS WHEN THE NEW ROOF IS INSTALLED. MCR IS NOT RESPONSIBLE FOR THESE ITEMS.

POST INSTALL

IF CUSTOMER IS NOT SATISFIED WITH WORK PERFORMED, COMPANY RESERVES THE RIGHT TO COME BACK INSPECT, FIX, AND MAKE REPAIRS TO ANY "MISTAKES" OR "ISSUES" RELATED TO JOB COMPLETION AND PAYMENT. IF CUSTOMER PRECLUDES COMPANY FROM COMPLETING WORK, CUSTOMER WAIVES ALL RIGHTS TO WARRANTIES AND/OR MONIES OWED TO COMPANY. **CUSTOMER MAY ONLY HOLD BACK A MAXIMUM OF 5% OF TOTAL MONIES DUE UNTIL REPAIRS ARE MADE FOR PUNCH OUT ITEMS INCLUDING CHIMNEY CAPS, GUTTER GUARDS, PAINT WORK AND ANY ACCESSORY ITEMS.** IF MUSIC CITY ROOFERS LLC IS NOT PAID IN FULL FOR WORK DONE PER THE CONTRACT, FAILURE TO PAY MAY GIVE RISE TO A MECHANICS LIEN AGAINST THE CUSTOMERS PROPERTY.

COVID 19 RELEASE OF LIABILITY:

Due to the COVID 19 Pandemic there may be unforeseen circumstances relating to "time to build" delays in your project pertaining but not limited to the suppliers deliveries, distributors and manufacturer chains we purchase materials from, and their ability to perform. This may also effect and limit certain shingle colors due to manufacturing issues and delays. MCR cannot be held liable or responsible for these "out of our control" issues relating to our ability to perform. We shall use every means possible to perform our contract with you, however this agreement cannot be cancelled due to COVID 19 time delays.

ALL REPAIR WORK:

THERE IS LIMITED ACCESS TO THE UNDERSIDE OF THE ROOF DECK SURFACE. IN ORDER TO MINIMIZE THE COST OF THE REPAIR WE USE A PROCESS OF ELIMINATION TO DETERMINE THE SOURCE OF THE ROOF LEAK. IF THE LEAK PERSISTS, FURTHER WORK MAY BE NEEDED TO BE DONE AT AN ADDITIONAL CHARGE. IN SOME CASES A TIME AND MATERIAL CHARGE OF \$150/MAN/HR WILL BE CHARGED TO THE CLIENT TO RESOLVE THE LEAK. THE ROOF REPAIR MAY NOT MATCH THE EXISTING ROOF DUE TO AGE / UV EXPOSURE FADE AND/ OR MATERIAL AVAILABILITY WHICH IS OUT OF MCR CONTROL.

ALL METAL ROOF INSTALLATIONS:

METAL ROOF PANELS MAY 'OIL CAN' (A SLIGHT WAVINESS IN SHEET METAL PRODUCTS). THIS DOES NOT DIMINISH PANEL RATINGS AND IS NOT CAUSE FOR A REJECTION OF MATERIAL OR REFUND OF MONIES. PER MANUFACTURER METAL ROOFING PANELS ARE NOT RECOMMENDED FOR SLOPES BELOW A 3/12 PITCH AND CUSTOMER ACCEPTS RESPONSIBILITY FOR ANY ISSUES THIS MAY CAUSE. ADDITIONALLY, SUBSTRATE MAY BE UNEVEN DUE TO RAFTER WIDTHS, ARCHITECTURE AND OVERALL CONDITION OF STRUCTURE. BY SIGNING THIS AGREEMENT, THE CUSTOMER RECOGNIZES THAT MUSIC CITY ROOFERS LLC CANNOT BE HELD LIABLE FOR OIL CANNING METAL PANELS AND WILL BE PAID UPON WORK COMPLETION.

AUTHORIZATION TO PAY:

I UNDERSTAND THIS "AUTHORIZATION-TO-PAY" EXTENDS SOLELY FOR THE SERVICES OR REPAIRS EXPENSES COVERED BY INSURANCE POLICY AS A RESULT OF A LOSS. I AUTHORIZE PAYMENT OF DEPRECIATION, SUPPLEMENT ESTIMATES, AND OVERHEAD & PROFIT TO BE PAID ON MY BEHALF TO MUSIC CITY ROOFERS LLC ON THE REFERENCED INSURANCE CLAIM. BY SIGNING THIS CONTRACT, CUSTOMER LISTED ABOVE WILL ALLOW THIS TO SERVE AS A TEMPORARY AND LIMITED POWER OF ATTORNEY ALLOWING MUSIC CITY ROOFERS LLC TO ENDORSE ANY PAYMENTS AND APPLY THOSE PAYMENTS TO CUSTOMER(S) ACCOUNT BALANCE.

Notice of Cancellation

If you are notified by your insurer that all or any part of the claim or contract is not a covered loss under your insurance policy, you may cancel this contract by mailing or delivering a signed and dated copy of this cancellation notice or any other signed and dated written notice to Music City Roofers, LLC at: **2306 Eugenia Ave, Nashville TN 37211** at any time prior to midnight on the third business day after you have received such notice from your insurer. If you cancel, any payments made by you under the contract, except those for emergency repairs already performed by the residential roofing services provider, will be returned to you within ten (10) business days following receipt by the residential roofing services provider of your cancellation notice. IF THIS CONTRACT IS CANCELLED BY THE CUSTOMER LATER THAN 3 DAYS from the execution, customer shall pay the Company fifteen percent (15%) of the insurance proceeds or contract price as liquidated damages, not as a penalty, but rather as assessed fees for time and labor for property inspections, property damage photographs and office expenses. The Company agrees to accept such as a reasonable and just compensation for said cancellation, but no less than \$350.00.

I HEREBY CANCEL THIS TRANSACTION.

Jennifer Moody

From: Paul DeStefano <paul.d@musiccityroofers.com>
Sent: Friday, April 21, 2023 3:44 PM
To: lsmith@citybellmeade.org; Jennifer Moody
Subject: Roof Replacement Estimate
Attachments: Full roof Replacement.pdf

Hey Larry,

Attached is the estimate to replace the entire roof at the maintenance building there. If you decide to just do the two slopes instead of the whole thing it will just be \$8995.00. I can send over an actual contract if you decide to use us to go that route. I would recommend talking to the insurance adjuster about all of the hail damage to the police station especially. That roof has major hail damage too it and there's no way the adjuster didn't see it when he was there. That whole roof and your building should both be approved for full replacement just from the hail damage. Either way I appreciate the opportunity and give me a call if you have any questions.

Thanks again,

Paul DeStefano
Music City Roofers
724-771-1085

Tennessee Roofing Concepts
 209 Terri Park Way
 Franklin, TN 37067
 615-499-3456
 fax:615-591-9297

Charlie Tuberville
 Owner
 615-499-3456
 charlietuberville@msn.com



Invoice No.

INVOICE

Customer

Name City of Belle Meade c/o Larry Smith
 Address 4705 Harding Road
 City Nashville State TN ZIP 37205
 Phone 615-485-8445

Misc

Date 3/22/2023
 Order No.
 Rep Charlie Tuberville
 FOB

Qty	Description	Unit Price	TOTAL
	Maintenance Building 2 Sides of roof discussed earlier today with Larry Smith		
1	Remove existing layer of 3 tab shingles/capping to wood decking, clean up, and haul away all debris. Remove 2 unused pipe and redeck over holes Install synthetic underlayment over wood decking Install GAF 3-tab shingle to match existing slopes Install new continuous ridge vents Install new pipe boots	\$ 9,000.00	\$ 9,000.00
1	City Hall Building Replace missing shingles on front of building with shingles from back of building. Install new GAF Slateline shingles on back of building.	\$ 975.00	\$ 975.00
SubTotal			\$ 9,975.00
Shipping			
TOTAL			\$ 9,975.00

Payment

Select One...

Tax Rate(s)

Comments

Name

CC #

Expires

Make check payable to Tennessee Roofing Concepts

Thank you for allowing us the opportunity to work together

Jennifer Moody

From: Charlie Tuberville <charlestuberville@gmail.com>
Sent: Thursday, March 23, 2023 4:18 PM
To: Larry Smith; Jennifer Moody
Subject: Roof Bids for Maintenance Building and City Hall
Attachments: City of Belle Meade Roof Bid.xls

Follow Up Flag: Follow up
Flag Status: Flagged

Here is the bid to replace/repair the 2 buildings for the City of Belle Meade. Although I didn't see any damage on the other 2 slopes of maintenance building, I can't believe that I want replace the whole building since the hip caps touch. It may be good for me to talk with the adjuster.

Thanks again,

Charlie

H.E. Parmer Company

1635 County Hospital Road Nashville, TN 37218-2597
 Phone: 615-256-4687 Fax: 615-255-2513
 www.HEParmer.com



Date : March 15, 2023

QUOTATION JOB # 23-08137-00001 FOR

Belle Meade City Hall
 4705 Harding Pike
 Attn: Larry Smith
 Nashville, TN 37205

We hereby propose and agree to install

At : 4705 Harding Pike Nashville, TN 37205

The following:

To furnish the material and labor to remove one layer of shingle roof from the maintenance building and haul away the debris. We will then nail one layer of GAF Felt Buster underlayment felt to the decking, over which we will install a new roof. The new roof will consist of GAF Timberline HDZ self-sealing fiberglass shingles with one layer of GAF StormGuard at the roof penetrations. We will install GAF starter strips at the eaves of the roofline. We will install new GAF Seal A Ridge capping at the hips and ridges. We will install a metal drip edge at the eaves of the roofline. We will install galvanized flanges at the roofline of the plumbing vent. We will remove one gas exhaust vent and install new decking over the hole. We will install three new turbine vents on the new roof. There will be a limited lifetime warranty issued through the manufacturer on the shingles.

The charge for repairing or replacing any bad wood will be at cost of doing so plus 25% of that cost. In consideration of our furnishing and installing the above you agree to the following terms:

TOTAL \$ 14518.00

Terms: Net 30 days as of Invoice date. Overdue payments will bear interest at the rate of 1.5 percent interest per month. Customer agrees to pay all costs of collection, including reasonable attorney fees. Non-payment could result in a lien on your property. H.E. Parmer reserves the right to invoice for partial payments after the work is started, dependent on the complexity, length and/or the amount of the contract. H.E. Parmer also reserves the right to invoice for materials purchased as a result of an accepted contract that is cancelled by the customer.

There are no agreements other than those mentioned above or attached hereto in writing. H. E. Parmer Co., Inc. (Contractor) provides no warranty for repairs. Contractor expressly does not warrant the condition of the underlying structure, its pitch, and existing flashing. Contractor is not responsible for possible drywall damage that may result from roof installation, damage to gutters and their coatings, or damage to landscaping. Contractor does not warrant the color of the roofing material to match exactly due to variance in the manufacturer's processes.

This order is subject to the approval of the Credit Department of H. E. PARMER COMPANY, INC. and is good for 30 days after date of acceptance by Parmer and thereafter is not binding.

Notice of Right to Cancel: You the Buyer(s) may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction.

BY Paul Shanes for H. E. Parmer Co., Inc.

ACCEPTED BY _____ PRINTED NAME _____

DATE _____ TITLE _____

H.E. Parmer Company

1635 County Hospital Road Nashville, TN 37218-2597
 Phone: 615-256-4687 Fax: 615-255-2513
 www.HEParmer.com



Date : March 24, 2023

QUOTATION JOB # 23-08137-00002 FOR

Belle Meade City Hall
 4705 Harding Pike
 Attn: Larry Smith
 Nashville, TN 37205

We hereby propose and agree to install

At : 4705 Harding Pike Nashville, TN 37205

The following:

To furnish the material and labor to remove one layer of shingle roof from the maintenance building and haul away the debris. This quote is only for 1/2 the building, the front and right side of the maintenance building. We will then nail one layer of GAF Felt Buster underlayment felt to the decking, over which we will install a new roof. The new roof will consist of 3-Tab self-sealing fiberglass shingles with one layer of ice & water shield at the roof penetrations. We will install starter strips at the eaves of the roofline. We will install new GAF Seal A Ridge capping at the hips and ridges. We will install a metal drip edge at the eaves of the roofline. We will install galvanized flanges at the roofline of the plumbing vent. We will remove one gas exhaust vent and install new decking over the hole. We will install three new turbine vents on the new roof. There will be a 25 yr warranty issued through the manufacturer on the shingles. We will attempt to match the current shingles as close as possible.

The charge for repairing or replacing any bad wood will be at cost of doing so plus 25% of that cost.

In consideration of our furnishing and installing the above you agree to the following terms:

TOTAL \$ 7,630.00

Terms: Net 30 days as of Invoice date. Overdue payments will bear interest at the rate of 1.5 percent interest per month. Customer agrees to pay all costs of collection, including reasonable attorney fees. Non-payment could result in a lien on your property. H.E. Parmer reserves the right to invoice for partial payments after the work is started, dependent on the complexity, length and/or the amount of the contract. H.E. Parmer also reserves the right to invoice for materials purchased as a result of an accepted contract that is cancelled by the customer.

There are no agreements other than those mentioned above or attached hereto in writing. H. E. Parmer Co., Inc. (Contractor) warrants for five years that their performance will be done in a workmanlike manner. All other warranties, either expressed or implied, are hereby waived except those warranties by a particular manufacturer of materials that might be used in completion of the job. Said copies of the separate warranties shall be supplied to the customer. Contractor expressly does not warrant the condition of the underlying structure, its pitch, and existing flashing. Contractor is not responsible for possible drywall damage that may result from roof installation, damage to gutters and their coatings, or damage to landscaping. Contractor does not warrant the color of the roofing material to match exactly due to variance in the manufacturer's processes.

