



**CITY OF BELLE MEADE
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA PACKET
NOVEMBER 15, 2023, 04:00 AM**



**AGENDA BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 15, 2023, 04:00 AM
BELLE MEADE CITY HALL, 4705 HARDING PIKE**

Call To Order

I. PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENTS

III. MINUTES - pg 5

Consider approval of the Minutes of the Regular Meeting held October 18, 2023

Attachment: [Minutes - Board of Commissioners october 10 2023.pdf](#)

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IV. PUBLIC WORKS

A. Monthly Reports - Nathan McVay pg 13

Attachment: [PW - October Activity Report.pdf](#)

B. Approve an Additional Scope of Work with KCI Technologies, Inc., totaling \$15,200, to provide traffic calming analysis and 30% design for the 400 to 600 block of Lynwood Boulevard, increasing the total contract value from \$54,110 to \$69,310 - Jennifer Moody pg 19

Attachment: [PW - KCI Addition to Scope Proposal for Traffic Calming.pdf](#)

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V. CITY SERVICES

A. Public Safety

1. Monthly Reports - Chief Williams pg 31

Attachment: [2 PD all monthly reports.pdf](#)

2. Update on Grant Projects - Jennifer Moody pg 37

Attachment: [2023 11 Update on Grant Projects.pdf](#)

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B. Health and Sanitation

1. Monthly Reports - Nathan McVay pg 39

Attachment: [HS - Service Calls October.pdf](#)

Attachment: [PW - TN One Calls - October.pdf](#)

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2. Approve an emergency expenditure, in the amount of \$5,000, to Dixon Plumbing Company LLC for repair of the electrical service to support sewer service at a residence on Harding Place - Nathan McVay pg 45

Attachment: [HS - sewer emergency repair w Dixon Plumbing.pdf](#)

C. Building/Zoning/Planning

1. Monthly Reports - Mary Samaniego pg 47

Attachment: [4 Planning - October 2023 Report.pdf](#)

2. Zoning Ordinance Taskforce Update - Mary Samaniego - at meeting

3. Approve a Software Licensing Agreement with CivicPlus for an Online Permit Management System, for the initial year total cost of \$15.000 - Mary Samaniego pg 55

Attachment: [BZP - Memo and Proposal - Permitting Software.pdf](#)

D. Waste Collection - No Matters

E. Beautification/ Landscape

1. Monthly report - Laura Katherine Wood - at meeting

F. City Communications and Technology - No Matters

VI. ADMINISTRATION

Finance

1. Financial Statements - September 2023 - Leigh Mills pg 71

Attachment: [Financial statements.pdf](#)

2. Investment Schedules - October 2023 - Leigh Mills pg 81

Attachment: [Investment statements.pdf](#)

Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

3. Approval of Invoices Over \$5,000 pg 85

1) Benesch (Harding Pk Sidewalk) - \$ 22,365.92

2) Dixon Plumbing - \$ 5,000.00

3) JR & Associates - \$ 17,671.00

4) JR & Associates - \$ 18,102.00

5) JR & Associates - \$ 17,671.00

6) Keystone Business Solutions - \$ 5,231.49

7) Kraft CPAs, PLLC - \$ 7,500.00

8) Landscape Services, Inc. - \$ 14,525.00

9) Starchase - \$ 60,120.00

10) JR & Associates - \$ 17,240.00

11) Columbia Powersports - \$ 18,869.64

- 12) CEC (Walnut Dr) - \$ 7,349.61
- 13) BSA Troop 6 (Holiday Wreaths) - \$5,435.00
- 14) Wascon Inc - \$8,253.34
- 15) Wascon Inc - \$7,911.34
- 16) Chrysler Dodge Jeep Ram of Columbia - \$5,177.64
- 17) J. R. & Associates - \$15,012.00

Attachment: [7 Invoices.pdf](#)
Attachment: [BSA Holiday wreath invoice.pdf](#)
Attachment: [7A Additional Invoices.pdf](#)
Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

A.Facilities - No Matters

B.Human Resources / Personnel - No Matters

VII.LEGISLATION

VIII.ORDINANCE 2023-10 - AN ORDINANCE TO AMEND TITLE 14, CHAPTER TWO OF THE BELLE MEADE ZONING CODE TO REPEAL THE POWER OF THE BOARD OF ZONING APPEALS TO GRANT SPECIAL EXCEPTIONS AND CLARIFY THE JURISDICTION OF THE BOARD TO GRANT VARIANCES AND CONDITIONAL USE PERMITS AND TO APPROVE NON-CONFORMING USES AND STRUCTURES - Doug Berry pg 121

Attachment: [ORD 2023-10 ZO amendment REPEAL SE USES ETC. DB 11072023_26985274.1 .pdf](#)
Attachment: [THIS PAGE LEFT INTENTIONALLY BLANK.pdf](#)

IX.RESOLUTION 2023-08 - A CORRECTION OF THE ASSESSED VALUE OF CERTAIN PROPERTIES ON THE TAX ROLL FOR THE CITY OF BELLE MEADE THAT ARE INCORRECTLY ASSESSED Jennifer Moody pg 125

Attachment: [Resolution 2023-08 - Belle Meade Tax Adjustments 2023.pdf](#)

X.OTHER MATTERS

A.Announce the Regular Meeting of the Board of Commissioners for December will be held on the second Wednesday, December 13th at 4 p.m. (rather than the third Wednesday, December 20th) and a public reception will be held at 3 p.m. for retiring Public Works Director Larry Smith honoring his 23-years of service to the residents of Belle Meade.

B.Announce the Inaugural Belle Meade Holiday Parade on Saturday, December 2nd at 2 p.m. along Belle Meade Boulevard from Percy Warner Park to the Belle Meade Country Club

The next scheduled meeting of the Board of Commissioners will be Wednesday, December 13, 2023, at Belle Meade City Hall 4705 Harding Pike Nashville, TN



MINUTES
BOARD OF COMMISSIONERS – REGULAR MEETING
OCTOBER 18, 2023, 4:00 PM
BELLE MEADE CITY HALL, 4705 HARDING PIKE

Call to Order

The meeting was called to order at 4 p.m. by Mayor Rusty Moore

Board Members Present

Mayor Rusty Moore
Vice Mayor Haley Dale
Louise Bryan
Neal Clayton
Marty Dickens

Staff Members Present

City Manager Jennifer Moody
Police Chief Chuck Williams
Planning Director Mary Samaniego
Finance Director Leigh Mills
Assistant Public Works Director Nathan McVay
City Recorder Rusty Terry
Police Lieutenant Mack Mangrum
City Clerk Kim Huffines

PLEDGE OF ALLEGIANCE - led by Mayor Moore

Mayor Rusty Moore stated there were additions to the agenda as noticed and without objection the agenda was approved as amended.

PUBLIC COMMENTS

Special Presentation: Police Sergeant Kate Cloxton and Officer David Linane - Wilds' Outstanding Service Awards - Chief Charles Williams

Chief Williams stated that Police Sergeant Kate Cloxton and Officer David Linane responded to a call from a neighbor whose elderly neighbor had fallen, the officers responded and aided the resident, including finishing up preparation of his dinner, the officers were selected to receive the David and Cindy Wilds Outstanding Service Award

Special Presentation: Annual Application for Activity Permit - Belle Meade Historic Site - CEO Sheree Kelley

Belle Meade Historic Site CEO Sheree Kelley presented the planned activities for the upcoming year for the historic site, responding to questions from the commissioners.

Motion to approve the application: Bryan Second: Dickens
Vote: All aye

Phil Trella, resident at 328 Walnut Drive inquired about the progress of the Walnut Drive Stormwater Project

Mayor Moore stated that there would be an update on Grant Projects and that would be addressed, and public comment could also be re-opened at that time.

MINUTES

Consideration of the Minutes of the Regular Meeting held September 18, 2023

Motion to approve: Dale Second: Bryan Vote: All aye

PUBLIC WORKS

Monthly Reports - Nathan McVay

Assistant Public Works Director Nathan McVay stated that the creek cleaners had completed the two major areas, Chancery Lane and Belle Meade Boulevard had been completed and they were moving to the smaller spots.

Approve a 1-year Contract extension, valued at \$83,940, with Landscape Services Inc (LSI) for landscaping maintenance services for calendar year 2024 - Jennifer Moody

City Manager Moody explained and recommended the renewal of the landscaping contract with LSI.

City Attorney Doug Berry had recommendations on amendments that should be made to the contract.

Motion to approve the contract: Clayton Second: Dale
Motion to amend the contract per the city attorney's instructions: Dale
Second: Clayton Vote: All aye

Approve a 1-year Contract extension, valued at \$18,240, with Roadrunner Sweeping LLC for streetsweeping services December 1, 2023 through November 30, 2024 - Jennifer Moody

City Manager Moody reviewed the contract for the commissioners, recommending approval of the extension.

Motion to approve: Dale Second: Dickens Vote: All aye

Update on Grant Projects - Jennifer Moody

City Manager Moody reviewed and updated the status of the four ongoing grant projects, TDOT - Harding Pike Sidewalks, TDEC - Sewer Collection System-Asset Management Plan, Telemetry Project, ARPA - Walnut Drive Project, Master Plan Project - Traffic Calming - KCI Engineering; including discussion about the various projects and answering questions from the commissioners.

Public Comment Opened

Phil Trella, 328 Walnut Drive addressed the Stormwater Project on Walnut Drive.

Public Comment Closed**CITY SERVICES****Public Safety****Monthly Reports - Chief Charles Williams**

Chief Williams stated that following the meeting with KCI that he had the officers do a left lane saturation on Belle Meade Boulevard and a morning patrol on Belle Meade Boulevard between Chickering Lane and Harding Place.

Approve a Parade Permit for the Annual Boulevard Bolt, a 5-mile charity race, for November 23, 2023 - Chief Charles Williams

Chief Williams provided information stating this is something his staff does every year.

Motion to approve: Dale Second: Clayton Vote: All aye

Approve a purchase of portable speed sign, in the amount of \$3,989.50, from Applied Concepts, Inc. utilizing state contract pricing - Chief Charles Williams

Chief Williams stated these are regularly used within the city, and they are proving effective, and this would allow an additional sign to move around, and the \$3,989.50 will be covered by a grant.

Motion to approve: Bryan Second: Dale Vote: All aye

Approve the purchase of four police vehicles, in the total amount of \$185,296, from Lonnie Cobb Ford, utilizing state contract pricing - Chief Charles Williams

Chief Williams reviewed the contract, noting that the current fleet of 2017 Dodge Chargers are coming due adding this was included in the budget and the cost would be \$1,400 over the budgeted amount.

Motion to Approve: Dale Second: Clayton Vote: All aye

Approve the purchase of one (1) tablet computer, in the amount of \$3,370.73 under statewide cooperative purchasing agreement pricing, for the Belle Meade Police Department - Chief Charles Williams

Chief Williams stated that all officers have these in their cars, the newest officer does not have a tablet in his vehicle, Williams added this will also be covered by a grant.

Motion to approve: Clayton Second: Dale Vote: All aye

Approve a purchase of two mounting systems, totaling \$3,763.02, under a statewide competitive pricing agreement from Route 1 (Portable Computer Systems, Inc.) to equip new patrol vehicles - Chief Charles Williams
Chief Williams stated that after the recent sale of cars the department was

in need of two mounts, while pricey they are also covered by a grant.

Motion to approve: Dale Second: Dickens Vote: All aye

Chief Williams introduced Officer Zach Dunnegan, the newest addition to the Belle Meade Police Force.

Health and Sanitation

Monthly Reports - Nathan McVay

Approve an Agreement with Metro Water to support hiring a rate consultant, of approximately \$15,000 in shared expense, and affirming commitment to work towards new a long-term wholesale customer agreement - Jennifer Moody
City Manager Moody reviewed the agreement answering questions from the commissioners.

Motion to approve: Dickens Second: Dale Vote: All aye

Approve an emergency expenditure, in the amount of \$8,250, to Dixon Plumbing Company LLC for repair of sewer lines near Westview Ave - Jennifer Moody
City Manager Moody stated that a sewer line crossing a small drainage area had become exposed and broken due to erosion, it was waste water and as such was an emergency repair.

Motion to approve: Dale Second: Dickens Vote: All aye

Building/Zoning/Planning

Monthly Reports - Mary Samaniego

Commissioner Bryan asked about a hearing sign regarding a gate.

Planning Director Samaniego stated that particular application had gone before the Board of Zoning Appeal on the previous evening, and it was a special exception request for a gate and had been approved.

A discussion about gates and gate height ensued.

Motion to prohibit gates over 3 feet within the City of Belle Meade: Moore Second: Clayton Vote: All aye

Vice-Mayor Dale stated that this does not prevent the ask because of the Special Exception allowance in the Zoning Code adding that should be taken to handle the special exception as well.

City Attorney Berry stated to that if the Commissioners wanted an ordinance prepared to eliminate Special Exceptions it would be ready at the next commissioners meeting, adding that there is no such thing legally as a special exception.

Motion to eliminate the Special Exception provision in the Zoning Ordinance: Dale Second: Moore Vote: All aye

Zoning Ordinance Taskforce Update - Mary Samaniego

Planning Director Samaniego provided an update on the process noting they were working through the code, adding they were trying to work quickly, but at the same time to do it in a manner to make sure the intent was reflected in the changes.

Samaniego informed the commissioners that City Judge Mark Beveridge would be adding a date to hear code violations, beginning in January 2024.

Waste Collection - No Matters

Beautification/ Landscape

Monthly report - Laura Katherine Wood

Beautification Committee Chairman Wood stated that the full committee did not meet, however the planning committee had met with LSI about the fall plantings. Wood stated that the Garden Walks were successful, and residents had asked to participate next year. Wood added that the Garden Walks raised \$2,185.

Wood added that her planning committee is working to determine the appropriate plantings to replace damage plants at City Hall.

City Communications and Technology

Approve and authorize the Mayor to sign a letter requesting .gov domain registration for the City of Belle Meade - Jennifer Moody

City Manager Moody explained the request for the .gov domain and how that this is part of managing cyber security.

Motion to approve: Dale Second: Dickens Vote: All aye

Online Property Tax Bills and Online Payments - Rusty Terry

City Recorder Terry presented the new Property Tax payment capabilities on the city website.

Terry stated that he would be working with Catalis to add older property tax payments after the first of the year. Terry added that moving forward adding all other payment options, which should happen after the first of the year, there would also be improvements to the city's in-house accounting processes. Terry added that the goal was to also add the Stormwater User Fee Invoices for the next billing cycle.

Codification of Municipal Ordinances Update - Jennifer Moody

City Manager Moody provided background on codification process; stating that there are only a few companies that aid cities with updating information and the current process means that the code is always running behind. Moody stated she has signed a contract at a cost of \$1,200 with Municode for a self-publishing software to keep our code and ordinances updated in real time.

ADMINISTRATION

Finance

Financial Statements - August 2023 - Leigh Mills

Finance Director Mills reviewed highlights on the statements, noting that we have 27 Stormwater User Fee Invoices outstanding.

Investment Schedules - Leigh Mills

Approval of Invoices Over \$5,000

- 1) Dixon Plumbing Company - \$8,250.00
- 2) J. R. & Associates - \$17,040.00
- 3) Keystone Business Solutions - \$9,083.52
- 4) SkyCop, Inc. - \$52,325.00
- 5) Commonwealth Chemical Inc. - \$24,060.00
- 6) J.R. & Associates (Sept 21-23) - \$11,529.00
- 7) J. R. & Associates (Oct. 2-6) - \$17,040.00
- 8) J. R. & Associates (Oct 9-13) - 17,040.00

Motion to approve: Dale Second: Bryan Vote: All aye

Facilities

Human Resources / Personnel

Building Official Recruitment Update - Jennifer Moody

City Manager Moody provided a copy of the job description for the full-time position for a Building Official, explaining the need for the position. Moody stated she wanted the commissioners to be aware of the process and that there are two candidates for the position. Moody stated this would require a budget amendment and was asking for a nod of the head from the commissioners to continue the process.

There was discussion on the position and how inspection fees would help cover the cost of the position.

Mayor Moore stated that Moody has the nod to continue.

LEGISLATION

RESOLUTION 2023-07 - A Resolution Amending the Fees to be Charged by the City of Belle Meade for Secondary Employment - Chief Charles Williams

Chief Williams explained the request, noting that this was to make the police department more competitive in offering security control and payment to officers, adding that the rates had not been raised in 10 years.

Motion to approve: Clayton Second: Dickens Vote: All aye

OTHER MATTERS

The meeting adjourned at 6:33 p.m.

Mayor Rusty Moore

City Recorder Rusty Terry

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City of Belle Meade - Public Works Department Activity Report

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
10/3/2023	Straightened a stop sign.			Westview / Iroquois		Nathan & Dylan	Completed	10/3/2023
10/3/2023	Trimmed trees back from the road for better sight around a curve		407	West Tyne		Nathan & Dylan	Completed	10/3/2023
10/4/2023	Cleaned street signs			Deer Park Dr.		Dylan	Completed	10/4/2023
10/4/2023	Straightened a High Water sign that was hit.			Evelyn		Dylan	Completed	10/4/2023
10/4/2023	Cleaned street signs			Iroquois		Dylan	Completed	10/4/2023
10/4/2023	Cleaned street signs			Harding Pl.		Dylan	Completed	10/4/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
10/4/2023	Cleaned street signs			Forysythe		Dylan	Completed	10/4/2023
10/4/2023	Cleaned street signs			Tyne		Dylan	Completed	10/4/2023
10/4/2023	Cleaned street signs			Inquier		Dylan	Completed	10/4/2023
10/4/2023	Cleaned street signs			Jackson		Dylan	Completed	10/4/2023
10/4/2023	Cleaned street signs			Bellevue Drive S.		Dylan	Completed	10/4/2023
10/4/2023	Cleaned street signs			Malone		Dylan	Completed	10/4/2023
10/4/2023	Cleaned street signs			Honeywood		Dylan	Completed	10/4/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
10/4/2023	Cleaned street signs			Leake		Dylan	Completed	10/4/2023
10/5/2023	Straightened a truck speed sign.			Jackson / Deer Park Cir.		Dylan	Completed	10/5/2023
10/5/2023	Picked up a piece of metal laying on the stone wall.			Harding Rd		Nathan	Completed	10/5/2023
10/5/2023	Fixed a Yield sign that was hit.			Belle Meade Blvd / Page		Dylan	Completed	10/5/2023
10/6/2023	Patched a pothole.			West Tyne		Nathan & Dylan	Completed	10/6/2023
10/9/2023	Removed all of the "Left lane for passing and turning only" signs.			Belle Meade Blvd.		Dylan	Completed	10/9/2023
10/11/2023	Removed a sign out of the right of way.			Harding Rd / Lynwood Blvd		Nathan & Dylan	Completed	10/11/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
10/17/2023	Fixed a toilet in the mens bathroom			City Hall		Nathan & Dylan	Completed	10/17/2023
10/19/2023	Picked up trash			Belle Meade Blvd		Nathan & Dylan	Completed	10/19/2023
10/20/2023	Installed a battery pack for a LPR.			Lynwood Blvd		Nathan & Dylan	Completed	10/20/2023
10/23/2023	Put all of the "Left lane for passing and turning only" signs.			Belle Meade Blvd.		Nathan & Dylan	Completed	10/23/2023
10/23/2023	Fixed a LPR camara.			Lynwood Blvd.		Nathan & Dylan	Completed	10/23/2023
10/24/2023	Replaced all of the light bulbs in the holding cell.			Police Department		Dylan	Completed	10/24/2023
10/25/2023	Helped Clean Earth with traffic control wile they were cutting a tree down.			Jackson / Harding rd		Nathan & Dylan	Completed	10/25/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
10/26/2023	Removed signs at multiple intersections.			City		Nathan & Dylan	Completed	10/26/2023
10/26/2023	Put a vacuum together for Judy.			City Hall		Dylan	Completed	10/26/2023
10/27/2023	Trimmed a Holly tree for a line of sight.		221	Belle Meade Blvd		Nathan & Dylan	Completed	10/27/2023
10/27/2023	Trimmed some overgrowth by the creek.			West Tyne		Nathan & Dylan	Completed	10/27/2023
10/30/2023	Helped wire up the new lights on the side by side.			City Hall		Nathan & Dylan	Completed	10/30/2023
10/30/2023	Helped clean up car parts from a wreck.		407	Jackson		Nathan & Dylan	Completed	10/30/2023
10/31/2023	Finished wiring up the lights on the side by side.			City Hall		Nathan & Dylan	Completed	10/31/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
10/31/2023	Put out some ant traps in the kitchen.			City Hall		Nathan & Dylan	Completed	10/31/2023

**CITY OF BELLE MEADE****Memo**

To: Belle Meade Commissioners

From: Jennifer Moody, City Manager

Date: November 15, 2023

Re: Addition to Project Scope – 400 to 600 block of Lynnwood Boulevard
Engineering Services for Traffic Calming Projects
(Belle Meade Together Plan)

Background

The intent of this project is to implement traffic calming measures recommended in the Belle Meade Together Plan, the City of Belle Meade's Master Plan document. The consultants will review the master plan and provide additional traffic analysis to recommend context-sensitive solutions for improved traffic calming, pedestrian access and multi-modal access within the city limits.

At the last regular meeting of the Board of Commissioners, Commissioner Bryan requested that the City Manager request a proposal for KCI to additionally make recommendations for the 400 block of Lynnwood Boulevard, as this road segment was not identified in the original approved scope of work. The study locations are provided on page 2 of the original proposal. Details of the scope of work for the 400-600 block of Lynnwood Boulevard are provided in the new proposal for the Board's review and consideration.

In the approved proposal, KCI proposed a lump sum fees for all tasks in a total amount not to exceed \$54,110. If the additional scope of work is approved, the new total amount will not exceed \$69,310, increased by \$15,200 in total.

	Approved Scope of Work	Proposed Additional Scope of Work
Task 1:	\$ 16,560.00	
Task 2:	\$ 28,800.00	\$ 9,500.00
Task 3:	\$ 8,300.00	\$ 5,700.00
Direct Expenses and Charges:	\$ 450.00	
Total:	\$ 54,110.00	\$ 15,200.00

Recommendation

The Board is recommended to consider authorizing the addition to the scope of work for the Engineering Services Proposal with KCI Technologies, in an amount not to exceed \$69,310, for Traffic Calming projects identified as priorities in the Belle Meade Together Plan.

Fiscal Impact

Funding of \$240,000 is budgeted and available in the current FY 2023 General Fund budget under “Capital Expenses - Highways and Streets – Improvements other than Buildings – Master Plan projects – phase 1”, account 110-43100-930.

Attachments

KCI Extra Work Authorization Proposal
KCI Technologies Professional Services Proposal

KCI TECHNOLOGIES, INC.
EXTRA WORK AUTHORIZATION
November 8, 2023
KCI Project No. 892303872

The purpose of this form is to obtain your authorization for the work verbally requested and to confirm the terms under which these services will be provided. KCI Technologies, Inc. (KCI) is pleased to provide the services described below as an amendment to the contract previously executed, dated April 19, 2023, for the Project called Traffic Calming Analysis and 30% Design, located in Nashville, TN.

