



**CITY OF BELLE MEADE
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA PACKET
JANUARY 24, 2024, 04:00 PM**



**AGENDA BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 24, 2024, 04:00 PM
BELLE MEADE CITY HALL, 4705 HARDING PIKE**

Call To Order

I. PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENTS

III. MINUTES - pg 1

Consideration of the minutes of the Regular Meeting held December 13, 2023

Attachment: [Minutes - BOC December 13 2023.pdf](#)

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IV. PUBLIC WORKS

A. Monthly Reports - Nathan McVay pg 11

Attachment: [PW - December Activity Report.pdf](#)

B. Approve a one-year extension of the Street Repairs and Maintenance Contract with Gibbs Brothers for a term ending December 31, 2024 - Nathan McVay pg 15

Attachment: [5 PW memo and contract for Contr extension for Street Maint 2024.pdf](#)

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V. CITY SERVICES

A. Public Safety

1. Monthly Reports - Chief Williams pg 21

Attachment: [PD Reports combined for December 2023.pdf](#)

Attachment: [PD - JAN MONTHLY REPORT - Sexton.pdf](#)

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2. Approve a Grant Award and Contract with the State of Tennessee for up to \$200,000 in reimbursements for new officers successfully completing the TLETA Basic Training Academy during the four-year term from January 16, 2024 through April 2, 2028 - Chief Williams pg 27

Attachment: [PD Memo and Grant Contract for Training Academy.pdf](#)

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3. Declare four (4) city vehicles as Surplus Property for Sale - Chief Williams pg 43

Attachment: [MEMO for Surplus Property-Patrol Cars Codes Vehicle.pdf](#)

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B. Health and Sanitation

1. Monthly Reports - Nathan McVay pg 45

Attachment: [HS - December Service Calls.pdf](#)

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Attachment: [HS - December TN One Calls Report.pdf](#)

C.Building/Zoning/Planning

1. Monthly and Annual Reports - Mary Samaniego pg 51

Attachment: [December 2023 Planning Report.pdf](#)

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Attachment: [2023 ANNUAL Report - Planning and Codes.pdf](#)

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2. Zoning Ordinance Taskforce Update - Mary Samaniego - at meeting

D.Waste Collection - No Matters

E.Beautification/ Landscape

1. Monthly report - Laura Katherine Wood - at meeting

F.City Communications and Technology - No Matters

VI.ADMINISTRATION

Capital Projects Update - Jennifer Moody pg 61

Attachment: [2024 01 Memo Grant Projects.pdf](#)

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Finance

1. Financial Statements - November 2023 - Leigh Mills pg 63

Attachment: [Combined Financial Stmts for November 2023.pdf](#)

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2. Investment Schedules - Leigh Mills pg 73

Attachment: [Combined Investment Schedules - December 2023.pdf](#)

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3. Approval of Invoices Over \$5,000 - Leigh Mills pg 77

1) CEC, Inc. (Walnut Drive Project)	\$6,486.00
2) CEC, Inc. (Walnut Drive Project)	\$9,888.25
3) CivicPlus, Inc. (Permitting Software)	\$15,000.00
4) Lonnie Cobb Ford, LLC	\$39,824.00
5) Lonnie Cobb Ford, LLC	\$38,324.00
6) Lonnie Cobb Ford, LLC	\$46,324.00
7) Lonnie Cobb Ford, LLC	\$39,824.00
8) StarChase	\$13,396.00

- 9) Commonwealth Chemicals \$25,500.00
- 10) KCI (Master Plan/Traffic Calming) \$6,268.00

Attachment: [all Invoices Over 5k.pdf](#)
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A.Facilities - No Matters

B.Human Resources / Personnel - No Matters

VII.LEGISLATION

A.ORDINANCE 2024-1 - AN ORDINANCE TO CLOSE, VACATE AND ABANDON THE RIGHT OF WAY OF REDWING AVENUE - for approval on first of two readings - Doug Berry pg 91

Attachment: [ORD 2024 1 Abandon Redwing Avenue 27114707.1 .pdf](#)
Attachment: [Redwing Avenue Map 27115368.1 .pdf](#)
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B.ORDINANCE 2024-2 - AN ORDINANCE AMENDING ORDINANCE 2023-3 TO PROVIDE FOR THE INCREASE OR DECREASE IN THE VARIOUS EXPENDITURE AND REVENUE APPROPRIATIONS AS SHOWN BELOW - for approval on the first of two readings - Leigh Mills pg 95

Attachment: [Memo - Budget Amendment 1.pdf](#)
Attachment: [Ord 2024-2 Budget Amendment rev.pdf](#)

VIII.OTHER MATTERS

IX.ADJOURN

The next scheduled meeting of the Board of Commissioners will be Wednesday, February 21, 2024 at Belle Meade City Hall 4705 Harding Pike Nashville, TN



MINUTES
BOARD OF COMMISSIONERS – REGULAR MEETING
DECEMBER 13, 2023, 4:00 PM
BELLE MEADE CITY HALL, 4705 HARDING PIKE

Call To Order

The meeting was called to order at 4:05 p.m. by Mayor Rusty Moore

Board Members Present

Mayor Rusty Moore
Vice-Mayor Haley Dale
Louise Bryan
Neal Clayton

Staff Members Present

City Manager Jennifer Moody
Chief Charles Williams
Finance Director Leigh Mills
Planning Director Mary Samaniego
Interim Public Works Director Nathan McVay
City Recorder Rusty Terry
City Attorney Doug Berry

PLEDGE OF ALLEGIANCE - Led by Mayor Moore

PUBLIC COMMENTS

Special Presentation - Retiring Public Works Director Larry Smith - Rusty Moore

Mayor Moore recognized retiring Public Works Director Larry Smith for his years of service, State Representative Caleb Hemmer shared a proclamation from the State of Tennessee for Larry, thanking him for his service.

Smith followed the presentation with a heartfelt thank you and comments about his time at the City of Belle Meade.

Mayor Moore offered a special thanks to Commissioner Neal Clayton, and his sister Murray Clayton, the Belle Meade Police Department and the Public Works team for the Holiday Parade.

Commissioner Louise Bryan presented Commissioner Clayton with a book of photos to commemorate the event.

Metro Councilman Thom Druffel stated that the parade was a big hit adding he was glad to be a part of it. Druffel stated the mayor was getting settled in and that things were fairly quiet in Metro Nashville Government.

Public Comments Closed

MINUTES

Consideration of the Minutes of the Regular Meeting held November 15, 2023

Motion to approve: Dale Second: Bryan Vote: All aye

PUBLIC WORKS

Monthly Reports - Nathan McVay

Interim Public Works Director stated that the creek cleaning had been completed and that the street maintenance contract was being reviewed.

Update on Capital Projects - Jennifer Moody

City Manager Jennifer Moody reviewed and answered questions on current grant and capital projects.

Approve an Addendum to the Scope of Work with Benesch Engineering to Provide Professional Services on the Harding Pike Sidewalk Project in the total amount of \$13,533.62 to support a cultural resources survey required by the TDOT multimodal grant program - Jennifer Moody

City Manager Moody provided information on the request.

Motion to approve: Dale Second: Clayton Vote: All aye

CITY SERVICES

Public Safety

Monthly Reports - Chief Williams

Chief Williams thanked officers, staff and commissioners for their efforts in making sure the Holiday Parade was a success.

Approve an Annual Service Agreement with SkyCop, Inc. for Public Safety Video Surveillance System, in the total amount of \$44,500 for 2024 - Chief Williams

Chief Williams reviewed the agreement, noting the increase in the contract was for licensing fees.

Motion to approve: Dale Second: Bryan Vote: All aye

Health and Sanitation

Monthly Reports - Nathan McVay

McVay noted that the previous month had only 3 pump replacements.

Building/Zoning/Planning

Monthly Reports - Mary Samaniego

Planning Director Mary Samaniego reviewed the reports answering questions as asked by the commissioners.

Zoning Ordinance Taskforce Update - Mary Samaniego

Samaniego stated that the Zoning Ordinance Taskforce, had their final meeting on December 8, thanking Municipal Planning Commission member Larry Wieck, Vice-Mayor Haley Dale and City Manager Jennifer Moody for their participation and reviewing the process for adoption of the draft.

Waste Collection

Mayor Moore stated that the city provides dumpsters, but a lot of people were not putting the items directly in the dumpster - leaving them on the ground; Moore noted that a number of residents had pointed this out to him, and he had observed it as well, and also leaving the cardboard outside on the ground around the cardboard recycle dumpsters. Moore added that there is concern and that when the dumpsters are emptied anything left on the ground is left for the city employees to pick up and put in the dumpsters.

A discussion about the matter ensued.

Beautification/ Landscape

Monthly report - Laura Katherine Wood

Beautification Committee Chairman Wood updated the commissioners on several items, including weed wrangle, garden walks for 2024.

City Communications and Technology

Update on Projects - Jennifer Moody

City Manager Moody updated the commissioners on the recent Cyber Security Review and the project with MuniCode to bring the city code online, which will allow us to update the code immediately.

ADMINISTRATION

Finance

Financial Statements - October 2023 - Leigh Mills

Reviewed by Finance Director Leigh Mills

Investment Schedules - November 2023 - Leigh Mills

Reviewed by Finance Director Leigh Mills

Approval of Invoices Over \$5,000 - Leigh Mills

- 1) CEC (Walnut Drive Project) \$6,486.00
- 2) Kraft CPAs \$9,000.00
- 3) Wascon, Inc. \$7,689.56
- 4) Wascon, Inc. \$8,003.92
- 5) Wascon, Inc. \$7,911.34
- 6) Benesch (TDOT Grant Project) \$20,900.60

Motion to approve: Dale Second: Bryan Vote: All aye

Approval of Fiscal Year Ending June 30, 2023 Financial Audit Report - Leigh Mills

Finance Director Mills reviewed the report, stated the city had a clean audit, and no findings.

Motion to approve: Dale Second: Clayton Vote: All aye

Facilities - No Matters

Human Resources / Personnel

Welcome New Building Official Matthew Singleton

City Manager Jennifer Moody introduced the new Building Official/Inspector Matthew Singleton, making a brief statement to the commissioners; also sharing Singleton's credentials, as well as his jumping in and taking matters in hand.

LEGISLATION

A PUBLIC HEARING ON ORDINANCE 2023-10 TO AMEND TITLE 14, CHAPTER TWO OF THE BELLE MEADE ZONING CODE TO REPEAL THE POWER OF THE BOARD OF ZONING APPEALS TO GRANT SPECIAL EXCEPTIONS AND CLARIFY THE JURISDICTION OF THE BOARD TO GRANT VARIANCES AND CONDITIONAL USE PERMITS AND TO APPROVE NON-CONFORMING USES AND STRUCTURES - Rusty Moore

Mayor Moore opened the Public Hearing

There were no comments

Mayor Moore Closed the Public Hearing

ORDINANCE 2023-10 - AN ORDINANCE TO AMEND TITLE 14, CHAPTER TWO OF THE BELLE MEADE ZONING CODE TO REPEAL THE POWER OF THE BOARD OF ZONING APPEALS TO GRANT SPECIAL EXCEPTIONS AND CLARIFY THE JURISDICTION OF THE BOARD TO GRANT VARIANCES AND CONDITIONAL USE PERMITS AND TO APPROVE NON-CONFORMING USES AND STRUCTURES - Doug Berry

Motion to approve: Clayton Second: Dale Vote: All aye

OTHER MATTERS

Adopt Board of Commissioners Regular Meeting Calendar for 2024 - Jennifer Moody

City Manager Moody stated there were no conflicts with November/December holidays but the June meeting was being moved and would be held a week earlier so as not to conflict with Juneteenth on June 19.

Motion to approve: Dale Second: Bryan Vote: All aye

A discussion about the dates for the Commissioners Retreat, the dates were set for February 27 and 28.

Discussion of 2023 Holiday Parade - Neal Clayton

Commissioner Neal Clayton reviewed the process going forward for the 2024 Holiday Parade, stating that they expect the parade to be larger, but the goal is to keep it small enough that it has the hometown feel.

The meeting adjourned at 5:16 p.m.

Mayor Rusty Moore

City Recorder Rusty Terry

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City of Belle Meade - Public Works Department Activity Report

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
12/1/2023	Hung all of the Christmas wreaths in the city.			City		Nathan & Dylan	Completed	12/1/2023
12/4/2023	Restocked the paper products.			City Hall		Nathan	Completed	12/4/2023
12/5/2023	Fixed a light in Leighs office.			City Hall		Nathan & Dylan	Completed	12/5/2023
12/5/2023	Fixed some blinds that were messed up from the cleaning crew.			City Hall		Nathan & Dylan	Completed	12/5/2023
12/5/2023	Picked up a box on the side of the road.			Harding Pl / Belle Meade Blvd		Nathan	Completed	12/5/2023
12/5/2023	Moved a electrical plug.			Maintenance Shop		Nathan & Dylan	Completed	12/5/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
12/8/2023	Raised flags			Belle Meade Blvd / City Hall		Nathan	Completed	12/8/2023
12/8/2023	Retured the Hot boxes to Top Of The Ridge after the Christmas lunch.					Nathan	Completed	12/8/2023
12/8/2023	Meeting for MS4			City Hall		Nathan	Completed	12/8/2023
12/11/2023	Hung a few pictures in the Police Department.			Police Department		Nathan & Dylan	Completed	12/11/2023
12/13/2023	Picked up trash laying around the dumpsters.			City Hall		Nathan & Dylan	Completed	12/13/2023
12/14/2023	Went and got all of the propain bottles filled for the tow motor and the grill.			City Hall		Nathan & Dylan	Completed	12/14/2023
12/15/2023	Hung a picture in Chiefs office			Police Department		Nathan & Dylan	Completed	12/15/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
12/18/2023	Picked up cardboard laying on the ground around the dumpsters.			City Hall		Dylan	Completed	12/18/2023
12/19/2023	Started taking out a old closet for more space			Maintenance Shop		Nathan & Dylan	In progress	12/19/2023
12/20/2023	Finished taking out a old closet			Maintenance Shop		Nathan & Dylan	Completed	12/20/2023
12/20/2023	Ran some new electrical for plugs and air compresure.			Maintenance Shop		Nathan & Dylan	Completed	12/20/2023
12/20/2023	Put down some oil spill on some gas the fell off a truck.			Belle Meade Blvd / West Tyne		Nathan & Dylan	Completed	12/20/2023
12/22/2023	Helped the Police Department clean up a pile of nails in the road.			Belle Meade Blvd / Tyne		Dylan & PD	Completed	12/22/2023
12/26/2023	Picked up cardboard that was stacked up as high as the dumpsters and put it in the dumosters.			City Hall		Nathan & Dylan	Completed	12/26/2023

Date Reported	Complaint Request	Name	Street No.	Street Name	Phone	Referred to	Action taken	Date Performed
12/27/2023	Went and checked on a yard debris issue		921	Westview		Dylan	Completed	12/27/2023
12/28/2023	Picked up cardboard laying on the ground after the dumpsters were empty.			City Hall		Dylan	Completed	12/28/2023



CITY OF BELLE MEADE

Memo

TO: Belle Meade Commissioners

FROM: Jennifer Moody

DATE: January 17, 2024

RE: Request to Extend Street Maintenance Contract

BACKGROUND

The City's current Street Maintenance Contract with Gibbs Brothers Construction, Inc. expired on December 31, 2022. This two-year contract includes an option to extend services for two additional one-year periods. In January 2023, the Board approved a one-year extension, which expired December 31, 2023.

RECOMMENDATION

The Board is recommended to approve one additional one-year extension to the Street Maintenance Contract with Gibbs Bros. for a term ending December 31, 2024. Kenneth Brown, Vice-President, stated that Gibbs will honor the current contract unit pricing for labor, equipment, and materials.

FISCAL IMPACT

This contract allows for necessary repairs to streets and rights-of-way as long as the repair projects are less than \$25,000. Any project over \$25,000 must be advertised and publicly bid. Gibbs Brothers Construction consistently provides prompt response to our calls, and they remain committed to excellent customer service.

