



**CITY OF BELLE MEADE
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA PACKET
DECEMBER 13, 2023, 04:00 PM**



**AGENDA BOARD OF COMMISSIONERS
REGULAR MEETING
DECEMBER 13, 2023, 04:00 PM
BELLE MEADE CITY HALL, 4705 HARDING PIKE**

Call To Order

I. PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENTS

A. Special Presentation - Retiring Public Works Director Larry Smith - Rusty Moore - at meeting

III. MINUTES - pg 5

Consideration of the Minutes of the Regular Meeting held November 15, 2023

Attachment: [BC Minutes November 15 2023.pdf](#)

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IV. PUBLIC WORKS

A. Monthly Reports - Nathan McVay pg 11

Attachment: [PW Service Calls Nov 2023.pdf](#)

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B. Update on Capital Projects - Jennifer Moody pg 15

Attachment: [2023 12 Memo Capital Projects.pdf](#)

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C. Approve an Addendum to the Scope of Work with Benesch Engineering to Provide Professional Services on the Harding Pike Sidewalk Project in the total amount of \$13,533.62 to support a cultural resources survey required by the TDOT multimodal grant program - Jennifer Moody pg 17

Attachment: [PW Harding Pk Sidewalk Addendum to Engineering Services.pdf](#)

V. CITY SERVICES

A. Public Safety

1. Monthly Reports - Chief Williams pg 21

Attachment: [PD - Combined Reports for November 2023.pdf](#)

2. Approve an Annual Service Agreement with SkyCop, Inc. for Public Safety Video Surveillance System, in the total amount of \$44,500 for 2024 - Chief Williams pg 27

Attachment: [PD - SkyCop Signed Belle Meade Service Agreement 2024.pdf](#)

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B. Health and Sanitation

1. Monthly Reports - Nathan McVay pg 31

Attachment: [HS - Sewer Service Calls and TN One Calls for Nov 2023.pdf](#)

C. Building/Zoning/Planning

1. Monthly Reports - Mary Samaniego pg 35

Attachment: [Planning - November 2023 Report.pdf](#)

2. Zoning Ordinance Taskforce Update - Mary Samaniego - at meeting

D. Waste Collection - No Matters

E. Beautification/ Landscape

1. Monthly report - Laura Katherine Wood - at meeting

F. City Communications and Technology

1. Update on Projects - Jennifer Moody - at meeting

VI. ADMINISTRATION

Finance

1. Financial Statements - October 2023 - Leigh Mills pg 43

Attachment: [Financial Statements Oct 2023.pdf](#)

2. Investment Schedules - November 2023 - Leigh Mills pg 51

Attachment: [INVESTMENT SCHEDULE - LGIP GENERAL FUND NOV 2023.pdf](#)

Attachment: [INVESTMENT SCHEDULE - LGIP SEWER FUND NOV 2023.pdf](#)

Attachment: [INVESTMENT SCHEDULE - CD LADDERING NOV 23.pdf](#)

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3. Approval of Invoices Over \$5,000 - Leigh Mills pg 55

1) CEC (Walnut Drive Project)	\$6,486.00
2) Kraft CPAs	\$9,000.00
3) Wascon, Inc.	\$7,689.56
4) Wascon, Inc.	\$8,003.92
5) Wascon, Inc.	\$7,911.34
6) Benesch (TDOT Grant Project)	\$20,900.60

Attachment: [Invoices over 5k.pdf](#)

4. Approval of Fiscal Year Ending June 30, 2023 Financial Audit Report - Leigh Mills - at meeting

A. Facilities

B. Human Resources / Personnel

1. Welcome New Building Official Matthew Singleton

VII.LEGISLATION

A.A PUBLIC HEARING ON ORDINANCE 2023-10 TO AMEND TITLE 14, CHAPTER TWO OF THE BELLE MEADE ZONING CODE TO REPEAL THE POWER OF THE BOARD OF ZONING APPEALS TO GRANT SPECIAL EXCEPTIONS AND CLARIFY THE JURISDICTION OF THE BOARD TO GRANT VARIANCES AND CONDITIONAL USE PERMITS AND TO APPROVE NON-CONFORMING USES AND STRUCTURES - Rusty Moore - at meeting

B.ORDINANCE 2023-10 - AN ORDINANCE TO AMEND TITLE 14, CHAPTER TWO OF THE BELLE MEADE ZONING CODE TO REPEAL THE POWER OF THE BOARD OF ZONING APPEALS TO GRANT SPECIAL EXCEPTIONS AND CLARIFY THE JURISDICTION OF THE BOARD TO GRANT VARIANCES AND CONDITIONAL USE PERMITS AND TO APPROVE NON-CONFORMING USES AND STRUCTURES - Doug Berry pg 67

Attachment: [ORD 2023-10 ZO amendment REPEAL SE USES ETC. DB 11072023 26985274.1 .pdf](#)

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Attachment: [Revisions Shown Version 1 ZONING ORD.pdf](#)

VIII.OTHER MATTERS

A.Adopt Board of Commissioners Regular Meeting Calendar for 2024 - Jennifer Moody pg 75

Attachment: [BC 2024 Meeting Dates.pdf](#)

B.Discussion of 2023 Holiday Parade - Neal Clayton - at meeting

The next scheduled meeting of the Board of Commissioners will be Wednesday, January 17, 2024 at Belle Meade City Hall 4705 Harding Pike Nashville, TN



**MINUTES
BOARD OF COMMISSIONERS – REGULAR MEETING
NOVEMBER 15, 2023, 4:00 AM
BELLE MEADE CITY HALL, 4705 HARDING PIKE**

Call To Order

The meeting was called to order at 4:00 p.m. by Vice Mayor Haley Dale

PLEDGE OF ALLEGIANCE - led by Vice Mayor Moore

PUBLIC COMMENTS

Metro Councilman Thom Druffel provided updates on activities of the Metro Council, stating that the city will be hiring a consultant to work on stormwater issues for the city.

Public Comment Closed

MINUTES

Consider approval of the Minutes of the Regular Meeting held October 18, 2023

Motion to approve: Dickens Second: Bryan Vote All aye

PUBLIC WORKS

Monthly Reports - Reviewed by Nathan McVay

Assistant Public Works Director Nathan McVay stated that J R & Associates would finish up the creek cleaning the end of the week, and they had accomplished everything on the list.

Approve an Additional Scope of Work with KCI Technologies, Inc., totaling \$15,200, to provide traffic calming analysis and 30% design for the 400 to 600 block of Lynwood Boulevard, increasing the total contract value from \$54,110 to \$69,310

City Manager Jennifer Moody reviewed the information with commissioners, a discussion ensued about the project.

Will Hager, KCI Technologies, was asked to provide additional information to the commissioners.

**Motion not to add the Lynwood Boulevard Project to the project scope:
Bryan Second: Clayton Vote: All aye**

CITY SERVICES

Public Safety

Monthly Reports - Reviewed by Police Chief Chuck Williams

Chief Williams stated that the Halloween Party on Nichol Lane had a good turnout, and despite the cold was a success.

Williams also added that Jan Bennett, a member of the PD dispatch team, had passed away, she served from 1992 to 2012, and after retirement she returned in a part-time capacity. Williams noted that it was a loss to the force and that members of the Belle Meade Police Department had served as Pallbearers.

Update on Grant Projects - City Manager Jennifer Moody

Moody reviewed the current status on the 4 ongoing grant projects.

There were questions on the grant related to the Walnut Drive project, Steve Casey with CEC, provided an update on the process and schedule.

Moody concluded with additional information on the Master Plan Project traffic calming project, which had been discussed during the conversation about the Scope of Work with KCI Technologies agenda item.

Vice Mayor Dale suggested that a Special Session be held for the commissioners to review final design and cost estimates for the project, and asked to clarify that the Master Plan Project was not a Grant Project. Moody stated it was not a Grant Project, but that it might be possible to obtain grants for parts of the project.

Health and Sanitation

Monthly Reports - Reviewed by Assistant Public Works Director Nathan McVay

McVay noted that pump replacements were down.

Commissioner Bryan inquired about the disposal of pumpkins.

McVay stated that pumpkins can be disposed of in the dumpsters at City Hall, adding that many of them end up in the creek.

Approve an emergency expenditure, in the amount of \$5,000, to Dixon Plumbing Company LLC for repair of the electrical service to support sewer service at a residence on Harding Place - Nathan McVay

McVay requested the commissioners approve the expense, explaining that the home was without sewer service.

Motion to approve: Bryan Second: Clayton Vote: All aye

Building/Zoning/Planning

Monthly Reports - Reviewed by Planning Director Mary Samaniego

Samaniego reviewed the reports and answered questions from the commissioners.

Vice Mayor Dale inquired about historical information from applications for BZA, HZC and MPC, and were plans and other documents kept for viewing.

City Recorder Rusty Terry explained what was available online, and that there are records from past meetings, before the current video/recording system was employed, that could be made available.

Zoning Ordinance Taskforce Update - Mary Samaniego

Planning Director Samaniego updated the commissioners on the update and the process moving forward to complete and present for approval by the Municipal Planning Commission and Board of Commissioners.

Approve a Software Licensing Agreement with CivicPlus for an Online Permit Management System, for the initial year total cost of \$15.000 - Mary Samaniego

Planning Director Samaniego reviewed the request, and explaining her reasoning for recommending the CivicPlus Online Permit Management System.

Motion to approve: Dickens Second: Bryan Vote: All aye

Waste Collection - No Matters**Beautification/ Landscape****Monthly report - Beautification Committee Chairman Laura Katherine Wood**

Beautification Committee Wood updated the commissioners on plans for intersections/crosswalks on Belle Meade Boulevard and that Gavin Duke has prepared and that she has furnished a biddable cost estimate to City Manager Moody.

Wood also provided information on other activities of the committee stating that an Arbor Day Celebration, the last step to complete before submitting a Tree City application, which will require a proclamation by the Board of Commissioners, and would be held in the Spring.

City Communications and Technology - No Matters**ADMINISTRATION****Finance****Financial Statements - September 2023 - Reviewed by Finance Director Leigh Mills****Investment Schedules - October 2023 - Reviewed by Finance Director Leigh Mills**

Approval of Invoices Over \$5,000

- 1) Benesch (Harding Pk Sidewalk) - \$ 22,365.92
- 2) Dixon Plumbing - \$ 5,000.00
- 3) JR & Associates - \$ 17,671.00
- 4) JR & Associates - \$ 18,102.00
- 5) JR & Associates - \$ 17,671.00
- 6) Keystone Business Solutions - \$ 5,231.49
- 7) Kraft CPAs, PLLC - \$ 7,500.00
- 8) Landscape Services, Inc. - \$ 14,525.00
- 9) Starchase - \$ 60,120.00
- 10) JR & Associates - \$ 17,240.00
- 11) Columbia Powersports - \$ 18,869.64
- 12) CEC (Walnut Dr) - \$ 7,349.61
- 13) BSA Troop 6 (Holiday Wreaths) - \$5,435.00
- 14) Wascon Inc - \$8,253.34
- 15) Wascon Inc - \$7,911.34
- 16) Chrysler Dodge Jeep Ram of Columbia - \$5,177.64
- 17) J. R. & Associates - \$15,012.00

Motion to approve: Bryan Second: Clayton Vote: All aye

Facilities - No Matters

Human Resources / Personnel

Vice Mayor asked about new personnel, City Manager Moody explained the recent process and hiring for the new Building Office, Matthew Singleton.

LEGISLATION

ORDINANCE 2023-10 - AN ORDINANCE TO AMEND TITLE 14, CHAPTER TWO OF THE BELLE MEADE ZONING CODE, ON FIRST READING, TO REPEAL THE POWER OF THE BOARD OF ZONING APPEALS TO GRANT SPECIAL EXCEPTIONS AND CLARIFY THE JURISDICTION OF THE BOARD TO GRANT VARIANCES AND CONDITIONAL USE PERMITS AND TO APPROVE NON-CONFORMING USES AND STRUCTURES - Doug Berry

City Attorney Berry provided background and information on the Ordinance,

responding to questions from the commissioners.

A discussion among the commissioners ensued.

Motion to approve: Clayton Second: Dickens Vote: All aye

RESOLUTION 2023-08 - A CORRECTION OF THE ASSESSED VALUE OF CERTAIN PROPERTIES ON THE TAX ROLL FOR THE CITY OF BELLE MEADE THAT ARE INCORRECTLY ASSESSED - Jennifer Moody

City Manager Moody explained the process for revaluation and that the changes need to be approved by the commissioners as this does change the expected revenue for the annual budget.

Motion to approve: Bryan Second: Dickens Vote: All aye

OTHER MATTERS

The Regular Meeting of the Board of Commissioners for December will be held on the second Wednesday, December 13th at 4 p.m. (rather than the third Wednesday, December 20th) and a public reception will be held at 3 p.m. for retiring Public Works Director Larry Smith honoring his 23-years of service to the residents of Belle Meade.

