Town of Kingston Springs, TN
Beer Board
Kingston Springs Beer Board Meeting
Packet
October 15, 2026

Kingston Springs Beer Board
Kingston Springs Beer Board Meeting Agenda
October 15, 2026

1. **Call to Order**
2. **Roll Call:**
   Board Members:

   Keith Allgood, Commissioner

   Michael Coldwell, Commissioner

   Mike Hargis, Vice-Mayor

   Bob Stohler, Commissioner

   Todd Verhoven, Mayor

   Non-Voting Staff:

   John Lawless, City Manager

   Tim Potter, City Attorney

   Kellie Reed, Finance Director

   Eugene Ivey, Public Safety Director

   Brandy Miniat, Parks Director

   Roger Parker, Public Works Director

   Jeremy Vaughan, Fire Chief

3. **Declaration of Quorum by Mayor**
4. **Motion to Approve the August 20, 2026, Beer Board Meeting Minutes**

   Attachment: 2026-08-20 Beer Board Meeting Minutes - FINAL.pdf

5. Motion to Approve the October 15, 2026 Beer Board Meeting Agenda

6. New Business

A. Special Event Permit Application: National Commodore Club Vanderbilt University

Attachment: 2026_Beer_permit.pdf

7. Adjourn

Requests to be on the City Council agenda must be submitted in writing 5 business days prior to the 2nd Tuesday Council Meetings

Kingston Springs Beer Board
Meeting Minutes
August 20, 2026

1. **Call to Order:**
   The meeting was called to order by Mayor Verhoven at 7:00 p.m.

2. **Roll Call:**

Board Members in Attendance:

Keith Allgood, Commissioner	Present
Michael Coldwell, Commissioner	Present
Mike Hargis, Vice-Mayor	Present
Bob Stohler, Commissioner	Present
Todd Verhoven, Mayor	Present

Staff in Attendance:

John Lawless, City Manager	Present
Tim Potter, City Attorney	Present
Kellie Reed, Finance Director/City Recorder	Present
Jeremy Vaughan, Fire Chief	Present
Roger Parker, Public Works Director	Present
Brandy Miniat, Parks Director	Present

3. **Declaration of Quorum by Mayor**
   Mayor Verhoven declared a quorum.

4. **Motion to Approve April 16, 2026, Beer Board Meeting Minutes**
   Motion to Approve April 16, 2026, Beer Board Meeting Minutes made by Commissioner Allgood, with a second by Vic-Mayor Hargis. Motion approved.

5. **Motion to Approve August 20, 2026, Beer Board Meeting Agenda:**
   Motion to Approve August 20, 2026, Beer Board Meeting Agenda made by Vice-Mayor Hargis, with a second by Commissioner Allgood. Motion approved.

6. **New Business**

   A. **Motion to approve Special Event Beer Permit request by St. Jude Children's Research Hospital for an event at the Golf Club of Tennessee – 1000 Golf Club Drive, Kingston Springs, TN 37082**

Motion to approve the Special Event Beer Permit request by St. Jude Children's Research Hospital for an event at the Golf Club of Tennessee – 1000 Golf Club Drive, Kingston Springs, TN 37082, on May 11, 2026, made by Vice-Mayor Hargis, with a second by Commissioner Stohler. Motion passed.

B. Motion to approve Special Event Beer Permit request by Skyking Pizza for the Dinner on Main event

Motion to approve the Special Event Beer Permit request by Skyking Pizza for the Dinner on Main event, made by Commissioner Allgood, with a second by Commissioner Stohler. Motion passed.

C. Motion to waive Special Event Permit Application Fee – Skyking Pizza

City Manager Lawless explained that Dinner on Main was a Town sponsored event and staff is asking to waive the permit application fee on this event. Motion made by Vice-Mayor Hargis, with a second by Commissioner Allgood. Motion passed.

7. Adjourn:

Motion to adjourn meeting made by Commissioner Allgood, with a second by Vice-Mayor Hargis. Motion approved. Meeting adjourned at 7:02 pm.

_____	_____
Todd Verhoven	Kellie Reed
Mayor	City Recorder

SPECIAL EVENT BEER PERMIT APPLICATION

(Note: Additional Permits may be required)

NAME OF APPLICANT: Caroline Hughes
NAME OF BUSINESS: National Commodore Club Vanderbilt University
ADDRESS: 2601 Jess Neely Drive
CITY: Nashville STATE: TN ZIP: 37212
DAY PHONE: 615.343.0820 EVENING PHONE; 248.639.0722
CELL PHONE: 248.639.0722

EVENT INFORMATION – {Use the back of this form if necessary to give additional details in an answer}

TYPE OF EVENT: Vanderbilt University Golf Tournament
IS EVENT PUBLIC? _____ PRIVATE? _____SEMI-PRIVATE? Yes
IS EVENT INDOORS? _____ OR OUTDOORS? Yes
NUMBER OF PARTICIPANTS EXPECTED: 100
DURATION OF EVENT: 1 DAY(S)
DATE and DESIGNATED TIME OF EVENT EACH DAY:

Day 1 DATE 11/2/2026 FROM 8:30 am TO 6:30 pm
Day 1 DATE _____ FROM _____ TO _____
Day 1 DATE _____ FROM _____ TO _____