ATTACHMENT

Contract

**CITY OF BELLE MEADE
2021-2022 STREET and RIGHT-OF-WAY MAINTENANCE CONTRACT**

THIS AGREEMENT made this 30th day of December in the year 2020 by and between the City of Belle Meade, 4705 Harding Road, Nashville Tennessee, a municipality existing under the laws of the State of Tennessee, hereinafter called the "Owner", and Gibbs Brothers Construction Co., Inc., a corporation existing under the laws of the State of Tennessee, hereinafter called the "Contractor", WITNESSETH:

That for and in consideration of the payments and agreements hereinafter mentioned to be made and performed by the maintenance services hereinafter called the "Projects", for the unit prices stated in the Bid Form and all extra work in connection therewith and at his own proper cost and expense to furnish all materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said Projects in accordance with the conditions and at the prices stated in the Contractor's Bid Form (which include standard drawings and printed or written explanatory matter thereof); and the specifications and contract documents therefore, all of which are made a part hereof and collectively evidence and constitute the Contract.

The terms of this Contract shall be for a period of two (2) years, beginning January 1, 2021 and ending December 31, 2022. At the option of the Owner, the Contract may be extended for two (2) additional one-year periods.

The Contractor, being located at 2470 Couchville Pike, Nashville, TN 37217, and being represented by Kenneth Brown, will be accessible to the City during normal business hours at 615-883-2434 (Office Phone number) or, in case of emergency, at 615-642-4184 (Mobile Phone).

The Contractor will defend, indemnify, save harmless, and protect the City, its officers, agents, servants, and employees from and against any and all suits, actions, legal proceedings, claims demands, damages, costs, expenses, and attorneys' fees resulting from injury to person or damage to property arising out of work done in the performance of this Contract. The City reserves the right to retain counsel of its choice at its own expense, or, in the alternative, approve counsel obtained by the Contractor.

Indemnity and Insurance Requirements – It is specifically understood and agreed between the parties that the Contractor shall indemnify City, defend and save it harmless against any and all claims, causes of action and/or suits which may be presented or brought, arising out of the conduct of the Contractor or any of its employees, servants or agents or subcontractors, in the performance of this agreement. In furtherance of this agreement for indemnity, but not by way of limitation thereof, Contractor shall obtain and keep in effect during the term hereof, and any extension, at his own expense, policies of insurance, indemnifying itself, and the City against all claims, causes of action and other liabilities or whatsoever kind and nature arising out of, or in any way connected with its activities pursuant to this contract, such insurance to cover:

2021-2022 Street & Right-of-Way Maintenance Contract

- Workers Compensation benefits as required under the statutory limits for the State of Tennessee,
- General Liability to include damages for Bodily Injury, Property Damage, and Personal Injury in the amount of one million dollars (\$1,000,000) per occurrence as well as Automobile Liability to include owned, hired, and non-owned motor vehicles in the amount of one million dollars (\$1,000,000) per occurrence, a two million dollar (\$2,000,000) annual aggregate to protect the Owner and to hold the Owner harmless from any damage or injuries due to the Contractor's negligence.
- The policies will be with insurance companies with a Best Rating of not less than B+.

IN ADDITION to Insurance Certificates for the above coverages, an ENDORSEMENT NAMING THE CITY OF BELLE MEADE AS AN ADDITIONAL INSURED is required for Liability and Automobile coverages.

Liquidated damages will be assessed at a rate of Three Hundred (\$300.00) dollars per working day for each day the Contractor fails to begin work in response to a normal request for work by the Owner within two weeks and an emergency request by the City within three days. The City will specify when an emergency request is being made. The Contractor will be allowed one (1) additional day for each day of inclement weather.

The Owner agrees to pay the Contractor in current funds for the performance of the Contract. Payment will be made upon completion of the work by Contractor within 30 days or less from invoice date, or for lengthy projects, progress payments will be made under these same terms.

The unit prices given in the Bid Form shall be subject to an escalation on a yearly basis as agreed upon by the City of Belle Meade and the Contractor. The construction cost index as listed in the current year issue of Engineering News Record, shall be used for determination of the escalation.

It is agreed that if the Contractor is adjudged bankrupt, either voluntarily or involuntarily or files a bankruptcy petition, then this Contract may be terminated at any time by the City. This Contract shall not be assigned by the Contractor, except upon the express prior written consent of the City.

The City has a right to cancel this contract on thirty (30) days written notice for failure of bidder to properly perform the duties herein

The City of Belle Meade reserves the right to bid any major project during the term of this agreement. A major project is defined as having an estimated cost of \$5,000 (five thousand dollars) or more. All projects costing \$10,000 or more MUST be publicly advertised and bid, as per the City's purchasing law.

IT IS EXPRESSLY AGREED that this written instrument and the other documents set forth in this article and attached hereto, and which are made a part hereof as fully as if they were set forth

2021-2022 Street & Right-of-Way Maintenance Contract

herein, embody the entire contract between the parties. In the event that the provisions of any of the component part first enumerated in this contract conflict, the provision in the component part first enumerated in this article shall govern, except that addenda shall take precedence over the original construction documents, as shall applicable standard details required by the Municipality or as otherwise stated.

IN WITNESS WHEREOF, the parties to these presents have executed this Contract in the year and day first above mentioned:

CONTRACTOR**GIBBS BROTHERS CONSTRUCTION CO., INC.**BY 

Signature

KENNETH BROWN

Print Name

PRESIDENT

Title

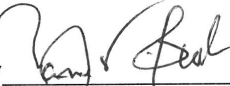
2470 Couchville Pike
Nashville, TN 37217

615-883-2434

Telephone

615-889-3125

Fax

OWNER**CITY OF BELLE MEADE**BY 

Signature

JAMES V HUNT

Print Name

MAYOR

Title

4705 Harding Road
Nashville, TN 37205

(615) 297-6041

Telephone

(615) 297-0255

Fax



CONTRACTOR CERTIFICATION

Date: December 30, 2020

To: Gibbs Brothers Construction Co., Inc.
2470 Couchville Pike
Nashville, TN 37217

Contract: **2021-2022 Street & Right-of-Way Maintenance**

The City of Belle Meade has executed and hands you herewith an executed counterpart of its contract with you for the performance of the above work. In your performance on this contract, we call to your attention the provisions of Tennessee Code Annotated Section 12-4-101 (a) and (b), which provide in part that "it is unlawful for any...person whose duty it is to...overlook or in any manner to superintend any work or any contract in which" the City "shall or may be interested" to be directly or indirectly interested in such contract. Accordingly, it will be a violation of the law of the state and the policies of the City of Belle Meade for any employee of the City to participate in any manner in the performance of this contract or to share in the proceeds of the same. In your performance of this contract, we shall expect full compliance with the requirements of this statute and request your confirmation of this fact upon the line provided below.

THE CITY OF BELLE MEADE

By: 
Mayor Jim Hunt

Date: 12/29/2020

Gibbs Brothers Construction Co., Inc. (Contractor) certifies that it understands the requirements of the above-referenced statute and agrees that it will comply fully with the same in the performance of the above contract.

By: 
(Contractor's Representative)

Date: 01/04/2021

KENNETH BROWN
(Print Name of Representative)

2021-2022 Street & Right-of-Way Maintenance Contract

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**Board of Commissioners Meeting
Police Department Statistical Summary
December 2023**

Call Type	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Alarms	46	42	38	34	31	33	28
Arrests	12	9	9	14	5	9	3
Burglary	1	0	1	0	1	0	0
Citations Issued	337	415	315	389	277	306	277
Community Contacts	229	280	221	292	205	231	195
Fingerprint Customers	26	20	11	18	15	13	24
House Checks	851	1,157	704	578	602	999	1,472
LPR Camera Hits	7	10	10	5	13	3	16
Non-Residential Checks	874	912	787	890	887	868	926
Reports Taken	23	29	19	33	20	21	16
Theft of Property	2	1	0	1	2	3	0
Traffic Crashes	3	6	5	8	4	5	4
Total Patrol Miles	8,328	10,811	9,171	9,514	10,074	10,076	9,761
P.D. Monthly Revenue	\$20,935.65	\$9,112.70	\$18,559.05	\$18,012.15	\$21,886.05	\$30,836.00	\$32,614.65

Belle Meade Police Department
Monthly Statistics

December 2023

Officer	Calls Answered	Citations Written	Traffic Stops	Verbal Warnings	Community Contacts	Reports Completed	Auto Crash Property	Auto Crash Injury	Arrests	Fingerprint Calls	Child Seats Installed	Houses Checked	Business Checks	Miles Patrolled
Bowker	19	1	6	5	6					19	9	143	48	786
Cloxtan	10	21	12	3	7	1						33	81	565
Cortier	14	1	1									119	90	645
Donegan	14		5	5								162	108	1,032
Doty	21	4	5	2	1	3			2			71	56	467
Dunn	4	2	3	1										28
Germany	3	35	52	25	35									571
Linane	18	11	13	3								228	128	1208
Parrish	10	11	11			1						194	128	910
Read	34	63	46	7	94	8	1			3		144	73	915
Roark	20	37	29	20	52	1	2			1		72	20	877
Samol	13	15	10	2								68	99	626
Scarborough	18	16	9	2						1		99	32	516
Wright	12	11	9	2		1	1		1			139	63	398
Yokley		49	39	17		1								217
Totals:	210	277	250	94	195	16	4	0	3	24	9	1,472	926	9,761

LPR REPORT - DECEMBER 2023

BOLO - 9

9 - This is an active order of protection that alerts officers when the subject enters the city limits. There has been no violations of the active order.

Wanted - 1

1 - Officers checked the area but were unable to locate the vehicle.

Stolen Tag - 3

3 - Officers Checked the area but were unable to locate the vehicle.

Stolen Vehicle - 3

2 - Officers checked the area but were unable to locate the vehicle.

1 - Officers located the vehicle but the driver refused to stop. Officers did not pursue due to public safety and department policy. Metro was notified of vehicles last known location.

City of Belle Meade
Wex Fuel Statement Activity

Gallons Purchased At The Pump				
Police	Streets	Sewer	Codes	Admin

Dec-22	1480.799	118.903	104.410	17.356	12.460
Jan-23	1617.196	165.773	183.336	17.474	0.000
Feb-23	1509.579	188.256	154.561	0.000	0.000
Mar-23	1643.652	214.330	172.073	0.000	79.606
Apr-23	1500.809	158.512	126.600	0.000	87.459
May-23	1689.391	221.689	159.741	0.000	78.753
Jun-23	1518.494	211.238	173.446	0.000	76.488
Jul-23	1621.122	160.372	99.224	0.000	50.300
Aug-23	1723.780	138.584	187.860	0.000	22.813
Sep-23	1683.678	128.890	72.200	0.000	13.829
Oct-23	1714.593	62.580	154.920	16.913	20.449
Nov-23	1723.518	116.997	155.210	0.000	0.000
Dec-23	1462.804	89.357	138.200	0.000	10.960

Fuel Cost Per Month For Each Department				
Police	Streets	Sewer	Codes	Admin

Dec-22	\$4,057.95	\$336.24	\$251.17	\$48.87	\$31.84
Jan-23	\$4,846.70	\$488.75	\$530.73	\$48.68	\$0.00
Feb-23	\$4,697.69	\$589.98	\$461.76	\$0.00	\$0.00
Mar-23	\$5,214.63	\$683.43	\$530.82	\$0.00	\$248.10
Apr-23	\$4,984.07	\$515.05	\$404.59	\$0.00	\$273.11
May-23	\$5,414.00	\$718.83	\$477.84	\$0.00	\$236.38
Jun-23	\$4,787.50	\$648.62	\$503.78	\$0.00	\$226.24
Jul-23	\$5,206.58	\$509.00	\$298.85	\$0.00	\$144.03
Aug-23	\$5,920.93	\$478.23	\$631.80	\$0.00	\$76.31
Sep-23	\$5,787.28	\$443.93	\$260.90	\$0.00	\$44.47
Oct-23	\$5,421.18	\$203.75	\$445.21	\$45.78	\$59.33
Nov-23	\$5,176.42	\$341.45	\$418.63	\$0.00	\$0.00
Dec-23	\$4,156.94	\$236.78	\$346.13	\$0.00	\$28.64



Police Department Monthly Report January 2024

To: Charles Williams, Chief of Police

From: Tom Sexton – Detective

Dates: December 6 2023 to January 5, 2024

NEW CASES ASSIGNED

23-0303 Matter of Record Assisted a resident on video of review concerning order of protection

23-0309 Identity Theft Belle Meade resident had their identity stolen and used to establish bank accounts in various banks..

Continuing Investigations:

The mail theft investigation is concluded (for the moment). Twenty additional felony charges were placed against two individuals that we arrested for the stealing the mail of Belle Meade residents.

Investigation still continuing on individuals using a Belle Meade address concerning a fictitious business.

ASSISTING RESIDENTS

Assist residents in internet harassment issues.

Assist Belle Meade resident concerning being approached with counterfeit currency.

ASSISTING OTHER AGENCIES

Metro Nashville Police - Assisting the Metro Detectives in Missing Person investigation

Assisting in car burglary cases in the neighborhood north of Belle Meade.

Tennessee Department of Correction assist in locating a parole violator. Subject located.

Cross Plains Police Department Assist CPPD with a counterfeit bill investigation.

In closing the year, December 2023 has been a quite month. Historically the month of December was THE month for burglaries, mail / package thefts. For the past several years, these offense have been on the decline.

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CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

To: Belle Meade Commissioners

cc: Jennifer Moody

From: Chief Chuck Williams

Date: January 17, 2024

Re: Training Assistance Grant

BACKGROUND

The Belle Meade Police Department was awarded a \$200,000 contract from the state of Tennessee for tuition assistance, training, and professional development expenses for the Tennessee Law Enforcement Training Academy. This grant was sent out to all agencies that signed up. It is likely we will not use much of the funds from this grant, but it will allow us to receive free academy training for any new officers that are hired and are not certified at the time of employment.

Upon your approval, the grant term would be effective from January 16, 2024 through April 2, 2028. City of Belle Meade is considered Tier 4 and would be eligible for up to \$5,000 for each new officer that successfully completes the training academy.

RECOMENDATION

The Board is recommended to approve the grant contract with the State of Tennessee and authorize the Mayor to execute all related documents.

FISCAL IMPACT

If a new officer is hired that is sent to the TLETA Basic Training Academy, then, upon the employees successful completion, the City would be fully reimbursed the cost of the training academy, up to a total reimbursement of \$200,000 over the grant term. The grant does not cover travel time, travel expenses, meals or lodging, which would remain the responsibility of the City of Belle Meade.

ATTACHMENT

Grant Contract

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 GOVERNMENTAL GRANT CONTRACT (cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)					
Begin Date January 16, 2024		End Date April 2, 2028		Agency Tracking # 33501-2448104	
Edison ID Non-Edison Contract 77734-101					Edison Vendor ID 0000004055
Grantee Legal Entity Name City Of Belle Meade					
Subrecipient or Recipient ☐ Subrecipient ☒ Recipient		Assistance Listing Number Grantee's fiscal year end			
Service Caption (one line only) Grant funds to local law enforcement agencies for tuition assistance, training, and professional development expenses for the Tennessee Law Enforcement Training Academy					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2024	\$40,000.00				\$40,000.00
2025	\$40,000.00				\$40,000.00
2026	\$40,000.00				\$40,000.00
2027	\$40,000.00				\$40,000.00
2028	\$40,000.00				\$40,000.00
TOTAL:	\$200,000.00				\$200,000.00
Grantee Selection Process Summary					
☒ Competitive Selection		This contract resulted from a competitive procurement pursuant to authority delegated by the Central Procurement Office in accordance with Tenn. Comp. R. & Regs. 0690-03-01-.04.			
☐ Non-competitive Selection					
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				<i>CPO USE - GG</i>	
Speed Chart (optional)		Account Code (optional)			

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**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF COMMERCE AND INSURANCE
AND
CITY OF BELLE MEADE**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Commerce and Insurance, hereinafter referred to as the "State" or the "Grantor State Agency" and City Of Belle Meade, hereinafter referred to as the "Grantee", is for the provision of grant funds to local law enforcement agencies for tuition assistance, training, and professional development expenses for the Tennessee Law Enforcement Training Academy ("TLETA"), as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 0000004055

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee shall remain in compliance with Peace Officer Standards and Training Commission rules and regulations found at <https://publications.tnsosfiles.com/rules/1110/1110.htm>.
- A.3. The Grantee may hire an individual after May 1, 2023, as a law enforcement officer who is not certified as a law enforcement officer in Tennessee, ("new officer") as of the effective date of Delegated Grant Authority 77734. Each officer shall be sent to the TLETA Basic Training Academy and successfully complete the program before the Grantee can make request for payment. The Grantee is not entitled to receive any grant funds for officers who do not graduate from the TLETA Basic Training Academy.
- A.4. The Grantee shall assign the enrolled officer to a law enforcement function. For the purposes of this Grant Contract, a law enforcement function does not include correctional assignments, inmate transportation, dispatch, or other roles that do not involve the prevention or detection of crime.