The Inaugural Belle Meade Holiday Parade on Saturday, December 2nd at 2 p.m. along Belle Meade Boulevard from Percy Warner Park to the Belle Meade Country Club

The meeting adjourned at 5:56 p.m.

Vice Mayor Haley Dale

City Recorder Rusty Terry

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City of Belle Meade - Public Works Department Activity Report

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
11/1/2023	Replaced a battery in a smoke detector			City Hall		Nathan & Dylan	Completed	11/1/2023
11/2/2023	Straightened four stop signs			Westview / Iroquois		Nathan & Dylan	Completed	11/2/2023
11/2/2023	Removed a yard sign in the right of way.			Westview / Lynwood		Nathan & Dylan	Completed	11/2/2023
11/2/2023	Straightened the Entering Belle Meade sign			Lynwood / Harding Rd		Nathan & Dylan	Completed	11/2/2023
11/6/2023	Removed all of the "Left lane for passing or turning only" signs.			Belle Meade Blvd		Nathan	Completed	11/6/2023
11/6/2023	Put up all of the flags.			Belle Meade Blvd		Nathan	Completed	11/6/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
11/8/2023	Finished installing lights on the side by side.			City Hall		Dylan	Completed	11/8/2023
11/8/2023	Replaced a chemical feed pump.			Lynwood / Westview		Nathan & Dylan	Completed	11/8/2023
11/9/2023	Started cleaning out the Public Works truck.			Maintenance Shop		Nathan & Dylan	In progress	11/9/2023
11/10/2023	Finished cleaning the Public Works truck.			Maintenance Shop		Nathan & Dylan	Completed	11/10/2023
11/13/2023	Picked up cardboard laying around the dumpsters.			City Hall		Nathan & Dylan	Completed	11/13/2023
11/14/2023	Closed the damper in Rustys office.			City Hall		Nathan	Completed	11/14/2023
11/15/2023	Moved Leighs office to the commissioners office.			City Hall		Nathan & Dylan	Completed	11/15/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
11/15/2023	Stocked the paper products for the restrooms.			City Hall		Nathan & Dylan	Completed	11/15/2023
11/20/2023	Removed all of the flags from the electrical poles.			Belle Meade Blvd.		Nathan & Dylan	Completed	11/20/2023
11/20/2023	Leaf blew the parking lot.			City Hall		Dylan	Completed	11/20/2023
11/20/2023	Fixed a toilet in the womens restroom.			City Hall		Nathan & Dylan	Completed	11/20/2023
11/20/2023	Fixed a toilet in the mens restroom.			City Hall		Nathan & Dylan	Completed	11/20/2023
11/20/2023	Fixed a squeaking stall door in the mens restroom.			Police Department		Nathan & Dylan	Completed	11/20/2023
11/20/2023	Trimmed some low hanging limbs.			Sunnyside		Nathan & Dylan	Completed	11/20/2023

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CITY OF BELLE MEADE ADMINISTRATION

Memo

To: Belle Meade Commissioners
From: Jennifer Moody, City Manager
Date: December 13, 2023
Re: Updates on Capital Projects

1. TDOT – HARDING PIKE (SR1/US70S) SIDEWALKS

- a. Our project engineers with Benesch have begun preliminary design of the sidewalk layout; CEC has completed the field survey portion of this work.
- b. We are still awaiting Local Programs regarding our request for additional funding to cover the unexpected costs for historical survey work. Benesch provided an addendum of approximately \$13,500 to add this work to their previously approved scope of work.
- c. Additionally, we received notice that a habitat assessment to look for the presence of a state listed species, Water Stitchwort, would be required. Fortunately, Benesch's subconsultant has agreed to cover the cost of this work without a change order or addendum (approximately a \$3,000 savings to the project).

2. ARPA – WALNUT DR PROJECT

- a. A project webpage has been published and can be visited at <https://citybellemeade.org/walnut-drive-project/>.
- b. The City Attorney and CEC have been working on legal descriptions to accompany the easements for the project.
- c. On 12/08/2023, CEC delivered draft bid documents and a final design set for the Walnut Drive project. I requested a pdf copy of the plan set that I will make available on the city's website and I intend to advertise for bids on or before December 18, 2023 with a deadline for sealed proposals from contractors to be opened January 18, 2024.

3. MASTER PLAN PROJECT – TRAFFIC CALMING – KCI ENGINEERING

- a. KCI is considering a recommendation for traffic calming measures in the 400-600 block of Lynnwood Blvd to be included in their final presentation; and KCI intends to coordinate with NDOT and finish developing estimates of probable cost for each recommendation as a final step before making final deliverables to the City. I anticipate holding a virtual meeting with KCI and the project team to review all of the final concepts in January 2024. Then, I will work with our Planning Director and KCI to deliver a recommendation for budgeting and prioritizing the next phases of these traffic calming projects.
- b. KCI and I have spoken regarding the scope of work, but I am waiting for delivery of a formal, written proposal for "fast-tracking" final design of pedestrian safety improvements to the section of Belle Meade Boulevard from Harding Place to Page Road.

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CITY OF BELLE MEADE

Memo

To: Belle Meade Commissioners

From: Jennifer Moody, City Manager

Date: December 13, 2023

Re: Engineering Services for the Harding Pike Sidewalk Project
(TDOT Multimodal Grant Program – PIN #132649.00)

Background

In June 2022, Belle Meade was awarded a grant from the Tennessee Department of Transportation for pedestrian improvements to Harding Pike (SR-1) from Belle Meade Boulevard to North of Lynwood Boulevard. The grant proposes to fund 95% of project costs with the City being responsible for 5% local matching funds. The project will construct approximately 1,750 linear feet of new, 5' wide sidewalks (ADA compliant) along the east side of Harding Pike (SR-1). The scope of the project includes demolition of the existing 4' wide sidewalk in front of City Hall and replacement with new 5' concrete sidewalk. Grading and drainage improvements, street markings, signage, and pedestrian safety upgrades will be included in the project. At the intersection of Harding Pike with Hillwood/Lynwood, the project will include installation of pedestrian signals and push buttons that provide audible tones to alert pedestrians when it is safe to cross. The total project is currently estimated at \$781,828.

In November 2022, the Board of Commissioners approved Alfred Benesch and Company to assist with City with all requirements of the project, including completion of the required environmental reviews, project design, any right-of-way acquisition that may be necessary, and construction/inspection phases of the project.

Addendum

The project is broken into four phases: 1) Survey and Environmental Review; 2) Preliminary Design; 3) Right-of-Way Acquisition; 4) Construction. The project is currently in Phase 1 and during the environmental review process, it has been determined that the project requires additional survey work to satisfy and mitigate concerns about the impact of the project from TDOT Cultural Resources (Historic Preservation). Benesch will provide these additional services for a lump sum total of \$13,533.62.

Recommendation

The Board is recommended to review and approve the Engineering Services Addendum with Alfred Benesch and Company, in an amount not to exceed \$13,533.62, for the TDOT Multimodal – Harding Rd Sidewalk Project.

Fiscal Impact

Upon approval the total value of the contract will increase by \$13, 533.62, from \$313,307.00 to an amount not to exceed \$326,840.62. Funding for this project is budgeted and available in the FY 2023 General Fund – Capital Expenditures Account 110-43100-930 for the TDOT Sidewalk Project. The grant proposes to reimburse the City of Belle Meade for up to 95% of project costs with the City being responsible for 5% local matching funds.

Attachments

Benesch Engineering Services Addendum



Alfred Benesch & Company
574 Franklin Road, Suite 300
Franklin, TN 37069
www.benesch.com
P 615-370-6079
F 615-627-4066

November 13, 2023

Ms. Jennifer Moody
City of Belle Meade
4705 Harding Road
Nashville, TN 37205

RE: Addendum Scope to Provide Engineering Services
Harding Pike Sidewalks
Belle Meade, TN

Dear Ms. Jennifer:

As requested, we have completed an addendum to identify Engineering Services that have been requested and are outside the original scope of services. We appreciate the opportunity to submit this information for your review. The additional scope of work item is detailed as follows:

1. TDOT Cultural Resources (Historic Preservation) section requested a survey to identify additional historic properties and assess effects for all eligible or listed properties.

Based on the above scope of additional services the total supplement amount is as follows:

<u>Item 1</u>	<u>Total</u>	<u>\$13,533.62</u>
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The proposed scope of work presented in this addendum will be added to the PE-NEPA phase of the original contract.

If you have any questions or need additional information, please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sammie McCoy".

Sammie McCoy, PE
Senior Vice President
TN Division Manager



Civil & Environmental Consultants, Inc.

AUTHORIZATION FOR ADDITIONAL SERVICES

Client Name: Alfred Benesch & Company **Contact:** Kenneth Perkins, P.E.
Address: 8 Cadillac Drive Suite 250 **Client Phone:** (615) 988-2883
Brentwood, TN 37027 **Client Fax:** _____
Client Email: kperkins@benesch.com
Date: 9/28/2023
Request No.: 1 **CEC Project Manager:** Jose Garcia
CEC Project: 328-361 **Task:** 0006
Project Name: Belle Meade Harding Pk Sidewalk
Location: Nashville, TN

Proposed Scope of Services:

The TDOT Cultural Resources Section has requested that a historic/architectural assessment be completed for the project.

CEC will perform a visit to the project area as requested by the TDOT Cultural Resources to survey all properties along the project route that may be 50 years of age or older. Survey methodology will include photographic representation of properties along the route. Each property that appears to be 50 years old or older will be evaluated to determine whether each meets the criteria necessary to be eligible for inclusion in the National Register. The architectural historian will complete a Section 106 Assessment and Assessment of Effects report with results of field survey and evaluation of eligibility. CEC will assess effects (36 CFR Section 800.5), both direct and indirect, for those properties evaluated that meet the criteria for inclusion in the National Register and complete second portion of *Section 106 Assessment and Assessment of Effects* report.

Reason(s) for Additional Services and Impacts to Schedule:

Additional services are required by TDOT to complete the NEPA document.

**CEC Principal
Signature:**

Estimated Additional Fee: \$13,533.62

Please provide a signature below authorizing CEC to proceed with the additional services. Upon receipt, CEC will begin the additional services under the Terms and Conditions of our initial Agreement for the additional fee identified above.

Client Authorized Signature: _____ **Date:** _____

117 Seaboard Lane, Suite E100 | Franklin, TN 37067 | p: 615-333-7797 f: 615-333-7751 | www.cecinc.com

**Board of Commissioners Meeting
Police Department Statistical Summary
November 2023**

Call Type	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23
Alarms	39	46	42	38	34	31	33
Arrests	9	12	9	9	14	5	9
Burglary	0	1	0	1	0	1	0
Citations Issued	301	337	415	315	389	277	306
Community Contacts	221	229	280	221	292	205	231
Fingerprint Customers	21	26	20	11	18	15	13
House Checks	799	851	1,157	704	578	602	999
LPR Camera Hits	8	7	10	10	5	13	3
Non-Residential Checks	959	874	912	787	890	887	868
Reports Taken	27	23	29	19	33	20	21
Theft of Property	3	2	1	0	1	2	3
Traffic Crashes	7	3	6	5	8	4	5
Total Patrol Miles	9,264	8,328	10,811	9,171	9,514	10,074	10,076
P.D. Monthly Revenue	\$19,550.87	\$20,935.65	\$9,112.70	\$18,559.05	\$18,012.15	\$21,886.05	\$30,836.00

Belle Meade Police Department
Monthly Statistics

November 2023

Officer	Calls Answered	Citations Written	Traffic Stops	Verbal Warnings	Community Contacts	Reports Completed	Auto Crash Property	Auto Crash Injury	Arrests	Fingerprint Calls	Child Seats Installed	Houses Checked	Business Checks	Miles Patrolled
Bowker	10	7	8	3	6	1				2	2	78	36	661
Cloxtton	20	26	18	4	39	1	1					4	135	990
Cortier	10	4	3									75	81	580
Donegan	13	4	5	3	1	1			2			199	135	1,304
Doty	26	23	30	17	4	3			1			104		1088
Dunn		5	5											32
Germany		32	57	30	47		1			1				563
Linane	16	10	12	3		4			3			114	112	991
Parrish	11		1	1		1						49	56	401
Read	29	78	40	7	77	6	2		1	4		74	75	748
Roark	3	35	34	29	34					1		68	20	474
Samol	11	20	13	4	6	1			1			70	114	754
Scarborough	27	28	26	7	13					5		144	48	731
Wright	12	13	14	5	4	2			1			20	56	565
Yokley	1	21	32	21		1	1							194
Totals:	189	306	298	134	231	21	5	0	9	13	2	999	868	10,076

LPR REPORT – NOVEMBER 2023

Stolen Tag - 1

- 1 - Officers checked the area but were unable to locate the vehicle.