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BY Paul Shanes for H. E. Parmer Co., Inc.

ACCEPTED BY _____ PRINTED NAME _____

DATE _____ TITLE _____

H.E. Parmer Company

1635 County Hospital Road Nashville, TN 37218-2597
Phone: 615-256-4687 Fax: 615-255-2513
www.HEParmer.com



Date : March 24, 2023

QUOTATION JOB # 23-08137-00002 FOR

Belle Meade City Hall
4705 Harding Pike
Attn: Larry Smith
Nashville, TN 37205

We hereby propose and agree to install

At : 4705 Harding Pike Nashville, TN 37205

The following:

To furnish the material and labor to remove one layer of shingle roof from the maintenance building and haul away the debris. This quote is only for ½ the building, the front and right side of the maintenance building. We will then nail one layer of GAF Felt Buster underlayment felt to the decking, over which we will install a new roof. The new roof will consist of 3-Tab self-sealing fiberglass shingles with one layer of ice & water shield at the roof penetrations. We will install starter strips at the eaves of the roofline. We will install new GAF Seal A Ridge capping at the hips and ridges. We will install a metal drip edge at the eaves of the roofline. We will install galvanized flanges at the roofline of the plumbing vent. We will remove one gas exhaust vent and install new decking over the hole. We will install three new turbine vents on the new roof. There will be a 25 yr warranty issued through the manufacturer on the shingles. We will attempt to match the current shingles as close as possible.

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BY Paul Shanes for H. E. Parmer Co., Inc.

ACCEPTED BY _____ PRINTED NAME _____

DATE _____ TITLE _____

H.E. Parmer Company

1635 County Hospital Road Nashville, TN 37218-2597
Phone: 615-256-4687 Fax: 615-255-2513
www.HEParmer.com



Date : March 15, 2023

QUOTATION JOB # 23-08137-00001 FOR

Belle Meade City Hall
4705 Harding Pike
Attn: Larry Smith
Nashville, TN 37205

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At : 4705 Harding Pike Nashville, TN 37205

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There are no agreements other than those mentioned above or attached hereto in writing. **H. E. Parmer Co., Inc. (Contractor) provides no warranty for repairs.** Contractor expressly does not warrant the condition of the underlying structure, its pitch, and existing flashing. Contractor is not responsible for possible drywall damage that may result from roof installation, damage to gutters and their coatings, or damage to landscaping. Contractor does not warranty the color of the roofing material to match exactly due to variance in the manufacturer's processes.

This order is subject to the approval of the Credit Department of H. E. PARMER COMPANY, INC. and is good for 30 days after date of acceptance by Parmer and thereafter is not binding.

Notice of Right to Cancel: You the Buyer(s) may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction.

BY Paul Shanes for H. E. Parmer Co., Inc.

ACCEPTED BY _____ PRINTED NAME _____

DATE _____ TITLE _____

ORDINANCE 2023-2

AN ORDINANCE AMENDING SECTION 12-101 (2) OF THE BELLE MEADE MUNICIPAL CODE TO CLARIFY THAT ELECTRICAL PERMITS AND INSPECTIONS WILL NO LONGER BE SUBJECT TO THE METROPOLITAN NASHVILLE CODES DEPARTMENT.

WHEREAS, the Building Regulations of the City contained at Chapter One of Title Twelve of the Belle Meade Municipal Code (“Code”) have heretofore provided that “plumbing, electrical, and/or gas mechanical construction, inspections, and permits are subject to regulation by the Metropolitan Nashville (“Metro”) Codes Department; and

WHEREAS, the Board of Commissioners has issued a resolution relinquishing the City’s exempt status with the State of Tennessee as to electrical permitting and inspections; and

WHEREAS, for clarity and consistency it is necessary to amend the Code to take into account this change;

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE AS FOLLOWS:

SECTION ONE: Section 12-101 (2) of the Belle Meade Municipal Code is amended to delete the word “electrical,” all other language of that sub-section to remain the same.

SECTION TWO: This ordinance shall take effect from and after its passage on second and final reading, the health, safety, and welfare of the citizens requiring it.

Passed on first reading: April 19, 2023

Passed on Second Reading:

Rusty Moore, Mayor

Rusty Terry, City Recorder

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ORDINANCE 2023-3

AN ORDINANCE TO APPROPRIATE FUNDS FOR THE CONDUCT OF THE FUNCTIONS OF THE CITY OF BELLE MEADE, TENNESSEE, INCLUDING SALARIES OF ALL EMPLOYEES AND PAYMENTS RELATED THERETO, PURCHASES OF SUPPLIES, MACHINERY AND EQUIPMENT, PAYMENT FOR SERVICES RENDERED PURSUANT TO CONTRACTS, UTILITY SERVICES, AND ALL OPERATING EXPENSES FOR THE FISCAL YEAR 2023-2024 AND PROVIDING FOR REVERSION OF ALL UNDISBURSED FUNDS HEREBY APPROPRIATED

BE IT ORDAINED, by the City of Belle Meade as follows:

SECTION 1. There are hereby appropriated, by the City of Belle Meade, the following amounts of money, out of funds already in the Treasury of the City or reasonably anticipated to be on hand when payments therefrom shall be required:

<u>FUNCTIONS</u>	<u>GENERAL</u>	<u>BEAUTIF-</u>	<u>CAPITAL</u>	<u>SEWER</u>	<u>STATE</u>	<u>WASTE</u>	
<u>EXPENDITURES</u>	<u>FUND</u>	<u>ICATION</u>	<u>PROJECTS</u>	<u>UTILITY</u>	<u>STREET AID</u>	<u>COLLECTION</u>	<u>TOTAL</u>
General	973,613		21,784				995,397
Police	2,212,103		297,608				2,509,710
Building & Zoning	152,761		-				152,761
Streets	358,159		737,872		101,535		1,197,566
Waste			-			633,800	633,800
Stormwater	232,960		150,000				382,960
Sewage			496,323	546,094			1,042,417
Parkways	218,000	61,575	50,000				329,575
Debt Service	-	-	-	-	-	-	-
Subtotals	4,147,596	61,575	1,753,587	546,094	101,535	633,800	7,244,187
Transfers	1,841,064 ¹	50,000	(1,753,587)	496,323		(633,800)	-
Totals:	5,988,660	111,575	-	1,042,417	101,535	-	7,244,187

(¹ Funds transfer from General Fund to Capital Projects Fund and Waste Collection Fund)

SECTION 2. It is anticipated the following amounts of money will be received from the sources set out herein.

<u>FUNCTIONS</u>	<u>GENERAL</u>	<u>BEAUTIF-</u>	<u>CAPITAL</u>	<u>SEWER</u>	<u>STATE</u>	<u>WASTE</u>	
<u>REVENUES</u>	<u>FUND</u>	<u>ICATION</u>	<u>PROJECTS</u>	<u>UTILITY</u>	<u>STREET AID</u>	<u>COLLECTION</u>	<u>TOTAL</u>
Local Taxes	3,340,458						3,340,458
Permits	394,500			1,600			396,100
Intergovernmental	855,667				101,535		957,202
Fines	235,000						235,000
Charges for Svcs.	348,200			506,837			855,037
Miscellaneous	631,176	2,000		445,173			1,078,349
Contributions	20,000	75,500					95,500
Transfers			(1,753,587)			(633,800)	
Subtotals	5,825,001	77,500	(1,753,587)	953,610	101,535	(633,800)	6,957,646
From Reserves	163,659	34,075	-	88,807	-	-	286,541
Totals:	5,988,660	111,575	(1,753,587)	1,042,417	101,535	(633,800)	7,244,187

GENERAL, CAPITAL PROJECTS & WASTE COLLECTION FUNDS REVENUES & EXPENDITURES:	
ANTICIPATED FUND BALANCE JUNE 30, 2023	\$14,817,940
Add: Proposed Operating Revenues	5,825,000
Deduct: Proposed Operating Expenditures (no capital items)	(4,781,396)
Proposed Capital Items, FY 2024	(1,207,264)
One year's operating expenses (103% of proposed, no capital items)	(4,924,838)
Reserves for compensated absences	(217,500)
Reserves for unfunded pension liability	-
Debt Service	-
Designated for Stormwater (user fees)	(308,200)
Designated for Streets (Franchise fees)	(80,000)
Reserves for Projected Capital Items, FY 2025-2028	(4,363,688)
UNASSIGNED FUND BALANCE	<u>\$ 4,760,054</u>

BEAUTIFICATION & STATE STREET AID FUNDS REVENUES & EXPENDITURES:	
ANTICIPATED FUND BALANCE JUNE 30, 2023	\$ 361,039
Add: Proposed Operating Revenues	179,035
Deduct: Proposed Operating Expenditures (no capital items)	(163,110)
Proposed Capital Items, FY 2024	(50,000)
UNASSIGNED FUND BALANCE	<u>\$ 326,964</u>

SEWER UTILITY FUND REVENUES & EXPENDITURES:	
ANTICIPATED UNRESTRICTED NET POSITION JUNE 30, 2023	\$ 2,428,276
Add: Proposed Operating Revenues	953,610
Deduct: Proposed Operating Expenditures	(281,094)
One year's operating expenses (103% of proposed, no capital items)	(289,527)
Reserves for compensated absences	(4,850)
UNRESTRICTED NET POSITION	<u>\$ 2,806,415</u>

The Board of Commissioners may, from time to time during the fiscal year, by resolution, transfer funds appropriated herein without increasing or decreasing the total amount appropriated.

SECTION 3. The City Manager and/or City Treasurer is authorized to pay, and charge to each account as designated, by check of the City, for amounts not exceeding those appropriated in Section 1, herein, provided funds of the City are available to make such payments. Each check shall indicate the account from which it is paid and shall be signed by two of the five Commissioners or City Recorder, in an amount of \$5,000.00 or more and only one signature if amount is \$4,999.99 or less. The Board of Commissioners, may, by resolution, designate another employee of the City to sign such checks in place of the City Recorder, in the event of temporary absence or illness. All funds hereby appropriated and not disbursed from the designated accounts within a period of fourteen months commencing July 1, 2023 shall thereafter revert to the general fund of the City and be subject to further appropriations.

SECTION 4. All vendor invoices of \$5,000 or more shall be approved by the Commissioners at their regular or special meetings each month and such approval shall be recorded in the meeting minutes.

SECTION 5. This Ordinance shall become effective on July 1, 2023.

Passed on first reading:
May

Mayor Rusty Moore

Passed on second reading:
June

City Recorder Rusty Terry

CITY OF BELLE MEADE



Proposed Operating Budget for Fiscal Year 2023-2024

The City of Belle Meade

4705 Harding Road
Nashville, TN 37205
(615) 297-6041

FY 2023-2024 July 1, 2023 - June 30, 2024 Proposed Operating Budget

Rusty Moore, Mayor
Haley Dale, Vice Mayor
Louise Bryan, Commissioner
Neal Clayton, Commissioner
James V. Hunt, Sr., Commissioner

Jennifer Moody, City Manager
Leigh Mills, Finance Director

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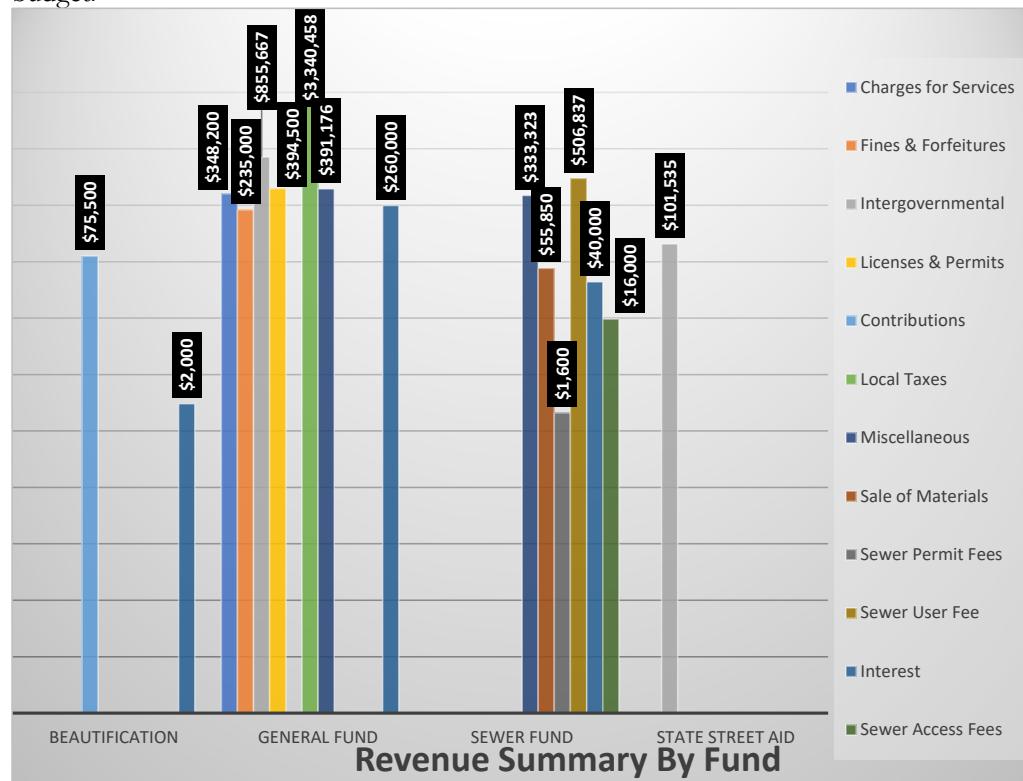
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Executive Summary

The purpose of this section is to provide an overview of major factors impacting the preparation of the budget for FY 2023-2024 and highlight any significant changes from the prior fiscal year. A more in-depth explanation of each line item can be found in the **Line-Item Budget** section of this document.