AMOUNT OF ANY ADMISSION OR TICKET CHARGE: $5000 gold team ADULT
$1250 gold individual CHILD
WILL A PUBLIC ADDRESS SYSTEM BE USED? Yes
IF "YES", FOR WHAT PURPOSE: Announcing tournament rules and results
WILL FOOD BE SERVED? ✓ YES _____NO. IF "YES", DESCRIBE ALL FOOD TO BE OFFERED:

Will food be offered by separate vendors or by the applicant? Separate vendors If separate vendors, complete the following:

Name of vendor: Chick-fil-a Address 7606 Hwy 70
Name of vendor: Famous Daves BBQ Address
Name of vendor: TriStar Beverage Address 2059 Wilma Rudolph Blvd

WHAT TYPE OF BEER WILL BE SERVED? _____DRAFT ✓ BOTTLED
HOW WILL BEER BE SERVED? ✓ SELF SERVE _____TABLE SERVICE _____BARTENDER

WILL TRAFFIC CONTROL OR SECURITY BE PROVIDED FOR THE EVENT? ___YES ✓ NO IF YES, PLEASE DESCRIBE:

EVENT SITE

NAME OF LOCATION: The Golf Club of Tennessee
STREET ADDRESS: 1000 Golf Club Dr Kingston Springs TN 37082
LOCATION OWNERS' NAME(S): General Manager Dave Hensley
LOCATION OWNERS' PHONE: 615.224.6725 CELL:
NUMBER OF PARKING PLACES AVAILABLE ON SITE: 120 # HANDICAP PARKING: 1
TOTAL NUMBER OF ADDITIONAL PARKING PLACES AVAILABLE:
LOCATIONS OF ANY ADDITIONAL PARKING:

_____ Number of spaces: _____
_____ Number of spaces: _____
_____ Number of spaces: _____

CAPACITY OF BUILDING ON SITE: 2 0 9 persons
HOW MANY TENTS WILL BE ERECTED? n/a
SIZE OF TENTS: ___ft. x___ft. ___ft. x___ft. ___ft. x___ft.

SEATED OCCUPANCY OF EACH TENT: _____ _____ _____

WILL ADDITIONAL LIGHTING BE USED? _____YES ✓ NO

DESCRIBE AVAILABLE RESTROOM FACILITIES FOR THE EVENT AND THEIR LOCATIONS:

Address: _____ # of toilets: _____ # of sinks_____
Address: _____ # of toilets: _____ # of sinks_____

HOW WILL TRASH BE MANAGED? _____
HOW WILL THE BEER CONSUMPTION AREA BE MARKED? _____

IS THE EVENT SITE HANDICAP ACCESSIBLE? _____

Applicant hereby solemnly swears that each and every statement in the foregoing application is true and correct; that the Beer Board will be notified promptly if there is a change in circumstances that affects the responses provided in this application; that this application is being relied upon to make a determination of good moral character; that (1) no beer will be sold except at places where such sale will not cause congestion of traffic or interference with schools, churches, or other places of public gathering, or otherwise interfere with public health, safety and morals; (2) no sale shall be made to anyone under twenty-one (21) years of age; (3) no person, firm, corporation, joint-stock company, syndicate or association having at least a five (5%) percent ownership interest in the Applicant has been convicted of any violation of the laws against possession, sale, manufacture, or transportation of beer or other alcoholic beverages or any crime involving moral turpitude within the past ten (10) years; (4) no person employed by the Applicant in such distribution or sale has been convicted of any violation of the laws against possession, sale, manufacture, or transportation of beer or other alcoholic beverages or any crime involving moral turpitude within the past ten (10) years; (5) no sale shall be made for on-premises consumption unless the application and the permit so state; (6) the Applicant is not a specially designated national and has legal status to hold a permit as any other U.S. citizen might possess; (7) the Applicant for purposes of compliance for any permit issued, shall make all employees aware of state and local beer laws and rules/regulations and strict adherence thereto; and (8) upon cessation of business, revocation or suspension of a permit, the permit shall immediately be surrendered to the Beer Board.

If any statement herein is false, the Applicant shall forfeit his permit and shall not be eligible to receive any permit for a period of ten (10) years, in accordance with T.C.A. 57-5-105(d).

Sworn to and subscribed before me this _____day of _____, 20_____.

Signature of Applicant:

Caroline Hughes

OFFICE USE ONLY – below

Date of Beer Board Meeting _____
All Permit applications and fees submitted/paid in full – date: _____
Background check performed – date _____ Source _____
Health Department notified - date _____ By _____
Building Official Inspection/Approval – signature _____
All information verified – date _____By _____
Special Event Permit approved – date _____By _____

THE GOLF CLUB

August 19, 2026

Caroline Hughes
Vanderbilt Athletics
2601 Jess Neely Drive
Nashville, TN 37212

To Whom It May Concern,

Please allow this letter to serve as written permission from The Golf Club of Tennessee to apply for a special event permit, allowing alcohol to be served on the premises during your event held at the Club on November 2, 2026.

Should there be any questions regarding your receipt of the special event alcohol permit, have them contact me at 615-224-6727.

Best regards,

Gabrielle Welisevich

Gabby Welisevich
Member Relations Coordinator
The Golf Club of Tennessee