Invoices to: **Jennifer Moody**
City of Belle Meade
4705 Harding Road
Nashville, TN 37205

Scope of Work: Additional Traffic Calming Design, 400 – 600 Block of Lynnwood Boulevard

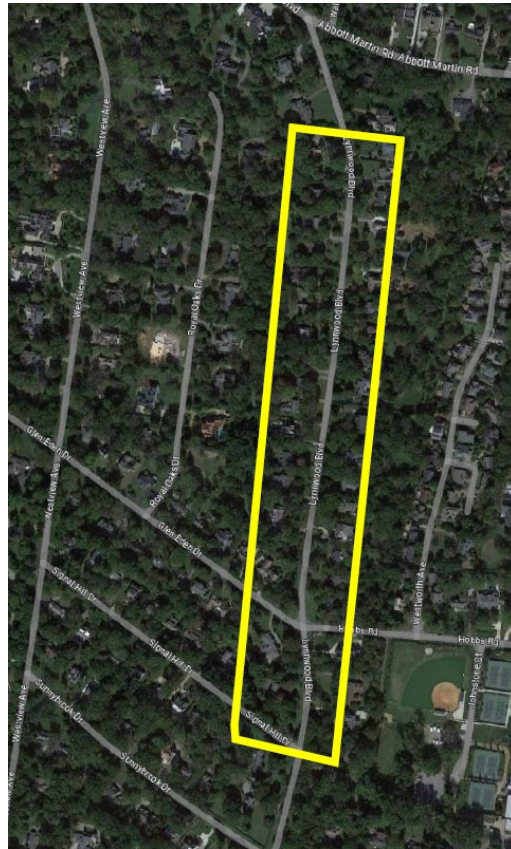
The scope of work will consist of the following:

Task 2 – 30% Traffic Calming Design

- KCI did not previously collect traffic data within the 400-600 blocks of Lynnwood Boulevard, see image below for general outline of area to be considered. Based on a phone call with members of the City of Belle Meade on October 11th, it was determined that the 400-600 blocks of Lynnwood Boulevard is a location within Belle Meade that speeding occurs. Members of the community and City staff agreed this location needs to be considered for traffic calming.

Ver. July 2008

Extra Work Authorization
Page 2 of 3



Location of the 400-600 Blocks of Lynnwood Blvd.

- KCI will make a site visit during the peak travel period in the 400-600 blocks of Lynnwood Boulevard and observe traffic patterns. These observations will help guide the type and layout of traffic calming in this area. KCI will also review the intersection of Lynnwood Boulevard and Iroquois Avenue for a potential all-way stop application as part of the traffic calming along the Lynnwood Boulevard corridor.
- KCI will develop 30% design plans for the traffic calming features along the 400-600 block of Lynnwood Boulevard. It is anticipated that these schematic designs will consist of pavement marking, signage and horizontal curbing. Up to three locations will be designed within the 400-600 blocks.
- The 30% design will comply with the current Nashville Department of Transportation (NDOT), MUTCD and City of Belle Meade standards.

Ver. July 2008

Extra Work Authorization
Page 3 of 3

- The 30% design will be done on aerial imagery and based on site visits by the engineer. No survey is anticipated as part of this project.

Once the design and recommendations have been reviewed and approved by the City, KCI will provide an opinion of probable cost of the improvements using the latest unit costs from TDOT and similar construction projects in Nashville.

Fee: Lump sum fee of **\$9,500.00.**

Task 3 – Project Coordination & Meetings

Throughout the project, KCI will provide coordination and management with the project team and the City of Belle Meade. This coordination will include the following:

- General project coordination and management activities.
- Project coordination and meetings with the client and other team members throughout the project. Up to two (2) meetings with the client/team members will be provided.
- Project coordination with City staff to facilitate review of the design. Up to one meeting with City staff will be provided and responses to one round of comments will be provided.

Attendance at public meetings or planning commission/council meetings is not included. These services can be provided, but they are considered additional services.

Fee: KCI's fee for the Work listed for Task 3 – Project Coordination & Meetings in the Scope of Services above will be the standard hourly rates by personnel classification multiplied by the number of hours worked by each respective person. An estimated fee range for Task 3 – Project Coordination & Meetings, based on previous project experience of a similar nature is **\$5,700.00.**

Prepared by:


Brandon Taylor, P.E.
Practice Leader

Approved by:


Beth Ostrowski, P.E.
Regional Practice Leader

Guarantee: In consideration of the execution of this contract and extension of credits, the signator does hereby unconditionally and personally guarantee the payment of all fees and expenses arriving out of said contract.

Work Authorized by:

Rusty Moore, Mayor
City of Belle Meade

Ver. July 2008



500 11th Avenue N., Suite 290 • Nashville, TN 37203 • 615.370.8410 • Fax 615.370.8455

PROFESSIONAL SERVICES PROPOSAL

April 7, 2023

Jennifer Moody
City Manager
City of Belle Meade
4705 Harding Road
Nashville, TN 37205

Via Email: jmoody@citybellemeadetn.org

Subject: Traffic Calming Analysis and 30% Design

KCI Technologies, Inc. (KCI) is pleased to submit this proposal for the above-referenced project. The Work will be performed for the following:

Location: City of Belle Meade

BACKGROUND

Based on an in-person meeting between the client and KCI Technologies, Inc. The intent of this project is to build off a previously completed master plan for the City of Belle Meade. The previous master plan looked at multiple options for high-level transportation improvements within the City. As discussed with the City in the meeting on 3/10/2023, KCI will review the previous master plan and dig a little deeper into transportation improvements within the City specifically looking at context-sensitive solutions for improved traffic calming, pedestrian access and multi-modal access within the City.

SCOPE OF SERVICES:

This Proposal is limited exclusively to the Work as described in this Scope of Services section and anything not expressly described shall be considered expressly excluded from the Work. KCI proposes to perform the Work as follows:

The following tasks describe the data collection, analysis and design that KCI anticipates with this project. As noted between Task 1 and Task 2, KCI would like to meet with the City and review the recommendations from the memo prior to moving into 30% design of these improvements. Once 30% plans are complete and priced, KCI and the City can meet about next steps with the design. KCI and the City can determine with projects will move onto final design based on the your preference. The scope of services is broken down to three (3) Tasks which are described below:

Task 1 – Traffic Calming Analysis and Data Collection

- Review previous traffic studies conducted in the area.

- Review previous traffic counts conducted for the roadways and intersections in the study area, including the most current daily traffic counts available from the Tennessee Department of Transportation (TDOT) and the files of KCI.
- Based on our understanding of the project and the surrounding street network, we anticipate the study area will include the following intersections. These counts will include vehicles, pedestrians and cyclists.
 - Belle Meade Boulevard at Harding Pike
 - Belle Meade Boulevard at Jackson Blvd.
 - Belle Meade Boulevard at Deer Park Drive
 - Belle Meade Boulevard at Harding Place
 - Belle Meade Boulevard at Chickering Road
 - Belle Meade Boulevard at Page Road
 - Jackson Boulevard at Belle Meade Boulevard
 - Jackson Boulevard at Harding Pike
 - West Tyne at Belle Meade Boulevard
 - West Tyne Drive at Nicol Lane
 - Intersection of Lynnwood Terrace and Lynnwood Blvd.
 - Gerald Place at Belle Meade Boulevard
 - Gerald Place at Jackson Blvd.
- KCI will conduct AM and PM peak hour traffic counts at each of these intersections.
- KCI will collect tube counts at the following locations.
 - Lynnwood Terrace within the 400 block
 - Belle Meade Boulevard – 3 locations
 - Jackson Boulevard – 1 location
 - West Tyne Drive – 1 location
 - Gerald Place – 1 location
- KCI will perform a site visit at each of the roadways and intersections listed above to understand the type of user at each location and current behaviors. This site visit will also include obtaining existing roadway measurements, pictures and videos as needed.
- Conduct capacity analyses of the existing and projected peak hour traffic volumes at the critical intersections within the study area. It is expected that existing analysis will be done at each intersection. This analysis is done primarily to determine the locations with the most delay and to determine areas of speeding.
- Determine the need for geometric and/or traffic calming improvements for the roadways and intersections studied based on the analysis of existing conditions. Specific design recommendations such as type of traffic control, need for alternative pavement markings, traffic calming circles, pedestrian medians, sidewalk connections and any other traffic calming features will be discussed and specified.

- Prepare a written memorandum outlining the results of the analyses conducted, conclusions, and recommendations for the project. The written memorandum will include concept level design options based on the analysis and observations.
- Deliver up to two (2) copies of the memorandum to the client.

Prior to Starting Task 2 – KCI and City of Belle Meade Representatives will meet to go over the recommendations from the memo. Based on this meeting, it is expected that at least one option at each location will be designed to 30% design level in order for the designs to be priced.

Task 2 – 30% Traffic Calming Design

Based on the recommendations reached as part of Task 1, KCI will develop 30% design plans for the study intersections. It is anticipated that these schematic design plans will consist of pavement marking, signage, traffic signal modification, and turn lane designs as needed at the project intersections.

The 30% design will comply with current Nashville Department of Transportation (NDOT), MUTCD and City of Belle Meade standards.

The 30% design will be done on aerial imagery and based on site visits by the engineer. No survey is anticipated as part of this project.

Once the design and recommendations have been reviewed and approved by the City, KCI will provide an opinion of probable cost of the improvements using the latest unit costs from TDOT and similar construction projects in Nashville.

Task 3 – Project Coordination & Meetings

Throughout the project, KCI will provide coordination with the City of Belle Meade. This coordination will include the following:

- Project coordination and meetings with the City throughout the project. Up to five (5) meetings with the City will be provided.
- Project coordination with NDOT staff to facilitate review of the traffic analysis. Up to one (1) meeting with NDOT staff will be provided.

Attendance at public meetings or planning commission/council meetings beyond meetings detailed above is not included. These services can be provided, but they are considered additional services.

ADDITIONAL WORK

Experience indicates that certain additional items of work may be required or necessary which KCI cannot presently determine or estimate. For this reason, the fee for these items is not included in the provisions which follow on "Fees and Payments". Further, the performance of these items is not included in the Work unless the item is expressly described as the Work in the preceding Scope of Services section. These additional items of work ("Additional Work") are caused by many factors, usually at the discretion of the Client and/or his construction contractors. They may also be caused by reviewing agency or Client variance/deviation from present policies and standards of reviewing governmental agencies. "Additional Work" may sometimes be referred to as extras, change orders, or add-ons, but for purposes of this Agreement all such descriptions are intended to be encompassed within the term Additional Work.

For Client's reference, the following are some of the services that may be required as Additional Work to complete the Work but that are expressly excluded from the Scope of Services listed above. In view of their exclusion from this Proposal, KCI is not and shall not be held responsible for their performance as Work within the Scope of Services.

- Work revisions on any Scope of Services items that are required as a result of a change requested by Client after previous approval by it or any approving agencies.
- Parking studies.
- Meetings in addition to those specifically identified in the Scope of Services
- Checking of work performed by others.
- Re-work or revisions of work due to changes in policies or regulations during the progress of the work.
- Expert witness testimony.

FEES AND PAYMENTS

The following fees are for the performance of the Work listed in the Scope of Services above, at the location described above. The fees listed in this **FEES AND PAYMENTS** section do not cover any Additional Work (defined above), or any other services which are not specifically described as part of the Work listed in the Scope of Services above.

KCI's fee for the Work listed for **Task 1 – Traffic Calming Analysis and Data Collection** in the Scope of Services above will be a lump sum of **\$16,560.00** and will be invoiced monthly on the basis of percentage of work performed.

KCI's fee for the Work listed for **Task 2 – 30% Traffic Calming Design** in the Scope of Services above will be a lump sum of **\$28,800.00** and will be invoiced monthly on the basis of percentage of work performed.

KCI's fee for the Work listed for **Task 3 – Project Coordination & Meetings** in the Scope of Services above will be the standard hourly rates (attached) by personnel classification multiplied by the number of hours worked by each respective person. The estimated fee for **Task 3 - Project Coordination & Meetings** is **\$8,300.00**.

KCI represents that the total fee for the Work listed in the Scope of Services above shall not exceed **\$53,660.00**.

FEES AND PAYMENTS FOR ADDITIONAL WORK

Fees and payments for Additional Work shall be in addition to any fees and payments for the Work described in the Scope of Services and shall be billed and paid on the same fee and payment terms described for the Work above or as mutually agreed upon in writing when the Client orders the Additional Work.

DIRECT EXPENSES AND CHARGES

In addition to the above fees, Client shall also pay KCI the following charges:

1. Cost plus 10 percent for fees associated with the filing of applications and permits and for reproductions and prints, special mailings and courier fees as requested or required in KCI's normal performance of the Work.
2. \$0.655 per mile for all automobile mileage associated with KCI's normal performance of the Work.

Based upon currently available information, KCI estimates that the fees for the Direct Expenses and Charges associated with the performance of the Work stated in the Scope of Services above will be approximately as follows: **\$450.00**

SPECIAL PROVISIONS

KCI shall have the right, at its expense, to post prominently on the subject property a sign advertising the fact that KCI Technologies, Inc., is providing engineering services for the Project.

KCI will submit monthly invoices for the Work and Additional Work rendered and the Direct Expenses and Charges incurred. The Client shall make prompt monthly payments in response to KCI's monthly invoices. The Client agrees that timely payment in full of all invoices is a condition precedent to this Agreement.

GENERAL PROVISIONS

The attached General Provisions are specifically made a part of this Proposal. If this Proposal is accepted by Client, then the General Provisions along with the Proposal shall constitute a complete and binding contract between KCI and Client (the "Agreement").

Any other understandings, agreements, promises, inducements or representations are hereby void. Any modifications to the terms and conditions of this Agreement must be made in writing and signed by both parties hereto in order to be valid. The person executing this Agreement on behalf of the Client does hereby warrant that he/she has full authority to do so.

If this Proposal and the General Provisions attached hereto are satisfactory and acceptable, and fully set forth the terms of our understanding, please sign the Acceptance and return a copy to KCI's office. This Proposal and the General Provisions will then constitute our entire Agreement.

KCI reserves the right to terminate this contract in the event the Client, in the sole judgment of KCI, fails to establish sufficient credit to warrant proceeding with the work. In such event, Client shall be obligated to pay for all services rendered to date of termination, including any direct expenses, and no work will proceed thereafter unless Client provides a retainer which KCI, in its sole discretion, shall determine to be satisfactory for the continuation of the work.



We look forward to working with you on this project. The Project Principal to be assigned to the Work is Will Hager, and his telephone number is 629.204.5058.

Sincerely,

Approved:

Will Hager, AICP, LEED Green Associate
Practice Leader

Beth Ostrowski, P.E.
Regional Practice Leader

ACCEPTANCE:

City of Belle Meade, in consideration of the terms and conditions of the Proposal and General Provisions which are fully set forth herein, does hereby accept this Proposal and General Provisions as the complete and final Agreement with KCI for the performance of the Work described herein, and does hereby further agree to comply with all the covenants in this Agreement.

ACCEPTED BY:

Rusty Moore, Mayor
City of Belle Meade

4.19.2023
Date

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Board of Commissioners Meeting
Police Department Statistical Summary
October 2023

Call Type	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23
Alarms	34	39	46	42	38	34	31
Arrests	8	9	12	9	9	14	5
Burglary	0	0	1	0	1	0	1
Citations Issued	304	301	337	415	315	389	277
Community Contacts	240	221	229	280	221	292	205
Fingerprint Customers	27	21	26	20	11	18	15
House Checks	560	799	851	1,157	704	578	602
LPR Camera Hits	5	8	7	10	10	5	13
Non-Residential Checks	799	959	874	912	787	890	887
Reports Taken	29	27	23	29	19	33	20
Theft of Property	0	3	2	1	0	1	2
Traffic Crashes	12	7	3	6	5	8	4
Total Patrol Miles	8,472	9,264	8,328	10,811	9,171	9,514	10,074
P.D. Monthly Revenue	\$26,892.45	\$19,550.87	\$20,935.65	\$9,112.70	\$18,559.05	\$18,012.15	\$21,886.05

Belle Meade Police Department
Monthly Statistics

October 2023

Officer	Calls Answered	Citations Written	Traffic Stops	Verbal Warnings	Community Contacts	Reports Completed	Auto Crash Property	Auto Crash Injury	Arrests	Fingerprint Calls	Child Seats Installed	Houses Checked	Business Checks	Miles Patrolled
Bowker	14	1	4	3	7	2				3	2	76	72	1001
Cloxtion	12	19	14	1	9							15	72	550
Cortier	7	5	4	1								30	99	657
Donegan	3	2	5	5								65	35	676
Doty	19	14	22	11		3			1			65	24	968
Dunn														
Germany	2	19	61	48	55					1		5	8	573
Linane	20	19	15	1		1	1					73	129	1016
Parrish	21	4	6	4	5	2			2			64	120	856
Read	27	91	64	15	46	6	1	1		2		52	68	753
Roark	14	44	50	37	56					6		17	12	786
Samol	19	22	22	8	6	2				1		43	144	1006
Scarbrough	18	12	15	5	8	2	1			1		66	40	510
Wright	9	10	15	7	13	2			1	1		31	64	477
Yokley		15	16	8					1					245
Totals:	185	277	313	154	205	20	3	1	5	15	2	602	887	10,074

LPR REPORT – OCTOBER 2023

Stolen Tag - 3

- 2 - Officers checked the area but were unable to locate the vehicle.
- 1 - Officers located and stopped the vehicle. The tag was seized and a report was completed.

Stolen Vehicles - 10

- 4 - Officers checked the area but were unable to locate the vehicle.
- 1 - Officers located and stopped the vehicle. The driver was taken into custody and the vehicle was towed.
- 1 - Officers located and stopped the vehicle. The driver was the registered owner of the vehicle. A report was completed to remove the vehicle from the system.
- 4 - Officers located and attempted to stop the vehicle but the driver refused to stop. Officers did not pursue and Metro Police Department was notified of the vehicle's last known location.

City of Belle Meade
Wex Fuel Statement Activity

Gallons Purchased At The Pump				
Police	Streets	Sewer	Codes	Admin

Oct-23	1594.432	142.944	189.274	17.031	11.477
Nov-23	1655.465	130.449	203.946	18.026	0.000
Dec-23	1480.799	118.903	104.410	17.356	12.460
Jan-23	1617.196	165.773	183.336	17.474	0.000
Feb-23	1509.579	188.256	154.561	0.000	0.000
Mar-23	1643.652	214.330	172.073	0.000	79.606
Apr-23	1500.809	158.512	126.600	0.000	87.459
May-23	1689.391	221.689	159.741	0.000	78.753
Jun-23	1518.494	211.238	173.446	0.000	76.488
Jul-23	1621.122	160.372	99.224	0.000	50.300
Aug-23	1723.780	138.584	187.860	0.000	22.813
Sep-23	1683.678	128.890	72.200	0.000	13.829
Oct-23	1714.593	62.580	154.920	16.913	20.449

Fuel Cost Per Month For Each Department				
Police	Streets	Sewer	Codes	Admin

Oct-23	\$5,209.15	\$456.07	\$587.56	\$53.55	\$36.21
Nov-23	\$5,319.13	\$402.71	\$607.66	\$59.41	\$0.00
Dec-23	\$4,057.95	\$336.24	\$251.17	\$48.87	\$31.84
Jan-23	\$4,846.70	\$488.75	\$530.73	\$48.68	\$0.00
Feb-23	\$4,697.69	\$589.98	\$461.76	\$0.00	\$0.00
Mar-23	\$5,214.63	\$683.43	\$530.82	\$0.00	\$248.10
Apr-23	\$4,984.07	\$515.05	\$404.59	\$0.00	\$273.11
May-23	\$5,414.00	\$718.83	\$477.84	\$0.00	\$236.38
Jun-23	\$4,787.50	\$648.62	\$503.78	\$0.00	\$226.24
Jul-23	\$5,206.58	\$509.00	\$298.85	\$0.00	\$144.03
Aug-23	\$5,920.93	\$478.23	\$631.80	\$0.00	\$76.31
Sep-23	\$5,787.28	\$443.93	\$260.90	\$0.00	\$44.47
Oct-23	\$5,421.18	\$203.75	\$445.21	\$45.78	\$59.33



Police Department Monthly Report November 2023

To: Charles Williams, Chief of Police

From: Tom Sexton – Detective

Dates: October 8, 2023 to November 3 2023

NEW CASES ASSIGNED

23-0252 Matter of Record Two white males were observed on the Belle Meade camera system after stealing a utility vehicle from a nearby school. The young men posed for photos at the intersection of Abbott Martin and Lynwood. All gathered information has been turned over to the Metro Nashville Police Department.

23-0254 Matter of Record Traffic accident recorded at the intersection of Harding Road and Jackson Blvd. No charges filed per wishes of the victim.

23-02621 Identity Theft Theft of credit cards and drivers license. Suspect was identified and family members notified.

Continuing Investigations:

Recent auto burglary. Investigation is ongoing but limited by lack of video evidence.

Continuing Investigation on real estate fraud case.

ASSISTING OTHER AGENCIES

Metro Nashville Police - Bank Robbery at US Bank. / Recovered video from auto burglary attempts on Post Road / Continuing investigation on local mail thefts

Oak Grove Kentucky Police Department- Second suspect arrested in mail theft resulting in a loss to a financial institution of over \$100,000 dollars.

Forsyth County Georgia Sheriff's Department – Identified a mail theft suspect that had cashed a \$12,000 dollar stolen check from the Forsyth County government. Additionally the suspect cashed another stolen check for nearly \$80,000 dollars

Helped identify local university a subject that was harassing female students on campus.

Assisting Residents.

Provided home security for family during funeral services.

Assisting Resident with a vehicle that was stolen in another jurisdiction



CITY OF BELLE MEADE ADMINISTRATION

Memo

To: Belle Meade Commissioners
From: Jennifer Moody, City Manager
Date: November 15, 2023
Re: Updates on Grant Projects

1. TDOT – HARDING PIKE (SR1/US70S) SIDEWALKS

- a. Our project engineers with Benesch have begun preliminary design of the sidewalk layout; CEC has completed the field survey portion of this work.
- b. TDOT is requiring a Historical Survey to be completed as part of the project. A proposal was submitted by CEC to complete the requested survey and we are currently awaiting Local Programs feedback for potential contract amendment. Benesch provided an estimate of approximately \$13,500 for the historic study and will need to provide an addendum to their current contract to add this unanticipated expense to the project.

2. TDEC – SEWER COLLECTION SYSTEM - ASSET MANAGEMENT PLAN, TELEMETRY PROJECT

- a. Submitted required Title VI documentation to the Grant Management System and 100% of city employees have completed the annual Title VI training as of 9/08/2023.
- b. Next step is to develop and advertise a Request for Qualifications for Engineering Services to assist us with development of an Asset Management Plan for the Sewer Collection System.

3. ARPA – WALNUT DR PROJECT

- a. A project webpage has been published and can be visited at <https://citybellemead.org/walnut-drive-project/>.
- b. The City Attorney has met with a professional appraiser as discussed at the last board meeting. We will proceed with obtaining voluntary donations of each of the necessary easements, then we will solicit bids for project construction.

4. MASTER PLAN PROJECT – TRAFFIC CALMING – KCI ENGINEERING

- a. KCI has provided a proposal for the addition of the 400-600 block of Lynnwood Blvd to their scope of work; and KCI has coordinated with CEC engineers regarding planned improvements at Lynnwood Blvd and Walnut Drive.
- b. KCI continues to develop a proposal for “fast-tracking” improvements to the section of Belle Meade Boulevard from Harding Place to Chickering Lane; the proposal should include carrying the concept through to final design and development of bid documents for construction.