Revenues

The following tables summarize revenue sources by fund for the proposed 2023-2024 budget.



General Fund

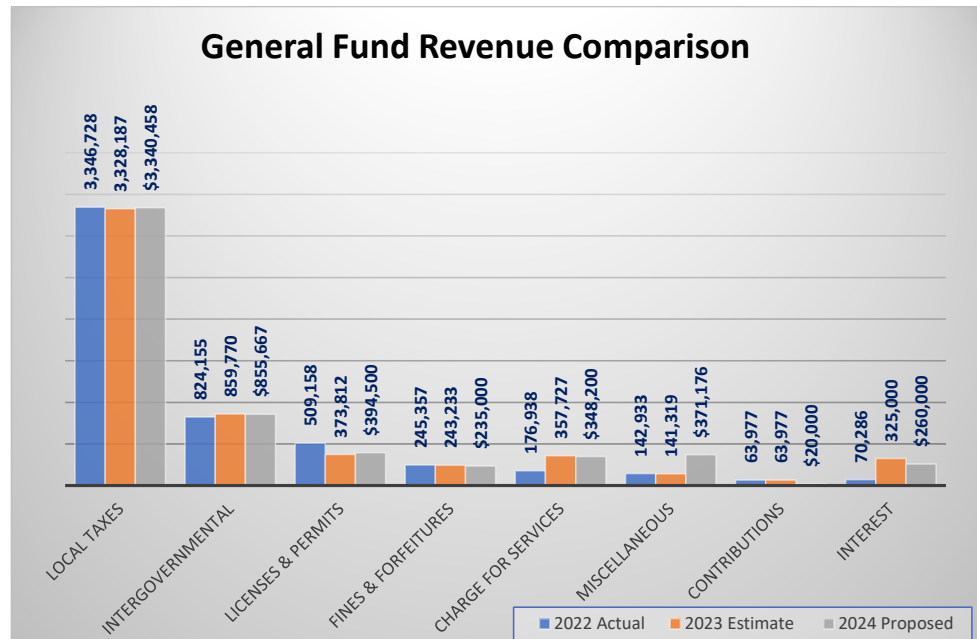
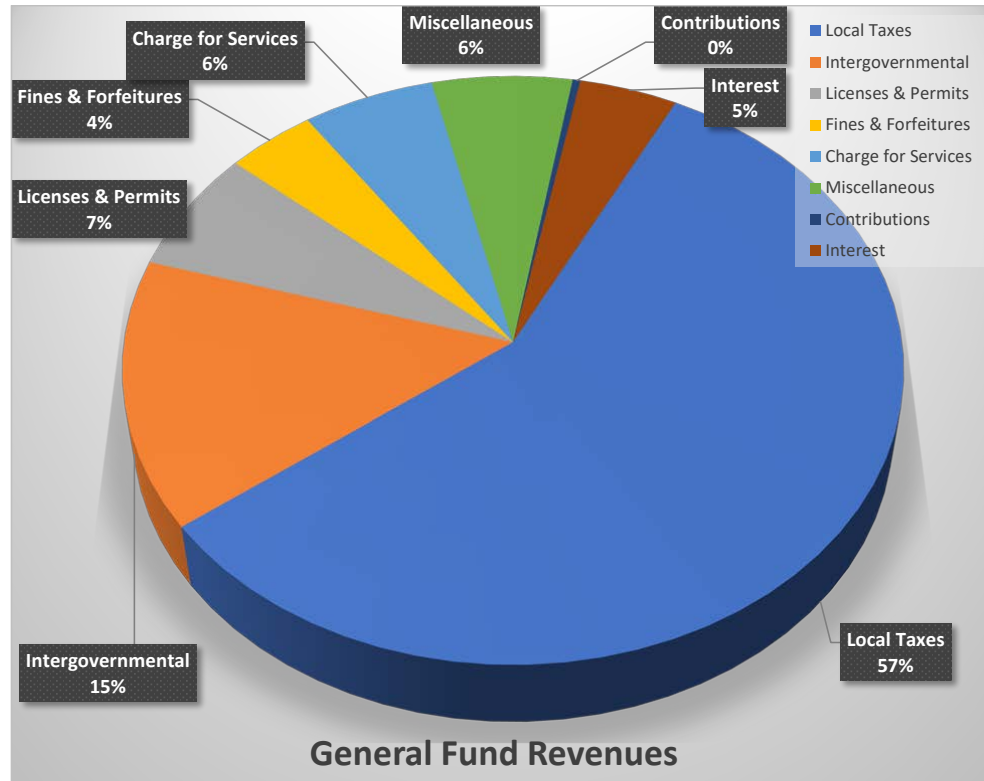
Revenues are projected to increase slightly this fiscal year. A summary of each income item is below:

- **Local Taxes** – The 2023-2024 budget reflects no increase in property taxes.
 - The city **is required to adopt a tax ordinance** to set its rate at the same time as the budget is passed per TCA §6-53-207 and TCA §6-22-107.

o The city can **amend its tax levy ordinance** if it is adopted before the taxes become due on the first Monday in October per TCA §67-1-702(a).

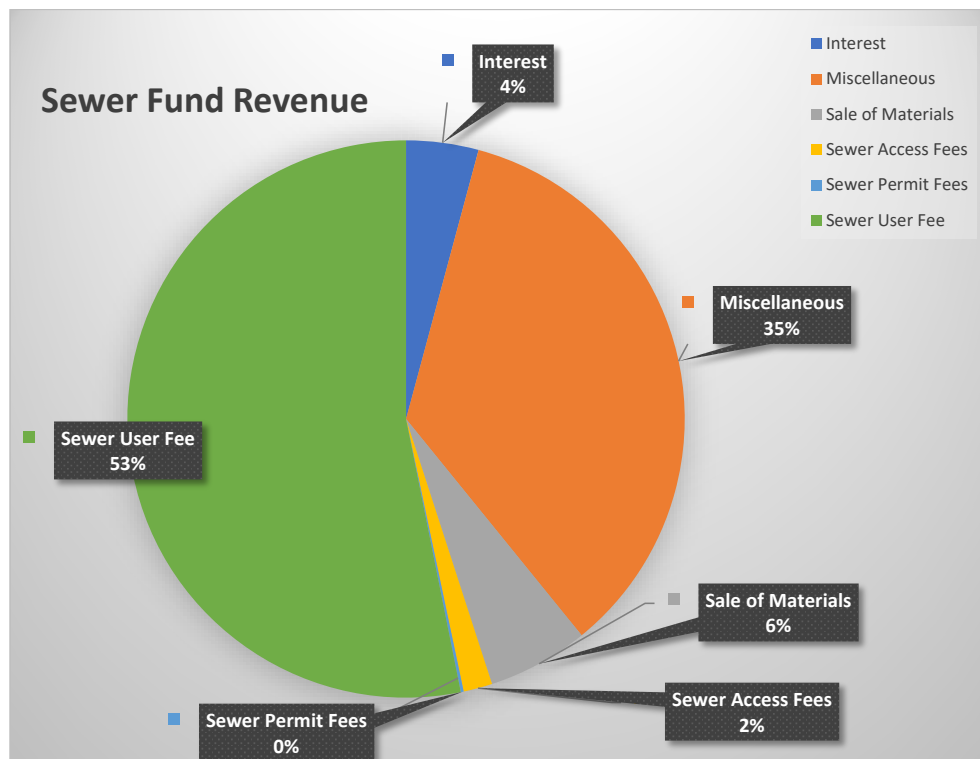
~~o This coming year is a reappraisal year, we expect to receive the certified tax rate before the second reading of this budget. If the board chooses to exceed this rate, a public hearing is required.~~

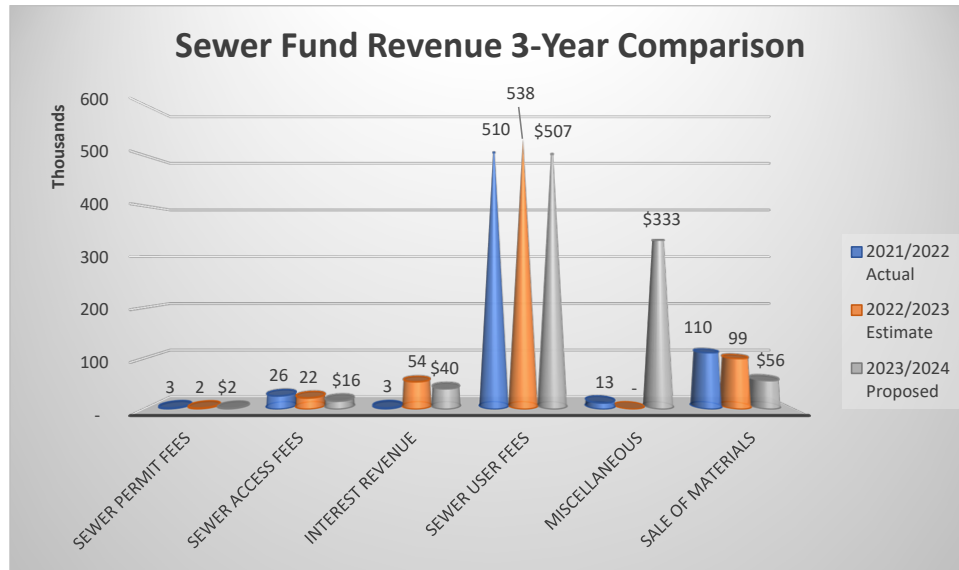
- **Intergovernmental** - We are in the fifth year of ~~a fifteen year~~ the MOU for road maintenance with Metro Nashville. The original contract states that we will receive \$297,872, this payment shall be increased or decreased annually by the percentage increase or decrease in the U.S. Consumer Price Index of All Urban Consumers. During the current year, we received \$323,191 for the Metro MOU. Sales tax, mixed drink tax and gas taxes are estimated to remain approximately the same based on this fiscal year's activity and based on estimates provided by MTAS (Municipal Technical Advisory Service).
- **Licenses & Permits** - Building permit fees, grading, demolition, and street cut permits are expected to decrease from the budgeted amount from the current fiscal year based on the activity the City has seen thus far.
- **Fines & Forfeitures** - Court fines and fees are budgeted to increase due to the trend the City has experienced this fiscal year and due to the anticipated hiring of an additional police officer.
- **Charges for Services** - Stormwater user fees were increased this fiscal year and are expected to remain approximately the same in the coming fiscal year.
- **Miscellaneous Revenue** - Interest revenue is expected to increase significantly with the rising of earning rates. There are \$296,000 of grants including those from ARPA (American Rescue Plans Act) and TDOT (Tennessee Department of Revenue).



Enterprise Fund

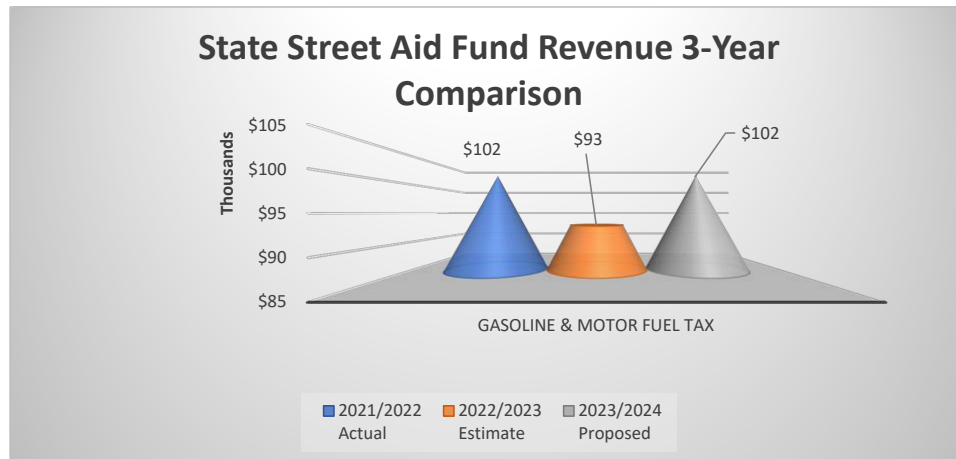
The sewer fund's primary source of revenue is user fees. A sewer rate study was performed in 2020-21 and the consultant recommended the City budget a 2% increase each year for the next five years (when the next rate study is performed). This increase is to keep up with the increasing fees Metro Nashville charges for processing and to remain competitive with other cities and utilities. Other revenue sources such as permit fees, tap fees and sale of pump systems are consistent with the previous fiscal year. Interest income is projected to increase significantly based on current rates.



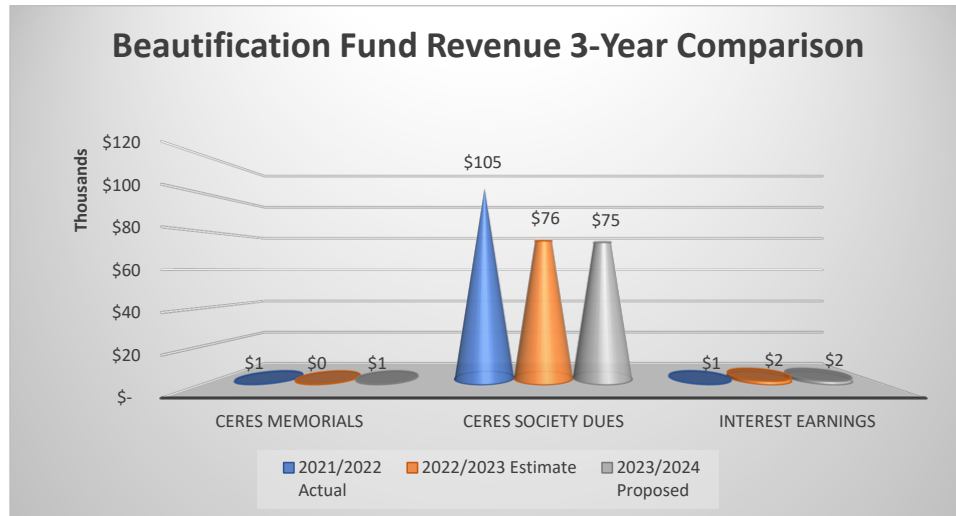


Special Revenue Funds

State Street Aid - The MTAS per capita projection for 2023-24 is \$35.00 for a total of \$101,535. The current fiscal year rate is \$36.00.