Stolen Vehicles - 2

- 2 - Officers checked the area but were unable to locate the vehicle.

City of Belle Meade
Wex Fuel Statement Activity

Gallons Purchased At The Pump				
Police	Streets	Sewer	Codes	Admin

Nov-22	1655.465	130.449	203.946	18.026	0.000
Dec-22	1480.799	118.903	104.410	17.356	12.460
Jan-23	1617.196	165.773	183.336	17.474	0.000
Feb-23	1509.579	188.256	154.561	0.000	0.000
Mar-23	1643.652	214.330	172.073	0.000	79.606
Apr-23	1500.809	158.512	126.600	0.000	87.459
May-23	1689.391	221.689	159.741	0.000	78.753
Jun-23	1518.494	211.238	173.446	0.000	76.488
Jul-23	1621.122	160.372	99.224	0.000	50.300
Aug-23	1723.780	138.584	187.860	0.000	22.813
Sep-23	1683.678	128.890	72.200	0.000	13.829
Oct-23	1714.593	62.580	154.920	16.913	20.449
Nov-23	1723.518	116.997	155.210	0.000	0.000

Fuel Cost Per Month For Each Department				
Police	Streets	Sewer	Codes	Admin

Nov-22	\$5,319.13	\$402.71	\$607.66	\$59.41	\$0.00
Dec-22	\$4,057.95	\$336.24	\$251.17	\$48.87	\$31.84
Jan-23	\$4,846.70	\$488.75	\$530.73	\$48.68	\$0.00
Feb-23	\$4,697.69	\$589.98	\$461.76	\$0.00	\$0.00
Mar-23	\$5,214.63	\$683.43	\$530.82	\$0.00	\$248.10
Apr-23	\$4,984.07	\$515.05	\$404.59	\$0.00	\$273.11
May-23	\$5,414.00	\$718.83	\$477.84	\$0.00	\$236.38
Jun-23	\$4,787.50	\$648.62	\$503.78	\$0.00	\$226.24
Jul-23	\$5,206.58	\$509.00	\$298.85	\$0.00	\$144.03
Aug-23	\$5,920.93	\$478.23	\$631.80	\$0.00	\$76.31
Sep-23	\$5,787.28	\$443.93	\$260.90	\$0.00	\$44.47
Oct-23	\$5,421.18	\$203.75	\$445.21	\$45.78	\$59.33
Nov-23	\$5,176.42	\$341.45	\$418.63	\$0.00	\$0.00



Police Department Monthly Report December 2023

To: Charles Williams, Chief of Police

From: Tom Sexton – Detective

Dates: November 3 2023 to December 6, 2023

NEW CASES ASSIGNED

23-0268 Matter of Record Belle Meade resident received a suspicious letter from an individual who appears to be a special needs inmate within the Tennessee Department of Correction..

23-0285 Theft of Property. Belle Meade resident had mail stolen from residential mailbox.

23-0287 Intimidation Assisted Officer Read on a employee dispute at the Belle Meade Country Club. Due to threats of violence, an investigation into the background of the aggressor was conducted.

23-0288 Theft of Property Contractor had a box trailer stolen from the job site. The time frame of the theft was extensive and hinders the use of the camera system for evidentiary purposes.

23-0289 Matter of Record A suspicious package was mailed to a Belle Meade resident. The person mailing the package has been sending messages via social media that were very concerning in nature. While at the scene, the sender was noted driving by. The individual was stopped and transported to Mobile Crisis for a mental evaluation. Concerns were raised about the individual but it was determined that the individual did not have any “events” within the past 48 hours that would dictate a more through evaluation. Individual was advised to cease all contact with the resident and a trespass warning was issued.

23-0295 ID Theft Belle Meade residents address is being used in a internet fraud case. Investigation is ongoing.

Continuing Investigations:

The mail theft cases are still ongoing. We expect further arrests to be made in the near future with a detailed report forthcoming.

ASSISTING OTHER AGENCIES

Metro Nashville Police - Assisting the Metro Sex Crimes Unit to locate offenders.

Assist Stolen Vehicle offense and burglary of a nearby business.

Berry Hill Police Department – Assist in Financial Exploitation of an Elderly Person offense

Robertson County Sheriff's Department- Identity Theft Investigation

Helped identify local university a subject that was harassing female students on campus.



CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

To: Belle Meade Commissioners
cc: Jennifer Moody
From: Chief Chuck Williams
Date: December 13, 2023
Re: Annual Service Agreement with SkyCop, Inc. for Public Safety Video Surveillance System

BACKGROUND

In 2018, The City of Belle Meade began its video security system with SkyCop. The system has been a great success for crime determent and investigations. Each year the City of Belle Meade enters into a service agreement with SkyCop to ensure the system stays in good working condition. The maintenance includes cleaning the camera lenses, checking wiring, applying dielectric grease, readjusting cameras, refocusing LPRs, online support, connectivity, recording date, hard drive status, and performing any software and firmware upgrades.

RECOMMENDATION

The Belle Meade Board of Mayor and Commissioners is recommended to approve the service agreement with SkyCop, Inc.

FISCAL IMPACT

There is \$40,500 budgeted in the 2023-2024 budget. The price increased by \$4,000 making the new agreement \$44,500, however, we are under our yearly fuel budget which will more than offset the increase. (General Fund – Public Safety – Repair and Maintenance – Video Surveillance System (VSS) - Account No. 110-42100-262)

ATTACHMENT

Quote from SkyCop

SCI Technologies, Inc.

SERVICE AGREEMENT WITH SKYCOP, INC.

SkyCop will provide the following services to City of Belle Meade, TN effective January 21, 2024. This agreement will be in effect for a period of 1 (one) year. Annual renewal notices will be sent 30 days prior to end of contract date.

- Verifies network connectivity
- Recording State
- Camera Function
- Hard drive status

In the event of a failure in any of the areas listed above, SkyCop will notify the police dispatcher as soon as possible as to the nature of the failure and the proposed remedy (service work to be done remotely or on-site service required). The dispatcher shall then notify CHIEF OF POLICE and Investigator Sexton. SkyCop will notify the police dispatcher as to the nature of the failure at time of hourly poll via email or SMS. To keep the cost down this is done programmatically using standard templates.

Online diagnostics

Includes diagnosing the issue and conducting the appropriate repair from a remote location.

**Service Requests should be emailed to the
service@skycopinc.com**

Yearly maintenance of the enclosure includes.

- Clean camera lens
- Apply dielectric grease where needed
- Check mounting straps and bracket of enclosure
- Check equipment inside enclosure for damage caused by insects or nature.
- Check all wiring connections.
- Re-adjustment of cameras
- Re-focusing LPR cameras if needed.
- On line support when applicable.

Perform Software or Firmware upgrades on:

- Cameras
- Recorder
- IP switch
- Router
- LPR
- **Also included is LPR
cloud managed services,
LPR connections and
licensee fees services.**

All maintenance and upgrades will be documented and available at city's choice via email/sms/client portal.

SkyCop Inc.

3736 Getwell Cove • Memphis, TN 38118 • (901) 410-2151 Fax (800) 208-0863

www.skycopvideo.com

SCI Technologies, Inc.



Not to exceed 12 on-site service calls per year.

- An on-site service call is defined by sending technician/s to Belle Meade for requested or warranty issues. Technician/s can perform multiple service issues during the same visit which would be considered only (1) on-site service call. Each on-site visit shall not last more than 8 hours unless more time is needed by Skycop to resolve the original issue.
- Our goal is to not exceed the 12, however if more are required the following rates apply:
 - Trip charge - \$1850
 - Senior tech daily rate - \$125 per hour
 - Technician daily rate - \$95 per hour
 - Equipment charge – Bucket Truck \$600 per day

Parts discount of 15%

3 business day turnaround for onsite service calls.

1 day business turnaround for Emergency “high read” camera locations regarding LPR reads listed below:

- 1.
- 2.

New technology software could be available for installation providing all costs associated with licensing and applicable fees are paid by customer.

Exclusions:

- Acts of vandalism or any damage resulting from an unintentional act.
- Acts of nature.
- Customization or changes in the original setup of the equipment.
- All parts.
- Any service call relating to power being interrupted at the pole or cellular communications network failure.

Total Cost: \$44,500

CUSTOMER:

Name _____

Title _____

Signature _____

Date: _____

SKYCOP, INC.

Name Charlotte Nuckles

Title President

Signature [Signature]

Date: _____

SkyCop Inc.

3736 Getwell Cove • Memphis, TN 38118 • (901) 410-2151 Fax (800) 208-0863

www.skycopvideo.com

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Service Calls

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replaced	Serial #	Reason for Installation
11/7/2023	419	Sunnyside Dr	Dylan Hood	Red Light	Bad Pump		☒ Replaced Pump	WH610095	Replacement
11/8/2023	4404	Iroquois Ave	Nathan Mcvay	Bad Lid	Broken tank lid		☒ Tank Lid		
11/13/2023	308	Sutherland Av	Nathan/Dylan	Red Light	T/R 240 10.3		☒		
11/13/2023	415	Jackson Blvd	Dylan Hood	Red Light	Bad start cap		☒ Replaced start cap		
11/13/2023	201	Sunnyside Dr	Dylan Hood	Tank lid issue	Tank lid was rusting out.		☒ Replaced tank lid.		
11/15/2023	4315	Sunnybrook Dr	Nathan/Dylan	Red Light	Bad Pump		☒ 1 Eone Pump	WH123456	Replacement
11/17/2023	310	Sutherland Av	Nathan/Dylan	Red Light	Bad SC		☒ SC		
11/20/2023	4313	Glen Eden Dr	Nathan/Dylan	Red Light	Broken piping on pump.		☒ Replaced pump	WGL20-21	Replacement
11/21/2023	111	Westhampton	Nathan/Dylan	Red Light	Breaker tripped because of sump pump		☒ Reset breaker and let him know to remove sump pump		

Tuesday, December 5, 2023

Page 1 of 2

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replaced	Serial #	Reason for Installation
11/22/2023	208	Lynwood Ter	Dylan Hood	Red Light	Irrigation company turned off valves to the house and the main line.	☒	Turned all the valves back on and it pumped down.		
11/22/2023	4422	Warner Pl	Dylan Hood	Red Light	T/R 243 11.9	☒			
11/23/2023	1107	Belle Meade B	Dylan Hood	Red Light**	Bad Pump	☒	Replaced pump	WH480430	Replacement
11/24/2023	506 C	Park Center dr	Dylan Hood	Odor**	Pump is working and pumped down	☒			
11/24/2023	410	Sunnyside Dr	Dylan Hood	Red Light**	T/R 241 9.5	☒			
11/27/2023	4313	Glen Eden Dr	Nathan/Dylan	Red Light	Hung Float	☒			
11/27/2023	100	Bellevue Dr S	Nathan/Dylan	Red Light	Bad Alarm Switch	☒	Alarm Switch		

Tuesday, December 5, 2023

Page 2 of 2

CITY OF BELLE MEADE**Nov. 2023 TN ONE Calls**

Ticket Number	Work Street	Work Done For
233051118	HARDING PL	BILL SCHOOLEY
233051790	PARK CENTER AVE	CLAY STALEY
233051808	PARK CENTER AVE	CLAY STALEY
233052076	HERBERT PL	AT&T
233052092	HERBERT PL	AT&T
233052119	HERBERT PL	AT&T
233052771	CHICKERING RD	CENTERSTONE BUILDING
233053634	WESTVIEW AVE	BEN GRIFFIN
233061781	CARRIAGE HILL	PIEDMONT
233062784	E BROOKFIELD AVE	BEN BREEDING
233071178	LYNNWOOD BLVD	JAKE GRIFFIN
233071287	W TYNE DR	ALSAC SAINT JUDE
233072021	LYNNWOOD BLVD	MARGRET LOVETT
233072278	BELLE MEADE BLVD	PIEDMONT
233073159	W BROOKFIELD AVE	CROW LAND SURVEYING
233104110	IROQUOIS AVE	LAURA MACKINNON
233104910	SCOTLAND PL	CULLEN AND KERRY ROBERTS
233104914	LYNNWOOD TER	WILSON SISK
233106001	CLARENDON AVE	PIEDMONT
233107082	WESTHAMPTON PL	HAMMOND
233112883	JACKSON BLVD	KEITH HOOGLAND
233114293	IROQUOIS AVE	SED
233114297	BELLEVUE DR S	SED
233121043	TRUXTON PL	AT&T UTILITY OPERATIONS
233122036	JACKSON BLVD	DEAN CHASE
233131495	CHICKERING RD	COMCAST
233132010	ELLENDALE AVE	MP DANIELS
233132042	CARRIAGE HILL	PIEDMONT
233132048	CARRIAGE HILL	PIEDMONT
233132202	WARNER PL	HAYES
233133442	CHICKERING RD	HOMEOWNER
233141191	LYNNWOOD BLVD	AT&T
233141219	PARK HILL	AT&T UTILITY OPERATIONS
233141549	SCOTLAND PL	BRENTWOOD BUILDERS
233141781	BELLE MEADE BLVD	PATRICK AND BRIANNA LEWIS
233141811	WESTOVER AVE	JAY AND ROANNE MCKNIGHT
233142594	W TYNE DR	ST. JUDES
233172099	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
233172913	WARNER PL	COMCAST
233184859	LYNNWOOD BLVD	PIEDMONT
233185094	BELLE MEADE BLVD	HEAD
233185706	TYNE BLVD	TENNESSEE VALLEY HOMES, INC.
233185789	CHICKERING RD	CENTERSTONE BUILDING
233186184	EVELYN AVE	PRESTON RESIDENCE
233192394	ROYAL OAKS PL	CHANDELIER DEVELOPMENT
233193020	ELLENDALE AVE	PIEDMONT