B. TERM OF CONTRACT:

- B.1. This Grant Contract shall be effective on January 16, 2024, ("Effective Date") and end on April 2, 2028 ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Two Hundred Thousand Dollars (\$200,000.00) ("Maximum Liability").
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The tiers establishing the incidental cost-sharing assistance amounts below are based on the most current version of the Ability to Pay Index³³ (ATPI) in the county or city for which the Grantee has jurisdiction for the duration of the Grant Contract and are not subject to escalation for any reason unless amended.

<u>ATPI Range</u>	<u>TDEC Ranges (TLETA Tier)</u>	<u>Incidental Cost-Sharing Assistance</u>
0-20	Tier 1	\$15,000
30-40	Tier 2	\$12,000

³³ <https://utextensionced.tennessee.edu/ability-to-pay-index/>

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50-60	Tier 3	\$9,000
70-100	Tier 4	\$5,000

- C.3. Payment Methodology. The Grantee shall be paid the amount in Section C.2. corresponding to the ATPI Range for the county or city for which the Grantee has jurisdiction at the time an invoice is submitted, not to exceed the Maximum Liability established in Section C.1., for each new officer who has successfully completed TLETA's Basic Training Academy as set out in Section A.3.
- C.4. Travel Compensation. The Grantee shall not be compensated or reimbursed for travel time, travel expenses, meals, or lodging.
- C.5. Invoice Requirements. The Grantee shall submit the Cost Sharing Grant Invoice (Attachment B), and all supporting documentation determined necessary by the State, no less than ninety (90) days after TLETA's graduation, verifying the number of new officers employed by Grantee who completed TLETA's Basic Training Academy as required by Section A.3. since the last invoice (or since the Effective Date, if this is the first invoice) and certifying that all such officers have been assigned as required by Section A.4. to:

William "Chip" Kain, Director
Tennessee Law Enforcement Training Academy
3025 Lebanon Pike
Nashville, TN 37214
TLETA.grants@tn.gov

- a. The Grantee understands and agrees to all of the following:
- (1) A claim under this Grant Contract shall include only reimbursement requests for new officers employed by Grantee who complete TLETA's Basic Training Academy according to the Grant Budget.
 - (2) A claim under this Grant Contract shall not include any reimbursement request for future expenditures.
 - (3) A claim under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.
- C.6. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within sixty (60) days of the Grant Contract end date, in form and substance acceptable to the State.
- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
 - b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
 - c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.
 - d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.

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- C.7. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.8. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.
- C.9. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.10. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.11. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.12. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
- a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
 - b. The Grantee shall be responsible for maintaining and submitting the W-9 form and ensure the State has the accurate information on an annual basis.

D. STANDARD TERMS AND CONDITIONS:

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

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- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
 - c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

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- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first-class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

William "Chip" Kain, Director
Tennessee Law Enforcement Training Academy
3025 Lebanon Pike
Nashville, TN 37214
William.kain@tn.gov

The Grantee:

Charles Williams
City Of Belle Meade/Belle Meade Police Department
4705 Harding Rd
Nashville, TN 37205
cwilliams@citybellemeade.org
Telephone #615-297-0241

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. HIPAA Compliance. The State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.

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- b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
 - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.
- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:
- NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.
- The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.
- NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.
- The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.
- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.
- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting

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Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law.
- At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") (accessible through the Edison Supplier portal).
- When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.
- A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.
- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written

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justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317 — 200.326 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds five thousand dollars (\$5,000.00).

- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this

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Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.

- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.
- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery,

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falsification, or destruction of records, making false statements, or receiving stolen property;

- c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
- d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law.

The obligations set forth in this Section shall survive the termination of this Grant Contract.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.

**IN WITNESS WHEREOF,
CITY OF BELLE MEADE:**

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF COMMERCE AND INSURANCE:

CARTER LAWRENCE, COMMISSIONER

DATE

10-21-21 DG

**ATTACHMENT A
Grantee Application**



**APPLICATION FOR TENNESSEE LAW ENFORCEMENT HIRING,
TRAINING AND RECRUITMENT PROGRAM COST SHARING**



Participation in this Tennessee Law Enforcement Hiring, Training, and Recruitment Program is voluntary. By signing this document, you are agreeing to abide by the terms of the executed Contract and to submit information requested by the Tennessee Law Enforcement Training Academy as requested. By signing this agreement, you also understand you are responsible for requesting funds and maintaining compliance with all Peace Officer Standards and Training (POST) Commission rules of this program and other state and federal laws. Failure to maintain compliance with the Contract may result in Contract termination.

Agency/Department Name: Belle Meade Police Department
 Name of Agency/Department Head: Charles Williams
 Mailing Address 4705 Harding Rd City Nashville (include area code)
 State TN Zip Code 37205 County Davidson Phone 615-297-0241
 Chief/Sheriff E-Mail: cwilliams@citybellemead.org
 Agency/Department FEIN 62-6000244 Edison Supplier ID 4055

Grant Budget: Estimate the number of cadets 3 the Agency/Department will send to TLETA over five (5) years at 100 ATPI range of \$ 5000 for reimbursement per cadet.

Please include a copy of the Department's W-9 (<https://www.irs.gov/pub/irs-pdf/fw9.pdf>) with this application.

Authorized Representative of Agency/Department: Charles Williams
 Email of Authorized Representative cwilliams@citybellemead.org
 Telephone of Authorized Representative 615-297-0241

I, under the penalty of perjury (T.C.A. § 39-16-701), certify that the information provided in this application is correct and complete.

I certify that the information given in this application is correct and complete to the best of my knowledge, and if the Agency/Department is approved, the Agency/Department will abide by the rules and regulations of the Program.


 Head of Agency/Department

09/08/2023

Date

01-19-23 GG

**ATTACHMENT B
Grant Budget**

**Tennessee Law Enforcement Hiring, Training, and Recruitment Program
Cost Sharing Grant Invoice**



GRANTEE NAME _____

GRANTEE MAILING ADDRESS _____

GRANTEE CITY STATE ZIP CODE _____

GRANTEE EDISON ID _____ GRANT CONTRACT NUMBER _____

GRANTEE CITY OR COUNTY (FOR ATPI) _____

TLETA GRADUATION DATE _____

Please indicate above the county or city where the law enforcement agency is located to determine the Ability to Pay Index³⁴ (ATPI) Range. Then indicate below which officers graduated from the Tennessee Law Enforcement Training Academy (TLETA) Basic Training Academy from your agency and calculate the total payment below.

Names of Officers who graduated from TLETA (attach a separate sheet, if needed)			
Officer Name	Officer PSID	Officer Name	Officer PSID

Officers by ATPI

# Officers	ATPI Range	TDEC Ranges (TLETA Tiers)	X	Cost	Total
	0 - 20	Tier 1	x	\$15,000.00	
	30 - 40	Tier 2	x	\$12,000.00	
	50 - 60	Tier 3	x	\$9,000.00	
	70 - 100	Tier 4	x	\$5,000.00	

Name of Law Enforcement Agency _____

Print Name of Chief: _____

Signature of Chief: _____ Date: _____

³⁴ <https://utextensionced.tennessee.edu/ability-to-pay-index/>

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ATTACHMENT C**Parent Child Information**

The Grantee should complete this form and submit it with the Grant Contract. The Grantee should submit only one, completed "Parent Child Information" document to the State during the Grantee's fiscal year.

"Parent" means an entity whose IRS filing contains the information of at least one other entity.

"Child" means an entity whose information is contained in another entity's IRS filing.

Grantee's Edison Vendor ID number: 0000004055

Is City Of Belle Meade a parent? Yes No

If yes, provide the name and Edison Vendor ID number, if applicable, of any child entities.

Is City Of Belle Meade a child? Yes No

If yes, complete the fields below.

Parent entity's name: _____

Parent entity's tax identification number: _____

Note: If the parent entity's tax identification number is a social security number, this form must be submitted via US mail to:

Central Procurement Office, Grants Program Manager
3rd Floor, WRS Tennessee Tower
312 Rosa L Parks Avenue
Nashville, TN 37243

Parent entity's contact information

Name of primary contact person: _____

Address: _____

Phone number: _____

Email address: _____

Parent entity's Edison Vendor ID number, if applicable: _____

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CITY OF BELLE MEADE POLICE DEPARTMENT

Memo

To: Belle Meade Commissioners
cc: Jennifer Moody
From: Chief Chuck Williams
Date: January 17, 2024
Re: Surplus Property

BACKGROUND

In January 2024, we acquired four new Ford SUVs. The vehicles will be issued to patrol and will replace three 2017 Dodge Chargers.

The 2017 Dodge Chargers (Unit 1702, Unit 1706, Unit 1711) will be traded into Lonnie Cobb Ford in Henderson, TN, refurbished, and sold to smaller agencies.

Additionally, the Board is requested to approve the surplus of a high mileage, high maintenance cost generating 2011 Nissan Xterra used by the previous building official. The 2018 Chevrolet Colorado formerly assigned to Public Works Director Larry Smith will be issued to the Building Official.

RECOMMENDATION

The Belle Meade Board of Mayor and Commissioners is recommended to declare these vehicles surplus property.

FISCAL IMPACT

The trade-in of the three 2017 Dodge Chargers will reduce the purchase price of the new Ford SUVs by \$21,000. The Nissan Xterra will be sold and is not planned to be replaced immediately, therefore it would generate one time revenue for the City in the current year budget.

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Service Calls

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replaced	Serial #	Reason for Installation
12/1/2023	4410	Truxton Pl	Dylan Hood	Red Light	Bad Pumps	☒	Replaced Pumps	WH85838 WH852001	Replacement
12/1/2023	1029	Chancery Ln	Dylan Hood	Backing Up	Plugged 4" at the tank	☒	Got it unplugged		
12/4/2023	231	Deer Park Dr	Nathan McVay	Red Light	T/R 244 12.8	☒			
12/4/2023	317B	Walnut Ave	Dylan Hood	Red Light	Bad Pumps	☒	Replaced Pumps	WH851993 WH852269	Replacement
12/4/2023	311	Jackson blvd	Dylan Hood	Red Light	Bad Pump	☒	Replaced Pump	WH836146	Replacement
12/4/2023	4430	E. Brookfield	Dylan Hood	Red Light	Bad Pump	☒	Replaced Pump	WH626626	Replacement
12/8/2023	108	Clarendon Ave	Nathan Mcvay	Red Light	Bad Pump	☒	Pump, RC, SC, SR, Contacts	WGL20-21	Replacement
12/8/2023	317	Lynwood Blvd	Nathan Mcvay	Inspection	New Grinder Pump Install	☒			
12/8/2023	308	Sunnyside Dr	Nathan Mcvay	Red Light	Bad Fuse/Control Parts	☒	Fuse, SC, RC		

Wednesday, January 3, 2024

Page 1 of 3

Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replaced	Serial #	Reason for Installation
12/8/2023	630	Royal Oaks Pl	Nathan Mcvay	Red Light	Bad Control Parts and Wiring	☒	SC, Wiring		
12/15/2023	1108	Nichol Ln	Dylan Hood	Start Up	Start Up	☒		WH851999 WH852819	New Construction
12/22/2023	412	W Brookfield A	Dylan Hood	Noise	All OK	☒			
12/22/2023	1033	Chancery Ln	Dylan Hood	Red Light	Bad Pump	☒	Pump	WH508248	Replacement
12/26/2023	101	Westhampton	Dylan Hood	Red Light	T/R 238 12.4	☒			
12/26/2023	4418	Warner Pl	Nathan/Dylan	Red Light	Alternator was unplugged	☒	Plugged part in		
12/26/2023	604	Lynwood Blvd	Dylan/Nathan	Red Light	Bad Control Parts	☒	Replaced Parts		
12/26/2023	508	Park Center A	Nathan/Dylan	Red Light	Bad Pump	☒	Changed Pump	WH528925	Replacement
12/26/2023	111	Bellevue Dr S	Nathan/Dylan	Red Light	Toggle switch in off position	☒			
12/26/2023	317	Sutherland Av	Nathan/Dylan	Red Light	Bad Control Parts	☒	SC,RC,SR		

Wednesday, January 3, 2024

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Date	St #	Address	ServiceTech	Problem	Remarks	PM	Parts Replaced	Serial #	Reason for Installation
12/27/2023	4325	Signal Hill Dr	Dylan Hood	Red Light	Adjusted on/off floats	☒			
12/28/2023	4315	Sunnybrook Dr	Dylan Hood	Leak	Broken sewer main	☒	Dixon Plmg repaired the main line		
12/28/2023	4440	Tyne Blvd	Dylan Hood	Backing Up	Bad 30 Amp fuse in disconnect	☒	Replaced the fuse		

Wednesday, January 3, 2024

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City of Belle Meade**December TN One Calls**

ticketId	workStreet	workdonefor
9189791	TYNE BLVD	TENNESSEE VALLEY HOMES, INC.
9190028	ROYAL OAKS PL	ANDREW ECKSTINE
9191581	LEAKE AVE	ATT
9191617	EVELYN AVE	TAYLOR PRESTON
9191754	NICHOL LN	BILLY FRANK
9191886	CHICKERING RD	GRAYSON SIMMONS
9193240	IROQUOIS AVE	LAURA MACKINNON
9195205	ROYAL OAKS PL	CHANDELIER DEVELOPMENT
9195288	BELLEVUE DR S	CHANDELIER DEVELOPMENT
9197254	SCOTLAND PL	CULLEN AND KERRY ROBERTS
9197260	LYNNWOOD TER	WILSON SISK
9197354	SUNNYSIDE DR	THE CLEVELAND RESIDENCE
9201012	WESTHAMPTON PL	HAMMOND
9201182	EVELYN AVE	MARK POE BUILDERS
9201414	WARNER PL	TOM CORTS
9201554	PARK CENTER AVE	MIKE BUTTARAZZI
9201734	NICHOL LN	LOUISE BEASLEY
9201820	BELLE MEADE BLVD	SABIA CONSTRUCTION
9203207	E BROOKFIELD DR	COMCAST
9204054	IROQUOIS AVE	MARK POLE BUILDERS
9205651	BELLE MEADE BLVD	PHEPS CONSTRUCTION
9206941	WESTVIEW AVE	HOMEOWNER
9207217	BELLE MEADE BLVD	HOMEOWNER
9208549	BELLEVUE DR S	PIEDMONT NATURAL GAS
9209774	BELLE MEADE BLVD	PATRICK AND BRIANNA LEWIS
9210570	HOWELL PL	JAMES HUNDLEY
9211989	WESTVIEW AVE	SED
9212952	SHEPARD PL	ROB HULL
9213649	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
9214271	NICHOL LN	JOHN SCHEARER
9214750	CANTERBURY DR	JOHN HAWKINS
9218141	LYNNWOOD LN	HOMEOWNER
9221128	LYNNWOOD BLVD	JACK SLEISCHER
9223046	ROYAL OAKS DR	DAVIS PROPERTIES
9224763	IROQUOIS AVE	PIEDMONT NATURAL GAS
9226062	HARDING PL	RICHLAND
9227613	WARNER PL	TOM CORTS
9229090	SHEPARD PL	METRO WATER AND SEWER
9229321	SCOTLAND PL	BILL BOYLE
9229342	SCOTLAND PL	CULLEN AND KERRY ROBERTS
9229569	ELLENDAL AVE	PIEDMONT
9230433	JACKSON BLVD	ATT
9232624	TYNE BLVD	TENNESSEE VALLEY HOMES, INC.
9232791	BELLEVUE DR S	PROPERTY OWNER
9236480	HARDING PL	HOMEOWNER
9238314	LYNNWOOD BLVD	PIEDMONT

City of Belle Meade

December TN One Calls

9239309	WESTHAMPTON PL	HAMMOND
9244395	BELLE MEADE BLVD	PATRICK AND BRIANNA LEWIS
9250386	LYNNWOOD BLVD	MONTGOMERY CLASSIC CONSTRUCTION
9251171	FORSYTHE PL	JOHNSTON
9254222	LYNNWOOD BLVD	HOMEOWNER
9255825	WESTVIEW AVE	SED
9255833	BELLEVUE DR S	SED
9259650	FORSYTHE PL	NDOT
9259675	HARDING PL	NDOT
9260276	ROYAL OAKS PL	CHANDELIER DEVELOPMENT
9260279	BELLEVUE DR S	CHANDELIER DEVELOPMENT