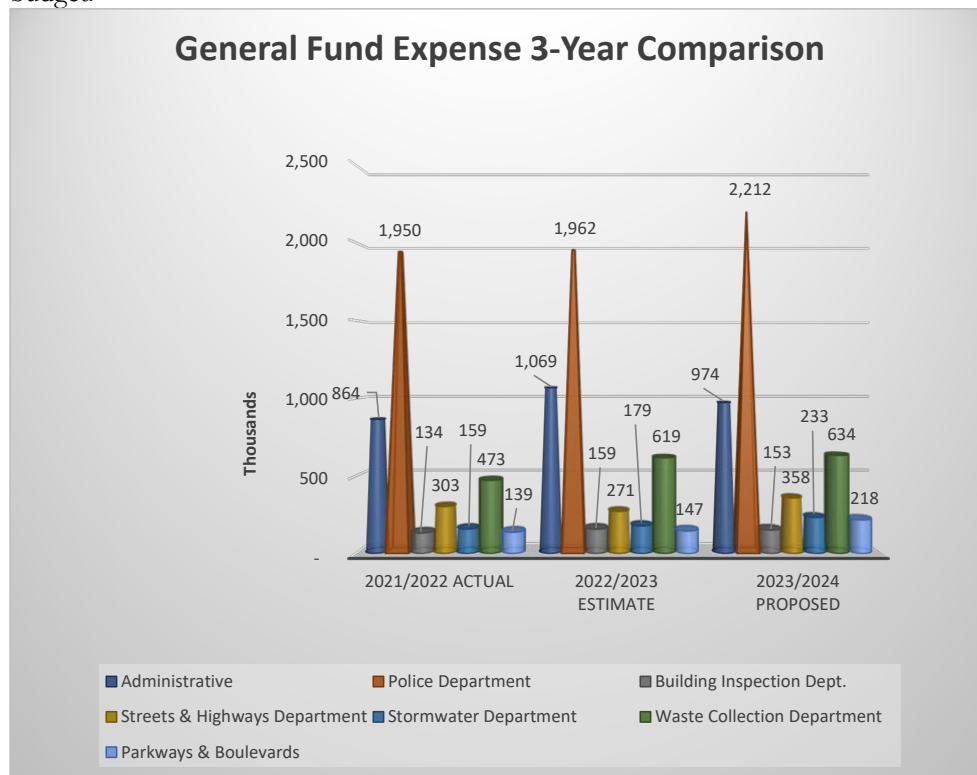


Beautification Fund - All revenue in this special fund is from contributions. Contribution revenues are generally budgeted based on the average of the three previous years. The contribution campaign is still ongoing, and contributions are continuing to be received. Interest earnings are expected to significantly increase based on current rates.



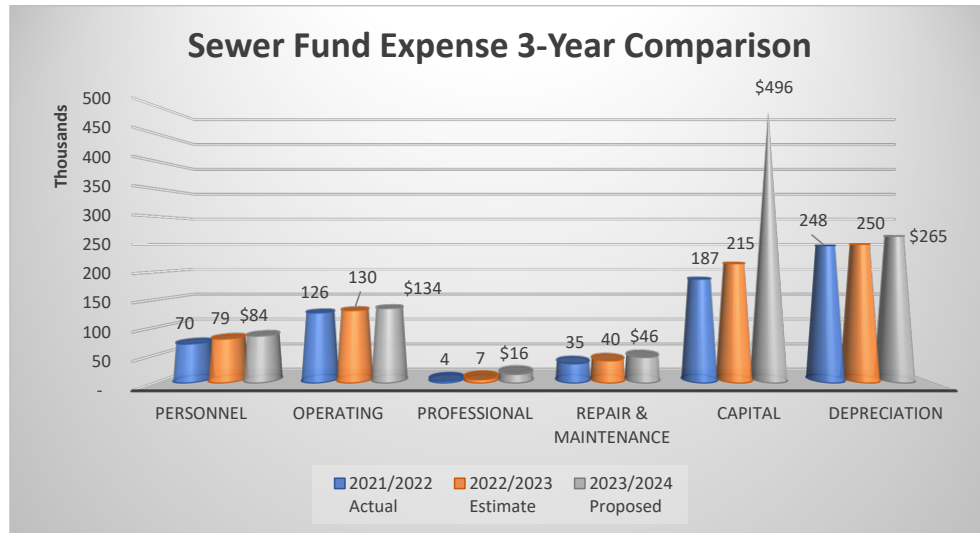
Expenditures

The following table summarizes expenditure categories for the proposed 2023-24 budget.

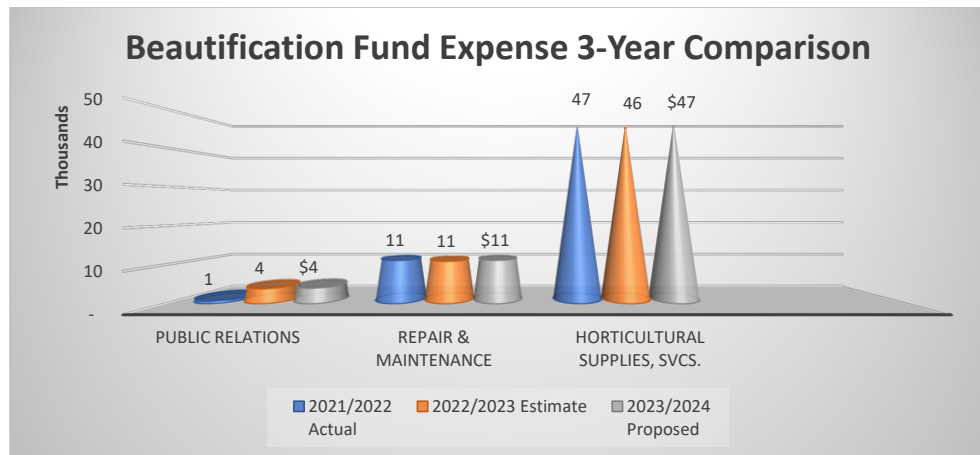


With regards to the Personnel Category, made up of salaries, benefits, training/education, and uniform expenses, the following major items should be noted:

- For the 2023-24 budget, there is a proposed minimum 5% salary increase included. The City is currently undergoing a salary study to ensure that we remain competitive with surrounding governmental entities. Health insurance premiums also include a 5% increase, which is average for the last few years.
- The TCRS (Tennessee Consolidated Retirement System) rate is currently 8.71% this year. TCRS legacy plan is closed for new employees, so there are less employer contributions being paid into the system. Contributions to the State's 401(k) plan vary according to each employee's elections but they are expected to remain level.
- With regards to the **General Fund**, the following changes should be noted:
 - **Administrative** operating expenses are expected to remain approximately the same this year.
 - **Public Safety** operating expenses are projected to increase due to vehicle repairs and maintenance on an aging fleet. An additional police officer is also budgeted so that the current motorcycle officer can devote more patrol time to peak hours.
 - **Highways & Streets** operating expenses remain consistent with the current fiscal year.
 - **Stormwater** operating expenses are not expected to change significantly from this fiscal year.
 - **Waste Collection** operating expenses are expected to increase this fiscal year. The brush collection contract expired earlier this year and there was a 23% increase in the new contract. The waste collection contract realized a 28% increase upon renewal.
 - **Parkways & Boulevards** expenses are expected to increase due to the rising costs from Metro Water Services for irrigation.

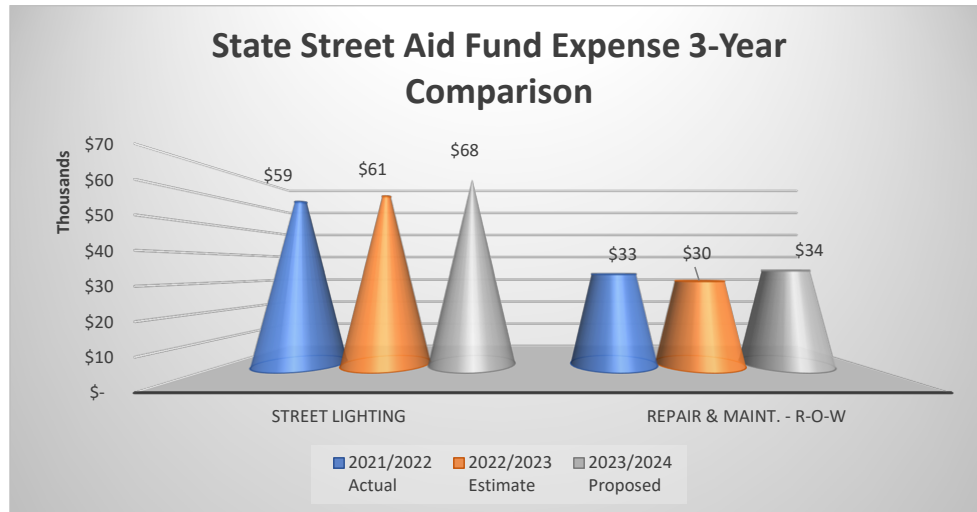


Regarding the Sewer **Enterprise Fund**, rising material and replacement costs have created an increase in operating expenses.



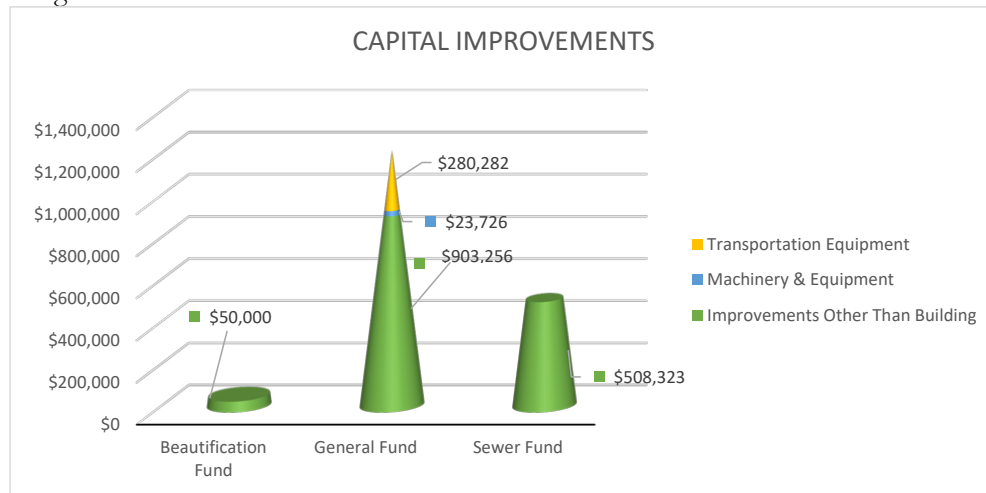
With regards to the **Special Revenue Funds**, the following changes should be noted:

- Beautification expenses are expected to remain consistent with the current fiscal year.
- State Street Aid expenses are expected to increase slightly due to city-wide maintenance projects.



Capital

The following table summarizes capital projects by fund for the proposed 2023-2024 budget.



With regards to the **General Fund**, the following projects should be noted:

- The current electronic security system is outdated, and the maintenance company has gone out of business. Therefore, we have included \$15,384 to replace the current system.

- Desktop computers of \$6,400 have been budgeted to replace outdated machines.
- Stormwater projects budgeted at \$50,000 each have been included for Walnut Drive and for Sutherland Avenue.
- The Highways & Streets department has projected roadway projects budgeted at \$297,872. Also included are \$240,000 for Phase I of Master Plan (traffic calming) projects and \$200,000 for the TDOT sidewalk project along Harding Road.
- The Public Safety department has the following items budgeted this fiscal year:
 - In-car cameras and tablets budgeted at \$17,326.
 - Public Safety also has included \$183,896 in transportation equipment for four patrol vehicles to replace the aging Dodge Chargers.
 - A high-speed alternative, SpeedChase has also been budgeted for patrol officers to allow them to deploy a GPS tracking tag onto a fleeing vehicle.
 - \$22,870 has been set aside for a 2023 Ranger Utility Task Vehicle or UTV and a storage shed. It can be used to get to locations within the City that a patrol vehicle cannot reach as quickly.

With regards to the **Sewer Fund**, the following projects should be noted:

- Under the Capital Improvement Plan, ~~\$163,000~~ \$508,323 is budgeted for the Asset Management Software, air relief valves and grinder replacement pumps.

With regards to the **Beautification Fund**, there is \$50,000 Master Plan landscaping budgeted.

In the **State Street Aid Fund**, there are no capital projects budgeted at this time.