CITY OF BELLE MEADE**Nov. 2023 TN ONE Calls**

233193037	IROQUOIS AVE	MARK POLE BUILDERS
233193231	SUNNYSIDE DR	NASHVILLE ELEC SVC
233193236	LYNNWOOD BLVD	NASHVILLE ELEC SVC
233193244	WENTWORTH AVE	HOME OWNER
233193738	E BROOKFIELD AVE	DIANE
233212154	CHICKERING RD	AT&T UTILITY OPERATIONS
233212837	IROQUOIS AVE	HILSON MERRILL
233213832	WARNER PL	THOMPSON FAMILY
233214064	CLARENDON AVE	GUS GROTE
233241815	IROQUOIS AVE	LAURA MACKINNON
233244017	SCOTLAND PL	CULLEN AND KERRY ROBERTS
233244029	LYNNWOOD TER	WILSON SISK
233244343	LYNNWOOD BLVD	HUSEBY HOMES
233244862	WESTHAMPTON PL	HAMMOND
233246564	ROYAL OAKS PL	PIEDMONT NATURAL GAS
233251350	ROYAL OAKS DR	DAVIS PROPERTIES
233251955	HARDING PIKE	VERIZON
233252051	WESTOVER AVE	NATCHEZ STONE CONSTRUCTION
233253298	SIGNAL HILL DR	HOMEOWNER
233253608	BELLE MEADE BLVD	NES
233281835	HARDING PL	NDOT
233312842	SCOTLAND PL	RICHARD FRANCIS
233313526	LYNNWOOD BLVD	JACK FLEISCHER
233313905	NICHOL LN	JOHN MACKIN
233315482	WESTVIEW AVE	MARK AND ERIN NICOL
233316351	BELLEVUE DR S	SED
233316354	IROQUOIS AVE	SED
233321143	ROYAL OAKS DR	PIEDMONT NATURAL GAS
233321970	NICHOL LN	LOUISE BEASLEY
233322352	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
233322786	LYNNWOOD BLVD	NES REF NUM 221011264
233323446	CHICKERING RD	CENTERSTONE BUILDING
233324135	BELLE MEADE BLVD	PATRICK AND BRIANNA LEWIS
233324164	WESTOVER AVE	JAY AND ROANNE MCKNIGHT
233325055	CLARENDON AVE	PIEDMONT
233325220	WESTVIEW AVE	ALANA ALEXANDER
233331678	PAGE RD	JUSTIN FABLING
233333198	LYNNWOOD BLVD	PERKINS
233334156	CANTERBURY DR	DAVID HUMPHREYS LANDSCAPING
233334193	LILLYWOOD RD	DEBBIE KENNY
233334320	SCOTLAND PL	BRENTWOOD BUILDERS
233341951	CHICKERING RD	JOHN INGRAM
233343255	JACKSON BLVD	LAURA HENSLEY
233343688	CHICKERING LN	DONNA DRINKWATER
233343796	ELLENDAL AVE	PIEDMONT

November 2023 – Monthly Building, Stormwater, Planning and Code Enforcement Report

Building Activity

- Building Permits Issues – 12
 - Valuation - \$3,784,800
 - Permit Fees - \$22,509.40
 - Permit Fees for working without a permit - \$990.00
- Building Inspections – 18
 - Inspections passed – 18
 - Inspections failed – 0

Stormwater Activity

- Land Disturbance Permit Applications – 1
 - 1220 Chickering Lane – residential addition construction
- Land Disturbance Permit Issued – 2
 - 100 Bellevue Drive S – driveway reconfiguration
 - 205 Scotland Place – new residence

Planning Activity

- Board of Zoning Appeals applications – 2
 - The application of Mike & Shandra O'Keefe, 0815-2, 627 Royal Oaks Place, for conditional use approval for a swimming pool and cabana and a variance approval for a portion of the pool and cabana outside of the building envelope. WITHDRAWN
 - The application of 216 Jackson Trust, BZA 2023-9, 216 Jackson Boulevard, for three Variances for a retaining wall over 3' in height, to increase the 12% maximum driveway coverage, and to build a fence in an alternative location. APPROVED

- Historic Zoning Commission applications – 5
 - The application for a Certificate of Appropriateness, 061323-1, of Marcus DiPietro, representative of 4406 Chickering Land Trust, 4406 Chickering Lane for a detached structure. APPROVED
 - The application for a Certificate of Appropriateness, HZC2023-1, of Ron Farris, 4400 Iroquois Avenue, for construction of a single-family residence. APPROVED
 - The application for a Certificate of Appropriateness, HZC2023-2, of Meritt Foreman, 111 Lynwood Boulevard, for demolition of a single-family residence. DEFERRED
 - The application for a Certificate of Appropriateness, HZC2023-3, of Joe Dunaway, 421 Ellendale Avenue, for interior renovations and facade alterations. APPROVED
 - The application for a Certificate of Appropriateness, HZC2023-4, of Ethan Colclasure, 606 Westview Avenue, for demolition of a single-family residence. APPROVED

- Planning Commission applications – 4
 - The application of Charles Brian Fox, MPC2023-1, corner of Gerald Place and Belle Meade Boulevard, for determination of the front yards on a corner lot. APPROVED
 - The application of Chris & Chance Hardy, MPC2023-3, 612 Belle Meade Boulevard, for determination of the front yards on a corner lot. APPROVED
 - The application of J. Brownlee Design, MPC2023-2, 627 Royal Oaks Place, for removal of a previous condition of no swimming pool construction. DENIED
 - Review and Recommend Ordinance 2023-10 - an ordinance to amend title 14, chapter two of the Belle Meade zoning code to repeal the power of the Board of Zoning Appeals to grant special exceptions and clarify the jurisdiction of the Board to grant Variances and Conditional Use permits and to approve non-conforming uses and structures. APPROVED.

2023 Permit Tracking

Date	Permit #	Address	Improvement Type	Project Cost	Permit Fee
11/2/2023	9283	220 Lynwood Blvd.	Interior Remodel	\$34,000.00	\$379.00
11/6/2023	9284	121 Bellevue Drive South	Demolition		\$1,000.00
11/9/2023	9285	313 Lynwood Blvd.	Bathroom Remodel	\$250,000.00	\$1,360.00
11/13/2023	9286	205 Scotland Place	New House	\$2,600,000.00	\$12,660.00
11/16/2023	9287	109 Clarendon Ave.	Water damage repair	\$85,000.00	\$990.00
11/16/2023	9288	4400 Iroquois Ave.	Demolition		\$1,000.00
11/20/2023	9289	202 Deer Park Drive	Generator	\$31,000.00	\$355.00
11/20/2023	9290	812 Westview Ave	Kitchen Remodel	\$150,000.00	\$760.00
11/27/2023	9291	100 Belleview Drive South	Addition/Exterior Alterations	\$130,000.00	\$1,140.00
11/27/2023	9292	1310 Chickering Road	Interior Renovations	\$200,000.00	\$1,060.00
11/29/2023	9293	216 Jackson Blvd	Retaining Wall	\$300,000.00	\$1,660.00
11/30/2023	9294	325 Lynwood Blvd	Fence	\$4,800.00	\$145.40

04/12/2023, 17:42

iWorQ Reporting

1 of 1

Find | Next



Municipal
Inspection Partners
Review-Enforce-Inspect

Permit Inspection Report

11/01/2023 - 11/30/2023

Permit #	Date	Jurisdiction	Project Address	Inspection Type	Description	Inspection Status
11200	11/30/2023	Belle Meade - TN	624 Westview Ave.	Framing		Pass
11201	11/30/2023	Belle Meade - TN	4425 Tyne Blvd	Framing		Pass
11202	11/30/2023	Belle Meade - TN	4524 Millrace	Final Inspection	Temporary Final	Pass
11192	11/28/2023	Belle Meade - TN	4419 Herbert Place	Insulation	Insulation Inspection	Pass
11198	11/27/2023	Belle Meade - TN	4314 Iroquois Ave	Final Inspection		Pass
11199	11/27/2023	Belle Meade - TN	4524 Millrace Ln	Slab		Pass
11197	11/20/2023	Belle Meade - TN	112 Belle Meade Blvd	Slab		Pass
11191	11/16/2023	Belle Meade - TN	414 Ellendale ave	Footings		Pass
11192	11/16/2023	Belle Meade - TN	4419 Herbert Place	Framing		Pass
11194	11/16/2023	Belle Meade - TN	109 Clarendon Ave	Insulation		Pass
11195	11/16/2023	Belle Meade - TN	227 Deer Park Circle	Final Inspection	Generator	Pass
11196	11/16/2023	Belle Meade - TN	4408 Shepard Place	EPSC - Erosion Control	Progress inspection - 2nd floor bedrooms.	Pass
11187	11/13/2023	Belle Meade - TN	506-C Park Center Dr	Final Inspection		Pass
11188	11/13/2023	Belle Meade - TN	4410 Honeywood Dr	Insulation	Re-Inspection	Pass
11190	11/13/2023	Belle Meade - TN	1220 Chickering Road	Footings		Pass
11189	11/9/2023	Belle Meade - TN	212 Belle Meade Blvd	Final Inspection	Covered Porch	Pass

<https://www.iworq.net/iworq/Reporting/RunReport.aspx?runid=2331961&runname=u72495.rdlc&color=f1f1f1>

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iWorQ Reporting

11186	11/6/2023	Belle Meade - TN	221 Deer Park Circle	Final Inspection		Pass
11185	11/1/2023	Belle Meade - TN	202 sunnyside dr	Slab		Pass

Total Records: 18**12/4/2023****Page: 1 of 1**<https://www.iworq.net/iworq/Reporting/RunReport.aspx?runid=2331961&runname=u72495.rdlc&color=f1f1f1>

2/2

Code Enforcement Activity

- Building Cases – 3
 - New - 2
 - Resolved - 2
- Stormwater Cases – 1
 - New - 0
 - Resolved - 0
- Property Maintenance Cases – 8
 - New - 1
 - Resolved – 2
- Planning Cases – 2
 - New – 0
 - Resolved - 1

PROPERTY MAINTENANCE CODE -- COMPLAINTS RECEIVED AND STATUS OF VIOLATIONS - NOVEMBER 2023						
	Date of Complaint	Violation Address	Description	Department	Status upon Follow-up (Open/Closed)	NOTES
1	5/10/2023	307 Walnut Dr	work without permit; fence over height limit and in wrong location	Building	OPEN	Fence height variance applied to go to Dec. 2023 BZA - Issued citation to city court
2	5/12/2023	215 Lynwood Terr	no erosion control in place; no ROW permit	Stormwater	OPEN	sent NOV letter
3	3/28/2023	207 Scotland Pl	overgrown; vehicles parked on grass	Property Maintenance	OPEN	sent NOV letter. I spoke with her this am. She has had many health issues and has begun work cleaning up the property I will re-schedule a check in 30 days.
4	5/30/2023	911 Westview Ave	Driveway needs repair	Property Maintenance	CLOSED	6/5/2023 - Mr. Ezell spoke with Larry Smith and intends to pave the driveway, paint and clear the gutters
5	5/31/2023	105 Lynwood Blvd	Exterior Structure Maintenance Issues; yard overgrown in some areas	Property Maintenance	CLOSED	neighbors primary concern is an unmaintained landscape area, not visible from the street. NOV sent and inspections done.
6	6/2/2023	714 Lynwood Blvd	tarp on roof	Property Maintenance	OPEN	sent NOV letter. I spoke with Mary Enoch who is the daughter of the now deceased property owner. She explained that the damage was caused due to a tree falling on the house in March 2023. As of this writing, she has begun cleaning up the exterior of the property and is awaiting final insurance claim approval from State Farm. I have scheduled a follow-up call/inspection with her on 11/2/2023. She expects to have a repair date schedule by then.
7	6/2/2023	717 Lynwood Blvd	lot overgrown and inoperable vehicle; not habitable	Property Maintenance	OPEN	sent NOV letter. NOV undeliverable - pending citation to City Court.
8	7/5/2023	4435 E Brookfield Ave	dilapidated structure (possible not habitable and without power); broken windows; tarps, gutters on ground; outdoor storage	Property Maintenance	OPEN	sent NOV letter; sister is in communication and making progress. Lucy Freeman has obtained a building permit for the exterior condition, window, and roof work on Susan Freeman's house. Building permit issued for required work.
9	9/18/2023	4309 Glen Eden Dr	Pool fence missing	Property Maintenance	OPEN	Two NOV sent. Fence damage was caused due to a tree that fell during a storm. Owner is waiting for his insurance company to settle his insurance claim so he

PROPERTY MAINTENANCE CODE -- COMPLAINTS RECEIVED AND STATUS OF VIOLATIONS - NOVEMBER 2023						
	Date of Complaint	Violation Address	Description	Department	Status upon Follow-up (Open/Closed)	NOTES
10	8/29/2023	416 Royal Oaks/413 Lynwood Blvd	Illegal subdivision in 2014	Planning	CLOSED	sent NOV to owner; Spoke with Doug Berry on 09.05.23; building permits will not be issued for this property
11	9/18/2023	627 Royal Oaks	Tree removed without a Permit	Planning	Open	sent NOV to owner. Trees to be replaced pending MPC and BZA approval of pool. MPC denied application.
12	11/13/2023	109 Claredon Ave	Work Without Permits	Building	CLOSED	Permit applied for and issued for water damage
13	11/20/2023	513 Lynwood Blvd	Condition of Premises	Property Maintenance	OPEN	Paint, shutters, awning. NOV sent
14	11/28/2023	5025 Harding Pike	Work without Permit	Building	CLOSED	Required permits obtained.