December 2023 – Monthly Building, Stormwater, Planning and Code Enforcement Report

Building Activity

- Building Permits Issues – 2
 - Valuation - \$2,450,000
 - Permit Fees - \$12,110
 - Permit Fees for working without a permit - \$0
- Building Inspections – 32
 - Inspections passed – 31
 - Inspections failed – 1

Stormwater Activity

- Land Disturbance Permit Applications – 0
- Land Disturbance Permit Issued – 0

Planning Activity

- Board of Zoning Appeals applications – 5
 - The application of David Buttrey, BZA 2023-10, 307 Walnut Drive, for two Variances for a fence over 6' in height and building a fence in an alternative location. DENIED
 - The application of Belle Meade Historic Site and Winery, BZA 2023-11, 5025 Harding Pike, for Conditional Use approval for a new assembly use within the carriage house loft. APPROVED
 - The application of Neely and Katie Coble, BZA 2023-12, 208 Paddock Lane, for three Variances for an addition that exceeds the maximum allowable building footprint, maximum allowable building area, and rear yard setback. APPROVED
 - The application of Richard and Virginia Fitzgerald, BZA 2023-13, 1111 Belle Meade Boulevard, for one Special Exception to build a fence in an alternative location. APPROVED
 - The application of Amy & Richard Hammett BZA 2023-14, 1106 Nichol Lane, for Conditional Use for a swimming pool and a Variance for a fence in an alternative location. APPROVED

- Planning Commission applications – 1
 - The application of the adjoining residents to close, vacate, and abandon the right-of-way of Red Wing Avenue. RECOMMENDED APPROVAL
- Historic Zoning Commission applications – 5
 - The application for a Certificate of Appropriateness, HZC2023-2, of Meritt Foreman, representative for Jimmy and Deborah Kerrigan, 111 Lynwood Boulevard, for demolition of a single-family residence. APPROVED
 - The application for a Certificate of Appropriateness, HZC2023-8, of Patricia Sharp, representative for David and Lisa Campbell, 424 Lynwood Boulevard, for an addition. APPROVED
 - The application for a Certificate of Appropriateness, HZC2023-7, of Terry Bates, representative for Joseph and Anne Russell, 1218 Chickering Road, for revisions to previously approved additions. APPROVED
 - The application for a Certificate of Appropriateness, HZC2023-6, of Chestnut Infill GP, 424 Westview Avenue, for demolition of a single-family residence. APPROVED.
 - The application for a Certificate of Appropriateness, HZC2023-5, of Rankin and Bill McGugin, representative for Devane Tennessee Community Property Trust, 402 West Brookfield Avenue, for demolition of a single-family residence. APPROVED

Code Enforcement Activity

- Building Cases – 1
 - New - 0
 - Resolved - 0
- Stormwater Cases – 3
 - New - 2
 - Resolved - 0
- Property Maintenance Cases – 7
 - New - 0
 - Resolved – 0
- Planning Cases – 1
 - New – 0
 - Resolved - 0

2023 Permit Tracking		Permit #	Address	Improvement Type	Project Cost	Permit Fee	Company	Phone Number
Date	12/1/2023	9295	815 Belle Meade Blvd.	Interior Renovations	\$2,300,000.00	\$11,160.00	The Parent Company	404-989-2286
	12/8/2023	9296	521 Westview Ave.	Interior Renovations	\$150,000.00	\$950.00	Hastings Management Corp.	615-512-7840

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Find | Next



Municipal
Inspection Partners
Review-Enforce-Inspect

Permit Inspection Report

12/1/2023 - 12/29/2023

Permit #	Date	Jurisdiction	Project Address	Inspection Type	Description	Inspection Status
11242	12/28/2023	Belle Meade - TN	116 Jackson Blvd	Footings		Pending
11239	12/26/2023	Belle Meade - TN	7 carriage hill	Insulation	Insulation	Pass
11240	12/26/2023	Belle Meade - TN	306 CLARENDON AVE	Footings	Slab inspection	Pass
11241	12/26/2023	Belle Meade - TN	4416 Harding Place	Framing	Framing	Pass
11235	12/21/2023	Belle Meade - TN	436 Lynwood Blvd	Insulation		Pass
11237	12/21/2023	Belle Meade - TN	404 Jackson Blvd	Final Inspection	Final - 1:00pm	Pass
11238	12/21/2023	Belle Meade - TN	5025 Harding Pike	Insulation	Insulation	Pass
11234	12/20/2023	Belle Meade - TN	7 Carriage Hill	Final Inspection	Final	Pass
11229	12/18/2023	Belle Meade - TN	412 Jackson Blvd	Insulation	Insulation	Pass
11230	12/18/2023	Belle Meade - TN	1104 Belle Meade Blvd	Footings		Pass
11231	12/18/2023	Belle Meade - TN	814 Westview Ave	Final Inspection	Scott - Contractor 615-708-9318	Pass
11232	12/18/2023	Belle Meade - TN	203 Evelyn Ave	Footings	Footing for fence wall by pool. Afternoon.	Pass
11233	12/18/2023	Belle Meade - TN	222 Belle Meade Blvd	Other	Courtesy at 11:00am	Pass
11225	12/15/2023	Belle Meade - TN	412 Jackson Blvd	Framing	Rough Framing	Pass
11226	12/15/2023	Belle Meade - TN	305 Clarendon Ave	Final Inspection	Final	Pass
11227	12/15/2023	Belle Meade - TN	116 Jackson Blvd	Footings	Footing - 1:00pm	Pass

11228	12/15/2023	Belle Meade - TN	812 Westview Ave	Insulation	Insulation	Pass
11221	12/14/2023	Belle Meade - TN	311 Jackson Blvd.	Insulation	Insulation	Pass
11223	12/14/2023	Belle Meade - TN	4416 Chickering Lane	Final Inspection	Final Inspection	Pass
11224	12/14/2023	Belle Meade - TN	5025 Harding Road	Framing	Rough Framing	Pass
11222	12/13/2023	Belle Meade - TN	1111 Belle Meade Blvd.	Footings	1. Footing inspection for rear steps. 2. Step footing on back right corner of the house.	Pass
11217	12/13/2023	Belle Meade - TN	414 Ellendale Ave.	Footings	Footing inspection	Pass
11218	12/13/2023	Belle Meade - TN	436 Lynwood Blvd.	Framing	Framing Inspection @ 10:00am	Pass
11219	12/13/2023	Belle Meade - TN	4309 Glen Eden	Other	Courtesy for Code Enforcement Case Amy Williams (972)567-8831	Pending
11220	12/13/2023	Belle Meade - TN	812 Westview Ave	Framing	Framing for kitchen remodel	Pass
11221	12/13/2023	Belle Meade - TN	311 Jackson Blvd.	Insulation		Pass
11215	12/7/2023	Belle Meade - TN	116 Jackson Blvd	Footings		Pending
11210	12/7/2023	Belle Meade - TN	4409 Warner Place	Insulation	USE BACK DOOR!	Fail
11209	12/6/2023	Belle Meade - TN	112 Belle Meade Blvd	Other	Courtesy to see if silt fence can be removed yet.	Pass
11206	12/6/2023	Belle Meade - TN	4425 Tyne Blvd	Insulation	Insulation Inspection Call before	Pass
11207	12/6/2023	Belle Meade - TN	220 Lynwood Blvd	Framing	Framing. Call before going.	Pass
11208	12/6/2023	Belle Meade - TN	7 Carriage Hill	Final Inspection	Final for repairs	Pending

PROPERTY MAINTENANCE CODE -- COMPLAINTS RECEIVED AND STATUS OF VIOLATIONS - DECEMBER 2023						
	Date of Complaint	Violation Address	Description	Department	Status upon Follow-up (Open/Closed)	NOTES
1	5/10/2023	307 Walnut Dr	work without permit; fence over height limit and in wrong location	Building	OPEN	Fence height variance applied to go to Dec. 2023 BZA - BZA variance request denied. Issued citation to city court.
2	5/12/2023	215 Lynwood Terr	no erosion control in place; no ROW permit	Stormwater	OPEN	Sent NOV letter
3	3/28/2023	207 Scotland Pl	overgrown; vehicles parked on grass	Property Maintenance	OPEN	Sent NOV letter. I spoke with her this am. She has had many health issues and has begun work cleaning up the property I will re-schedule a check in 30 days.
4	6/2/2023	714 Lynwood Blvd	tarp on roof	Property Maintenance	OPEN	Sent NOV letter. I spoke with Mary Enoch who is the daughter of the now deceased property owner. She explained that the damage was caused due to a tree falling on the house in March 2023. As of this writing, she has begun cleaning up the exterior of the property and is awaiting final insurance claim approval from State Farm. I have scheduled a follow-up call/inspection with her on 11/2/2023. She expects to have a repair date schedule by then. Issued citation to city court.
5	6/2/2023	717 Lynwood Blvd	lot overgrown and inoperable vehicle; not habitable	Property Maintenance	OPEN	Sent NOV letter. NOV undeliverable - pending citation to City Court.
6	7/5/2023	4435 E Brookfield Ave	dilapidated structure (possible not habitable and without power); broken windows; tarps, gutters on ground; outdoor storage	Property Maintenance	OPEN	Sent NOV letter; sister is in communication and making progress. Lucy Freeman has obtained a building permit for the exterior condition, window, and roof work on Susan Freeman's house. Building permit issued for required work.
7	9/18/2023	4309 Glen Eden Dr	Pool fence missing	Property Maintenance	OPEN	Two NOV sent. Fence damage was caused due to a tree that fell during a storm. Owner is waiting for his insurance company to settle his insurance claim so he can make needed repairs.
8	9/18/2023	627 Royal Oaks	Tree removed without a Permit	Planning	Open	Sent NOV to owner. Trees to be replaced pending MPC and BZA approval of pool. MPC denied application.

PROPERTY MAINTENANCE CODE -- COMPLAINTS RECEIVED AND STATUS OF VIOLATIONS - DECEMBER 2023						
	Date of Complaint	Violation Address	Description	Department	Status upon Follow-up (Open/Closed)	NOTES
9	11/2/2023	216 Deer Park Drive	Condition of Premises	Property Maintenance	OPEN	sent NOV letter. Issued citation to city court.
10	11/20/2023	513 Lynwood Blvd	Condition of Premises	Property Maintenance	OPEN	Paint, shutters, awning. NOV sent
11	12/14/2023	436 Lynwood Blvd	Erosion Control placement	Stormwater	OPEN	sent NOV letter
12	12/18/2023	201 Scotland Place	Erosion Control placement	Stormwater	OPEN	Contractor contacted and issue reviewed.

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2023 Annual Report–Building, Stormwater, Planning and Code Enforcement

Building Activity

- Building Permits Issues – 90
 - Valuation - \$34,247,212
 - Permit Fees - \$189,209
- Building Inspections – 252

Stormwater Activity

- Land Disturbance Permit Applications – 22

Planning Activity

- Board of Zoning Appeals applications – 38
- Planning Commission applications – 9
- Historic Zoning Commission applications – 35

Code Enforcement Activity

- Building Cases – 6
- Stormwater Cases – 4
- Property Maintenance Cases – 15
- Planning Cases – 8

** The above was created by using available City of Belle Meade data.

Long-Term Projects

1. Reorganization of the department including the hiring of a Master building official/code enforcement office and a professional urban planner.
2. Assistant in the implementation of various Belle Meade Together projects.
3. Revisions and Updates to the City website, applications, hearing schedules, and daily operating procedures.
4. Revisions and Reorganization to the Zoning Ordinance.
5. Assistant in the implementation of a new City online permitting system.

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CITY OF BELLE MEADE ADMINISTRATION

Memo

To: Belle Meade Commissioners
From: Jennifer Moody, City Manager
Date: January 17, 2024
Re: Updates on Capital Projects

1. TDOT – HARDING PIKE (SR1/US70S) SIDEWALKS

- a. Our project engineers with Benesch have begun preliminary design of the sidewalk layout; CEC has completed the field survey portion of this work.
- b. TDOT Local Programs suggested reallocating funding currently allocated to the construction phase to cover the overages for the NEPA phase of the project.
- c. Benesch is awaiting response from TDOT Local Programs on their review of our NEPA submittal and we should receive a notice to proceed to the next project phase so we can complete preliminary engineering design of all improvements.
- d. City Manager met with Craig Laine from St. George's to discuss the project timeline and potential design concerns, including the location of pedestrian crossings.

2. ARPA – WALNUT DR PROJECT

- a. A project webpage has been published and can be visited at <https://citybellemeade.org/walnut-drive-project/>.
- b. The project is currently advertised and the City is accepting sealed bids that will be opened on February 1st at 2:00 p.m. at City Hall. A mandatory pre-bid conference will be held on January 18th at 8:30 a.m. at City Hall. The full bid package and final plan set is available on the City's website under "Doing Business with the City".
- c. Easement documents are still being finalized.

3. MASTER PLAN PROJECT – TRAFFIC CALMING – KCI ENGINEERING

- a. KCI met with the City Manager and Planning Director to receive comments on the final concepts. They are currently holding coordination meetings with NDOT, CEC, and Beautification Committee. The final piece we are waiting to receive are estimates of probable costs on each design concept, which should be delivered in a virtual project team meeting in the near future.
- b. KCI presented a first draft of an engineering proposal for pedestrian improvements on Belle Meade Boulevard (from Harding Place to Page Road) and I am waiting for a revised proposal. The initial proposal estimated \$165,000 for survey, engineering design, utility coordination and project coordination. The final proposal should be on the February Board of Commissioners agenda and we likely have funds available in the current budget for capital-master plan projects to support this contract.

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City Of Belle Meade - General Fund
Condensed Financial Statement - (Budget vs Actual)
November 30, 2023

	Fiscal 2023 Budget	YTD 2023 Budget	YTD November-23 Actual	YTD Actual vs Budget	YTD Actual vs Budget
Operating Revenue					
Property and other taxes	\$ 3,335,457	\$ 1,109,744	\$ 975,902	\$ (133,842)	0%
Mixed drink taxes	60,000	15,000	16,614	1,614	11%
Permits and fees	394,500	164,375	153,419	(10,956)	-7%
State sales taxes	348,120	87,030	81,763	(5,267)	-6%
State income taxes	-	-	-	-	0%
Gross receipts - TVA	34,812	8,703	8,888	185	0%
Franchise taxes	80,000	13,333	12,697	(636)	0%
In lieu of tax - utilities	5,000	-	-	-	0%
Road Maintenance Fee MOU	323,191	323,191	333,533	10,342	0%
Public safety charges	40,000	16,667	43,587	26,920	162%
Stormwater User Fee	308,200	308,200	297,684	(10,516)	-3%
Court fines and costs	235,000	97,917	85,343	(12,573)	-13%
State beer tax	1,334	334	699	366	0%
State-city streets	5,309	1,327	1,329	1	0%
Sports betting tax	2,901	725	1,016	290	0%
Other revenues	371,176	-	5,566	5,566	0%
Interest earnings	260,000	108,333	303,088	194,755	180%
Net Change in Value of Investments	-	-	63,940	63,940	0%
Contributions	20,000	5,000	3,270	(1,730)	0%
	<u>\$ 5,825,000</u>	<u>\$ 2,259,879</u>	<u>\$ 2,388,338</u>	<u>\$ 128,459</u>	<u>323%</u>
Operating Expenditures					
General government	\$ 983,921	\$ 409,967	\$ 373,099	\$ 36,868	-9%
Police	2,215,649	923,187	1,076,894	(153,707)	17%
Building inspection	152,761	63,650	53,458	10,193	-16%
Highways and streets	358,159	149,233	174,593	(25,360)	17%
Stormwater	232,960	97,067	138,768	(41,701)	43%
Solid waste collection	633,800	264,083	301,596	(37,513)	14%
Parkways and Blvds	218,000	90,833	69,207	21,626	-24%
	<u>\$ 4,795,250</u>	<u>\$ 1,998,021</u>	<u>\$ 2,187,615</u>	<u>\$ (189,594)</u>	<u>42%</u>
Excess rev vs (exp) from Operations	<u>\$ 1,029,750</u>	<u>\$ 261,858</u>	<u>\$ 200,723</u>	<u>\$ 318,053</u>	<u>281%</u>
Capital Revenue and Expenditures					
Transfer In from Undesignated Fund Balance	-	-	-	-	0%
Capital Project Expenses	742,041	309,184	258,459	50,725	-16%
Net rev vs net (exp)	<u>\$ 287,709</u>	<u>\$ (47,326)</u>	<u>\$ (57,736)</u>	<u>\$ (10,411)</u>	<u>-708%</u>
Assets			November 30, 2023	November 30, 2022	
Cash			\$ 159,433	\$ 293,973	
Investments			10,627,433	10,012,559	
Investments - Designated			6,358,473	6,358,473	
Property taxes receivable			3,357,543	3,329,233	
Other receivables			51,218	161,070	
Other assets			87,941	59,798	
			<u>\$ 20,642,041</u>	<u>\$ 20,215,106</u>	
Liabilities and Reserves					
Payables and accrued liab			\$ 199,531	\$ 155,504	
Deferred rev - prop taxes			3,357,543	3,329,233	
Deferred rev - ARPA grant			747,679	848,007	
Designated reserves			6,358,473	6,358,473	
Unrestricted funds			10,036,551	9,275,907	
Revenues < expenditures			(57,736)	247,982	
			<u>\$ 20,642,041</u>	<u>\$ 20,215,106</u>	