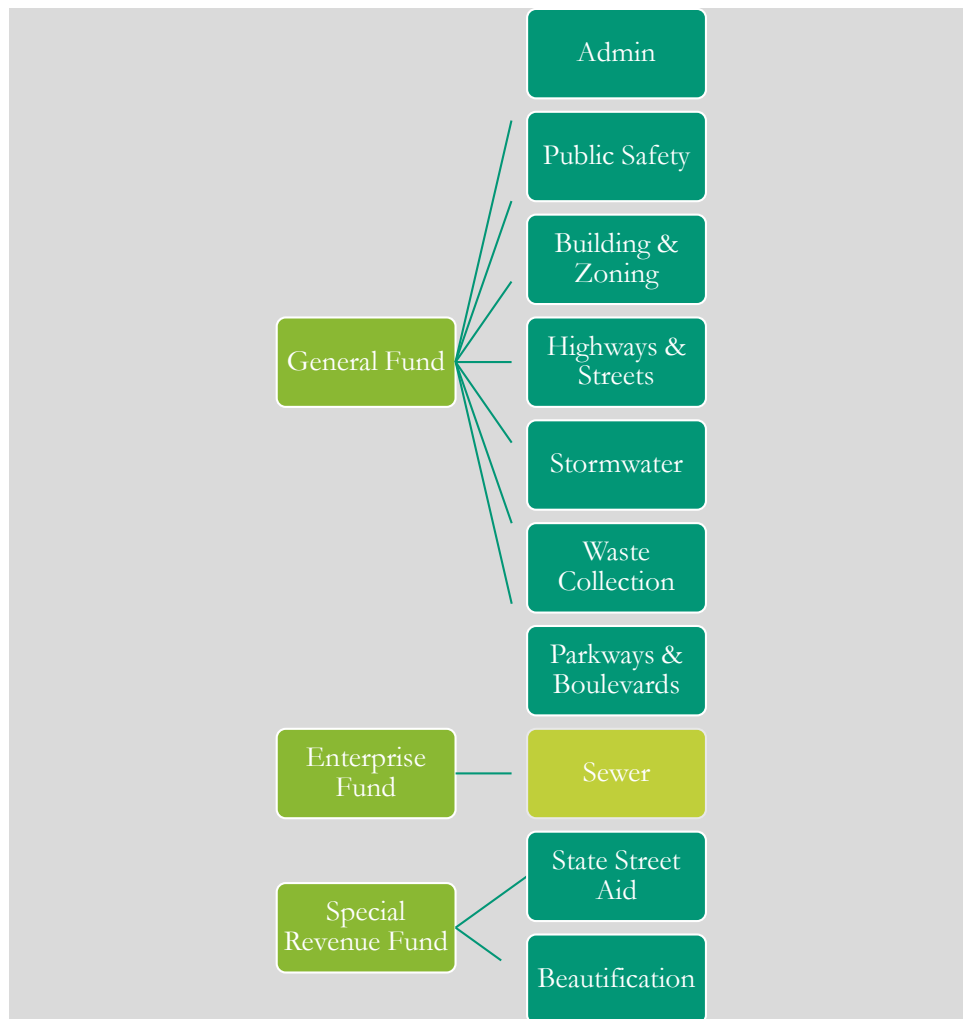
Budget Document

The remainder of the budget document consists of the following:

- Fund Structure- an explanation of the funds of the City of Belle Meade.
- Budget Process- a visual summary of the fiscal budgeting process.
- Budget Summary- a top level view of each fund's budget.
- Line-Item Budget- an in-depth look at each line item in each fund's budget.
- Fund Balance- the resources available to appropriate for this budget and future budget.

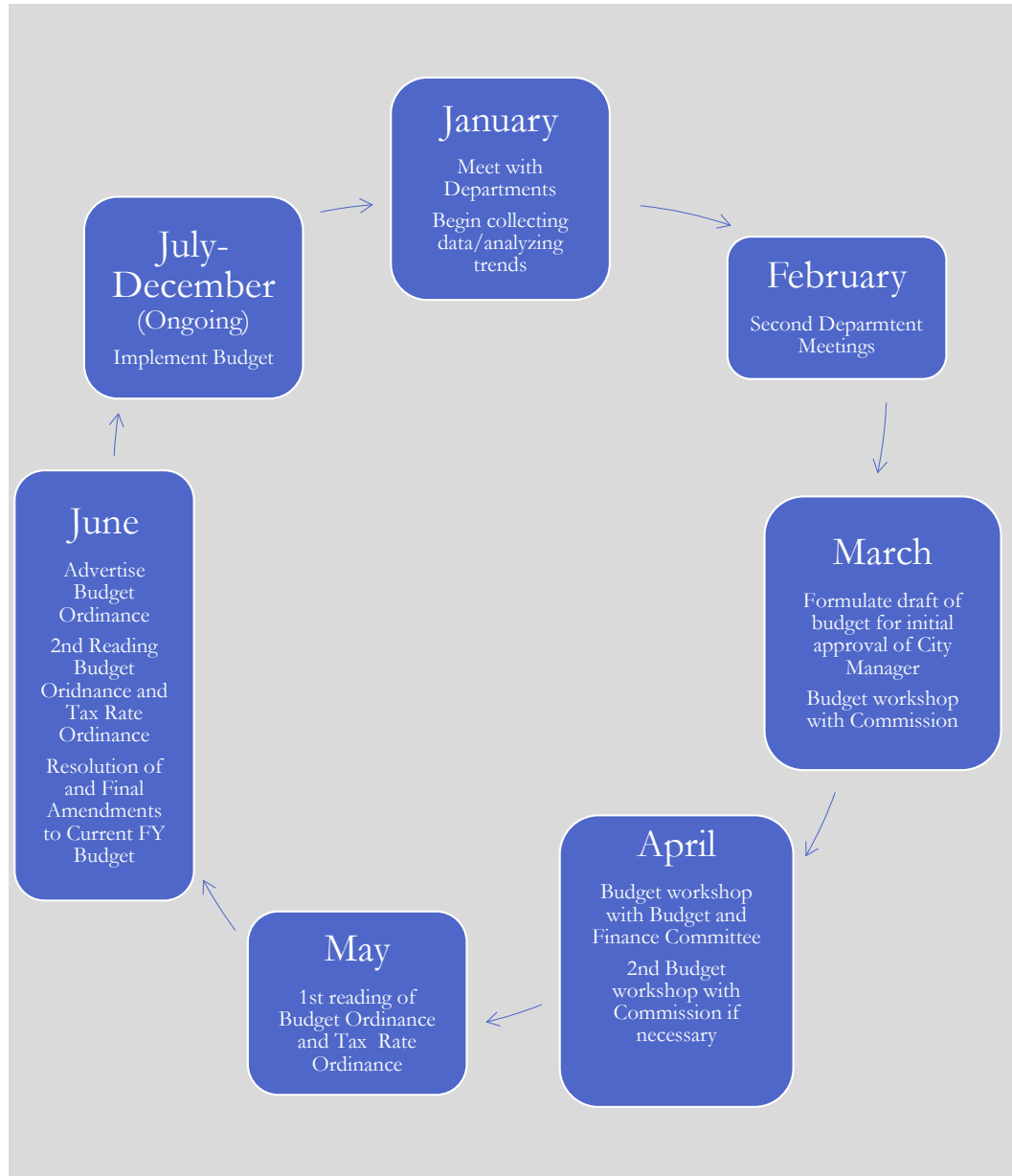
Fund Structure

The General Fund and Special Revenue Funds are modified-accrual funds. Essentially this means that they do not report depreciation expenses and have a “fund balance”. The sewer fund is an Enterprise fund and is accounted for using the full accrual method. Under this method, depreciation expense is accounted for and must be reported. In addition, you have “net position”. Net position has multiple categories such as “invested in capital assets”, “restricted net position”, and “unrestricted net position”. The graphic below shows the category of each fund/department.



Budget Process

The budget process is a year-round planning process. It also ensures that the city follows the Municipal Budgeting Law at all times. The graphic below is a brief overview of the budgeting cycle.



Budget Summary- General Fund

City of Belle Meade 3 Year Budget Comparison 2022-2024 110-GENERAL FUND

	<u>2021/2022</u> Actual	<u>2022/2023</u> Actual for 9 months, estimate for 3 months	<u>2023/2024</u> Proposed
Revenues:			
Total Local Taxes	\$ 3,346,728	\$ 3,328,187	\$ 3,340,458
Total Intergovernmental	1,033,745	859,770	855,667
Total Licenses & Permits	509,158	373,812	394,500
Total Fines & Forfeitures	245,357	243,233	235,000
Total Charges for Services	176,938	357,727	348,200
Interest Income	70,286	325,000	260,000
Total Miscellaneous	206,911	205,296	391,175
	\$ 5,589,123	\$ 5,693,025	\$ 5,825,000
Operating Expenses:			
Administrative	\$ 863,852	\$ 1,069,248	\$ 973,433
Police Department	1,950,441	1,961,769	2,215,042
Building Inspection Dept.	133,585	158,746	152,761
Streets & Highways Department	302,762	271,309	358,159
Stormwater Department	158,818	178,776	232,960
Waste Collection Department	473,092	618,550	633,800
Parkways & Boulevards	138,920	146,522	218,000
	\$ 4,021,470	\$ 4,404,921	\$ 4,784,155
Capital Expenses:			
Administrative	\$ 62,449	\$ 61,666	\$ 21,784
Police Department	120,111	151,414	297,608
Building Inspection Dept.	-	-	-
Streets & Highways Department	373,163	475,266	737,872
Stormwater Department	1,716	120,328	150,000
Waste Collection Department	-	-	-
Parkways & Boulevards	-	-	-
	\$ 557,438	\$ 808,674	\$ 1,207,264
Net Change in Fund Balance	1,010,215	479,430	(166,419)
Fund Balance, June 30	\$ 14,817,940	\$ 15,297,370	\$ 15,130,951

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Budget Summary - Sewer Fund

City of Belle Meade
3 Year Budget Comparison 2022-2024
412-SEWER FUND

		2021/2022	2022/2023	2023/2024
		Actual	Actual for 9 months, estimate for 3 months	Proposed
Revenues:				
Sewer Permit Fees	\$	2,600	\$ 2,200	\$ 1,600
Sewer Access Fees		26,000	22,000	16,000
Interest Revenue		2,739	53,601	40,000
Sale of Surplus Property		-	-	-
Charges for Repairs/Replacement		-	-	-
Sewer User Fee (Metro Water)		510,071	537,941	506,837
Sale of Materials (Pumps, Equip)		110,453	99,049	55,850
Miscellaneous		12,500	-	333,323
		664,364	714,791	953,610
Operating Expenses:				
Salaries	\$	51,491	\$ 55,669	\$ 56,331
Social Security Tax		3,742	4,259	4,309
Health & Dental Insurance		10,852	12,544	13,166
Retirement - 401K		4,110	4,454	4,506
Vacation and Terminal Leave		-	2,000	6,001
Education & Training		935	800	820
Telephone, Internet		1,087	1,279	1,500
Engineer, Architect		-	732	7,500
Other Professional Services		4,117	6,192	8,930
Repair & Maintenance-Pumps		33,717	31,686	43,950
Repair & Maint. - Vehicles		1,416	8,608	1,500
Repair & Maint. - Other Equip.		-	-	1,000
Office Supplies		-	162	150
Operating Supplies		2,672	847	1,200
Chemicals		109,792	115,000	115,000
Clothing & Uniforms		885	1,011	1,330
Gasoline		5,066	5,123	8,000
Consumable Tools		365	500	500
Supplies for Resale (Pumps)		-	-	-
Commercial Insurance		5,116	5,400	5,400
Depreciation		247,712	250,000	265,000
	\$	483,075	\$ 506,268	\$ 546,094
Capital Expenses:				
Impr. Other Than Building	\$	186,746	\$ 215,000	\$ 508,323
Machinery & Equipment		-	-	-
Transportation Equipment		-	-	-
	\$	186,746	\$ 215,000	\$ 508,323
Net Change in Net Position		(5,457)	(6,477)	(100,807)
Unrestricted Net Position		1,591,644	1,620,167	1,276,037
Invested in Capital Assets		836,632	801,632	1,044,955
Net Position, June 30	\$	2,428,276	\$ 2,421,799	\$ 2,320,992

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Budget Summary - State Street Aid

City of Belle Meade 3 Year Budget Comparison 2022-2024 121-STATE STREET AID

		2021/2022 Actual	2022/2023 Actual for 9 months, estimate for 3 months	2023/2024 Proposed
Revenues:				
	Gasoline & Motor Fuel Tax	\$ 101,676	\$ 92,845	\$ 101,535
	Interest Earnings	-	-	-
		\$ 101,676	\$ 92,845	\$ 101,535
Operating Expenses:				
Highways, Streets & Roadways				
	Street Lighting	\$ 59,126	\$ 61,200	\$ 67,500
	Repair & Maint. - R-O-W	32,967	30,485	34,035
	Repair & Maint. - Other	-	-	-
		\$ 92,093	\$ 91,685	\$ 101,535
Net Change in Fund Balance				
		9,584	1,160	0
Fund Balance, June 30				
		\$ 162,354	\$ 163,514	\$ 163,514

Budget Summary - Beautification Fund

City of Belle Meade 3 Year Budget Comparison 2022-2024 123-BEAUTIFICATION FUND

	2021/2022 Actual	2022/2023 Actual for 9 months, estimate for 3 months	2023/2024 Proposed
Revenues:			
Contributions			
Grant Revenue	\$ -	\$ -	\$ -
Ceres Memorials	500	400	500
Ceres Society Dues	105,070	75,890	75,000
Interest Earnings	515	2,000	2,000
	<u>\$ 106,085</u>	<u>\$ 78,290</u>	<u>\$ 77,500</u>
Operating Expenses:			
Parkways & Boulevards			
Public Relations	\$ 797	\$ 3,817	\$ 4,000
Repair & Maintenance	10,980	10,740	11,000
Horticultural Supplies, Svcs.	47,350	46,249	46,575
	<u>\$ 59,127</u>	<u>\$ 60,805</u>	<u>\$ 61,575</u>
Capital Expenses:			
Other Improvements	-	-	50,000
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,000</u>
Net Change in Fund Balance	<u>\$ 46,957</u>	<u>\$ 17,485</u>	<u>\$ (34,075)</u>
Fund Balance, June 30	<u>\$ 198,685</u>	<u>\$ 216,170</u>	<u>\$ 182,095</u>