City Of Belle Meade - General Fund
Condensed Financial Statement - (Budget vs Actual)
October 31, 2023

	Fiscal 2023 Budget	YTD 2023 Budget	YTD October-23 Actual	YTD Actual vs Budget	YTD Actual vs Budget
Operating Revenue					
Property and other taxes	\$ 3,335,457	\$ 554,872	\$ 711,571	\$ 156,699	0%
Mixed drink taxes	60,000	15,000	16,614	1,614	11%
Permits and fees	394,500	131,500	125,983	(5,517)	-4%
State sales taxes	348,120	87,030	81,763	(5,267)	-6%
State income taxes	-	-	-	-	0%
Gross receipts - TVA	34,812	8,703	8,888	185	0%
Franchise taxes	80,000	13,333	12,697	(636)	0%
In lieu of tax - utilities	5,000	-	-	-	0%
Road Maintenance Fee MOU	323,191	323,191	333,533	10,342	0%
Public safety charges	40,000	13,333	21,197	7,864	59%
Stormwater User Fee	308,200	308,200	292,780	(15,420)	-5%
Court fines and costs	235,000	78,333	59,103	(19,231)	-25%
State beer tax	1,334	334	699	366	0%
State-city streets	5,309	1,327	1,329	1	0%
Sports betting tax	2,901	725	1,016	290	0%
Other revenues	371,176	-	1,195	1,195	0%
Interest earnings	260,000	86,667	227,979	141,313	163%
Net Change in Value of Investments	-	-	37,737	37,737	0%
Contributions	20,000	-	500	500	0%
	<u>\$ 5,825,000</u>	<u>\$ 1,622,549</u>	<u>\$ 1,934,583</u>	<u>\$ 312,035</u>	<u>193%</u>
Operating Expenditures					
General government	\$ 983,921	\$ 327,974	\$ 275,933	\$ 52,041	-16%
Police	2,215,649	738,550	930,569	(192,019)	26%
Building inspection	152,761	50,920	36,489	14,432	-28%
Highways and streets	358,159	119,386	69,980	49,406	-41%
Stormwater	232,960	77,653	84,381	(6,728)	9%
Solid waste collection	633,800	211,267	252,154	(40,887)	19%
Parkways and Blvds	218,000	72,667	56,376	16,291	-22%
	<u>\$ 4,795,250</u>	<u>\$ 1,598,417</u>	<u>\$ 1,705,882</u>	<u>\$ (107,465)</u>	<u>-54%</u>
Excess rev vs (exp) from Operations	<u>\$ 1,029,750</u>	<u>\$ 24,132</u>	<u>\$ 228,702</u>	<u>\$ 419,499</u>	<u>247%</u>
Capital Revenue and Expenditures					
Transfer In from Undesignated Fund Balance	-	-	-	-	0%
Capital Project Expenses	742,041	247,347	140,850	106,497	-43%
Net rev vs net (exp)	<u>\$ 287,709</u>	<u>\$ (223,215)</u>	<u>\$ 87,852</u>	<u>\$ 311,067</u>	<u>-229%</u>
Assets			October 31, 2023	October 31, 2022	
Cash			\$ 467,137	\$ 365,053	
Investments			10,526,122	9,579,151	
Investments - Designated			6,358,473	6,358,473	
Property taxes receivable			3,357,543	3,329,233	
Other receivables			85,725	189,901	
Other assets			99,573	68,341	
			<u>\$ 20,894,573</u>	<u>\$ 19,890,152</u>	
Liabilities and Reserves					
Payables and accrued liab			\$ 307,475	\$ 147,388	
Deferred rev - prop taxes			3,357,543	3,329,233	
Deferred rev - ARPA grant			747,679	848,007	
Designated reserves			6,358,473	6,358,473	
Unrestricted funds			10,035,551	9,275,907	
Revenues < expenditures			87,852	(68,856)	
			<u>\$ 20,894,573</u>	<u>\$ 19,890,152</u>	

City of Belle Meade - General Fund
Condensed Financial Statement - 4 Year Summary
October 31, 2023

	YTD October-23 Actual	YTD October-22 Actual	YTD October-21 Actual	YTD October-20 Actual	Average October 2020 to 2023
Operating Revenue					
Property and other taxes	\$ 711,571	\$ 770,787	\$ 587,668	\$ 347,235	\$ 604,315
Mixed drink taxes	16,614	23,276	20,281	8,535	17,177
Permits and fees	125,983	202,249	141,714	97,840	141,946
State sales taxes	81,763	109,986	105,017	92,148	97,228
State income taxes	-	-	-	-	-
Gross receipts - TVA	8,888	8,720	7,553	8,321	8,371
Franchise taxes	12,697	18,340	21,535	14,005	16,644
In lieu of tax - utilities	-	-	-	-	-
Public safety charges	1,016	1,008	507	-	633
Road Maintenance Fee MOU	333,533	-	297,872	253,191	221,149
Public safety charges	21,197	31,595	20,260	-	18,263
Stormwater User Fee	292,780	272,835	85,443	92,862	185,980
Court fines and costs	59,103	96,684	87,980	38,749	70,629
State beer tax	699	720	704	718	710
State-city streets	1,329	1,772	1,811	1,927	1,710
Other revenues (includes grants)	1,195	1,279	67,070	90,163	39,927
Interest earnings	227,979	80,889	25,457	54,577	97,226
Net Change in Value of Investments	37,737	(60,446)	(25,568)	(25,736)	(18,503)
Contributions	500	3,500	29,740	550	8,573
	<u>\$ 1,934,583</u>	<u>\$ 1,563,192</u>	<u>\$ 1,475,045</u>	<u>\$ 1,075,084</u>	<u>\$ 1,511,976</u>
Operating Expenditures					
General government	\$ 275,933	\$ 311,383	\$ 267,472	\$ 260,684	\$ 278,868
Police	930,569	724,948	598,641	579,016	708,294
Building inspection	36,489	42,181	41,277	37,308	39,314
Highways and streets	69,980	79,948	65,156	64,466	69,887
Stormwater	84,381	138,266	134,024	115,843	118,128
Solid waste collection	252,154	222,363	169,668	188,399	208,146
Parkways and Blvds	56,376	56,660	56,602	41,102	52,685
	<u>\$ 1,705,882</u>	<u>\$ 1,575,748</u>	<u>\$ 1,332,839</u>	<u>\$ 1,286,818</u>	<u>\$ 1,475,322</u>
Excess rev vs (exp) from Operations	<u>\$ 228,702</u>	<u>\$ (12,556)</u>	<u>\$ 142,206</u>	<u>\$ (211,734)</u>	<u>\$ 36,654</u>
Capital Revenue and Expenditures					
Transfer In from Undesignated Fund Balance	-	-	-	-	-
Capital Project Expenses	140,850	56,300	50,672	129,171	94,248
Net rev vs net (exp)	<u>\$ 87,852</u>	<u>\$ (68,856)</u>	<u>\$ 91,534</u>	<u>\$ (340,905)</u>	<u>\$ (57,594)</u>
Assets					
Cash	\$ 467,137	\$ 365,053	\$ 445,793	\$ 213,794	
Investments	10,526,122	9,579,151	8,302,749	10,406,338	
Investments - Designated	6,358,473	6,358,473	6,015,020	5,009,065	
Property taxes receivable	3,357,543	3,329,233	3,306,275	1,787,609	
Other receivables	85,725	189,901	137,285	113,595	
Other assets	99,573	68,341	65,109	44,390	
	<u>\$ 20,894,573</u>	<u>\$ 19,890,152</u>	<u>\$ 18,272,231</u>	<u>\$ 17,574,791</u>	
Liabilities and Reserves					
Payables and accrued liab	307,475	147,388	56,857	41,617	
Deferred rev - prop taxes	3,357,543	3,329,233	3,306,275	1,787,609	
Deferred rev - ARPA grant	747,679	848,007	-	-	
Designated reserves	6,358,473	6,358,473	6,015,020	5,009,065	
Unrestricted funds	10,035,551	9,275,907	8,802,545	11,077,404	
Revenues < expenditures	87,852	(68,856)	91,534	(340,905)	
	<u>\$ 20,894,573</u>	<u>\$ 19,890,152</u>	<u>\$ 18,272,231</u>	<u>\$ 17,574,791</u>	



Capital Budget Report - General Fund - October 31, 2023



Project/Budget Item	FY 24	FY 25	FY 26	FY 27	FY 28	Total	Actual Spent FY 24	Budget Variance FY 24
Fleet Replacement								
Vehicle Replacement	\$183,896	\$228,091	\$257,745	\$106,441	\$111,763	\$887,937	\$0	\$183,896
Total Fleet Replacement	\$183,896	\$228,091	\$257,745	\$106,441	\$111,763	\$887,937	\$0	\$183,896
Machinery and Equipment								
UTV, Starchase, Video Security System	\$113,712	\$82,000	\$86,100	\$92,169	\$100,764	\$474,745	\$52,325	\$61,387
Computers, Monitors, Servers	\$21,784	\$0	\$0	\$0	\$0	\$21,784	\$0	\$21,784
Total Machinery and Equipment	\$135,496	\$82,000	\$86,100	\$92,169	\$100,764	\$496,529	\$52,325	\$83,171
Streets								
Street paving- Per paving plan	\$497,872	\$300,000	\$315,000	\$330,750	\$347,288	\$1,790,910	\$5,756	\$492,116
Street paving- Master Plan, other	\$240,000	\$500,000	\$525,000	\$551,250	\$578,813	\$2,395,063	\$27,610	\$212,390
Total Streets	\$737,872	\$800,000	\$840,000	\$882,000	\$926,100	\$4,185,972	\$33,366	\$704,506
Stormwater								
Stormwater Imp- Undesignated	\$50,000	\$52,500	\$55,125	\$57,881	\$60,775	\$276,282	\$55,159	(\$5,159)
Total Stormwater	\$50,000	\$52,500	\$55,125	\$57,881	\$60,775	\$276,282	\$55,159	(\$5,159)
Total	\$1,107,264	\$1,162,591	\$1,238,970	\$1,138,492	\$1,199,403	\$5,846,719	\$140,850	\$966,414

**** Any fiscal years beyond the current approved fiscal year are for planning purposes only.**

City of Belle Meade
 Other Revenue Breakdown
 For the month ended, October 31, 2023

Vending Machine proceeds/Other	\$ 250
Voting Space rental	750
Recycle Cans	<u>195</u>
Totals	<u><u>\$ 1,195</u></u>

City of Belle Meade, Tennessee
Statement of Net Position
Proprietary Fund (Sewer Fund)
October 31, 2023