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Service Calls

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replaced	Serial #	Reason for Installation
10/2/2023	4309	Signal Hill Dr	Nathan/Dylan	Red Light	Bad on float	☒	Replaced on float		
10/2/2023	301	Sunnyside Dr	Nathan/Dylan	Red Light	Bad Pump	☒	Replaced pump	WH852268	Replacement
10/3/2023	606	Westover Dr	Nathan/Dylan	Odor	Pump is working. Internal issues	☒			
10/4/2023	317	Sutherland Av	Dylan Hood	Backing Up	Pump is working. Internal issues	☒			
10/6/2023	209	Belle Meade B	Nathan/Dylan	Noises	Loose jumper wire under L1 on the breaker.	☒	Replaced the jumper wire to a bigger wire.		
10/10/2023	409	Sunnyside Dr	Dylan Hood	Backing Up	Pump is working fine and pumped down. Internal issues	☒			
10/10/2023	4309	Signal Hill Dr	Dylan Hood	Red Light	Bad start relay	☒	Replaced start relay		
10/12/2023	4419	Herbert Pl	Nathan/Dylan	Inspection	Pump working fine. Put new screws in lid	☒			

Thursday, November 9, 2023

Page 1 of 2

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replaced	Serial #	Reason for Installation
10/17/2023	310	Sutherland Av	Nathan/Dylan	Red Light	Bad breaker in control box		☒ Replaced breaker in control box		
10/18/2023	405	Sunnyside Dr	Nathan/Dylan	Seeping	Bad start cap, run cap, start relay, and light bulb		☒ Replaced all		
10/18/2023	716	Enquirer Ave	Nathan/Dylan	Red Light	Bad start cap		☒ Replaced start cap		
10/20/2023	315	Walnut Ave	Nathan/Dylan	Red Light	Bad contacts		☒ Replaced contacts		
10/23/2023	113	Westhampton	Dylan Hood	Red Light**	T/R 240 10.8		☒		
10/23/2023	110	Bellevue Dr S	Dylan Hood	Red Light	T/R 244 11.6		☒		
10/26/2023	113	Westhampton	Dylan Hood	Red Light	Bad start relay		☒ Replaced start relay		
10/27/2023	4419	Iroquois Ave	Dylan Hood	Red Light**	T/R 242 10.5		☒		

Thursday, November 9, 2023

Page 2 of 2

City of Belle Meade**October TN One Calls**

ticketId	workStreet	workdonefor
9011980	NICHOL LN	HOMEOWNER
9014213	LYNNWOOD BLVD	OSCAR LINN
9015092	BELLE MEADE BLVD	PATRICK AND BRIANNA LEWIS
9016315	W BROOKFIELD AVE	JAMES FIELDS
9017098	HERBERT PL	ATT
9018434	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
9019335	SUNNYSIDE DR	METRO WATER AND SEWER
9019444	BELLE MEADE BLVD	HOMEOWNER
9020221	WARNER PL	JEANNE MARCHETTI
9021116	LYNNWOOD BLVD	LOUIS CLOSE
9021510	DEER PARK DR	MIKE MINCH
9021710	W BROOKFIELD AVE	JAMES FIELDS
9021928	LYNNWOOD BLVD	HARPETH VALLEY
9022277	TYNE BLVD	TENNESSEE VALLEY HOMES
9022982	WESTVIEW AVE	JUSTIN FARRIS
9026003	SUNNYBROOK DR	JOSH TRAVIS
9026084	SUNNYBROOK DR	CLAY PHILLIPS
9026099	BELLE MEADE BLVD	JAY AND SANDY SANGERVASI
9026929	IROQUOIS AVE	LAURA MACKINNON
9027050	CHICKERING RD	HOMEOWNER
9031378	HERBERT PL	ROB MCCABE
9031670	NICHOL LN	HOMEOWNER
9033215	CHICKERING LN	AT&T
9034637	WALNUT DR	HAYES HITCHENS
9036083	LYNNWOOD BLVD	CATHERINE LINN
9036655	BELLE MEADE BLVD	JAY AND SANDY SANGERVASI
9039577	FORSYTHE PL	ROB HERRING
9039760	CLARENDON AVE	PIEDMONT
9040488	LYNNWOOD BLVD	CHANDELIER DEVELOPMENT
9040549	ROYAL OAKS PL	CHANDELIER DEVELOPMENT
9040838	ELLENDALE AVE	PIEDMONT
9040898	CHICKERING RD	SABIA CONSTRUCTION
9041054	JACKSON BLVD	JIMMY CALDWELL
9041393	JACKSON BLVD	NES REF NUM 211202708
9041554	PARK HILL	PIEDMONT
9042006	IROQUOIS AVE	KIM CRAFTON
9042344	WESTHAMPTON PL	HAMMOND
9042879	BELLE MEADE BLVD	PHEPS CONSTRUCTION
9043700	BELLE MEADE BLVD	NES
9044675	WESTVIEW AVE	HOMEOWNER
9046292	WESTVIEW AVE	PIEDMONT
9046510	BELLE MEADE BLVD	HOMEOWNER
9047693	WESTVIEW AVE	EMILY FLAUTT
9048491	NICHOL LN	BENTLEY CONSTRUCTION
9048569	HONEYWOOD DR	CAROLINE MCKINZE
9048576	CHICKERING RD	BABINEAU RESIDENCE

City of Belle Meade

October TN One Calls

9051749	SCOTLAND PL	DEMPL
9052097	BELLE MEADE BLVD	PATRICK AND BRIANNA LEWIS
9052508	CLARENDON AVE	BURK AND CAROLINE LINDSEY
9053256	WARNER PL	HAYES
9055376	LYNNWOOD TER	COMCAST
9055893	SIGNAL HILL DR	MYSELF
9056598	HARDING PL	METRO NASHVILLE WATER & SEWER
9056725	FORSYTHE PL	ROB HERRING
9057179	DEER PARK DR	CYNTHIA SEWELL
9057349	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
9059980	BELLE MEADE BLVD	COMCAST
9062007	MILLRACE LN	ROGERS BUILD
9062055	ELLENDALE AVE	PIEDMONT
9064835	NICHOL LN	HOMEOWNER
9065120	ELLENDALE AVE	ACOUSTIC CONSTRUCTION
9066157	BELLE MEADE BLVD	PIEDMONT
9066854	TYNE BLVD	TENNESSEE VALLEY HOMES, INC.
9067593	CLARENDON AVE	PIEDMONT
9068458	LEAKE AVE	KYLE NEAL
9069696	WALNUT DR	ATT
9070189	NICHOL LN	HOMEOWNER
9070340	LILLYWOOD RD	DEBBIE KENNY
9070664	ROYAL OAKS DR	GAUGHAN RESIDENCE
9072399	BONAVENTURE PL	GLENDA EMERY
9073515	LEAKE AVE	TONYA FURGESON
9073622	LYNNWOOD BLVD	MEREDITH GRIFFITH
9075269	SUNNYSIDE DR	NDOT
9075530	BONAVENTURE PL	HOMEOWNER
9075921	GLEN EDEN DR	DALE NICHOLS
9075978	SCOTLAND PL	CULLEN AND KERRY ROBERTS
9075987	LYNNWOOD TER	WILSON SISK
9076580	IROQUOIS CT	AT&T UTILITY OPERATIONS
9077041	HARDING PL	RICHLAND
9077061	LYNNWOOD BLVD	SUSAN DYKE
9078497	WESTVIEW AVE	TARDIO
9078763	HARDING PL	ANNE LEE PAGE
9078879	HOWELL PL	JAMES HUNDLEY
9083151	TRUXTON PL	AT&T UTILITY OPERATIONS
9084777	WESTHAMPTON PL	HAMMOND
9084781	CHICKERING RD	SABIA CONSTRUCTION
9085365	DEER PARK DR	CHADWICK RESIDENCE
9086031	PARK HILL	PIEDMONT
9086055	CLARENDON AVE	PIEDMONT
9087744	LYNNWOOD BLVD	AT&T UTILITY OPERATIONS
9091514	BELLEVUE DR S	SED
9091589	IROQUOIS AVE	SED
9092565	IROQUOIS AVE	MARK POE BUILDERS

City of Belle Meade

October TN One Calls

9092578	WESTVIEW AVE	MARK POE BUILDERS
9092808	BELLE MEADE BLVD	JOHN PRICE
9094576	FORSYTHE PL	METRO WATER AND SEWER
9094601	BELLE MEADE BLVD	PATRICK AND BRIANNA LEWIS
9095659	LYNNWOOD LN	TERRY TURNER
9096172	MILLRACE LN	HOMEOWNER
9097174	WARNER PL	COMCAST
9097706	WESTVIEW AVE	CHARLIE VAUGHN
9100693	ROYAL OAKS PL	CHANDELIER DEVELOPMENT
9102085	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
9103673	LYNNWOOD BLVD	PIEDMONT
9103997	WESTVIEW AVE	NASHVILLE SITEWORKS
9105709	BELLE MEADE BLVD	HEAD
9106106	B NICHOL LN	TARA KIMBERREL

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CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners
From: Jennifer Moody, City Manager
CC: Nathan McVay, Assistant Director Public Works
Date: November 1, 2023
Re: Sewer System – Emergency Repair with Dixon Plumbing

Background

On September 26, Dixon Plumbing assisted with an emergency repair to restore the power supply to residential sewer service at 4308 Harding Place. Upon repair, it was found that the electrical line had deteriorated and a new electrical line was required to be run. Boring underneath a driveway was required to complete the project.

Due to the exigent nature of the repair, the Board of Commissioners are asked to ratify approval of this emergency repair in the total amount of \$5,000.00 to Dixon Plumbing Company, LLC.

Recommendation

The Board is recommended to approve an expenditure totaling \$5,000 with Dixon Plumbing Company LLC for emergency repair work on the sewer collection system.

Fiscal Impact

Currently, funding is available to support this expenditure in the FY 2024 Sewer Fund under Repair and – Collection System – account 412-52210-260.

Attachments

Dixon Plumbing Invoice

Dixon Plumbing Company LLC
 1746 Lewisburg Pike
 Franklin, TN 37064 US
 615.591.7006
 dixonplumbingco@bellsouth.net

INVOICE

BILL TO

City of Belle Meade
 4705 Harding Road
 Nashville, TN 37205

INVOICE # 2294

DATE 10/27/2023

DUE DATE 11/26/2023

TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/26/2023	Plumbing Service	Job: 4308 Harding Place- Nashville, TN	1	4,500.00	4,500.00
		Ran a new electrical line for the sewer tank and we had to bore underneath the driveway.			
		3-Men @ 12 Hrs. each @ \$125.00/hr. = \$4,500.00			
09/26/2023	Plumbing Service	1-Machine	1	500.00	500.00

BALANCE DUE

\$5,000.00

October 2023 – Monthly Building, Stormwater, Planning and Code Enforcement Report

Building Activity

- Building Permits Issues – 12
 - Valuation - \$1,826,085
 - Permit Fees - \$11,615
 - Permit Fees for working without a permit - \$625
- Building Inspections – 23
 - Inspections passed – 20
 - Inspections failed – 3

Stormwater Activity

- Land Disturbance Permit Applications –1
 - 4304 Iroquois Avenue– residential construction
- Land Disturbance Permit Issued – 1
 - 306 Clarendon Ave. – residential construction (revised)

2023 Permit Tracking

Date	Permit #	Address	Improvement Type	Project Cost	Permit Fee
10/5/2023	9271	715 Belle Meade Blvd.	Driveway Repair	\$200,000.00	\$1,060.00
10/6/2023	9272	407 West Brookfield Ave	Foundation Repair	\$9,600.00	\$183.80
10/16/2023	9273	203 Evelyn Ave.	Pavillion	\$462,000.00	\$3,132.00
10/16/2023	9274	434 Sunnyside Drive	Fence	\$11,000.00	\$300.00
10/16/2023	9275	412 Jackson Blvd.	Interior Alterations	\$80,000.00	\$460.00
10/19/2023	9276	205 Scotland Place	Demolition - House		\$1,000.00
10/23/2023	9277	4314 Iroquios Ave	Interior Alterations	\$25,700.00	\$625.20
10/30/2023	9278	624 Westview Ave	Interior Alterations	\$875,000.00	\$3,535.00
10/30/2023	9279	227 Deer Park Drive	Exterior Sidewalk	\$55,000.00	\$285.00
10/30/2023	9280	4421 Warner Place	Exterior Sidewalk	\$50,000.00	\$507.00
10/30/2023	9281	7 Carriage Hill	Interior Alterations	\$15,000.00	\$227.00
10/30/2023	9282	4410 Truxton Place	Fence	\$42,785.00	\$300.00
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Permit Inspection Report

10/1/2023 - 10/31/2023

Permit #	Date	Jurisdiction	Project Address	Inspection Type	Description	Inspection Status
11180	10/27/2023	Belle Meade - TN	1306 Chickering Rd	Slab		Pass
11182	10/27/2023	Belle Meade - TN	22 Lynnwood Lane	Footings	Footings/ steel inspection for non-structural walls.	Pass
11183	10/27/2023	Belle Meade - TN	1207 Canterbury Dr	Other	Pool Shell Inspection.	Pass
11177	10/25/2023	Belle Meade - TN	814 Westview Ave	EPSC - Erosion Control		Pass
11179	10/25/2023	Belle Meade - TN	222 Deer Park Drive	Final Inspection	Rear Porch	Pass
11176	10/23/2023	Belle Meade - TN	205 Scotland Place	Slab	Basement Slab	Pass
11167	10/19/2023	Belle Meade - TN	4410 Honeywood Dr	Inspection	Insulation missing around windows.	Fail
11168	10/19/2023	Belle Meade - TN	116 Jackson Blvd.	Footings		Pass
11169	10/19/2023	Belle Meade - TN	626 Royal Oaks Pl	Footings	Retaining Wall	Pass
11170	10/19/2023	Belle Meade - TN	112 Belle Meade Blvd	Insulation		Pass
11171	10/19/2023	Belle Meade - TN	215 Deer Park Circle	Framing		Pass
11172	10/19/2023	Belle Meade - TN	208 Lynwood Terrace	Final Inspection		Pass
11173	10/19/2023	Belle Meade - TN	815 Belle Meade blvd	Insulation		Pass
11174	10/19/2023	Belle Meade - TN	212 Clarendon Ave.	Framing		Pass
11174	10/19/2023	Belle Meade - TN	212 Clarendon Ave.	Insulation		Pass

Page: 1 of 2

Permit #	Date	Jurisdiction	Project Address	Inspection Type	Description	Inspection Status
11166	10/16/2023	Belle Meade - TN	402 Ellendale Ave	Slab		Pass
11161	10/12/2023	Belle Meade - TN	512 Parmer Ave	Final Inspection	LANDSCAPING AND HARDSCAPE FINAL.	Pass
11163	10/9/2023	Belle Meade - TN	512 Parmer ave	Final Inspection	Hardscape final	Pass
11164	10/9/2023	Belle Meade - TN	112 Belle Meade Blvd	Insulation	Garage Insulation Inspection	Pass
11165	10/9/2023	Belle Meade - TN	815 Belle Meade Blvd	Insulation		Fail
11153	10/5/2023	Belle Meade - TN	113 Westhampton Place	Inspection	Rebar	Pass
11162	10/5/2023	Belle Meade - TN	815 Bellemeade Blvd	Other	Above ceiling inspection.	Pass
11161	10/2/2023	Belle Meade - TN	512 Parmer Ave	Final Inspection		Fail

Total Records: 23

10/30/2023

Planning Activity

- Board of Zoning Appeals applications – 6
 - 436 Lynwood Boulevard, Conditional Use approval for a swimming pool. APPROVED
 - 212 Lynwood Terrace, Conditional Use approval for a pool house. APPROVED
 - 332 Walnut Drive, Conditional Use approval for a swimming pool and a Special Exception approval for a retaining wall over 3' in height. APPROVED
 - 1109 Belle Meade Boulevard, Special Exception for gate and fence height for vehicular gate and wall in front yard. APPROVED
 - 4304 Iroquois Avenue, Conditional Use approval for a swimming pool. APPROVED
 - 4400 Iroquois Avenue, Conditional Use approval for a swimming pool and a Variance for a retaining wall over 3' in height. APPROVED
- Historic Zoning Commission applications – 3
 - 205 Scotland Place, Changes to the exterior elevations and approval of materials. APPROVED
 - 1220 Chickering Road, Changes to a previously approved porte cochere and garage. APPROVED
 - 4406 Chickering Lane, Detached structure. DEFERRED
- Planning Commission applications – 0

Code Enforcement Activity

- Building Cases – 2
 - New - 1
 - Resolved - 1
- Stormwater Cases – 2
 - New - 0
 - Resolved - 1
- Property Maintenance Cases – 9
 - New - 2
 - Resolved – 2
- Planning Cases – 6
 - New – 3
 - Resolved - 4

PROPERTY MAINTENANCE CODE -- COMPLAINTS RECEIVED AND STATUS OF VIOLATIONS - OCTOBER 2023						
	Date of Complaint	Violation Address	Description	Department	Status upon Follow-up (Open/Closed)	NOTES
1	5/10/2023	307 Walnut Dr	work without permit; fence over height limit and in wrong location	Building	OPEN	Fence height variance applied to go to Dec. 2023 BZA - Issued citation to city court
2	10/25/2023	227 Deer Park Dr	Hardscape work without a Permit	Building	CLOSED	Stop Work Order issued. Building permit applied for and approved.
3	5/12/2023	215 Lynwood Terr	no erosion control in place; no ROW permit	Stormwater	OPEN	sent NOV letter
4	7/31/2023	112 Lynwood Blvd	no erosion control in place	Stormwater	CLOSED	sent NOV letter; AP Re-inspection verified compliance.
5	3/28/2023	207 Scotland Pl	overgrown; vehicles parked on grass	Property Maintenance	OPEN	sent NOV letter. I spoke with her this am. She has had many health issues and has begun work cleaning up the property I will re-schedule a check in 30 days.
6	5/30/2023	911 Westview Ave	Driveway needs repair	Property Maintenance	OPEN	6/5/2023 - Mr. Ezell spoke with Larry Smith and intends to pave the driveway, paint and clear the gutters
7	5/31/2023	105 Lynwood Blvd	Exterior Structure Maintenance Issues; yard overgrown in some areas	Property Maintenance	OPEN	neighbors primary concern is an unmaintained landscape area, not visible from the street. NOV sent and inspections done.
8	6/2/2023	714 Lynwood Blvd	tarp on roof	Property Maintenance	OPEN	sent NOV letter. I spoke with Mary Enoch who is the daughter of the now deceased property owner. She explained that the damage was caused due to a tree falling on the house in March 2023. As of this writing, she has begun cleaning up the exterior of the property and is awaiting final insurance claim approval from State Farm. I have scheduled a follow-up call/inspection with her on 11/2/2023. She expects to have a repair date schedule by then.
9	6/2/2023	717 Lynwood Blvd	lot overgrown and inoperable vehicle; not habitable	Property Maintenance	OPEN	sent NOV letter
10	7/5/2023	4435 E Brookfield Ave	dilapidated structure (possible not habitable and without power); broken windows; tarps, gutters on ground; outdoor storage	Property Maintenance	OPEN	sent NOV letter; sister is in communication and making progress. Lucy Freeman has obtained a building permit for the exterior condition, window, and roof work on Susan Freeman's house.

PROPERTY MAINTENANCE CODE -- COMPLAINTS RECEIVED AND STATUS OF VIOLATIONS - OCTOBER 2023						
	Date of Complaint	Violation Address	Description	Department	Status upon Follow-up (Open/Closed)	NOTES
11	9/18/2023	4309 Glen Eden Dr	Pool fence missing	Property Maintenance	OPEN	Two NOV sent. Fence damage was caused due to a tree that fell during a storm. Owner is waiting for his insurance company to settle his insurance claim so he can make needed repairs.
12	10/12/2023	4312 Sunnybrook Dr	Overgrown	Property Maintenance	CLOSED	NOV sent. AP Re-inspection verified compliance.
13	10/9/2023	502 Lynwood Blvd	Trailer parked in front yard	Property Maintenance	CLOSED	NOV sent. AP Re-inspection verified compliance.
14	8/29/2023	416 Royal Oaks/413 Lynwood Blvd	Illegal subdivision in 2014	Planning	OPEN	sent NOV to owner; Spoke with Doug Berry on 09.05.23; building permits will not be issued for this property
15	9/18/2023	627 Royal Oaks	Tree removed without a Permit	Planning	Open	sent NOV to owner. Trees to be replaced pending MPC and BZA approval of pool.
16	10/10/2023	113 Bellevue Drive S	Required landscaping installed improperly	Planning	CLOSED	MS conducted site inspection on 10/10/2023. Site found to be in compliance.
17	8/15/2023	607 Belle Meade Blvd	short -term rental	Planning	CLOSED	Called on 08.22.23. Mr. Payne denied he was renting out for short-term rental. Informed him that it was not permitted less than 30 days.
18	10/04/2023	311 Sunnyside Drive	Tree removed without a Permit	Planning	CLOSED	MS conducted site inspection on 10/04/2023 and requested NOV be sent by AP. Tree permit applied for and approved.
19	10/27/2023	17 Lynwood Lane	Tree removed without a Permit	Planning	CLOSED	AP spoke with homeowner. Tree permit applied for and approved.



CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners
From: Jennifer Moody, City Manager
Mary Samaniego, Planning Director
Date: November 15, 2023
Re: CivicGov Permitting Software License Agreement

Background

The City of Belle Meade desires to have an online permit management system that allows for public access to permit information and allows for online payments to be accepted. Internally, such a system will create efficiency and reduce reliance upon our current, paper-based records management systems. All documentation can be kept digitally and easily searched for current and historical purposes.

The City Manager and Planning Director participated in several demonstrations of various products offered by companies, including: CivicPlus, GovBuilt, and iWorkQ. We obtained cost proposals from all three; see the summary below.

	Year 1/Initial Total Cost	Year 2/Annual Recurring Cost
CivicPlus - CivicGov Permitting	\$ 15,000	\$ 9,450
GovBuilt	\$ 12,000	\$ 6,000 *subject to a cumulative annual 5% technology fee increase beginning Year 3
iWorkQ	\$ 8,500	\$ 8,500

We found the proposal from iWorkQ to be at the lowest initial cost, but generally not as robust of a platform as those offered by the other two companies. Additionally, from past experiences using iWorkQ in another municipality, we know that this system does not allow for managing all permits from one user window or dashboard. Instead, each permit would have to be viewed from its own permit window. For example, when you pull up the building permit for an address, it would not show or alert the user that notices of violation had been issued on stormwater or property maintenance. Each of those permits would have to be looked at or searched for individually in the iWorkQ system.

Alternatively, both the CivicGov and GovBuilt platforms offered comprehensive looks across all permits issued for a specific address; and both platforms seemed customizable and reasonably comparable to one another. This project requires a significant financial commitment and time investment in building the new permit management system. Upon a robust consideration of these companies and their products, staff recommends that the Board authorize an Agreement with CivicGov based upon their timeline for implementation, reputation for excellent customer service, and based upon the size and longevity of the company, which has been working primarily with local government clients for over 20 years. By comparison, GovBuilt appears to be a fairly new, emerging competitor in the market with approximately 4 years in operation and with a significantly smaller staff.