Line-Item Budget- General Fund

City of Belle Meade FY 2023-2024 110 - General Fund

ACCT #	ACCOUNT NAME AND DESCRIPTION	SUBTOTAL	LINE-ITEM TOTAL
REVENUES			
31100	PROPERTY TAXES, CURRENT Tax on property - based on 2023 assessment (.50)		\$ 3,324,747
		3,324,747	
31112	PERSONAL PROPERTY TAXES Tax on personal business property - based on tax roll	4,485	\$ 4,485
31120	PUBLIC UTILITIES PROPERTY TAX (Ad-Valorem taxes) Based on tax roll	3,225	\$ 3,225
31300	INTEREST, PENALTY, COURT COSTS ON DELINQ. TAXES Taxes are delinquent after Feb. 28 each year	3,000	\$ 3,000
31511	IN LIEU OF TAX - ELECTRIC UTILITIES Nashville Electric Service - Budget based on prior years receipts	5,000	\$ 5,000
31910	FRANCHISE TAXES From Metro Nashville (based on 3-year average and economic adjustment for current year)	80,000	\$ 80,000
31980	MIXED DRINK TAXES Based on average of actual collections - (3 previous years and economic adjustment for current year)	60,000	\$ 60,000
32610	BUILDING PERMIT FEES Based on average of actual collections - 3 previous years	350,000	\$ 350,000
32650	STREET CUT, EXCAVATING, BLASTING PERMIT FEES \$500 permit, estimate 19 permits	9,500	\$ 9,500
32660	ZONING APPEALS FEES Based on average of actual collections - 3 previous years	30,000	\$ 30,000
32690	GRADING, DEMOLITION, OTHER PERMIT FEES Based on average of actual collections - 3 previous years	5,000	\$ 5,000
33510	STATE SALES TAX Based on average of actual collections - 3 previous years and per capita amount of \$120	348,120	\$ 348,120
33530	STATE BEER TAX Based on average of actual collections - 3 previous years and per capita amount of \$.46	1,334	\$ 1,334
33552	STATE-CITY STREETS & TRANSPORTATION (Gasoline Inspection Fee) Per capita amount of \$1.83	5,309	\$ 5,309
33565	SPORTS BETTING TAX Based on estimated per capita amount of \$1.00	2,901	\$ 2,901
33591	GROSS RECEIPTS - TVA Based on estimated per capita amount of \$12.00	34,812	\$ 34,812

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33800	Local Revenue Allocations - Road Maintenance	\$	323,191
	Metro MOU - based on CPI annual increase/decrease (original amount)		323,191
34200	PUBLIC SAFETY CHARGES FOR SERVICES	\$	40,000
	Revenue from Police off-duty (offsets P/R exp. & depr. officers are paid \$40/hr.)		40,000
34312	STORMWATER USER FEES	\$	308,200
	Residential collections		297,900
	Commercial collections		7,800
	EPSC Fines		2,500
35110	CITY COURT FINES & COSTS	\$	235,000
	Collections estimated based on average of 3 previous years		235,000
36000	OTHER REVENUES	\$	371,176
	PEP Safety Grant		1,000
	Voting rental		300
	Recycle trash cans @ \$20 each		360
	VCIF grant revenue		73,516
	ARPA grant revenue (\$848,008 total)		50,000
	TDOT grant revenue (\$781,828 total)		200,000
	THSO grant revenue		46,000
36100	INTEREST REVENUE	\$	260,000
	LGIP		200,000
	CD Laddering program		60,000
37950	CONTRIBUTIONS - EMPLOYEE FUND	\$	20,000
	Donations from citizens and revenue from our snack machine		20,000
TOTAL REVENUES			\$ 5,825,001
EXPENSES			
ADMINISTRATION			
41000-110	SALARIES	\$	342,567
	Manager, Recorder, Finance Dir., P/T Administrative Assistant		338,167
	Longevity payments at \$100 per year of service		400
	Overtime - Recorder, estimated at 7 hours/month		4,000
41000-141	SOCIAL SECURITY TAX	\$	26,206
	Estimated taxes at 7.65% of gross wages		26,206
41000-142	HEALTH & DENTAL INSURANCE	\$	42,339
	Health & dental insurance for 3 F/T employees - City portion		40,416
	Health & dental insurance - 0 retirees - City portion		-
	Life & accident insurance		1,923
41000-143	RETIREMENT	\$	27,405
	8% Finance Director & City Recorder 401K		27,405
41000-148	EDUCATION & TRAINING - ADMIN.	\$	8,350
	TAMCAR Fall/Spring conferences, CMC Certification Program TAMCAR (City Recorder)		600
	CMFO required Continuing Education /Course registration/Classes		2,000
	TGFOA Fall & Spring conference (Finance Director)		700
	TCMA conference (City Manager)		1,800

	ICMA conference (City Manager)	3,000		
	TML conference (City Manager)	250		
41000-149	EMPLOYEE FUND EXPENSES		\$	20,000
	These expenses do not come out of the General Fund - they are paid with revenue from donations from citizens. Expenses include holiday dinners, employee gift certificates, snacks for vending machine, flowers & gifts for sick employees, family members.			
		20,000		
41000-220	PRINTING, COPYING, POSTAGE, PROMOTIONS		\$	23,050
	Annual postage	6,500		
	Postage meter annual lease	2,475		
	Newsletter printing	4,380		
	Other printing - letterhead, envelopes, forms, checks, etc.	2,000		
	New resident packet/welcome kits	350		
	Codification of City Code Book	1,900		
	Copy machine maintenance contract & lease agreement	4,800		
	Publicity: Signs, banners, website photos, promotional	500		
	Subscriptions: Nashville Business Journal	145		
41000-230	MEMBERSHIP DUES		\$	4,623
	Tennessee Municipal League	1,061		
	Regional Transportation Authority	500		
	Greater Nashville Regional Council	931		
	Tennessee Secretary of State	20		
	TNPRIMA (City Manager)	75		
	TMAA (City Attorney)	125		
	TGFOA (Finance Director)	60		
	TAMCAR (City Recorder)	35		
	TCMA (City Manager)	353		
	ICMA (City Manager)	1,128		
	AGA (Finance Director)	105		
	Sam's	50		
	Costco	180		
41000-231	PUBLICATION OF LEGAL NOTICES		\$	1,600
	Bid notices and annual budget ad (newspaper)	1,400		
	Public Hearing Notices, Other	200		
41000-240	UTILITY SERVICES		\$	34,800
	Electric, Gas, Water - City Hall & Maintenance Garage	34,800		
41000-245	TELEPHONE, INTERNET, WEBSITE		\$	78,460
	City Hall phones	4,560		
	City Manager phone	720		
	Comcast internet	2,545		
	Local Government Software/Hardware Support & Fixed Assets CS	21,600		
	Web hosting (Element 47)	1,975		
	Zoom	350		
	Phone system support	500		
	EMMA	432		
	Office 365 and Windows 10 licenses	7,878		

	SSL, domain renewal, antivirus license, dark web monitoring, server maintenance - Keystone	10,800	
	Desktop support - Keystone	5,000	
	Adobe Software	1,200	
	Fortress Security (NextGen server)	300	
	Champs Live Streaming	3,000	
	GoGov - push notification service	2,400	
	MTAS web hosting	200	
	New website & permitting software	15,000	
41000-250	PROFESSIONAL SERVICES		\$ 152,500
	Annual financial audit	22,500	
	Crosswalk integration (with audit firm, new requirement)	5,000	
	City attorney	70,000	
	Consultant - Zoning code review & rewrite	50,000	
	Insurance agent	5,000	
41000-261	REPAIR & MAINTENANCE - VEHICLES		\$ 1,028
	Routine maintenance to admin vehicle/Verizon Connect (GPS)	1,028	
41000-262	REPAIR & MAINTENANCE - MACHINERY, EQUIPMENT		\$ 8,745
	Generator - maintenance contract & repairs	3,665	
	HVAC - maintenance contract & repairs	3,580	
	Other equipment repairs	1,500	
41000-266	REPAIR & MAINTENANCE - BUILDINGS		\$ 30,044
	Office cleaning contract, and doorway mats	23,488	
	Additional carpet and window cleaning	1,200	
	Restroom & kitchen paper/cleaning supplies	3,000	
	Pest control	356	
	Plumbing, electrical, hardware supplies	2,000	
41000-280	TRAVEL, LODGING, MEALS		\$ 3,700
	Out of town conferences for City Manager, City Recorder, Finance Director	2,200	
	Commissioners' Retreat	1,500	
41000-310	OFFICE SUPPLIES, REFRESHMENTS, MISCELLANEOUS		\$ 13,900
	Office supplies, small office equipment	6,000	
	Coffee & related, kitchen supplies, water	6,500	
	Document shredding service	600	
	Free Shred Day for Residents	800	
41000-331	GASOLINE		\$ 240
	Estimated 60 gallons @ \$4.00 per gallon	240	
41000-510	INSURANCE		\$ 120,975
	PEP - liability, property, & workers compensation	100,395	
	Flood insurance	9,780	
	Long-term disability for employees	10,800	
41000-555	BANK SERVICE CHARGES		\$ 400
	Checking accounts - Truxton and First Horizon	400	
41000-691	CREDIT CARD PROCESSING FEES		\$ 2,500
	Monthly fees from card service processor	2,500	
	SUBTOTAL ADMINISTRATIVE EXPENSES		\$ 943,433

TAX ADMINISTRATION			
41550-596	Property Tax Refunds	\$	2,000
	Judgements from State of TN from property tax appraisal appeals		2,000
	SUBTOTAL TAX ADMINISTRATION EXPENSES	\$	2,000
CITY HALL BUILDINGS			
41810-266	REPAIR & MAINTENANCE - BUILDINGS	\$	28,000
	Flooring for City Hall		25,000
	Miscellaneous repairs		3,000
	SUBTOTAL CITY HALL BUILDINGS EXPENSES	\$	28,000
PUBLIC SAFETY			
42100-110	SALARIES	\$	1,372,887
	Chief, Lieutenant, Investigator, Officers, dispatch, clerk		1,285,957
	Early retirement & leave payout		-
	Longevity Pay		16,700
	Overtime estimate		7,500
	Part-time dispatchers, Judge, officers		62,730
42100-141	SOCIAL SECURITY TAX	\$	105,883
	Tax on all gross wages & Longevity		105,026
	7.65% of state In-Service payment of \$11,200		857
42100-142	HEALTH & DENTAL INSURANCE	\$	256,396
	Health and dental insurance - F/T employees - City portion		233,468
	Health & dental insurance - 2 retirees - City portion		13,327
	Life & accident insurance		9,601
42100-143	RETIREMENT	\$	106,907
	8.71% of all F/T salaries & longevity TCRS (Legacy Plan)		53,205
	5-8% of salaries - 401K Plan		53,702
42100-148	EDUCATION & TRAINING - POLICE	\$	28,526
	TACP Conference (Chief & Lieutenant)		350
	LEACT Conference		200
	Educational Reimbursement Program		17,904
	V-academy - online training for officers		748
	Off-Site Training for officers		3,000
	TIBRS, TIES, NCIC, APCO Dispatch training		2,074
	Travel, Meals, Lodging		1,250
	Firearms - (3) qualifications and (1) set duty ammunition		3,000
42100-151	SOCIAL SECURITY TAX - SECONDARY EMPLOYMENT	\$	3,060
	7.65% of secondary employment (off-duty) wages		3,060
42100-165	COURT COSTS	\$	13,529
	Printing - thermal paper for E-tickets		1,000
	Attorney fees for traffic court appeals		3,400
	Court supplies, publications, dues		950
	Connection to RMS system for traffic court		450
	CTRIS Local Government Software		7,729
42100-188	SECONDARY EMPLOYMENT WAGES	\$	40,000
	Estimate of 1,000 hours at \$40/hour - paid to officers		40,000

42100-230	PUBLICITY, SUBSCRIPTIONS, DUES	\$	2,265
	Tennessee Association of Chiefs of Police Dues (Chief and Lieutenant)	450	
	ROCIC Membership dues	300	
	LEACT dues	300	
	LESO Program dues	400	
	State Accreditation	650	
	National Child Safety Certification	165	
42100-245	TELEPHONE, INTERNET CONNECTIONS	\$	48,156
	Police department phone and fax lines	3,600	
	Cell phones: Chief, dispatch emergency cell phone	3,600	
	PowerDMS accreditation management support	2,808	
	Tennessee Portal Project	165	
	TBI connection fee	2,240	
	E-Agent software for TBI connection	1,900	
	TNCRIM	135	
	IT consulting for computer issues	2,000	
	LEADS online (pawn shop transactions search)	1,811	
	Tyler Technologies E-ticket software license and support	2,610	
	Omnigo support for records management system	18,077	
	RevCord Voice and Data support	1,332	
	Microsoft Planet Technologies	7,878	
42100-261	REPAIR & MAINTENANCE - VEHICLES	\$	55,076
	Oil changes - 17 vehicles	3,570	
	Tires, rotations, alignments	11,730	
	Brakes	4,400	
	Verizon Connect for tablet	3,876	
	Miscellaneous repairs (wipers, lights, tune-up, etc.)	2,000	
	Emergency, out of warranty, other	29,500	
42100-262	REPAIR & MAINTENANCE- VIDEO SURVEILLANCE SYSTEM	\$	53,900
	Repair, maintenance, IT services	40,500	
	VSS extra trip charge	2,000	
	Software licensing	11,400	
42100-269	REPAIRS & MAINTENANCE - OTHER SERVICES	\$	19,286
	Radio repair for Motorola radios	5,094	
	User fee to ITS Department	10,032	
	Radar re-certification	560	
	In-car video camera, radar repairs	2,000	
	Radio batteries	600	
	General equipment maintenance	1,000	
42100-320	OPERATING SUPPLIES	\$	9,710
	Community Outreach Programs	800	
	Office supplies, first aid supplies, traffic cones	5,000	
	Glock 45 Handguns - upgrade (net of trade-in)	3,910	
42100-326	CLOTHING & UNIFORMS	\$	17,580
	(16) officers @ \$500 each, (2) part-time officer @ \$250 each	8,500	
	(4) Dispatchers @ \$250 each, (3) part-time dispatchers @ \$150 each	1,450	
	Emergency, badges, holsters, miscellaneous	2,630	