ASSETS	FY 2023	FY 2022
Current assets:		
Cash and cash equivalents	\$ 202,297	\$ 167,824
Cash and cash equivalents- restricted	-	-
Investments	1,739,736	1,467,947
Receivables (net of allowance for uncollectible)	0	45,088
Prepays	5,126	3,597
Inventory	13,439	15,064
Total current assets	<u>1,960,598</u>	<u>1,699,520</u>
Noncurrent assets:		
Capital assets		
Construction in progress	-	-
Improvements other than buildings	555,598	555,598
Machinery and equipment	7,269,928	7,055,855
Accumulated Depreciation	<u>(6,765,664)</u>	<u>(6,499,371)</u>
Total capital assets (net of accumulated depreciation)	<u>1,059,862</u>	<u>1,112,082</u>
TOTAL ASSETS	<u>\$ 3,020,460</u>	<u>\$ 2,811,601</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	35,059	32,169
Purchase orders payable	-	-
TOTAL CURRENT LIABILITIES	<u>35,059</u>	<u>32,169</u>
Long-term liabilities:		
Accrued leave	6,730	4,431
TOTAL LONG-TERM LIABILITIES	<u>6,730</u>	<u>4,431</u>
TOTAL LIABILITIES	<u>41,789</u>	<u>36,600</u>
NET POSITION		
Change in Net Position	170,895	167,035
Net investment in capital assets	322,627	588,920
Restricted	-	-
Unrestricted	2,485,149	2,019,046
TOTAL NET POSITION	<u>2,978,671</u>	<u>2,775,001</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 3,020,460</u>	<u>\$ 2,811,601</u>

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended October 31, 2023

	FY 2024 BUDGET	FY 2024 BUDGET YTD	FY 2024 ACTUAL YTD	FY 2023 ACTUAL YTD	Variance Actual vs Last Yr.
Operating revenues:					
Sewer user fees	\$ 506,837	\$ 168,946	\$ 185,106	\$ 185,768	0%
Permits	1,600	533	1,000	1,000	0%
Total operating revenues	508,437	169,479	186,106	186,768	0%
Operating expenses:					
Salaries	62,332	20,777	15,267	16,874	-10%
Payroll Taxes	4,309	1,436	1,126	1,256	-10%
Health/Dental & Life Ins.	13,166	4,389	4,403	3,974	11%
Retirement	4,506	1,502	1,383	1,304	6%
Clothing & Uniforms	1,330	443	40	194	-79%
Education & Training	820	273	50	-	0%
Telephone, Internet	1,500	500	362	417	-13%
Professional Services	16,430	5,477	1,923	1,995	0%
Insurance	5,400	1,800	2,738	1,798	52%
Repair & Maintenance Pumps	43,950	14,650	16,608	7,250	0%
Repair & Maintenance Vehicle	1,500	500	1,188	887	0%
Repair & Maintenance Other Equipment	1,000	333	-	-	0%
Operating Supplies	1,350	450	138	40	0%
Chemicals	115,000	115,000	50,895	49,520	3%
Gasoline, Oil	8,000	2,667	638	2,184	0%
Consumable Tools	500	167	-	-	0%
Depreciation	265,000	-	-	-	0%
Total operating expenses	546,094	170,365	96,760	87,694	10%
Operating income	(37,657)	(886)	89,346	99,073	-10%
Nonoperating revenues:					
Interest income	40,000	13,333	28,149	10,254	175%
Other income	333,323	-	-	-	0%
Gain (loss) on sale of assets	-	-	-	-	-
Total nonoperating revenues (expenses)	373,323	13,333	28,149	10,254	0%
Income before contributions and transfers	335,666	12,448	117,495	109,327	7%
Contributions and transfers					
Tap and access fees	16,000	5,333	10,000	10,000	0%
Capital contributions	55,850	18,617	43,400	47,708	-9%
Total contributions and transfers	71,850	23,950	53,400	57,708	-7%
Change in position	407,516	36,398	170,895	167,035	2%
Net position, beginning of year		-	-	-	
Net position, end of year	\$ 407,516	\$ 36,398	\$ 170,895	\$ 167,035	

City of Belle Meade, Tennessee 4 Year summary Proprietary Fund (Sewer Fund) October 31, 2023				
ASSETS	FY 2024	FY 2023	FY 2022	FY 2021
Current assets:				
Cash and cash equivalents	\$ 202,297	\$ 167,824	\$ 84,331	\$ 170,323
Cash and cash equivalents- restricted	-	-	-	-
Investments	1,739,736	1,467,947	1,280,037	979,404
Receivables (net of allowance for unc	0	45,088	43,941	38,052
Prepays	5,126	3,597	3,427	2,336
Inventory	13,439	15,064	5,548	8,689
Total current assets	<u>1,960,598</u>	<u>1,699,520</u>	<u>1,417,284</u>	<u>1,198,805</u>
Noncurrent assets:				
Capital assets				
Construction in progress	-	-	-	71,723
Improvements other than buildings	555,598	555,598	555,598	454,646
Machinery and equipment	7,269,928	7,055,855	6,862,235	6,708,700
Accumulated Depreciation	(6,765,664)	(6,499,371)	(6,251,659)	(6,008,191)
Total capital assets (net of accum	<u>1,059,862</u>	<u>1,112,082</u>	<u>1,166,174</u>	<u>1,226,877</u>
TOTAL ASSETS	<u>\$ 3,020,460</u>	<u>\$ 2,811,601</u>	<u>\$ 2,583,458</u>	<u>\$ 2,425,682</u>
LIABILITIES				
Current Liabilities:				
Accounts payable	35,059	32,169	5,018	10,897
Purchase orders payable	-	-	-	-
TOTAL CURRENT LIABILITIES	<u>35,059</u>	<u>32,169</u>	<u>5,018</u>	<u>10,897</u>
Long-term liabilities:				
Accrued leave	6,730	4,431	4,543	3,412
TOTAL LONG-TERM LIABILITIES	<u>6,730</u>	<u>4,431</u>	<u>4,543</u>	<u>3,412</u>
TOTAL LIABILITIES	<u>41,789</u>	<u>36,600</u>	<u>9,561</u>	<u>14,309</u>
NET POSITION				
Change in Net Position	170,895	167,035	145,621	142,030
Net investment in capital assets	322,627	588,920	836,632	1,080,100
Restricted	-	-	-	-
Unrestricted	2,485,149	2,019,046	1,591,644	1,189,243
TOTAL NET POSITION	<u>2,978,671</u>	<u>2,775,001</u>	<u>2,573,897</u>	<u>2,411,372</u>
TOTAL LIABILITIES AND NE	<u>\$ 3,020,460</u>	<u>\$ 2,811,601</u>	<u>\$ 2,583,458</u>	<u>\$ 2,425,682</u>

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended October 31, 2023

	October 2023	October 2022	October 2021	October 2020	4 Year
	FY Actual YTD	FY Actual YTD	FY Actual YTD	FY Actual YTD	Average
Operating revenues:					
Sewer user fees	\$ 185,106	\$ 185,768	\$ 182,168	\$ 151,892	\$ 176,233
Permits	1,000	1,000	600	2,800	1,350
Total operating revenues	\$ 186,106	\$ 186,768	\$ 182,768	\$ 154,692	\$ 177,583
Operating expenses:					
Salaries	\$ 15,267	\$ 16,874	\$ 16,345	\$ 14,569	\$ 15,764
Payroll Taxes	1,126	1,256	1,174	1,054	1,152
Health/Dental & Life Ins.	4,403	3,974	2,704	2,094	3,294
Retirement	1,383	1,304	1,348	1,192	1,307
Clothing & Uniforms	40	194	227	164	156
Education & Training	50	-	-	-	13
Telephone, Internet	362	417	363	367	377
Professional Services	1,923	1,995	1,286	1,286	1,622
Insurance	450	1,798	1,689	1,168	1,276
Repair & Maintenance Pumps	16,608	7,250	6,512	6,388	9,190
Repair & Maintenance Vehicle	1,188	887	349	243	667
Repair & Maintenance Other Equipment	-	-	-	-	-
Operating Supplies	138	40	171	125	119
Chemicals	50,895	49,520	44,620	51,200	49,059
Gasoline, Oil	638	2,184	654	516	998
Consumable Tools	-	-	122	-	31
Depreciation	-	-	-	-	-
Total operating expenses	\$ 94,472	\$ 87,694	\$ 77,565	\$ 80,365	\$ 85,024
Operating income	\$ 91,634	\$ 99,073	\$ 105,203	\$ 74,327	\$ 92,559
Nonoperating revenues:					
Interest income	28,149	10,254	82	828	9,828
Other income	-	-	12,500	25,000	9,375
Gain (loss) on sale of assets	-	-	-	-	-
Total nonoperating revenues (expenses)	28,149	10,254	12,582	25,828	19,203
Income before contributions and transfers	119,783	109,327	117,786	100,155	111,763
Contributions and transfers					
Tap and access fees	10,000	10,000	6,000	8,200	8,550
Capital contributions	43,400	47,708	21,835	33,675	36,654
Total contributions and transfers	53,400	57,708	27,835	41,875	45,204
Change in position	173,183	167,035	145,621	142,030	156,967
Net position, beginning of year	-	-	-	-	-
Net position, end of year	\$ 173,183	\$ 167,035	\$ 145,621	\$ 142,030	\$ 156,967

City of Belle Meade**Investment Schedule - General Fund****Local Government Investment Pool****Balance at November 30, 2023**

<u>Investment Type</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Current Rate</u>	<u>Previous Rate</u>	<u>Comments</u>
Liquid Investment Account	Local Government Investment Pool	\$ 9,262,500	5.40%	5.39%	Earnings rate is monthly average
<u>Interest Earnings</u>					
	Current month		\$ 40,928.58		
	Fiscal year-to-date		\$ 200,874.08		
<u>Cash Transfers</u>					
<u>From Investment Pool to Operating Cash (withdrawal):</u>					
	Total		\$ -		
<u>From Operating Cash to Investment Pool (deposit):</u>					
	Total		\$ -		
<u>Restricted funds in the LGIP balance:</u>					
**** American Rescue Plans Act (ARPA) fund restricted for specific uses.			\$	747,679.00	
** David & Cindy Wilds Exemplary Service Award funds restricted to police				11,966.38	
department employees per specific guidelines.			\$	759,645.38	

City of Belle Meade**Investment Schedule - Sewer Fund
Local Government Investment Pool
Balance at November 30, 2023**

Investment Type	Financial Institution	Balance	Current Rate	Previous Rate	Comments
Liquid Investment Account	Local Government Investment Pool	\$ 1,747,457	5.40%	5.39%	Earnings rate is monthly average

Interest Earnings

Current month	\$ 7,721.56
Fiscal year-to-date	\$ 35,870.15

Cash Transfers**From Investment Pool to Operating Cash (withdrawal):**

Total	\$ -
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From Operating Cash to Investment Pool (deposit):

Total	\$ -
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**City of Belle Meade
Investment Schedule
Certificates of Deposit Laddering
November 30, 2023**

First Horizon Advisors Account	2023	
	Year to Date	
Beginning Balance	\$	7,535,765.56
Additions & Withdrawals		(529,844.33)
Interest Income		33,844.33
Taxes, Fees & Expenses		-
Change in Value		26,202.63
Ending Balance	\$	7,065,968.19

Interest Income (includes First Horizon Checking Account):

July 2023	\$	17,801.06
August		10,529.25
September		23,546.54
October		14,704.59
November		33,844.33

TOTAL	\$	100,425.77
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Invoice

Civil & Environmental Consultants, Inc.
Phone: 412-429-2324 | Fax: 412-429-2114
www.cecinc.com

Jennifer Moody
City Of Belle Meade
4705 Harding Road
Nashville, TN 37205

November 27, 2023
Project No: 322-084
Invoice No: 382036

Project 322-084 Belle Meade FY 22/23 Stormwater Project

email: jmoody@citybellemeadetn.org

cc: lmills@citybellemeadetn.org

Professional Services through November 4, 2023

Task 0001 Walnut Drive - Survey
Professional Fees

	Hours	Rate	Amount	
Story, Michael	2.75	196.00	539.00	
	2.75		539.00	
				539.00
				Total this Task
				\$539.00

Task 0003 Walnut Drive - Final Plan Dev. & Permit.
Professional Fees

	Hours	Rate	Amount	
Casey, Steven	2.25	235.00	528.75	
Guy-Baker, Christine	13.75	141.00	1,938.75	
Mabrey, Jacob	13.50	122.00	1,647.00	
Reed, Emily	1.50	141.00	211.50	
Shopnil, Md Shams Razi	4.00	122.00	488.00	
Ward, William	11.00	103.00	1,133.00	
	46.00		5,947.00	
				5,947.00
				Total this Task
				\$5,947.00

Amount Due This Invoice **\$6,486.00**

Remit to:
Civil & Environmental Consultants, Inc.
PO Box 644246
Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances

Civil Engineering | Environmental Engineering & Sciences | Ecological Sciences | Waste Management | Water Resources