Scope of Work – CivicGOV proposal

The CivicGov proposal includes modules for permitting, planning and zoning, and codes enforcement. The Permitting module is a complete solution for the submission, review, approval and issuance of all permits. We intend for all permits, including stormwater, land disturbance permits, driveway permits, to be managed within this new system. Additionally, these records will be available and searchable online by the public. The planning and zoning module offers robust functionality to manage plats, site plans, and other records related to applications to the Municipal Planning Commission, Historic Zoning Commission or Board of Zoning Appeals. Last, the code enforcement module will process complaints and track violations end to end from initial inspection and notice of violation through citation processing, court proceedings, and resolution.

Recommendation

The Board is recommended to approve an Agreement with CivicPlus for an online permit management system for a total initial year fee of \$15,000.

Fiscal Impact

Currently, \$15,000 in funding is available to support this expenditure in the FY 2024 General Fund under Administration - Telephone, Internet, Website – account 110-41000-245. This budget amount was intended to fund both a new permit management system and moving the city website to a new platform. Upon your approval of this item, the City Manager will re-evaluate whether to move forward with the website later in the current budget year or perhaps delay and re-budget that project next year.

Attachments

Statement of Work

Excerpts from CivicPlus Proposal



CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
Date:
Expires On:

Statement of Work
Q-47003-1
8/16/2023 5:22 AM
11/14/2023

Client:
BELLE MEADE, TENNESSEE

Bill To:
BELLE MEADE, TENNESSEE

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Christopher Rogers	x	crogers@civicplus.com		Net 30

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE	TOTAL
1.00	CivicGov Pay Annual Fee - Forte	CivicGov Pay - Forte	Renewable	USD 0.00
1.00	CivicGov Pay Setup Fee - Forte	CivicGov Pay Setup Fee - Forte	One-time	USD 0.00
1.00	CivicGov Core Setup	CivicGov Core Setup	One-time	USD 0.00
1.00	CivicGov Code Enforcement Annual	CivicGov Code Enforcement Annual	Renewable	USD 3,000.00
1.00	CivicGov Code Enforcement Setup	CivicGov Code Enforcement Setup	One-time	USD 2,000.00
1.00	CivicGov Planning & Zoning Annual	CivicGov Planning & Zoning Annual	Renewable	USD 3,000.00
1.00	CivicGov Planning & Zoning Setup	CivicGov Planning & Zoning Setup	One-time	USD 2,000.00
1.00	CivicGov Permitting Annual	CivicGov Permitting Annual	Renewable	USD 3,000.00
1.00	CivicGov Permitting Setup	CivicGov Permitting Setup	One-time	USD 2,000.00

List Price - Year 1 Total	USD 22,500.00
Total Investment - Initial Term	USD 15,000.00
Annual Recurring Services - Year 2	USD 9,450.00

Initial Term & Renewal Date	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Renewal Invoice Schedule	Annually on date of signing
Annual Uplift	5% starting in Year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

Authorized Client Signature

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

CivicPlus Company Overview

CivicPlus History

CivicPlus began in 1998 when our founder, Ward Morgan, decided to focus on helping local governments work better and engage their residents through their web environment. Over the years, CivicPlus has continued to implement new technologies and merge with industry forerunners to maintain the highest standards of excellence and efficiency for our customers.



Our portfolio includes solutions for website design and hosting, parks and recreation management, emergency and mass communications, agenda and meeting management, 311 and CRM, process automation and digital services, codification, licensing and permits, web governance and ADA remediation, social media archiving, and FOIA management.

EXPERIENCE

20+ Years
12,000+ Customers
900+ Employees

RECOGNITION

Inc. 5000 11-time Honoree
GovTech 2023 Top 100 Company
Stevie® Awards Recognized with multiple, global awards for sales and customer service excellence

Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 12,000 customers and their 100,000+ administrative users. In addition, over 340 million residents engage with our solutions daily.

Primary Office

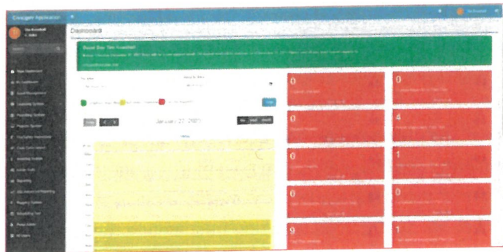
302 S. 4th Street Suite 500
 Manhattan, KS 66502
 Toll Free: 888.228.2233 | Fax: 785.587.8951
civicplus.com



civicplus.com

Features & Functionality

The CivicPlus Code Enforcement, Permitting, and Licensing solution streamlines the zoning, building, and inspection process enabling departments to collaborate and providing resident and business digital self-service functionality.



A MODULAR SOLUTION DESIGNED TO SCALE

Whether your organization's requirements are simple and straight forward or more complex and far-reaching, our integrated yet independently modular offering allows us to tailor a solution that fits your needs. Key features that are available as **either stand-alone modules or an integrated suite** include:



Permitting

A complete solution to submit, review, approve, and issue permits.



Planning & Zoning

Robust functionality to manage the intricacies of new subdivisions, plats, site plans, and other projects.



Code Enforcement

Process complaints and track violations end to end from initial inspection and notice of violation through citation processing, court proceedings, and resolution.



Business License

Create and manage license applications, renewals, payments, inspections, and contractor credentials.



Fire & Life Safety Inspections

Conduct and schedule one-time and cyclical reoccurring inspections across your organization. Generate inspection failure notices and track court appearances.



Value-Added Features

Premium features and integrations are available for ESRI-based GIS systems, digital plan review software, local/state/federal codes, payment providers, and other third-party, back-office systems.



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3

Proposed Modules

Permitting

Create Unlimited Permit Applications

- Customize types and sub-types (commercial, residential, etc.)
- Upload and track application documents and photos
- Track standard fields and/or customer-defined additional fields

Manage Properties, Buildings, & Occupants

- Populate system with tax parcels, buildings, and suites
- Track permits related to properties, property owners, contractors, business owners, and occupants

Allow Online Submission of Permit Applications

- Enable/disable online submittal on a per-permit basis
- Standardized online template and document upload capability

Enable End-to-End Review & Approval (Case Management)

- Application reviews for one or more departments
- Inspections, financial reviews, and board reviews
- Override routing and final approval authority

Schedule & Conduct Inspections

- Select inspection type, track status, and assign inspectors
- Take and store photos of inspection results
- Attach codes (local municipal codes, state, federal)
- Personalized "Today's Inspections" area for each inspector



Create Digital Checklists

- Customize checklists based on type and sub-type

Collect Permit Fees

- Assign fees, generate invoices, complete transactions, issue receipts
- Complete credit card transactions using a CivicPlus Pay authorized payment gateway
- Export transaction details to be imported to financial software

Generate Permits & Certificates

- Permits, temporary certificates, certificates of occupancy and inspection reports

Track Contractors, Insurance Requirements, & Contacts

- Ensure contractor insurance requirements are met for a given permit application
- Track multiple permit-related points of contact

Track Related Projects

Generate Reports (CSV, PDF, HTML)

Integrates with Our Planning & Zoning and Code Enforcement Modules



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Planning & Zoning

Create Unlimited Master or Sub Projects

- Customize project types and sub-types (city council, planning commission, stormwater, subdivision, ZBA, etc.)
- Upload and track project documents and photos
- Track standard fields or customer-defined additional fields

Manage Properties, Buildings, & Occupants

- Populate system with tax parcels, buildings, and suites
- Track projects related to the properties, property owners, contractors, business owners, and occupants

Create Notification Letters for Adjacent Properties

- Adjacent/proximity parcel search (requires GIS integration)

Issue & Track Variances

Track Numerous Documents & Processes

- Affidavits, bonds, and escrow accounts
- Project meetings
- Project questions and answers
- Related projects

Create Customizable Digital Checklists Based on Type & Sub-type

Enable End-to-End Review & Approval (Case Management)

- Application reviews – one or more departments
- Inspections, checklists, financial reviews, board reviews
- Override routing and final approval authority

Schedule & Conduct Inspections

- Select inspection type, track status, and assign inspectors
- Take and store photos of inspection results
- Attach codes (local municipal codes, state codes, federal)
- Personalized "Today's Inspections" area for each inspector

Collect Project Fees

- Assign fees, generate invoices, complete transactions, issue receipts
- Complete credit card transactions using a CivicPlus Pay authorized payment gateway
- Export transaction details to be imported to financial software

Generate Certificates & Letters

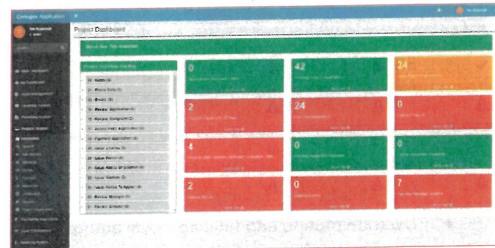
- Certificates of Occupancy/Use and other templates

Track Contractors, Insurance Requirements, & Contacts

- Ensure permit application insurance requirements are met
- Track multiple permit-related points of contact

Generate Reports (CSV, PDF, HTML)

Integrates with Our Permitting Module



Code Enforcement

Track Detailed Complaint & Violation Records

- Customize complaint/violation types and sub-types
- Upload and track application documents and photos
- Track complaints/violations via standard data fields or customer-defined additional fields

Manage Properties, Buildings, & Occupants

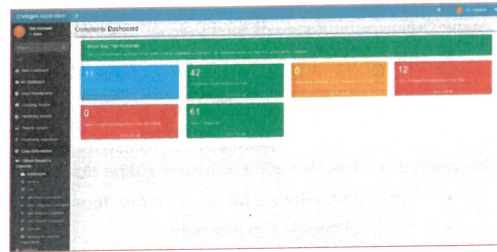
- Populate system with tax parcels, buildings, and suites
- Track complaints and violations related to properties, property owners, contractors, business owners, and occupants

Submit Online or Manual Complaints & Violations

- Online public submission
- Manual staff submission (walk-ins, phone, email requests)

Schedule & Conduct Inspections

- Select inspection type, track status, and assign inspectors
- Take and store photos of inspection results
- Attach codes (local municipal codes, state, federal)
- Personalized "Today's Inspections" area for each inspector

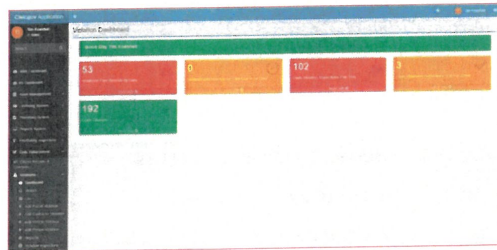


Track Court Hearings

- Hearing date/time, ticket/docket number, judge, notes

Issue Fines & Collect Payment

- Assign fees, generate invoice, complete transaction, issue receipt
- Complete credit card transactions using a CivicPlus Pay authorized payment gateway
- Export transaction details to be imported to financial software



Enable End-to-End Review & Approval (Case Management)

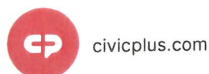
- Track from initial inspection, notice of violation, re-inspection, citation processing, court proceedings, and final resolution

Generate Citation Notices of Violation/Citation Letters

- Send via email or certified mail

Generate Reports (CSV, PDF, HTML)

Integrates with Our Business License Module



Implementation

Permitting

PROJECT TIMELINE ESTIMATE

A typical Permitting project takes 8-16 weeks. Please note that actual timelines vary based on size of organization and final scope of services.

Phases	Timeframe
Requirements	1 Week
Configuration & Data Import	4-12 Weeks
Testing	1 Week
Training	1-2 Weeks
Go-Live	1 Week

INCLUDED PROJECT TASKS/MILESTONES

- Tax parcel setup via GIS (ESRI) endpoint or customer-provided import files
- CivicPlus Code of Ordinances integration
- Permit directory setup (permit types and use/sub-types)
- One department setup included per module
- Inspection setup
- Digital checklist setup (five included)
- Certificates and letters setup (five included)
- Review and approval process setup
- Public permit directory setup
- One standardized building application form
- One standardized electrical application form
- One standardized mechanical application form
- One standardized plumbing application form
- Payments and fees setup
- Testing
- Training
- Go-Live



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Planning & Zoning

PROJECT TIMELINE ESTIMATE

A typical Planning and Zoning project takes 8-16 weeks. Please note that actual timelines vary based on size of organization and final scope of services.

Phases	Timeframe
Requirements	1 Week
Configuration & Data Import	4-12 Weeks
Testing	1 Week
Training	1-2 Weeks
Go-Live	1 Week

INCLUDED PROJECT TASKS/MILESTONES

- Tax parcel setup via GIS (ESRI) endpoint or customer-provided import files
- CivicPlus Code of Ordinances integration
- Project directory setup (project types and use/sub-types)
- One department setup included per module
- One standardized land use application form
- One standardized board or appeals application form
- Inspection setup
- Digital checklist setup (five included)
- Certificates and letters setup (five included)
- Review and approval process setup
- Payments and fees setup
- Testing
- Training
- Go-Live



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Code Enforcement

PROJECT TIMELINE ESTIMATE

A typical Code Enforcement project takes 8-16 weeks. Please note that actual timelines vary based on size of organization and final scope of services.

Phases	Timeframe
Requirements	1 Week
Configuration & Data Import	4-12 Weeks
Testing	1 Week
Training	1-2 Weeks
Go-Live	1 Week

INCLUDED PROJECT TASKS / MILESTONES

- Tax parcel setup via GIS (ESRI) endpoint or customer-provided import files
- CivicPlus Code of Ordinances integration
- One department setup included per module
- Inspection setup
- Digital checklist setup (five included)
- Certificates and letters setup (five included)
- Review and approval process setup
- Payments and fees setup
- One online public complaint form setup
- Testing
- Training
- Go-Live



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12

Continuing Services

Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available via email and phone 8 a.m. – 5 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of your solution.

Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

Support at a Glance

- Technical support engineers available 8 a.m. – 5 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone and email
- 4-hour response during normal hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)



AWARD-WINNING

CivicPlus has been honored with two Gold Stevie® Awards, three Silver Stevie® Awards, and seven Bronze Stevie® Awards in the categories of Front-Line Customer Service Team of the Year – Technology Industries, Customer Service Training or Coaching Program of the Year – Technology Industries, Customer Service Department of the Year – Computer Software – Up

to 1,000 Employees, Most Valuable Response by a Customer Service Team (COVID-19), Best Customer Satisfaction Strategy, and Remote Customer Service Innovation of the Year. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center includes release notes to inform your staff of upcoming enhancements and maintenance.

CONTINUING PARTNERSHIP

We won't disappear after your system is live. You'll be assigned a dedicated customer success manager. They will partner with you by providing information on best practices and how to utilize the tools of your new system, resulting in consistently positive digital experiences for both your staff and residents.



civicplus.com

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Hosting & Security

DATA CENTER

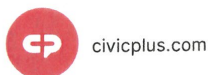
CivicPlus hosts our CivicPlus Code Enforcement, Permitting, and Licensing solution in a secure data center. The data center is staffed 24×7×365.

SITE MONITORING, SITE RECOVERY, AND GUARANTEED UPTIME

CivicPlus leverages auto-monitoring tools to proactively detect and identify server performance and alert us of potential issues. In the unlikely event we encounter a critical issue, our engineering team will act promptly and provides regular status updates via our Help Center's online status page. CivicPlus guarantees a web server uptime of 99.9%.

SECURITY

CivicPlus leverages third-party experts to conduct security and penetration tests on a periodic basis to proactively validate product security against the latest attack vectors and implement corrective actions as needed. The CivicPlus Code Enforcement, Permitting, and Licensing system conducted its most recent tests in 2021 and included automated and manual tests for both unauthenticated (i.e., without login) and authenticated users. Our solution is SSL encrypted to secure data transmission. In addition, it restricts user access via role-based permissions. The application requires users to log in with a unique user ID and password. We also support two-factor authentication using Google Authenticator and Microsoft Authenticator.



Additional Enhancements

CivicPlus has various features and services that you can leverage to streamline your system. Below is a complete list of all the features available to you that will amplify your experience. Please reach out for additional information.

VALUE-ADDED FEATURES

- CivicPlus/Municode Code Repository Integration
- SeeClickFix to Code Enforcement module integration
- ICC Code Repository Integration
- CivicPlus Pay Integration – Credit Card Processing
- Premium GIS (ESRI) Mapping Integration
- Mobile App - Offline Inspections
- Bluebeam REVU integration
- Third-party API integrations
- Additional Department/Groups



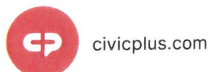
PROFESSIONAL SERVICES

- Data Imports (historical records, contractor data, third-party codes, etc.)
- Additional Training
- Additional Configuration Items (Additional custom checklists, certificates, online fillable forms, etc.)
- Custom Development

Disclaimer

Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with you.



City Of Belle Meade - General Fund
Condensed Financial Statement - (Budget vs Actual)
September 30, 2023

	Fiscal 2023 Budget	YTD 2023 Budget	YTD September-23 Actual	YTD Actual vs Budget	YTD Actual vs Budget
Operating Revenue					
Property and other taxes	\$ 3,335,457	\$ -	\$ 4	\$ 4	0%
Mixed drink taxes	60,000	10,000	11,422	1,422	14%
Permits and fees	394,500	98,625	99,835	1,210	1%
State sales taxes	348,120	58,020	53,426	(4,594)	-8%
State income taxes	-	-	-	-	0%
Gross receipts - TVA	34,812	-	-	-	0%
Franchise taxes	80,000	-	12,697	12,697	0%
In lieu of tax - utilities	5,000	-	-	-	0%
Road Maintenance Fee MOU	323,191	-	-	-	0%
Public safety charges	40,000	10,000	21,644	11,644	116%
Stormwater User Fee	308,200	77,050	285,401	208,351	270%
Court fines and costs	235,000	58,750	38,973	(19,777)	-34%
State beer tax	1,334	222	699	477	0%
State-city streets	5,309	885	886	1	0%
Sports betting tax	2,901	-	-	-	0%
Other revenues	371,176	-	1,165	1,165	0%
Interest earnings	260,000	65,000	172,574	107,574	165%
Net Change in Value of Investments	-	-	28,466	28,466	0%
Contributions	20,000	-	275	275	0%
	<u>\$ 5,825,000</u>	<u>\$ 378,552</u>	<u>\$ 727,467</u>	<u>\$ 348,914</u>	<u>526%</u>
Operating Expenditures					
General government	\$ 983,921	\$ 245,980	\$ 195,736	\$ 50,245	-20%
Police	2,215,649	553,912	571,032	(17,119)	3%
Building inspection	152,761	38,190	24,038	14,152	-37%
Highways and streets	358,159	89,540	49,759	39,781	-44%
Stormwater	232,960	58,240	14,179	44,061	-76%
Solid waste collection	633,800	158,450	201,717	(43,267)	27%
Parkways and Blvds	218,000	54,500	41,211	13,289	-24%
	<u>\$ 4,795,250</u>	<u>\$ 1,198,813</u>	<u>\$ 1,097,671</u>	<u>\$ 101,141</u>	<u>-172%</u>
Excess rev vs (exp) from Operations	<u>\$ 1,029,750</u>	<u>\$ (820,260)</u>	<u>\$ (370,204)</u>	<u>\$ 247,773</u>	<u>698%</u>
Capital Revenue and Expenditures					
Transfer In from Undesignated Fund Balance	-	-	-	-	0%
Capital Project Expenses	742,041	185,510	79,590	105,920	-57%
Net rev vs net (exp)	<u>\$ 287,709</u>	<u>\$ (1,005,771)</u>	<u>\$ (449,794)</u>	<u>\$ 555,976</u>	<u>-129%</u>
Assets			September 30, 2023	September 30, 2022	
Cash			\$ 99,093	\$ 184,701	
Investments			10,111,446	8,744,038	
Investments - Designated			6,358,473	6,358,473	
Property taxes receivable			3,357,543	3,329,233	
Other receivables			127,394	177,512	
Other assets			95,700	76,884	
			<u>\$ 20,149,649</u>	<u>\$ 18,870,841</u>	
Liabilities and Reserves					
Payables and accrued liab			\$ 115,702	\$ 146,041	
Deferred rev - prop taxes			3,357,543	3,329,233	
Deferred rev - ARPA grant			747,679	424,003	
Designated reserves			6,358,473	6,358,473	
Unrestricted funds			10,020,046	9,275,907	
Revenues < expenditures			(449,794)	(662,817)	
			<u>\$ 20,149,649</u>	<u>\$ 18,870,841</u>	

City of Belle Meade - General Fund
Condensed Financial Statement - 4 Year Summary
September 30, 2023

	YTD September-23 Actual	YTD September-22 Actual	YTD September-21 Actual	YTD September-20 Actual	Average September 2020 to 2023
Operating Revenue					
Property and other taxes	\$ 4	\$ 2,416	\$ 1,429	\$ 57	\$ 976
Mixed drink taxes	11,422	17,052	14,418	6,143	12,259
Permits and fees	99,835	152,030	128,627	78,370	114,716
State sales taxes	53,426	81,342	78,767	67,694	70,307
State income taxes	-	-	-	-	-
Gross receipts - TVA	-	8,720	7,553	8,321	6,149
Franchise taxes	12,697	18,340	21,535	9,627	15,550
In lieu of tax - utilities	-	-	-	-	-
Public safety charges	-	1,008	507	-	379
Road Maintenance Fee MOU	-	-	297,872	253,191	137,766
Public safety charges	21,644	20,583	16,955	-	14,796
Stormwater User Fee	285,401	254,236	81,236	90,934	177,952
Court fines and costs	38,973	70,714	69,313	22,821	50,455
State beer tax	699	720	704	718	710
State-city streets	886	1,329	1,368	1,445	1,257
Other revenues (includes grants)	1,165	744	33,125	86,252	30,321
Interest earnings	172,574	56,848	22,176	47,594	74,798
Net Change in Value of Investments	28,466	(47,515)	(16,652)	(18,771)	(13,618)
Contributions	275	-	29,690	-	7,491
	<u>\$ 727,467</u>	<u>\$ 638,567</u>	<u>\$ 788,622</u>	<u>\$ 654,395</u>	<u>\$ 702,263</u>
Operating Expenditures					
General government	\$ 195,736	\$ 238,743	\$ 212,928	\$ 195,785	\$ 210,798
Police	571,032	575,771	453,208	454,209	513,555
Building inspection	24,038	31,589	31,812	28,662	29,025
Highways and streets	49,759	61,452	51,592	49,996	53,200
Stormwater	14,179	135,134	134,023	114,425	99,440
Solid waste collection	201,717	175,570	141,672	150,794	167,438
Parkways and Blvds	41,211	40,365	38,144	31,028	37,687
	<u>\$ 1,097,671</u>	<u>\$ 1,258,624</u>	<u>\$ 1,063,380</u>	<u>\$ 1,024,899</u>	<u>\$ 1,111,143</u>
Excess rev vs (exp) from Operations	<u>\$ (370,204)</u>	<u>\$ (620,058)</u>	<u>\$ (274,758)</u>	<u>\$ (370,503)</u>	<u>\$ (408,881)</u>
Capital Revenue and Expenditures					
Transfer In from Undesignated Fund Balance	-	-	-	-	-
Capital Project Expenses	79,590	42,759	41,623	28,152	48,031
Net rev vs net (exp)	<u>\$ (449,794)</u>	<u>\$ (662,817)</u>	<u>\$ (316,381)</u>	<u>\$ (398,656)</u>	<u>\$ (456,912)</u>
Assets					
Cash	\$ 99,093	\$ 184,701	\$ 86,405	\$ 39,348	
Investments	10,111,446	8,744,038	8,208,385	10,506,319	
Investments - Designated	6,358,473	6,358,473	6,015,020	5,009,065	
Property taxes receivable	3,357,543	3,329,233	3,306,275	1,787,609	
Other receivables	127,394	177,512	161,448	131,516	
Other assets	95,700	76,884	73,248	49,939	
	<u>\$ 20,149,649</u>	<u>\$ 18,870,841</u>	<u>\$ 17,850,782</u>	<u>\$ 17,523,796</u>	
Liabilities and Reserves					
Payables and accrued liab	115,702	146,041	43,323	48,373	
Deferred rev - prop taxes	3,357,543	3,329,233	3,306,275	1,787,609	
Deferred rev - ARPA grant	747,679	424,003	-	-	
Designated reserves	6,358,473	6,358,473	6,015,020	5,009,065	
Unrestricted funds	10,020,046	9,275,907	8,802,545	11,077,404	
Revenues < expenditures	(449,794)	(662,817)	(316,381)	(398,656)	
	<u>\$ 20,149,649</u>	<u>\$ 18,870,841</u>	<u>\$ 17,850,782</u>	<u>\$ 17,523,796</u>	