	(5) bullet resistant vests	4,000	
	PEP Grant Safety Equipment Match	1,000	
42100-331	GASOLINE		\$ 78,000
	(17) gasoline vehicles - approximately 19,500 gallons @ \$4.00/gallon less employee reimbursement	78,000	
42100-390	DETECTIVE		\$ 3,880
	Cell phone	480	
	Lexis Nexis	2,400	
	Travel, research, supplies	1,000	
	SUBTOTAL PUBLIC SAFETY		\$ 2,215,042
	BUILDING & ZONING		
42420-110	SALARIES		\$ 78,750
	Wages	78,750	
	Longevity	-	
42420-141	SOCIAL SECURITY TAX		\$ 6,024
	Estimated taxes on gross wages, longevity	6,024	
42420-142	HEALTH & DENTAL INSURANCE		\$ 10,420
	Health & dental insurance - City portion	9,916	
	Life & accident insurance	504	
42420-143	RETIREMENT		\$ 6,859
	8.71% of salaries & longevity payments TCRS	6,859	
42420-148	EDUCATION & TRAINING		\$ 2,900
	Continuing education required for certification, TCMA conference	2,900	
42420-230	SUBSCRIPTIONS, DUES		\$ 2,007
	TN AFPM (Association Flood Plain Management) dues	50	
	MTCOA dues	40	
	ICC (International Code Council) dues	270	
	TN Stormwater Management Association dues (1/2 cost split with Streets Department)	300	
	Evernote annual renewal	75	
	Verizon Connect for tablet	1,272	
42420-250	PROFESSIONAL SERVICES		\$ 41,500
	BZA sign printing, engineering consulting services, HZC signs, consultants	41,500	
42420-261	REPAIR & MAINTENANCE - VEHICLES		\$ 600
	Estimated routine repairs	600	
42420-326	CLOTHING & UNIFORMS		\$ 700
	Logo shirts, pants	700	
42420-325	SUPPLIES		\$ 2,000
	Miscellaneous meeting supplies	2,000	
42420-331	GASOLINE		\$ 1,000
	Estimated 250 gallons @ \$4.00 per gallon	1,000	
	SUBTOTAL BUILDING & ZONING		\$ 152,761
	HIGHWAYS & STREETS		
43100-110	SALARIES		\$ 155,171
	Wages - Public Works Director & Assistant Public Works	152,071	
	Longevity	3,100	
43100-141	SOCIAL SECURITY TAX		\$ 11,871

	7.65% on all gross wages and longevity	11,871		
43100-142	HEALTH & DENTAL INSURANCE		\$	32,177
	Health and dental insurance - City portion	31,088		
	Life & accident insurance	1,089		
43100-143	RETIREMENT		\$	13,515
	8.71% of salaries & longevity payments TCRS (Legacy Plan)	13,515		
43100-148	EDUCATION & TRAINING - STREETS DEPT.		\$	2,785
	TN AFPM (Association Flood Plain Management) dues	25		
	TN Stormwater Management Association dues (1/2 cost split with Zoning department)	150		
	TNAPWA (American Public Works Association) dues	450		
	TWWA (TN Wastewater Association) dues	10		
	State of TN wastewater management certification	150		
	TCAPWA annual conference	1,000		
	Other required training and travel to maintain certifications	1,000		
43100-261	REPAIR & MAINTENANCE - VEHICLES		\$	3,500
	Routine items for Public Works trucks/Verizon Connect (GPS)	3,500		
43100-262	REPAIR & MAINTENANCE - OTHER MACHINERY		\$	750
	Repairs to large tools and equipment, including forklift	750		
43100-265	REPAIRS & MAINTENANCE - STREET SIGNS		\$	4,000
	Repairs to existing signs, replacements for damaged signs, poles	4,000		
43100-269	REPAIR & MAINTENANCE - OTHER		\$	117,900
	Street Maintenance Contract work & miscellaneous maintenance	40,000		
	Culvert cleaning, CCTV, and engineering fees	15,500		
	Snow Removal	60,000		
	Tennessee One Call tickets	2,400		
43100-326	CLOTHING & UNIFORMS		\$	4,890
	Uniforms - 5 per week from Unifirst; 1 Carhart Jacket	1,290		
	Shoes - 4 pair	700		
	Cell phone, Verizon connection	2,700		
	Miscellaneous	200		
43100-331	GASOLINE		\$	8,600
	(2) Pick-up trucks - approximately 2,150 gallons @ \$4.00/gallon less employee reimbursement	8,600		
43100-340	SUPPLIES - REPAIR & MAINTENANCE		\$	3,000
	Small hand tools, hardware, rags, propane, gloves, misc.	3,000		
	SUBTOTAL HIGHWAYS & STREETS		\$	358,159
	STORMWATER			
43150-256	CONSULTANT'S SERVICES		\$	72,960
	MS4 Permit fee, paid to State of TN	3,460		
	EPSC inspections	8,500		
	Stream Monitoring, NPDES Annual Report, ESRI, other engineering services	61,000		
43150-269	REPAIR & MAINTENANCE - OTHER		\$	160,000
	Minor stormwater repairs, culvert cleaning	20,000		
	Creek debris removal maintenance work	140,000		

SUBTOTAL STORMWATER		\$ 232,960
WASTE COLLECTION		
43230-249	DUMPSTER SERVICES	\$ 27,560
	(3) Trash dumpsters behind City Hall	18,000
	(2) Cardboard dumpsters behind City Hall	7,560
	Extra recycle trash cans and labels	1,000
	Extra pick-up, week of Christmas - New Years	1,000
43230-269	BRUSH COLLECTION / CHIPPER, TREE WORK	\$ 222,240
	Brush collection & chipper contract	207,240
	Emergency tree work, storm cleanup	15,000
43230-290	TRASH COLLECTION	\$ 384,000
	Once-weekly trash pick-up & recycle pick-up	384,000
SUBTOTAL WASTE COLLECTION		\$ 633,800
PARKWAYS & BOULEVARDS		
44730-242	WATER FOR IRRIGATION	\$ 55,000
	1/2 Watering truck and all irrigation	55,000
44730-260	REPAIR & MAINTENANCE - OTHER	\$ 18,000
	Install & store backflow, turf maintenance, irrigation repairs, back flow preventers repairs	18,000
44730-321	HORTICULTURAL SUPPLIES & SERVICES	\$ 145,000
	Landscape maintenance contract @ \$6,995/month	83,940
	Extra supplies, services outside of contract, dirt work	6,060
	Survey and clearing donated land	55,000
SUBTOTAL PARKWAYS & BOULEVARDS		\$ 218,000
TOTAL OPERATING EXPENSES		\$ 4,784,155

City of Belle Meade FY 2023-2024 Capital Expenditures			
CAPITAL EXPENSES			
41000-930	ADMINISTRATION- IMPROVEMENTS OTHER THAN		\$ 15,384
	Electronic security system	15,384	
	HIGHWAYS & STREETS- IMPROVEMENTS OTHER THAN		
43100-930	BUILDING		\$ 737,872
	TDOT sidewalk project (\$781,208 total grant)	200,000	
	Roadway projects (paving Westhampton Place, Manor Drive, Drew Place & Royal Oaks Place)	297,872	
	Master Plan project - Phase I	240,000	
43150-930	STORMWATER- IMPROVEMENTS OTHER THAN BUILDING		\$ 150,000
	Southerland stormwater improvement	100,000	
	Walnut Drive stormwater improvement (\$848,008 total grant)	50,000	
41000-940	ADMINISTRATION- MACHINERY & EQUIPMENT		\$ 6,400
	Desktop computers	6,400	
42100-940	PUBLIC SAFETY- MACHINERY & EQUIPMENT		\$ 17,326
	(4) Digital Ally DVM-800 In-car cameras @ \$2,800 (Reimbursed by THSO grant)	11,200	
	(2) GTAC Tablet for police vehicle (Reimbursed by THSO grant)	6,126	
42100-944	PUBLIC SAFETY - TRANSPORTATION EQUIPMENT		\$ 280,282
	2023 Ranger Crew UTV & storage shed	22,870	
	(4) 2023 Ford Explorer SUVs	183,896	
	StarChase (8) - (Reimbursed by VCIF grant)	73,516	
42420-940	BUILDING AND ZONING- MACHINERY & EQUIPMENT		\$ -
		-	
43100-940	HIGHWAYS & STREETS- MACHINERY & EQUIPMENT		\$ -
		-	
TOTAL CAPITAL EXPENSES			\$ 1,207,264
GENERAL FUND SUMMARY:			
TOTAL REVENUES			\$ 5,825,001
TOTAL OPERATING EXPENSES			4,784,155
TOTAL CAPITAL EXPENSES			1,207,264
TRANSFER FROM RESERVES			166,418
NET INCREASE (DECREASE) TO FUND BALANCE			\$ 0

Line-Item Budget- Sewer Fund

City of Belle Meade FY 2023-2024 412 - Sewer Fund

ACCT #	ACCOUNT NAME AND DESCRIPTION	SUBTOTAL	TOTAL
REVENUES			
32630	SEWER PERMIT FEES	\$	1,600
	Charged when City installs new or relocates existing sewer grinder pump system (8 @ \$200)	1,600	
36100	INTEREST EARNINGS	\$	40,000
	Interest earned on balance of reserves in LGIP	40,000	
37230	SEWER USER FEE	\$	506,837
	Revenues collected by Metro Water and reimbursed, less 10% administrative fee. Sewer user rate of \$3.26 per 100 ccf	506,837	
37294	INSTALLATION CHARGES	\$	55,850
	(8) New sewer pump stations purchased for resale to homeowners. A handling fee per station is added to cost.	51,850	
	Cables, misc. parts for resale	4,000	
37296	SEWER ACCESS FEES	\$	16,000
	\$2,000 fee required when new pump station is installed estimated at (8) this year	16,000	
33400	OTHER REVENUES	\$	333,323
	TDEC grant revenue (\$666,646 total)	333,323	
	TOTAL REVENUES	\$	953,610
EXPENSES			
52210-110	SALARIES	\$	56,331
	Wages - Collections Operator	52,880	
	Overtime, estimated at 7 hours/month	3,051	
	Longevity	400	
52210-131	TERMINAL AND SICK LEAVE	\$	4,001
	Accrued sick leave payable to the employee upon separation	4,001	
52210-133	VACATION LEAVE	\$	2,000
	Accrued vacation leave payable to the employee upon separation	2,000	
52210-141	SOCIAL SECURITY TAX	\$	4,309
	Estimated taxes on all gross wages, longevity	4,309	
52210-142	HEALTH & DENTAL INSURANCE	\$	13,166
	Health and dental insurance	12,761	
	Life & accident insurance	405	
52210-143	RETIREMENT	\$	4,506
	8% of salaries & longevity payments 401K	4,506	

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52210-148	EDUCATION & TRAINING - SEWER DEPT.	\$	820
	Travel, lodging, meals for training	500	
	TAUD annual conference	95	
	TNEPSC training	125	
	State of TN wastewater management certification	100	
52210-245	TELEPHONE, INTERNET	\$	1,500
	Mobile phone and Verizon connection	1,500	
52210-254	PROFESSIONAL SERVICES - ARCHITECT, ENGINEER, ETC.	\$	7,500
	Engineering services	7,500	
52210-259	OTHER PROFESSIONAL SERVICES	\$	8,930
	Semi-annual wastewater testing	3,450	
	State Division of Water Pollution Control - annual maintenance fee	1,380	
	Satellite telemetry annual support (for 5 underground odor tanks)	2,100	
	Residential grinder telemetry	1,200	
	TAUD dues	800	
52210-260	REPAIR & MAINTENANCE - GRINDER PUMP SYSTEM	\$	43,950
	Grinder pump rebuilds	17,000	
	Pump truck, plumbing, electrical contractors, and labor to assist with installs	13,100	
	Parts, hardware, miscellaneous repair items	950	
	Jefferson sales - replacement pump for odor tanks	900	
	Certified Labs - repair parts	7,000	
	(5) Telemetry upgrade to E-1 pump systems	5,000	
52210-261	REPAIR & MAINTENANCE - VEHICLES	\$	1,500
	Routine items for large service truck; small truck oil changes	1,500	
52210-262	REPAIR & MAINTENANCE - OTHER EQUIPMENT	\$	1,000
	Miscellaneous repairs	1,000	
52210-310	OFFICE SUPPLIES	\$	150
	Forms, printing, toner, and other misc. office supplies	150	
52210-320	OPERATING SUPPLIES	\$	1,200
	Disposable coveralls, latex gloves, disposable wipes, hardware, rags	1,200	
52210-322	CHEMICALS	\$	115,000
	Odor treatment for 5 underground tanks, Millrace, Parkhill, Clarendon, Westview & Lynwood/Westview, 4 times per year, averages 4,000 gallons each time @ \$6.00/gal; bio packs (\$8,000); caustic soda	115,000	
52210-326	CLOTHING & UNIFORMS	\$	1,330
	Uniforms - 5-6 per week from Unifirst	630	
	Boots - 2 pair	350	
	Bib overalls and jacket- 1 pair and miscellaneous	350	
52210-331	GASOLINE	\$	8,000