City of Belle Meade - General Fund
Condensed Financial Statement - 4 Year Summary
November 30, 2023

	YTD November-23 Actual	YTD November-22 Actual	YTD November-21 Actual	YTD November-20 Actual	Average November 2020 to 2023
Operating Revenue					
Property and other taxes	\$ 975,902	\$ 1,018,943	\$ 879,694	\$ 488,288	\$ 840,707
Mixed drink taxes	16,614	27,710	24,678	10,239	19,810
Permits and fees	153,419	230,088	257,311	109,032	187,462
State sales taxes	81,763	138,422	132,242	116,012	117,110
State income taxes	-	-	-	-	-
Gross receipts - TVA	8,888	17,440	15,060	16,643	14,508
Franchise taxes	12,697	18,340	28,025	21,896	20,240
In lieu of tax - utilities	-	-	-	-	-
Public safety charges	1,016	1,008	507	-	633
Road Maintenance Fee MOU	333,533	323,191	297,872	253,191	301,947
Public safety charges	43,587	38,090	23,565	4,098	27,335
Stormwater User Fee	297,684	280,229	88,133	93,714	189,940
Court fines and costs	85,343	122,171	106,302	53,194	91,753
State beer tax	699	720	704	718	710
State-city streets	1,329	2,214	2,255	2,409	2,052
Other revenues (includes grants)	5,566	1,864	67,221	90,163	41,203
Interest earnings	303,088	113,893	28,955	64,285	127,555
Net Change in Value of Investments	63,940	(60,040)	(32,526)	(33,965)	(15,648)
Contributions	3,270	4,300	29,860	650	9,520
	<u>\$ 2,388,338</u>	<u>\$ 2,278,582</u>	<u>\$ 1,949,858</u>	<u>\$ 1,290,566</u>	<u>\$ 1,976,836</u>
Operating Expenditures					
General government	\$ 373,099	\$ 381,895	\$ 333,142	\$ 310,521	\$ 349,664
Police	1,076,894	877,364	854,597	724,806	883,415
Building inspection	53,458	52,524	50,644	45,792	50,604
Highways and streets	174,593	97,123	75,190	90,140	109,262
Stormwater	138,768	138,266	140,046	115,843	133,231
Solid waste collection	301,596	270,594	208,240	225,490	251,480
Parkways and Blvds	69,207	81,769	69,535	51,480	67,998
	<u>\$ 2,187,615</u>	<u>\$ 1,899,535</u>	<u>\$ 1,731,394</u>	<u>\$ 1,564,073</u>	<u>\$ 1,845,654</u>
Excess rev vs (exp) from Operations	<u>\$ 200,723</u>	<u>\$ 379,048</u>	<u>\$ 218,464</u>	<u>\$ (273,506)</u>	<u>\$ 131,182</u>
Capital Revenue and Expenditures					
Transfer In from Undesignated Fund Balance	-	-	-	-	-
Capital Project Expenses	258,459	131,066	56,947	155,076	150,387
Net rev vs net (exp)	<u>\$ (57,736)</u>	<u>\$ 247,982</u>	<u>\$ 161,517</u>	<u>\$ (428,583)</u>	<u>\$ (19,205)</u>
Assets					
Cash	\$ 159,433	\$ 293,973	\$ 293,096	\$ 146,802	
Investments	10,627,433	10,012,559	8,973,293	10,407,779	
Investments - Designated	6,358,473	6,358,473	6,015,020	5,009,065	
Property taxes receivable	3,357,543	3,329,233	3,306,275	1,787,609	
Other receivables	51,218	161,070	125,406	115,774	
Other assets	87,941	59,798	56,971	38,842	
	<u>\$ 20,642,041</u>	<u>\$ 20,215,106</u>	<u>\$ 18,770,061</u>	<u>\$ 17,505,872</u>	
Liabilities and Reserves					
Payables and accrued liab	199,531	155,504	60,700	60,376	
Deferred rev - prop taxes	3,357,543	3,329,233	3,306,275	1,787,609	
Deferred rev - ARPA grant	747,679	848,007	424,004	-	
Designated reserves	6,358,473	6,358,473	6,015,020	5,009,065	
Unrestricted funds	10,036,551	9,275,907	8,802,545	11,077,404	
Revenues < expenditures	(57,736)	247,982	161,517	(428,583)	
	<u>\$ 20,642,041</u>	<u>\$ 20,215,106</u>	<u>\$ 18,770,061</u>	<u>\$ 17,505,872</u>	



Capital Budget Report - General Fund - November 30, 2023



Project/Budget Item	FY 24	FY 25	FY 26	FY 27	FY 28	Total	Actual Spent FY 24	Budget Variance FY 24
<u>Fleet Replacement</u>								
Vehicle Replacement	\$183,896	\$228,091	\$257,745	\$106,441	\$111,763	\$887,937	\$81,136	\$102,760
Total Fleet Replacement	\$183,896	\$228,091	\$257,745	\$106,441	\$111,763	\$887,937	\$81,136	\$102,760
<u>Machinery and Equipment</u>								
UTV, Starchase, Video Security System	\$113,712	\$82,000	\$86,100	\$92,169	\$100,764	\$474,745	\$59,082	\$54,630
Computers, Monitors, Servers	\$21,784	\$0	\$0	\$0	\$0	\$21,784	\$0	\$21,784
Total Machinery and Equipment	\$135,496	\$82,000	\$86,100	\$92,169	\$100,764	\$496,529	\$59,082	\$76,414
<u>Streets</u>								
Street paving- Per paving plan	\$497,872	\$300,000	\$315,000	\$330,750	\$347,288	\$1,790,910	\$5,756	\$492,116
Street paving- Master Plan, other	\$240,000	\$500,000	\$525,000	\$551,250	\$578,813	\$2,395,063	\$49,976	\$190,024
Total Streets	\$737,872	\$800,000	\$840,000	\$882,000	\$926,100	\$4,185,972	\$55,732	\$682,140
<u>Stormwater</u>								
Stormwater Imp- Undesignated	\$50,000	\$52,500	\$55,125	\$57,881	\$60,775	\$276,282	\$62,509	(\$12,509)
Total Stormwater	\$50,000	\$52,500	\$55,125	\$57,881	\$60,775	\$276,282	\$62,509	(\$12,509)
Total	\$1,107,264	\$1,162,591	\$1,238,970	\$1,138,492	\$1,199,403	\$5,846,719	\$258,459	\$848,805

**** Any fiscal years beyond the current approved fiscal year are for planning purposes only.**

City of Belle Meade
 Other Revenue Breakdown
 For the month ended, November 30, 2023

Grant - State of TN: Highway Safety	\$ 4,341
Vending Machine proceeds/Other	250
Voting Space rental	750
Recycle Cans	225
Totals	<u>\$ 5,566</u>

City of Belle Meade, Tennessee 4 Year summary Proprietary Fund (Sewer Fund) November 30, 2023				
ASSETS	FY 2024	FY 2023	FY 2022	FY 2021
Current assets:				
Cash and cash equivalents	\$ 234,719	\$ 165,621	\$ 102,174	\$ 192,861
Cash and cash equivalents- restricted	-	-	-	-
Investments	1,747,457	1,472,109	1,280,068	979,557
Receivables (net of allowance for uncollectibles)	49,914	42,788	39,090	37,530
Prepays	4,486	3,147	2,998	2,044
Inventory	13,439	15,064	5,548	8,689
Total current assets	<u>2,050,015</u>	<u>1,698,729</u>	<u>1,429,878</u>	<u>1,220,681</u>
Noncurrent assets:				
Capital assets				
Construction in progress	-	-	-	76,100
Improvements other than buildings	555,598	555,598	555,598	454,646
Machinery and equipment	7,240,357	7,078,096	6,883,315	6,721,066
Accumulated Depreciation	(6,765,664)	(6,499,371)	(6,251,659)	(6,008,191)
Total capital assets (net of accumulated depreciation)	<u>1,030,290</u>	<u>1,134,323</u>	<u>1,187,254</u>	<u>1,243,621</u>
TOTAL ASSETS	<u>\$ 3,080,305</u>	<u>\$ 2,833,053</u>	<u>\$ 2,617,132</u>	<u>\$ 2,464,302</u>
LIABILITIES				
Current Liabilities:				
Accounts payable	44,232	12,650	5,394	15,437
Purchase orders payable	-	-	-	-
TOTAL CURRENT LIABILITIES	<u>44,232</u>	<u>12,650</u>	<u>5,394</u>	<u>15,437</u>
Long-term liabilities:				
Accrued leave	6,730	4,431	4,543	3,412
TOTAL LONG-TERM LIABILITIES	<u>6,730</u>	<u>4,431</u>	<u>4,543</u>	<u>3,412</u>
TOTAL LIABILITIES	<u>50,962</u>	<u>17,081</u>	<u>9,937</u>	<u>18,849</u>
NET POSITION				
Change in Net Position	221,567	208,006	178,919	176,110
Net investment in capital assets	322,627	588,920	836,632	1,080,100
Restricted	-	-	-	-
Unrestricted	2,485,149	2,019,046	1,591,644	1,189,243
TOTAL NET POSITION	<u>3,029,343</u>	<u>2,815,972</u>	<u>2,607,195</u>	<u>2,445,453</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 3,080,305</u>	<u>\$ 2,833,053</u>	<u>\$ 2,617,132</u>	<u>\$ 2,464,302</u>

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended November 30, 2023

	November 2023 FY Actual YTD	November 2022 FY Actual YTD	November 2021 FY Actual YTD	November 2020 FY Actual YTD	4 Year Average
Operating revenues:					
Sewer user fees	\$ 235,308	\$ 228,556	\$ 221,258	\$ 189,423	\$ 218,636
Permits	1,200	1,000	600	2,800	1,400
Total operating revenues	\$ 236,508	\$ 229,556	\$ 221,858	\$ 192,223	\$ 220,036
Operating expenses:					
Salaries	\$ 21,863	\$ 20,912	\$ 20,069	\$ 17,961	\$ 20,201
Payroll Taxes	1,615	1,556	1,419	1,299	1,472
Health/Dental & Life Ins.	5,481	4,925	3,443	2,542	4,098
Retirement	1,911	1,627	1,646	1,463	1,662
Clothing & Uniforms	211	475	254	200	285
Education & Training	50	-	-	-	13
Telephone, Internet	453	507	454	479	473
Professional Services	1,923	1,994	1,286	1,286	1,622
Insurance	450	2,248	2,117	1,460	1,569
Repair & Maintenance Pumps	25,846	9,002	6,512	6,543	11,976
Repair & Maintenance Vehicle	1,188	1,290	349	418	811
Repair & Maintenance Other Equipment	-	-	-	-	-
Operating Supplies	138	40	171	125	119
Chemicals	50,895	49,520	44,620	51,200	49,059
Gasoline, Oil	858	2,630	927	551	1,241
Consumable Tools	-	-	122	-	31
Depreciation	-	-	-	-	-
Total operating expenses	\$ 112,883	\$ 96,726	\$ 83,388	\$ 85,528	\$ 94,631
Operating income	\$ 123,626	\$ 132,830	\$ 138,470	\$ 106,695	\$ 125,405
Nonoperating revenues:					
Interest income	35,870	14,416	114	981	12,845
Other income	-	-	12,500	26,559	9,765
Gain (loss) on sale of assets	-	-	-	-	-
Total nonoperating revenues (expenses)	35,870	14,416	12,614	27,540	22,610
Income before contributions and transfers	159,496	147,246	151,084	134,235	148,015
Contributions and transfers					
Tap and access fees	12,000	10,000	6,000	8,200	9,050
Capital contributions	53,000	50,760	21,835	33,675	39,817
Total contributions and transfers	65,000	60,760	27,835	41,875	48,867
Change in position	224,496	208,006	178,919	176,110	196,883
Net position, beginning of year	-	-	-	-	-
Net position, end of year	\$ 224,496	\$ 208,006	\$ 178,919	\$ 176,110	\$ 196,883

City of Belle Meade, Tennessee
Statement of Net Position
Proprietary Fund (Sewer Fund)
November 30, 2023

ASSETS	FY 2023	FY 2022
Current assets:		
Cash and cash equivalents	\$ 234,719	\$ 165,621
Cash and cash equivalents- restricted	-	-
Investments	1,747,457	1,472,109
Receivables (net of allowance for uncollectible)	49,914	42,788
Prepays	4,486	3,147
Inventory	13,439	15,064
Total current assets	<u>2,050,015</u>	<u>1,698,729</u>
Noncurrent assets:		
Capital assets		
Construction in progress	-	-
Improvements other than buildings	555,598	555,598
Machinery and equipment	7,240,357	7,078,096
Accumulated Depreciation	<u>(6,765,664)</u>	<u>(6,499,371)</u>
Total capital assets (net of accumulated depreciation)	<u>1,030,290</u>	<u>1,134,323</u>
TOTAL ASSETS	<u>\$ 3,080,305</u>	<u>\$ 2,833,053</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	44,232	12,650
Purchase orders payable	-	-
TOTAL CURRENT LIABILITIES	<u>44,232</u>	<u>12,650</u>
Long-term liabilities:		
Accrued leave	6,730	4,431
TOTAL LONG-TERM LIABILITIES	<u>6,730</u>	<u>4,431</u>
TOTAL LIABILITIES	<u>50,962</u>	<u>17,081</u>
NET POSITION		
Change in Net Position	221,567	208,006
Net investment in capital assets	322,627	588,920
Restricted	-	-
Unrestricted	<u>2,485,149</u>	<u>2,019,046</u>
TOTAL NET POSITION	<u>3,029,343</u>	<u>2,815,972</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 3,080,305</u>	<u>\$ 2,833,053</u>

City of Belle Meade, Tennessee
Statement of Revenues, Expenses and Change in Net Position
Proprietary Fund (Sewer Fund)
For the month ended November 30, 2023

	FY 2024 BUDGET	FY 2024 BUDGET YTD	FY 2024 ACTUAL YTD	FY 2023 ACTUAL YTD	Variance Actual vs Last Yr.
Operating revenues:					
Sewer user fees	\$ 506,837	\$ 211,182	\$ 235,308	\$ 228,556	3%
Permits	1,600	667	1,200	1,000	20%
Total operating revenues	508,437	211,849	236,508	229,556	3%
Operating expenses:					
Salaries	62,332	25,972	21,863	20,912	5%
Payroll Taxes	4,309	1,796	1,615	1,556	4%
Health/Dental & Life Ins.	13,166	5,486	5,481	4,925	11%
Retirement	4,506	1,878	1,911	1,627	17%
Clothing & Uniforms	1,330	554	211	475	-55%
Education & Training	820	342	50	-	0%
Telephone, Internet	1,500	625	453	507	-11%
Professional Services	16,430	6,846	1,923	1,994	0%
Insurance	5,400	2,250	3,379	2,248	50%
Repair & Maintenance Pumps	43,950	18,313	25,846	9,002	0%
Repair & Maintenance Vehicle	1,500	625	1,188	1,290	0%
Repair & Maintenance Other Equipment	1,000	417	-	-	0%
Operating Supplies	1,350	563	138	40	0%
Chemicals	115,000	57,500	50,895	49,520	3%
Gasoline, Oil	8,000	3,333	858	2,630	0%
Consumable Tools	500	208	-	-	0%
Depreciation	265,000	-	-	-	0%
Total operating expenses	546,094	126,706	115,812	96,726	20%
Operating income	(37,657)	85,143	120,697	132,830	-9%
Nonoperating revenues:					
Interest income	40,000	16,667	35,870	14,416	149%
Other income	333,323	-	-	-	0%
Gain (loss) on sale of assets	-	-	-	-	-
Total nonoperating revenues (expenses)	373,323	16,667	35,870	14,416	0%
Income before contributions and transfers	335,666	101,810	156,567	147,246	6%
Contributions and transfers					
Tap and access fees	16,000	6,667	12,000	10,000	20%
Capital contributions	55,850	23,271	53,000	50,760	4%
Total contributions and transfers	71,850	29,938	65,000	60,760	7%
Change in position	407,516	131,747	221,567	208,006	7%
Net position, beginning of year					
Net position, end of year	\$ 407,516	\$ 131,747	\$ 221,567	\$ 208,006	