City of Belle Meade
Other Revenue Breakdown
For the month ended, September 30, 2023

Vending Machine proceeds/Other	\$ 250
Voting Space rental	750
Recycle Cans	165
Totals	<u>\$ 1,165</u>



Capital Budget Report - General Fund - September 30, 2023



Project/Budget Item	FY 24	FY 25	FY 26	FY 27	FY 28	Total	Actual Spent FY 24	Budget Variance FY 24
Fleet Replacement								
Vehicle Replacement	\$183,896	\$228,091	\$257,745	\$106,441	\$111,763	\$887,937	\$0	\$183,896
Total Fleet Replacement	\$183,896	\$228,091	\$257,745	\$106,441	\$111,763	\$887,937	\$0	\$183,896
Machinery and Equipment								
UTV, Starchase, Video Security System	\$113,712	\$82,000	\$86,100	\$92,169	\$100,764	\$474,745	\$0	\$113,712
Computers, Monitors, Servers	\$21,784	\$0	\$0	\$0	\$0	\$21,784	\$0	\$21,784
Total Machinery and Equipment	\$135,496	\$82,000	\$86,100	\$92,169	\$100,764	\$496,529	\$0	\$135,496
Streets								
Street paving- Per paving plan	\$497,872	\$300,000	\$315,000	\$330,750	\$347,288	\$1,790,910	\$5,756	\$492,116
Street paving- Master Plan, other	\$240,000	\$500,000	\$525,000	\$551,250	\$578,813	\$2,395,063	\$22,662	\$217,338
Total Streets	\$737,872	\$800,000	\$840,000	\$882,000	\$926,100	\$4,185,972	\$28,418	\$709,454
Stormwater								
Stormwater Imp- Undesignated	\$50,000	\$52,500	\$55,125	\$57,881	\$60,775	\$276,282	\$51,172	(\$1,172)
Total Stormwater	\$50,000	\$52,500	\$55,125	\$57,881	\$60,775	\$276,282	\$51,172	(\$1,172)
Total	\$1,107,264	\$1,162,591	\$1,238,970	\$1,138,492	\$1,199,403	\$5,846,719	\$79,590	\$1,027,674

**** Any fiscal years beyond the current approved fiscal year are for planning purposes only.**

City of Belle Meade, Tennessee
Statement of Net Position
Proprietary Fund (Sewer Fund)
September 30, 2023

	FY 2023	FY 2022
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 137,540	\$ 206,223
Cash and cash equivalents- restricted	-	-
Investments	1,731,808	1,389,387
Receivables (net of allowance for uncollectible)	48,081	48,076
Prepays	5,767	4,047
Inventory	13,439	15,064
Total current assets	<u>1,936,635</u>	<u>1,662,797</u>
Noncurrent assets:		
Capital assets		
Construction in progress	-	-
Improvements other than buildings	555,598	555,598
Machinery and equipment	7,269,927	7,053,603
Accumulated Depreciation	(6,765,664)	(6,499,371)
Total capital assets (net of accumulated depreciation)	<u>1,059,861</u>	<u>1,109,830</u>
TOTAL ASSETS	<u>\$ 2,996,496</u>	<u>\$ 2,772,627</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	28,980	25,912
Purchase orders payable	-	-
TOTAL CURRENT LIABILITIES	<u>28,980</u>	<u>25,912</u>
Long-term liabilities:		
Accrued leave	6,730	4,431
TOTAL LONG-TERM LIABILITIES	<u>6,730</u>	<u>4,431</u>
TOTAL LIABILITIES	<u>35,710</u>	<u>30,343</u>
NET POSITION		
Change in Net Position	153,010	134,318
Net investment in capital assets	322,627	588,920
Restricted	-	-
Unrestricted	2,485,149	2,019,046
TOTAL NET POSITION	<u>2,960,786</u>	<u>2,742,284</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 2,996,496</u>	<u>\$ 2,772,627</u>

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended September 30, 2023

	FY 2024 BUDGET	FY 2024 BUDGET YTD	FY 2024 ACTUAL YTD	FY 2023 ACTUAL YTD	Variance Actual vs Last Yr.
Operating revenues:					
Sewer user fees	\$ 506,837	\$ 126,709	\$ 139,082	\$ 140,680	-1%
Permits	1,600	400	800	600	33%
Total operating revenues	508,437	127,109	139,882	141,280	-1%
Operating expenses:					
Salaries	62,332	15,583	11,123	12,764	-13%
Payroll Taxes	4,309	1,077	819	950	-14%
Health/Dental & Life Ins.	13,166	3,291	3,325	3,022	10%
Retirement	4,506	1,127	1,052	976	8%
Clothing & Uniforms	1,330	333	29	115	-75%
Education & Training	820	205	50	-	0%
Telephone, Internet	1,500	375	272	326	-17%
Professional Services	16,430	4,108	400	592	0%
Insurance	5,400	1,350	2,097	1,350	55%
Repair & Maintenance Pumps	43,950	10,988	5,379	3,268	0%
Repair & Maintenance Vehicle	1,500	375	1,188	887	0%
Repair & Maintenance Other Equipment	1,000	250	-	-	0%
Operating Supplies	1,350	338	138	21	0%
Chemicals	115,000	86,250	24,300	24,600	-1%
Gasoline, Oil	8,000	2,000	520	1,793	0%
Consumable Tools	500	125	-	-	0%
Depreciation	265,000	-	-	-	0%
Total operating expenses	546,094	127,773	50,692	50,664	0%
Operating income	(37,657)	(664)	89,190	90,616	-2%
Nonoperating revenues:					
Interest income	40,000	10,000	20,220	6,694	202%
Other income	333,323	-	-	-	0%
Gain (loss) on sale of assets	-	-	-	-	-
Total nonoperating revenues (expenses)	373,323	10,000	20,220	6,694	0%
Income before contributions and transfers	335,666	9,336	109,410	97,310	12%
Contributions and transfers					
Tap and access fees	16,000	4,000	8,000	6,000	33%
Capital contributions	55,850	13,963	35,600	31,008	15%
Total contributions and transfers	71,850	17,963	43,600	37,008	18%
Change in position	407,516	27,298	153,010	134,318	14%
Net position, beginning of year	-	-	-	-	-
Net position, end of year	\$ 407,516	\$ 27,298	\$ 153,010	\$ 134,318	-

City of Belle Meade, Tennessee 4 Year summary Proprietary Fund (Sewer Fund) September 30, 2023				
ASSETS	FY 2024	FY 2023	FY 2022	FY 2021
Current assets:				
Cash and cash equivalents	\$ 137,540	\$ 206,223	\$ 297,188	\$ 154,268
Cash and cash equivalents- restricted	-	-	-	-
Investments	1,731,808	1,389,387	1,080,009	979,230
Receivables (net of allowance for uncollectibles)	48,081	48,076	39,032	37,908
Prepays	5,767	4,047	3,855	2,628
Inventory	13,439	15,064	5,548	8,689
Total current assets	1,936,635	1,662,797	1,425,632	1,182,722
Noncurrent assets:				
Capital assets				
Construction in progress	-	-	-	71,723
Improvements other than buildings	555,598	555,598	555,598	454,646
Machinery and equipment	7,269,927	7,053,603	6,855,431	6,708,700
Accumulated Depreciation	(6,765,664)	(6,499,371)	(6,251,659)	(6,008,191)
Total capital assets (net of accumulated depreciation)	1,059,861	1,109,830	1,159,370	1,226,877
TOTAL ASSETS	\$ 2,996,496	\$ 2,772,627	\$ 2,585,002	\$ 2,409,600
LIABILITIES				
Current Liabilities:				
Accounts payable	28,980	25,912	22,394	20,490
Purchase orders payable	-	-	-	-
TOTAL CURRENT LIABILITIES	28,980	25,912	22,394	20,490
Long-term liabilities:				
Accrued leave	6,730	4,431	4,543	3,412
TOTAL LONG-TERM LIABILITIES	6,730	4,431	4,543	3,412
TOTAL LIABILITIES	35,710	30,343	26,937	23,902
NET POSITION				
Change in Net Position	153,010	134,318	129,789	116,356
Net investment in capital assets	322,627	588,920	836,632	1,080,100
Restricted	-	-	-	-
Unrestricted	2,485,149	2,019,046	1,591,644	1,189,243
TOTAL NET POSITION	2,960,786	2,742,284	2,558,065	2,385,699
TOTAL LIABILITIES AND NET POSITION	\$ 2,996,496	\$ 2,772,627	\$ 2,585,002	\$ 2,409,600

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended September 30, 2023

	September 2023 FY Actual YTD	September 2022 FY Actual YTD	September 2021 FY Actual YTD	September 2020 FY Actual YTD	4 Year Average
Operating revenues:					
Sewer user fees	\$ 139,082	\$ 140,680	\$ 138,226	\$ 113,840	\$ 132,957
Permits	800	600	600	2,400	1,100
Total operating revenues	\$ 139,882	\$ 141,280	\$ 138,826	\$ 116,240	\$ 134,057
Operating expenses:					
Salaries	\$ 11,123	\$ 12,764	\$ 12,554	\$ 11,238	\$ 11,920
Payroll Taxes	819	950	910	812	873
Health/Dental & Life Ins.	3,325	3,022	1,461	1,569	2,344
Retirement	1,052	976	1,044	925	999
Clothing & Uniforms	29	115	192	146	121
Education & Training	50	-	-	-	13
Telephone, Internet	272	326	272	275	286
Professional Services	400	592	1,286	1,286	891
Insurance	450	1,350	1,261	876	984
Repair & Maintenance Pumps	5,379	3,268	6,385	5,466	5,125
Repair & Maintenance Vehicle	1,188	887	348	243	667
Repair & Maintenance Other Equipment	-	-	-	-	-
Operating Supplies	138	21	5	125	72
Chemicals	24,300	24,600	23,400	26,840	24,785
Gasoline, Oil	520	1,793	308	210	708
Consumable Tools	-	-	-	-	-
Depreciation	-	-	-	-	-
Total operating expenses	\$ 49,045	\$ 50,664	\$ 49,426	\$ 50,011	\$ 49,787
Operating income	\$ 90,837	\$ 90,616	\$ 89,400	\$ 66,229	\$ 84,270
Nonoperating revenues:					
Interest income	20,220	6,694	54	653	6,905
Other income	-	-	12,500	25,000	9,375
Gain (loss) on sale of assets	-	-	-	-	-
Total nonoperating revenues (expenses)	20,220	6,694	12,554	25,653	16,280
Income before contributions and transfers	111,057	97,310	101,954	91,882	100,551
Contributions and transfers					
Tap and access fees	8,000	6,000	6,000	4,200	6,050
Capital contributions	35,600	31,008	21,835	20,274	27,179
Total contributions and transfers	43,600	37,008	27,835	24,474	33,229
Change in position	154,657	134,318	129,789	116,356	133,780
Net position, beginning of year	-	-	-	-	-
Net position, end of year	\$ 154,657	\$ 134,318	\$ 129,789	\$ 116,356	\$ 133,780

City of Belle Meade - State Street Aid
Condensed Financial Statement - September 30, 2023

	Fiscal 2023 Budget	YTD 2023 Budget	YTD September-23 Actual	YTD September-22 Actual	YTD Actual vs Last Yr
Revenue					
Gasoline & Motor Fuel Tax	\$ 101,535	\$ 25,384	\$ 18,099	\$ 25,916	-30%
	<u>\$ 101,535</u>	<u>\$ 25,384</u>	<u>\$ 18,099</u>	<u>\$ 25,916</u>	<u>-30%</u>
Expenditures					
Street Lighting	67,500	16,875	15,856	16,447	-4%
Repair & Maintenance - Roads & R-O-W	34,035	8,509	6,907	5,081	36%
	<u>\$ 101,535</u>	<u>\$ 25,384</u>	<u>\$ 22,763</u>	<u>\$ 21,528</u>	<u>6%</u>
Net rev vs (net exp)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (4,664)</u>	<u>\$ 4,388</u>	<u>-206%</u>
Assets					
Cash			\$ 166,479	\$ 159,094	
Other receivables			9,265	17,232	
Other assets			-	-	
			<u>\$ 175,744</u>	<u>\$ 176,326</u>	
Liabilities and Reserves					
Payables and accrued liabilities			-	-	
Fund Balance			180,408	171,938	
Revenues < expenditures			(4,664)	4,388	
			<u>\$ 175,744</u>	<u>\$ 176,326</u>	

City of Belle Meade - Beautification Fund
Condensed Financial Statement - September 30, 2023

	Fiscal 2023 Budget	YTD 2023 Budget	YTD September-23 Actual	YTD September-22 Actual	YTD Actual vs Last Yr
Revenue					
Interest Earnings	\$ 2,000	\$ 500	\$ 1,105	\$ 443	149%
Grant Revenue	-	-	-	-	0%
Contributions-Memorials	500	125	450	-	0%
Contributions- Dues	75,000	18,750	4,095	3,475	18%
	<u>\$ 77,500</u>	<u>\$ 19,375</u>	<u>\$ 5,650</u>	<u>\$ 3,918</u>	<u>44%</u>
Expenditures					
Public Relations	4,000	1,000	352	-	0%
Repair & Maintenance Services	11,000	2,750	3,240	4,680	0%
Horticultural Supplies & Services	46,575	11,644	-	-	#DIV/0!
Other Improvements	50,000	12,500	-	-	0%
	<u>\$ 111,575</u>	<u>\$ 27,894</u>	<u>\$ 3,592</u>	<u>\$ 4,680</u>	<u>-23%</u>
Net rev vs (net exp)	<u>\$ (34,075)</u>	<u>\$ (8,519)</u>	<u>\$ 2,058</u>	<u>\$ (762)</u>	<u>-370%</u>
Assets					
Cash			\$ 273,797	\$ 244,880	
Other receivables				-	
Other assets			-	-	
			<u>\$ 273,797</u>	<u>\$ 244,880</u>	
Liabilities and Reserves					
Payables and accrued liabilities			-	-	
Fund Balance			271,739	245,642	
Revenues < expenditures			2,058	(762)	
			<u>\$ 273,797</u>	<u>\$ 244,880</u>	

City of Belle Meade
Investment Schedule - General Fund
Local Government Investment Pool
Balance at October 31, 2023

Investment Type	Financial Institution	Balance	Current Rate	Previous Rate	Comments
Liquid Investment Account	Local Government Investment Pool	\$ 9,221,572	5.39%	5.33%	Earnings rate is monthly average
<u>Interest Earnings</u>					
	Current month		\$ 40,324.36		
	Fiscal year-to-date		\$ 159,945.50		
<u>Cash Transfers</u>					
<u>From Investment Pool to Operating Cash (withdrawal):</u>					
	10/4/2023		\$ 150,000.00		
	Total		\$ 150,000.00		
<u>From Operating Cash to Investment Pool (deposit):</u>					
	10/4/2023		\$ 500,000.00		
	Total		\$ 500,000.00		
<u>Restricted funds in the LGIP balance:</u>					
**** American Rescue Plans Act (ARPA) fund restricted for specific uses.			\$		747,679.00
** David & Cindy Wilds Exemplary Service Award funds restricted to police department employees per specific guidelines.					11,966.38
			\$		759,645.38

City of Belle Meade Investment Schedule - Sewer Fund Local Government Investment Pool Balance at October 31, 2023					
Investment Type	Financial Institution	Balance	Current Rate	Previous Rate	Comments
Liquid Investment Account	Local Government Investment Pool	\$ 1,739,736	5.39%	5.33%	Earnings rate is monthly average
<u>Interest Earnings</u>					
	Current month	\$	7,927.88		
	Fiscal year-to-date	\$	28,148.59		
<u>Cash Transfers</u>					
<u>From Investment Pool to Operating Cash (withdrawal):</u>					
Total			\$	-	
<u>From Operating Cash to Investment Pool (deposit):</u>					
Total			\$	-	

City of Belle Meade
Investment Schedule
Certificates of Deposit Laddering
October 31, 2023

First Horizon Advisors Account	2023	
	Year to Date	
Beginning Balance	\$	6,465,304.45
Additions & Withdrawals		872,866.32
Interest Income		127,203.66
Taxes, Fees & Expenses		-
Change in Value		70,391.13
Ending Balance	\$	7,535,765.56

Interest Income (includes First Horizon Checking Account):

July 2023	\$	17,801.06
August		10,529.25
September		23,546.54
October		14,704.59

TOTAL	\$	66,581.44
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Value Focused. Community Minded. Quality Driven.

City of Belle Meade
4705 Harding Road
Nashville, TN 37205

October 15, 2023

Project No: 16023055.00

Invoice No: 260899

3

Harding Pike Sidewalk Project
Belle Meade, TN

Professional Services from August 28, 2023 to September 24, 2023

Task 00001 Preliminary Design (Benesch)

Fee

Total Fee 25,520.00

Percent Complete 3.7238 Total Earned 950.32

Previous Fee Billing 730.66

Current Fee Billing 219.66

Total Fee 219.66

Billing Limits

Current Prior To-Date

Fees 219.66 730.66 950.32

Limit 25,520.00

Remaining 24,569.68

Total this Task \$219.66 ✓

Billings to Date

Current Prior Total

Fee 219.66 730.66 950.32

Totals 219.66 730.66 950.32

Task 00002 Final Design (Benesch)

Fee

Total Fee 79,340.00

Percent Complete 0.00 Total Earned 0.00

Previous Fee Billing 0.00

Current Fee Billing 0.00

Total Fee 0.00

Billing Limits

Current Prior To-Date

Fees 0.00 0.00 0.00

Limit 79,340.00

Remaining 79,340.00

Total this Task 0.00

Task 00003 Bid Assistance (Benesch)

Fee

Total Fee 10,640.00

Benesch • 35 West Wacker Drive, Suite 3300 • Chicago, IL 60601 • 312-565-0450

Project	16023055.00	Harding Pike Sidewalk Project			Invoice	260899
Percent Complete		0.00	Total Earned		0.00	
			Previous Fee Billing		0.00	
			Current Fee Billing		0.00	
			Total Fee			0.00
Billing Limits		Current	Prior	To-Date		
Fees		0.00	0.00	0.00		
Limit				10,640.00		
Remaining				10,640.00		
		Total this Task				0.00

Task	00004	Construction Admin (Benesch)				
Fee						
Total Fee		7,280.00				
Percent Complete		0.00	Total Earned		0.00	
			Previous Fee Billing		0.00	
			Current Fee Billing		0.00	
			Total Fee			0.00
Billing Limits		Current	Prior	To-Date		
Fees		0.00	0.00	0.00		
Limit				7,280.00		
Remaining				7,280.00		
		Total this Task				0.00

Task	00005	NEPA/Survey (CEC)				
Consultants						
Civil & Environmental Consultants, Inc.						
9/24/2023	Civil & Environmental Consultants, Inc.	Professional Services through September 9, 2023		22,146.26		
Total Consultants				22,146.26		22,146.26
Billing Limits		Current	Prior	To-Date		
Consultants		22,146.26	4,731.38	26,877.64		
Limit				57,700.00		
Remaining				30,822.36		
		Total this Task				\$22,146.26 ✓

Billings to Date						
		Current	Prior	Total		
Subconsultant		22,146.26	4,731.38	26,877.64		
Totals		22,146.26	4,731.38	26,877.64		

Task	00006	CEI (CEC)				
Billing Limits		Current	Prior	To-Date		
Consultants		0.00	0.00	0.00		
Limit				85,927.00		
Remaining				85,927.00		

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Page 2

Project	16023055.00	Harding Pike Sidewalk Project	Invoice	260899
Total this Task			0.00	
Task	00007	Hydraulics/SWPPP(CEC)		
Billing Limits		Current	Prior	To-Date
Consultants		0.00	0.00	0.00
Limit				30,650.00
Remaining				30,650.00
Total this Task			0.00	
Task	00008	ROW (ORC)		
Billing Limits		Current	Prior	To-Date
Consultants		0.00	0.00	0.00
Limit				16,250.00
Total Billings		0.00	0.00	0.00
Limit				16,250.00
Remaining				16,250.00
Total this Task			0.00	
Total this Invoice			\$22,365.92	

*reviewed 10/19/23
Jennifer M. Moody*

NEPA Budget: 80,000 Spent to Date: 24,877.64 34%

PE Design Budget: 90,000 Spent to Date: 950.32 1%

Total Billed to Date \$27,827.96

Invoice



Civil & Environmental Consultants, Inc.
 Phone: 412-429-2324 | Fax: 412-429-2114
 www.cecinc.com

Brian Gaffney
 Alfred Benesch & Company
 574 Franklin Road, Suite 300
 Franklin, TN 37069

October 6, 2023

Project No: 328-361
 Invoice No: 376800

Project 328-361 Belle Meade Harding Pk Sidewalk

email: BGaffney@benesch.com

email: kperkins@benesch.com

Professional Services through September 9, 2023

Task 0002 Topographic Survey

Professional Fees

	Hours	Rate	Amount	
Nehus, Ethan	36.00	91.21	3,283.56	
Skelton, Ethan	30.00	113.21	3,396.30	
Story, Michael	29.25	211.97	6,200.12	
	95.25		12,879.98	12,879.98

Unit Billing

Vehicle Mileage (miles)	194.0 miles @ 0.655	127.07	
Survey Equipment			
gps	7.0 units @ 13.00	91.00	
SPECTRA SP80 GPS	6.5 units @ 13.00	84.50	
Total Units	1.0 times	302.57	302.57
	Total this Task		\$13,182.55

Task 001a NEPA

Professional Fees

	Hours	Rate	Amount	
Casey, Steven	.25	321.49	80.37	
Fottrell, Gary	35.50	188.54	6,693.17	
Garcia, Jose	1.75	196.99	344.73	
Methvin, William	6.00	100.56	603.36	
Nehus, Tim	1.00	227.11	227.11	
Scott, Jedidiah	4.00	85.98	343.92	
Thompson, Michele	.25	74.29	18.57	
Underwood, Kenneth	3.50	180.62	632.17	
	52.25		8,943.40	8,943.40

Civil Engineering | Environmental Engineering & Sciences | Ecological Sciences | Waste Management | Water Resources

Project	328-361	Belle Meade Harding Pk Sidewalk	Invoice	376800
Unit Billing				
Vehicle Mileage (miles)	31.0 miles @ 0.655	20.31		
	1.0 times	20.31	20.31	
Total Units				
	Total this Task		\$8,963.71	
	Amount Due This Invoice		\$22,146.26	

Remit to:
Civil & Environmental Consultants, Inc.
PO Box 644246
Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances



Dixon Plumbing Company LLC
1746 Lewisburg Pike
Franklin, TN 37064 US
615.591.7006
dixonplumbingco@bellsouth.net

INVOICE

BILL TO
City of Belle Meade
4705 Harding Road
Nashville, TN 37205

INVOICE # 2294
DATE 10/27/2023
DUE DATE 11/26/2023
TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/26/2023	Plumbing Service	Job: 4308 Harding Place- Nashville, TN Ran a new electrical line for the sewer tank and we had to bore underneath the driveway. 3-Men @ 12 Hrs. each @ \$125.00/hr. = \$4,500.00	1	4,500.00	4,500.00
09/26/2023	Plumbing Service	1-Machine	1	500.00	500.00
BALANCE DUE					\$5,000.00

J.R. & Associates

General Contractor • Demolition Experts

Licensed • Insured & Bonded

907 Faith Road • Dickson, TN 37055

Shop: 615-446-1881 • Home Ph. & Fax: 615 446-5830

PAYMENT REQUEST

TO City of Belle Meade
4705 Harding Rd.
Nashville TN 37055

JOB INVOICE

PHONE	DATE OF ORDER
ORDER TAKEN BY	CUSTOMER'S ORDER NUMBER
☐ DAY WORK ☒ CONTRACT ☐ EXTRA	
JOB NAME/NUMBER <i>Creek Debris Cleanup.</i>	
JOB LOCATION <i>City of Belle Meade</i>	
JOB PHONE	STARTING DATE
<i>10-23-23 to 10-28-23</i>	

LABOR	HRS.	RATE	AMOUNT	DESCRIPTION OF WORK
#1 Trk	41	55. ⁰⁰	2255. ⁰⁰	Completed Iroquois Ave.
#2 Trk	41	40	1640. ⁰⁰	Completed Shepard PL to BMB
#3 pk.	41	30	1230. ⁰⁰	Branch Culvert under Lynwood
#4 loader	41	35	1435. ⁰⁰	Blvd.
#5 Back hoe	41	55	2255. ⁰⁰	Began Sugartree Branch @
#6 chainsaws, weed eaters, pond scow, gas oil camera Media etc.	41	50	2050. ⁰⁰	Lynwood Blvd. / across from Kroger
EQUIPMENT CHARGES				
#1 Supp	41	30	1230. ⁰⁰	
#2 Lead	41	25	1025. ⁰⁰	
#3 Labors X 4	104	14	2296. ⁰⁰	
#4 Tr Driver	41	25	1025. ⁰⁰	
#5 Operator	41	30	1230. ⁰⁰	
				TOTAL OTHER
				QTY. MATERIAL PRICE AMOUNT
				Date 11/2/23
				CK # 12986
				By Xym
				Acct # 110-43150-269
TOTAL LABOR				DATE COMPLETED
TOTAL MATERIALS				TOTAL MATERIALS
TOTAL OTHER				
TAX				
TOTAL				

Thank You!