	(2) Sewer Dept. trucks - approximately 2,000 gallons @ \$4.00/gallon	8,000		
52210-341	CONSUMABLE TOOLS		\$	500
	Small hand tools	500		
52210-510	INSURANCE		\$	5,400
	Property, equipment, auto, liability, workers compensation	5,400		
52210-540	DEPRECIATION EXPENSE		\$	265,000
	Depreciation of sewer system equipment	265,000		
	TOTAL OPERATING EXPENSES		\$	546,094
CAPITAL EXPENSES				
52210-930	IMPROVEMENTS OTHER THAN BUILDING		\$	508,323
	Asset management software (TDEC grant)	333,323		
	Air relief valves (5)	15,000		
	New pump systems reimbursed by homeowner (8)	60,000		
	Grinder pump replacements	100,000		
	TOTAL CAPITAL EXPENSES		\$	508,323
	NET INCREASE (DECREASE) TO NET POSITION		\$	(100,807)
	TRANSFER FROM RESERVES		\$	100,807
	NET INCREASE (DECREASE) TO NET POSITION		\$	(0)

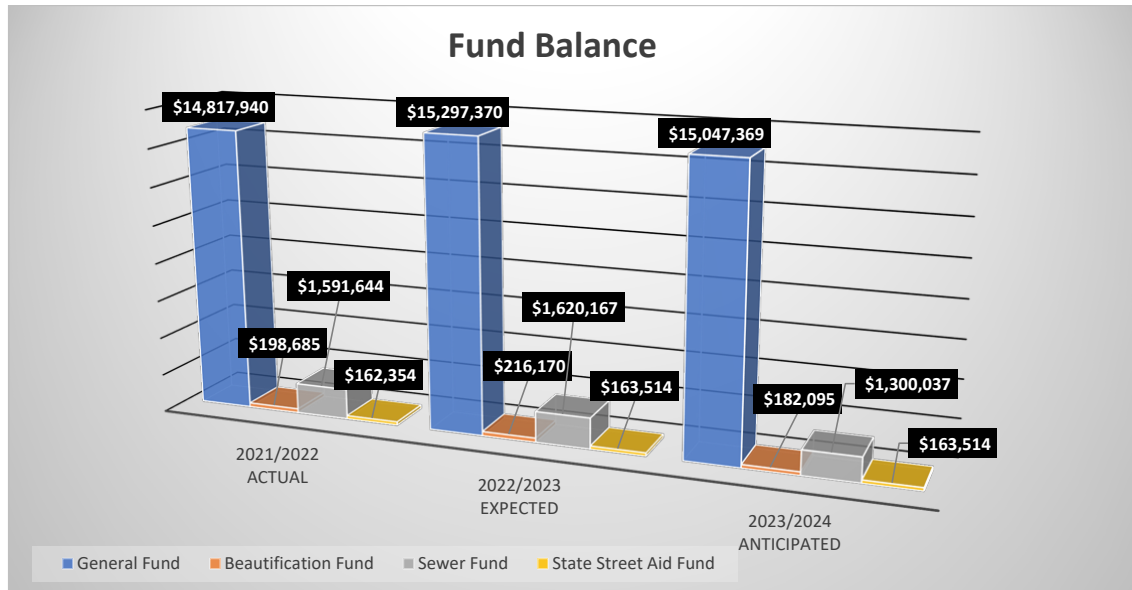
Line-Item Budget- Beautification Fund

City of Belle Meade FY 2023-2024 123 - Beautification Fund			
ACCT #	ACCOUNT NAME AND DESCRIPTION	SUBTOTAL	TOTAL
REVENUES			
36100	INTEREST EARNINGS		\$ 2,000
	Interest on checking	2,000	
36730	CONTRIBUTIONS - MEMORIALS		\$ 500
	Memorial donations - based on experience	500	
37950	CONTRIBUTIONS - CERES		\$ 75,000
	Ceres Society - based on previous three years receipts	75,000	
	TOTAL REVENUES		\$ 77,500
EXPENSES			
44730-236	PUBLIC RELATIONS		\$ 4,000
	Promotional mailings, other publicity, or Ceres event	4,000	
44730-260	REPAIR & MAINTENANCE SERVICES		\$ 11,000
	1/2 Watering truck	11,000	
44730-321	HORTICULTURAL SUPPLIES & SERVICES		\$ 46,575
	Holiday wreaths for street signs	5,000	
	Bedding plants, bulbs, new and replacement trees	40,000	
	Boxwood treatments (3 @ \$525 each)	1,575	
	TOTAL OPERATING EXPENSES		\$ 61,575
CAPITAL EXPENSES			
44730-930	IMPROVEMENTS OTHER THAN BUILDING		\$ 50,000
	Landscaping for Master Plan projects	50,000	
	TOTAL CAPITAL EXPENSES		\$ 50,000
	TRANSFER FROM RESERVES		34,075
	NET INCREASE (DECREASE) TO FUND BALANCE		\$0

Line-Item Budget- State Street Aid Fund

City of Belle Meade FY 2023-2024 121 - State Street Aid			
ACCT #	ACCOUNT NAME AND DESCRIPTION	SUBTOTAL	TOTAL
REVENUES			
33551	GASOLINE & MOTOR FUEL TAXES	\$	101,535
	Per capita amount of \$35.00 budgeted by state legislature	101,535	
	TOTAL REVENUES	\$	101,535
EXPENSES			
43120-247	STREET LIGHTING	\$	67,500
	Monthly payments to NES for streetlights	67,500	
43120-268	REPAIR & MAINTENANCE - ROADS & R-O-W's	\$	34,035
	Monthly payments to NES for Video Surveillance to run 21 locations (Verizon)	7,510	
	Monthly payments for cellular connectivity of 25 locations	8,285	
	Street Sweeping Contract at \$1,520/month	18,240	
	TOTAL OPERATING EXPENSES	\$	101,535
CAPITAL EXPENSES			
43120-930	IMPROVEMENTS OTHER THAN BUILDING	\$	-
		-	
	TOTAL CAPITAL EXPENSES	\$	-
	NET INCREASE (DECREASE) TO FUND BALANCE	\$	0

Fund Balance



	General Fund	Beautification Fund	Sewer Fund	State Street Aid Fund
ANTICIPATED FUND BALANCE JUNE 30, 2023	\$ 14,817,940	\$ 198,685	\$ 2,428,276	\$ 162,354
Add: Proposed Operating Revenues	5,825,000	77,500	953,610	101,535
Deduct:				
Proposed Operating Expenditures (less depr.)	4,781,396	61,575	281,094	101,535
Proposed Capital Items FY 2024	1,207,264	50,000	496,323	-
ANTICIPATED FUND BALANCE JUNE 30, 2024	14,654,280	164,610	2,604,469	162,354
One year's operating expenses (103% of proposed)	4,924,838	-	289,527	-
Reserves for unfunded pension liability	-	-	-	-
Reserves for compensated absences	217,500	-	4,850	-
Debt Service	-	-	-	-
Designated for Stormwater (user fees)	308,200	-	-	-
Designated for Streets (franchise fees)	80,000	-	-	-
Reserves for Projected Capital Items, FY 2024-2028	4,363,688	-	1,679,615	-
UNASSIGNED FUND BALANCE JUNE 30, 2024	4,760,054	164,610	630,477	162,354

5 Year Capital Improvement Plan

City of Belle Meade CAPITAL IMPROVEMENT PLAN (CIP) FISCAL YEARS 2024 - 2028

DESCRIPTION/ FUND	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2025-26	Projected FY 2026-27	Projected FY 2027-28
GENERAL FUND					
Fleet Replacement - Admin. & Building Insp.			20,000		
Fleet Replacement - Police Department	183,896	193,091	202,745	106,441	111,763
Fleet Replacement - Streets Department		35,000	35,000		
Machinery/Equip. - Admin. - Computer replacements & electronic security system	21,784				
Machinery/Equip.- Police Dept. - Video security system	17,326	50,000	52,500	55,125	57,881
Machinery/Equip.- Police Dept. - UTV & Starchase	96,386	32,000	33,600	37,044	42,883
Machinery/Equip.- Bldg and Zoning					
Machinery/Equip.- Streets Dept.					
Streets Dept - Impr. Other than Bldg. - Street paving, sidewalk, Infrastructure Impr.	497,872	300,000	315,000	330,750	347,288
Streets Dept- Impr. Other than Bldg.- Master plan	240,000	500,000	525,000	551,250	578,813
Stormwater Dept.- Capital Impr. /Infrastructure Impr.	50,000	52,500	55,125	57,881	60,775
TOTAL	\$1,107,264	\$1,162,591	\$1,238,970	\$1,138,492	\$1,199,403
STATE STREET AID FUND					
TOTAL	\$0	\$0	\$0	\$0	\$0
BEAUTIFICATION FUND					
Parkways & Boulevards - Impr. Other than Bldg.	\$50,000				
TOTAL	\$50,000	\$0	\$0	\$0	\$0
SEWER FUND					
Fleet Replacement		35,000			
New grinder pump replacements - approx 40 per year	100,000	105,000	115,763	134,010	162,889
Pump System (tank, pumps, connectors) purchased by homeowners/contractors -8-10 per year	60,000	63,000	69,458	80,406	97,734
Asset management software	333,323	80,000	84,000	88,200	92,610
Air Relief Valves	15,000				
TOTAL	\$508,323	\$283,000	\$269,220	\$302,615	\$353,233
TOTAL ALL FUNDS	\$1,665,587	\$1,445,591	\$1,508,190	\$1,441,107	\$1,552,636

City of Belle Meade CAPITAL IMPROVEMENT PLAN (CIP) FISCAL YEARS 2024 - 2028					
DETAIL DESCRIPTION/ FUND	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2025-26	Projected FY 2026-27	Projected FY 2027-28
GENERAL FUND					
Fleet Replacement - Admin. & Building Insp.			bldg insp. Car		
Fleet Replacement - Police Department	Police vehicles (4)	Police vehicles (4)	Police vehicles (4)	Police vehicles (2)	Police vehicles (2)
Fleet Replacement - Streets Department		Truck-Nathan	Truck-Larry		
Machinery/Equip. - Admin.	Computer replacements & electronic security system				
Machinery/Equip.- Police Dept. - Video Security System	Upgrades/Repl. - Older Cameras	Upgrades/Repl. - Older Cameras	Upgrades/Repl. - Older Cameras	Upgrades/Repl. - Older Cameras	Upgrades/Repl. - Older Cameras
Machinery/Equip.- Police Dept.	UTV & Starchase	Car Radios & Handhelds (4)	Equipment replacements/ upgrades	Equipment replacements/ upgrades	Equipment replacements/ upgrades
Machinery/Equip.- Building Inspection/Zoning					
Machinery/Equip.- Streets Dept.					
Streets Dept - Impr. Other than Bldg. - Street Paving, Infrastructure Impr.	Paving Reserve & sidewalk	Paving Reserve	Paving Reserve	Paving Reserve	Paving Reserve
Streets Dept- Impr. Other than Bldg.- Sidewalks	Master Plan	Master Plan	Master Plan	Master Plan	Master Plan
Stormwater Dept.- Capital Impr. /Infrastructure Impr.	Walnut Drive stormwater improvement	Reserve	Reserve	Reserve	Reserve
BEAUTIFICATION FUND					
Parkways & Boulevards -	Landscaping	Landscaping	Landscaping	Landscaping	Landscaping
SEWER FUND					
Fleet Repl. - Sewer		Truck-Dylan			
Sewer Grinder Pump Repl.	40 replacement pumps per year; budget increased by 5% each year purchased by homeowners/contractors - 10 per year				
Pump System (tank, pumps, connectors)					
Capital Impr. /Infrastructure Impr. - Sewer	Asset Management software	Other Capital Improvements	Other Capital Improvements	Other Capital Improvements	Other Capital Improvements

ORDINANCE 2023-4

AN ORDINANCE TO FIX THE TAX RATE FOR THE CITY OF
BELLE MEADE FOR THE FISCAL YEAR 2023-2024

BE IT ORDAINED, by the City of Belle Meade, as follows:

Section 1. Taxes on all taxable property within the limits of the City of Belle Meade for the fiscal year 2023-2024 shall be collected and computed at the rate of \$0.50 cents per \$100.00 dollars of resulting assessed valuation. The property values as assessed by the Metropolitan Government of Nashville and Davidson County shall apply.

Section 2. This Ordinance shall become effective fifteen (15) days after passage.

Passed on first reading:

Date

Passed on second reading:

Date

Mayor Rusty Moore

City Recorder Rusty Terry

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ORDINANCE 2023-5
ORDINANCE AMENDING USER CHARGES FOR
USERS OF THE WASTEWATER COLLECTION
FACILITIES OF THE CITY OF BELLE MEADE

BE IT ORDAINED, by the City of Belle Meade, as follows:

Section 1. Pursuant to Belle Meade Municipal Code, Title 18, Chapter 1, Section 18-117, Schedule of Rates, the user charge for users of the wastewater collection facilities of the City of Belle Meade is amended as follows:

\$3.26 per 100 cubic feet of water consumed,
With a minimum of \$30.03 per month per user.

Section 2. The volume of water consumed shall be determined by actual meter readings, adjusted so as to take into account water not normally entering the sewerage system (e.g., for filling swimming pools, irrigation systems, etc.) in like manner as adjustments are made by the Metropolitan Government of Nashville and Davidson County, Tennessee in the calculation of its sewer user charges to its customers.

Section 3. This Resolution shall take effect July 1, 2023, the welfare of the City of Belle Meade requiring it.

Passed on first reading:

Date

Passed on second reading:

Date

Mayor Rusty Moore

City Recorder Rusty Terry