City of Belle Meade - Beautification Fund
Condensed Financial Statement - November 30, 2023

	Fiscal 2023 Budget	YTD 2023 Budget	YTD November-23 Actual	YTD November-22 Actual	YTD Actual vs Last Yr
Revenue					
Interest Earnings	\$ 2,000	\$ 833	\$ 1,828	\$ 835	119%
Grant Revenue	-	-	-	-	0%
Contributions-Memorials	500	208	800	150	433%
Contributions- Dues	75,000	31,250	6,515	3,925	66%
	<u>\$ 77,500</u>	<u>\$ 32,292</u>	<u>\$ 9,143</u>	<u>\$ 4,910</u>	<u>86%</u>
Expenditures					
Public Relations	4,000	1,667	353	1,025	-66%
Repair & Maintenance Services	11,000	4,583	6,300	9,540	-34%
Horticultural Supplies & Services	46,575	19,406	24,010	26,455	-9%
Other Improvements	50,000	-	-	-	0%
	<u>\$ 111,575</u>	<u>\$ 25,656</u>	<u>\$ 30,663</u>	<u>\$ 37,020</u>	<u>-17%</u>
Net rev vs (net exp)	<u><u>\$ (34,075)</u></u>	<u><u>\$ 6,635</u></u>	<u><u>\$ (21,520)</u></u>	<u><u>\$ (32,110)</u></u>	<u><u>-33%</u></u>
Assets					
Cash			\$ 250,219	\$ 213,532	
Other receivables				-	
Other assets			-	-	
			<u>\$ 250,219</u>	<u>\$ 213,532</u>	
Liabilities and Reserves					
Payables and accrued liabilities			-	-	
Fund Balance			271,739	245,642	
Revenues < expenditures			(21,520)	(32,110)	
			<u>\$ 250,219</u>	<u>\$ 213,532</u>	

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City of Belle Meade**Investment Schedule - General Fund****Local Government Investment Pool****Balance at December 31, 2023**

<u>Investment Type</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Current Rate</u>	<u>Previous Rate</u>	<u>Comments</u>
Liquid Investment Account	Local Government Investment Pool	\$ 9,304,823	5.38%	5.40%	Earnings rate is monthly average
<u>Interest Earnings</u>					
	Current month		\$ 42,323.24		
	Fiscal year-to-date		\$ 243,197.32		
<u>Cash Transfers</u>					
<u>From Investment Pool to Operating Cash (withdrawal):</u>					
Total			\$ -		
<u>From Operating Cash to Investment Pool (deposit):</u>					
Total			\$ -		
Restricted funds in the LGIP balance:					
**** American Rescue Plans Act (ARPA) fund restricted for specific uses.			\$	747,679.00	
** David & Cindy Wilds Exemplary Service Award funds restricted to police				12,193.60	
department employees per specific guidelines.			\$	759,872.60	

City of Belle Meade

**Investment Schedule - Sewer Fund
Local Government Investment Pool
Balance at December 31, 2023**

Investment Type	Financial Institution	Balance	Current Rate	Previous Rate	Comments
Liquid Investment Account	Local Government Investment Pool	\$ 1,755,442	5.38%	5.40%	Earnings rate is monthly average

Interest Earnings

Current month	\$ 7,984.68
Fiscal year-to-date	\$ 43,854.83

Cash Transfers

From Investment Pool to Operating Cash (withdrawal):

Total	\$ -
--------------	-------------

From Operating Cash to Investment Pool (deposit):

Total	\$ -
--------------	-------------

**City of Belle Meade
Investment Schedule
Certificates of Deposit Laddering
December 31, 2023**

First Horizon Advisors Account	2023	
	Current Period	
Beginning Balance	\$	7,065,968.19
Additions & Withdrawals		(507,474.45)
Interest Income		14,474.45
Taxes, Fees & Expenses		-
Change in Value		26,815.93
Ending Balance	\$	6,599,784.12

Interest Income (includes First Horizon Checking Account):

July 2023	\$	17,801.06
August		10,529.25
September		23,546.54
October		14,704.59
November		33,844.33
December		14,474.45

TOTAL	\$	114,900.22
--------------	-----------	-------------------

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Invoice

Civil & Environmental Consultants, Inc.
Phone: 412-429-2324 | Fax: 412-429-2114
www.cecinc.com

Jennifer Moody
City Of Belle Meade
4705 Harding Road
Nashville, TN 37205

November 27, 2023
Project No: 322-084
Invoice No: 382036

Project 322-084 Belle Meade FY 22/23 Stormwater Projec

email: jmoody@citybellemeadede.org

cc: lmills@citybellemeadede.org

Professional Services through November 4, 2023

Task 0001 Walnut Drive - Survey
Professional Fees

	Hours	Rate	Amount	
Story, Michael	2.75	196.00	539.00	
	2.75		539.00	
				539.00
				Total this Task
				\$539.00

Task 0003 Walnut Drive - Final Plan Dev. & Permit.
Professional Fees

	Hours	Rate	Amount	
Casey, Steven	2.25	235.00	528.75	
Guy-Baker, Christine	13.75	141.00	1,938.75	
Mabrey, Jacob	13.50	122.00	1,647.00	
Reed, Emily	1.50	141.00	211.50	
Shopnil, Md Shams Razi	4.00	122.00	488.00	
Ward, William	11.00	103.00	1,133.00	
	46.00		5,947.00	
				5,947.00
				Total this Task
				\$5,947.00
				Amount Due This Invoice
				\$6,486.00

Remit to:
Civil & Environmental Consultants, Inc.
PO Box 644246
Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances

Civil Engineering | Environmental Engineering & Sciences | Ecological Sciences | Waste Management | Water Resources

Task	Description	Estimated Costs	Costs this invoice	Project Costs to Date
Task 0001	Walnut Drive - Survey*	\$32,000.00	\$539.00	\$29,788.93
Task 0002	Walnut Drive - Preliminary Plan Development	\$15,500.00	-	\$14,674.94
Task 0003	Walnut Drive - Final Plan Development and Permitting*	\$26,000.00	\$5,947.00	\$39,883.10
Task 0004	Walnut Drive - Bid Document and Specifications	\$5,000.00	-	\$669.75
Task 0005	Walnut Drive - Construction Observation/Administration	\$6,500.00	-	-
Task 0006	Lynnwood - Survey	\$12,500.00	-	\$12,553.50
Task 0007	Lynnwood - Preliminary Plan Development	\$12,500.00	-	\$3,592.50
Task 0008	Lynnwood - Final Plan Development and Permitting	\$11,800.00	-	-
Task 0009	Lynnwood - Bid Documents and Specifications	\$5,000.00	-	-
Task 0010	Lynnwood - Construction Observation/Administration	\$4,800.00	-	-
Total Cost		\$131,600.00	\$6,486.00	\$101,162.72

*Includes change order estimated costs as approved on March 22nd, 2023

Invoice



Civil & Environmental Consultants, Inc.
Phone: 412-429-2324 | Fax: 412-429-2114
www.cecinc.com

Jennifer Moody
City Of Belle Meade
4705 Harding Road
Nashville, TN 37205

December 20, 2023
Project No: 322-084 - Walnut Drive
Invoice No: 385328

Project 322-084 Belle Meade FY 22/23 Stormwater Project

email: jmoody@citybellemead.org

cc: lmills@citybellemead.org

Professional Services through December 2, 2023

Task 0001 Walnut Drive - Survey
Professional Fees

	Hours	Rate	Amount
Cooley, James	.50	196.00	98.00
Story, Michael	3.50	196.00	686.00
	4.00		784.00

Approved at
Board of Commissioners Meeting

Total this Task 784.00 ✓

Task 0003 Walnut Drive - Final Plan Dev. & Permit.
Professional Fees

	Hours	Rate	Amount
Casey, Steven	1.00	235.00	235.00
Guy-Baker, Christine	28.50	141.00	4,018.50
Livesey, Ryan	2.50	103.00	257.50
Mabrey, Jacob	2.00	122.00	244.00
McMahon, Patrick	3.00	196.00	588.00
Reed, Emily	.75	141.00	105.75
Ward, William	10.25	103.00	1,055.75
Wolf, Janette	1.00	210.00	210.00
	49.00		6,714.50

Total this Task 6,714.50 ✓

Task 0004 Walnut Drive - Bid Doc. & Specs.
Professional Fees

	Hours	Rate	Amount
Casey, Steven	.75	235.00	176.25
Guy-Baker, Christine	6.00	141.00	846.00
Livesey, Ryan	11.50	103.00	1,184.50

Civil Engineering | Environmental Engineering & Sciences | Ecological Sciences | Waste Management | Water Resources

PAID
CK#
BY
ACCT# 115-43150-930

* See
Back
of Page *

Project	322-084	Belle Meade FY 22/23 Stormwater Projec	Invoice	385328
Mabrey, Jacob	1.50	122.00	183.00	
	19.75		2,389.75	
			2,389.75	
		Total this Task	\$2,389.75	✓
		Amount Due This Invoice	\$9,888.25	

Remit to:
Civil & Environmental Consultants, Inc.
PO Box 644246
Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances

James W. Moody
12/20/2023

PAID
2023 JAN 10 PM 10:00
PITTSBURGH, PA 15264-4246

Task	Description	Estimated Costs	Costs this invoice	Project Costs to Date
Task 0001	Walnut Drive - Survey*	\$32,000.00	\$784.00	\$30,572.93 ✓
Task 0002	Walnut Drive - Preliminary Plan Development	\$15,500.00	-	\$14,674.94
Task 0003	Walnut Drive - Final Plan Development and Permitting*	\$26,000.00	\$6,714.50	\$46,597.60 ✓
Task 0004	Walnut Drive - Bid Document and Specifications	\$5,000.00	\$2,389.75	\$3,059.50 ✓
Task 0005	Walnut Drive - Construction Observation/Administration	\$6,500.00	-	- ✓
Task 0006	Lynnwood - Survey	\$12,500.00	-	\$12,553.50
Task 0007	Lynnwood - Preliminary Plan Development	\$12,500.00	-	\$3,592.50
Task 0008	Lynnwood - Final Plan Development and Permitting	\$11,800.00	-	-
Task 0009	Lynnwood - Bid Documents and Specifications	\$5,000.00	-	-
Task 0010	Lynnwood - Construction Observation/Administration	\$4,800.00	-	-
Total Cost		\$131,600.00	\$9,888.25	\$111,050.97

*Includes change order estimated costs as approved on March 22nd, 2023

Walnut Drive
 paid to date: 94,904.97
 budget: 85,000
 + 112%
 (9,904.97)

 total contract value: 131,600.00
 paid to date: 111,050.97
 20,549.03 (84%)



Invoice

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

#284463
11/29/2023
PO #

Bill To
Jennifer Moody
City of Belle Meade
4705 Harding Road
Nashville Tennessee 37205

TOTAL DUE

\$15,000.00
Due Date: 12/29/2023

Terms	Due Date	PO #	Approving Authority
Net 30	12/29/2023		Jennifer Moody

Qty	Item	Start Date	End Date
1	CivicGov Pay - Forte	11/21/2023	11/20/2024
1	CivicGov Pay Setup Fee - Forte	11/21/2023	11/20/2024
1	CivicGov Core Setup	11/21/2023	11/20/2024
1	CivicGov Code Enforcement Annual	11/21/2023	11/20/2024
1	CivicGov Code Enforcement Setup	11/21/2023	11/20/2024
1	CivicGov Planning & Zoning Annual	11/21/2023	11/20/2024
1	CivicGov Planning & Zoning Setup	11/21/2023	11/20/2024
1	CivicGov Permitting Annual	11/21/2023	11/20/2024
1	CivicGov Permitting Setup	11/21/2023	11/20/2024

PAID _____	Total	\$15,000.00
CK# _____	Due	\$15,000.00
BY _____		
ACCT# _____		

acct. 110-41000-245
Permitting Software
Jennifer Moody
12/18/2023

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021

Approved at _____
Board of Commissioners Meeting

VEHICLE INVOICE
AND
BILL OF SALE

**LONNIE COBB FORD, LLC**
1618 HWY 45 NORTH
HENDERSON, TN 38340

**13211**

SOLD TO: CITY OF BELLE MEADE
4705 HARDING RD
NASHVILLE, TN 37205
CITY & STATE

DATE 12/28/23
SALESMAN STEVEN BLACKSTOCK

YEAR	MAKE	NEW OR USED	STOCK NUMBER	MODEL OR SERIES	BODY	SERIAL OR ENGINE NUMBER	KEY NO.
2023	FORD	N	827D384	POLICE INTERCEPT	AWD	1FM5K8AB7P6B97678	

TRADE 2017 2017 DODGE CHARGER
2C3CDXKT0HH535746

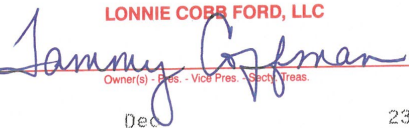
TRADE N/A N/A N/A
N/A

PRICE OF CAR 46,319.00
TITLE / LICENSE N/A
TIRE FEE 5.00
CITY & COUNTY BUSINESS TAX N/A
SALES TAX N/A
DOCUMENTARY FEE N/A
GAP N/A
TOTAL CASH PRICE 46,324.00

CREDIT LIFE N/A
ACCIDENT & HEALTH INS. N/A
FINANCE N/A
SERVICE CONTRACT N/A

TOTAL TIME PRICE 46,324.00

SETTLEMENT
DEPOSIT N/A
CASH ON DELIVERY N/A
ACCOUNTS RECEIVABLE 6,500.00
TRADE-IN \$ N/A
LESS LIEN \$ 6,500.00
NET EQUITY
YEAR/MAKE
SERIES
SER. NO.
PAYMENTS: 39,824.00
AT \$ 12/28/23
BEGINNING
TOTAL 39,824.00

ISSUED WITH THIS TRANSACTION NO PUBLIC LIABILITY INSURANCE
DISCLAIMER OF WARRANTY
All warranties on this vehicle are the manufacturer's. The seller LONNIE COBB FORD, LLC, hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose and LONNIE COBB FORD, LLC neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this vehicle. This disclaimer by the seller LONNIE COBB FORD, LLC in no way effects the terms of the manufacturer's warranty.
N/A
LIENHOLDER N/A TYPE LIEN 39,824.00
ADDRESS N/A AMOUNT 12/28/23
CITY STATE DATE OF LIEN
THE UNDERSIGNED DEALER HAS THIS DAY SOLD UNDER CONDITIONAL SALES CONTRACT TO THE ABOVE NAMED PURCHASER, THE HEREINABOVE DESCRIBED MOTOR VEHICLE, WARRANTS AND COVENANTS THAT THE UNDERSIGNED DEALER IS THE LAWFUL OWNER THEREOF WITH A GOOD RIGHT TO SELL SAME, THAT THERE IS NO LIEN OR ENCUMBRANCE THEREON EXCEPT CONDITIONAL SALES CONTRACT OR CHATTEL MORTGAGE, SIGNED BY ABOVE PURCHASER AND UNDERSIGNED WILL WARRANTY AND DEFEND TITLE AGAINST ALL PERSONS EXCEPT ABOVE LIENHOLDERS.
LONNIE COBB FORD, LLC
BY  Owner(s) - Pres. - Vice Pres. - Secy. - Treas.
SWORN TO AND SUBSCRIBED AND 28 Dec 23
ACKNOWLEDGED BEFORE ME THIS DAY OF 20
NOTARY PUBLIC IN AND FOR COUNTY OF CHESTER, STATE OF TENNESSEE
NOTARY PUBLIC
MY COMMISSION EXPIRES
TITLES TO THE VEHICLE DESCRIBED HEREON REMAINS WITH THE SELLER PENDING CLEARANCE OF CHECK (IF ANY) GIVEN IN PAYMENT THEREOF.