Work ordered by _____

Signature _____

I hereby acknowledge the satisfactory completion of the work

J.R. & Associates

General Contractor • Demolition Experts

Licensed • Insured & Bonded

907 Faith Road • Dickson, TN 37055

Shop: 615-446-1881 • Home Ph. & Fax: 615 446-5830

PAYMENT REQUEST

TO City of Belle Meade
4705 Harding Rd.
Nashville TN 37055

JOB INVOICE

PHONE	DATE OF ORDER
ORDER TAKEN BY	CUSTOMER'S ORDER NUMBER
☐ DAY WORK ☒ CONTRACT ☐ EXTRA	
JOB NAME/NUMBER creek Debris Cleanup.	
JOB LOCATION City of Belle Meade	
JOB PHONE	STARTING DATE
10-23-23 to 10-28-23	

LABOR		HRS.	RATE	AMOUNT	DESCRIPTION OF WORK
#1 Trk		41	55 ⁰⁰	2255 ⁰⁰	Completed Troquais Ave.
#2 Trk		41	40	1640 ⁰⁰	Completed Shepard Pl to BMB
#3 pk.		41	30	1230 ⁰⁰	Branch Culvert under Lynwood
#4 loader		41	35	1435 ⁰⁰	Blvd.
#5 Back hoe		41	55	2255 ⁰⁰	Began Sugar Tree Branch @
#6 chainsaws, weed eaters, pond scum, gas oil		41	.50	2050 ⁰⁰	Lynwood Blvd./across from Kroger
Camera Media etc.					
EQUIPMENT CHARGES					
#1 Suppy		41	30	1230 ⁰⁰	
#2 Lead		41	25	1025 ⁰⁰	
#3 Labors X 4	104' x 14'			2296 ⁰⁰	
#4 Tr Driver		41	25	1025 ⁰⁰	
#5 Operator		41	30	1230 ⁰⁰	
					TOTAL OTHER
					QTY.
					MATERIAL
					PRICE
					AMOUNT
					Date 11/2/23
					Ck # 12956
					By YLM
					Acct # 110-43150-269
TOTAL LABOR					DATE COMPLETED
TOTAL MATERIALS					TOTAL MATERIALS
TOTAL OTHER					Work ordered by _____ Signature _____ I hereby acknowledge the satisfactory completion of the above described work
TAX					
TOTAL \$					

Thank You!

Keystone Business Solutions
 3050 Business Park Cir
 Suite 301
 Goodlettsville, TN 37072
 (615) 826-3500

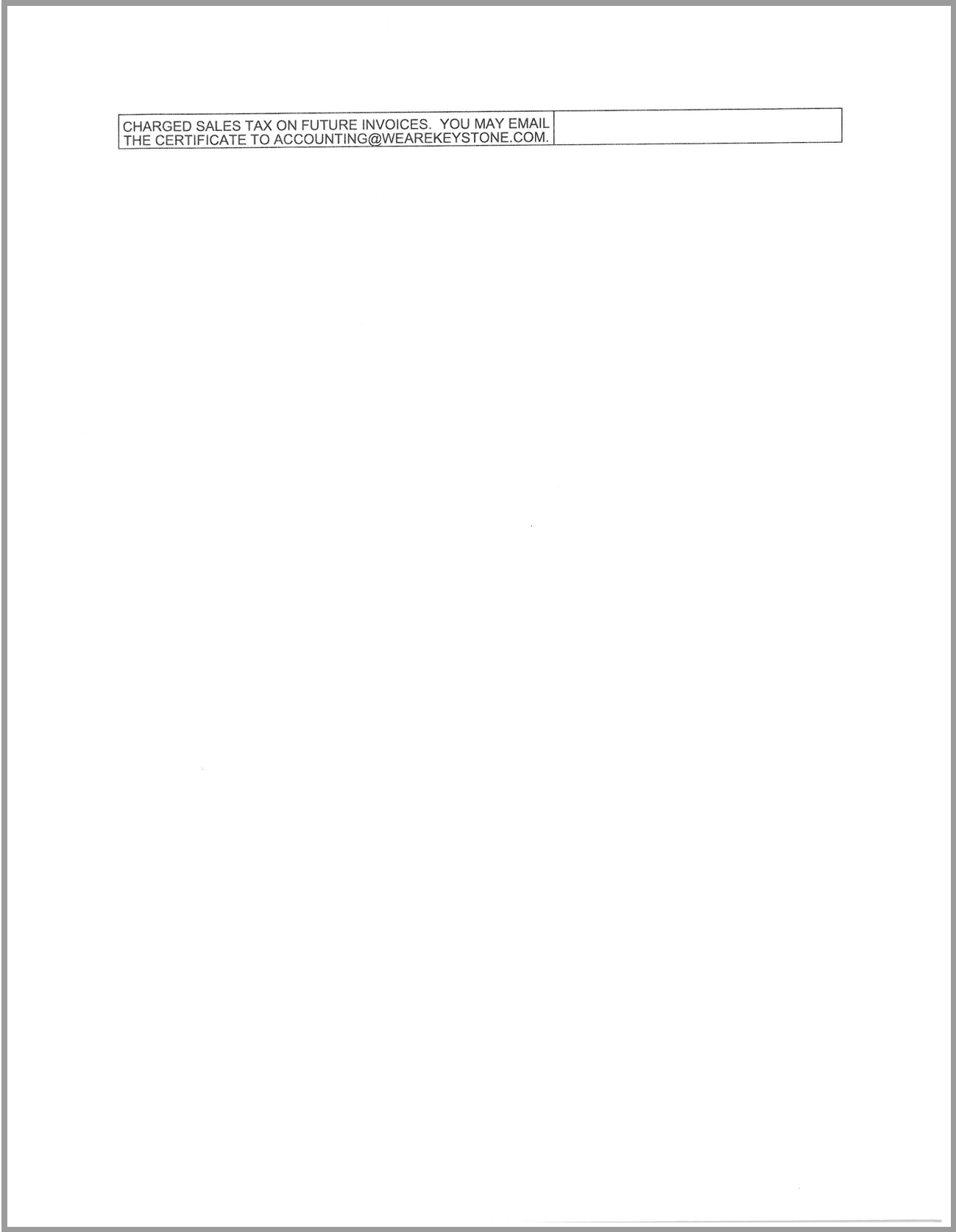


Bill To:
City of Belle Meade Attn: Jennifer Moody 4705 Harding Road Nashville, TN 37205 United States

Date	Invoice
10/31/2023	64282
Account	
City of Belle Meade	

Terms	Due Date	PO Number	Reference	
Net 10 Days	11/10/2023			

Services	Work Type	Hours	Rate	Amount
Billable Services				
Technology Consultant	Travel	1.25	45.00	\$56.25
Technology Consultant	Remote Support	6.50	135.00	\$877.50
Technology Consultant	Onsite Support	8.00	150.00	\$1,200.00
Total Services:				\$2,133.75
Expenses	Staff			Price
Billable Expenses				
Parts-Supplies for Client Job	Abel Ghita			\$25.00
Total Expenses:				\$25.00
Products & Other Charges		Quantity	Price	Amount
Billable Products & Other Charges				
210-BDNQ: Latitude 5531 - Build Your Own		2.00	\$1,488.87	\$2,977.74
ETH.1: Ethernet Cable 1ft		2.00	\$2.00	\$4.00
ETH.15: Ethernet Cable 15ft		2.00	\$7.00	\$14.00
ETH.CAT6.FT: CAT5e Ethernet Cable by the Foot		220.00	\$0.35	\$77.00
Total Products & Other Charges:				\$3,072.74
Make checks payable to Keystone Business Solutions To pay online: 1. Go to http://www.wearekeystone.com/portal 2. Click the "Account" button and select invoices 3. Click the "Pay Now" button Please note that Finance Charges on past due accounts are assessed after 30 days at 1.5% per month. IF YOU ARE A TAX EXEMPT ORGANIZATION, YOU MUST SEND IN YOUR NEWEST EXEMPTION CERTIFICATE OR YOU WILL BE		Invoice Subtotal:		\$5,231.49
		Sales Tax:		\$0.00
		Invoice Total:		\$5,231.49
		Payments:		\$0.00
		Credits:		\$0.00
		Balance Due:		\$5,231.49



Invoice Time Detail

Invoice Number: 64282
 Company: City of Belle Meade

Charge To: City of Belle Meade / Cant Access email Work Type: Remote Support

Date	Staff	Agreement	Notes	Bill	Hours	Rate	Ext Amt
10/12/2023	McClure, Dustin		Service Ticket:235310 Summary:Cant Access email Phone call with Larry - Larry is on medical leave and trying to work remotely Can't access Outlook through remote session due to MFA issues Can't use SMS for MFA and need to configure Microsoft Authenticator App Attempt to configure with Larry over the phone, but couldn't get QR code scanned without timing out Larry can access email from his Surface and will wait until he is in the office for an interview to try and finish configuring the Authenticator app	Y	0.75	135.00	\$101.25

Subtotal: \$101.25

Charge To: City of Belle Meade / City of Belle Meade, Police Dept, CHIEF-WIN10 - Patch Installation Failed Work Type: Remote Support

Date	Staff	Agreement	Notes	Bill	Hours	Rate	Ext Amt
10/12/2023	Foster, Avery		Service Ticket:235269 Summary:City of Belle Meade, Police Dept, CHIEF-WIN10 - Patch Installation Failed Closing ticket as no active check for device in RMM	Y	0.25	135.00	\$33.75

Subtotal: \$33.75

Charge To: City of Belle Meade / FW: permitting Work Type: Remote Support

Date	Staff	Agreement	Notes	Bill	Hours	Rate	Ext Amt
10/20/2023	Arnold, Adam		Service Ticket:236022 Summary:FW: permitting Review message trace, deliver email and message jennifer with explanation.	Y	0.75	135.00	\$101.25
10/24/2023	Arnold, Adam		Service Ticket:236022	Y	0.75	135.00	\$101.25

Summary:FW: permitting
Review message trace,
adjust daily quarantine
policy send email to
jennifer asking for any
changes.

Subtotal: \$202.50

Charge To: City of Belle Meade / New Laptops Work Type: Remote Support

Date	Staff	Agreement	Notes	Bill	Hours	Rate	Ext Amt
10/23/202	Foster, Avery 3		Service Ticket:235139 Summary:New Laptops Updated laptops	Y	1.00	135.00	\$135.00
10/24/202	McClure, 3 Dustin		Service Ticket:235139 Summary:New Laptops Configure both PC's to Chief and Lt. Mangrum's account Setup Remote Desktop link on each laptop to remote into their office computer	Y	3.00	135.00	\$405.00

Subtotal: \$540.00

Charge To: City of Belle Meade / New Laptops Work Type: Travel

Date	Staff	Agreement	Notes	Bill	Hours	Rate	Ext Amt
10/25/202	McClure, 3 Dustin		Service Ticket:235139 Summary:New Laptops Travel to deliver configured laptops	Y	1.25	45.00	\$56.25

Subtotal: \$56.25

Charge To: City of Belle Meade / Run new Ethernet Drops to Court Clerk and City Recorder offices Work Type: Onsite Support

Date	Staff	Agreement	Notes	Bill	Hours	Rate	Ext Amt
10/19/202	Ghita, Abel 3		Service Ticket:235311 Summary:Run new Ethernet Drops to Court Clerk and City Recorder offices Onsite to run two cables in Rusty's office and Kim's office. Tested the connections and all the tests passed.	Y	4.00	150.00	\$600.00
10/19/202	Foster, Avery 3		Service Ticket:235311 Summary:Run new Ethernet Drops to Court Clerk and City Recorder offices Pulled cables, terminated ends of cables into walls.	Y	4.00	150.00	\$600.00

Subtotal: \$1,200.00

Invoice Time Total:

Billable Hours:	15.75
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Invoice Expense Detail

Invoice Number: 64282
 Company: City of Belle Meade

Charge To: City of Belle Meade / Run new Ethernet Drops to Court Clerk and City Recorder offices	Location: HQ
--	--------------

Date	Staff	Notes	Bill	Ext Amt
10/24/2023	Ghita, Abel	Service Ticket:235311 Summary:Run new Ethernet Drops to Court Clerk and City Recorder offices Cat 6 Keystone Jacks and wall plate	Y	\$25.00

Subtotal: \$25.00

Invoice Expense Total:	Billable Expenses:	\$25.00
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City of Belle Meade
Leigh Mills
4705 Harding Pike
Nashville, TN 37205

Date: 10/24/23
Page: 1
Customer ID: 21605
Invoice #: 376654

PLEASE DETACH AND RETURN THIS PORTION OF STATEMENT WITH REMITTANCE

For Professional Services Rendered
Audit of June 30, 2023 financial statements in progress
Balance Due

7,500.00
7,500.00
\$

Invoices are due upon receipt

Make checks payable to KraftCPAs PLLC
To pay online, go to <https://kraftcpas.apxium.com/pay>



NASHVILLE	-	Billings	615-921-6002
COLUMBIA	-	Tracy	931-388-3711
LEBANON	-	Kim	615-449-2334
CHATTANOOGA	-	Sue	423-362-7857

555 Great Circle Rd.
Nashville, TN 37228

KraftCPAs PLLC - Certified Public Accountants and Consultants
105 Bay Court
Lebanon, TN 37087

6136 Shallowford Rd., Ste 101
Chattanooga, TN 37421

610 North Garden St., Ste. 200
Columbia, TN 38401

**Landscape Services, Inc.**

PO Box 200569
 Dallas, TX 75320-0569
 615-391-3434
 payments@lsipros.net
 www.LSIpros.com

Invoice 158799

PO#

BILL TO:

Belle Meade, City of
 4705 Harding Rd
 Nashville, TN 37205

PROPERTY ADDRESS:

Belle Meade, City of
 4705 Harding Road
 Nashville, TN 37205

INVOICE DATE
 10/31/2023

PLEASE PAY
 \$14,525.00

DUE UPON
 CONTRACT TERMS

DESCRIPTION	UNIT PRICE	EXT PRICE	SALES TAX	LINE TOTAL
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#61257 - Fall Color 2023 LABOR AND INSTALLATION

Fall Color 2023 Installation and removal of Fall annuals per the Beautification Committee requests.

Labor costs: 116 hours @ \$37.50 per contract flower installation = \$4,350.00

10 hours @ \$37.50 per contract Fall flower removal = \$375.00

Material costs: Includes 294 flats of annuals, soil amendments, fertilizer and shredded pine nuggets. Materials Costs: \$9,800.00

Total Accumulated Costs: \$14,525.00

Note: Areas included in the list below:

8 planter boxes on Belle Meade Blvd (near Thyne

Flowers on the corner of Deer Park Circle and Jackson Blvd.

Page 1 of 2

Lynnwood / Harding (2 new beds)

Lynnwood/ Hobbs 1 bed on corner

Lynnwood – 3 way intersection 2 beds at triangle

Lynnwood Blvd/ West Hampton 1 large bed City Hall
beds at front side along hwy.70 & planters on terrace

New beds – added in the fall of 2019

Off B.M. Blvd. Sunnyside at end of cul de sac

Off B.M Blvd 1 bed at the end of Clarendon Avenue.

Off B.M Blvd 1 bed at the end of Cornwall Avenue

Off B. M Blvd. 1 bed at the end of Evelyn

INVOICE TOTAL	\$14,525.00
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LESS PAYMENTS/CREDITS	\$0.00
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BALANCE DUE	\$14,525.00
-------------	-------------

THANK YOU.

Please enter email address if you would rather have your invoices emailed:

Page 2 of 2



Invoice

Date

11/01/2023

Invoice #

20132816

P.O. Box 10057
Virginia Beach, VA 23450

Phone (888) TAG-TRAC Fax (757) 644-4037
 www.StarChase.com

Bill To

City of Belle Meade
 Attn: Finance
 4705 Harding Road
 Nashville, TN 37205

Ship To

Belle Meade Police Department
 Attn: Chuck Williams
 4705 Harding Road
 Nashville, TN 37205

P.O. Number	110-3862	Terms	Net 15	Due Date	11/15/2023
Description		Quantity	Rate	Amount	
22B-SC-VML-BL, GUARDIAN - VX (1) Vehicle Mounted Launcher System - Black, (1) Interior Console, (1) Remote Key Fob and 24 Month Manufacturer Warranty.		8	5,990.00	47,920.00	
22B-SC-TSP-T1, GUARDIAN - VX VML Total Solution Package: 12 Months Unlimited Subscription GPS Live Tracking Projectiles, CoreView Mapping, Data and User Access. Note: Applies to Annual Subscription Renewal		8	1,500.00	12,000.00	
Shipping		1	200.00	200.00	
FedEx tracking: 772911734590					
- Installation, training and handheld's units will be invoiced upon shipment and services rendered, in the total amount of \$13,396.00.					
Thank you for your business.					
Please Remit Payment To: StarChase LLC P.O. Box 10057 Virginia Beach, VA 23450 Questions & Inquiries can be directed to AR at 757.802.4434 or accounting@starchase.com			Sales Tax (7.0%)		\$0.00
			Total (USD)		\$60,120.00
			Payments/Credits		\$0.00
			Balance Due (USD)		\$60,120.00

INVOICE				Deal Number: 4010250	
NAME <u>CITY OF BELLE MEADE</u>				Columbia Powersports Supercenter 800 S. James Campbell Blvd COLUMBIA TN 38401 Phone: 931-981-9301 Fax: 931-901-1411 PO# 110-3866	
ADDRESS <u>4705 HARDING ROAD</u>					
CITY <u>NASHVILLE</u> ST. <u>TN</u> ZIP <u>37205</u>					
PHONE (<u>615-297-0241</u>) DOB _____					
SALESPERSON <u>Rodney King</u> DRIVER'S _____					
ENTER MY ORDER FOR THE FOLLOWING VEHICLE SUBJECT TO ALL CONDITIONS ON REVERSE SIDE OF THIS CONTRACT				DATE <u>10/20/2023</u>	# <u>4010250</u>
NEW USED <u>N</u>	YEAR <u>2023</u>	MAKE <u>POLARIS</u>	MODEL <u>R23M4E57B4</u>	COLOR <u>GHOST GRAY</u>	STOCK # <u>PE271634</u>
MILEAGE <u>0</u>		VIN # <u>3NSM4E570PE271634</u>		ENGINE	
TRADE-IN			UNIT PRICE	\$15,634.48	
YEAR	MAKE	MODEL	LESS TRADE-IN	\$0.00	
VIN #			UNIT SUB TOTAL	\$15,634.48	
ACCESSORIES		AMOUNT	FREIGHT & SETUP	\$299.00	
K-ACCY WNDSLD, GLS L&R		\$836.59	DOCUMENTATION FEE	\$0.00	
K-ACCY, MIRROR, SIDE, ROPS, RGR		\$173.54	EXTENDED PROTECTION	\$0.00	
TSK, RGR SP 570 SEQUENTIAL		\$444.96	TOTAL ACCESSORIES	\$2,061.17	
INSTALL LISTED ACCESSORIES		\$875.00	TOTAL LABOR	\$875.00	
K-ACCY ROOF POLY, SPORT, 4P		\$606.08	Lienholder Fee	\$0.00	
			UNIT STATE TAX		
			UNIT LOCAL TAX		
			UNIT BUSINESS TAX	\$0.00	
			OTHER SALES TAX	\$0.00	
TOTAL		\$2,936.17	LICENSE/REGISTRATION	\$0.00	
The undersigned dealer has this day sold under Conditional Sales Contract to the above named purchaser, the hereinabove described motor vehicle, warrants and covenants that the undersigned dealer is the lawful owner hereof with a good right to sell same, that there is no lien or encumbrance thereon except Conditional Sales Contract, signed by above purchaser and to be assigned to:			PAY OFF ON TRADE	\$0.00	
			INSURANCE	\$0.00	
			BALANCE DUE	\$18,869.65	
			LESS REBATE	\$0.00	
LESS DOWN PAYMENT			\$0.01		
FINANCE AMOUNT			\$18,869.64		
*NOTE: ALL SALES SUBJECT TO CONDITIONS ON BACK.					
BUYER _____			DATE <u>10/20/2023</u>		
CO-BUYER _____			DATE _____		
SELLER <u>Columbia Powersports Supercenter</u>			DATE <u>10/20/2023</u>		
My Commission Expires _____			DATE <u>10/20/2023</u>		
Not valid unless accepted by Dealer's Authorized Representative X _____					

Invoice

Civil & Environmental Consultants, Inc.
 Phone: 412-429-2324 | Fax: 412-429-2114
 www.cecinc.com

Jennifer Moody
 City Of Belle Meade
 4705 Harding Road
 Nashville, TN 37205

October 25, 2023
 Project No: 322-084
 Invoice No: 378764

Project 322-084 Belle Meade FY 22/23 Stormwater Projec

email: jmoody@citybellemade.org

cc: lmills@citybellemade.org

Professional Services through October 7, 2023

Task 0001 Walnut Drive - Survey

Professional Fees

	Hours	Rate	Amount	
Cooley, James	.50	196.00	98.00	
Story, Michael	4.75	196.00	931.00	
Underwood, Kenneth	1.00	125.00	125.00	
	6.25		1,154.00	
			1,154.00	
Total this Task			\$1,154.00	✓

Task 0003 Walnut Drive - Final Plan Dev. & Permit.