Task	Description	Estimated Costs	Costs this invoice	Project Costs to Date
Task 0001	Walnut Drive - Survey*	\$32,000.00	\$539.00	\$29,788.93
Task 0002	Walnut Drive - Preliminary Plan Development	\$15,500.00	-	\$14,674.94
Task 0003	Walnut Drive - Final Plan Development and Permitting*	\$26,000.00	\$5,947.00	\$39,883.10
Task 0004	Walnut Drive - Bid Document and Specifications	\$5,000.00	-	\$669.75
Task 0005	Walnut Drive - Construction Observation/Administration	\$6,500.00	-	-
Task 0006	Lynnwood - Survey	\$12,500.00	-	\$12,553.50
Task 0007	Lynnwood - Preliminary Plan Development	\$12,500.00	-	\$3,592.50
Task 0008	Lynnwood - Final Plan Development and Permitting	\$11,800.00	-	-
Task 0009	Lynnwood - Bid Documents and Specifications	\$5,000.00	-	-
Task 0010	Lynnwood - Construction Observation/Administration	\$4,800.00	-	-
Total Cost		\$131,600.00	\$6,486.00	\$101,162.72

*Includes change order estimated costs as approved on March 22nd, 2023



City of Belle Meade
Leigh Mills
4705 Harding Pike
Nashville, TN 37205

Date: 11/27/23
Page: 1
Customer ID: 21605
Invoice #: 378503

PLEASE DETACH AND RETURN THIS PORTION OF STATEMENT WITH REMITTANCE

For Professional Services Rendered

Audit of June 30, 2023 financial statements in progress

9,000.00

Balance Due

\$ 9,000.00

***Invoices are due upon receipt ***

Make checks payable to KraftCPAs PLLC
To pay online, go to [Pay Here](#)



NASHVILLE	-	Billings	615-921-6002
COLUMBIA	-	Tracy	931-388-3711
LEBANON	-	Kim	615-449-2334
CHATTANOOGA	-	Sue	423-362-7857

KraftCPAs PLLC - Certified Public Accountants and Consultants

555 Great Circle Rd.
Nashville, TN 37228

105 Bay Court
Lebanon, TN 37087

6136 Shallowford Rd., Ste 101
Chattanooga, TN 37421

610 North Garden St., Ste. 200
Columbia, TN 38401

Wascon Inc.
910 EAST MAIN STREET
LIVINGSTON, TN. 38570
LIVINGSTON, TN. 38570
931-823-1388

Invoice

DATE	INVOICE #
11/17/2023	74444

BILL TO
CITY OF BELLE MEADE 4705 HARDING ROAD NASHVILLE, TN. 37205

SHIP TO
SAME

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
3879	Net 30		11/17/2023	OUR TRUCK		

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
1	MTL	36 X 60 E/ONE FIBERGLASS DUPLEX STATION	7,389.56	7,389.56
1	FR	FREIGHT	300.00	300.00
		S.N. WH870294 WH870274		
			Total	\$7,689.56

Wascon Inc.
910 EAST MAIN STREET
LIVINGSTON, TN. 38570
LIVINGSTON, TN. 38570
931-823-1388

Invoice

DATE	INVOICE #
11/10/2023	74347

BILL TO
CITY OF BELLE MEADE 4705 HARDING ROAD NASHVILLE, TN. 37205

SHIP TO
SAME

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
3873	Net 30		11/10/2023	OUR TRUCK		
QUANTITY	ITEM CODE	DESCRIPTION			PRICE EACH	AMOUNT
1	MTL	36 X 60 E/ONE FIBERGLASS DUPLEX STATION			7,389.56	7,389.56
2	MTL	100' EXTREME SUPPLY CABLES			157.18	314.36
1	FR	FREIGHT			300.00	300.00
		S.N.				
		WH869750				
		WH869758				
						</

Wascon Inc.
910 EAST MAIN STREET
LIVINGSTON, TN. 38570
LIVINGSTON, TN. 38570
931-823-1388

Invoice

DATE	INVOICE #
11/30/2023	74532

BILL TO
CITY OF BELLE MEADE 4705 HARDING ROAD NASHVILLE, TN. 37205

SHIP TO
SAME

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
3872	Net 30		11/30/2023	OUR TRUCK		
QUANTITY	ITEM CODE	DESCRIPTION			PRICE EACH	AMOUNT
1	MTL	36 X 60 E/ONE FIBERGLASS STATION WITH DUPLEX PROTECT PLUS PANEL			7,389.56	7,389.56
2	MTL	50' EXTREME SUPPLY CABLES			110.89	221.78
1	FR	FREIGHT S.N. WH871768 WH871801			300.00	300.00
					</	



Value Focused. Community Minded. Quality Driven.

City of Belle Meade
4705 Harding Road
Nashville, TN 37205

November 12, 2023
Project No: 16023055.00
Invoice No: 263549

Harding Pike Sidewalk Project
Belle Meade, TN

#4
acct. # 110-43100-930
Jennifer Moody
12/07/2023

Professional Services from September 25, 2023 to October 22, 2023

Task	00001	Preliminary Design (Benesch)			
Fee					
Total Fee		25,520.00			
Percent Complete		17.6854	Total Earned	4,513.32	
			Previous Fee Billing	950.32	
			Current Fee Billing	3,563.00	
			Total Fee		3,563.00
Billing Limits			Current	Prior	To-Date
Fees		3,563.00	950.32	4,513.32	
Limit				25,520.00	
Remaining				21,006.68	
			Total this Task		\$3,563.00 ✓

Billings to Date

	Current	Prior	Total
Fee	3,563.00	950.32	4,513.32
Totals	3,563.00	950.32	4,513.32

Task	00002	Final Design (Benesch)		
Fee				
Total Fee	79,340.00			
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
Billing Limits		Current	Prior	To-Date
Fees		0.00	0.00	0.00
Limit				79,340.00
Remaining				79,340.00
			Total this Task	0.00

Task	00003	Bid Assistance (Benesch)
Fee		
Total Fee	10,640.00	

Benesch • 35 West Wacker Drive, Suite 3300 • Chicago, IL 60601 • 312-565-0450

Project	16023055.00	Harding Pike Sidewalk Project	Invoice	263549
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
Billing Limits		Current	Prior	To-Date
Fees		0.00	0.00	0.00
Limit				10,640.00
Remaining				10,640.00
		Total this Task		0.00

Task	00004	Construction Admin (Benesch)		
Fee				
Total Fee	7,280.00			
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
Billing Limits		Current	Prior	To-Date
Fees		0.00	0.00	0.00
Limit				7,280.00
Remaining				7,280.00
		Total this Task		0.00

Task	00005	NEPA/Survey (CEC)		
Consultants				
Civil & Environmental Consultants, Inc.				
10/22/2023	Civil & Environmental Consultants, Inc.	Professional Services through October 7, 2023	17,337.60	
	Total Consultants		17,337.60	17,337.60
Billing Limits		Current	Prior	To-Date
Consultants		17,337.60	26,877.64	44,215.24
Limit				57,700.00
Remaining				13,484.76
		Total this Task		\$17,337.60 ✓
Billings to Date				
		Current	Prior	Total
Subconsultant		17,337.60	26,877.64	44,215.24
Totals		17,337.60	26,877.64	44,215.24

Task	00006	CEI (CEC)		
Billing Limits		Current	Prior	To-Date
Consultants		0.00	0.00	0.00
Limit				85,927.00
Remaining				85,927.00

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Page 2

Project	16023055.00	Harding Pike Sidewalk Project	Invoice	263549
Total this Task			0.00	
Task	00007	Hydraulics/SWPPP(CEC)		
Billing Limits		Current	Prior	To-Date
Consultants		0.00	0.00	0.00
Limit				30,650.00
Remaining				30,650.00
Total this Task			0.00	
Task	00008	ROW (ORC)		
Billing Limits		Current	Prior	To-Date
Consultants		0.00	0.00	0.00
Limit				16,250.00
Total Billings		0.00	0.00	0.00
Limit				16,250.00
Remaining				16,250.00
Total this Task			0.00	
Total this Invoice			\$20,900.60 ✓	

Task 1 of 4 NEPA Budget \$80,000 spent to-date \$48,728.56 61%

Project
 TDOT Budget \$ 249,183.00
 Expenses to Date \$ 48,728.56 (20%)
 Remaining \$ 200,454.44 (80%)

Invoice

Civil & Environmental Consultants, Inc.
 Phone: 412-429-2324 | Fax: 412-429-2114
 www.cecinc.com

Brian Gaffney
 Alfred Benesch & Company
 574 Franklin Road, Suite 300
 Franklin, TN 37069

October 26, 2023
 Project No: 328-361
 Invoice No: 335139

Project 328-361 Belle Meade Harding Pk Sidewalk

email: BGaffney@benesch.com

email: kperkins@benesch.com

Professional Services through October 7, 2023

Task	0002	Topographic Survey			
Professional Fees					
			Hours	Rate	Amount
Nehus, Ethan			18.00	91.21	1,641.78
Skelton, Ethan			5.50	113.21	622.66
Story, Michael			49.75	211.97	10,545.51
			73.25		12,809.95
					12,809.95
Unit Billing					
Vehicle Mileage (miles)		164.0 miles @ 0.655			107.42
Survey Equipment					
gps		10.0 units @ 13.00			130.00
			1.0 times		237.42
Total Units					237.42
			Total this Task		\$13,047.37

Task	001a	NEPA			
Professional Fees					
			Hours	Rate	Amount
Fottrell, Gary			1.50	188.54	282.81
Smith, Maria			.50	116.42	58.21
			2.00		341.02
					341.02
			Total this Task		\$341.02

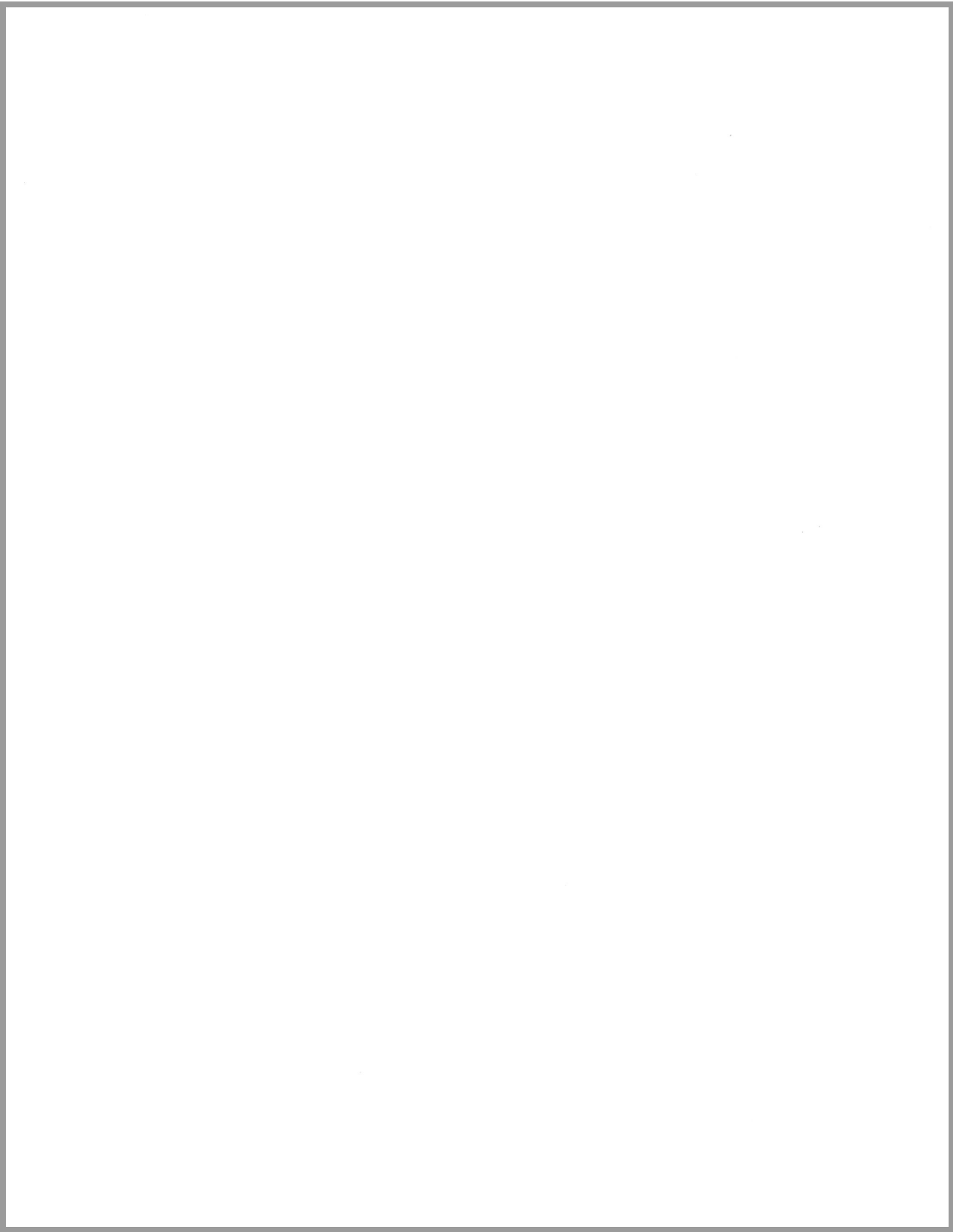
Task	002a	Flood Plain Sections and Drainage			
Professional Fees					
			Hours	Rate	Amount
Nehus, Ethan			15.00	91.21	1,368.15
Story, Michael			11.50	211.97	2,437.66
			26.50		3,805.81
					3,805.81

Civil Engineering | Environmental Engineering & Sciences | Ecological Sciences | Waste Management | Water Resources

Project	328-361	Belle Meade Harding Pk Sidewalk	Invoice	335139
Unit Billing				
Vehicle Mileage (miles)	80.0 miles @ 0.655	52.40		
Survey Equipment	7.0 units @ 13.00	91.00		
gps	1.0 times	143.40	143.40	
Total Units				
	Total this Task		\$3,949.21	
	Amount Due This Invoice		\$17,337.60	

Remit to:
Civil & Environmental Consultants, Inc.
PO Box 644246
Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances



ORDINANCE 2023-10

AN ORDINANCE TO AMEND TITLE 14, CHAPTER TWO OF THE BELLE MEADE ZONING CODE TO REPEAL THE POWER OF THE BOARD OF ZONING APPEALS TO GRANT SPECIAL EXCEPTIONS AND CLARIFY THE JURISDICTION OF THE BOARD TO GRANT VARIANCES AND CONDITIONAL USE PERMITS AND TO APPROVE NON-CONFORMING USES AND STRUCTURES.