VEHICLE INVOICE
AND
BILL OF SALE

**LONNIE COBB FORD, LLC**

1618 HWY 45 NORTH
HENDERSON, TN 38340

13210

SOLD TO: CITY OF BELLE MEADE
4705 HARDING RD
STREET NASHVILLE, TN 37205
CITY & STATE

DATE 12/28/23
SALESMAN STEVEN BLACKSTOCK

YEAR	MAKE	NEW OR USED	STOCK NUMBER	MODEL OR SERIES	BODY	SERIAL OR ENGINE NUMBER	KEY NO.
2023	FORD	N	827D419	POLICE INTERCEPT	AWD	1FM5K8AB0P6B97747	

TRADE 2017 2017 DODGE CHARGER
2C3CDXKT2HH535750

TRADE N/A N/A N/A
N/A

PRICE OF CAR	46,319.00
TITLE / LICENSE	N/A
TIRE FEE	5.00
CITY & COUNTY BUSINESS TAX	N/A
SALES TAX	N/A
DOCUMENTARY FEE	N/A
GAP	N/A
TOTAL CASH PRICE	46,324.00
CREDIT LIFE	N/A
ACCIDENT & HEALTH INS.	N/A
FINANCE	N/A
SERVICE CONTRACT	N/A
TOTAL TIME PRICE	46,324.00
SETTLEMENT	
DEPOSIT	N/A
CASH ON DELIVERY	N/A
ACCOUNTS RECEIVABLE	
TRADE-IN \$	8,000.00
LESS LIEN \$	N/A
NET EQUITY	8,000.00
YEAR/MAKE	
SERIES	
SER. NO.	
PAYMENTS: 38,324.00	
AT \$	
BEGINNING 12/28/23	
TOTAL	38,324.00

ISSUED WITH THIS TRANSACTION NO PUBLIC LIABILITY INSURANCE
DISCLAIMER OF WARRANTY
All warranties on this vehicle are the manufacturer's. The seller LONNIE COBB FORD, LLC, hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose and LONNIE COBB FORD, LLC neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this vehicle. This disclaimer by the seller LONNIE COBB FORD, LLC in no way effects the terms of the manufacturer's warranty.

LIENHOLDERS N/A TYPE LIEN 38,324.00
ADDRESS N/A AMOUNT 12/28/23
CITY STATE DATE OF LIEN

THE UNDERSIGNED DEALER HAS THIS DAY SOLD UNDER CONDITIONAL SALES CONTRACT TO THE ABOVE NAMED PURCHASER, THE HEREINABOVE DESCRIBED MOTOR VEHICLE, WARRANTS AND COVENANTS THAT THE UNDERSIGNED DEALER IS THE LAWFUL OWNER THEREOF WITH A GOOD RIGHT TO SELL SAME, THAT THERE IS NO LIEN OR ENCUMBRANCE THEREON EXCEPT CONDITIONAL SALES CONTRACT OR CHATTEL MORTGAGE, SIGNED BY ABOVE PURCHASER AND UNDERSIGNED WILL WARRANTY AND DEFEND TITLE AGAINST ALL PERSONS EXCEPT ABOVE LIENHOLDERS.

BY  LONNIE COBB FORD, LLC
Owner, Pres. - Vice Pres. - Secy. Treas.

SWORN TO AND SUBSCRIBED AND 28 Dec 23
ACKNOWLEDGED BEFORE ME THIS DAY OF 20
NOTARY PUBLIC IN AND FOR COUNTY OF CHESTER, STATE OF TENNESSEE

NOTARY PUBLIC
MY COMMISSION EXPIRES

TITLES TO THE VEHICLE DESCRIBED HEREON REMAINS WITH THE SELLER PENDING CLEARANCE OF CHECK (IF ANY) GIVEN IN PAYMENT THEREOF.

VEHICLE INVOICE
AND
BILL OF SALE

**LONNIE COBB FORD, LLC**

1618 HWY 45 NORTH
HENDERSON, TN 38340

13238

CITY OF BELLE MEADE
SOLD TO: 4705 HARDING RD
STREET NASHVILLE, TN 37205
CITY & STATE

DATE 01/05/24
SALESMAN STEVEN BLACKSTOCK

YEAR	MAKE	NEW OR USED	STOCK NUMBER	MODEL OR SERIES	BODY	SERIAL OR ENGINE NUMBER	KEY NO.
2023	FORD	N	827D527	POLICE INTERCEPT	AWD	1FM5K8AB3PGB97824	

TRADE N/A 0000
N/A

TRADE N/A N/A N/A
N/A

PRICE OF CAR	46,319.00
TITLE / LICENSE	N/A
TIRE FEE	5.00
CITY & COUNTY BUSINESS TAX	N/A
SALES TAX	N/A
DOCUMENTARY FEE	N/A
GAP	N/A
TOTAL CASH PRICE	46,324.00
CREDIT LIFE	N/A
ACCIDENT & HEALTH INS.	N/A
FINANCE	N/A
SERVICE CONTRACT	N/A
TOTAL TIME PRICE	46,324.00
SETTLEMENT	
DEPOSIT	N/A
CASH ON DELIVERY	N/A
ACCOUNTS RECEIVABLE	N/A
TRADE-IN \$	N/A
LESS LIEN \$	N/A
NET EQUITY	
YEAR/MAKE	
SERIES	
SER. NO.	
PAYMENTS: 46,324.00	
AT \$	
01/05/24	
BEGINNING	
TOTAL	46,324.00

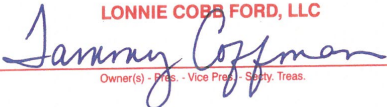
ISSUED WITH THIS TRANSACTION NO PUBLIC LIABILITY INSURANCE

DISCLAIMER OF WARRANTY
All warranties on this vehicle are the manufacturer's. The seller LONNIE COBB FORD, LLC, hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose and LONNIE COBB FORD, LLC neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this vehicle. This disclaimer by the seller LONNIE COBB FORD, LLC in no way effects the terms of the manufacturer's warranty.

LIENHOLDER N/A TYPE LIEN 46,324.00
ADDRESS N/A AMOUNT 01/05/24
CITY STATE DATE OF LIEN

THE UNDERSIGNED DEALER HAS THIS DAY SOLD UNDER CONDITIONAL SALES CONTRACT TO THE ABOVE NAMED PURCHASER, THE HEREINABOVE DESCRIBED MOTOR VEHICLE, WARRANTS AND COVENANTS THAT THE UNDERSIGNED DEALER IS THE LAWFUL OWNER THEREOF WITH A GOOD RIGHT TO SELL SAME, THAT THERE IS NO LIEN OR ENCUMBRANCE THEREON EXCEPT CONDITIONAL SALES CONTRACT OR CHATTEL MORTGAGE, SIGNED BY ABOVE PURCHASER AND UNDERSIGNED WILL WARRANTY AND DEFEND TITLE AGAINST ALL PERSONS EXCEPT ABOVE LIENHOLDERS.

LONNIE COBB FORD, LLC

BY 
Owner(s) - Pres. - Vice Pres. - Secy. Treas.

SWORN TO AND SUBSCRIBED AND 5 Jan 24
ACKNOWLEDGED BEFORE ME THIS DAY OF 20
NOTARY PUBLIC IN AND FOR COUNTY OF CHESTER, STATE OF TENNESSEE

NOTARY PUBLIC
MY COMMISSION EXPIRES

TITLES TO THE VEHICLE DESCRIBED HEREON REMAINS WITH THE SELLER PENDING CLEARANCE OF CHECK (IF ANY) GIVEN IN PAYMENT THEREOF.

VEHICLE INVOICE
AND
BILL OF SALE

**LONNIE COBB FORD, LLC**

1618 HWY 45 NORTH
HENDERSON, TN 38340

13239

SOLD TO: CITY OF BELLE MEADE
4705 HARDING RD
NASHVILLE, TN 37205
CITY & STATE

DATE 01/05/24
SALESMAN STEVEN BLACKSTOCK

YEAR	MAKE	NEW OR USED	STOCK NUMBER	MODEL OR SERIES	BODY	SERIAL OR ENGINE NUMBER	KEY NO.
2023	FORD	N	827D486	POLICE INTERCEPTA	WD	1FM5K8AB1PGB98860	

TRADE 2017 2017 DODGE CHARGER
2C3CDXKT7HH535744

TRADE N/A N/A N/A
N/A

PRICE OF CAR 46,319.00
TITLE / LICENSE N/A
TIRE FEE 5.00
CITY & COUNTY BUSINESS TAX N/A
SALES TAX N/A
DOCUMENTARY FEE N/A
CAP N/A

TOTAL CASH PRICE 46,324.00

CREDIT LIFE N/A
ACCIDENT & HEALTH INS. N/A
FINANCE N/A
SERVICE CONTRACT N/A

TOTAL TIME PRICE 46,324.00

SETTLEMENT
DEPOSIT N/A
CASH ON DELIVERY N/A
ACCOUNTS RECEIVABLE 6,500.00
TRADE-IN \$ N/A
LESS LIEN \$ 6,500.00
NET EQUITY
YEAR/MAKE
SERIES
SER. NO.
PAYMENTS: 39,824.00
AT \$ 01/05/24
BEGINNING
TOTAL 39,824.00

ISSUED WITH THIS TRANSACTION NO PUBLIC LIABILITY INSURANCE
DISCLAIMER OF WARRANTY
All warranties on this vehicle are the manufacturer's. The seller LONNIE COBB FORD, LLC, hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose and LONNIE COBB FORD, LLC neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this vehicle. This disclaimer by the seller LONNIE COBB FORD, LLC in no way effects the terms of the manufacturer's warranty.
N/A
LIENHOLDER N/A TYPE LIEN 39,824.00
ADDRESS N/A AMOUNT 01/05/24
CITY STATE DATE OF LIEN
THE UNDERSIGNED DEALER HAS THIS DAY SOLD UNDER CONDITIONAL SALES CONTRACT TO THE ABOVE NAMED PURCHASER, THE HEREINABOVE DESCRIBED MOTOR VEHICLE, WARRANTS AND COVENANTS THAT THE UNDERSIGNED DEALER IS THE LAWFUL OWNER THEREOF WITH A GOOD RIGHT TO SELL SAME, THAT THERE IS NO LIEN OR ENCUMBRANCE THEREON EXCEPT CONDITIONAL SALES CONTRACT OR CHATTEL MORTGAGE, SIGNED BY ABOVE PURCHASER AND UNDERSIGNED WILL WARRANTY AND DEFEND TITLE AGAINST ALL PERSONS EXCEPT ABOVE LIENHOLDERS.
LONNIE COBB FORD, LLC
BY Jimmy Coffman
Owner(s) Pres. - Vice Pres. - Secty. Treas.
SWORN TO AND SUBSCRIBED AND 5 Jan 24
ACKNOWLEDGED BEFORE ME THIS DAY OF 20
NOTARY PUBLIC IN AND FOR COUNTY OF CHESTER, STATE OF TENNESSEE
NOTARY PUBLIC
MY COMMISSION EXPIRES
TITLES TO THE VEHICLE DESCRIBED HEREON REMAINS WITH THE SELLER PENDING CLEARANCE OF CHECK (IF ANY) GIVEN IN PAYMENT THEREOF.



P.O. Box 10057
Virginia Beach, VA 23450

Phone (888) TAG-TRAC Fax (757) 644-4037
www.StarChase.com

Invoice

Date
1/11/2024

Invoice #
20133315

Bill To	Ship To
City of Belle Meade Attn: Finance 4705 Harding Road Nashville, TN 37205	Belle Meade Police Department Attn: Chuck Williams 4705 Harding Road Nashville, TN 37205

P.O. Number	110-3862	Terms	Net 30	Due Date	2/10/2024
Description			Quantity	Rate	Amount
22-SC-INSTALL, GUARDIAN - VX Vehicle Installation Per Unit (INCONUS).			8	702.00	5,616.00
22-SC-TRAIN, GUARDIAN - VX On-Site Dispatch and Operator Train the Trainer Module, (1) Shot Box 12 included (INCONUS).			1	3,500.00	3,500.00
22B-SC-HH-TTL, GUARDIAN - HX Handheld Launcher System. 12 Month Manufacturer Warranty. Includes: Pelican 1720 Rifle Case w/custom insert, (2) Battery Mags & Charger, Green Dot Laser Light, Single-point Sling, (4) Training Rounds & (2) Live GPS Rounds Lower Serial Number: SCB169517			1	3,800.00	3,800.00
23-SC-HH-TSP, GUARDIAN - HX Total Solution Package: 12 Months Unlimited Subscription GPS Live Tracking Projectiles, CoreView Mapping, Data and User Access.			1	480.00	480.00
FedEx tracking: 774755462197					
*VML units were previouslsy invoiced on #20132816, in the amount of \$60,120.00. This invoice fullfills the purchase order.					
Thank you for your business.					
Please Remit Payment To: StarChase LLC P.O. Box 10057 Virginia Beach, VA 23450 Questions & Inquiries can be directed to AR at 757.802.4434 or accounting@starchase.com				Sales Tax (7.0%) \$0.00	
				Total (USD) \$13,396.00	
				Payments/Credits \$0.00	
				Balance Due (USD) \$13,396.00	

1/16/2024 5:18 PM FROM: Staples

1011012570200



INVOICE

Commonwealth Chemical INC.
PO Box 2723
Cookeville, TN 38502
931-265-7208

Invoice Number:

92

Invoice Date:

1-12-24

Bill To: City of Belle Meade
4705 Harding Rd.
Nashville TN 37205

Ship To:

Same

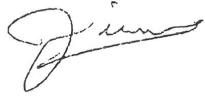
SALESPERSON	P.O. NUMBER	ORDER DATE	SHIP DATE	SHIP VIA	F.O.B
CIR		1-9-24	1-12-24	CSX NC	

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
900 gals	Pot Perm (Mill Race)	\$600 gal	\$5,400.00
800 gals	Pot Perm (Lynnwood Westview)	\$600 gal	\$4,800.00
800 gals	Pot Perm (Lynnwood)	\$600 gal	\$4,800.00
750 gals	Pot Perm (Park Hill)	\$600 gal	\$4,500.00
600 gals	Pot Perm (Claxton)	\$600 gal	\$3,600.00
200 gals	Pot Perm (Westview Mains)	\$600 gal	\$1,200.00
200 gals	Pot Perm (Lynnwood Mains)	\$600 gal	\$1,200.00

☐	NET
☐	CASH
☒	CHECK
☐	CREDIT CARD
	MC VISA DC AX
NAME	
CARD NO	
EXPIRATION DATE	

SUBTOTAL	\$25,500.00
SALES TAX	
DEPOSIT	
SHIPPING & HANDLING	
INVOICE TOTAL	\$25,500.00

Thanks for your business!



PAID

Office Use Only

CK#

BY

ACCT# 412-52210-322



ISO 9001:2015 CERTIFIED
ENGINEERS • PLANNERS • SCIENTISTS • CONSTRUCTION MANAGERS
500 11th Avenue North, Suite 290 • Nashville, TN 37203 • Phone 615.370.8410

INVOICE

Remit To: KCI Technologies, Inc. P.O. Box 791479
Baltimore, MD 21279-1479

Jennifer Moody
City Manager
City of Belle Meade
4 705 Harding Road
Nashville, TN 37205
jmoody@citybellemead.org

KCI Invoice No. 1012249
Invoice Date: 1/16/2024

KCI Project #: 892303872

Project: Traffic Calming Analysis and 30% Design

#5
master Plan - Traffic Calming Concepts

Professional Services From September 1, 2023 - December 31, 2023

Description-Lump Sum Tasks:	Lump Sum Fees	Percent Complete	Prior Billed	Total Billed	Current Billed
Traffic Calming Analysis & Data Collection (task 1)	\$16,560.00	100.0%	\$16,560.00	\$16,560.00	\$0.00
30% Traffic Calming Design (task 2)	\$26,140.00	100.0%	\$19,872.00	\$26,140.00	\$6,268.00
Total:	\$42,700.00	100.0%	\$36,432.00	\$42,700.00	\$6,268.00
Sub-Total Amount Due:					\$6,268.00

Project Coordination & Management (task 3)

	Hours	Rate	Billed Amount
Planner I	0.00	\$110.00	\$0.00
Senior Planner	0.00	\$120.00	\$0.00
Principal	0.00	\$330.00	\$0.00
Sub-Total Amount Due:			\$0.00

Estimated Reimbursables:

	Units	Rate	Billed Amount
Mileage	0	0.655	\$0.00
Printing			\$0.00
Sub-Total Amount Due:			\$0.00

Total Amount Due This Invoice: \$6,268.00

Proposed Tasks 1-3 :	\$53,660.00
Proposed Direct Expenses:	\$450.00
PROPOSED ORIGINAL CONTRACT FEES (04/07/2023):	\$54,110.00
Less Total Contract Amount Invoiced to Date:	-\$53,863.07
Remaining Fee Amount:	\$246.93

Jennifer Moody
01/22/2024

Project Progress Comments:

- Data collection efforts are completed and have been internally reviewed for quality control. A data collection summary has been provided highlighting key findings for each study street and outlining next steps.