Professional Fees

	Hours	Rate	Amount	
Casey, Steven	.75	235.00	176.25	
Guy-Baker, Christine	3.00	141.00	423.00	
Reed, Emily	7.00	141.00	987.00	
Shopnil, Md Shams Razi	28.00	122.00	3,416.00	
Ward, William	4.00	103.00	412.00	
Wolf, Janette	.50	210.00	105.00	
	43.25		5,519.25	
			5,519.25	✓

Reimbursable Expenses

Mileage				
9/7/2023	Casey, Steven	meet with homeowners re:	5.90	
		easements		
	Total Reimbursables	1.12 times	5.90	6.61 ✓
	Total this Task			\$5,525.86

Task 0004 Walnut Drive - Bid Doc. & Specs.

Civil Engineering | Environmental Engineering & Sciences | Ecological Sciences | Waste Management | Water Resources

Project	322-084	Belle Meade FY 22/23 Stormwater Projec	Invoice	378764
Professional Fees				
		Hours	Rate	Amount
Guy-Baker, Christine		4.75	141.00	669.75
		4.75		669.75
				669.75 ✓
			Total this Task	\$669.75
			Amount Due This Invoice	\$7,349.61 ✓

Remit to:
 Civil & Environmental Consultants, Inc.
 PO Box 644246
 Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances

Contract Engineering
 Walnut Dr - Spent to date
 Project : \$78,530.72

remaining
 value on
 Contract : \$6,469.28

Total Contract : \$85,000.00

reviewed by
 Jennifer W. Moody
 11/07/23

Task	Description	Estimated Costs	Costs this invoice	Project Costs to Date
Task 0001	Walnut Drive - Survey*	\$32,000.00	\$1,154.00	\$29,249.93
Task 0002	Walnut Drive - Preliminary Plan Development	\$15,500.00	-	\$14,674.94
Task 0003	Walnut Drive - Final Plan Development and Permitting*	\$26,000.00	\$5,525.86	\$33,936.10
Task 0004	Walnut Drive - Bid Document and Specifications	\$5,000.00	\$669.75	\$669.75
Task 0005	Walnut Drive - Construction Observation/Administration	\$6,500.00	-	-
Task 0006	Lynnwood - Survey	\$12,500.00	-	\$12,553.50
Task 0007	Lynnwood - Preliminary Plan Development	\$12,500.00	-	\$3,592.50
Task 0008	Lynnwood - Final Plan Development and Permitting	\$11,800.00	-	-
Task 0009	Lynnwood - Bid Documents and Specifications	\$5,000.00	-	-
Task 0010	Lynnwood - Construction Observation/Administration	\$4,800.00	-	-
Total Cost		\$131,600.00	\$7,349.61	\$94,676.72

*Includes change order estimated costs as approved on March 22nd, 2023

BSA Troop 6

501 Brook Hollow Rd
Nashville, TN 37205

Invoice

October 26, 2023

Invoice for
City of Belle Meade
4705 Harding Rd
Nashville, TN 37205

Payable to
BSA Troop 6

Invoice #
6

Project
Wreaths & Garland

Due date
Upon Receipt

Description	Qty	Unit price	Total price
Mickman 28" Classic Wreaths	140	\$37.00	\$5,180.00
Mickman 50' Garland	3	\$85.00	\$255.00

Sales Tax N/A

Notes: Delivery Date during the week of Nov. 13
Thank you for your order

TOTAL \$5,435.00

Wascon Inc.

910 EAST MAIN STREET
LIVINGSTON, TN. 38570
LIVINGSTON, TN. 38570
931-823-1388

Invoice

DATE	INVOICE #
11/10/2023	74345

BILL TO
CITY OF BELLE MEADE 4705 HARDING ROAD NASHVILLE, TN. 37205

SHIP TO
SAME

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
3870	Net 30		11/10/2023	OUR TRUCK		

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
1	MTL	36 X 60 E/ONE DUPLEX STATION	7,389.56	7,389.56
2	MTL	50' EXTREME SUPPLY CABLES	110.89	221.78
1	MTL	24 X 6 FIBERGLASS EXTENSION	342.00	342.00
1	FR	FREIGHT	300.00	300.00
		S.N. WH869751 WH869748		
			Total	\$8,253.34

Wascon Inc.

910 EAST MAIN STREET
LIVINGSTON, TN. 38570
LIVINGSTON, TN. 38570
931-823-1388

Invoice

DATE	INVOICE #
11/10/2023	74346

BILL TO
CITY OF BELLE MEADE 4705 HARDING ROAD NASHVILLE, TN. 37205

SHIP TO
SAME

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
3871	Net 30		11/10/2023	OUR TRUCK		
QUANTITY	ITEM CODE	DESCRIPTION			PRICE EACH	AMOUNT
1	MTL	36 X 60 E/ONE FIBERGLASS DUPLEX STATION			7,389.56	7,389.56
2	MTL	50' EXTREME SUPPLY CABLES			110.89	221.78
1	FR	FREIGHT			300.00	300.00
		S.N.				
		WH869746				
		WH869749				

CHRYSLER DODGE JEEP RAM OF COLUMBIA

106 S. James Campbell Blvd.
COLUMBIA, TN 38401
 Phone: (931) 380-0800

**DODGE Jeep**

#1704
 m

CUSTOMER NO 64789	ADVISOR HALEY, ASHLY	77992	TAG NO 1507	INVOICE DATE 11/02/23	INVOICE NO CHCS374711
CITY OF BELLE MEADE 4705 HARDING PIKE NASHVILLE, TN 37205 DECLINED@DODGE.COM	LABOR RATE	LICENSE NO.	MILEAGE 80,137 /	COLOR	STOCK NO.
	YEAR / MAKE / MODEL 17/DODGE/CHARGER (5.7L)/CHARGER (5.7			DELIVERY DATE	DELIVERY MILES
	VEHICLE I.D. NO. 2 C 3 C D X K T 4 H H 5 3 5 7 4 8			SELLING DEALER NO.	PRODUCTION DATE
	F.T.E. NO. 626000244			P.O. NO.	R.O. DATE 10/24/23
RESIDENCE PHONE 615-297-6041	CELL PHONE 615-297-6041	EMAIL ADDRESS			COMMENTS MO: 80148

JOB# 1 CHARGES-----
 LABOR-----
 J# 1 99CHZ PERFORM RECALL TECH(S):39839 WARRANTY
 Customer Satisfaction Notification W10 - HVAC Software (Recall Customer Satisfaction Notification 1)
 W10 RECALL COMPLETE. PERFORMED HVAC MODULE UPDATE AND PERFORMED DOOR CALIBRATION. SOFTWARE # 68334969AA TO 68334969AC
 JOB# 1 TOTALS-----
 JOB# 1 JOURNAL PREFIX CHCS JOB# 1 TOTAL 0.00
 JOB# 2 CHARGES-----
 LABOR-----
 J# 2 03CHZ 23 POINT INSPECTION TECH(S):39839 INTERNAL
 (Multi-point inspection according to maintenance interval) COMPLETED MULTIPOINT INSPECTION
 JOB# 2 TOTALS-----
 JOB# 2 JOURNAL PREFIX CHCS JOB# 2 TOTAL 0.00
 JOB# 3 CHARGES-----
 LABOR-----
 J# 3 47CHZZFDIFF4 FRONT DIFF. CONCERN TECH(S):39839 840.00
 THERE IS A NOISE WHILE DRIVING LIKE SOMETHING IS DRAGGING UNDERNEATH VEHICLE BUT NOTHING IS BEING DRUG CAN ALSO FEEL VIBRATION THROUGH FLOORBOARD NOISE HAPPENS AT ALL SPEEDS CS TOO K TO ANOTHER SHOP FOR THIS ISSUE IT IS POSSIBLE THEY CLEARED CODES (DRIVABILITY CONCERN)
 HOUSING LOOKS TO BE DAMAGED AT RIGHT FRONT CV SHAFT SEAL Front Axle Assy, r&r 5.7L AWD 15/20 Police. REPLACED FRONT DIFFERENTIAL. FILLED WITH FLUID. NO OTHER LEAKS FOUND.
 PARTS-----
 QTY--FP-NUMBER--DESCRIPTION--UNIT PRICE--
 1 68495080-AA DIFF FRON 02011001 1385.52
 1 01483 DIFF 75W- 20.02
 TOTAL - PARTS 1405.54
 JOB# 3 TOTALS-----
 LABOR 840.00
 PARTS 1405.54
 JOB# 3 JOURNAL PREFIX CHCS JOB# 3 TOTAL 2245.54
 JOB# 4 CHARGES-----
 LABOR-----
 J# 4+67CHZMOC2 MOC TRANS SRVC 10 QT TECH(S):39839 176.49
 SYNTHETIC TRANS FLUID EXCHANGE SERVICE 10 QTS 02531, 10 X 0452 TRANS COVERAGE UP TO 8000.00 SEE ADVISOR FOR DETAILS
 ROUTINE MAINTENANCE
 SERVICE COMPLETED

WHOLESALE DEALER PRINTING - (888) 644-0160

PAGE 1 OF 3

CUSTOMER COPY

[CONTINUED ON NEXT PAGE] 03:56pm

SF662694 Q (05/11)

LIMITED LABOR WARRANTY

The Repair facility guarantees the labor used in performing the repairs listed on the front of the Repair order for a period of 12 months or 12,000 miles (whichever comes first) from the date such repairs were completed. This Limited Warranty specifically excludes: front end alignments, electrical wiring and shorts, and fuel systems--when due to contamination. This Limited Warranty is examined to the vehicle owner/customer and is not transferable to, nor enforceable by any other person.

DISCLAIMER OF WARRANTIES

This part(s) is sold "as is". The only warranties applying to this part(s) are those which may be offered by the manufacturer(s). The selling dealer hereby expressly disclaims all warranties either express or implied including any implied warranties of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this part(s) and/or service. Buyer shall not be entitled to recover from the selling dealer any consequential damages, damages to property, damages for loss of use, loss of time, loss of profits, or income, or any other incidental damages. In addition, expressly excluded is any dealer liability for defects pertaining safety or performance by way of "strict liability," negligence or otherwise.

LABOR RATE

This dealership utilizes the PER FLAT RATE hours purchased in the Manufacturer's Time Guide reflects an average time requirement for the performance of a specific vehicle repair and which therefore may be either more or less than the actual clock time in any given instance. Hourly labor charges are based on THE PER FLAT RATE HOURS LISTED.

SHOP SUPPLIES

*ENVIRONMENTAL FEE: a small charge is included for supplies used on your vehicle. These items are EPA approved: aerosols, solvents, cleaning cloths, sealers, silicone treatments, etc., and waste disposal. Shop supply charges may be 12.25% of labor charges up to a maximum of \$59.95.

PRIVACY NOTICE

In accordance with federal regulations, we are giving you this Privacy Notice to tell you how we may use non-public personal information ("Private Information") about you or your account. The kinds of Private Information we collect about you or your account are described below. The Privacy Notice applies whether you are our current or former customer.

Collection and Use of Private Information

We may collect the following kinds of Private Information about you from the following sources:

- Information you provide on applications, forms or other correspondence such as your name, address, social security number and income.
- Information about your transactions with us or others, such as your account balance and payment history.
- Information we receive from consumer reporting agencies, credit references, employees, insurance companies and insurance agencies such as your credit history and creditworthiness, and information that we obtain to verify employment history or that insurance coverage is in force.

Disclosure of Private Information

We may disclose Private Information (described above) under the following circumstances:

- To Marketing Service Providers and Joint Marketing Partners. We may disclose all private information to companies that perform marketing services for us or to other financial institutions with which we have joint marketing agreements.
- With Non-Affiliated Third Parties. We may disclose all private information about you with non-affiliated third parties as permitted by law.

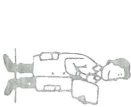
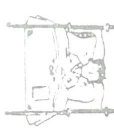
Protection of Information

We restrict access to your Private Information to our employees and third parties who need to know that information in order to service your account. Additionally, we maintain physical, electronic, and procedural safeguards to protect your Private Information in a manner consistent with industry standards for similar companies. We will review our safeguards from time to time, and strive to maintain them in a standard consistent with federal regulations, if any, that may be in effect from time to time.

CC029810.2

Here's What Goes Into the Cost Of Servicing your Automobile

Good service doesn't "just happen"! Operating a dependable service business requires organization, competent management, and a substantial capital investment. So don't judge service charges solely by the time spent repairing your car. When that top-notch mechanic goes to work, many cost have been incurred just to get him there ready to do the job. Here are some of them.

 Service Writer	 Car Jockey	 Special Tools and Testing Apparatus
 Specialized Training	 Spareparts and Supplies	 Lubricants, Grease, Polish, and Antirust
 Taxes, State and Federal	 Wash and Wax Overhaul	 Building Maintenance
 Insurance Liability, Casualty, and Theft	 Vacation, Sick Pay, Retirement, Unemployment Compensation	 Capital Investment
 Supervisory Personnel	 Customers and Clerks	 Taxes, State and Federal

CHRYSLER DODGE JEEP RAM OF COLUMBIA

106 S. James Campbell Blvd.
COLUMBIA, TN 38401
 Phone: (931) 380-0800

**DODGE****Jeep**

CUSTOMER NO. 64789	ADDRESS HALEY, ASHLY	77992	TAG NO. 1507	INVOICE DATE 11/02/23	INVOICE NO. CHCS374711	
CITY OF BELLE MEADE 4705 HARDING PIKE NASHVILLE, TN 37205 DECLINED@DODGE.COM	LABOR RATE	LICENSE NO.	MILEAGE 80,137	COLOR	STOCK NO.	
	YEAR / MAKE / MODEL	17/DODGE/CHARGER (5.7L)/CHARGER (5.7			DELIVERY DATE	DELIVERY MILES
	VEHICLE ID. NO.	2 C 3 C D X K T 4 H H 5 3 5 7 4 8			SELLING DEALER NO.	PRODUCTION DATE
	F.T.E. NO. 626000244	P.O. NO.	R.O. DATE 10/24/23	REPRINT# 1		
REFERENCE PHONE 615-297-6041	CELL PHONE 615-297-6041	EMAIL ADDRESS		COMMENTS MO: 80148		

PARTS-----	QTY----	FP-NUMBER-----	DESCRIPTION-----	UNIT PRICE-----	
	6	68218057-AC	FLUID AUT 01081018	12.00	72.00
	1	96026	FILTER KI	50.95	50.95
				TOTAL - PARTS	122.95

JOB# 4 TOTALS-----
 LABOR 176.49
 PARTS 122.95
 JOB# 4 JOURNAL PREFIX CHCS JOB# 4 TOTAL 299.44

JOB# 5 CHARGES-----
 LABOR-----
 JOB# 5+47CHZZ16300102 RR DRVSHAFT TECH(S):39839 402.50
 REPLACE REAR DRIVESHAFT
 CARRIER BEARING FAILED
 REPLACED REAR DRIVE SHAFT. THE STEADY DRAGGING NOISE IS
 GONE.

PARTS-----	QTY----	FP-NUMBER-----	DESCRIPTION-----	UNIT PRICE-----	
	1	68261528-AD	SHAFT DRI 02510003	2180.40	2180.40
				TOTAL - PARTS	2180.40

JOB# 5 TOTALS-----
 LABOR 402.50
 PARTS 2180.40
 JOB# 5 JOURNAL PREFIX CHCS JOB# 5 TOTAL 2582.90

MISC-----	CODE-----	DESCRIPTION-----	CONTROL NO-----	
JOB # A	SS	ENVIRONMENTAL FEE		49.76
				TOTAL - MISC 49.76

COMMENTS-----
 TAG NUMBER IS 1507



WHOLESALE DEALER PRINTING - (888) 641-0160

PAGE 2 OF 3

CUSTOMER COPY

[CONTINUED ON NEXT PAGE] 03:56pm

SF662694 Q (06/11)

LIMITED LABOR WARRANTY

The Repair facility guarantees the labor used in performing the repairs listed on this front of the Repair order for a period of 12 months or 12,000 miles (whichever comes first) from the date such repairs were completed. This Limited Warranty specifically excludes: front end alignments, electrical wiring and fuses, and fuel systems-when due to contamination. This Limited Warranty is examined to the vehicle owner/customer and is not transferable to, nor enforceable by any other person.

DISCLAIMER OF WARRANTIES

This part(s) is sold "as is". The only warranties applying to this part(s) are those which may be offered by the manufacturer(s). The selling dealer hereby expressly disclaims all warranties either express or implied including any implied warranties of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this part(s) and/or service. Buyer shall not be entitled to recover from the selling dealer any consequential damages, damages to property, damages for loss of use, loss of time, loss of profits, or income, or any other incidental damages. In addition, expressly excluded is any dealer liability for defects pertaining safety or performance by way of "strict liability," negligence or otherwise.

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SHOP SUPPLIES

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- Information about your transactions with us or others such as your account balance and payment history.
- Information we receive from consumer reporting agencies, credit references, employers, insurance companies and insurance agencies such as your credit history and creditworthiness, and information that we obtain to verify employment history or that insurance coverage is in force.

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- With Non-Affiliated Third Parties. We may disclose all private information about you with non-affiliated third parties as permitted by law.

Protection of Information

We restrict access to your Private Information to our employees and third parties who need to know that information in order to service your account. Additionally, we maintain physical, electronic, and procedural safeguards to protect your Private Information in a manner consistent with industry standards for similar companies. We will review our safeguards from time to time, and strive to maintain them in a standard consistent with federal regulations. If any that may be in effect from time to time.

CC703910.0

Here's What Goes Into the Cost Of Servicing your Automobile

Good service doesn't "just happen". Operating a dependable service business requires organization, competent management, and a substantial capital investment. So don't judge service charges solely by the time spent repairing your car. When that top-notch mechanic goes to work, many cost have been incurred just to get him there ready to do the job. Here are some of them.

 Service Writer	 Car Access	 Special Tools and Testing Apparatus
 Specialized Training	 Stationer and Supplies	 Lights, heat, phone, rent
 Taxes, Local, State and Federal	 Wages and Hour Charges	 Building Maintenance
 Insurance Liability, Casualty, Medical, and Property	 Vehicles, Stock, Inventory, Replacement, and Completion	 Capital Investment
 Supervisory Personnel	 Customers and Cars	 Taxes, Local, State and Federal

CHRYSLER DODGE JEEP RAM OF COLUMBIA

106 S. James Campbell Blvd.
COLUMBIA, TN 38401
 Phone: (931) 380-0800


DODGE
Jeep


CUSTOMER NO. 64789	ADVISOR HALEY, ASHLY	77992	TAG NO. 1507	INVOICE DATE 11/02/23	INVOICE NO. CHCS374711
CITY OF BELLE MEADE 4705 HARDING PIKE NASHVILLE, TN 37205 DECLINED@DODGE.COM	LABOR RATE	LICENSE NO.	MILEAGE 80,137 /	COLOR	STOCK NO.
	YEAR / MAKE / MODEL 17/DODGE/CHARGER (5.7L)/CHARGER (5.7			DELIVERY DATE	DELIVERY MILES
	VEHICLE I.D. NO. 2 C 3 C D X K T 4 H H 5 3 5 7 4 8			SELLING DEALER NO.	PRODUCTION DATE
	F.T.E. NO. 626000244			P.O. NO.	R.O. DATE 10/24/23
RESIDENCE PHONE 615-297-6041	CELL PHONE 615-297-6041	EMAIL ADDRESS		COMMENTS MO: 80148	

TOTALS-----

THANK YOU FOR YOUR BUSINESS!

 * ()CASH ()CHECK
 * ()VISA ()CK#
 * ()MASTERCARD ()OTHER
 * ()CHARGE

TOTAL LABOR.... 1418.99
 TOTAL PARTS.... 3708.89
 TOTAL SUBLET... 0.00
 TOTAL G.O.G.... 0.00
 TOTAL MISC CHG. 49.76
 TOTAL MISC DISC 0.00
 TOTAL TAX..... 0.00

TOTAL INVOICE \$ 5177.64

CHRYSLER

CUSTOMER SIGNATURE

DODGE

Jeep



RAM

WHOLESALE DEALER PRINTING • (888) 641-0160

PAGE 3 OF 3

CUSTOMER COPY

[END OF INVOICE] 03:56pm

SF662694 Q (3/8/11)

LIMITED LABOR WARRANTY

* The Repair facility guarantees the labor used in performing the repairs listed on the front of the Repair order for a period of 12 months or 12,000 miles (whichever comes first) from the date such repairs were completed. This Limited Warranty specifically excludes: from end alignments, electrical wiring and shorts, and fuel systems-when due to contamination. This Limited Warranty is examined to the vehicle owner/customer and is not transferable to, nor enforceable by any other person.

DISCLAIMER OF WARRANTIES

This part(s) is sold "as is". The only warranties applying to this part(s) are those which may be offered by the manufacturer(s). The selling dealer hereby expressly disclaims all warranties either express or implied including any implied warranties of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this part(s) and/or service. Buyer shall not be entitled to recover from the selling dealer any consequential damages, damages to property, damages for loss of use, loss of time, loss of profits, or income, or any other incidental damages. In addition, expressly excluded is any dealer liability for defects pertaining safety or performance by way of "strict liability," negligence or otherwise.

LABOR RATE

This dealership utilizes the PER FLAT RATE hours purchased in the Manufacturer's Time Guide reflects an average time requirement for the performance of a specific vehicle repair and which therefore may be either more or less than the actual clock time in any given instance. Hourly labor charges are based on THE PER FLAT RATE HOURS LISTED.

SHOP SUPPLIES

* ENVIRONMENTAL FEE: a small charge is included for supplies used on your vehicle. These items are EPA approved: aerosols, solvents, cleaning cloths, sealers, silicone treatments, etc., and waste disposal. Shop supply charges may be 12.25% of labor charges up to a maximum of \$59.95.

PRIVACY NOTICE

In accordance with federal regulations, we are giving you this Privacy Notice to tell you how we may use non-public personal information ("Private Information") about you or your account. The kinds of Private Information we collect about you or your account are described below. The Privacy Notice applies whether you are our current or former customer.

Collection and Use of Private Information

We may collect the following kinds of Private Information about you from the following sources:

- Information you provide on applications, forms or other correspondence such as your name, address, social security number and income.
- Information about your transactions with us or others such as your account balance and payment history.
- Information we receive from consumer reporting agencies, credit references, employers, insurance companies and insurance agencies such as your credit history and creditworthiness, and information that we obtain to verify employment history or that insurance coverage is in force.

Disclosure of Private Information

We may disclose Private Information (described above) under the following circumstances:

- To Marketing Service Providers and Joint Marketing Partners. We may disclose all private information to companies that perform marketing services for us or to other financial institutions with which we have joint marketing agreements.
- With Non-Affiliated Third Parties. We may disclose all private information about you with non-affiliated third parties as permitted by law.