WHEREAS, the City of Belle Meade has adopted a Zoning Ordinance, Title 14-201 *et seq* of its Code, which governs land use and the construction and improvement of structures within the City;

WHEREAS, pursuant to the Zoning Ordinance and the State of Tennessee zoning enabling legislation, Tenn. Code Ann. §§13-7-207, the City has created a Board of Zoning Appeals;

WHEREAS, the jurisdiction and powers of the Board are as defined and established by by the ordinances of the City and by state statute;

WHEREAS, it has become necessary to clarify the jurisdiction and powers of the Board as carried out within the City;

NOW, THEREFORE:

SECTION ONE: BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that the following sub-sections and sub-parts of Section 14-202 are amended as follows:

Section 14-202(1)(c)(iii) of the Zoning Code is amended to add a new sub-part (Q) which shall read:

(Q) Non-residential uses listed in Section 14-202 (2) and governed by Appendices A-D and H.

Section 14-202(1)(d)(i) of the Zoning Code is amended to add after the words “board of zoning appeals” the words “as a conditional use.”

SECTION TWO: BE IT FURTHER ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that the following sub-sections and sub-parts of Section 14-202 (3) of the Zoning Code are amended as follows:

Section 14-202 (3) Prohibited Uses is amended to delete the words “or special exception” in the third line of the introductory paragraph and further to add a new subsection (h) which shall read:

(h) Any fence or wall adjoining a front lot line in excess of three (3) feet in height.

SECTION THREE: BE IT FURTHER ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that the following sub-sections and sub-parts of Section 14-206 of the Zoning Code are amended as follows:

Section 14-206 (2) is amended to delete at the end of the second sentence the words “to effect any variation or to grant any special exception.”

Section 14-206 (3) (a) is amended to add at the end of the first sentence, after the word “chapter,” the words “and state law.”

Section 14-206 (3) (a) (ii) is amended to delete the first sentence of that sub-part in its entirety and to substitute the following:

“All applications for variances or conditional use permits and any other matters referred to it upon which it is authorized to rule under this chapter.

Section 14-206 (3)(a) (iii) is amended to delete the words “special exception” and insert therefor the words “variance or conditional use permit.”

Section 14-206 (3)(c) is amended to delete that subsection in its entirety.

Section 14-206 (3)(d) is amended to delete that subsection in its, to renumber it Section 14-206 (3)(c), and to substitute the following therefor:

Variances. As to any piece of property existing as a separate lot or tract as of August 16, 1950, the board of zoning appeals shall have power and authority to approve variances from the strict application of this chapter, where, by reason of exceptional narrowness, shallowness, exceptional topographic conditions, or other extraordinary and exceptional situation or condition of a specific piece of property, the strict application of the zoning ordinance would result in practical difficulties to or exceptional or undue hardship upon the owner of such property, provided that such relief may be granted without detriment to the public good and without substantially impairing the intent and purpose of the zoning ordinance of the City, and such resulting construction will not be out of harmony with other homes in the neighborhood.

SECTION FOUR: BE IT FURTHER ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE that Title 14, Chapter 2 of the Zoning Code is further amended to add a new Section 14-206 (3)(e), which shall read as follows:

Section 14-206 (3)(e). Nonconforming Uses and Nonconforming Structures. Nonconforming uses and structures shall be considered by the Board of Zoning Appeals according to the standards set out in Appendix F of the Zoning Code.

SECTION FIVE: BE IT FINALLY ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BELLE MEADE THAT THIS ORDINANCE SHALL TAKE EFFECT UPON PASSAGE THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS REQUIRING IT.

**A copy of the current ordinance with the changes enacted
by this ordinance is attached as Exhibit 1.**

Passed on first reading:

November __, 2023

Reviewed and Recommended by Planning Commission:

November __ 2023

Passed on Second Reading after Public Hearing:

December __, 2023

Rusty Moore, Mayor

Rusty Terry, City Recorder

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Section 14-202(1)(c)(iii) (Q) Non-residential uses listed in Section 14-202 (2) and governed by Appendices A-D and H.

Section 14-202(1)(d)(i) Temporary uses such as tents, and other shelters without sanitary and cooking facilities may be located within the building envelope and behind an occupied "dwelling" for a period not in excess of six (6) months. Any other location, and any use in excess of six (6) months, may be allowed only with the approval of the board of zoning appeals as a Conditional Use.

Section 14-202(3) Prohibited uses. The following uses and structures are strictly prohibited and the board of zoning appeals shall be without power or authority to grant a variance ~~or special exception~~ for any use of property within the city in conflict with the provisions of this section:

Section 14-202(3)(h) Any fence or wall adjoining a front lot line in excess of three (3) feet in height.

Section 14-206(2) Public hearings. The board of zoning appeals shall take no action in any case until after notice and public hearing. The presence of three (3) members, or alternates, shall constitute a quorum, and the concurring vote of a majority of the board of zoning appeals present at any meeting shall be necessary to reverse or modify any order, requirement, or decision of the city building official or the city manager, or to decide in favor of the appellant any matter upon which the board of zoning appeals is required or authorized to pass, ~~to effect any variation or to grant any special exception.~~ Any person entitled to notice and hearing by the provisions of this chapter may indicate in person or in writing their support for, or opposition to, the relief sought by the property owner involved.

Section 14-206(3)(a) General powers, regulations. The board of zoning appeals shall have such duties, powers, and authority as are set forth in the various sections of this chapter and state law. The board of zoning appeals shall and is hereby authorized to adopt such rules and regulations as it may deem necessary and appropriate to carry into effect the provisions of this chapter.

~~Section 14-206(3)(a)(ii) All applications for special exceptions and all matters referred to it upon which it is required to pass under this chapter.~~ All applications for variances or conditional use permits and any other matters referred to it upon which it is authorized to rule under this chapter.

Section 14-206(3)(a)(iii) Notwithstanding the foregoing, the board of zoning appeals shall have no authority to grant any appeal, application for ~~special exception~~ variance or conditional use permit or other matter upon which it is required to pass under this chapter if

the city building official shall certify to the board of zoning appeals that the property owner seeking relief is in default in its compliance with any prior orders of the board of zoning appeals respecting the property in question, as evidenced by the minutes of the board of zoning appeals and/or plans approved by the board of zoning appeals and on file with the city, unless and until there shall have been full compliance with such orders.

~~Section 14-206(3) (c) Special exceptions. The board of zoning appeals shall have power and authority to authorize the issuance of permits for special exceptions in the following cases;~~

- ~~(i) A temporary building, or use, incidental to a residential development, which permit may be used for a period of not more than one (1) year.~~
- ~~(ii) The erection and use of

 - ~~(A) A building, or the use of premises for a telephone exchange, or electric substation, or other structure related to public utilities or a post office,~~
 - ~~(B) Any building or structure proposed by the City of Belle Meade which does not comply with the provisions of this chapter as to lot area, side yard, or set back, subject to such conditions and safeguards as will protect the character of the community, and where such building will not be out of harmony with existing development in the neighborhood,~~
 - ~~(C) Churches, places of worship and/or school buildings, as described in Appendix A, under such conditions and safeguards as are set forth in such Appendix A, or~~
 - ~~(D) Additions to buildings or structures, and the construction of new buildings or structures, on historic sites, as described in Appendix C, under such conditions and safeguards as are set forth in such section.~~
 - ~~(E) Additions to buildings, structures or other facilities, and the construction of new buildings, structures or other facilities for country clubs as described in Appendix D, under such conditions and safeguards as are set forth in such section.~~~~
- ~~(iii) The erection, construction, development, arrangement or use of

 - ~~(A) Buildings, structures or other uses listed or described in § 14-202(1)(c),~~
 - ~~(B) Parking areas and/or driveways in excess of the amounts permitted in § 14-204(1)(d)(iv),~~
 - ~~(C) Fences and walls which do not conform to the~~~~

~~requirements, as to height or location, of § 14-204(1)(g) and/or other accessory buildings or uses listed and/or described elsewhere in this chapter (collectively, the 'proposed use'); provided that the board shall determine that:~~

~~(1) The proposed use will not be out of harmony with the existing development in the neighborhood and is so designed and located that the public health, safety and welfare will be protected;~~

~~(2) The granting of this special exception will not adversely impact abutting properties, including those located across street frontages, or other properties in the immediate area;~~

~~(3) The physical characteristics of the proposed use or structure are architecturally compatible with other properties in the area, including building orientation, landscaping, drainage, access and circulation, bulk, height, scale and other like features;~~

~~(4) The proposed use will be carried out under such conditions and safeguards as the board may direct to protect the character of the community.~~

~~(iv) The construction of an addition to an existing residential structure, or the replacement of an existing residential structure with a new residential structure, not otherwise permitted by this chapter, or eligible for consideration by the board under the provisions of § 14-206(1)(d) of this chapter; provided that the board shall first determine that:~~

~~(A) The volume does not exceed the allowable volume defined by § 14-204(1)(d) entitled "Dwelling area and allowable volume."~~

~~(B) Any pre-existing non-conforming use, structure and/or variance from the provisions of this chapter shall not be extended closer to the property line or otherwise expanded, by reason of the construction of such addition or new structure, unless the owner establishes to the satisfaction of the board that:~~

~~(1) There exists good cause for the expansion;~~

~~(2) The proposed addition or new residential structure will not be out of harmony with the existing development in the neighborhood, and is so designed and~~

located that the public health, safety and welfare will be protected;

(3) ~~The granting of this special exception will not adversely impact abutting properties, including those located across street frontages, or other properties in the immediate area;~~

(4) ~~The physical characteristics of the proposed addition or residential structure are architecturally compatible with other properties in the area, including building orientation, landscaping, drainage, access and circulation, bulk, height, scale and other like features;~~

(5) ~~The addition or new residential structure will be constructed under such conditions and safeguards as the board may direct to protect the character of the community.~~

~~Section 14-206(3)(d) Variances. If the property had on August 16, 1950, an extraordinarily unusual shape, size or topographic feature(s) as compared to other properties in the immediate neighborhood, then the BZA may grant a variance if it determines that such variance may be granted without:~~

- ~~(i) Detriment to the public good;~~
- ~~(ii) Substantially impairing the intent and purpose of this ordinance; and,~~
- ~~(iii) The resulting home will not be out of harmony with the other homes in the neighborhood.~~

Section 14-206 (3)(c) Variances. As to any piece of property existing as a separate lot or tract as of August 16, 1950, the board of zoning appeals shall have power and authority to approve variances from the strict application of this chapter, where, by reason of exceptional narrowness, shallowness, exceptional topographic conditions, or other extraordinary and exceptional situation or condition of a specific piece of property, the strict application of the zoning ordinance would result in practical difficulties to or exceptional or undue hardship upon the owner of such property, provided that such relief may be granted without detriment to the public good and without substantially impairing the intent and purpose of the zoning ordinance of the City, and such resulting construction will not be out of harmony with other homes in the neighborhood.

Section 14-206 (3)(d) Nonconforming Uses and Nonconforming Structures. Nonconforming uses and structures shall be considered by the Board of Zoning Appeals according to the standards set out in Appendix F of the Zoning Code.

**City of Belle Meade
Board of Commissioners
2024 Meeting Dates**

The Board Meets at 4 p.m. the 3rd Wednesday of every month, unless otherwise noted, in Beth Reardon Hall at Belle Meade City Hall, located at 4705 Harding Pike, Nashville, TN

January 17

February 21

March 20

April 17

May 15

June 12

(this is the second Wednesday of the month)

July 17

August 21

September 18

October 16

November 20

December 18