KCI Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90
1012249	1/16/2024	\$6,268.00	\$6,268.00			

Please remit payment to: KCI Technologies, Inc. PO BOX 791479 Baltimore, MD. 21279-1479

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ORDINANCE 2024-1

AN ORDINANCE TO CLOSE, VACATE AND ABANDON THE RIGHT OF WAY OF
REDWING AVENUE.

WHEREAS, there is shown on the final plan of Pendleton and Blair's Subdivision of Lynwood Park dated June 1913 and of record in Book 421, Page 45, Register's Office of Davidson County, Tennessee ("RODC"), a proposed street.

WHEREAS, a revision of the plan of Lynwood Park, dated May 8, 1974, and recorded at Book 4675, Page 109 (RODC), identifies the proposed street as "Redwing Avenue" (hereinafter sometimes called "the Street"); and

WHEREAS, the Street is also shown on the recorded plan of the Resubdivision of Lots 21, 22, 23, and the Southerly 50 Feet of Lot 24 as Shown on the Unrecorded Plat of Honeywood Subdivision, of record in Plat Book 5200, Page 324 (RODC) and on the Recorded Plan of Deux Properties, of record in Plat Book 6900, Page 227 (RODC); and

WHEREAS, based upon the above recorded instruments, the right of way of the proposed Street is forty (40) feet in width wide, except for the portion extending in a more or less west-easterly direction, where it intersects with Lynwood Boulevard, which is fifty (50) feet wide; and

WHEREAS, a portion of the original right of way of the Street has already been abandoned and conveyed to one of the adjacent owners pursuant to Ordinance 2016-4, and is therefore excluded from this ordinance;

WHEREAS the Board of Commissioners of the City of Belle Meade hereby finds that the Street has never been improved or used as a public thoroughfare, is not required for public use, and that the closure of the Street as a public street and the abandonment of the right-of-way of the Street will not destroy or damage the access to any adjacent properties or properties intended to be served thereby; and

WHEREAS, the Street and its right way are shown on the map attached as Exhibit 1.

NOW, THEREFORE, BE IT ORDAINED by the City of Belle Meade as follows:

Section 1. The right-of-way of Redwing Avenue is hereby declared closed, vacated and abandoned.

Section 2. Any and all public utility or other easements in said right-of-way are hereby retained by the City of Belle Meade, its agents, servants and/or contractors, and utility companies operating under franchises from the City of Belle Meade, or from the Metropolitan Government of Nashville and Davidson County, Tennessee, for the right to enter, construct, operate, maintain, repair, rebuild, enlarge and patrol its now existing and/or future utilities, including sewer, water and drainage facilities, together with their appurtenances, and for the doing of any and all things necessary and incidental thereto.

Section 3. This Ordinance shall take effect immediately.

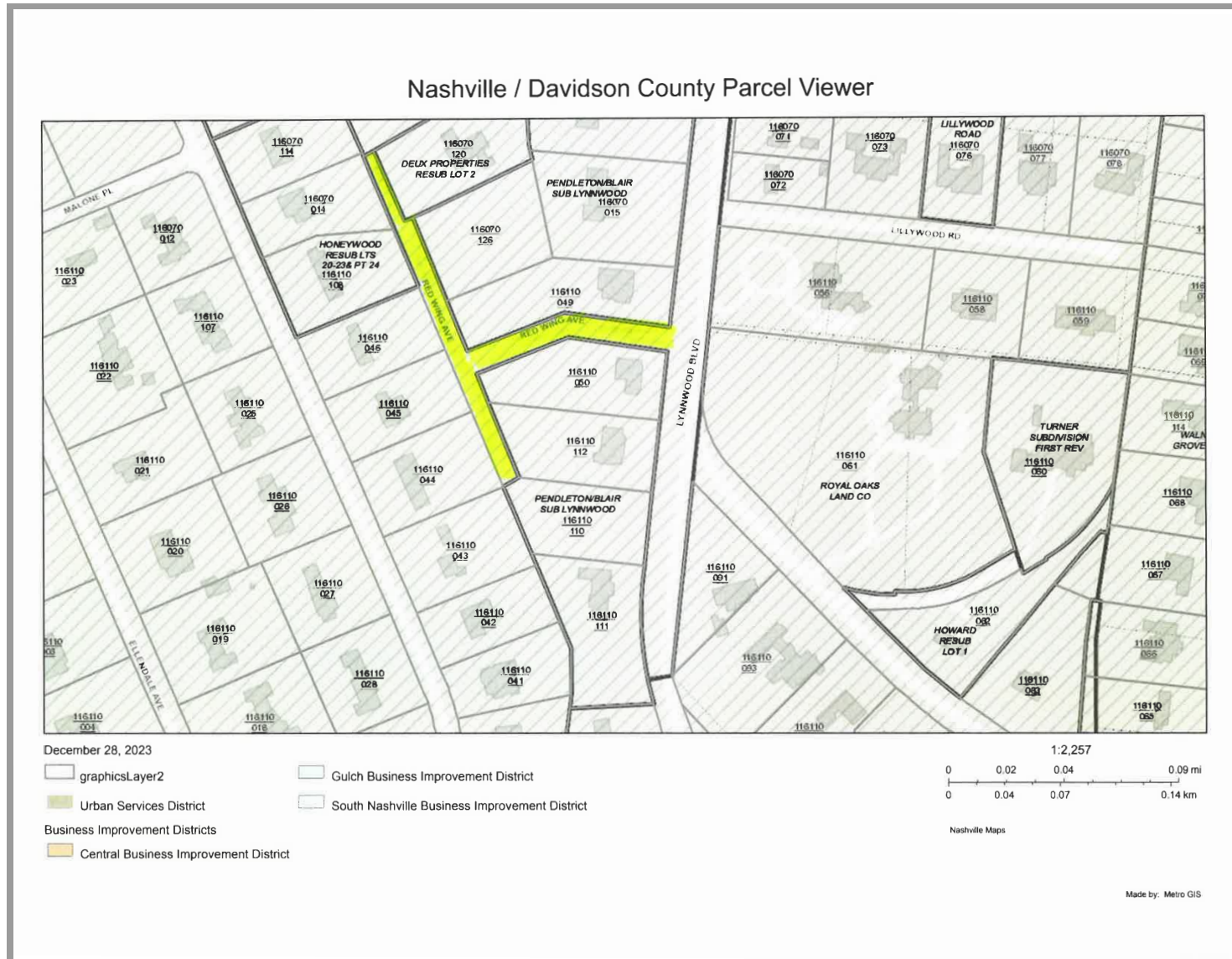
Rusty Moore, Mayor

Rusty Terry, City Recorder

Passed on first reading _____

Approved by Municipal Planning Commission December 19, 2023

Passed on second reading _____



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CITY OF **Belle Meade** TENNESSEE

T0: Belle Meade Commissioners

From: Leigh Mills

RE: Budget amendments 2023/2024

Date: January 5, 2024

The following is a summary of the proposed amendments to the current budget that are included in Ordinance 2024-2.

GENERAL FUND:

REVENUE – Net increase of \$102,087, including:

- **Intergovernmental** – Increase of \$10,342 based on amount received from Metro Nashville. This roadway MOU with Metro Nashville allows for an annual increase or decrease based on the U.S. Consumer Price Index.
- **Local Tax Revenue** – Decrease of \$1,255 due to reduction in assessed values in the public utilities' property tax (Bellsouth & Piedmont). The State Accessed Properties office reported that Davidson County reduced the equalization rate, which reduced the assessed values on these ad-valorem taxes.
- **Interest Revenue** – Increase of \$93,000 due to rise in interest earnings rate.

EXPENDITURES – Net increase of \$239,750, includes:

- **Administration** – Net increase of \$32,000, which includes:
 - o **Insurance** – Increase of \$30,000 for property, automobile, and workers compensation insurance. The provider of these policies (Public Entity Partners - PEP) paid a dividend in the most recent past but this year, they did not make dividend payments to policy holders due to rising inflation, increased labor costs, etc.
 - o **Vehicle Maintenance & Fuel** - Increase of \$2,000 due to commuting by City Manager until she moved to the area.
- **Public Safety** – Net increase of \$21,000, which includes:
 - o **Secondary Employment Wages** – Increase of \$21,000 from more requests for officers for side jobs. In January 2024, the wage for secondary work increased by \$10 per hour to remain competitive.
- **Highways & Streets** – Net increase of \$75,000, which includes:
 - o **Salaries and Social Security Tax** - \$75,000 increase related to the unexpected early retirement of the Public Works director. This includes the early retirement payout and the related payroll taxes.
- **Building & Zoning** – Net increase of \$25,350, which includes:

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CITY OF Belle Meade TENNESSEE

- **Salaries, payroll taxes & benefits** - \$25,350 increase for an additional employee, a Building Official. This includes salary, taxes, and benefits for this new position.
- **Waste Collection** - \$8,400 increase for additional storm damage clean-up.
- **Parkways & Boulevards** – Net increase of \$12,000, includes:
 - **Water for Irrigation** - \$6,000 increase due to usage and pricing for irrigation.
 - **Repair & Maintenance** - \$6,000 increase related to irrigation repairs.
- **Capital Projects** – Net increase of \$66,000 for use on the following:
 - **Machinery & Equipment** – In February 2023, the project began to add three additional traffic cameras. The \$53,000 SkyCop invoice did not get completed and invoiced until October 2023 and is added to this amendment.
 - **Transportation Equipment** – Increase of \$13,000 because a tablet for the additional officer was purchased and two SUV mounts were purchased. Both expenses will be reimbursed by the THSO grant. There was also additional lighting and striping needed for the UTV.

SEWER FUND:

REVENUE – Net increase of \$26,000, including:

- **Interest Revenue** – Increase of \$26,000 due to rise in interest earnings rate.

EXPENDITURES – Net increase of \$4,000 including:

- **Repair & Maintenance - Vehicles** – Increase of \$1,000 for truck repairs.
- **Insurance** – Increase of \$3,000 for property, automobile, and workers compensation insurance. The provider of these policies (Public Entity Partners - PEP) paid a dividend in the most recent past but this year, they did not make dividend payments to policy holders due to rising inflation, increased labor costs, etc.

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ORDINANCE 2024-2

AN ORDINANCE AMENDING ORDINANCE 2023-3 TO PROVIDE FOR THE INCREASE OR DECREASE IN THE VARIOUS EXPENDITURE AND REVENUE APPROPRIATIONS AS SHOWN BELOW:

NOW, THEREFORE, BE IT ORDAINED, by the City of Belle Meade as follows:

SECTION 1. There are hereby appropriated, by the City of Belle Meade, the following amounts of money, out of funds already in the Treasury of the City or reasonably anticipated to be on hand when payments therefrom shall be required:

<u>ORIGINAL APPROPRIATIONS:</u>							
<u>FUNCTIONS</u>	<u>GENERAL FUND</u>	<u>BEAUTIFICATION FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>SEWER UTILITY FUND</u>	<u>STREET AID FUND</u>	<u>WASTE COLLECT FUND</u>	<u>TOTAL</u>
EXPENDITURES							
Administration	983,921	-	21,784	-	-	-	1,005,705
Police	2,215,649	-	297,608	-	-	-	2,513,257
Building Insp.	152,761	-	-	-	-	-	152,761
Streets	358,159	-	737,872	-	101,535	-	1,197,566
Waste	-	-	-	-	-	633,800	633,800
Stormwater	232,960	-	150,000	-	-	-	382,960
Sewage	-	-	508,323	546,094	-	-	1,054,417
Parkways	218,000	61,575	50,000	-	-	-	329,575
Debt Service	-	-	-	-	-	-	-
Transfers	1,891,064 ¹	-	(1,765,587)	508,323	-	(633,800)	-
Totals:	6,052,513	61,575	-	1,054,417	101,535	-	7,270,041

(¹ Funds transfer from General Fund to Capital Projects Fund and Waste Collection Fund)

<u>AMENDED APPROPRIATIONS:</u>							
<u>FUNCTIONS</u>	<u>GENERAL FUND</u>	<u>BEAUTIFICATION FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>SEWER UTILITY FUND</u>	<u>STREET AID FUND</u>	<u>WASTE COLLECT FUND</u>	<u>TOTAL</u>
EXPENDITURES							
Administration	1,015,920	-	21,784	-	-	-	1,037,704
Police	2,236,650	-	363,608	-	-	-	2,600,258
Building Insp.	178,112	-	-	-	-	-	178,112
Streets	433,160	-	737,872	-	101,536	-	1,272,567
Waste	-	-	-	-	-	642,200	642,200
Stormwater	232,960	-	150,000	-	-	-	382,960
Sewage	-	-	508,323	550,094	-	-	1,058,417
Parkways	229,999	61,575	50,000	-	-	-	341,574
Debt Service	-	-	-	-	-	-	-
Transfers	1,965,464 ¹	-	(1,831,587)	508,323	-	(642,200)	-
Totals:	6,292,265	61,575	-	1,058,417	101,536	-	7,513,792

(¹ Funds transfer from General Fund to Capital Projects Fund and Waste Collection Fund)

SECTION 2. It is anticipated the following amounts of money will be received from the sources set out herein.

<u>ORIGINAL APPROPRIATIONS:</u>							
<u>FUNCTIONS</u>	<u>GENERAL</u>	<u>BEAUTI-</u>	<u>CAPITAL</u>	<u>SEWER</u>	<u>STREET</u>	<u>WASTE</u>	
<u>REVENUES</u>	<u>FUND</u>	<u>FICATION</u>	<u>PROJECTS</u>	<u>UTILITY</u>	<u>AID</u>	<u>COLLECT</u>	<u>TOTAL</u>
Local Taxes	3,340,458	-	-	-	-	-	3,340,458
Permits	394,500	-	-	1,600	-	-	396,100
Intergovernmental	855,667	-	-	-	101,535	-	957,202
Fines	235,000	-	-	-	-	-	235,000
Charges for Svcs.	348,200	-	-	506,837	-	-	855,037
Miscellaneous	651,175	2,000	-	445,173	-	-	1,098,348
Contributions	-	75,500	-	-	-	-	75,500
Transfers	-	-	(1,765,587)	-	-	(633,800)	(2,399,387)
Subtotals	5,825,000	77,500	(1,765,587)	953,610	101,535	(633,800)	6,957,645
From Reserves	227,513	-	-	100,807	-	-	328,320
Totals:	6,052,513	77,500	(1,765,587)	1,054,417	101,535	(633,800)	7,285,965

<u>AMENDED APPROPRIATIONS:</u>							
<u>FUNCTIONS</u>	<u>GENERAL</u>	<u>BEAUTI-</u>	<u>CAPITAL</u>	<u>SEWER</u>	<u>STREET</u>	<u>WASTE</u>	
<u>REVENUES</u>	<u>FUND</u>	<u>FICATION</u>	<u>PROJECTS</u>	<u>UTILITY</u>	<u>AID</u>	<u>COLLECT</u>	<u>TOTAL</u>
Local Taxes	3,339,202	-	-	-	-	-	3,339,202
Permits	394,500	-	-	1,600	-	-	396,100
Intergovernmental	866,009	-	-	-	101,535	-	967,544
Fines	235,000	-	-	-	-	-	235,000
Charges for Svcs.	348,200	-	-	506,837	-	-	855,037
Miscellaneous	744,176	2,000	-	471,173	-	-	1,217,349
Contributions	-	75,500	-	-	-	-	75,500
Transfers	-	-	(1,831,587)	-	-	(642,200)	(2,473,787)
Subtotals	5,927,087	77,500	(1,831,587)	979,610	101,535	(642,200)	7,085,732
From Reserves	365,178	-	-	78,807	-	-	443,985
Totals:	6,292,265	77,500	(1,831,587)	1,058,417	101,535	(642,200)	7,529,717

SECTION 3. This resolution shall become effective upon passage.

Passed on First Reading: _____

Passed on Second Reading: _____

Mayor Rusty Moore

City Recorder Rusty Terry