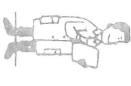
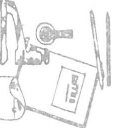
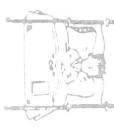
Protection of Information

We restrict access to your Private Information to our employees and third parties who need to know that information in order to service your account. Additionally, we maintain physical, electronic, and procedural safeguards to protect your Private Information in a manner consistent with industry standards for similar companies. We will review our safeguards from time to time, and strive to maintain them in a standard consistent with federal regulations, if any, that may be in effect from time to time.

CC-0029810

Here's What Goes Into the Cost Of Servicing your Automobile

Good service doesn't "just happen"! Operating a dependable service business requires organization, competent management, and a substantial capital investment. So don't judge service charges solely by the time spent repairing your car. When that top-notch mechanic goes to work, many cost have been incurred just to get him there ready to do the job. Here are some of them.

 Service Writer	 Car Jockey	 Special Tools and Testing Apparatus
 Specialized Training	 Stationary and Supplies	 Light's Test Phone Unit
 Taxes, State and Federal	 Wages and Food Expenses	 Building Maintenance
 Insurance Liability Coverage Minimum's Compensation	 Utilities, Rent, Postage Advertising and Depreciation	 Capital Investment
 Supervisory Personnel	 Customer and Clerk's	 Taxes, State and Federal

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ORDINANCE 2023-10

AN ORDINANCE TO AMEND TITLE 14, CHAPTER TWO OF THE BELLE MEADE ZONING CODE TO REPEAL THE POWER OF THE BOARD OF ZONING APPEALS TO GRANT SPECIAL EXCEPTIONS AND CLARIFY THE JURISDICTION OF THE BOARD TO GRANT VARIANCES AND CONDITIONAL USE PERMITS AND TO APPROVE NON-CONFORMING USES AND STRUCTURES.

WHEREAS, the City of Belle Meade has adopted a Zoning Ordinance, Title 14-201 *et seq* of its Code, which governs land use and the construction and improvement of structures within the City;

WHEREAS, pursuant to the Zoning Ordinance and the State of Tennessee zoning enabling legislation, Tenn. Code Ann. §§13-7-207, the City has created a Board of Zoning Appeals;

WHEREAS, the jurisdiction and powers of the Board are as defined and established by by the ordinances of the City and by state statute;

WHEREAS, it has become necessary to clarify the jurisdiction and powers of the Board as carried out within the City;

NOW, THEREFORE:

SECTION ONE: BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that the following sub-sections and sub-parts of Section 14-202 are amended as follows:

Section 14-202(1)(c)(iii) of the Zoning Code is amended to add a new sub-part (Q) which shall read:

(Q) Non-residential uses listed in Section 14-202 (2) and governed by Appendices A-D and H.

Section 14-202(1)(d)(i) of the Zoning Code is amended to add after the words “board of zoning appeals” the words “as a conditional use.”

SECTION TWO: BE IT FURTHER ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that the following sub-sections and sub-parts of Section 14-202 (3) of the Zoning Code are amended as follows:

Section 14-202 (3) Prohibited Uses is amended to delete the words “or special exception” in the third line of the introductory paragraph and further to add a new subsection (h) which shall read:

(h) Any fence or wall adjoining a front lot line in excess of three (3) feet in height.

SECTION THREE: BE IT FURTHER ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that the following sub-sections and sub-parts of Section 14-206 of the Zoning Code are amended as follows:

Section 14-206 (2) is amended to delete at the end of the second sentence the words “to effect any variation or to grant any special exception.”

Section 14-206 (3) (a) is amended to add at the end of the first sentence, after the word “chapter,” the words “and state law.”

Section 14-206 (3) (a) (ii) is amended to delete the first sentence of that sub-part in its entirety and to substitute the following:

“All applications for variances or conditional use permits and any other matters referred to it upon which it is authorized to rule under this chapter.

Section 14-206 (3)(a) (iii) is amended to delete the words “special exception” and insert therefor the words “variance or conditional use permit.”

Section 14-206 (3)(c) is amended to delete that subsection in its entirety.

Section 14-206 (3)(d) is amended to delete that subsection in its, to renumber it Section 14-206 (3)(c), and to substitute the following therefor:

Variances. As to any piece of property existing as a separate lot or tract as of August 16, 1950, the board of zoning appeals shall have power and authority to approve variances from the strict application of this chapter, where, by reason of exceptional narrowness, shallowness, exceptional topographic conditions, or other extraordinary and exceptional situation or condition of a specific piece of property, the strict application of the zoning ordinance would result in practical difficulties to or exceptional or undue hardship upon the owner of such property, provided that such relief may be granted without detriment to the public good and without substantially impairing the intent and purpose of the zoning ordinance of the City, and such resulting construction will not be out of harmony with other homes in the neighborhood.

SECTION FOUR: BE IT FURTHER ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that Title 14, Chapter 2 of the Zoning Code is further amended to add a new Section 14-206 (3)(e), which shall read as follows:

Section 14-206 (3)(e). Nonconforming Uses and Nonconforming Structures. Nonconforming uses and structures shall be considered by the Board of Zoning Appeals according to the standards set out in Appendix F of the Zoning Code.

SECTION FIVE: BE IT FINALLY ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE THAT THIS ORDINANCE SHALL TAKE EFFECT UPON PASSAGE THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS REQUIRING IT.

**A copy of the current ordinance with the changes enacted
by this ordinance is attached as Exhibit 1.**

Passed on first reading:

November __, 2023

Reviewed and Recommended by Planning Commission:

November __ 2023

Passed on Second Reading after Public Hearing:

December __, 2023

Rusty Moore, Mayor

Rusty Terry, City Recorder

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RESOLUTION NO. 2023-08

Resolution

WHEREAS, the City of Belle Meade, Tennessee, has on its books certain property that is assessed which should not be assessed; and

WHEREAS, the City of Belle Meade, Tennessee, has on its books certain property that is incorrectly assessed; and

WHEREAS, the City of Belle Meade, Tennessee, desires to correct these errors to properly reflect the corrections on the books of the City of Belle Meade.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BELLE MEADE, that the following corrections are hereby approved:

(SEE SCHEDULE "A" ATTACHED HERETO)

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF BELLE MEADE,
TENNESSEE, this the _____ day of _____, 2023.

Mayor Rusty Moore

ATTEST:

City Recorder Rusty Terry

TAX CORRECTIONS

RESOLUTION No. 2023-08

86240

Refund partial 2021 property tax in the name of Turner, James S., Jr. & Christi W. MAP 14402000400. 1306 Chickering Road. Property value reduced from \$7,511,500 to \$7,000,000. Assessed value reduced from \$1,877,875 to \$1,750,000 and tax from \$9,389.38 to \$8,750.00. Difference of \$652.86 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86241

Refund partial 2022 property tax in the name of Turner, James S., Jr. & Christi W. MAP 14402000400. 1306 Chickering Rd. Property value reduced from \$7,511,500 to \$7,000,000. Assessed value reduced from \$1,877,875 to \$1,750,000 and tax from \$9,389.38 to \$8,750.00. Difference of \$667.31 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86017

Refund partial 2021 property tax in the name of 2020 Rolfe Family Trust, The. MAP 11614013600. 505 Jackson Blvd. Property value reduced from \$6,014,700 to \$5,320,000. Assessed value reduced from \$1,503,675 to \$1,330,000 and tax from \$7,518.38 to \$6,650.00. Difference of \$887.53 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86018

Refund partial 2022 property tax in the name of 2020 Rolfe Family Trust, The. MAP 11614013600. 505 Jackson Blvd. Property value reduced from \$6,014,700 to \$5,320,000, Assessed value reduced from \$1,503,675 to \$1,330,000 and tax from \$7,518.38 to \$6,650.00. Difference of \$906.06 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86231

Refund partial 2021 property tax in the name of Higher Road Trust. MAP 11611009500. 325 Lynnwood Blvd. Property value reduced from \$1,855,400 to \$1,625,000. Assessed value reduced from \$463,850 to \$406,250 and tax from \$2,319.25 to \$2,031.25. Difference of \$294.31 to be refunded, including interest.

Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86232

Refund partial 2022 property tax in the name of Higher Road Trust. MAP 11611009500. 325 Lynnwood Blvd. Property value reduced from \$1,855,400 to \$1,625,000. Assessed value reduced from \$463,850 to \$406,250 and tax from \$2,319.25 to \$2,031.25. Difference of \$299.93 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

85654

Refund partial 2021 property tax in the name of Powell, Jeffrey E. & Anna T. MAP 13003011400. 609 Westview Ave. Property value reduced from \$3,354,000 to \$2,800,000. Assessed value reduced from \$838,500 to \$700,000 and tax from \$4,192.50 to \$3,500.00. Difference of \$758.34 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

85655

Refund partial 2022 property tax in the name of Powell, Jeffrey E. & Anna T. MAP 13003011400. 609 Westview Ave. Property value reduced from \$3,094,000 to \$2,800,000 Assessed value reduced from \$773,500 to \$700,000 and tax from \$3,867.50 to \$3,500.00. Difference of \$370.96 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

85950

Refund partial 2021 property tax in the name of Hoyt, Tamarya L. MAP 13003008100. 502 Lynnwood Blvd. Property value reduced from \$1,420,200 to \$1,225,000. Assessed value reduced from \$355,050 to \$306,250 and tax from \$1,775.25 to \$1,531.25. Difference of \$245.15 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

85951

Refund partial 2022 property tax in the name of Hoyt, Tamarya L. MAP 13003008100. 502 Lynnwood Blvd. Property value reduced from \$1,420,200 to \$1,225,000. Assessed value reduced from \$355,050 to

\$306,250 and tax from \$1,775.25 to \$1,531.25. Difference of \$255.32 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86258

Refund partial 2021 property tax in the name of Patten, Pat S. Et Al (DO). MAP 13003012000. 4308 Iroquois Ave. Property value reduced from \$4,098,400 to \$4,000,000. Assessed value reduced from \$1,024,600 to \$1,000,000 and tax from \$5,123.00 to \$5,000.00. Difference of \$126.26 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86259

Refund partial 2022 property tax in the name of Patten, Pat S. Et Al (DO). MAP 13003012000. 4308 Iroquois Ave. Property value reduced from \$4,098,400 to \$4,000,000 Assessed value reduced from \$1,024,600 to \$1,000,000 and tax from \$5,123.00 to \$5,000.00. Difference of \$128.94 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86260

Refund partial 2023 property tax in the name of Patten, Pat S. ET AL (DO). MAP 13003012000. 4308 Iroquois Ave. Property value reduced from \$4,098,400 to \$4,000,000. Assessed value reduced from \$1,024,600 to \$1,000,000 and tax from \$5,123.00 to \$5,000.00. Difference of \$124.07 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86012

Refund partial 2021 property tax in the name of McCabe, Robert A. & Jennie T. MAP 13014003900. 4418 Herbert Pl. Property value reduced from \$3,243,600 to \$2,950,000. Assessed value reduced from \$810,900 to \$737,500 and tax from \$4,054.50 to \$3,687.50. Difference of \$376.72 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86013

Refund partial 2022 property tax in the name of McCabe, Robert A. & Jennie T. MAP 13014003900.

4418 Herbert Pl. Property value reduced from \$3,243,600 to \$2,950,000. Assessed value reduced from \$810,900 to \$737,500 and tax from \$4,054.50 to \$3,687.50. Difference of \$384.95 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86214

Refund partial 2023 property tax in the name of McCabe, Robert A. & Jennie T. MAP 13014003900. 4418 Herbert Pl. Property value reduced from \$3,243,600 to \$2,950,000. Assessed value reduced from \$810,900 to \$737,500 and tax from \$4,054.50 to \$3,687.50. Difference of \$370.02 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86033

Refund partial 2021 property tax in the name of Small, Irvin L., 2015 Inter Vivios Qtip Trust & Et Al. MAP 13009013200. 409 W Tyne Dr. Property value reduced from \$4,996,100 to \$4,750,000. Assessed value reduced from \$1,249,025 to \$1,187,500 and tax from \$6,245.13 to \$5,937.50. Difference of \$314.88 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86034

Refund partial 2022 property tax in the name of Small, Irvin, 2015 Inter VIVIOS Qtip Trust & Et Al. MAP 13009013200. 409 W Tyne Dr. Property value reduced from \$4,996,100 to \$4,750,000. Assessed value reduced from \$1,249,025 to \$1,187,500 and tax from \$6,245.13 to \$5,937.50. Difference of \$322.50 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86221

Refund partial 2023 property tax in the name of Small, Irvin L., 2015 Inter Vivios Qtip Trust & Et Al. MAP 13009013200. 409 W Tyne Dr. Property value reduced from \$4,996,100 to \$4,750,000. Assessed value reduced from \$1,249,025 to \$1,187,500 and tax from \$6,245.13 to \$5,937.50. Difference of \$310.15 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86355

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP

13010003000. 0 Surrey Ln. Property value reduced from \$265,200 to \$100,000, Assessed value reduced from \$66,300 to \$25,000 and tax from \$331.50 to \$125.00. Difference of \$211.54 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86356

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
13010003000. 0 Surrey Ln. Property value reduced from \$265,200 to \$100,000. Assessed value reduced from \$66,300 to \$25,000 and tax from \$331.50 to \$125.00. Difference of \$216.40 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86352

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
13010002900. 0 Surrey Ln. Property value reduced from \$265,200 to \$100,000. Assessed value reduced from \$66,300 to \$25,000 and tax from \$331.50 to \$125.00. Difference of \$211.54 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86353

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
13010002900. 0 Surrey Ln. Property value reduced from \$265,200 to \$100,000. Assessed value reduced from \$66,300 to \$25,000 and tax from \$331.50 to \$125.00. Difference of \$216.40 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86349

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
13010002800. 0 Surrey Ln. Property value reduced from \$265,200 to \$100,000. Assessed value reduced from \$66,300 to \$25,000 and tax from \$331.50 to \$125.00. Difference of \$211.54 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86350

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP

13010002800. 0 Surrey Ln. Property value reduced from \$265,200 to \$100,000, Assessed value reduced from \$66,300 to \$25,000 and tax from \$331.50 to \$125.00. Difference of \$216.40 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86346

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
13010002700. 0 Surrey Ln. Property value reduced from \$265,200 to \$100,000. Assessed value reduced from \$66,300 to \$25,000 and tax from \$331.50 to \$125.00. Difference of \$211.54 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86347

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
13010002700. 0 Surrey Ln. Property value reduced from \$265,200 to \$100,000. Assessed value reduced from \$66,300 to \$25,000 and tax from \$331.50 to \$125.00. Difference of \$216.40 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86343

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
13010002600. 0 Belle Meade Blvd. Property value reduced from \$560,200 to \$300,000. Assessed value reduced from \$140,050 to \$75,000 and tax from \$700.25 to \$375.00. Difference of \$325.25 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86344

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
13010002600. 0 Belle Meade Blvd. Property value reduced from \$560,200 to \$300,000. Assessed value reduced from \$140,050 to \$75,000 and tax from \$700.25 to \$375.00. Difference of \$340.84 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86340

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP

13010002500. 0 Belle Meade Blvd. Property value reduced from \$479,600 to \$300,000. Assessed value reduced from \$119,900 to \$75,000 and tax from \$599.50 to \$375.00. Difference of \$229.98 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86341

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
13010002500. 0 Belle Meade Blvd. Property value reduced from \$479,600 to \$300,000. Assessed value reduced from \$119,900 to \$75,000 and tax from \$599.50 to \$375.00. Difference of \$235.26 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86337

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
13010002400. 0 Belle Meade Blvd. Property value reduced from \$685,100 to \$300,000. Assessed value reduced from \$171,275 to \$75,000 and tax from \$856.38 to \$375.00. Difference of \$493.13 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86338

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
13010002400. 0 Belle Meade Blvd. Property value reduced from \$685,100 to \$300,000. Assessed value reduced from \$171,275 to \$75,000 and tax from \$856.38 to \$375.00. Difference of \$504.45 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86334

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
13010002300. 0 Belle Meade Blvd. Property value reduced from \$685,100 to \$300,000. Assessed value reduced from \$171,275 to \$75,000 and tax from \$856.38 to \$375.00. Difference of \$493.13 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86335

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP

13010002300. 0 Belle Meade Blvd. Property value reduced from \$685,100 to \$300,000. Assessed value reduced from \$171,275 to \$75,000 and tax from \$856.38 to \$375.00. Difference of \$504.45 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86331

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP

13010002200. 0 Belle Meade Blvd. Property value reduced from \$685,100 to \$450,000. Assessed value reduced from \$171,275 to \$112,500 and tax from \$856.38 to \$562.50. Difference of \$301.05 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86332

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP

13010002200. 0 Belle Meade Blvd. Property value reduced from \$685,100 to \$450,000. Assessed value reduced from \$171,275 to \$112,500 and tax from \$856.38 to \$562.50. Difference of \$307.96 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86328

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP

13006007300. 0 Belle Meade Blvd. Property value reduced from \$685,100 to \$450,000. Assessed value reduced from \$171,275 to \$112,500 and tax from \$856.38 to \$562.50. Difference of \$301.05 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86329

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP

13006007300. 0 Belle Meade Blvd. Property value reduced from \$685,100 to \$450,000. Assessed value reduced from \$171,275 to \$112,500 and tax from \$856.38 to \$562.50. Difference of \$307.96 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

85984

Refund partial 2021 property tax in the name of Links, J. Banks & Tracy P. MAP 11610009800. 213

Belle Meade Blvd. Property value reduced from \$1,842,300 to \$1,750,000. Assessed value reduced from \$460,575 to \$437,500 and tax from \$2,302.88 to \$2,187.50. Difference of \$117.96 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

85985

Refund partial 2022 property tax in the name of Link, J. Banks & Tracy P. MAP 11610009800. 213 Belle Meade Blvd. Property value reduced from \$1,842,300 to \$1,750,000. Assessed value reduced from \$460,575 to \$437,500 and tax from \$2,302.88 to \$2,187.50. Difference of \$120.10 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86008

Refund partial 2021 property tax in the name of Zimmerman, Peter J. Et Ux. MAP 13003000300. 600 Jackson Blvd. Property value reduced from \$4,096,100 to \$3,600,000. Assessed value reduced from \$1,024,025 to \$900,000 and tax from \$5,120.13 to \$4,500.00. Difference of \$633.97 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86009

Refund partial 2022 property tax in the name of Zimmerman, Peter J. Et Ux. MAP 13003000300. 600 Jackson Blvd. Property value reduced from \$4,096,100 to \$3,600,000, Assessed value reduced from \$1,024,025 to \$900,000 and tax from \$5,120.13 to \$4,500.00. Difference of \$648.75 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86029

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP 11610012300. 0 Honeywood Dr. Property value reduced from \$1,295,400 to \$1,200,000. Assessed value reduced from \$323,850 to \$300,000 and tax from \$1,619.25 to \$1,500.00. Difference of \$122.16 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86030

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP

11610012300. 0 Honeywood Dr. Property value reduced from \$1,295,400 to \$1,200,000. Assessed value reduced from \$323,850 to \$300,000 and tax from \$1,619.25 to \$1,500.00. Difference of \$124.97 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86237

Refund partial 2021 property tax in the name of Freeman, Lucy Ann. MAP 13013003900. 4437 E Brookfield Ave. Property value reduced from \$1,511,900 to \$1,335,000. Assessed value reduced from \$377,975 to \$333,750 and tax from \$1,889.88 to \$1,668.75. Difference of \$225.99 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86238

Refund partial 2022 property tax in the name of Freeman, Lucy Ann. MAP 13013003900. 4437 E Brookfield Ave. Property value reduced from \$1,511,900 to \$1,335,000. Assessed value reduced from \$377,975 to \$333,750 and tax from \$1,889.88 to \$1,668.75. Difference of \$230.52 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86255

Refund partial 2021 property tax in the name of Whitworth, Eleanor D. MAP 11610010400. 301 Cornwall Ave. Property value reduced from \$2,037,800 to \$1,900,000. Assessed value reduced from \$509,450 to \$475,000 and tax from \$2,547.25 to \$2,375.00. Difference of \$176.83 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86256

Refund partial 2022 property tax in the name of Whitworth, Eleanor D. MAP 11610010400. 301 Cornwall Ave. Property value reduced from \$2,037,800 to \$1,900,000. Assessed value reduced from \$509,450 to \$475,000 and tax from \$2,547.25 to \$2,375.00. Difference of \$180.65 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86038

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
 11610012200. 0 Honeywood Dr. Property value reduced from \$1,122,000 to \$1,100,000. Assessed value
 reduced from \$280,500 to \$275,000 and tax from \$1,402.50 to \$1,375.00. Difference of \$28.17 to be
 refunded, including interest. Improvement value adjusted per State Board of Equalization per
 Metropolitan Nashville and Davidson County Tax Assessor.

86037

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
 11610012200. 0 Honeywood Dr. Property value reduced from \$1,122,000 to \$1,100,000. Assessed value
 reduced from \$280,500 to \$275,000 and tax from \$1,402.50 to \$1,375.00. Difference of \$28.82 to be
 refunded, including interest. Improvement value adjusted per State Board of Equalization per
 Metropolitan Nashville and Davidson County Tax Assessor.

86039

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
 11610012500. 0 Belle Meade Blvd. Property value reduced from \$1,713,600 to \$1,600,000 Assessed
 value reduced from \$428,400 to \$400,000 and tax from \$2,142.00 to \$2,000.00. Difference of \$145.47 to
 be refunded, including interest. Improvement value adjusted per State Board of Equalization per
 Metropolitan Nashville and Davidson County Tax Assessor.

86040

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
 11610012500. 0 Belle Meade Blvd. Property value reduced from \$1,713,600 to \$1,600,000 Assessed
 value reduced from \$428,400 to \$400,000 and tax from \$2,142.00 to \$2,000.00. Difference of \$148.81 to
 be refunded, including interest. Improvement value adjusted per State Board of Equalization per
 Metropolitan Nashville and Davidson County Tax Assessor.

86035

Refund partial 2021 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP
 11610012400. 0 Belle Meade Blvd. Property value reduced from \$1,713,600 to \$1,600,000 Assessed
 value reduced from \$428,400 to \$400,000 and tax from \$2,142.00 to \$2,000.00. Difference of \$145.47 to
 be refunded, including interest. Improvement value adjusted per State Board of Equalization per
 Metropolitan Nashville and Davidson County Tax Assessor.

86036

Refund partial 2022 property tax in the name of PWU Properties, L.P. & Werthan, Joni P. MAP 11610012400. 0 Belle Meade Blvd. Property value reduced from \$1,713,600 to \$1,600,000 Assessed value reduced from \$428,400 to \$400,000 and tax from \$28,400 to \$. Difference of \$148.81 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86002

Refund partial 2021 property tax in the name of Byrd, Barney D. MAP 11615000300. 420 Jackson Blvd. Property value reduced from \$7,719,600 to \$7,010,000 Assessed value reduced from \$1,929,900 to \$1,752,500 and tax from \$9,649.50 to \$8,762.50. Difference of \$906.62 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.

86003

Refund partial 2022 property tax in the name of Byrd, Barney D. MAP 11615000300. 420 Jackson Blvd. Property value reduced from \$7,719,600 to \$7,010,000. Assessed value reduced from \$1,929,900 to \$1,752,500 and tax from \$9,649.50 to \$8,762.50. Difference of \$926.30 to be refunded, including interest. Improvement value adjusted per State Board of Equalization per Metropolitan Nashville and Davidson County Tax Assessor.